

**MINUTES OF
MISSISSIPPI TORT CLAIMS BOARD
THURSDAY, SEPTEMBER 9, 2021**

The Mississippi Tort Claims Board (Board) meeting was held at 1:30 p.m. in Room 138, Woolfolk State Office Building; 501 North West Street; Jackson, Mississippi.

The following members were present, constituting a quorum:

Bolin, Liz; Representing Attorney General Lynn Fitch
Edds, Steve; Chairman
Goodwin, Aubrey Leigh; Representing MS Department of Finance & Administration
Executive Director Liz Welch
McRae, David; MS State Treasurer
Tindell, Sean; Commissioner, MS Department of Public Safety

Also present were:

Donaldson, Bruce; Tort Claims Board
Kelly, Trina; Tort Claims Board
Logan, Jim; Tort Claims Board
Milner, Steve; Tort Claims Board
Rayburn, Amanda; Tort Claims Board
Smith, Dan; Attorney General's Office
Stephenson, Matthew; The Burkhalter Group
Wells, Lisa; Cannon Cochran Management Services Inc.
Wilson, Jeff; Trinity Capital

The Chairman called the meeting to order.

Motion was made by Mr. McRae to approve the minutes of the July 8, 2021 meeting. Mr. Tindell seconded the motion, which passed unanimously.

In Old Business, Mr. Donaldson reminded us of the July meeting when we had the actuary report for FY2022 & 2023 from Mr. Burkhalter. In your folder, he had an actuary recommendation funding level of \$4.3 million and you will see that amount is broken down by agency in comparison with the prior year. Some went up and some went down my understanding that has to do with a loss history and payroll. This does not need to be voted on, it is for the Board information. The Chairman asked if this has been communicated to the various agencies and Mr. Donaldson answered not yet. Mr. Logan informed the Board that we are in the process of getting the invoices in MAGIC and they should go out next week after the Board has seen them. Mr. Donaldson advised the Board if you have any more detailed questions, Matt's here and may be able to answer them. He is with the Burkhalter Group. The Chairman wanted

to know why Auctioneer Commission went up 60%, just of interest? Mrs. Goodwin asked if that meant they had a claim or as to where they had none before? She said they regulate the auction industry, they issue the license in order to operate as an auctioneer. The Chairman asked if any questions, there were none.

The next item was concerning the public hospital and medical center compliance update. From our last meeting, we had a substantial number of public hospital and medical centers out of compliance. Since the last meeting, Mr. Donaldson has been in contact with all of them and happy to report that the response has been positive with most being current now. We do have a couple of self-insured for GL and PL medical centers who we feel are fully compliant. The way the actuary reports have come in and are still coming in with the renewal times in stages where we don't have everything yet, but have spoken with a few of them: Delta, Greenwood-Leflore and Magnolia. Their GL and PL self-insured plan is either coming in, or on the way in, or they have submitted enough to make us feel confident that they have what they need. We have found and are working on some new business for the next meeting under the Board's rules for these self-insured public hospitals and standalone entities. They are required under the rules to have a trust fund and a few do not have the fund. Over the next few months, Mr. Donaldson and Mr. Burkhalter will be exploring that issue and talking with the hospitals. We will get a little more in depth about this issue and report to the Board at the next meeting about the recommendation as to what may need to be done about that. The Chairman ask if it acts as a reserve fund for them, Mr. Donaldson responded yes for paying Tort Claims and expenses dedicated for that sole purpose. A few of them are not establishing that fund separate even though they have the funding to pay the claims, they do not have the line item fund itself. We are going to work with them on why they are not doing it, and see if we can convince them that they need to make that change. If they feel strongly about not doing it, then we will find out what that is and work through it in making it right. The Chairman thanked Mr. Donaldson.

There was no New Business.

Mr. Logan presented the financial report. Page one provided closing out last fiscal year through June 30. There were a few legal expenses and administrative expenses that we had to account for that we received after July 1st which closed us out for FY2021. Page two is cash flow for this year FY2022, not much activity right now because we are working on both fiscal years. It just shows the revenue and expenses with total expenses so far \$149,000 and the total funds just under \$17million less reserves of \$7.2million which leaves unencumbered funds available right now of \$9.6million. The bottom shows the detailed of claims as it relates to number of claims paid. Page three is the budget comparison report which shows how those expenses are figured into our current budget and how much has be expended for the first two months. The Chairman asked if any questions, there were none.

Mr. Wilson presented the executive summary of the portfolio in a packet to the Board. The portfolio value is \$12.8million with a market value of about \$63,000 more. The portfolio yield right now is up to 60 basis points finally ticking higher. We anticipate the portfolio rate will continue to trend higher between now and the end of the year. Not only because of rates in general, but we are continuing to work out of floating rate money market instruments that have kept the yield a little lower. Even 60 basis points, the portfolio is extremely short, less than two

years and that will also begin to extend out now that the rates have gone back above 1%. The Chairman asked if any questions, there were none.

Mr. Milner provided the members a report of his Loss Control activities since our last meeting. He informed the Board of risk management services for the 2021 Mississippi State Fair begin October 4, 2021.

Mr. Donaldson presented 2 attorneys for inclusion in the approved Attorney Register. Mr. Anderson Reid Brown of Simmons Dallas, PLLC and Ms. Rebecca Mansell of Rolfe Henry Co., LPA. Both attorneys meet the eligibility requirements of the Board and staff recommends approval. Ms. Bolin made a motion to approve and Mr. McRae seconded. The motion passed unanimously.

Mr. Donaldson presented a list of 131 political subdivisions with the recommendation of the Board approval for renewal of Certificates of Coverage. We have reviewed their submission and they are all in compliance with the statute requirements. Mrs. Goodwin made a motion to approve and Mr. McRae seconded. The motion passed unanimously.

Mrs. Rayburn informed the Board that there were no claims.

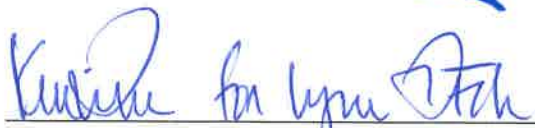
There being no further business to come before the Board, Mr. Tindell motion for the meeting to adjourn and Mr. McRae seconded the motion, which passed by unanimous vote. The meeting was adjourned.



STEVE EDDS, CHAIRMAN



MIKE CHANEY, BOARD MEMBER



LYNN FITCH, BOARD MEMBER

DAVID MCRAE, BOARD MEMBER

Printed Signature for Sean Tindell

SEAN TINDELL, BOARD MEMBER

Liz Welch

LIZ WELCH, BOARD MEMBER

CHRIS WELLS, BOARD MEMBER

Mississippi Tort Claims Board
September 9, 2021 - 1:30pm
Conference Center North, Room 138
First Floor, Woolfolk Building
Jackson, Mississippi

ATTENDANCE LIST

<u>NAME</u>	<u>DEPARTMENT/COMPANY</u>
Steve Edds	Chairman
Bruce Donaldson	Tort
Trina Kelly	Tort
Steve Milner	Tort
Jim Logan	Tort
Dan Smith	AG
Lisa Wells	CCMSI
David McKee	Treasury
Liz Bolin	AG
Sean Tindell	DPS
Aubrey Leigh Goodwin	DFA
Matthew Stephenson	Burkhalter Group
Jeff Wilson	Trinity
Amanda Raybuen	Tort

Mississippi Tort Claims Board
Thursday, September 9, 2021 – 1:30 P.M.

