



**MEETING MINUTES**  
**Wednesday, March 1, 2023**

- Location:** E.T. Woolfolk State Office Building  
501 North West Street, Room 145  
Jackson, Mississippi
- Board Members:** Rita Wray, Chair  
David Russell, Vice Chair  
Billy Morehead  
Norman McLeod  
Norman Katool  
Liz Welch
- Staff:** Aubrey Leigh Goodwin  
William Collins, Special Assistant Attorney General  
Brittney Thompson  
Ross Campbell  
Glenn Kornbrek  
Adrian Massey  
Kent Adams  
Clay Chastain  
Liz DeRouen  
Steve Tucker  
Belinda Russell  
James Brabston  
LaShun Smith  
Shannon Smith  
Trina Kelly  
Kimberly Burse  
Jonathan Dillard  
Ashley Harrell  
Ashley Smith  
Angela Cooper  
Shakrita Fields  
Kizzie Shorter
- Guests:** David Caldwell, Mississippi Department of Revenue  
Kim McCrory, Mississippi Board of Animal Health  
Amy Gamble, Mississippi Office of Attorney General  
Kayla McKnight, Mississippi Division of Medicaid

Barry White, Mississippi Department of Archives and History  
Katherine Anderson, Mississippi Department of Archives and History  
Mingo Tingle, Mississippi Department of Archives and History  
Matthew Dry, PEER  
Harris VanBuskirk, Mississippi Department of Transportation  
Monique Corley, Mississippi Department of Education  
Betsy Toler, Mississippi Department of Education  
Cindy Freeman, Mississippi Department of Corrections  
Trey Smith, Mississippi Department of Corrections  
Terri Ashley, Mississippi Department of Finance and Administration  
Saranne Smith, Mississippi Department of Finance and Administration  
Matt Nassar, Mississippi Department of Finance and Administration  
James Moore, Mississippi Department of Finance and Administration  
Alicia Coleman, Mississippi Department of Finance and Administration  
Danny Lynch, Mississippi Department of Employment Security  
Eric Davis, Mississippi Department of Rehabilitation Services  
Tricia Shannon, Mississippi Development Authority  
Amber Stuart, Mississippi Development Authority  
[Illegible], Mississippi Department of Child Protection Services  
Pete Smith, Capitol Resources

#### **I. Call to Order**

The meeting was called to order by Chair Rita Wray.

Ms. Wray wished all procurement professionals a happy Public Procurement Month.

#### **II. Approval of Minutes from the February 1, 2023 Public Procurement Review Board Meeting**

**Action: Mr. McLeod made a motion to approve the Minutes from the February 1, 2023 PPRB Meeting as presented. The motion was seconded by Mr. Katool and unanimously approved by all members present.**

#### **III. Approval of per diem and expenses for the March 1, 2023 meeting and for any additional expenses incurred prior to the April 5, 2023 meeting**

**Action: A motion was made by Mr. Katool to approve per diem and expenses for the March 1, 2023 meeting and for any additional expenses incurred prior to the April 5, 2023 meeting. The motion was seconded by Mr. McLeod and unanimously approved by all members present.**

#### **IV. Protest of Mississippi Department of Corrections RFX 3140003086 by Keefe Group**

**Action: A motion was made by Mr. McLeod to dismiss the protest. The motion was seconded by Mr. Katool and unanimously approved by all members present.**

#### **V. Reports**

**A. OPTFM Emergency Purchases Reported to the Board**

The OPTFM Emergency Purchases Report is attached to these Minutes as **Attachment A**.

Mr. Campbell pointed out that the first and last items on the list were approved by OPTFM by mistake, as they were construction emergencies. He stated that the entities were notified of the documents to provide in the future and which processes should be followed.

**B. OPTFM Sole Source Purchases Reported to the Board**

The OPTFM Sole Source Approvals Report is attached to these Minutes as **Attachment B**.

**C. OPTFM Staff Approvals Reported to the Board**

The OPTFM Staff Approvals Report is attached to these Minutes as **Attachment C**.

**D. BOB Staff Approvals Reported to the Board**

The BOB Staff Approvals Report is attached to these Minutes as **Attachment D**.

**E. OPSCR Emergency Contracts Reported to the Board**

The OPSCR Emergency Contracts Report is attached to these Minutes as **Attachment E**.

**F. OPSCR Sole Source Contracts Reported to the Board**

The OPSCR Sole Source Contracts Report is attached to these Minutes as **Attachment F**.

**G. OPSCR Staff Approvals Reported to the Board**

The OPSCR Staff Approvals Report is attached to these Minutes as **Attachment G**.

**VI. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Consideration of Governing Authority Contracts for Board Action**

**1. Requesting Governing Authority:** Amory School District

**Supplier:** S.H.O.T.S Computers

**Term:** One-time purchase

**Total Value:** \$203,334.74

**Summary of Request:** Amory School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 Project and received two (2) bids. The District wishes to award to the low bidder S.H.O.T.S. Computers.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action:** A motion was made by Mr. Moorehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**2. Requesting Governing Authority:** Columbia School District

**Supplier:** Synergetics DCS, Inc.

**Term:** One-time purchase

**Total Value:** \$271,303.40

**Summary of Request:** Columbia School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 Project and received two (2) bids for cabling and one (1) for the network upgrade. The District wishes to award to the low bidder Synergetics DCS, Inc.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action:** A motion was made by Mr. Moorehead to approve the staff recommendation as presented. The motion was seconded by Mr. Katool and unanimously approved by all members present.

**3. Requesting Governing Authority:** Laurel School District

**Supplier:** Synergetics DCS, Inc.

**Term:** One-time purchase

**Total Value:** \$155,344.37

**Summary of Request:** Laurel School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 Project and received one (1) bid. They wish to award to Synergetics DCS, Inc.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action:** A motion was made by Mr. Moorehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**B. Consideration of State Agency Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Deep South Equipment

**Contract #:** 8200067396

**Term:** 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$1,315,000.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase a minimum of two (2) and a maximum of ten (10) wheeled tractor front end loaders and backhoes. They received three (3) bids and wish to award to the low bidder.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action:** A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus LLC

**Contract #:** 8200067399

**Term:** 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$1,495,500.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of up to ten (10) industrial articulated front end loaders. They received four (4) bids and wish to award to the low bidder.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action:** A motion was made by Mr. Moorehead to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus LLC

**Contract#:** 8200067503

**Term:** 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$1,488,000.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase a minimum of one (1) and a maximum of ten (10) 0.75 cubic yard, 32,000 pound, crawler mounted, hydraulic excavators. They received four (4) bids. MDOT accepted the lowest bid that met specifications. This contract will be available for use by governing authorities and other state agencies.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action:** A motion was made by Mr. Moorehead to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

**4. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus LLC

**Contract #:** 8200067493

**Term:** 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$1,999,000.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase a minimum of one (1) and a maximum of ten (10) 1.5 cubic yard, 54,000 pound, crawler mounted hydraulic excavators. They received three (3) bids and wish to award to the low bidder.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

**5. Requesting Agency:** Mississippi State University (MSU)

**Supplier:** Orion Technology Group LLC

**Contract #:** 8800008684

**Term:** 3/1/2023 through 1/29/2024

**Total Value:** \$830,994.64

**Summary of Request:** MSU is requesting approval for the sole source purchase of ten (10) drones. MSU is the recipient of a grant from the U.S. Department of Homeland Security (DHS) and DHS has requested these specific drones for testing and suitability determinations for future acquisitions. MSU advertised the proposed sole source in compliance with Section 3.109.02 of the OPTFM Procurement Manual and no objections to the sole source were received.

**Staff Recommendation:** OPTFM recommends approval of the request.

**Action: A motion was made by Mr. Katool to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.**

**6. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Burroughs Diesel

**Contract #:** 8200067491

**Term:** 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$2,364,000.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of a minimum of four (4) and a maximum of twenty (20) 33,000 GVWR, 85 inch cab to axle conventional cab and chassis. They received one (1) bid and wish to award to Burroughs Diesel.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

**7. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel

**Contract #:** 8200067480

**Term:** 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$9,751,515.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of a 66,000 GVWR, conventional cab and chassis, tandem axle. The bid contained two (2) options. The truck bid in option one (1) was for an automated manual transmission, with a minimum purchase of zero (0) and a maximum of twenty-five (25) units. The truck in option two (2) was for a fully automatic transmission with a minimum purchase of zero (0) units and a maximum

of fifteen (15) units. They received one (1) bid and wish to award to McComb Diesel for both options.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**8. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel

**Contract #:** 8200067647

**Term:** 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$4,096,500.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of 66,000 GVWR truck tractor, 115 inch cab to tandem. The bid contained two (2) options. The truck bid in option one (1) was for a 12 speed manual transmission, with a minimum purchase of two (2) and a maximum purchase of fifteen (15) units. The truck in option two (2) was for a 10 speed transmission with a minimum purchase of zero (0) units and a maximum of fifteen (15) units. They received two (2) bids. The lowest bidder did not meet the specifications for both options and MDOT wishes to award to the lowest bidder that met specifications.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

### **C. Master Lease Purchase Proposed Equipment Acquisitions**

**1. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Master Lease Purchase:** \$2,575,000.00

**Term of Contract:** Master Lease Purchase Series 2023A

**Purchase Method:** TBD

**Comments:** Pursuant to Miss. Code Ann. § 31-7-10, as amended, MDOT requested authority to utilize the Master Lease Purchase Program to finance equipment and vehicles. The original planning form was approved by PPRB on 1/4/2023. This revised planning form is being submitted to remove the pickup trucks and add four (4) additional heavy-duty trucks and truck bodies.

**Staff Recommendation:** Approval of the amended planning form.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

## **VII. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

*Items VII.A.1 through VII.A.6 were presented together and voted together.*

## **A. Consideration of Contracts for Project Professionals**

**NOTE:** Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

- 1. Using Agency:** Mississippi Department of Finance and Administration
- Project Number:** GS# 371-166
- Title:** Job Order Contracting Program (Landmark)
- Location:** Statewide
- Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)
- Funding Sources:** Various
- Professional Fee Type:** Special Percentage (10%) complexity
- Time Period:** 2nd renewal of up to four (4) one (1) year renewals.  
Renewal amendment will extend contract through March 2, 2024.

### **Job Order Professionals to be Renewed:**

Shafer-Zahner-Zahner, PLLC

Albert & Robinson Architects, PLLC

Burris/Wagnon Architects, P.A.

WFT Architects, P.A.

Wier Boerner Allin Architecture, PLLC

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I.C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Dewberry Engineers, Inc. (previously DewBerry / Edmonds, et al)

Mechanical: Engineering Resource Group, Inc. (Jackson)

Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance; also, amending Section 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).



**Clarification or Remarks:** Original contracts were approved by PPRB at the February 2021 meeting. The Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed amendments.

2. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Non-Landmark)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various  
**Professional Fee Type:** Special Percentage (9%) complexity  
**Time Period:** 2nd renewal of up to four (4) one (1) year renewals.  
Renewal amendment will extend contract through March 2, 2024.

**Job Order Professionals to be Renewed:**

Hardy and Associates/Architect, PLLC  
Albert & Robinson Architects, PLLC  
Cooke Douglass Farr Lemons Architects + Engineers PA  
Shafer-Zahner-Zahner, PLLC  
Machado-Patano, PLLC  
Allred Stolarski Architects, PA  
Burriss/Wagnon Architects, P.A.  
JBHM Architects, P.A. (Jackson)  
Beard + Riser Architects PLLC  
Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)  
Mechanical and/or Electrical: Dewberry Engineers, Inc. (previously DewBerry / Edmonds, et al)  
Mechanical: Engineering Resource Group, Inc. (Jackson)  
Electrical: Atwell & Gent, P.A.  
Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites; also, amending Section 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** Original contracts were approved by PPRB at the February 2021 meeting. The Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed amendments.

3. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Landmark)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various  
**Professional Fee Type:** Special Percentage (10%) complexity  
**Time Period:** 1st renewal of up to three (3) one (1) year renewals.  
Renewal amendment will extend contract through March 2, 2024.

**Job Order Professionals to be Renewed:**

Allred Stolarski Architects, PA  
Belinda Stewart Architects, PA  
Boggan & Vaughan Architects PLLC  
Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)  
JBHM Architects, P.A. (Jackson)  
Machado-Patano, PLLC  
Vernell Barnes Architect, PLLC  
Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BoB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance; also, amending 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** Original contracts were approved by PPRB at March 2022 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed amendments.

4. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Non-Landmark)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various

**Professional Fee Type:** Special Percentage (9%) complexity

**Time Period:** 1st renewal of up to three (3) one (1) year renewals.

Renewal amendment will extend contract through March 2, 2024.

**Job Order Professionals to be Renewed: JP033 – JP039**

Boggan & Vaughan Architects PLLC

Durrell Design Group, PLLC

Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)

Major Design Studio, PLLC

McCarty Architects Professional Association

Vernell Barnes Architect, PLLC

Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BoB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites; also, amending 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** Original contracts were approved by PPRB at March 2022 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed amendments.

