

Contract Termination
of contracts previously approved by PPRB
Sections 4-101 and 7-117.03 of the PPRB OPSCR Rules and Regulations

Agency: _____

Contractor: _____

Contract Number: _____

Period of Performance Approved by PPRB*: _____

Spending Authority Approved by PPRB*: _____

Was a Stop Work Order Issued? Yes No If yes, date issued: _____

*Agencies who need a Contractor to cease work prior to obtaining PPRB approval of a contract termination should issue a Stop Work Order pending PPRB approval of the Termination. A Stop Work Order is not a substitute for terminating the contract and can only be valid for 90 days.

Reason for Termination:

Date of Termination: _____

*Date of Termination cannot be prior to PPRB approval of the Termination.

The Valid To Date has been modified in MAGIC to reflect the Termination Date: Yes No

Dollar Amount Previously Paid to Contractor: _____

Dollar Amount of Outstanding Invoices: _____

The Target Value has been reduced in MAGIC to reflect the amount actually paid to Contractor (including any outstanding invoices). Yes No

Additional Information Regarding Contract Dollar Amount:

Contract Termination

Responsible Agency Official: _____

Title: _____

Telephone Number: _____ Email Address: _____

By signing below, I certify that all information provided herein and/or uploaded to MAGIC is true, correct, and complete to the best of my knowledge.

Signature: _____ Date: _____

Check if Uploaded	Documents to Upload in MAGIC <i>(preferably as individual PDFs labelled as indicated below)</i>	Publicly Available
	Stop Work Order (if applicable)	-
	Contract Termination	-
	Complete Termination Checklist (this document)	-
	Any Additional Documentation re: the Termination	-

OPSCR USE ONLY

Primary Analyst: _____ Signature: _____

Secondary Analyst: _____ Signature: _____

NOTES: