



TELEPHONIC MEETING MINUTES
Wednesday, May 5, 2021

Location: E.T. Woolfolk State Office Building
501 North West Street, Room 1302
Jackson, Mississippi

Board Members Attending Via Teleconference:

Billy Morehead, Chair
Leila Malatesta, Vice Chair
Rita Wray
David Russell

Board Member Present: Liz Welch

Board Member Absent: Norman McLeod

DFA Staff Members Present: Aubrey Leigh Goodwin
Liz Bolin, Special Assistant Attorney General
Ross Campbell
Glenn Kornbrek
Brittney Thompson
Kent Adams
Calvin Sibley
Mike Cook
Liz DeRouen
Clay Chastain
Suzanne Hudson

DFA Staff Members Attending Via Teleconference:

Catoria Martin, Special Assistant Attorney General
Shandra Thompson
Victoria James
Kim Burse
Angela Cooper
Sharee Deason
Destiny Turner

Guests Attending Via Teleconference:

Matthew Dry, PEER
Melanie Green, Mississippi Department of Environmental Quality
Tabatha Baum, Mississippi Department of Environmental Quality
Cindy Jayroe, Mississippi Department of Public Safety
Sonya Toaster, Mississippi Department of Public Safety
Betsy Toles, Mississippi Department of Public Safety
Tevin Coleman, Mississippi Department of Public Safety
Deana Hood, Mississippi Forensics Laboratory
Joey Roberts, Mississippi Department of Archives & History

I. Call to Order

The meeting was called to order by Chair Mr. Morehead.

II. Approval of Minutes from the April 7, 2021 Public Procurement Review Board Meeting

Action: Ms. Wray made a motion to approve the Minutes from the April 7, 2021 PPRB meeting *as amended to reflect that Ms. Malatesta was absent from the April 7 meeting*. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

III. Approval of per diem and expenses for the May 5, 2021 meeting and for any additional expenses incurred prior to June 2, 2021 meeting

Action: A motion was made by Mr. Russell to approve per diem and expenses for the May 5, 2021 meeting and for any additional expenses incurred prior to the June 2, 2021 meeting. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

i. Requesting Governing Authority: Clarke County

Supplier: Unknown

Term: One Year

Commodities: Micro-surfacing and slurry seal

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County has requested an exemption from using the reverse auction process for the purchase of micro-surfacing and slurry seal. They are requesting an exemption because vendors would not participate in a reverse auction. The County feels that competitive sealed bidding should be utilized.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

ii. **Requesting Governing Authority:** Desoto County

Supplier: Unknown

Term: One Year

Commodities: Culverts

Total Value: \$150,000.00 estimated

Summary of Request: Desoto County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because they wish to award to multiple vendors. The County feels that competitive sealed bidding should be utilized.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

iii. **Requesting Governing Authority:** Rankin County School District

Supplier: Unknown

Term: One Year

Commodities: Snacks for Frontiers Program

Total Value: \$126,000.00 estimated

Summary of Request: Rankin County School District has requested an exemption from using the reverse auction process for the purchase of snacks for their after school Frontiers program. Bids have been advertised for the last eight (8) years and only one (1) response has been submitted each year. Since only one bid has been submitted for the last eight (8) years, the School District feels that the competitive sealed bid process should be utilized for this procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

- iv. The following school districts are requesting exemption from reverse auction for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the Districts feel that the competitive sealed bidding process should be utilized.

Requesting Governing Authority: Natchez-Adams School District

Supplier: Apple Inc.

Term: Unknown

Commodities: Apple products

Total Value: \$2,000,000.00 estimated

Requesting Governing Authority: Union County School District

Supplier: Apple Inc.

Term: Unknown

Commodities: Apple iPads

Total Value: \$122,385.00 estimated

Requesting Governing Authority: Yazoo County School District

Supplier: Apple Inc.

Term: Unknown

Commodities: Apple products

Total Value: \$650,000.00 estimated

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurements.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

- v. **Requesting Governing Authority:** Natchez-Adams School District

Supplier: Unknown

Term: Unknown

Commodities: E-Rate Category 2 Project

Total Value: \$750,000.00 estimated

Summary of Request: Natchez-Adams School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may

need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. Consideration of Governing Authority Contracts for Board Action

1. Requesting Governing Authority: Amite County

Supplier: Ergon Asphalt and Emulsions

Term: 5/5/2021 through 12/31/2021

Total Value: \$150,000.00 estimated

Summary of Request: Amite County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of asphalt emulsions and received two (2) bids. They wish to award to Ergon Asphalt and Emulsions as the lowest and best bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

2. Harrison County received exemptions from reverse auction on January 6, 2021 and solicited competitive sealed bids for the following term bids.

i. Requesting Governing Authority: Harrison County

Supplier: Huey P. Stockstill, Land Shaper

Term: 7/1/2021 through 6/30/2022

Commodities: Asphalt milling

Total Value: \$51,060.00 estimated

ii. Requesting Governing Authority: Harrison County

Supplier: T. L. Wallace

Term: 7/1/2021 through 6/30/2022

Commodities: Asphalt restoration

Total Value: \$206,977.00 estimated

iii. Requesting Governing Authority: Harrison County

Supplier: Evans and Company, Inc., Coburns Supply, G & O Supply Co., Inc.