5. **Using Agency:** Mississippi Department of Finance and Administration

**Project Number:** GS# 371-166

**Title:** Job Order Contracting Program (Landmark) (Civil)

**Location:** Statewide

**Project Budget:** \$25,000,000.00 Annually Per Job order Contractor  
(Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)

**Funding Sources:** Various (including American Rescue Plan Act)

**Professional Fee Type:** Special Percentage (10%) complexity

**Time Period:** One (1) year with annual renewals up to four (4) additional years.

**Professional:** W.L. Burle, Engineering, P.A., - Greenville

Engineering Solutions, Inc. - Tupelo

Neel-Schaffer, Inc. - Jackson

Machado-Patano, PLLC – Biloxi

Seymour Engineering, PLLC - Biloxi

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's new Job Order Contracting Program at Mississippi Landmark buildings and/or sites or that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance. Projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and

water conservation projects determined to be eligible for American Rescue Plan Act funds at State Agencies, Universities and Colleges statewide. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** The Professionals were selected as most highly qualified in accordance with a publicly noticed qualification based selection process. Seven (7) proposals were received. Six (6) firms were shortlisted, interviewed, evaluated, and selected by the Selection Committee utilizing criteria identified in the Request for Qualifications. No specific value of work is guaranteed to any professional. Professionals will be selected from the approved list for individual projects by participating institutions / agencies.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

- 6. Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Non-Landmark) (Civil)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually Per Job order Contractor  
(Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various (American Rescue Plan Act)  
**Professional Fee Type:** Special Percentage (9%) complexity  
**Time Period:** One (1) year with annual renewals up to four (4) additional years.  
**Professional:** W.L. Burle, Engineering, P.A. - Greenville  
Dungan Engineering, P.A. – Columbia  
Engineering Solutions, Inc. - Tupelo  
Machado-Patano, PLLC – Biloxi  
Neel-Schaffer, Inc. – Jackson  
Pickering Firm, Inc. – Flowood  
Seymour Engineering, PLLC - Biloxi

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's new Job Order Contracting Program at Non-Landmark buildings and/or sites. Projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and water conservation projects determined to be eligible for American Rescue Plan Act funds at State Agencies, Universities and Colleges statewide. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** The Professionals were selected as most highly qualified in accordance with a publicly noticed qualification based selection process. Eleven (11) proposals were received. Eight (8) firms were shortlisted, interviewed, evaluated, and selected by the Selection Committee utilizing criteria identified in the Request for Qualifications. No specific value of work is guaranteed to any professional. Professionals

will be selected from the approved list for individual projects by participating institutions / agencies.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendations as presented *on Items VII.A.1 through VII.A.6*. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

## B. Consideration of Construction Contract for Board Action

**Note:** Board Action is required when award is over \$5,000,000.00.

1. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Project Title:** Job Order Contracting Program  
**General Contractors:** Brown & Root Industrial Services, LLC  
Paul Jackson & Son, Inc.  
Ergon Construction Group, Inc. dba Alliant Construction, a division of Ergon Construction Group, Inc. – Jackson, Mississippi  
**Term:** 1 year with up to four (4) additional one (1) year renewals  
**Total Value at Award:** Not to Exceed \$25,000,000.00 Annually  
**Project Scope:** Indefinite delivery / indefinite quantity term contracts based upon a nationally published and recognized cost index (Job Order Contract) for the construction, repair, renovation, demolition, and improvement of buildings, facilities and infrastructure for state agencies and institutions, universities, and community colleges statewide in accordance with Section 31-7-13(n) of the Mississippi Code of 1972, Annotated. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00). The cost for all work is based upon the established cost index multiplied by the Bidder's pricing coefficient.  
**Note:** Board Action is required when award is over \$5,000,000.00.  
**Clarification or Remarks:** This award is to the 3 low responsive/responsible Bidders with a minimum Performance Rating of Satisfactory on the basis of the lowest average weighted pricing coefficient. Seven bids were received. The low bidder was non-responsible.  
**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval contingent upon executable contracts.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

2. **Using Agency:** South Mississippi Correctional Institution  
(Department of Corrections)  
**Project Number:** GS# 323-025  
**Title:** American Rescue Plan Act (ARPA) Mitigation

**General Contractor:** Universal Services, LLC

**Construction Days from Notice to Proceed [Time]:** 615 days

**Total Value at Award:** \$6,624,745.00

**Scope:** Construction through warranty for HVAC system upgrades and modifications for six (6) buildings at South Mississippi Correctional Institution.

**Note:** This award is the lowest responsive/responsible bid of 3 bids received.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon executable Contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

### C. Consideration of Sole Source for Board Action

1. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 354-053  
**Project Title:** Tenant Improvements 1<sup>st</sup>, 3<sup>rd</sup>, & 5<sup>th</sup> (Sole Source Fire Alarm 1<sup>st</sup>, 3<sup>rd</sup>, & 5<sup>th</sup>)

**Sole Source Provider:** Johnson Controls Fire Protection LP

**Total Value at Sole Source:** \$17,250.00

**Construction Days from Notice to Proceed [Term]:** 365 days

**Sole Source Scope:** Provide and install Simplex device to be added to the existing Simplex 410ES Fire Alarm Control Panel, work includes final connections, device ad programming.

**Justification:** The Robert E. Lee Building currently has an existing Johnson Controls, Inc., Simplex Fire Alarm Control Panel System that requires integration of a Simplex device required by code to provide detection and notification of fire or potential fire events within the facility. The Simplex product is proprietary to Johnson Controls, Inc. and they are the only company that can provide this product.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon no protest being filed through the advertisement period, and executed contract.

**Action:** A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

### D. Consideration Agency Change Order

1. **Using Agency:** Mississippi Department of Archives and History  
**Project Title:** Stabilization of the Windsor Ruins  
**General Contractor:** Cangelosi Ward General Contractors, L.L.C.  
**Original Contract Sum:** \$2,866,000.00  
**Net Change by Previous Change Orders:** \$81,538.31  
**Total Value of Award before this Change Order:** \$2,947,538.31

**Total Value of this Change Order:** \$1,178,080.96

**Construction Days to Date [Term]:** 605 (including 240 for this CO)

**Change Order Scope:** The Change Order is for labor intensive repair and restoration of the cast iron capitals for columns #'s 7, 14, 15, 22, 23, and 29, requiring removal, repair, and reinstallation per column.

**Note:** Board Action is required when cumulative Change Orders exceed 25% of original bid.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval contingent upon executable change order.

**Action:** A motion was made by Mr. Katool to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

## E. RPM New Leases

### 1. Requesting Agency: Mississippi Department of Rehabilitation Services

**Lease #:** 725-342-26A

**Lessor:** K & L Development

**Term:** 04-01-2023 thru 03-31-2026

**Total Yearly Cost:** \$33,864.00

**Cost PSF:** 9.96 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 3,400

**Previous Square Footage:** N/A

**Address of Property:** 732 N. 15<sup>th</sup> Street, Laurel, MS.

**Purpose of Lease:** There are three offices within this location: the Office of Vocational Rehabilitation, the Office of Special Disability Programs, and the Office of Assistive Technology.

**Note:** This is a three (3) year lease with no renewals. This lease was advertised and only one (1) response was received.

**Staff Recommendation:** RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

## F. RPM Succeeding Leases

### 1. Requesting Agency: Mississippi Department of Employment Security

**Lease #:** 260-181-28A

**Lessor:** H & H Land Company, LLC.

**Term:** 05-01-2023 thru 04-30-2028

**Total Yearly Cost:** \$359,892.00

**Previous Yearly Cost:** \$359,892.00

**Cost PSF:** \$15.31 + Utilities & Janitorial

**Previous Cost PSF:** \$15.31 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 23,507

**Previous Square Footage:** 23,507

**Address of Property:** 1911 Arcadia Street, Hattiesburg, MS.

**Purpose of Lease:** This lease houses the WIN Job Center and the MDES Call Center for this area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 05-01-2018.

**Staff Recommendation:** RPM recommends the approval of lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-761-28A

**Lessor:** Susan C. Smith

**Term:** 12-01-2023 thru 11-30-2028

**Total Yearly Cost:** \$22,800.00

**Previous Yearly Cost:** \$22,800.00

**Cost PSF:** \$6.00 + Utilities & Janitorial

**Previous Cost PSF:** \$6.00 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,800

**Previous Square Footage:** 3,800

**Address of Property:** 819 Rear Main Street, Greenville, MS.

**Purpose of Lease:** This lease will house the Parole and Probation office for the Greenville/Washington County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 12-01-2020.

**Staff Recommendation:** RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-531-28A

**Lessor:** James Edwin Brown Jr. Estate

**Term:** 04-01-2023 thru 03-31-2028

**Total Yearly Cost:** \$31,972.50

**Previous Yearly Cost:** \$31,972.50

**Cost PSF:** \$10.50 + Utilities & Janitorial



**Previous Cost PSF:** \$10.50 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,046

**Previous Square Footage:** 3,046

**Address of Property:** 100 - 112 North Lafayette Street, Starkville, MS.

**Purpose of Lease:** This lease will house the Parole and Probation office for Starkville and the Oktibbeha County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 02-01-2019.

**Staff Recommendation:** RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**4. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-461-28A

**Lessor:** Anderson Engineering

**Term:** 04-01-2023 thru 03-31-2028

**Total Yearly Cost:** \$15,183.00

**Cost PSF:** \$7.00 + Utilities & Janitorial

**Previous Cost PSF:** 7.00 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 2,169

**Previous Square Footage:** 2,169

**Address of Property:** 346 Second Street, Columbia, MS.

**Purpose of Lease:** This will be the Parole & Probation office for the Columbia/Marion County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 01-2017.

**Staff Recommendation:** RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**G. RPM Amended Leases**

**1. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-501-26A

**Lessor:** McKee Realty 1, LLC.

**Term:** 04-01-2023 thru 03-31-2026

**Total Yearly Cost:** \$25,800.00

**Cost PSF:** \$12.50 + Utilities & Janitorial

**Previous Cost PSF:** \$12.50 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 2,150

**Previous Square Footage:** 2,150

**Address of Property:** 90 Pilot Drive, Philadelphia, MS.

**Purpose of Lease:** There are two MDRS offices within this location: the Office of Vocational Rehabilitation and the Office of Special Disability Programs.

**Note:** This is a three (3) year lease with no renewals. MDRS has been at this location since 04-01-2018.

**Staff Recommendation:** RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Katool to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

## VIII. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petition for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Development Authority

**RFx #:** 3180001970

**Procurement Request:** Request for Qualifications

**Anticipated Term:** 2 years with up to 36 months in any combination of renewals

**Anticipated Contract Amount:** \$3,000,000.00

**Summary of Request:** The Mississippi Development Authority is seeking one Contractor to develop and implement a Mississippi European Marketing Plan. The selected Contractor will create a travel-related promotional plan, a budget, and a project activity calendar for the plan. The Agency contends the use of an Invitation for Bids (IFB) to select a contractor is neither practicable nor advantageous because the Agency is setting the price. The Agency also needs to evaluate offerors based on experience, capabilities, and staffing. Offerors will be evaluated on Technical factors weighted at 36%, Management factors weighted at 29%, and Cost (Price) factors weighted at 35%.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

### B. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Corrections

**Supplier:** K12 Management, Inc.

**Contract #:** 8200064316

**Term:** 03/01/2023 - 02/28/2026

**Total Value:** \$712,500.00

**New  
\$712,500.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will create and facilitate an online high school diploma program for adults. The Contractor was selected through an Invitation for Bids with three respondents. One vendor was deemed nonresponsible because the Agency was unable to obtain the required number of references. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.05.1 for failure to provide a form to be signed by the bidder and with a space to insert the price. OPSCR has reviewed this request and has determined that there was no effect on the competition, fairness, or transparency of the procurement as all bidders priced their bids in the same manner which allowed the Agency to appropriately compare the pricing.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$1,187,500.00**

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

2. **Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Cannon Cochran Management Services, Inc.

**Contract #:** 8200067502

**Term:** 7/1/2023 - 6/30/2027

**Total Value:** \$6,600,000.00

**New**

**\$6,600,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide third party claims administration services to the Mississippi State Agencies Self-Insured Workers' Compensation Trust to manage all claims related services, including but not limited to, claims investigations, compensability determinations, claim and expense payments, litigation management, medical case management, and overall management of claims files to include completion and timely filing of reports by the Mississippi Workers' Compensation Commission. The Agency contends the use of an Invitation for Bids (IFB) to select a Contractor was neither practicable nor advantageous because Price was not the only factor which needed to be evaluated. The Agency needed Offerors to develop a proposal demonstrating understanding and development of the scope of services and the Agency needed to comparatively evaluate the Offerors' experience, expertise, and demonstrated ability to provide the service. Offerors were evaluated on Technical factors weighted at 35%; Management factors weighted at 25%; Cost (Price) factors weighted at 35%; and Finalist Presentations weighted at 5%. Pursuant to Miss. Code Ann. § 31-7-413(2)(iii), the Agency requests to evaluate Cost factors openly. The Contractor was selected through a Request for Proposals (RFP) with two respondents.

The Agency requests an exception to OPSCR PPRB Rules and Regulations Sections 3-201, 3-201.03, and 3-203.03.1 for failure to obtain prior approval from the PPRB before issuing a Competitive Sealed Proposal. OPSCR has reviewed this request has no concerns that granting the exception would affect the competition, fairness, or transparency of the procurement.

**Staff Recommendation:** OPSCR has reviewed this request and recommends approval, contingent upon receipt of the required Certificate of Insurance, of the use of a Request for Proposal, the request to score cost openly, and the exceptions to Section 3-201, 3-201.03, and 3-203.03.1 of the PPRB OPSCR Rules and Regulations.