AGENDA

- I. Approval of Minutes
 - A. July 8, 2021

- II. Old Business
 - A. Assessments by Agency
 - B. Public Hospital and Medical Center Compliance Update

- III. New Business

- IV. Financial Reports
 - A. Financial Report – Jim Logan
 - B. Investment Report – Jeff Wilson

- V. Loss Control – Steve Milner

- VI. Attorney General’s Report – Bruce Donaldson

- VII. Certificates of Coverage – Bruce Donaldson

- VIII. Claims Report – Amanda Rayburn

- IX. Adjournment

**MINUTES OF
MISSISSIPPI TORT CLAIMS BOARD
THURSDAY, JULY 8, 2021**

The Mississippi Tort Claims Board (Board) meeting was held at 1:30 p.m. in Room 138, Woolfolk State Office Building; 501 North West Street; Jackson, Mississippi.

The following members were present, constituting a quorum:

Bolin, Liz; Representing Attorney General Lynn Fitch
Edds, Steve; Chairman
Kelsey, Christina; Representing Insurance Commissioner Mike Chaney
Sean Tindell; Commissioner, MS Department of Public Safety
Welch, Liz; Executive Director, MS Department of Finance & Administration
Wilson, Brian; Representing State Treasurer David McRae

Also present were:

Burkhalter, Chris; The Burkhalter Group
Donaldson, Bruce; Tort Claims Board
Kelly, Trina; Tort Claims Board
Logan, Jim; Tort Claims Board
Milner, Steve; Tort Claims Board
Rayburn, Amanda; Tort Claims Board
Smith, Dan; Attorney General's Office
Stephenson, Matthew; The Burkhalter Group
Wilson, Jeff; Trinity Capital

The Chairman called the meeting to order.

Motion was made by Mrs. Welch to approve the minutes of the May 13, 2021 meeting. Ms. Kelsey seconded the motion, which passed unanimously.

There was no Old Business.

In New Business, Mr. Burkhalter provided members with a 2021 review of the actuarial report and assessment. The main goal is to establish a reserve level for the fund balance sheet in our audit and financial statements. Also, project the necessary assessment for the upcoming fiscal year to be collected over the next twelve months which will fund the next fiscal year starting July 1st. Slide two shows a twelve year history of the fund. The red line is the cash and invested assets you withheld. The blue bars represent case reserves of open reported claims set by Ms. Rayburn's team and green is the actuarial or IBNR reserve which means incurred but not reported set by Mr. Burkhalter. There are claims out there that happened before June 30th but we do not know what they are. The unearned premium reserve is the assessment money we are

holding for the year we are going into. All three liabilities for 2021 add up to \$16.4 million with over \$17 million in assets.

Slide three shows the drivers of our losses whether they go up or down. Seeing the ultimate claim count for claims occurring in each of these fiscal years you can see a long term downward trend which has kept our assessments from going up much. In 2021, we had about a hundred more claims than for 2020 possibly due to COVID having a unique way of delaying claims and lawsuits while courts were closed last spring then reopening resulting in some of those claims being reported a little later. Slide four average claim severity tells us for every claim we get, what average amount is paid out. The long term annual trend is 3.3% and over the last ten years it has been more accelerated at 6.7%. So your frequency is pushing your assessment toward a downward trend. This one is moving in the other direction which made the assessment level over the last few years or so.

Slide five shows the overhead expense since 2001 and since 2010 it has been flat hovering right under a million dollars. This expense ratio is between 20 - 25% of what is paid in assessments goes toward overhead. A commercial market would be higher which means we are getting more of our assessments dollar to pay claims and this operation is very efficient.

Slide six shows our estimated equity position at June 30, 2021. Our best estimate is a central range of \$2.1 million in unencumbered funds which is good for everyone. The indicated assessment in the middle we feel anything collected between \$3.9 - \$5.2 million on the low or on the high end would be reasonable and actuarially supported. Our best estimate is that you should collect \$4.5 million in the coming twelve months to fund claims 2022 – 2023 fiscal year. Slide seven shows how wrong we were in the past. Slide seven shows the low, the central and the high in the past years. The bars are the most recent estimate of the actual number before that year. Slide eight shows that the Board has always decided between \$4- \$5 million and in 2018 we had what we sometimes call an assessment holiday which we did not assess.

Mr. Burkhalter's point here is that if you were to ask his recommendation as an actuary, he would say \$4.5 million, the central. But you have that \$2.1 million out there and for insurance companies that is great, it adds surplus to back up your claims if you have a bad year. In our case there is concern that the legislature would see these funds as a target as it has in the past. There is no reason to hold surplus in this fund, because if you have a bad year, this is a long tail line and we have plenty of time to adjust on the move. As a consultant, I would say take the \$2.1 million off the \$4.5 million and just go with the \$2.4 million assessment and you should be fine.

Chairman Edds comments that it would be a dramatic drop in the assessment. Mr. Burkhalter suggests it would be a single year drop. Chairman Edds comments that it could lead to a much larger assessment in the following fiscal year. Mr. Burkhalter says it most likely would pop back up to \$4.5 million. Mrs. Welch made comments concerning the past events of funds that were pulled from across the street and Mr. Burkhalter explained the Board would need to make a decision. Commissioner Tindell suggested going with the amount in the middle, Mrs. Welch suggested \$3 million which Mr. Burkhalter said would not be a problem based on us being in good shape. Conversation comments were made from Mr. Edds, Mrs. Welch, Mr. Tindell, Mr. Wilson and Mr. Burkhalter. The issue of cutting it too much and when you go back

to a normal assessment, it will cause more pain because we would have skipped a year. Mr. Donaldson suggested using a low figure of around \$3.9 instead of the central and Mr. Logan made the statement of how our assessment this past year at \$4.3 million so we can go lower, but not too low. He explained how the agencies struggle to get the money back the next year when they budget down and not realizing it was just a holiday. After much consideration, Mr. Tindell made a motion to approve the \$4.3 million assessment and Mrs. Welch seconded the motion, which passed by unanimous vote.

Mr. Logan provided the budget request for FY2023 which we are currently in FY2022. Page one goes through the narrative of each budget category and page two provides the numbers. We usually request for budget what the legislature gave us the year before. There is no reason to increase anything in level funding and we want to have enough funds available in case whatever comes up. The budget request shows what our actual numbers were for FY2021, what the appropriation is for FY2022 and request for FY2023. We got \$6.559 million in our appropriation and we are requesting the same thing for FY2023. Mrs. Welch made a motion to approve the funding and Ms. Kelsey seconded the motion, which passed by unanimous vote.

Mr. Donaldson provided a report on the public hospitals and medical centers. Since taking on this new position, he has discovered a number of political subdivisions including hospitals and medical centers that are either no longer submitting their coverage information on an annual basis or they are submitting some of the coverage information but not all. This has made most of them currently out of compliance somehow with the Board rules. We recently met with Chairman Steve Edds, Commissioner Mike Chaney, Christina Kelsey, Dan Smith and Chris Burkhalter who collectively came up with a plan to reboot this process and get it back on track. In your folder is a copy of the letter dated July 8, 2021 mailed certified to the public hospitals and medical centers. We marked their specific deficiencies as needed. The board is doing our best to get these back into compliance. In the future, you will notice some political subdivisions showing up on multiple occasions throughout the course of the year for Tort Claims Board approval in issuing the certificates of coverage because these political subdivisions renew different coverages at different times throughout the course of the year. Mr. Donaldson passed a sample certificate of coverage around to the Board showing the coverages listed on the certificate. The Board will note that the certificates we issue denote only the specific coverage which the Board approves. These are not blanket certificates. These certificates are specific to the coverages the political subdivision submitted. Mr. Edds thanked Bruce for discovering and working on a plan to correct these forty-two that were out of compliance. After forty-five days of receiving the letters, the statute require the Attorney General Office to take action against these entities.