Term: 7/1/2021 through 6/30/2022
Commodities: Polyethylene pipe
Total Value: \$70,000.00 estimated

- iv. **Requesting Governing Authority:** Harrison County
Supplier: Bayou Concrete, Coast Concrete
Term: 7/1/2021 through 6/30/2022
Commodities: Ready mix concrete
Total Value: \$60,000.00 estimated
- v. **Requesting Governing Authority:** Harrison County
Supplier: Target Specialty Products, Vesperis, Clarke Mosquito Control Products, ADAPCO LLC
Term: 7/1/2021 through 6/30/2022
Commodities: Pesticide
Total Value: \$50,397.00 estimated

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

3. The following school districts have received exemptions from reverse auction and solicited competitive sealed bids for the procurement of their E-Rate Category 2 projects.

- i. **Requesting Governing Authority:** Alcorn County School District
Supplier: Synergetics
Term: 7/1/2021 through 6/30/2026
Commodities: E-Rate Category 2 Project
Total Value: \$958,831.50 estimated
- ii. **Requesting Governing Authority:** Coahoma County School District
Supplier: Synergetics
Term: 7/1/2021 through 6/30/2022
Commodities: E-Rate Category 2 Project
Total Value: \$562,732.00 estimated
- iii. **Requesting Governing Authority:** Greenwood Leflore Consolidated School District
Supplier: ConvergeOne
Term: 7/1/2021 through 6/30/2022
Commodities: E-Rate Category 2 Project
Total Value: \$104,953.00 estimated
- iv. **Requesting Governing Authority:** Harrison County School District
Supplier: CSpire

Term: One-time purchase
Commodities: E-Rate Category 2 Project
Total Value: \$950,076.54 estimated

- v. **Requesting Governing Authority:** Jackson Hinds Library System
Supplier: ConvergeOne (highest scoring for cabling), NextStep (highest scoring for equipment/Managed Internal Broadband Services)
Term: 7/1/2021 through 6/30/2026
Commodities: E-Rate Category 2 Project
Total Value: \$575,000.00 estimated

- vi. **Requesting Governing Authority:** Leland School District
Supplier: Synergetics
Term: 7/1/2021 through 6/30/2024
Commodities: E-Rate Category 2 Project
Total Value: \$225,714.00 estimated

- vii. **Requesting Governing Authority:** Western Line School District
Supplier: Synergetics
Term: One-time purchase
Commodities: E-Rate Category 2 Project
Total Value: \$323,669.00 estimated

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contracts.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

C. Consideration of State Agency Contracts for Board Action

Items IV.C.1 and IV.C.2 were presented together and voted together.

- 1. **Requesting Agency:** Mississippi Department of Public Safety (DPS)
Supplier: Canon U.S.A. Inc.
Contract #: 8200032680
Term: 7/1/2017 through 6/30/2021
Total Value: \$771,162.56
Summary of Request: DPS requested and was approved a four (4) year copier contract by the prior PPRB. DPS is requesting an increase of \$50,000.00 to cover copy overages over the original estimated number of copies.

- 2. **Requesting Agency:** Mississippi Department of Public Safety (DPS)
Supplier: Canon U.S.A. Inc.
Contract #: 8200056453
Term: 7/1/2021 through 6/30/2025

Total Value: \$760,000.00

Summary of Request: DPS is requesting approval to enter into a four (4) year copier rental agreement for one hundred forty (140) copiers and fifty (50) Adobe PDF Licenses to be used in multiple locations. DPS has received the required approval from the Mississippi Department of Information Technology Services. The current OPTFM State Copier Contract is being used for the agreement.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of these contracts.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented on *Items IV.C.1 and IV.C.2*. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

3. **Requesting Agency:** Mississippi Department of Rehabilitation Services (MDRS)
Supplier: J's Mobility Unlimited, Inc., Mobility Systems, Inc., Handicapable Vans & Products, United Access, LLC., Team Adaptive, Inc.
Contract #: 8900000781, 8900000782, 8900000783, 8900000784, 8900000785, 8900000795
Term: 7/1/2018 through 6/30/2022
Total Value: \$10,050,000.00 (\$2,000,000.00, \$2,000,000.00, \$2,000,000.00, \$1,350,000.00, \$1,350,000.00, \$1,350,000.00)
Summary of Request: MDRS is requesting an extension to contracts approved at the June 6, 2018 PPRB meeting. These contracts were awarded on a line item basis to all vendors that responded for the purchase and installation of minivan conversions, van lifts and/or electronic mobility controls (EMC). This is the first of two (2) possible twelve (12) month extensions for each contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of the contract extensions.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