**Projected Budget for the Life of the Contract: \$6,600,000.00**

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**3. Requesting Agency:** Ellisville State School  
**Supplier:** EcoSouth Services of Mobile, LLC  
**Contract #:** 8200058717  
**Term:** 8/9/2021 - 3/01/2023  
**Total Value:** \$209,815.46

**Termination  
\$0.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. The Contractor provided waste management services. The Agency issued a Stop Work Order effective March 01, 2023 to combine services with South Mississippi Regional Center for the best interest of the State. The Agency awarded a new contract to Contractor Waste Management Pro of Mississippi and was approved by PPRB on January 4, 2023.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$209,815.46**

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Katool and unanimously approved by all members present.

**4. Requesting Agency:** Mississippi Department of Revenue  
**Supplier:** Tempstaff, Inc.  
**Contract #:** 8200057270  
**Term:** 08/01/2021 - 07/31/2023  
**Total Value:** \$830,000.00

**Modification  
\$200,000.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendment Three has been submitted to increase the spending authority due to the need for a higher volume of temporary staff. The Contractor will continue to be paid the same rate as provided in the original contract. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** *Having received the required Certificate of Insurance,* OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$830,000.00**

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented, *having received the required Certificate of Insurance*. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**5. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Ruan Transportation Corporation

**Contract #:** 8200066932

**Term:** 03/01/2023 - 02/28/2027

**Total Value:** \$45,000,000.00

**New**

**\$45,000,000.00**

**Summary of Request:** The term of the contract is four (4) years with two (2) optional four-year renewals. The Contractor will serve as Third-Party Warehouse Operator to oversee warehousing and distribution operations of the Alcoholic Beverage Control Division located in Gluckstadt, Mississippi, as required under Senate Bill 2844 (2022 Regular Session). The Contractor was selected through a Request for Proposals with four (4) respondents. The contract was awarded to the lowest Offeror.

**Staff Recommendation:** OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance and Performance Bond.

**Projected Budget for the Life of the Contract:** \$135,000,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**6. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Maximus Consulting Services

**Contract #:** 8200067439

**Term:** 03/08/2023 - 03/07/2027

**Total Value:** \$275,000.00

**New**

**\$275,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide accounting services for the compilation of the Statewide Cost Allocation Plan (SWCAP) for the State of Mississippi including the DFA Cost Allocation Plan (DFA-CAP). The Contractor was selected through a Request for Proposals with two (2) Respondents. The Contract was awarded to the lowest Offeror.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract:** \$275,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

**7. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Zee Company, Inc.

**Contract #:** 8200045233

**Term:** 07/01/2019 – 06/30/2024

**Renewal**

**Total Value:** \$198,600.00

**\$39,720.00**

**Summary of Request:** The term of the contract was four years with one optional one-year renewal. Amendment One was submitted to exercise the optional renewal. The Contractor currently provides comprehensive water treatment services for the heating, ventilation, and air conditioning systems in the Capitol Complex and Mississippi History and Civil Rights Museums in Jackson. Amendment One also updates the Contract Term, Consideration, E-Payment, Paymode, Applicable Law, Compliance with Laws, E-Verification, Representation Regarding Contingent Fees, Termination for Convenience, Termination for Default, Indemnification, Notice, and Termination Upon Bankruptcy. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$198,600.00**

**Action:** A motion was made by Mr. Katool to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**8. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Diversified Elevator Service & Equipment Company, Inc

**Contract #:** 8200045236

**Term:** 7/1/2019 – 6/30/2024

**Total Value:** \$1,800,900.00

**Renewal  
\$360,180.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment Two was submitted to exercise the final renewal period in the amount of \$360,180.00. The Contractor provides preventative elevator maintenance and repair services for the buildings in the Capitol Complex, the Bolton building in Biloxi, and the Mississippi History and Civil Rights Museums in Jackson. Amendment Two also updates the contract term and consideration clauses. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$1,800,900.00**

**Action:** A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**C. Request for Exception to PPRB OPSCR Rules and Regulations**

**1. Requesting Agency:** Mississippi Division of Medicaid

**Procurement Type:** Request for Qualifications

**Regulation:** Section 3-102.01.1

**Summary of Request:** Section 3-102.01.1 of the PPRB OPSCR Rules and Regulations state that "All competitive methods of procurement including ... Request for Qualifications ...shall expire one year from the date of opening ... statements of qualification." The Agency issued

RFQ RFx3150003991 for its Coordinated Care program on December 10, 2021. Qualifications in response to the solicitation were due on March 4, 2022. The Agency has received two protests and is currently in the process of reviewing and responding to said protests.

The Agency requests an exception to the one-year expiration of the procurement until such time that a contract may be awarded pending the outcome of the administrative protest process.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-102.01.1.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

## IX. Other Business

- A. Ms. Wray instructed attendees and agency representatives of PPRB not to park in the reserved parking areas and directed the PPRB Staff to send a notification to the entities regarding the available/reserved parking.
- B. Ms. Wray reminded Board Members their updated bios are due prior to the April 5<sup>th</sup> PPRB Meeting.
- C. The next Regular PPRB Meeting will be April 5, 2023 at 9:00 a.m.

## X. Adjournment

**Action:** A motion was made by Mr. Russell to adjourn. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 5<sup>th</sup> of April, 2023.

  
\_\_\_\_\_  
Rita Wray, Chair

  
\_\_\_\_\_  
Date



**STATE OF MISSISSIPPI**  
GOVERNOR TATE REEVES  
**DEPARTMENT OF FINANCE AND ADMINISTRATION**  
LIZ WELCH  
EXECUTIVE DIRECTOR

# **NOTICE**

A Regular Meeting of the

**PUBLIC PROCUREMENT REVIEW BOARD**

will be held Wednesday, March 1, 2023, 9:00 a.m. in  
Conference Room 145  
Woolfolk State Office Building







PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting  
March 1, 2023  
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

(Please Print)

NAME	OFFICE/DIVISION
Clay Chestain	DFA/OET
William R. Collins	AGO
Shannon C. Smith	DFA/OPSCR
Angela Cooper	DFA/OPSCR
Shirley Kelly	DFA/OPSCR
Ross Campbell	DFA/OPTFM
Aubrey Leigh Goodwin	EXECUTIVE
Kevin Williams	DFA/RPM
Kimberly Buese	DFA/OPSCR
Ashley Harler	DFA/OPTFM
Anna B. Boston	DFA/OPTFM
Jonathan Dillak	DFA/OPSCR
LaShun Smith	DFA/OPTFM
Belinda Russell	DFA/OPTFM
Shakira Fields	DFA/OPTFM
Brittney Thompson	DFA/OPSCR
Steve Tucker	DFA/OPTFM
Ashley R. Smith	DFA/OPTFM
Lyndee Brown	DFA/OPC





PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting  
 March 1, 2023  
 9:00 a.m

**GUEST ATTENDANCE SHEET**

*(Please Print)*

NAME AND TITLE	AGENCY/ENTITY
David Caldwell Attorney	MDOR
Kim McCroon	MBALT
Tern Ashley -	DFA
Alicia Coleman	MDFA/OI
Danny Lynch	MDES
Eric Davis	MDAS
John F. King	MDCPS
Matthew Dwyer	GEER
Harris VanBueskirk	MDOT
Sarahanne Smith	DFA
Cindy Freeman	MDOC
Barry White	MDA I +
Katherine Anderson	MDAH
Mingo Tingle	MDAH
TRICIA SHANNON	MPA
Amber Shum	MDA
Mat Messer	DFA
Betsy Tolter	MDE

# Guest Attendance Continued

NAME AND TITLE

AGENCY/ENTITY

(Please Print)

Monique Doolley

MPE

Amy Gamble

AGO

JPC Sub

Capt. Kern

Kayla McKnight

DOM

JAMES M MCCOY

DFA

Trey Smith

MDOC



**PPRB**  
**PUBLIC PROCUREMENT  
REVIEW BOARD  
MEETING AGENDA**

**Wednesday, March 1, 2023  
9:00 a.m.**

**Woolfolk Office Building, Room 145**

- I. Call to Order**
- II. Approval of Minutes from the February 1, 2023 Public Procurement Review Board Meeting**
- III. Approval of per diem and expenses for the March 1, 2023 meeting and for any additional expenses incurred prior to the April 5, 2023 meeting**
- IV. Protest of Mississippi Department of Corrections RFX 3140003086 by Keefe Group**
- V. Reports**
  - A. OPTFM Emergency Purchases Reported to the Board**
  - B. OPTFM Sole Source Purchases Reported to the Board**
  - C. OPTFM Staff Approvals Reported to the Board**
  - D. BOB Staff Approvals Reported to the Board**
  - E. OPSCR Emergency Contracts Reported to the Board**
  - F. OPSCR Sole Source Contracts Reported to the Board**
  - G. OPSCR Staff Approvals Reported to the Board**
- VI. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
  - A. Consideration of Governing Authority Contracts for Board Action**
    - 1. Requesting Governing Authority: Amory School District**  
**Supplier:** S.H.O.T.S Computers  
**Term:** One-time purchase  
**Total Value:** \$203,334.74  
**Summary of Request:** Amory School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-

Rate Category 2 Project and received two (2) bids. The District wishes to award to the low bidder S.H.O.T.S. Computers.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**2. Requesting Governing Authority:** Columbia School District

**Supplier:** Synergetics DCS, Inc.

**Term:** One-time purchase

**Total Value:** \$271,303.40

**Summary of Request:** Columbia School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 Project and received two (2) bids for cabling and one (1) for the network upgrade. The District wishes to award to the low bidder Synergetics DCS, Inc.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**3. Requesting Governing Authority:** Laurel School District

**Supplier:** Synergetics DCS, Inc.

**Term:** One-time purchase

**Total Value:** \$155,344.37

**Summary of Request:** Laurel School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 Project and received one (1) bid. They wish to award to Synergetics DCS, Inc.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**B. Consideration of State Agency Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Deep South Equipment

**Contract #:** 8200067396

**Term:** 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$1,315,000.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase a minimum of two (2) and a maximum of ten (10) wheeled tractor front end loaders and backhoes. They received three (3) bids and wish to award to the low bidder.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**2. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus LLC

**Contract #:** 8200067399

**Term:** 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$1,495,500.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of up to ten (10) industrial articulated front end loaders. They received four (4) bids and wish to award to the low bidder.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**3. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus LLC

**Contract#:** 8200067503

**Term:** 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$1,488,000.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase a minimum of one (1) and a maximum of ten (10) 0.75 cubic yard, 32,000 pound, crawler mounted, hydraulic excavators. There received four (4) bids. MDOT accepted the lowest bid that met specifications. This contract will be available for use by governing authorities and other state agencies.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**4. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus LLC

**Contract #:** 8200067493

**Term:** 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$1,999,000.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase a minimum of one (1) and a maximum of ten (10) 1.5 cubic yard, 54,000 pound, crawler mounted hydraulic excavators. They received three (3) bids and wish to award to the low bidder.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**5. Requesting Agency:** Mississippi State University (MSU)

**Supplier:** Orion Technology Group LLC

**Contract #:** 8800008684

**Term:** 3/1/2023 through 1/29/2024

**Total Value:** \$830,994.64

**Summary of Request:** MSU is requesting approval for the sole source purchase of ten (10) drones. MSU is the recipient of a grant from the U.S. Department of Homeland Security (DHS) and DHS has requested these specific drones for testing and suitability determinations for future acquisitions. MSU advertised the proposed sole source in compliance with Section 3.109.02 of the OPTFM Procurement Manual and no objections to the sole source were received.

**Staff Recommendation:** OPTFM recommends approval of the request.

**6. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Burroughs Diesel

**Contract #:** 8200067491

**Term:** 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$2,364,000.00



**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of a minimum of four (4) and a maximum of twenty (20) 33,000 GVWR, 85 inch cab to axle conventional cab and chassis. They received one (1) bid and wish to award to Burroughs Diesel.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**7. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel

**Contract #:** 8200067480

**Term:** 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$9,751,515.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of a 66,000 GVWR, conventional cab and chassis, tandem axle. The bid contained two (2) options. The truck bid in option one (1) was for an automated manual transmission, with a minimum purchase of zero (0) and a maximum of twenty-five (25) units. The truck in option two (2) was for a fully automatic transmission with a minimum purchase of zero (0) units and a maximum of fifteen (15) units. They received one (1) bid and wish to award to McComb Diesel for both options.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**8. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel

**Contract #:** 8200067647

**Term:** 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

**Total Value:** \$4,096,500.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of 66,000 GVWR truck tractor, 115 inch cab to tandem. The bid contained two (2) options. The truck bid in option one (1) was for a 12 speed manual transmission, with a minimum purchase of two (2) and a maximum purchase of fifteen (15) units. The truck in option two (2) was for a 10 speed transmission with a minimum purchase of zero (0) units and a maximum of fifteen (15) units. They received two (2) bids. The lowest bidder did not meet the specifications for both options and MDOT wishes to award to the lowest bidder that met specifications.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**C. Master Lease Purchase Proposed Equipment Acquisitions**

**1. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Master Lease Purchase:** \$2,575,000.00

**Term of Contract:** Master Lease Purchase Series 2023A

**Purchase Method:** TBD

**Comments:** Pursuant to Miss. Code Ann. § 31-7-10, as amended, MDOT requested authority to utilize the Master Lease Purchase Program to finance equipment and vehicles. The original planning form was approved by PPRB on 1/4/2023. This revised planning form is being submitted to remove the pickup trucks and add four (4) additional heavy-duty trucks and truck bodies.