Relating to public entities who elect to self-insure. Mr. Donaldson informed us of the political subdivisions self-insured trust fund recommended confidence levels on public entities where previous Boards have approved funding levels between 70% - 99%. After consulting with our actuary Mr. Burkhalter, the staff is recommending that the Board consider establishing a minimum benchmark funding level for these self-insured entities as follows. First, combining the actuarial indicated central estimate which is 50% of the total loss and expense reserves of past claims. Second, the actuarial indicated loses for the perspective year at the 75% confidence level. These minimums would still be subject to the annual review and adjustments needed

based upon future actuarial and submitted financial data. This is needed because self-insured are required to report annually which help with reporting to be completed in a more uniform comprehensive accurate timely manner. We are requesting the Board to consider establishing these minimums to help us in the future of going forward in submitting this information. Mr. Burkhalter explained to the Board what the minimums mean and Mr. Donaldson ask for them to adopt the policy he read. Mrs. Welch made the motion to adopt the policy and Ms. Kelsey seconded the motion, which passed by unanimous vote.

Mr. Donaldson informed the Board about the political subdivisions self-insured required annual report material. The staff is recommending the Board consider requiring self-insured entities to include at a minimum the items listed below in the submission of their self-insured plan for annual review. Those items A, B and C [found under "New Business" E in the agenda] here because this has become a number of submissions failed to include one or more of these items making it difficult and impossible to evaluate their self-insured plan in determining if they meet the Board's minimum benchmarks. I got a number of actuarial reports that do not have all this material in it, or they do not have the financial audit, but have the actuarial report or do not have the trust fund balance so we can't evaluate it. With the Board approval for entities with self-insured plans, I plan to send them another certified letter saying when you submit your next actuarial report or most recent self-insured plan, these items must be included in them. After much discussion from Mr. Edds, Mrs. Welch, Mr. Donaldson and Mr. Tindell concerning how many years should an audit be considered recent, a recommendation was made. Mr. Tindell made a motion to give Mr. Donaldson the discretion to determine what documentation is required from each of these self-insured entities in order to support their self-insured plan and Mrs. Welch seconded the motion, which passed by unanimous vote.

Mr. Logan presented the financial report cash flow through June to sum up this fiscal year. The claim loses for the year is just over \$3 million, total funds on hand \$17 million and subtract \$6.9 million reserves leaves unencumbered funds available \$10,342,000. The bottom shows the break down between claims, legal payments, reserves and number of claims created, paid and open. The second page shows the budget comparison report with the expenditures figured into what was allotted from appropriation at the beginning of the year. We spent approximately 65% of it.

Mr. Wilson presented the investment report through June 2021. The portfolio earned just under 50 basis points. Which is about a level rate of return equating to 2% total return basis. Two year treasuries are at 9 basis points. At the end of the month we had just under 1.5% cash and over \$1.2 million in treasuries. What we have done in consultation with staff at treasury is we bought TIP bonds, which are bonds that adjust their face value with the rate of inflation. We have purchased \$1.25 million in TSY Bonds that now have a par amount of \$1.267 million. Add additional principle payments coming from the government decreasing our values. It worked out so far so good for the first six months of the year. We continue to work our way out of floaters. As rates spike up, we come out of floaters doing well with that. Anticipate we will continue with that through the next fiscal year as rates spike up. The maturity distribution we are trying to move the portfolio out of bonds that mature within the next twelve months. There has never been a call on this cash to pay for claims or expenses so there is no reason to treat this fund like we do other self-insured funds. So we are trying to move all the bonds out to the 2.5 year range.

Mr. Milner provided members a report of his Loss Control activities since our last meeting and informed the Board how well Mrs. Rayburn and himself was received at the recent Highway Patrol Cadet Presentation. Ride alongs with new state troopers will begin in early September.

Mr. Donaldson presented a list of 21 political subdivisions with the recommendation that all be approved for renewal of Certificates of Coverage. We have reviewed what they submitted and they have met all the minimum requirement. Mr. Tindell made a motion to approve the political subdivisions for certificate of coverages and Mrs. Welch seconded the motion, which passed by unanimous vote.

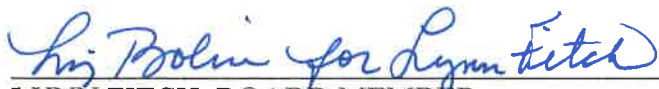
Mrs. Rayburn informed the Board that there were no claims for this month.

There being no further business to come before the Board, Mrs. Welch motion for the meeting to adjourn and Ms. Kelsey seconded the motion, which passed by unanimous vote. The meeting was adjourned.



STEVE EDDS, CHAIRMAN

MIKE CHANEY, BOARD MEMBER



LYNN FITCH, BOARD MEMBER



DAVID MCRAE, BOARD MEMBER



SEAN TINDELL, BOARD MEMBER

Liz Welch by Audrey Ruth Gordon
LIZ WELCH, BOARD MEMBER

CHRIS WELLS, BOARD MEMBER

State of Mississippi
Tort Claims Fund
FY 2022-2023 Agency Assessment Calculation
Estimated Assessment by Agency