- 4 **Requesting Agency:** Mississippi Department of Transportation (MDOT)
Supplier: Cintas Corporation No 2
Contract #: 8200056473
Term: 6/1/2021 through 5/31/2024
Total Value: \$760,000.00
Summary of Request: MDOT is requesting approval to lease uniforms using the current DFA OPTFM Uniform Rental contract. The requested total amount of this contract will be \$760,000.00 and is based on the approximate total amount of one thousand one hundred twenty five (1,125) MDOT employees in Districts III, V, VI and VII for the weekly rental of uniforms and the replacement costs of uniforms that become damaged due to job assignments.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this contract.

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

5. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Hall Manufacturing LLC.

Contract #: 8200032415

Term: 7/1/2017 through 6/31/2022

Total Value: \$600,000.00

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year to allow the purchase of mower parts with no increase in value. The original contract was approved by the prior PPRB on 5/22/2017. The first extension was approved at the 5/2/2018 PPRB meeting, the second on 3/6/2019, and third on 6/25/2020. This request is the fourth and final contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this extension.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

6. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Potters Industries LLC.

Contract #: 8200046831

Term: 7/23/2019 through 6/30/2022

Total Value: \$535,000.00

Summary of Request: MDOT conducted a reverse auction and awarded this contract for glass beads that add a reflective property to traffic paint. Two (2) responses were received with no protests. The original award was not presented to PPRB as the contract value was below the threshold requiring PPRB approval. An increase was approved at the 3/3/2021 PPRB meeting. MDOT is requesting the final available extension with no increase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this contract extension.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

7. Requesting Agency: Mississippi Department of Health (MSDH)

Supplier: Sanofi Pasteur Inc., Pfizer Inc., Glaxo Smith Kline LLCAQ, Merck Sharp & Dohme Corp.

Contract #: 8900001572, 8900001573, 8900001570, 8900001571

Term: 5/5/2021 through 3/31/2022

Total Value: \$12,770,534.00 (\$2,609,350.00, \$1,477,400.00, \$2,491,674.00, \$6,192,110.00)

Summary of Request: MSDH is requesting approval to use the Centers for Disease Control and Prevention (CDC) vaccine contract pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13(m)(i) which provides an exemption from bidding procedures for purchasing agreements approved by DFA. MSDH wishes to purchase vaccines from the CDC contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of the contracts.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

8. Requesting Agency: University of Mississippi (UM)

Supplier: 3-D Pine Straw

Contract #: 8200056472

Term: 6/1/2021 through 5/31/2026

Total Value: \$2,467,420.89

Summary of Request: UM solicited competitive sealed bids (institutions of higher learning are statutorily exempt from the use of reverse auction) for a five (5) year pricing agreement with a vendor for the purchase, delivery and unloading of pine straw bales for University Landscaping Services. UM received two (2) responses from the solicitation and requests to award to 3-D Pine Straw based on specifications and lowest bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

9. Requesting Agency: Jackson State University (JSU)

Supplier: Xerox Corporation

Contract #: 8200056031

Term: 5/5/2021 through 4/30/2026

Total Value: \$1,426,560.00

Summary of Request: JSU is requesting approval to enter into a five (5) year copier rental agreement for one hundred and fifty two (152) copiers to be used in multiple locations. JSU has received the required approval from Mississippi Department of Information Technology Services.

The agreement is from a current OPTFM State Copier Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, OPTFM recommends approval of this contract.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented with the term date corrected. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. OPTFM Staff Approvals Reported to the Board

OPTFM Staff Approvals are attached to these Minutes as **Attachment A**.

E. OPTFM Sole Source Purchases Reported to the Board

OPTFM Sole Source Approvals are attached to these Minutes as **Attachment B**.

F. OPTFM Emergency Purchases Reported to the Board

The OPTFM Emergency Purchases Report is attached to these Minutes as **Attachment C**.