**Staff Recommendation:** Approval of the amended planning form.

## VII. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

### A. Consideration of Contracts for Project Professionals

**NOTE:** Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

- 1. Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Landmark)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various  
**Professional Fee Type:** Special Percentage (10%) complexity  
**Time Period:** 2nd renewal of up to four (4) one (1) year renewals.  
Renewal amendment will extend contract through March 2, 2024.

#### **Job Order Professionals to be Renewed:**

Shafer-Zahner-Zahner, PLLC

Albert & Robinson Architects, PLLC

Burris/Wagnon Architects, P.A.

WFT Architects, P.A.

Wier Boerner Allin Architecture, PLLC

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I.C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Dewberry Engineers, Inc. (previously DewBerry / Edmonds, et al)

Mechanical: Engineering Resource Group, Inc. (Jackson)

Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance; also, amending Section 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** Original contracts were approved by PPRB at the February 2021 meeting. The Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed amendments.

- 2. Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Non-Landmark)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various  
**Professional Fee Type:** Special Percentage (9%) complexity  
**Time Period:** 2nd renewal of up to four (4) one (1) year renewals.  
Renewal amendment will extend contract through March 2, 2024.

**Job Order Professionals to be Renewed:**

Hardy and Associates/Architect, PLLC  
Albert & Robinson Architects, PLLC  
Cooke Douglass Farr Lemons Architects + Engineers PA  
Shafer-Zahner-Zahner, PLLC  
Machado-Patano, PLLC  
Allred Stolarski Architects, PA  
Burriss/Wagnon Architects, P.A.  
JBHM Architects, P.A. (Jackson)  
Beard + Riser Architects PLLC  
Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)  
Mechanical and/or Electrical: Dewberry Engineers, Inc. (previously DewBerry / Edmonds, et al)  
Mechanical: Engineering Resource Group, Inc. (Jackson)  
Electrical: Atwell & Gent, P.A.  
Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites; also, amending Section 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** Original contracts were approved by PPRB at the February 2021 meeting. The Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

**Staff Recommendation:** BOB has reviewed documentation and recommends PPRB approval, contingent upon executed amendments.

- 3. Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Landmark)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various  
**Professional Fee Type:** Special Percentage (10%) complexity  
**Time Period:** 1st renewal of up to three (3) one (1) year renewals.  
Renewal amendment will extend contract through March 2, 2024.

**Job Order Professionals to be Renewed:**

Allred Stolarski Architects, PA  
Belinda Stewart Architects, PA  
Boggan & Vaughan Architects PLLC  
Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)  
JBHM Architects, P.A. (Jackson)  
Machado-Patano, PLLC  
Vernell Barnes Architect, PLLC  
Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BoB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance; also, amending 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** Original contracts were approved by PPRB at March 2022 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

**Staff Recommendation:** BOB has reviewed documentation and recommends PPRB approval, contingent upon executed amendments.

- 4. Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Non-Landmark)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various

**Professional Fee Type:** Special Percentage (9%) complexity

**Time Period:** 1st renewal of up to three (3) one (1) year renewals.

Renewal amendment will extend contract through March 2, 2024.

**Job Order Professionals to be Renewed:** JP033 – JP039

Boggan & Vaughan Architects PLLC

Durrell Design Group, PLLC

Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)

Major Design Studio, PLLC

McCarty Architects Professional Association

Vernell Barnes Architect, PLLC

Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BoB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites; also, amending 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** Original contracts were approved by PPRB at March 2022 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

**Staff Recommendation:** BOB has reviewed documentation and recommends PPRB approval, contingent upon executed amendments.

**5. Using Agency:** Mississippi Department of Finance and Administration

**Project Number:** GS# 371-166

**Title:** Job Order Contracting Program (Landmark) (Civil)

**Location:** Statewide

**Project Budget:** \$25,000,000.00 Annually Per Job order Contractor  
(Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)

**Funding Sources:** Various (including American Rescue Plan Act)

**Professional Fee Type:** Special Percentage (10%) complexity

**Time Period:** One (1) year with annual renewals up to four (4) additional years.

**Professional:** W.L. Burle, Engineering, P.A., - Greenville

Engineering Solutions, Inc. - Tupelo

Neel-Schaffer, Inc. - Jackson

Machado-Patano, PLLC – Biloxi

Seymour Engineering, PLLC - Biloxi

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's new Job Order Contracting Program at Mississippi Landmark buildings and/or sites or that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance. Projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and

water conservation projects determined to be eligible for American Rescue Plan Act funds at State Agencies, Universities and Colleges statewide. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** The Professionals were selected as most highly qualified in accordance with a publicly noticed qualification based selection process. Seven (7) proposals were received. Six (6) firms were shortlisted, interviewed, evaluated, and selected by the Selection Committee utilizing criteria identified in the Request for Qualifications. No specific value of work is guaranteed to any professional. Professionals will be selected from the approved list for individual projects by participating institutions / agencies.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

- 6. Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Title:** Job Order Contracting Program (Non-Landmark) (Civil)  
**Location:** Statewide  
**Project Budget:** \$25,000,000.00 Annually Per Job order Contractor  
(Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)  
**Funding Sources:** Various (American Rescue Plan Act)  
**Professional Fee Type:** Special Percentage (9%) complexity  
**Time Period:** One (1) year with annual renewals up to four (4) additional years.  
**Professional:** W.L. Burle, Engineering, P.A. - Greenville  
Dungan Engineering, P.A. – Columbia  
Engineering Solutions, Inc. - Tupelo  
Machado-Patano, PLLC – Biloxi  
Neel-Schaffer, Inc. – Jackson  
Pickering Firm, Inc. – Flowood  
Seymour Engineering, PLLC - Biloxi

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's new Job Order Contracting Program at Non-Landmark buildings and/or sites. Projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and water conservation projects determined to be eligible for American Rescue Plan Act funds at State Agencies, Universities and Colleges statewide. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

**Clarification or Remarks:** The Professionals were selected as most highly qualified in accordance with a publicly noticed qualification based selection process. Eleven (11) proposals were received. Eight (8) firms were shortlisted, interviewed, evaluated, and selected by the Selection Committee utilizing criteria identified in the Request for Qualifications. No specific value of work is guaranteed to any professional. Professionals

will be selected from the approved list for individual projects by participating institutions / agencies.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

## B. Consideration of Construction Contract for Board Action

**Note:** Board Action is required when award is over \$5,000,000.00.

- 1. Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Project Title:** Job Order Contracting Program  
**General Contractors:** Brown & Root Industrial Services, LLC  
Paul Jackson & Son, Inc.  
Ergon Construction Group, Inc. dba Alliant Construction, a division of Ergon Construction Group, Inc. – Jackson, Mississippi

**Term:** 1 year with up to four (4) additional one (1) year renewals  
**Total Value at Award:** Not to Exceed \$25,000,000.00 Annually  
**Project Scope:** Indefinite delivery / indefinite quantity term contracts based upon a nationally published and recognized cost index (Job Order Contract) for the construction, repair, renovation, demolition, and improvement of buildings, facilities and infrastructure for state agencies and institutions, universities, and community colleges statewide in accordance with Section 31-7-13(n) of the Mississippi Code of 1972, Annotated. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00). The cost for all work is based upon the established cost index multiplied by the Bidder's pricing coefficient.

**Note:** Board Action is required when award is over \$5,000,000.00.  
**Clarification or Remarks:** This award is to the 3 low responsive/responsible Bidders with a minimum Performance Rating of Satisfactory on the basis of the lowest average weighted pricing coefficient. Seven bids were received. The low bidder was non-responsible.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval contingent upon executable contracts.

- 2. Using Agency:** South Mississippi Correctional Institution  
(Department of Corrections)  
**Project Number:** GS# 323-025  
**Title:** American Rescue Plan Act (ARPA) Mitigation  
**General Contractor:** Universal Services, LLC  
**Construction Days from Notice to Proceed [Time]:** 615 days  
**Total Value at Award:** \$6,624,745.00  
**Scope:** Construction through warranty for HVAC system upgrades and modifications for six (6) buildings at South Mississippi Correctional Institution.  
**Note:** This award is the lowest responsive/responsible bid of 3 bids received.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon executable Contract.

**C. Consideration of Sole Source for Board Action**

- 1. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 354-053  
**Project Title:** Tenant Improvements 1<sup>st</sup>, 3<sup>rd</sup>, & 5<sup>th</sup> (Sole Source Fire Alarm 1<sup>st</sup>, 3<sup>rd</sup>, & 5<sup>th</sup>)  
**Sole Source Provider:** Johnson Controls Fire Protection LP  
**Total Value at Sole Source:** \$17,250.00  
**Construction Days from Notice to Proceed [Term]:** 365 days  
**Sole Source Scope:** Provide and install Simplex device to be added to the existing Simplex 410ES Fire Alarm Control Panel, work includes final connections, device ad programming.  
**Justification:** The Robert E. Lee Building currently has an existing Johnson Controls, Inc., Simplex Fire Alarm Control Panel System that requires integration of a Simplex device required by code to provide detection and notification of fire or potential fire events within the facility. The Simplex product is proprietary to Johnson Controls, Inc. and they are the only company that can provide this product.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval, contingent upon no protest being filed through the advertisement period, and executed contract.

**D. Consideration Agency Change Order**

- 1. **Using Agency:** Mississippi Department of Archives and History  
**Project Title:** Stabilization of the Windsor Ruins  
**General Contractor:** Cangelosi Ward General Contractors, L.L.C.  
**Original Contract Sum:** \$2,866,000.00  
**Net Change by Previous Change Orders:** \$81,538.31  
**Total Value of Award before this Change Order:** \$2,947,538.31  
**Total Value of this Change Order:** \$1,178,080.96  
**Construction Days to Date [Term]:** 605 (including 240 for this CO)  
**Change Order Scope:** The Change Order is for labor intensive repair and restoration of the cast iron capitals for columns #'s 7, 14, 15, 22, 23, and 29, requiring removal, repair, and reinstallation per column.  
**Note:** Board Action is required when cumulative Change Orders exceed 25% of original bid.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval contingent upon executable change order.

**E. RPM New Leases**

- 1. **Requesting Agency:** Mississippi Department of Rehabilitation Services  
**Lease #:** 725-342-26A  
**Lessor:** K & L Development



**Term:** 04-01-2023 thru 03-31-2026  
**Total Yearly Cost:** \$33,864.00  
**Cost PSF:** 9.96 + Utilities & Janitorial  
**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A  
**Federal Funds:** 80%

**Square Footage Proposed:** 3,400  
**Previous Square Footage:** N/A

**Address of Property:** 732 N. 15<sup>th</sup> Street, Laurel, MS.

**Purpose of Lease:** There are three offices within this location: the Office of Vocational Rehabilitation, the Office of Special Disability Programs, and the Office of Assistive Technology.

**Note:** This is a three (3) year lease with no renewals. This lease was advertised and only one (1) response was received.

**Staff Recommendation:** RPM recommends the approval of this lease.

#### F. RPM Succeeding Leases

##### 1. **Requesting Agency:** Mississippi Department of Employment Services

**Lease #:** 260-181-28A

**Lessor:** H & H Land Company, LLC.

**Term:** 05-01-2023 thru 04-30-2028

**Total Yearly Cost:** \$359,892.00

**Previous Yearly Cost:** \$359,892.00

**Cost PSF:** \$15.31 + Utilities & Janitorial

**Previous Cost PSF:** \$15.31 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 23,507

**Previous Square Footage:** 23,507

**Address of Property:** 1911 Arcadia Street, Hattiesburg, MS.

**Purpose of Lease:** This lease houses the WIN Job Center and the MDES Call Center for this area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 05-01-2018.

**Staff Recommendation:** RPM recommends the approval of lease.

##### 2. **Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-761-28A

**Lessor:** Susan C. Smith

**Term:** 12-01-2023 thru 11-30-2028

**Total Yearly Cost:** \$22,800.00

**Previous Yearly Cost:** \$22,800.00

**Cost PSF:** \$6.00 + Utilities & Janitorial

**Previous Cost PSF:** \$6.00 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,800

**Previous Square Footage:** 3,800

**Address of Property:** 819 Rear Main Street, Greenville, MS.

**Purpose of Lease:** This lease will house the Parole and Probation office for the Greenville/Washington County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 12-01-2020.

**Staff Recommendation:** RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-531-28A

**Lessor:** James Edwin Brown Jr. Estate

**Term:** 04-01-2023 thru 03-31-2028

**Total Yearly Cost:** \$31,972.50

**Previous Yearly Cost:** \$31,972.50

**Cost PSF:** \$10.50 + Utilities & Janitorial

**Previous Cost PSF:** \$10.50 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,046

**Previous Square Footage:** 3,046

**Address of Property:** 100 - 112 North Lafayette Street, Starkville, MS.

**Purpose of Lease:** This lease will house the Parole and Probation office for Starkville and the Oktibbeha County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 02-01-2019.

**Staff Recommendation:** RPM recommends the approval of this lease.

**4. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-461-28A

**Lessor:** Anderson Engineering

**Term:** 04-01-2023 thru 03-31-2028

**Total Yearly Cost:** \$15,183.00

**Cost PSF:** \$7.00 + Utilities & Janitorial

**Previous Cost PSF:** 7.00 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 2,169

**Previous Square Footage:** 2,169

**Address of Property:** 346 Second Street, Columbia, MS.

**Purpose of Lease:** This will be the Parole & Probation office for the Columbia/Marion County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 01-2017.