	(1)	(2)	(3)	(4)	(5)	(6)
Agency	Proposed Balanced Relativity	Rate per \$100 Payroll	FY 2020-21 Payroll	Estimated Assessment	Estimated Prior Assessment	Change
1 SENATE	0.295	\$0.080	4,972,712	3,961	3,743	5.8%
2 HOUSE OF REPRESENTATIVES	0.294	\$0.079	7,166,786	5,680	5,638	0.7%
3 LEGISLATURE JOINT OPERATIONS	0.299	\$0.081	580,121	467	666	-29.8%
21 PEER	0.294	\$0.079	2,227,376	1,769	1,702	3.9%
25 LEGISLATIVE BUDGET OFFICE	0.292	\$0.079	3,084,760	2,428	2,088	16.3%
51 SUPREME COURT	0.308	\$0.083	58,873,247	49,011	48,828	0.4%
71 ATTORNEY GENERAL	0.625	\$0.169	25,105,242	42,375	36,473	16.2%
91 OFFICE OF THE STATE PUBLIC DEFENDER	0.393	\$0.106	3,144,496	3,337	4,023	-17.0%
95 ETHICS COMMISSION	0.301	\$0.081	540,923	440	424	3.8%
96 JUDICIAL PERFORMANCE, COMMISSION ON	0.321	\$0.087	402,854	349	404	-13.5%
101 GOVERNOR'S OFFICE	0.299	\$0.081	2,249,650	1,816	1,950	-6.8%
111 SECRETARY OF STATE	0.558	\$0.151	6,437,688	9,695	8,160	18.8%
130 FINANCE AND ADMINISTRATION, DEPARTMENT OF	0.425	\$0.115	52,151,503	59,817	60,301	-0.8%
155 AUDIT, DEPARTMENT OF	0.421	\$0.114	10,303,121	11,705	11,714	-0.1%
171 TREASURER, STATE	0.345	\$0.093	2,420,029	2,252	1,937	16.2%
181 TAX COMMISSION	0.495	\$0.134	39,131,104	52,265	60,464	0.0%
184 BOARD OF TAX APPEALS	0.351	\$0.095	410,386	388	424	-8.4%
185 GAMING COMMISSION	0.556	\$0.150	7,245,806	10,881	12,798	-15.0%
201 EDUCATION, DEPARTMENT OF	0.536	\$0.145	39,900,107	57,673	49,250	17.1%
235 REHABILITATION SERVICES, DEPARTMENT OF	0.537	\$0.145	51,281,531	74,287	74,501	-0.3%
245 LIBRARY COMMISSION	0.298	\$0.080	2,269,188	1,822	1,778	2.5%
247 EDUCATIONAL TELEVISION	0.358	\$0.097	5,312,060	5,135	5,507	-6.8%
277 MS COMM FOR VOLUNTEER SERVICES	0.351	\$0.095	882,194	835	838	-0.3%
291 COMMUNITY & JUNIOR COLLEGES	0.308	\$0.083	6,609,662	5,492	5,842	-6.0%
301 HEALTH, DEPARTMENT OF	0.515	\$0.139	112,768,132	156,837	120,544	30.1%
328 MEDICAID	0.321	\$0.087	49,416,076	42,876	42,109	1.8%
371 MENTAL HEALTH, DEPARTMENT OF	0.815	\$0.220	276,546,248	608,463	547,402	11.2%
401 AGRICULTURE AND COMMERCE, DEPARTMENT OF	1.886	\$0.509	10,702,728	54,482	45,657	19.3%
411 DEVELOPMENT AUTHORITY, MISSISSIPPI	0.330	\$0.089	15,505,215	13,804	14,281	-3.3%
428 ANIMAL HEALTH	0.540	\$0.146	1,573,732	2,294	2,252	1.9%
431 FAIR COMMISSION	6.081	\$1.641	1,075,586	17,654	22,098	-20.1%
450 MARINE RESOURCES	0.823	\$0.222	9,486,523	21,062	17,866	17.9%
451 FORESTRY COMMISSION	1.885	\$0.509	13,917,142	70,796	58,866	20.3%
454 INSTITUTE FOR FOREST INVENTORY	0.780	\$0.211	-	-	-	100.0%
464 WILDLIFE, FISHERIES AND PARKS	2.567	\$0.693	26,944,924	186,713	201,268	-7.2%
470 ENVIRONMENTAL QUALITY	0.540	\$0.146	28,187,646	41,106	47,745	-13.9%
472 GRAND GULF MILITARY MONUMENT COMMISSION	1.308	\$0.353	199,387	704	715	-1.5%
475 ARCHIVES AND HISTORY	0.383	\$0.103	8,167,812	8,450	10,067	-16.1%
486 SOIL AND WATER CONSERVATION COMMISSION	0.364	\$0.098	834,427	819	821	-0.1%
491 OIL AND GAS BOARD	0.880	\$0.238	1,782,565	4,234	4,884	-13.3%
501 INSURANCE, DEPARTMENT OF	0.385	\$0.104	9,297,166	9,670	9,419	2.7%
502 FIRE ACADEMY, STATE	0.296	\$0.080	3,853,593	3,083	3,094	-0.4%
511 BANKING AND CONSUMER FINANCE, DEPARTMENT OF	0.291	\$0.079	7,946,452	6,240	5,993	4.1%
521 WORKERS' COMPENSATION COMMISSION	0.298	\$0.080	4,258,170	3,420	3,422	-0.1%
531 PUBLIC EMPLOYEES RETIREMENT SYSTEM	0.347	\$0.094	10,419,598	9,750	11,009	-11.4%
551 CORRECTIONS, DEPARTMENT OF	0.617	\$0.166	94,427,422	157,187	184,706	-14.9%
601 INFORMATION TECHNOLOGY SERVICES	0.299	\$0.081	9,650,729	7,800	7,969	-2.1%
614 PERSONNEL BOARD, STATE	0.303	\$0.082	3,100,543	2,539	2,619	-3.1%
651 HUMAN SERVICES, DEPARTMENT OF	0.546	\$0.147	154,536,550	227,609	225,924	0.7%
671 EMPLOYMENT SECURITY COMMISSION	0.366	\$0.099	30,017,626	29,621	21,086	40.5%
701 MILITARY DEPARTMENT	0.467	\$0.126	44,171,262	55,619	57,560	-3.4%
711 PUBLIC SAFETY	2.558	\$0.690	87,795,836	606,097	627,182	-3.4%
718 NARCOTICS, BUREAU OF	0.891	\$0.240	8,648,147	20,793	25,491	-18.4%

**State of Mississippi
Tort Claims Fund
FY 2022-2023 Agency Assessment Calculation
Estimated Assessment by Agency**

	(1)	(2)	(3)	(4)	(5)	(6)
<u>Agency</u>	<u>Proposed Balanced Relativity</u>	<u>Rate per \$100 Payroll</u>	<u>FY 2020-21 Payroll</u>	<u>Estimated Assessment</u>	<u>Estimated Prior Assessment</u>	<u>Change</u>
721 EMERGENCY MANAGEMENT	0.715	\$0.193	9,909,508	19,132	15,742	21.5%
731 VETERANS' AFFAIRS BOARD	0.868	\$0.234	22,587,101	52,918	64,388	-17.8%
734 VETERANS' HOME PURCHASE BOARD	0.332	\$0.090	1,237,438	1,110	1,114	-0.4%
811 PUBLIC SERVICE COMMISSION	0.329	\$0.089	5,607,999	4,987	5,218	-4.4%
820 AUCTIONEER COMMISSION	0.598	\$0.161	1,360	2	1	60.2%
821 NURSING HOME ADMINISTRATORS, BOARD OF	0.372	\$0.100	125,725	126	124	2.0%
822 COSMETOLOGY, BOARD OF	0.307	\$0.083	424,850	352	320	9.9%
823 PSYCHOLOGY, BOARD OF	1.026	\$0.277	123	0	-	100.0%
824 DENTAL EXAMINERS, BOARD OF	0.324	\$0.087	421,547	368	335	10.1%
827 VETERINARY EXAMINERS	1.291	\$0.348	730	3	4	-42.6%
828 BOARD OF PHYSICAL THERAPY	0.509	\$0.137	142,031	195	226	-13.7%
829 MEDICAL LICENSURE, BOARD OF	0.317	\$0.086	1,663,083	1,422	1,478	-3.8%
831 OPTOMETRY	0.829	\$0.224	94,448	211	212	-0.4%
832 REAL ESTATE COMMISSION	0.412	\$0.111	863,499	959	1,025	-6.4%
833 FUNERAL SERVICES, BOARD OF	0.382	\$0.103	69,901	72	67	7.2%
834 CONTRACTORS, BOARD OF	0.295	\$0.080	1,005,884	802	761	5.5%
836 REAL ESTATE APPRAISAL LICENSE BOARD	0.335	\$0.091	172,053	156	178	-12.5%
838 NURSING, BOARD OF	0.406	\$0.110	2,134,439	2,338	2,462	-5.0%
839 MOTOR VEHICLE COMMISSION	0.332	\$0.089	237,554	213	208	2.4%
840 BARBER EXAMINERS, BOARD OF	0.357	\$0.096	140,651	135	135	0.4%
841 ENGINEERS & LAND SURVEYORS, REGISTRATION FOR F	0.320	\$0.086	313,904	271	271	0.1%
843 ATHLETIC COMMISSION	0.416	\$0.112	53,766	60	54	11.0%
844 REGISTRATION FOR FORESTERS	1.223	\$0.330	1,200	4	4	-11.5%
845 PUBLIC ACCOUNTANCY, BOARD OF	0.606	\$0.164	418,735	685	736	-6.9%
846 PHARMACY, BOARD OF	0.394	\$0.106	1,887,186	2,009	1,976	1.7%
847 MS COMMISSION ON THE STATUS OF WOMEN	1.075	\$0.290	-	-	-	100.0%
848 ARCHITECTURE, BOARD OF	0.362	\$0.098	167,007	163	155	5.5%
849 CHIROPRACTIC EXAMINERS	0.770	\$0.208	52,272	109	96	13.0%
857 BOARD OF MASSAGE THERAPY	1.222	\$0.330	1,920	6	6	4.8%
858 PROFESSIONAL GEOLOGISTS	0.515	\$0.139	95,323	133	134	-1.1%
859 SOCIAL WORKERS AND MARRIAGE/FAMILY THERAPISTS	0.387	\$0.104	169,287	177	170	4.1%
860 PROFESSIONAL COUNSELORS	0.813	\$0.219	92,389	203	207	-1.9%
865 ARTS COMMISSION	0.301	\$0.081	689,889	560	600	-6.8%
936 PORT AUTHORITY AT GULFPORT	0.790	\$0.213	4,092,142	8,722	9,854	-11.5%
939 YELLOW CREEK INLAND PORT AUTHORITY	0.421	\$0.114	914,000	1,038	1,103	-5.9%
941 TRANSPORTATION, DEPARTMENT OF	3.048	\$0.823	161,896,742	1,332,056	1,373,158	-3.0%
947 STATE AID ROAD DIVISION	0.452	\$0.122	4,025,100	4,910	4,481	9.6%
950 PAT HARRISON WATERWAY DISTRICT	3.876	\$1.046	2,883,877	30,173	25,195	19.8%
955 PEARL RIVER BASIN DEVELOPMENT DISTRICT	2.641	\$0.713	-	-	-	100.0%
970 PEARL RIVER VALLEY WATER SUPPLY DISTRICT	3.751	\$1.012	5,408,344	54,753	61,855	-11.5%
980 TOMBIGBEE RIVER VALLEY WATER MANAGEMENT DIVIS	0.318	\$0.086	1,178,324	1,011	989	2.2%
992 BLIND, INDUSTRIES FOR THE	0.338	\$0.091	3,740,528	3,410	2,942	15.9%
9200 CHARTER SCHOOL AUTH BOARD	0.593	\$0.160	274,768	440	515	-14.6%
Total	1.000	\$0.270	1,593,130,409	4,300,000	4,300,000	0.0%