V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of BOB Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. **Using Agency:** University of Southern Mississippi – Gulf Park Campus
Project Number: GS# 114-027
Title: Preplan Exec. Education & Conf. Center
Location: Long Beach, Mississippi
Budget: \$200,000.00 preplanning
Funding Sources: House Bill 1730, Laws of 2020
Professional Fee: C (estimated fees \$486,738.55)
Professional: unabridged Architecture, PLLC Allison and John Anderson Architects, Bay St. Louis, Mississippi

Scope: Preplanning through design development phase of a new Executive Education Center to provide space for corporate training, conferences, seminars, receptions, and other types of meeting space to serve the campus and community. This space will include food preparation and serving areas along with state-of-the-art technology and presentation capabilities. All

applicable codes, including compliance with the Americans with Disabilities Act, will need to be addressed during the development process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and the execution of completed contracts.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

Items V.A.2 through V.A.4 were presented together and voted together.

- 2. Using Agency:** Mississippi Department of Finance and Administration
Number: GS# 350-035
Title: HVAC & Energy Upgrades – PH II
Location: Jackson, Mississippi
Budget: \$6,000,000.00
Funding Sources: Senate Bill 2948, Laws of 2021
Professional Fee: C+ (estimated fees \$427,550.21)
Professional: Engineering Resource Group, Inc., Jackson, Mississippi
Scope: Phase II of planning, repair, renovation, and improvements to heating, ventilation and air conditioning systems as well as lighting and other energy efficiency measures at buildings and facilities under the operation and control of the DFA Office of Capitol Facilities.
- 3. Using Agency:** Mississippi Department of Finance and Administration
Number: GS# 358-059
Title: Site Improvements PH II
Location: Jackson, Mississippi
Preplanning Budget: \$4,000,000.00
Funding Sources: 2020 Capitol Site Bonds, 2018 Capitol Bonds, Senate Bill 2948, Laws of 2021
Professional Fee: C+ (estimated fees \$292,635.94)
Professional: WFT Architects, P.A., Jackson, Mississippi
Scope: Phase II of planning, repair, renovation and improvements to parking, paving, landscaping, irrigation, drainage, lighting, security, and other site upgrades at the site of the Mississippi State Capitol.
- 4. Using Agency:** Mississippi Department of Finance and Administration
Number: GS# 383-002
Title: Facility Improvements – PH 2
Location: Jackson, Mississippi
Preplanning Budget: \$5,450,000.00
Funding Sources: 2018 Capitol Complex Bonds
Professional Fee: C+ (estimated fees \$390,765.30)

Professional: WFT Architects, P.A., Jackson, Mississippi

Scope: Phase II of planning, repair, renovation and improvements to the former Wright & Ferguson Funeral Home facility for the housing of offices and support space for multiple state agencies.

Note: As continuations of previous appointments for directly related projects, these contracts in *Items V.A.2 through V.A.4* are exempt from procurement by a competitive qualification-based selection process pursuant to Section 31-11-3(7) of the Mississippi Code Annotated. The new contracts are for the same fee percentages, terms and conditions as that of the previous projects.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented in *Items V.A.2 through V.A.4*. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. Consideration of Agency Contracts for Project Professionals

- Using Agency:** Mississippi Department of Archives and History
Title: Historic Jefferson College Restoration Project
Location: Washington, Mississippi
Budget: \$10,000,000.00
Funding Sources: not fully funded yet
Professional Fee: D+ (estimated fees \$722,857.14)
Professional: Shafer Zahner Zahner, PLLC, Starkville, Mississippi
Scope: Planning and renovation of eight (8) buildings and site at the Historic Jefferson College. Project will begin with an initial assessment study of existing buildings for a fee of \$60,000.00 as additional services to this percentage contract. The project will be phased as funds are available over several years.
Note: This professional was determined to be second most highly qualified in a Request for Qualifications issued by MDAH. Following initial selection of the first most highly qualified Professional, MDAH was unable to agree to terms of contract in regards to schedule and the initial study, terminated negotiations and proceeded with appointment of the next most highly qualified Professional.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon MDAH Board approval on May 18, 2021, and the execution of completed contracts.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

2. **Using Agency:** Mississippi Department of Finance and Administration
Title: Mechanical & Energy Consulting
Location: Jackson, Ridgeland, Meridian, Hattiesburg, Stennis Space Center and Biloxi, Mississippi
Budget: \$118,000.00 increase for this first one-year renewal
Funding Sources: Agency Funds
Professional: Engineering Resource Group, Inc., Jackson, Mississippi
Scope: Provide services at DFA buildings statewide consisting of energy management system monitoring (\$18,000.00 per year), utility consumption, monitoring, analysis & reporting (\$30,000.00 per year), system inspection & reporting (\$35,000.00 per year) plus general mechanical and energy consulting on an as-needed hourly basis (not to exceed \$35,000.00 per year).
NOTE: This is the first of two optional one-year renewals, subject to PPRB approval. The original PPRB approval was June 6, 2018, for three (3) years for a not to exceed \$354,000.00.
Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of a contract amendment.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