**Staff Recommendation:** RPM recommends the approval of this lease.

#### G. RPM Amended Leases

1. **Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-501-26A

**Lessor:** McKee Realty 1, LLC.

**Term:** 04-01-2023 thru 03-31-2026

**Total Yearly Cost:** \$25,800.00

**Cost PSF:** \$12.50 + Utilities & Janitorial

**Previous Cost PSF:** \$12.50 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 2,150

**Previous Square Footage:** 2,150

**Address of Property:** 90 Pilot Drive, Philadelphia, MS.

**Purpose of Lease:** There are two MDRS offices within this location: the Office of Vocational Rehabilitation and the Office of Special Disability Programs.

**Note:** This is a three (3) year lease with no renewals. MDRS has been at this location since 04-01-2018.

**Staff Recommendation:** RPM recommends the approval of this lease.

#### VIII. DFA Office of Personal Service Contract Review (OPSCR)

##### A. Petition for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Development Authority

**RFx #:** 3180001970

**Procurement Request:** Request for Qualifications

**Anticipated Term:** 2 years with up to 36 months in any combination of renewals

**Anticipated Contract Amount:** \$3,000,000.00

**Summary of Request:** The Mississippi Development Authority is seeking one Contractor to develop and implement a Mississippi European Marketing Plan. The selected Contractor will create a travel-related promotional plan, a budget, and a project activity calendar for the plan. The Agency contends the use of an Invitation for Bids (IFB) to select a contractor is neither practicable nor advantageous because the Agency is setting the price. The Agency also needs to evaluate offerors based on experience, capabilities, and staffing. Offerors will be evaluated on Technical factors weighted at 36%, Management factors weighted at 29%, and Cost (Price) factors weighted at 35%.

**Staff Recommendation:** OPSCR recommends approval of this request.

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Corrections

**Supplier:** K12 Management, Inc.

**Contract #:** 8200064316

**Term:** 03/01/2023 - 02/28/2026

**Total Value:** \$712,500.00

**New  
\$712,500.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will create and facilitate an online high school diploma program for adults. The Contractor was selected through an Invitation for Bids with three respondents. One vendor was deemed nonresponsible because the Agency was unable to obtain the required number of references. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.05.1 for failure to provide a form to be signed by the bidder and with a space to insert the price. OPSCR has reviewed this request and has determined that there was no effect on the competition, fairness, or transparency of the procurement as all bidders priced their bids in the same manner which allowed the Agency to appropriately compare the pricing.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$1,187,500.00**

**2. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Cannon Cochran Management Services, Inc.

**Contract #:** 8200067502

**Term:** 7/1/2023 - 6/30/2027

**Total Value:** \$6,600,000.00

**New  
\$6,600,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide third party claims administration services to the Mississippi State Agencies Self-Insured Workers' Compensation Trust to manage all claims related services, including but not limited to, claims investigations, compensability determinations, claim and expense payments, litigation management, medical case management, and overall management of claims files to include completion and timely filing of reports by the Mississippi Workers' Compensation Commission. The Agency contends the use of an Invitation for Bids (IFB) to select a Contractor was neither practicable nor advantageous because Price was not the only factor which needed to be evaluated. The Agency needed Offerors to develop a proposal demonstrating understanding and development of the scope of services and the Agency needed to comparatively evaluate the Offerors' experience, expertise, and demonstrated ability to provide the service. Offerors were evaluated on Technical factors weighted at 35%; Management factors weighted at 25%; Cost (Price) factors weighted at 35%; and Finalist Presentations weighted at 5%. Pursuant to Miss. Code Ann. § 31-7-413(2)(iii), the Agency requests to evaluate Cost factors openly. The Contractor was selected through a Request for Proposals (RFP) with two respondents.

The Agency requests an exception to OPSCR PPRB Rules and Regulations Sections 3-201, 3-201.03, and 3-203.03.1 for failure to obtain prior approval from the PPRB before issuing a Competitive Sealed Proposal. OPSCR has reviewed this request has no concerns that granting the exception would affect the competition, fairness, or transparency of the procurement.

**Staff Recommendation:** OPSCR has reviewed this request and recommends approval, contingent upon receipt of the required Certificate of Insurance, of the use of a Request for Proposal, the request to score cost openly, and the exceptions to Section 3-201, 3-201.03, and 3-203.03.1 of the PPRB OPSCR Rules and Regulations.

**Projected Budget for the Life of the Contract: \$6,600,000.00**

**3. Requesting Agency:** Ellisville State School

**Supplier:** EcoSouth Services of Mobile, LLC

**Contract #:** 8200058717

**Term:** 8/9/2021 - 3/01/2023

**Total Value:** \$209,815.46

**Termination**

**\$0.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. The Contractor provided waste management services. The Agency issued a Stop Work Order effective March 01, 2023 to combine services with South Mississippi Regional Center for the best interest of the State. The Agency awarded a new contract to Contractor Waste Management Pro of Mississippi and was approved by PPRB on January 4, 2023.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$209,815.46**

**4. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Tempstaff, Inc.

**Contract #:** 8200057270

**Term:** 08/01/2021 - 07/31/2023

**Total Value:** \$830,000.00

**Modification**

**\$200,000.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendment Three has been submitted to increase the spending authority due to the need for a higher volume of temporary staff. The Contractor will continue to be paid the same rate as provided in the original contract. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$830,000.00**

**5. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Ruan Transportation Corporation

**Contract #:** 8200066932

**Term:** 03/01/2023 - 02/28/2027

**Total Value:** \$45,000,000.00

**New**

**\$45,000,000.00**

**Summary of Request:** The term of the contract is four (4) years with two (2) optional four-year renewals. The Contractor will serve as Third-Party Warehouse Operator to oversee warehousing and distribution operations of the Alcoholic Beverage Control Division located in Gluckstadt, Mississippi, as required under Senate Bill 2844 (2022 Regular Session). The Contractor was selected through a Request for Proposals with four (4) respondents. The contract was awarded to the lowest Offeror.

**Staff Recommendation:** OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance and Performance Bond.

**Projected Budget for the Life of the Contract: \$135,000,000.00**

**6. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Maximus Consulting Services

**Contract #:** 8200067439

**Term:** 03/08/2023 - 03/07/2027

**Total Value:** \$275,000.00

**New  
\$275,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide accounting services for the compilation of the Statewide Cost Allocation Plan (SWACP) for the State of Mississippi including the DFA Cost Allocation Plan (DFA-CAP). The Contractor was selected through a Request for Proposals with two (2) Respondents. The Contract was awarded to the lowest Offeror.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$275,000.00**

**7. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Zee Company, Inc.

**Contract #:** 8200045233

**Term:** 07/01/2019 – 06/30/2024

**Total Value:** \$198,600.00

**Renewal  
\$39,720.00**

**Summary of Request:** The term of the contract was four years with one optional one-year renewal. Amendment One was submitted to exercise the optional renewal. The Contractor currently provides comprehensive water treatment services for the heating, ventilation, and air conditioning systems in the Capitol Complex and Mississippi History and Civil Rights Museums in Jackson. Amendment One also updates the Contract Term, Consideration, E-Payment, Paymode, Applicable Law, Compliance with Laws, E-Verification, Representation Regarding Contingent Fees, Termination for Convenience, Termination for Default, Indemnification, Notice, and Termination Upon Bankruptcy. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$198,600.00**

**8. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Diversified Elevator Service & Equipment Company, Inc

**Contract #:** 8200045236  
**Term:** 7/1/2019 – 6/30/2024  
**Total Value:** \$1,800,900.00

**Renewal**  
**\$360,180.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment Two was submitted to exercise the final renewal period in the amount of \$360,180.00. The Contractor provides preventative elevator maintenance and repair services for the buildings in the Capitol Complex, the Bolton building in Biloxi, and the Mississippi History and Civil Rights Museums in Jackson. Amendment Two also updates the contract term and consideration clauses. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract:** \$1,800,900.00

### **C. Request for Exception to PPRB OPSCR Rules and Regulations**

#### **1. Requesting Agency:** Mississippi Division of Medicaid

**Procurement Type:** Request for Qualifications

**Regulation:** Section 3-102.01.1

**Summary of Request:** Section 3-102.01.1 of the PPRB OPSCR Rules and Regulations state that "All competitive methods of procurement including ... Request for Qualifications ... shall expire one year from the date of opening ... statements of qualification." The Agency issued RFQ RFX3150003991 for its Coordinated Care program on December 10, 2021. Qualifications in response to the solicitation were due on March 4, 2022. The Agency has received two protests and is currently in the process of reviewing and responding to said protests.

The Agency requests an exception to the one-year expiration of the procurement until such time that a contract may be awarded pending the outcome of the administrative protest process.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-102.01.1.

### **IX. Other Business**

#### **A. Next Regular PPRB Meeting April 5, 2023 at 9:00 a.m.**

### **X. Adjournment**

# **Attachment A**

**OPTFM**

Emergency Purchases



**OPTFM Emergency Contracts Reported  
In the PPRB Minutes  
Calendar Year 2023**

**Calendar Year 2023 Total (to date):**

**\$3,586,498.00**

Emergency Contracts Reported March 1, 2023							
Contract #	Agency	Contractor	Commodity	Action	Amount	Start	End
8400002470	MSU	COVINGTON FLOORING COMPANY, INC.	REPAIR OF FLOORING AT HUMPHREY COLISEUM	NEW	\$206,542.00	1/25/2023	1/24/2024
8400002225	MS DEPT OF REVENUE	SHAW MATERIAL HANDLING SYSTEMS	EXPAND ABC CURRENT STORAGE RACKING SYSTEM FOR STORING ALCOHOLIC BEVERAGES AT THE ALCOHOLIC BEVERAGE CONTROL DISTRIBUTION CENTER	MODIFICATION	\$0.00	5/13/2022	5/12/2023
8400002461	MVSU	GRAY'S REPAIR SERVICE	EMERGENCY REPAIRS DUE TO A BROKEN WATER LINE WHICH CAUSED THE CHILLER PLANT TO MALFUNCTION	NEW	\$7,000.00	1/26/2023	1/23/2024
4400004700	MS BOARD OF ANIMAL HEALTH	KIRK AUTO WORLD	(2) DODGE RAM TRUCKS	NEW	\$69,240.00	2/13/2023	
<b>Total for Report</b>					<b>\$282,782.00</b>		

**OPTFM Emergency Contracts  
Reported in the PPRB Minutes  
Calendar Year 2023**

Emergency Contracts Reported Feb 1, 2023							
Contract #	Agency	Contractor	Commodity	Action	Amount	Start	End
8400002460	UMMC	MAC HAIK	DODGE RAM 3500	NEW	\$72,000.00	1/20/2023	
8400002441	MDOT	AERIAL TRUCK EQUIP CO	FORD F550 BUCKET TRUCK	NEW	\$56,000.00	1/11/2023	
8400002442	MDOT	AERIAL TRUCK EQUIP CO	DODGE 5500 BUCKET TRUCK	NEW	\$69,640.00	1/11/2023	
4400004659	DPS	CARLOCK CDJR	(2) DODGE DURANGO	MODIFICATION	\$82,292.00	1/6/2023	
4400004655	MDWFP	CANNON CCN	(3) CHEVY TAHOE SSV	MODIFICATION	\$139,797.00	1/5/2023	
4400004652	MS BOARD OF ANIMAL HEALTH	CLIBURN TANK LINES, INC	CO2	NEW	\$12,800.00	12/12/2022	
<b>Total for Report</b>					<b>\$432,529.00</b>		

**OPTFM Emergency Contracts  
Reported in the PPRB Minutes  
Calendar Year 2023**

Emergency Contracts Reported Jan 4, 2023							
Contract #	Agency	Contractor	Commodity	Action	Amount	Start	End
8400002424	MDOT	WATERS TRUCK & TRACTOR	CAB & CHASSIS W/ DUMP BED	NEW	\$107,310.00	12/16/2022	
4400004641	DPS	JACKSON MAC HAIK	FORD EXPEDITION	NEW	\$65,545.00	12/13/2022	
440004625	DPS	COURTESY MOTORS	(22) FORD EXPLORER PPV	NEW	\$879,780.00	12/8/2022	
4400004613	DPS	HERRIN GEAR	(2) CHEVY TAHOE	NEW	\$130,938.00	12/7/2022	
4400004614	DPS	ROGER DABBS CHEVROLET	2023 CHEVY TAHOE	NEW	\$61,390.00	12/6/2022	
4400004626	DPS	CANNON CCN	(2) CHEVY TAHOE LTZ	NEW	\$140,610.00	12/2/2022	
4400004627	DPS	MAC HAIK	DODGE DURANGO R/T RWD	NEW	\$51,719.00	12/2/2022	
4400004624	DPS	CANNON CCN	(15) CHEVY TAHOES	NEW	\$637,500.00	12/2/2022	
4400004463	DPS	ROYALS POWER SERVICES LLC	GENERATOR RENTAL AND LABOR	MODIFICATION	\$36,744.00	12/2/2022	
4000600944	DMR	LANDERS FORD SOUTH	FORD F250	NEW	\$33,526.00	12/1/2022	
4000600961	DMR	COURTESY MOTORS	FORD F150	NEW	\$35,900.00	12/1/2022	
4400004623	DPS	CANNON CCN	15 CHEVY TAHOES	NEW	\$690,225.00	11/28/2022	
<b>Total for Report</b>					<b>\$2,871,187.00</b>		

# **Attachment B**

**OPTFM**

Sole Source Purchases

Public Procurement Review Board  
OPTFM Sole Source Contracts  
Calendar Year 2023