NOTES

(4) to be collected during FY 2021-22 for FY 2022-23 exposure
(5) was collected during FY 2020-21 for FY 2021-22 exposure

Choctaw Regional Medical Center-Current

Claiborne County Hospital-Current

Copiah County Medical Center-Current

Covington County Hospital-Current

Delta Regional Medical Center-Their self-insured program has been provided to Chris Burkhalter for review. Waiting on Mr. Burkhalter's findings and recommendations.

Field Health System-Field Memorial Community Hospital-Current

(Catchings Clinic, Centreville Clinic, Field Specialty Clinic, Gloster Clinic, Liberty Clinic)

Forrest General Hospital-Current

Franklin County Hospital-Current

George Regional Health System-Current

(George Regional Hospital, Community Medical Center, Wiggins Primary Care, Community Surgical Center, Obstetrics & Gynecology Associates, Southeast Rehabilitation & Wellness Center, George Regional Health & Rehab Center, Greene County Hospital, Greene County Family Medical, Greene Rural Health Center)

Greenwood LeFlore Hospital-Current on auto and D&O. GL & PL self-insured plan appears to be in good standing, however they have not as yet provided the actuarial recommended coming year funding prospective

Gulfport Memorial Hospital-Current on auto and D&O. GL & PL self-insured reports are forthcoming

Highland Community Hospital-Current

Jasper General Hospital-Current

Jefferson County Hospital-Nursing Home-Current

Jefferson Davis Community Hospital & Extended Care Facility-Current

Magnolia Regional Health Center-Current on auto and D&O. GL & PL self-insured reports are forthcoming

Marion General Hospital-Current

Neshoba County General Hospital & Nursing Home-Current

North Sunflower County Hospital-Current

Noxubee General Hospital-Current

Oktibbeha County Hospital-Current

Pearl River County Hospital & Nursing Home-Current

Sharkey-Issaquena Community Hospital-Current

Singing River Health System-Current

(Ocean Springs Hospital, Pascagoula Hospital, Singing River Hospital Gulfport, Hospice of Light-Ocean Springs, Hospice of Light-Lucedale, Singing River Medical Clinic-Cedar Lake, Singing River Medical Clinic-Gulfport at Community Road, Singing River Medical Clinic-Gulfport at Cowan Road, Singing River Medical Clinic-Hurley, Singing River Medical Clinic-Ocean Springs, Singing River Medical Clinic-Orange Grove, Singing River Medical Clinic-Pascagoula, Singing River Medical Clinic-Vancleave)

South Central Regional Medical Center-Current

South Sunflower County Hospital-Current

Southwest Mississippi Regional Medical Center-Current

Tallahatchie General Hospital-Current

Tippah County Hospital-Current

Tyler Holmes Memorial Hospital-Current

University of Mississippi Medical Center-Current

University of Mississippi Medical Center Grenada-Current

Walthall County General Hospital-Current

Wayne General Hospital-Current

Yalobusha County General Hospital-Current

THIS IS NOT TO BE CONSIDERED A COMPREHENSIVE LIST OF ALL MISSISSIPPI PUBLIC HOSPITALS, PHARMACYS AND MEDICAL CENTERS

MISSISSIPPI TORT CLAIMS BOARD

Treasury Fund 3308100000
Financial Report - Fiscal Year 2021

-----CASH FLOW ANALYSIS-----

	LAPSE	Previous Total	YTD Total
<i>REVENUE:</i>			
Assessments Received	0.00	4,299,818.91	4,299,818.91
Interest	0.00	32,701.82	32,701.82
Investment Interest	0.00	54,859.96	54,859.96
Transfer of Funds - In	0.00	2,500,000.00	2,500,000.00
Total Revenue	\$ -	\$ 6,887,380.69	\$ 6,887,380.69
<i>EXPENSES:</i>			
Claim Losses - TPA and TCB	0.00	3,005,038.02	3,005,038.02
Legal Expenses - TPA and TCB	19,905.87	624,873.42	644,779.29
Other Expenses - TPA and TCB	0.00	12,723.77	12,723.77
Administrative Expenses Paid	17,642.98	990,393.85	1,008,036.83
Transfer of Funds - Out	0.00	2,500,000.00	2,500,000.00
Total Expenses	\$ 37,548.85	\$ 7,133,029.06	\$ 7,170,577.91

-----CLAIMS/RESERVES DETAIL (Year-To-Date)-----

	Tort Board	CCMSI	TOTAL
Claims - Payments	\$ 165,038.90	\$ 2,839,999.12	\$ 3,005,038.02
Claims - Legal Expenses	640,463.33	4,315.96	\$ 644,779.29
Claims - Other Expenses	210.00	12,513.77	\$ 12,723.77
Total Paid Out to Date	\$ 805,712.23	\$ 2,856,828.85	\$ 3,662,541.08

NOTE: Information represents combined operations for Treasury Fund 3081 and the Trustmark account (utilized by CCMSI).

MISSISSIPPI TORT CLAIMS BOARD
Combined Financial Report - Fiscal Year 2022
Fund 3308100000

-----CASH FLOW ANALYSIS-----

	July	August	Year-To-Date
REVENUE:			
Assessments Received	0.00	0.00	0.00
Interest	14.76	3,116.03	3,130.79
Investment Interest	2,559.93	4,919.88	7,479.81
Transfer In Funds	250,000.00	0.00	250,000.00
Total Revenue	\$ 252,574.69	\$ 8,035.91	\$ 260,610.60
EXPENSES:			
Claim Losses - TCB and TPA	45,574.86	134,584.20	180,159.06
Legal Expenses - TCB and TPA	0.00	4,568.90	4,568.90
Other Expenses - TCB and TPA	639.00	440.00	1,079.00
Administrative Expenses Paid	50,329.09	63,770.97	114,100.06
Transfer of Funds - Out	250,000.00	0.00	250,000.00
Total Expenses	\$ 346,542.95	\$ 203,364.07	\$ 549,907.02
FUNDS ON HAND:			
Beginning Balance	\$ 17,274,757.29	\$ 17,180,789.03	
Revenue	252,574.69	8,035.91	
Expenses	(346,542.95)	(203,364.07)	
Adjustments (LAPSE PERIOD)	0.00	(37,548.85)	
Total Funds	\$ 17,180,789.03	\$ 16,947,912.02	
Cash in Treasury	\$ 4,055,496.89	\$ 3,952,930.72	
Investment in Treasury	12,819,854.54	12,799,623.94	
TPA Trustmark Bank Balance	305,437.60	195,357.36	
Total Funds By Account	\$ 17,180,789.03	\$ 16,947,912.02	
Less Reserves	\$ 7,057,779.61	\$ 7,273,806.99	
Unencumbered Funds Available	\$ 10,123,009.42	\$ 9,674,105.03	