C. Consideration of BOB Change Orders for Board Action

Using Agency: Mississippi Department of Rehabilitation Services
Project Number: GS# 525-023
Project Title: Elevator Repairs
General Contractor: Robertson Construction Contractors, LLC
Original Contract Sum: \$120,000.00
Net Change by Previous Change Orders: \$.00 (only days in CO1)
Total Value of Award before this Change Order: \$120,000.00
Total Value of this Change Order: \$109,815.96
Construction Days to Date [Term]: 267 (including 165 for this CO)
Change Order Scope: Additional cost and time to re-drill and case the existing jack hole to receive new elevator cylinder. During construction, it was discovered that the existing jack hole casing terminated just 13 feet below the existing elevator pit elevation. The un-cased portion of the jack hole collapsed during removal of the old elevator cylinder scheduled to be removed. In order to re-establish a hole for the over 50 foot replacement elevator cylinder, a drill rig will be setup inside of the existing building to drill and case an additional 40 plus feet in depth to accommodate the new installation. The Professional has reviewed the proposed cost and has determined the pricing to be fair and reasonable. The current work cannot be completed without

this change. Canceling the current contract, as this would be due to no fault of the Contractor, would result in lost overhead and profit payment to the current Contractor as well as additional mobilization costs if re-bid.

Note: Board Action is required when cumulative Change Orders exceeds 25% of original bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon an executable Change Order.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment D**.

A recess was taken at 10:05 a.m. The Board reconvened at 10:15 a.m.

E. RPM New Leases

- 1. Requesting Agency:** Mississippi Secretary of State
Lease #: 775-172-22A
Lessor: Chuck Roberts d/b/a Command Realty Group
Term: 05-06-2021 thru 05-05-2022
Total Yearly Cost: \$6,000
Cost PSF: \$7.06 + Utilities & Janitorial
Previous Cost PSF: N/A
Total Space per Occupant: 213 Sq. Ft.
Federal Funds: 0%
Square Footage Proposed: 850
Previous Square Footage: N/A
Address of Property: 5779 Getwell Road, Building D2, Southaven, MS.
Purpose of Lease: North Mississippi Office of the Secretary of State
Note: This is a one (1) year lease with three (3) one (1) year options to renew at the same rental rate as the primary year. This lease was advertised and one response was received. The single response was an acceptable offer to both RPM and the SOS.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

F. RPM Succeeding Leases

- 1. Requesting Agency:** Ellisville State School
Lease #: 534-771-26A
Lessor: KBH Realty, Inc.
Term: 09-01-2021 thru 08-31-2026
Total Yearly Cost: \$24,000.00
Cost PSF: \$4.00 + Utilities & Janitorial
Previous Cost PSF: \$4.00 + Utilities & Janitorial
Total Space per Occupant: N/A
Federal Funds: 0%
Square Footage Proposed: 6,000
Previous Square Footage: 6,000
Address of Property: 909 Robinson Street, Waynesboro, MS.
Purpose of Lease: This location houses the Special Touch/Employment Center for the area. It is a thrift store that sells donated goods and utilizes individuals involved with the ESS program.
Note: This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

- 2. Requesting Agency:** Mississippi Division of Medicaid
Lease #: 515-691-26A
Lessor: JC Properties, LLC.
Term: 09-01-2021 thru 08-31-2026
Total Yearly Cost: \$107,460.00
Cost PSF: \$9.95 + Utilities & Janitorial
Previous Cost PSF: \$9.95 + Utilities & Janitorial
Total Space per Occupant: 415
Federal Funds: 50%
Square Footage Proposed: 10,800
Previous Square Footage: 10,800
Address of Property: 2776 Hwy 51 South, Senatobia, MS.
Purpose of Lease: This is the regional office for the Senatobia area.
Note: This is a five (5) year lease with no renewals. Medicaid asks PPRB for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff and upon the granting of the waiver for the Space Efficiency Allowance Medicaid will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

G. RPM Emergency Leases

- 1. Requesting Agency:** Mississippi State Department of Health
Lease #: 390-172-22E
Lessor: Desoto Lander Center
Term: 01-22-2021 thru 01-21-2022
Total Cost: \$126,000.00
Cost PSF: .77
Previous Cost PSF: N/A
Total Space per Occupant: N/A
Federal Funds: 100 %
Square Footage Proposed: 162,777
Previous Square Footage: N/A
Address of Property: Desoto Lander Center, 4560 Venture Drive, Southaven, MS.
Purpose of Lease: MSDH site for Covid-19 testing and vaccinations.
Note: A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

Staff Recommendation: This emergency request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this emergency lease.