Calendar Year 2023 Total (to date): **\$2,326,656.35**  
SOLE SOURCE Contracts Reported March 1, 2023

Contract #	Agency	Vendor	Action	Commodity	Amount	Start Date	End Date
8800008697	MSU	BOWMAN MANUFACTURING CO., INC.	NEW	HIGH CLEARANCE, FOUR- WHEEL DRIVE PESTICIDE APPLICATOR.	\$83,200.00	2/2/2023	2/1/2024
8800008687	UNIVERSITY OF MS	COHERENT, INC.	NEW	COHERENT SAPPHIRE 458-75 CW CDRH USB AND 532-100 CW CDRH USB LASER SYSTEMS	\$16,659.00	2/2/2023	2/1/2024
8800008690	MS DEPARTMENT OF HEALTH	EDUCATION, TRAINING & RESEARCH ASSOC.	NEW	EDUCATION RESOURCES FOR HIV	\$29,340.00	1/20/2023	1/19/2024
8800008646	UMMC	ADINSTRUMENTS, INC.	MODIFICATION	MIKRO TIP PRESSURE-VOLUME CATHETER AND ACCESSORIES	\$37,171.00	12/20/2022	12/19/2023
8800008400	DPS	INTELLIGENT IMAGING SYSTEMS INC.	NEW	WEIGH STATION SCALES	\$448,000.00	7/13/2022	7/12/2023
<b>Total Reported in Feb 2023:</b>					<b>\$614,370.00</b>		

Public Procurement Review Board  
OPTFM Sole Source Contracts  
Calendar Year 2023

SOLE SOURCE Contracts Reported Feb 1, 2023

Contract #	Agency	Vendor	Action	Commodity	Amount	Start Date	End Date
8800008665	USM	THERMO FISHER SCIENTIFIC	NEW	GRAVIMETRIC TWIN SCREW FEEDER	\$49,226.26	1/11/2023	1/10/2024
8800008663	MSU	NORAXON U.S.A. INC.	NEW	EMG SENSORS AND SOFTWARE	\$32,987.25	1/6/2023	1/5/2024
8800008664	MSU	BIRNS OCEANOGRAPHICS, INC.	NEW	SUB-MARINE QUALITY WATERPROOF COAXIAL CABLE	\$26,643.00	1/6/2023	1/5/2024
8800008658	MSU	RADIO RECONNAISSANCE TECHNOLOGIES, INC.	NEW	TACTICAL HANDHELD EMITTER, FINDER	\$395,407.00	1/5/2023	1/4/2024
8800008657	MSU	SORINEX EXERCISE EQUIPMENT	NEW	STRENGTH & CONDITIONING / SORINEX ATTACHMENTS	\$5,644.00	1/5/2023	1/4/2024
8800008662	DPS	AGILENT TECHNOLOGIES INC	NEW	AGILENT GAS CHROMATOGRAPHY MASS SPECTROMETRY	\$101,922.00	1/5/2023	1/4/2024
8800008603	MSU	MIRION TECHNOLOGIES (GDS) INC	NEW	RADIATION DOSIMETERS	\$11,015.42	1/4/2023	1/3/2024
<b>Total Reported in Jan 2023:</b>					<b>\$622,844.93</b>		

Public Procurement Review Board  
OPTFM Sole Source Contracts  
Calendar Year 2023

SOLE SOURCE Contracts Reported Jan 4, 2023

Contract #	Agency	Vendor	Action	Commodity	Amount	Start Date	End Date
8800008628	DPS	CMI INC	NEW	INTOXILYZER 8000 PARTS	\$210,000.00	1/1/2023	12/31/2023
8800008626	MSU	NIKON INSTRUMENTS INC	NEW	NIKON DS-FI3 COLOR CAMERA W/COMPONENTS; NIS- ELEMENTS DOCUMENTATION SOFTWARE	\$9,876.70	11/30/2022	11/29/2023
8800008627	MSU	ZOOPHARM LLC	NEW	DEER SEDATION DRUGS	\$17,939.00	11/30/2022	11/29/2023
8800008618	UNIVERSITY OF MS	TA INSTRUMENTS - WATERS	NEW	ROTATIONAL RHEOMETER	\$178,194.72	11/29/2022	11/28/2023
8800008619	UNIVERSITY OF MS	10X GENOMICS	NEW	CHROMIUM IX & ACCESSORIES	\$54,298.70	11/29/2022	11/28/2023
8800008630	UNIVERSITY OF MS	TA INSTRUMENTS	NEW	ISOTHERMAL TITRATION CALORIMETER	\$121,537.56	11/29/2022	11/28/2023
8800008631	UNIVERSITY OF MS	LAB PRODUCTS, INC	NEW	VENTILATED CAGE RACK UNIT & ACCESSORIES	\$327,710.84	11/29/2022	11/28/2023
8800008623	UMMC	AMETEK, INC.	NEW	ELECTRON BACKSCATTER DIFFRACTION (EBSD) ANALYSIS SYSTEM	\$169,883.90	11/23/2022	11/22/2023
<b>Total Reported in Dec 2022:</b>					<b>\$1,089,441.42</b>		

# **Attachment C**

**OPTFM**

Staff Approvals



**Public Procurement Review Board  
OPTFM Staff Approvals  
March 2023**

Contract #	Agency	Contractor	Commodity	Action	Amount	Staff Approval Type	Staff Approval Authority
8200067298	MS DEPARTMENT OF HEALTH	TOSHIBA AMERICA BUSINESS SOLUTIONS INC	COPIER RENTAL	NEW	\$8,360.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200049943	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$25,324.80	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067331	MS DEPARTMENT OF HEALTH	TOSHIBA AMERICA BUSINESS SOLUTIONS INC	COPIER RENTAL	NEW	\$15,760.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067542	MS DEPARTMENT OF HEALTH	TOSHIBA AMERICA BUSINESS SOLUTIONS INC	COPIER RENTAL	NEW	\$8,360.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067540	MS DEPARTMENT OF HEALTH	TOSHIBA AMERICA BUSINESS SOLUTIONS INC	COPIER RENTAL	NEW	\$24,496.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067570	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	NEW	\$10,616.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067097	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$20,608.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200044191	MS DEPARTMENT OF HEALTH	RICOH USA INC	COPIER RENTAL	MODIFICATION	\$50,424.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200048360	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$32,922.40	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200066887	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$16,816.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200048718	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$42,312.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200048725	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$40,446.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200044559	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$24,652.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200044490	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$7,339.52	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200065405	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$16,624.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067568	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	NEW	\$11,048.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067646	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	NEW	\$11,888.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200066753	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$21,616.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200066755	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$16,816.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200063102	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$21,001.60	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200044896	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	MODIFICATION	\$32,152.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200056667	BOSWELL REGIONAL CENTER	KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	COPIER RENTAL	MODIFICATION	\$11,034.80	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067291	BOSWELL REGIONAL CENTER	KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	COPIER RENTAL	NEW	\$20,784.20	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067292	BOSWELL REGIONAL CENTER	KYOCERA DOCUMENT SOLUTIONS AMERICA, INC.	COPIER RENTAL	NEW	\$6,419.20	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD

8900002150	MS STATE HOSPITAL	NOVA BIOMEDICAL CORPORATION	GLUCOSE MONITORS & SUPPLIES	NEW	\$227,044.08	GROUP PURCHASING ORGANIZATION	UNDER THE \$500,000 THRESHOLD
4600002820	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE	PHARMACY SERVICES	NEW	\$14,700.00	OPEN PO	UNDER THE \$500,000 THRESHOLD
8200063074	MS DEPARTMENT OF HEALTH	CANON USA INC	COPIER RENTAL	NEW	\$21,150.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067298	MS DEPARTMENT OF HEALTH	TOSHIBA AMERICA BUSINESS SOLUTIONS INC	COPIER RENTAL	NEW	\$8,360.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200067338	MS STATE UNIVERSITY	STUART C IRBY CO	PAD MOUNTED SWITCHGEAR AND 15 KV CABLE (MATERIAL ONLY)	NEW	\$158,675.00	COMPETITIVE BID	UNDER THE \$500,000 THRESHOLD
8200062649	DEPT OF WILDLIFE FISHERIES AND PARKS	TOSHIBA BUSINESS SOLUTIONS	COPIER RENTAL	MODIFICATION	\$259,296.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8200066272	DEPT OF WILDLIFE FISHERIES AND PARKS	BEN NELSON GOLF & UTILITY VEH	GOLF CAR RENTAL	NEW	\$49,500.00	COMPETITIVE BID	UNDER THE \$500,000 THRESHOLD
8200065535	DEPT OF WILDLIFE FISHERIES AND PARKS	MID SOUTH UNIFORM & SUPPLY INC	UNIFORM APPAREL	MODIFICATION	\$142,508.07	COMPETITIVE BID	UNDER THE \$500,000 THRESHOLD
8200065536	DEPT OF WILDLIFE FISHERIES AND PARKS	FASHIONS INC OF JACKSON	UNIFORM APPAREL	MODIFICATION	\$48,408.35	COMPETITIVE BID	UNDER THE \$500,000 THRESHOLD
8200067602	DEPT OF PUBLIC SAFETY	CANON USA INC	COPIER RENTAL	NEW	\$235,000.00	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8900001903	MS DEPT OF TRANSPORTATION	VULCAN CONSTRUCTION MATERIALS LLC	CRUSHED AGGREGATES	MODIFICATION	\$2,200,000.00	COMPETITIVE BID	INDEFINITE QUANTITY
8900001683	MS DEPT OF TRANSPORTATION	NUTRIEN AG- SOLUTIONS INC	HERBICIDES	MODIFICATION	\$1,200,000.00	COMPETITIVE BID	INDEFINITE QUANTITY
8900002151	MS DEPT OF TRANSPORTATION	FEDERAL SIGNAL CORP	VEHICLE SAFETY LIGHTING	NEW	\$100,000.00	COMPETITIVE BID	UNDER THE \$500,000 THRESHOLD
8900002153	MS DEPT OF TRANSPORTATION	SOUTHERN TIRE MART LLC	VEHICLE SAFETY LIGHTING	NEW	\$85,000.00	COMPETITIVE BID	UNDER THE \$500,000 THRESHOLD
8200055638	DEPT OF FINANCE AND ADMINISTRATION	CANON USA INC	COPIER RENTAL	MODIFICATION	\$22,520.89	COMPETITIVE PURCHASING AGREEMENT	UNDER THE \$500,000 THRESHOLD
8900001353	MS DEPT OF TRANSPORTATION	PUCKETT RENTS	EQUIPMENT RENTAL	MODIFICATION	\$800,000.00	COMPETITIVE BID	INDEFINITE QUANTITY

Total Reported February 2023

\$6,069,982.91

# **Attachment D**

**BOB**

Staff Approvals

*27-104-7 (2) The Public Procurement Review Board shall have the following powers and responsibilities: . . . (b) Adopt regulations governing the approval of contracts let for the construction and maintenance of state buildings and other state facilities as well as related contracts for architectural and engineering services. . . .*

PPRB has set construction procedures requiring PPRB approval for (1) Professional Services and/or Planning Information when fees are over \$250,000.00; (2) Construction Contracts over \$5,000,000.00; (3) Furniture and Equipment Contracts over \$2,000,000.00; and (4) Change Orders over \$1,000,000 and/or over 25% of initial contract amount and/or when taking awards over \$5,000,000.00.

All other Standard Operating Procedures have been delegated to the Bureau of Building Director and/or DFA Deputy Executive Director, thereby creating the following list of Staff Approvals, per PPRB request to keep them informed.

