

**Request to Adopt a National Cooperative as a  
Preapproved Vendor List**  
PPRB OPSCR Rules and Regulations Section 3-208

**PPRB’s Authority to Establish Preapproved Vendor Lists**

“The Public Procurement Review Board may establish a preapproved list of providers of various personal and professional services for set prices with which state agencies may contract without bidding or prior approval from the board.” Miss. Code Ann. § 27-104-7 (2)(i). The PPRB may exercise its authority to establish PVLs for use by entities under its purview at its discretion. Section 3-208 of the *PPRB OPSCR Rules and Regulations*. Any request to adopt a cooperative must be reviewed for compliance by OPSCR. Any contracts entered into under the cooperative must include the Mississippi specific participating addendum.

Requesting Agency: \_\_\_\_\_

Cooperative Group: \_\_\_\_\_

Service / Portfolio: \_\_\_\_\_

Lead State Conducting Procurement: \_\_\_\_\_

Current Termination Date of Portfolio: \_\_\_\_\_

Renewals Available: \_\_\_\_\_

Web Address for Portfolio: \_\_\_\_\_

Describe the Agency’s Need for the Service:

Evaluate the impact to local suppliers and small businesses if the national cooperative is adopted:

Provide a market analysis or other evaluation of the pricing of the contracts available through the cooperative and whether such pricing is competitive in the State and represents value to the State:

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Evaluate the economic importance or advantage to the Agency and/or to the State in adopting the cooperative as a PVL:

Describe any Price Adjustment allowed by the Procurement and/or Master Agreement:

Discuss any other interests of the State which need to be considered:

|  | Yes | No | N/A |
|--|-----|----|-----|
| The Requesting Agency's legal counsel reviewed the Master Agreement and approved it as compliant with Mississippi law.   |     |    |     |
| The Department of Finance and Administration and/or the Public Procurement Review Board's Legal Counsel reviewed the Master Agreement and approved it as compliant with Mississippi law. |     |    |     |
| The risk management requirements (warranty, bonding, insurance, other security) in the Master Agreement are appropriate to meet the Requesting Agency's needs.                           |     |    |     |
| The performance schedule requirements in the Master Agreement meet the Requesting Agency's needs.  |     |    |     |
| The key personnel required in the Master Agreement is satisfactory to the Requesting Agency.   |     |    |     |
| The licensing and certification requirements in the Master Agreement are satisfactory to the Requesting Agency.  |     |    |     |
| The minimum experience requirements in the Master Agreement are satisfactory to the Requesting Agency.   |     |    |     |
| The training requirements for contractor's personnel and, if applicable, Agency staff, are satisfactory to the Requesting Agency.  |     |    |     |