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

H. RPM Amended Leases

- 1. Requesting Agency:** Mississippi Department of Revenue
Lease #: 800-253-34A
Lessor: Clinton MS 1 SGF, LLC.
Term: 07-01-2014 thru 06-03-2034
Original PPRB Approval Date: 04-03-2013
New Payment Term Start Date: 07-01-2021
Previous Yearly Cost: \$2,800,000.00
Amended Yearly Cost: \$2,381,597.88
Cost PSF: \$14.93 Inclusive
Previous Cost PSF: \$14.93 Inclusive
Total Space per Occupant: 335 sq. ft.
Federal Funds: 0 %
Square Footage Proposed: 159,491
Previous Square Footage: 187,511

Address of Property: 500 Clinton Center Drive, Clinton, MS.

Purpose of Amendment: Reduction of square footage in rented space as allowed in 500.1(1) of the State Leasing Manual. The Agency stated that the decrease in space is needed due to attrition and overall cost savings efforts.

Note: This is the third amendment to this lease. This is a reduction of 28,020 sq. ft. MDOR asks PPRB for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance MDOR will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease amendment.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Division of Medicaid

RFx Number: 3180001358

Procurement Request: Request for Proposals

Anticipated Term: Three Years with Two Optional One Year Renewals

Anticipated Contract Amount: \$15,500,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to assist DOM in administering a pharmacy program through development and management of the Universal Preferred Drug List, administration of the Supplemental Drug Rebate program, management of the Rate Setting of Covered Outpatient Drugs, and performing programmatic review and assessment of core components of the pharmacy program to ensure Medicaid beneficiaries receive clinically sound treatment with covered outpatient drugs while ensuring fiscal responsibility. The Agency contends the use of an IFB is neither practicable nor advantageous when procuring pharmacy providers. The Agency is asking to use an RFP as the method of procurement to conduct reviews of offerors' ability to provide the appropriate level of professional experience and expertise. The respondents will be evaluated based on technical factors, management factors, cost, and price as an individual factor. The technical factors will be weighted at forty (40) points or 40%, management factors will be weighted at twenty-four (24) points or 24%, cost factors will be weighted at one (1) point or 1%, and price will be weighted at thirty-five (35) points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to assist DOM in administering a pharmacy program.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. Requesting Agency: Mississippi Division of Medicaid

RFx Number: 3180001359

Procurement Request: Request for Proposals

Anticipated Term: Three Years with Two Optional One Year Renewals

Anticipated Contract Amount: \$7,800,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to provide Payment Methodology services which DOM plans to use in developing new payment methodologies and rates and refining existing methodologies and rates to provide the best care for the beneficiary at the best price for the provider in the best setting. The Agency contends the use of an IFB is neither practicable nor advantageous when procuring Payment Methodology services. The Agency is asking to use an RFP as the method of procurement to evaluate the offerors' ability to demonstrate high quality administrative and clinical leadership in payment methodology services which must comply with Federal and State laws and regulations and DOM policies and formal memorandums. The respondents will be evaluated based on technical factors, management factors, cost, and price as an individual factor. The technical factors will be weighted at forty (40) points or 40%, management factors will be weighted at twenty-four (24) points or 24%, cost factors will be weighted at one (1) point or 1%, and price will be weighted at thirty-five (35) points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide Payment Methodology services.

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

3. Requesting Agency: Mississippi Department of Human Services

RFx Number: 3180001360

Procurement Request: Request for Proposals

Anticipated Term: Six Months

Anticipated Contract Amount: \$100,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to develop the 2022 Mississippi Needs Assessment for the MDHS Division of Aging and Adult Services. The services will include surveying of Mississippi's aging population to gather data for MDHS to adequately address the needs of the aging population. The Agency contends the use of an IFB is neither practicable nor advantageous because the relative abilities of respondents to perform the services needs to be evaluated based on respondent's degree of technical or professional experience and expertise in providing similar services. The Agency is requesting to use an RFP as the method of procurement to conduct written or oral discussions with respondents concerning technical and

price aspects of their proposals. The respondents will be evaluated based on technical factors, management factors, cost, and price as an individual factor. The technical factors will be weighted at twenty (20) points or 20%, management factors will be weighted at twenty-five (25) points or 25%, cost factors will be weighted at twenty (20) points or 20%, and price will be weighted at thirty-five (35) points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide Needs Assessment services.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Keystone Peer Review Organization

Contract #: 8200056474

Term: 07/01/2021- 06/30/2025

Total Value: \$9,441,000.00

New

\$9,441,000.00

Summary of Request: The term of the contract is four years with one optional six month renewal. The Mississippi Department of Finance and Administration on behalf of the Mississippi State and School Employees' Health Insurance Management Board is seeking to contract with one contractor to provide utilization management services to the State and School Employees' Health Insurance Plan. The Contractor will provide services including but not limited to, hospital admission/utilization management services, continued stay management, discharge planning, retrospective review, pre-admission and post-discharge outreach, and case management. The Contractor was selected through a Request for Proposals with three respondents. The Agency did not submit a Petition for Relief from competitive bidding as it is statutorily required to issue a Request for Proposals for these services pursuant to MS Code Ann. § 25-15-301. This contract was approved by the State and School Employees' Life and Health Insurance Management Board on February 24, 2021. The Agency must provide proof of the required certificate of insurance before the contract can be processed.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested, contingent upon receipt of the certificate of insurance.