-----CLAIMS/RESERVES DETAIL (Year-To-Date)----

	MTCB	CCMSI	TOTAL
Claims - Payments	\$ 36,532.84	\$ 143,626.22	\$ 180,159.06
Claims - Legal Expenses	4,568.90	-	4,568.90
Claims - Other Expenses	105.00	974.00	1,079.00
Total Paid Out to Date	\$ 41,206.74	\$ 144,600.22	\$ 185,806.96
OUTSTANDING RESERVES	385,764.34	6,888,042.65	7,273,806.99
Total Claims & Reserves	\$ 426,971.08	\$ 7,032,642.87	185,806.96
Number of Claims Created	122	70	192
Number of Claims Paid	50	25	75
Total Open Claims	242	283	525
AVG. CLAIM \$ / # CLAIMS PAID	\$730.66	\$5,745.05	\$ 2,402.12
AVG. RESERVE / OPEN CLAIMS	\$1,594.07	\$24,339.37	\$ 13,854.87

NOTE: Information represents combined operations for Treasury Fund 3081 and the Trustmark account (utilized by CCMSI).

MISSISSIPPI TORT CLAIMS BOARD

Budget Comparison Report
 Treasury Fund 3308100000
 Fiscal Year 2022

Expenses:	Total Budget	July 2021	August 2021	Year To Date Expenditures	Ending Balance	Percent Expended
A1-Salaries	\$ 611,647.00	\$ 48,784.57	\$ 48,784.57	\$ 97,569.14	\$ 514,077.86	15.95%
A2-Travel	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
B-Contractual	1,634,410.00	1,205.00	19,084.91	20,289.91	1,614,120.09	1.24%
C-Commodities	7,000.00	440.27	465.99	906.26	6,093.74	12.95%
D2-Capital Outlay	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
E-Subsidies	4,300,000.00	261,600.05	24,932.79	286,532.84	4,013,467.16	6.66%
SUBTOTAL	<u>\$ 6,559,057.00</u>	<u>\$ 312,029.89</u>	<u>\$ 93,268.26</u>	<u>\$ 405,298.15</u>	<u>\$ 6,153,758.85</u>	<u>6.18%</u>
TPA Expended		<u>34,513.06</u>	<u>110,095.81</u>	<u>144,608.87</u>		
TOTAL Expended		<u>\$ 346,542.95</u>	<u>\$ 203,364.07</u>	<u>\$ 549,907.02</u>		

TRINITY

TRINITY CAPITAL INVESTORS

September 2, 2021

Mr. Bruce Donaldson
Mississippi Tort Claims Board
P O Box 267
Jackson, MS 39205-0267

Re: August 2021 Portfolio Highlights

Total Portfolio	Book Value	\$12,830,430
	Market Value	\$12,867,513
YTD 2021 Internal Rate of Return		0.34%
Current Portfolio Book Yield		0.60%
Market Yield		0.58%
Weighted Average Life		Approximately 1.8 years
YTD 2021 Earnings		29,599
Accrued Interest		15,170

1675 Lakeland Drive Suite 400 Jackson, MS 39216
Telephone 601-956-3511
Fax 601-956-3513

Security Inventory
 Booking Report
 August 2021
MISSISSIPPI TORT CLAIMS FUND

Security Group	Type	Par Value	Book Value/ Cost
AGEN	FFCB	6,300,000	6,299,010.65
	FHLB	2,519,616	2,519,490.38
CMO	GNMA		1,573,824.88
	FHR		133,799.44
	FNR		946,641.44
US TREAS			1,307,939.36
INTEREST			4,919.88
CASH			49,723.74
			12,830,429.89

Transfer:



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

MISSISSIPPI TORT CLAIMS BOARD
STEPHEN C. EDDS, CHAIRMAN

MIKE CHANEY, Commissioner
Insurance Department
LYNN FITCH, Attorney General
Office of Attorney General
DAVID McRAE, Treasurer
Department of Treasury

SEAN TINDELL, Commissioner
Department of Public Safety
LIZ WELCH, Executive Director
Department of Finance and Administration
CHRIS WELLS, Executive Director
Department of Environmental Quality

MEMORANDUM

TO: Mississippi Tort Claims Board
FROM: Steve Milner
DATE: September 9, 2021
RE: Loss Control Report

Since the last Board Meeting, loss control services for the Tort Claims Board include:

- 29 State Property/Leased Property Inspections
- 4 Risk Management Consultations
- 6 Accident Investigations
- 1 Pre State Fair Risk Management Planning Meeting
- 2 Defensive Driving Classes
- 5 MEMA Hurricane Ida Conference Calls
- 2 State Trooper Injury Investigations



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

MISSISSIPPI TORT CLAIMS BOARD
STEPHEN C. EDDS, CHAIRMAN

MIKE CHANEY, Commissioner
Insurance Department
LYNN FITCH, Attorney General
Office of Attorney General
DAVID McRAE, Treasurer
Department of Treasury

SEAN TINDELL, Commissioner
Department of Public Safety
LIZ WELCH, Executive Director
Department of Finance and Administration
CHRIS WELLS, Executive Director
Department of Environmental Quality

MEMORANDUM

TO: Mississippi Tort Claims Board
FROM: Bruce Donaldson
DATE: September 9, 2021
RE: Additions to Defense Attorney List

RECOMMENDATION: Staff recommends approval of (2) attorney for inclusion on Defense Attorney List

Honorable Anderson Reid Brown
Simmons Dallas, PLLC
Ridgeland, Mississippi 39157

Honorable Rebecca Mansell
Rolfes Henry Co., LPA
Biloxi, Mississippi 39530

SIMMONS DALLAS, PLLC

Jackson Office:

240 Trace Colony Park Drive
Suite 200
Ridgeland, MS 39157
Tel. (601) 933-2040
Fax (601) 933-2050



ATTORNEYS AT LAW

July 27, 2021

Bruce Donaldson
Mississippi Tort Claims Board
P.O. Box 267
Jackson, MS 39205
Bruce.Donaldson@dfa.ms.gov

Re: Request for Approval of Attorney Anderson Brown

Dear Bruce:

I am requesting that Anderson Brown be approved as counsel for the Mississippi Tort Claims Board. Anderson has over five years of litigation defense experience. A copy of his CV is attached for your review. Anderson is an excellent attorney and would be a valuable asset as approved counsel for the Tort Claims Board. He will bill at the current MTCB rates and will follow the MTCB guidelines.

Thank you for your consideration of this request. Of course, should you have any questions, please let me know.

Yours truly,

A handwritten signature in dark ink, appearing to read 'H. Simmons III', with a stylized flourish at the end.