BoB-AD-080 - Staff Approvals - GC

PPRB February 16, 2023

01/18/2023 - 02/16/2023

Setup Name	Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Bids / Quotes	Award Number	Company Name	Dir. Approval Date	Amount	Duration
<b>Bid Award - GC</b>	322-041 ARPA Mitigation	Central Mississippi Correctional Facility	Construction through warranty for HVAC upgrades and repairs at CMCF.	Yes	1	GC001	Universal Services, LLC	2/7/2023	\$4,284,000.00	415
	346-009 Facility Improvements	Mississippi Sports Hall of Fame	Construction through Warranty Phase for "the repair, renovation, furnishing and equipping of and upgrades and improvements to" the Mississippi Sport Hall of Fame facility.	Yes	3	GC001	Benchmark Construction Corporation	1/30/2023	\$3,037,000.00	365
	424-088 North Passage Bridge Repair	North Mississippi Regional Center	Demolition and Construction through warranty phase for replacement of the north passage bridge at the North MS Regional Center.			GC001	Talbot Bros. Contracting Co., Inc.	2/9/2023	\$897,435.72	250

Bid Award - GC Total 3

Total count: 3

Quote Award -GC

## BoB-AD-080: Staff Approvals - PP

PPRB February 16, 2023

01/18/2023 - 02/16/2023

Project Name	Institution/Agency Name	Professional Scope of Work	Award Number	Company Name	Dir. Approval Date	Selection Method	Fee Complexity	Fee Percentage
422-164 ADA Compliance Program	Ellisville State School	Planning through warranty phase for bathroom renovations in Building 46 to ensure the highest possible compliance with ADA. Work will include upgrades of bathing and toileting provisions, as well as other provisions associated with personal care.	JP002	Albert & Robinson Architects, PLLC	2/10/2023	Professional appointed as a continuation of previous selection (Statutory Exemption)		Special Percentage (9%)
362-067 JOC General R&R	Woolfolk Building (Office of Capitol Facilities) (Department of Finance and Administration)	Design through warranty for tenant improvements for the 13th floor at Woolfolk. Improvements include, but not limited to, new finishes, additional office space, ceiling, and lights.	JP009	Albert & Robinson Architects, PLLC	2/8/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)		Special Percentage (10%)
107-329 ARPA Infr. - Water Source	University of Mississippi	Planning through warranty phase for the Rehabilitation of the Water Source at the University of Mississippi, Oxford, Mississippi.	PP001	W. L. Burle Engineers, P.A.	2/8/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	
203-070 ARPA Infr. - Water Trans. & Dist.	East Central Community College	Planning through warranty phases of necessary construction improvements within the water transmission distribution infrastructure at East Central Community College.	PP001	Neel-Schaffer, Inc. - Jackson (Jackson, Mississippi, through the Office listed herein)	1/18/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	
203-069 ARPA Infr. - Waste Coll. & Conv.	East Central Community College	Planning through warranty phases of necessary construction improvements within the waste collection conveyance infrastructure.	PP001	Neel-Schaffer, Inc. - Jackson (Jackson, Mississippi, through the Office listed herein)	1/19/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	
421-099 ARPA Mitigation	Boswell Regional Center	Planning through warranty for HVAC renovations and repairs for Boswell Regional Center.	PP001	Cooke Douglass Farr Lemons Architects + Engineers PA	1/30/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	
103-322 ARPA Infr. - Waste Coll. & Conv.	Jackson State University	Planning through the warranty phase of the ARPA-funded repairs and improvements to waste collection and conveyance..	PP001	Pickering Firm, Inc.-Flowood (Memphis, Tennessee, through the Office listed herein)	1/24/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	
109-228 ARPA Infr. - Water Source	University Medical Center	Planning through warranty phase for the New Water Well at University of Mississippi Medical Center.	PP001	Neel-Schaffer, Inc. - Jackson (Jackson, Mississippi, through the Office listed herein)	2/10/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	
101-334 ARPA Infr. - Waste Coll. & Conv.	Alcorn State University	Planning through the warranty phase of the ARPA-funded repairs and improvements.	PP001	Pickering Firm, Inc.-Flowood (Memphis, Tennessee, through the Office listed herein)	1/20/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	
203-066 ARPA Infr. - Stormwater	East Central Community College	Planning through warranty phases of stormwater infrastructure types for the American Rescue Act Plan at ECCC campus in Decatur MS.	PP001	Neel-Schaffer, Inc. - Jackson (Jackson, Mississippi, through the Office listed herein)	1/19/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	
113-156 ARPA Infr. - Waste Coll. & Conv.	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Planning through the warranty phase for installation of sewer lines on the MSU South Farm. Connect South Farm Facilities to the city sewer system.	PP001	Neel-Schaffer, Inc. - Jackson (Jackson, Mississippi, through the Office listed herein)	1/23/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	

421-100 Security Upgrades	Boswell Regional Center	Planning through warranty for construction of a new security checkpoint building and possible road additions/alterations at the main entrance to Boswell Regional's Magee campus.	PP001	Cooke Douglass Farr Lemons Architects + Engineers PA	2/8/2023	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C
103-326 ARPA Infr. - Water Storage	Jackson State University	Planning through the warranty phase to install water storage systems at various locations on the Jackson State University main campus.	PP001	Pickering Firm, Inc.-Flowood (Memphis, Tennessee, through the Office listed herein)	1/30/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+
103-325 ARPA Infr. - Water Trans. & Dist.	Jackson State University	To perform water transmission and distribution system improvements on the Jackson State University main campus.	PP001	Pickering Firm, Inc.-Flowood (Memphis, Tennessee, through the Office listed herein)	1/20/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+
104-208 ARPA Infr. - Stormwater	Mississippi University for Women	Planning through warranty phase for repairs of stormwater sewer system on the MUW campus.	PP001	Neel-Schaffer, Inc. - Jackson (Jackson, Mississippi, through the Office listed herein)	1/23/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+
421-102 ARPA Infr. - Waste Coll. & Conv.	Boswell Regional Center	Campus sewer line inspection and repair.	PP001	Neel-Schaffer, Inc. - Ridgeland (Jackson, Mississippi, through the Office listed herein)	2/9/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+
101-338 ARPA Infr.- Water Trans. & Dist.	Alcorn State University	Planning through the warranty phase of the ARPA-funded repairs and improvements.	PP001	Pickering Firm, Inc.-Flowood (Memphis, Tennessee, through the Office listed herein)	1/20/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+
107-328 ARPA Infr. - Water Trans. & Dist.	University of Mississippi	Planning through warranty phase for the installation of the Water Transmission & distribution at the University of Mississippi, Oxford, Mississippi.	PP001	W. L. Burle Engineers, P.A.	1/30/2023	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+

Count: 18

BoB-AD-080: Staff Approvals - F&E

PPRB February 16, 2023

Bid and Quote Awards /  
Amount: between 0 to  
2999999

01/18/2023 - 02/16/2023

Setup Name	Project Name	Institution/Agency Name	Contract Scope	Low Bid/Bid?	# Quote	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount
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Quote Award - FE  
Count: 0

\$0.00

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Total Count 0



BoB-AD-080: Staff Approvals - MAGIC

PPRB February 16, 2023

01/18/2023 - 02/16/2023

Agency Description	CTR ID	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Material/Service Type	Appr/Raj Date	Appr Text
MS AUTHORITY FOR EDUCATION CNTR	1247-22-C-CNTR-00063-V001		12/1/2021	6/30/2025	\$509,188.01	Technical Services Group, Inc.	CONSTRUCTION - OTHER	1/27/2023	attachment of contract documents. Administrative only ( AM580363 01/27/2023 10:14:51 CST )  Contract initial award and change order #1 review
MS DEPT OF ARCHIVES & HISTO CNTR	1475-23-C-CNTR-00094		12/7/2022	12/31/9999	\$493,729.75	BURRIS/WAGNON ARCHITECT	ARCHITECT FOR BUILDINGS	2/9/2023	approval of increase in contract for historical landscape architectural services to Liz Sargent HLA for an increase of \$45,820.00 ( AM580363 02/09/2023 )
MS DEPT OF MILITARY	SOLC	1701-22-C-SOLC-00002	8/11/2021	3/9/2023	\$1,859,277.01	Gottfried Contracting LLC	CONSTRUCTION - BUILDING	1/27/2023	approval of change order 3 for an increase in \$7,777.01 and 21 calendar days due to latent conditions ( AM580363 01/27/2023 11:19:11 CST )  A
MS DEPT OF MILITARY	SOLC	1701-22-C-SOLC-00024	6/1/2022	12/30/2024	\$21,316,530.00	CENTURY CONSTRUCTION	CONSTRUCTION - BUILDING	1/27/2023	Approval of Change Order 1 in the amount of \$521,850 due to unsuitable soils ( AM580363 01/27/2023 12:29:57 CST )  PPRB approval 7-6-2022 andf
MS DEPT OF MILITARY	SOLC	1701-23-C-SOLC-00004	1/27/2023	12/30/2024	\$559,800.00	E CORNELL MALONE CORP	CONSTRUCTION - BUILDING	2/6/2023	approval of base bid and alternates 1-6 to lowest responsive ( AM580363 02/06/2023 08:40:43 CST )

Total count: 6

\$25,690,524.77

# **Attachment E**

**OPSCR**

**Emergency Contracts**

**Emergency Contracts  
Office of Personal Service Contract Review  
Reported to PPRB in Calendar Year 2023**

**Calendar Year 2023 Total:  
\$10,994,750.00**

Emergency Contracts Reported March 1, 2023								
Contract Number	Agency	Contractor	Service	Contract Action	Contract Action Amount	Contract Total Amount	Start Date	End Date
8400002394	Mississippi Department of Child Protection Services	United Methodist Children's Home of Mississippi	Placement and Comprehensive Therapeutic Services	New	\$1,095,000.00	\$1,095,000.00	11/8/2022	11/7/2023
<b>Total Emergency Contract Actions Reported in March 2023:</b>					<b>\$1,095,000.00</b>			

**Emergency Contracts**  
**Office of Personal Service Contract Review**  
**Reported to PPRB in Calendar Year 2023**

Emergency Contracts Reported February 1, 2023								
Contract Number	Agency	Contractor	Service	Contract Action	Contract Action Amount	Contract Total Amount	Start Date	End Date
8400002440	Mississippi State Department of Health	University of MS Medical Center	COVID Lab Testing	New	\$4,000,000.00	\$4,000,000.00	7/1/2022	6/30/2023
8400002445	Mississippi State Department of Health	Maris, West & Baker, Inc.	Public Information Campaigns	New	\$4,000,000.00	\$4,000,000.00	1/1/2023	12/31/2023
8400002451	Mississippi Department of Education	Margie Pulley	Superintendent Tunica County Schools	New	\$99,750.00	\$99,750.00	7/1/2023	12/31/2023
<b>Total Emergency Contract Actions Reported in February 2023:</b>						<b>\$8,099,750.00</b>		

**Emergency Contracts  
Office of Personal Service Contract Review  
Reported to PPRB in Calendar Year 2023**

Emergency Contracts Reported January 4, 2023								
Contract Number	Agency	Contractor	Service	Contract Action	Contract Action Amount	Contract Total Amount	Start Date	End Date
8400002065	East Mississippi State Hospital	Precision Healthcare Staffing	Nursing	Modification	\$400,000.00	\$1,350,000.00	1/1/2022	12/31/2022
8400002430	Mississippi Department of Corrections	S&S Management Group, LLC	Security	New	\$400,000.00	\$400,000.00	12/1/2022	12/31/2023
8400002377	Mississippi Department of Corrections	VitalCore Health Strategies	Inmate Healthcare	Modification	\$1,000,000.00	\$96,189,120.00	10/6/2022	10/5/2023
8400002201	Mississippi Veterans Affairs	Worldwide Travel Staffing Ltd.	Nursing	Modification	\$0.00	\$1,000,000.00	4/27/2022	11/9/2022
<b>Total Emergency Contract Actions Reported in January 2023:</b>					<b>\$1,800,000.00</b>			

# **Attachment F**

OPSCR

Sole Source Contracts

**Sole Source Contracts  
Office of Personal Service Contract Review  
Reported to PPRB Calendar Year 2023**

**No Sole Source Contracts to Report for January - March 2023**

# **Attachment G**

OPSCR

Staff Approvals



**Staff Approvals**  
**Office of Personal Service Contract Review**  
**Reported to PPRB in March 2023**

<b>Section 3-102.04.1</b>	Contracts between two state agencies, both under PPRB purview. These contracts do not require PPRB approval.
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**Staff Approvals  
Office of Personal Service Contract Review  
Reported to PPRB in March 2023**

8200066296	Mississippi Veteran's Affairs	Compassionate Health LLC	Physician	Modification	\$984,000.00	\$984,000.00	Statutory Exemption	3-503.02.4
<b>Total of Contract Actions Approved by OPSCR Staff: \$13,694,650.00</b>								

<b>OPSCR Staff Approval Authority Granted in the PPRB OPSCR Rules and Regulations</b>	
<b>Section 3-101.02(h)</b>	Contracts exempt by state statute.
<b>Section 3-101.04.3</b>	WIN contract workers when the total contract value does not exceed \$75,000. in a 12-month period.
<b>Section 3-103.04</b>	Assignment of a previously approved contract due to novation, buyout, or change of name.
<b>Section 3-208.02</b>	Contracts with vendors selected from the Preapproved Vendor List.
<b>Section 3-503.02.3(d)</b>	Mississippi Veteran's Affairs contracts for operation of state veteran's homes.
<b>Section 7-102.01</b>	Multiple small purchase contracts with the same vendor but different scopes of service.
<b>Section 7-110.01</b>	Scrivener's errors and technical issues.
<b>Section 7-110.02</b>	Modifications which reduce the dollar amount or in which services are unchanged.
<b>Section 7-110.03</b>	Modifications of up to 10% of the contract amount on previously approved unit price contracts. (Total contract amount cannot exceed \$500,000.)