Projected Budget for Life of the Contract: \$10,665,960.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

Items VI.B.2 and VI.B.4 were presented together and voted together.

2. Requesting Agency: Mississippi Department of Education

Supplier: Questar Assessment, Inc.

Contract #: 8200018500

Term: 07/01/2015-06/30/2022

Total Value: \$67,830,541.60

Renewal

\$8,262,518.00

Summary of Request: The term of the original contract was one-year with nine optional one-year renewals. Modification Seven has been submitted to exercise the sixth optional renewal allowed by the original contract. Section 27-104-7(2)(l) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor provides programmatic, technical, and psychometric activities for the English Language Arts (ELA) and Mathematics Grades 3 through 8 Assessments, End of Course Assessments in Algebra I and English II, and cost options for the Geometry and Algebra II Assessments, which are aligned with the 2016 Mississippi College and Career Readiness Standards for ELA and Mathematics. The services provided include the design and management of assessment programs, development of new items (questions) and forms (tests). The Contractor is responsible for providing the test online as well as the processing, scoring, and reporting of tests. The Contractor also offers re-testing opportunities for students who do not receive a passing score. The Contractor was originally selected through a Request for Proposals. Modification Seven modifies the scope of services to meet the upcoming 2021-2022 school year needs; incorporates into the contract the Mississippi Academic Assessment Program 2021-2022 Contract Modification letter dated January 27, 2021 (Attachment 33); the 2021-2022 Budget Summary Form dated February 1, 2021 (Attachment 34); 2021-2022 Statement of Work (Attachment 35); Annually Renewable Performance Bond (Attachment 36); and Memorandum of Understanding (MOU) (Attachment 37) which governs the sharing of student level data; and updates the Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education), the updated performance bond, and an executed MOU must be received from the Agency prior to processing the contract renewal. The board will meet May 20, 2021.

Projected Budget for Life of the Contract: \$133,717,267.00

3. Requesting Agency: Mississippi Department of Education

Supplier: Data Recognition Corporation

Contract #: 8200039469

Term: 8/6/2018 - 06/30/2022

Total Value: \$11,600,680.00

Renewal

\$2,783,138.00

Summary of Request: The term of the original contract was approximately ten months, twenty-five days with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor creates and administers a custom Mississippi Academic Assessment Program (hereinafter "MAAP") for Science, Grades 5 and 8, and High School End of Course Assessments in Biology I and U.S. History. The services provided include all associated technical services and professional development for these assessments. The Contractor was originally selected through a Request for Proposals. Modification Three modifies the scope of services to meet the upcoming 2021-2022 school year needs; incorporates into the contract the MAAP 2021-2022 Contract

Modification letter dated February 2, 2021 (Attachment 14); the 2021-2022 Budget Summary Form dated January 19, 2021 (Attachment 15); 2021-2022 Statement of Work (Attachment 16); Annually Renewable Performance Bond (Attachment 17); and Memorandum of Understanding (MOU) (Attachment 18) regarding protection of student level data; and updates the Priority and Liquidated Damages clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education), updated performance bond, and an executed MOU must be received from the Agency prior to processing the contract renewal. The board will meet May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing the updated bond, executed MOU, and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$14,963,864.00

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

4. Requesting Agency: Mississippi Department of Education

Supplier: Questar Assessment, Inc.

Contract #: 8200019248

Term: 07/01/2015 – 06/30/2022

Total Value: \$15,902,450.00

Renewal
\$2,137,246.00

Summary of Request: The term of the original contract was one year with nine optional one-year renewals. Modification Seven has been submitted to exercise the sixth optional renewal allowed by the original contract and to correct a scrivener's error in the total value in Modification Six. Section 27-104-7(2)(l) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor administers alternate assessments for students with Significant Cognitive Disabilities (hereinafter "SCD"), which is known as the Mississippi Academic Assessment Program—Alternate (MAAP-A) for English Language Arts and Mathematics, Grades 3 through 8; Science, Grades 5 and 8; and High School Algebra I, English II, and Biology I. The Agency is required to provide a custom alternate assessment based on alternative academic achievement standards for students with SCD, who by nature of their disability cannot access the general education standards pursuant to the Individuals with Disabilities Education Act, Section 300.160 (c)(1), and the Elementary and Secondary Education Act (ESEA). The Contractor was originally selected through a Request for Proposals. Modification Seven modifies the scope of services to meet the upcoming 2021-2022 school year needs; incorporates into the contract the Mississippi Academic Assessment Program-Alternative 2021-2022 Contract Modification letter dated January 27, 2021 (Attachment 30); the 2021-2022 Budget Summary Form dated February 1, 2021 (Attachment 31); 2021-2022 Statement of Work (Attachment 32); Annually Renewable Performance Bond (Attachment 33); and a Memorandum of Understanding (MOU) governing disclosure of student data; and updates the Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education),