Heber Simmons III

HSS/cgs
Enclosure

ANDERSON REID BROWN
436 Araglen Drive, Canton, MS 39046
andersonbrown@outlook.com
(601) 750-0261

EDUCATION

University of Mississippi School of Law – Oxford, Mississippi

Juris Doctor, May 2017 – 3.35 GPA (*cum laude*)

- Admitted to practice in all state and federal courts in Mississippi
- *Mississippi Sports Law Review* – Staff Editor 2015, 2016
- American Jurisprudence Award – Criminal Law 2015

Delta State University – Cleveland, Mississippi

Bachelor of Business Administration, May 2014 – 3.70 GPA (*cum laude*)

- Omicron Delta Kappa Honor Society 2013
- Order of Omega Honor Society 2013
- Pi Kappa Alpha Fraternity President 2012

EXPERIENCE

McAngus Goudelock & Courie – Ridgeland, Mississippi

Attorney August 2019 – Present

Practices with the civil litigation defense group. Routinely answers complaints and discovery, conducts depositions, prepares and argues motions, negotiates settlements, and reports to clients. Clients include a variety of companies dealing in insurance, construction, transportation, and hospitality.

Davis & Crump, PC – Gulfport, Mississippi

Attorney July 2017 – July 2019

Supported partners at various stages of pharmaceutical and medical device multi-district litigations. Routinely researched, prepared pleadings, and assisted with discovery. Was heavily involved in MDL 2767, including *Daubert* briefing and expert depositions.

Law Offices of John R. Reeves, PC – Jackson, Mississippi

Clerk May 2016 – August 2016

Helped attorney prepare for and litigate personal injury and criminal defense cases. Interviewed clients, assisted with discovery, researched, and drafted various motions that were used during litigation.

University of Mississippi School of Law – Oxford, Mississippi

Street Law Clinic Fall 2015

Interviewed and counseled clients at the local food pantry about public health benefits, family law, consumer law, and estate planning.

U.S. Bankruptcy Court, Southern District of Mississippi – Jackson, Mississippi

Extern for the Honorable Neil P. Olack July 2015 – August 2015

Attended hearings, researched, and prepared memoranda addressing questions that arose during bankruptcy proceedings.

U.S. Senate – Washington, D.C.

Intern for Senator Roger Wicker Summer 2013

Conducted legislative research, assisted with constituent concerns, and synthesized policies in reports to senior staffers.

The Council of Insurance Agents & Brokers – Washington, D.C.

Legislative Intern Summer 2012

Attended U.S. Senate and House hearings and presented relevant information to senior staff members. Provided administrative support to the government affairs team.

REBECCA J. MANSELL, ESQ.,
PhD

mansell@rolfeshenry.com
P: 228.207.1366
F: 513.579.0222

10 Canebrake Blvd
Suite 110-071
Jackson, MS 39232

770 Water Street
Suite 430
Biloxi, MS 39530

RolfesHenry.com

ADMITTED TO PRACTICE
Mississippi

September 7, 2021

VIA ELECTRONIC MAIL

Amanda Rayburn, Claims Manager
Mississippi Tort Claims Board
501 North West Street
Suite 1301-C
Jackson, MS 39201

RE: Rebecca Mansell- Consideration for Tort Claims Approved Attorney

Dear Amanda:

Thank you for adding my name to the Board Minutes for the Board Meeting for consideration as an attorney approved to handle Tort Claims for the State of Mississippi.

I have a very diverse background that would be very beneficial in representing the State of Mississippi and the respective entities or state employees. I was an Assistant District Attorney for 17 years, practicing mainly in Hinds County. While in Hinds County, I successfully tried to verdict approximately 287 cases. My caseload included complex capital murder cases, sexual assault cases, including jail personnel sexually assaulting prisoners, arson cases, felony child abuse cases, insurance fraud cases, and embezzlement cases.

My next ten years of practice were with the University of Mississippi Medical Center in the Forensics Division. I am highly familiar with all aspects of children being supervised by social workers and the appropriate tasks a social worker must take to ensure the safety and well-being of a maltreated child. I also have read all of the Olivia Y lawsuit filings and understand the importance of compliance with the lawsuit.

While employed at UMMC, I received my doctorate in Health Administration. I possess additional education and experience in handling matters which involve the appropriate standards of care in a

September 7, 2021

Page | 2

state medical facility. I am familiar with many healthcare professionals at UMMC and Whitfield and understand appropriate medical documentation and medical terminology.

I also routinely teach the Certified Fire Investigator Candidate course at the Alcohol Tobacco and Firearms (ATF) Training Academy at Redstone Arsenal in Huntsville, Alabama. I have received numerous classroom and live burn pieces of training with the ATF regarding the investigation and the proper case handling of arson and explosion case. I have also tried multiple arson cases, one of which included the City of Raymond firefighter.

Finally, my husband is a Captain with the Mississippi Highway Patrol. As a trooper's wife, I have a deep understanding of law enforcement training, proper police tactics, and the danger law enforcement faces each day.

I retired from state service after twenty-seven years, and I am now practicing insurance defense law. We have offices on the Coast and in Jackson, and I would be very interested in accepting cases in either area or statewide if there is a need for an attorney with specialized experience in any of the areas above.

Thank you very much for your consideration in adding me as an approved attorney for Tort Claims in the state of Mississippi.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca J. Mansell". The signature is written in black ink and is positioned above the typed name.

Rebecca J. Mansell

RJM:

Enclosures:

cc:

Rebecca Mansell, PhD

Rolfes Henry Co., LPA

228-207-1366

rmansell@rolfeshenry.com

**10 Canebrake Boulevard, Suite 110-111
Flowood, MS 39232**

**770 Water Street, Suite 430
Biloxi, MS 39530**

SUMMARY

Twenty-seven-year proven track record of solving complex issues within the legal and healthcare field.

CORE COMPETENCIES

Expert Negotiator, Experienced Litigator, Results Driven

PROFESSIONAL EXPERIENCE

Managing Partner

Rolfes Henry Co., LPA

March 17, 2021 – Present

- Litigator with practice-area expertise in vigorously defending clients in premise liability, personal injury and products liability, breach of contract, mass-tort cases, and felony criminal offenses.
- Success resolving cases positively for clients through mediation and settlement negotiations.
- Successful obtaining dismissals and summary judgments for clients based on procedural missteps, the statute of limitations procedural bar, the failure to state a claim, and other affirmative defenses

Senior Attorney/Executive Director

University of Mississippi Medical Center

Prevent Child Abuse Mississippi

August 2011 – March 15, 2021

Key Deliverables:

- Responsible for complete oversight for the direction of strategic planning and operational business leadership for an entity within a large governmental healthcare agency and a non-profit organization.
- Advise individuals of up-to-date law related to felony criminal issues and healthcare compliance and legal related matters.
- Responsible for synchronizing all efforts for successful collaborations between governmental and non-governmental entities, including drafting federal and state multi-million-dollar grants and proposed legislation.
- Implementing the strategic vision for business operations and future development of business for our division. Our division has been nationally recognized for strategic business changes through my leadership via advanced technology utilizing algorithms.

- Producing high-quality results by building coalitions with other state agencies, non-profits, the private sector, and state legislators.
- Successful lobbying for the passage of individual legislative bills regarding appropriations, rewriting the felony criminal abuse statute, and HIV testing of inmates.
- Creation of the student internship program within our forensics division. Responsible for mentoring and supervising all student interns. Ensure interns comply with all regulatory, confidentiality, and health care requirements. Personally supervised 22 law school students and five undergraduate pre-law students.
- Raised \$4,400,000.00 for new building site. Successfully negotiated regulations and rules of federal, state, and local organizations to receive approval for building site and building design.

PROFESSIONAL EXPERIENCE

Senior Assistant District Attorney

Hinds, Madison, and Rankin Counties

August 1994 – August 2011

Key Deliverables:

- Successfully tried hundreds of complex cases as the first chair with a 98% success rate. Cases included capital murder (two death penalty cases), arson, insurance fraud, embezzlement, racketeering, armed robbery, felonious child abuse, and cybercrimes.
- Conducted extensive, confidential grand jury proceedings.
- Drafted and argued thousands of motions and briefs in state and appellate courts.