**Staff Approvals**  
**Office of Personal Service Contract Review**  
**Reported to PPRB in March 2023**

8200059059	Mississippi Department of Rehabilitation Services	Warner Inc	Janitorial	Technical	\$0.00	\$13,660.00	Technical	7-110.01
8200058189	Mississippi Department of Rehabilitation Services	Warner Inc	Janitorial	Technical	\$0.00	\$3,000.00	Technical	7-110.01
8200066204	Mississippi Division of Medicaid	Orleans Security LLC	Security	Technical	\$0.00	\$105,300.00	Technical	7-110.01
8200066204	Mississippi Division of Medicaid	Orleans Security LLC	Security	Technical	\$105,300.00	\$105,300.00	Technical	7-110.01
8200055688	Mississippi Emergency Management Agency	Horne LLP	Accounting	Modification	\$0.00	\$4,000,000.00	Statutory Exemption	3-101.02(h) / 27-104-7
8200060768	Mississippi State Hospital	TD Medical Solutions LLC	Nursing	Technical	\$0.00	\$19,233,758.00	Technical	7-110.01
8200066295	Mississippi Veteran's Affairs	Forks Thomas DO	Physician	Technical	\$120,000.00	\$120,000.00	Statutory Exemption	3-503.02.3
8200066293	Mississippi Veteran's Affairs	Forks Thomas DO	Physician	Technical	\$120,000.00	\$120,000.00	Statutory Exemption	3-503.02.4
8200066291	Mississippi Veteran's Affairs	Forks Thomas DO	Physician	Technical	\$744,000.00	\$744,000.00	Statutory Exemption	3-503.02.5
8200066294	Mississippi Veteran's Affairs	Forks Thomas DO	Physician	Technical	\$744,000.00	\$744,000.00	Statutory Exemption	3-503.02.6
8200066344	Mississippi Veteran's Affairs	Precision Healthcare Staffing	Nursing	Modification	\$1,000,000.00	\$1,000,000.00	Statutory Exemption	3-503.02.4
8200066299	Mississippi Veteran's Affairs	Covington City Hospital	Physician	Modification	\$309,132.00	\$309,132.00	Statutory Exemption	3-503.02.4
8200066298	Mississippi Veteran's Affairs	Covington City Hospital	Physician	Modification	\$937,212.00	\$937,212.00	Statutory Exemption	3-503.02.4

**Staff Approvals**  
**Office of Personal Service Contract Review**  
**Reported to PPRB in March 2023**

Staff Approvals Reported March 1, 2023								
Contract Number	Agency	Contractor	Service	Action	Contract Action Amount	Contract Total Amount	Approval Type	Staff Authority
8200060802	Ellisville State School at SMRC	TD Medical Solutions LLC	Nursing	Technical	\$0.00	\$1,400,000.00	Technical	7-110.01
8200064007	Hudseph Regional Center	Infiniti Healthcare Services	Nursing	Modification	\$0.00	\$150,000.00	PVL	3-208.02
8200067093	Mississippi Department of Corrections	Management & Training Corp / East MS Correctional Facility	Inmate Housing	New	\$7,290,000.00	\$7,290,000.00	Statutory Exemption	3-101.02(h) / 47-5-931
8200005949	Mississippi Department of Corrections	Management & Training Corp	Inmate Housing	Modification	\$561,627.00	\$145,384,177.00	Statutory Exemption	3-101.02(h) / 47-5-931
8200065844	Mississippi Department of Environmental Quality	Environmental Management Services Inc	Land Surveyors	Modification	\$25,200.00	\$57,200.00	Multiple Contracts	7-102.01
8200064668	Mississippi Department of Finance and Administration	Horne LLP	Accounting	Modification	\$524,999.00	\$2,024,999.00	Statutory Exemption	3-101-02(h) / 27-104-7
8800008286	Mississippi Department of Finance and Administration	FlightSafety Textron Aviation	Pilot Training	New	\$219,180.00	\$219,180.00	Statutory Exemption	3-101.02(h) / 27-104-7
8200065683	Mississippi Department of Human Services	Pendleton Security Inc	Security	Modification	\$10,000.00	\$42,000.00	Multiple Contracts	7-102.010
8200061055	Mississippi Department of Mental Health	The Focus Group	Communication Campaign	Technical	\$0.00	\$75,000.00	Technical	7-110.01
8200064776	Mississippi Department of Mental Health	Focus Group	Communications/Media	Modification	\$0.00	\$68,500.00	Multiple Contracts	7-102.01
8200058210	Mississippi Department of Rehabilitation Services	Warner Inc	Janitorial	Technical	\$0.00	\$6,000.00	Technical	7-110.01

**Previous Cost PSF:** \$6.00 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,800

**Previous Square Footage:** 3,800

**Address of Property:** 819 Rear Main Street, Greenville, MS.

**Purpose of Lease:** This lease will house the Parole and Probation office for the Greenville/Washington County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 12-01-2020.

**Staff Recommendation:** RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-531-28A

**Lessor:** James Edwin Brown Jr. Estate

**Term:** 04-01-2023 thru 03-31-2028

**Total Yearly Cost:** \$31,972.50

**Previous Yearly Cost:** \$31,972.50

**Cost PSF:** \$10.50 + Utilities & Janitorial

**Previous Cost PSF:** \$10.50 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,046

**Previous Square Footage:** 3,046

**Address of Property:** 100 - 112 North Lafayette Street, Starkville, MS.

**Purpose of Lease:** This lease will house the Parole and Probation office for Starkville and the Oktibbeha County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 02-01-2019.

**Staff Recommendation:** RPM recommends the approval of this lease.

**4. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-461-28A

**Lessor:** Anderson Engineering

**Term:** 04-01-2023 thru 03-31-2028

**Total Yearly Cost:** \$15,183.00

**Cost PSF:** \$7.00 + Utilities & Janitorial

**Previous Cost PSF:** 7.00 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 2,169

**Previous Square Footage:** 2,169

**Address of Property:** 346 Second Street, Columbia, MS.

**Purpose of Lease:** This will be the Parole & Probation office for the Columbia/Marion County area.

**Note:** This is a five (5) year lease with no renewals. The Agency has been at this location since 01-2017.

**Staff Recommendation:** RPM recommends the approval of this lease.

## G. RPM Amended Leases

### 1. **Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-501-26A

**Lessor:** McKee Realty 1, LLC.

**Term:** 04-01-2023 thru 03-31-2026

**Total Yearly Cost:** \$25,800.00

**Cost PSF:** \$12.50 + Utilities & Janitorial

**Previous Cost PSF:** \$12.50 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 2,150

**Previous Square Footage:** 2,150

**Address of Property:** 90 Pilot Drive, Philadelphia, MS.

**Purpose of Lease:** There are two MDRS offices within this location: the Office of Vocational Rehabilitation and the Office of Special Disability Programs.

**Note:** This is a three (3) year lease with no renewals. MDRS has been at this location since 04-01-2018.

**Staff Recommendation:** RPM recommends the approval of this lease.

## VIII. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petition for Relief from Competitive Sealed Bidding

#### 1. **Requesting Agency:** Mississippi Development Authority

**RFx #:** 3180001970

**Procurement Request:** Request for Qualifications

**Anticipated Term:** 2 years with up to 36 months in any combination of renewals

**Anticipated Contract Amount:** \$3,000,000.00

**Summary of Request:** The Mississippi Development Authority is seeking one Contractor to develop and implement a Mississippi European Marketing Plan. The selected Contractor will create a travel-related promotional plan, a budget, and a project activity calendar for the plan. The Agency contends the use of an Invitation for Bids (IFB) to select a contractor is neither practicable nor advantageous because the Agency is setting the price. The Agency also needs to evaluate offerors based on experience, capabilities, and staffing. Offerors will be evaluated on Technical factors weighted at 36%, Management factors weighted at 29%, and Cost (Price) factors weighted at 35%.

**Staff Recommendation:** OPSCR recommends approval of this request.

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Corrections

**Supplier:** K12 Management, Inc.

**Contract #:** 8200064316

**Term:** 03/01/2023 - 02/28/2026

**Total Value:** \$712,500.00

**New  
\$712,500.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will create and facilitate an online high school diploma program for adults. The Contractor was selected through an Invitation for Bids with three respondents. One vendor was deemed nonresponsible because the Agency was unable to obtain the required number of references. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.05.1 for failure to provide a form to be signed by the bidder and with a space to insert the price. OPSCR has reviewed this request and has determined that there was no effect on the competition, fairness, or transparency of the procurement as all bidders priced their bids in the same manner which allowed the Agency to appropriately compare the pricing.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$1,187,500.00**

**2. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Cannon Cochran Management Services, Inc.

**Contract #:** 8200067502

**Term:** 7/1/2023 - 6/30/2027

**Total Value:** \$6,600,000.00

**New  
\$6,600,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide third party claims administration services to the Mississippi State Agencies Self-Insured Workers' Compensation Trust to manage all claims related services, including but not limited to, claims investigations, compensability determinations, claim and expense payments, litigation management, medical case management, and overall management of claims files to include completion and timely filing of reports by the Mississippi Workers' Compensation Commission. The Agency contends the use of an Invitation for Bids (IFB) to select a Contractor was neither practicable nor advantageous because Price was not the only factor which needed to be evaluated. The Agency needed Offerors to develop a proposal demonstrating understanding and development of the scope of services and the Agency needed to comparatively evaluate the Offerors' experience, expertise, and demonstrated ability to provide the service. Offerors were evaluated on Technical factors weighted at 35%; Management factors weighted at 25%; Cost (Price) factors weighted at 35%; and Finalist Presentations weighted at 5%. Pursuant to Miss. Code Ann. § 31-7-413(2)(iii), the Agency requests to evaluate Cost factors openly. The Contractor was selected through a Request for Proposals (RFP) with two respondents.

The Agency requests an exception to OPSCR PPRB Rules and Regulations Sections 3-201, 3-201.03, and 3-203.03.1 for failure to obtain prior approval from the PPRB before issuing a Competitive Sealed Proposal. OPSCR has reviewed this request has no concerns that granting the exception would affect the competition, fairness, or transparency of the procurement.

**Staff Recommendation:** OPSCR has reviewed this request and recommends approval, contingent upon receipt of the required Certificate of Insurance, of the use of a Request for Proposal, the request to score cost openly, and the exceptions to Section 3-201, 3-201.03, and 3-203.03.1 of the PPRB OPSCR Rules and Regulations.

**Projected Budget for the Life of the Contract: \$6,600,000.00**

**3. Requesting Agency:** Ellisville State School

**Supplier:** EcoSouth Services of Mobile, LLC

**Contract #:** 8200058717

**Term:** 8/9/2021 - 3/01/2023

**Termination**

**Total Value:** \$209,815.46

**\$0.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. The Contractor provided waste management services. The Agency issued a Stop Work Order effective March 01, 2023 to combine services with South Mississippi Regional Center for the best interest of the State. The Agency awarded a new contract to Contractor Waste Management Pro of Mississippi and was approved by PPRB on January 4, 2023.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$209,815.46**

**4. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Tempstaff, Inc.

**Contract #:** 8200057270

**Term:** 08/01/2021 - 07/31/2023

**Modification**

**Total Value:** \$830,000.00

**\$200,000.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendment Three has been submitted to increase the spending authority due to the need for a higher volume of temporary staff. The Contractor will continue to be paid the same rate as provided in the original contract. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$830,000.00**

**5. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Ruan Transportation Corporation

**Contract #:** 8200066932

**Term:** 03/01/2023 - 02/28/2027

**New**

**Total Value:** \$45,000,000.00

**\$45,000,000.00**



**Summary of Request:** The term of the contract is four (4) years with two (2) optional four-year renewals. The Contractor will serve as Third-Party Warehouse Operator to oversee warehousing and distribution operations of the Alcoholic Beverage Control Division located in Gluckstadt, Mississippi, as required under Senate Bill 2844 (2022 Regular Session). The Contractor was selected through a Request for Proposals with four (4) respondents. The contract was awarded to the lowest Offeror.

**Staff Recommendation:** OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance and Performance Bond.

**Projected Budget for the Life of the Contract: \$135,000,000.00**

**6. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Maximus Consulting Services

**Contract #:** 8200067439

**Term:** 03/08/2023 - 03/07/2027

**Total Value:** \$275,000.00

**New  
\$275,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide accounting services for the compilation of the Statewide Cost Allocation Plan (SWACP) for the State of Mississippi including the DFA Cost Allocation Plan (DFA-CAP). The Contractor was selected through a Request for Proposals with two (2) Respondents. The Contract was awarded to the lowest Offeror.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$275,000.00**

**7. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Zee Company, Inc.

**Contract #:** 8200045233

**Term:** 07/01/2019 – 06/30/2024

**Total Value:** \$198,600.00

**Renewal  
\$39,720.00**

**Summary of Request:** The term of the contract was four years with one optional one-year renewal. Amendment One was submitted to exercise the optional renewal. The Contractor currently provides comprehensive water treatment services for the heating, ventilation, and air conditioning systems in the Capitol Complex and Mississippi History and Civil Rights Museums in Jackson. Amendment One also updates the Contract Term, Consideration, E-Payment, Paymode, Applicable Law, Compliance with Laws, E-Verification, Representation Regarding Contingent Fees, Termination for Convenience, Termination for Default, Indemnification, Notice, and Termination Upon Bankruptcy. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$198,600.00**

**8. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Diversified Elevator Service & Equipment Company, Inc

**Contract #:** 8200045236  
**Term:** 7/1/2019 – 6/30/2024  
**Total Value:** \$1,800,900.00

**Renewal**  
**\$360,180.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment Two was submitted to exercise the final renewal period in the amount of \$360,180.00. The Contractor provides preventative elevator maintenance and repair services for the buildings in the Capitol Complex, the Bolton building in Biloxi, and the Mississippi History and Civil Rights Museums in Jackson. Amendment Two also updates the contract term and consideration clauses. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract:** \$1,800,900.00

### **C. Request for Exception to PPRB OPSCR Rules and Regulations**

#### **1. Requesting Agency:** Mississippi Division of Medicaid

**Procurement Type:** Request for Qualifications

**Regulation:** Section 3-102.01.1

**Summary of Request:** Section 3-102.01.1 of the PPRB OPSCR Rules and Regulations state that "All competitive methods of procurement including ... Request for Qualifications ...shall expire one year from the date of opening ... statements of qualification." The Agency issued RFQ RFX3150003991 for its Coordinated Care program on December 10,2021. Qualifications in response to the solicitation were due on March 4, 2022. The Agency has received two protests and is currently in the process of reviewing and responding to said protests.

The Agency requests an exception to the one-year expiration of the procurement until such time that a contract may be awarded pending the outcome of the administrative protest process.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-102.01.1.

### **IX. Other Business**

#### **A. Next Regular PPRB Meeting April 5, 2023 at 9:00 a.m.**

### **X. Adjournment**