PRO BONO EXPERIENCE

Special Counsel for Mississippi Supreme Court

January 2000 - May 2018

Mississippi Board of Bar Admissions

Character and Fitness Division

- Appointed as Special Counsel for the Mississippi Board of Bar Admissions, Character and Fitness Division by the Mississippi Supreme Court.
- Researched the character and fitness files, coalesced the information, and prepared in-depth informational packages for each committee member.
- Questioned and cross-examined all witnesses for committee members.
- Maintained strict confidentiality regarding proceedings.
- Long-term appointment to a position of trust and authority by the Mississippi Supreme Court.

Committee Member for Catholic Diocese

January 2019 - Present

Catholic Diocese of Jackson, Mississippi

- Appointed by Bishop Joseph R. Kopacz to serve a three-year term to assist in investigations of claims of abuse or neglect of children or adults by priests (1st committee).

- Appointed by Bishop Joseph R. Kopacz to serve a three-year term to assist in investigations of claims of abuse or exploitation of priests by other individuals (2nd committee).

EDUCATION

Doctor of Health Administration, University of Mississippi, 2020

summa cum laude

Full academic scholarship

Juris Doctor, Mississippi College School of Law, 1994

Top one-third of my class

American Jurisprudence Award in Counseling and Negotiations (highest grade in the class)

Moot court team

Academic scholarship

Bachelor of Arts, Florida State University, 1991

summa cum laude

Omicron Delta Kappa

Dual degrees in Communication and English

Emphasis in nonverbal and interpersonal communication

Full academic scholarship

HONORS AND APPOINTMENTS

- Appointed to the Commission on the Status of Women by the Speaker of the House, Philip Gunn. Confirmed by the Mississippi Senate. 2011- Present
- Appointed to the Commission on Children's Justice by the Chief Justice of the Mississippi Supreme Court, 2011- Present
- Elected President, Alumni Association, Mississippi College School of Law, 2015- 2017
- Selected as participant of the second cohort of UMMC Leadership Program, 2016-2017
- Elected Vice President, Alumni Association, Mississippi College School of Law, 2014-2015
- Leadership Mississippi Program Graduate, Mississippi Economic Council, Selected by my peers as the class speaker for our graduation program, 2014-2015
- Selected as one of four alumni from Mississippi College School of Law featured in the Winter 2014 Amicus MC Law Magazine "Justice for Children" Edition, 2014
- Appointed to Excel by 5 Board as a Member, 2012 - 2018
- State Prosecutor of the Year Award-Child Abuse - 2008



THE MISSISSIPPI BAR

Post Office Box 7065
Jackson, Mississippi 39209-7065
Telephone: (601) 948-4444
Facsimile: (601) 948-4444
E-Mail: info@msbar.org
Website: www.msbar.org

Letter of Good Standing

TO WHOM IT MAY CONCERN:

As of the date below, the attorney named is a member in good standing of The Mississippi Bar on **Active** status.

Rebecca Mansell, Mississippi Bar Identification Number (9778) was admitted to practice law, **September 20, 1994**.

Amy S. Ward
Membership Records Coordinator

Date 06/02/2021





STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

MISSISSIPPI TORT CLAIMS BOARD
STEPHEN C. EDDS, CHAIRMAN

MIKE CHANEY, Commissioner
Insurance Department
LYNN FITCH, Attorney General
Office of Attorney General
DAVID McRAE, Treasurer
Department of Treasury

SEAN TINDELL, Commissioner
Department of Public Safety
LIZ WELCH, Executive Director
Department of Finance and Administration
CHRIS WELLS, Executive Director
Department of Environmental Quality

MEMORANDUM

TO: Mississippi Tort Claims Board
FROM: Bruce Donaldson
DATE: September 9, 2021
RE: Political Subdivisions – Certificates of Coverage

RECOMMENDATION: Staff recommends approval of 131 political subdivisions shown on attached list.

MISSISSIPPI TORT CLAIMS BOARD

Thursday, September 9, 2021

Political Subdivisions Recommended for Renewal of Certificate of Coverage

Alcorn County Fire Services
Alcorn County Schools
Amite County Board of Education
Amory School District
Baldwyn Public School District
Benton County School District
Black Creek Drainage District
Calhoun County School District
Choctaw County School District
Choctaw Regional Medical Center
Claiborne County Hospital
Clarksdale-Coahoma County Airport
Clay County Board of Supervisors
Cleveland City Clerk
Cleveland School District
Coahoma County School District
Copiah County Medical Center
Copiah County School District
Covington County Hospital
DeSoto County School District
Delta Health System
Desoto County Board of Supervisors
Diamondhead City Clerk
East Central Community College
East Central Harrison County Public Utility District
Enterprise School District
Field Health System
Forrest County School District
Forrest General Hospital
Franklin County Memorial Hospital
Franklin County School District
George Regional Health System
Greene County Hospital
Greene County School District
Greenville Public School District
Greenwood Leflore Consolidated School District
Greenwood Leflore Hospital
Grenada School District
Gulfport City Clerk
Gulfport School District
Gulfport-Biloxi Regional Airport Authority
Hancock County Board of Supervisors

Hancock County Library System
Hancock County Port & Harbor Commission
Hancock County Utility Authority
Hancock County Water & Sewer District
Harrison County Library System
Harrison County School District
Hattiesburg Municipal Airport
Hazlehurst City School District
Highland Community Hospital
Hollandale Consolidated School District
Itawamba County School Board
Jasper General Hospital
Jasper General Nursing Home
Jefferson County Hospital
Jefferson County School District
Jefferson Davis Community Hospital & Extended Care Facility
Jones County School District
Kemper County School District
Lawrence County School District
Leake County School District
Lee County School District
Leland Consolidated Schools
Louisville Municipal School District
Magnolia Regional Health Center
Marion County School District
Marion General Hospital
Mars Hill Volunteer Fire Department
McComb School District
Memorial Hospital at Gulfport
Mississippi Coast Coliseum Commission
Mississippi Gulf Coast Regional Convention & Visitors Bureau
Monroe County School District
Moss Point School District
Neshoba County General Hospital and Nursing Home
Nettleton School District
Newton County School District
Newton Municipal School District
North Bolivar Consolidated School District
North MS Commission on MI/MR dba Communicare
North Pike School District
North Sunflower County Hospital
North Tippah Consolidated School District
Northwest Mississippi Community College
Noxubee General Hospital
Okolona Municipal Separate School District
Oktibbeha County Central Drainage District
Pearl Public School District

Pearl River County Hospital and Nursing Home
Perry County School Board
Pontotoc City School District
Pontotoc County School District
Port Authority, Mississippi State
Post 58 Fire Department
Prentiss County School District
Quitman School District
Rankin County Board of Education
Richton School District
Scott County School District
Senatobia Municipal School District
Sharkey-Issaquena Community Hospital
Simpson County School District
Singing River Health System
Smith County School District
South Central Regional Medical Center
South Delta School District
South Pike School District
South Sunflower County Hospital
South Tippah School District
Southeastern Covington County Fire District
Stone County Board of Education
Sunflower County Board of Supervisors
Tallahatchie General Hospital
Tate County School District
Tippah Career and Technology Center
Tippah County Hospital
Tishomingo County School District
Tunica County Board of Education
Tupelo Public School District
Tyler Holmes Memorial Hospital
Union County School District
Walthall County General Hospital
Walthall County School District
Wayne General Hospital
Weems Community Mental Health Center Inc.
West Point City Clerk
Western Line School District
Wilkinson County Board of Education
Yalobusha General Hospital and Nursing Home
Yazoo County School District

Total 131