the updated performance bond, and the executed MOU must be received from the Agency prior to processing the contract renewal. The board will meet May 20, 2021.

Staff Recommendation: These requests have been reviewed for compliance by OPSCR staff and comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewals as requested contingent upon the Agency providing the updated bond, executed MOU, and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$13,765,204.00

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented on *Items VI.B.2 and VI.B.4*. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

5. **Requesting Agency:** Mississippi Department of Education

Supplier: Renaissance Learning, Inc.

Contract #: 8200007507

Term: 02/19/2014 – 06/30/2022

Total Value: \$10,468,254.65

**Renewal
\$490,350.00**

Summary of Request: The term of the original contract was approximately one year, five months with eight optional one-year renewals. Modification Nine has been submitted to exercise the seventh optional renewal allowed by the original contract. Section 27-104-7(2)(I) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor provides the Kindergarten Readiness Assessment tool using Renaissance Data Integration (RDI) services. The Contractor was originally selected through a Request for Proposals. Modification Nine increases funds and services as allowed by the original contract for the upcoming 2021-2022 school year needs; incorporates into the contract the FY 2022 Statement of Work dated December 17, 2020 (Attachment 18); and FY 2022 Budget Summary Form (Attachment 19); and Annually Renewable Performance Bond (Attachment 20); and updates the Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education), and annually renewable performance bond must be received from the Agency prior to processing the Contract renewal. The board will meet May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent on the Agency providing the updated bond and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$10,971,504.65

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

6. **Requesting Agency:** Mississippi Department of Education

Supplier: Curriculum Associates, LLC

Contract #: 8200048332

Term: 01/09/2020 - 06/30/2022

Total Value: \$172,378.76

Renewal
\$37,406.80

Summary of Request: The term of the original contract was approximately six months with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides a Comprehensive Early Learning Assessment/Screening (CELA/S) tool on an annual basis that is used throughout school districts to evaluate and assess the effectiveness of pre-kindergarten (pre-k) classrooms. The Contractor was originally selected through a Request for Proposals. Modification Two updates the Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original Contract remain the same. Proof of the regulatory board's approval (State Board of Education) and annually updated performance bond must be received from the Agency prior to processing the Contract renewal. The board will meet May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing an updated performance bond and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$247,192.36

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

7. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: ActiveHealth Management, Inc.

Contract #: 8200056475

Term: 07/01/2021-06/30/2025

Total Value: \$16,990,400.00

New
\$16,990,400.00

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Mississippi Department of Finance and Administration on behalf of the Mississippi State and School Employees' Health Insurance Management Board issued a Request for Proposals to secure a vendor to provide comprehensive health and wellness management services for the State and School Employees' Health Insurance Plan. Such services include health and wellness promotion, wellness coaching, a health and wellness app/website, health risk analysis, an incentive program, and programs for tobacco cessation, weight management, disease management, and maternity management. The Contractor was selected through a Request for Proposals with eight responses, two of which were deemed nonresponsive and/or nonresponsible. The Agency did not submit a Petition for Relief from competitive bidding as it is statutory required to issue a Request for Proposals for these services pursuant to MS Code Ann. § 25-15-301. This contract was approved by the State and School Employees Health Insurance Management Board on February 24, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$21,238,000.00

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

8. Requesting Agency: Mississippi Department of Revenue

Supplier: M & J Transport, Inc.

Contract #: 8200056266

Term: 07/01/2021-06/30/2024

Total Value: \$3,000,000.00 (estimated)

New

\$3,000,000.00

Summary of Request: The term of the contract is three years with no optional renewals. The contractor will provide for the transportation of alcoholic beverages in the Jackson, MS metropolitan area. DOR issued an Invitation for Bids and received four responses. One bidder did not meet the minimum requirements to be deemed responsible. Of the three responsive and responsible bidders, M&J Transport, Inc. bid the lowest price at \$1.20 per case. The contract is for an indefinite quantity, and the total value is only an estimate; therefore, OPSCR staff requests the Board's permission to approve any subsequent increase in total value at the agreed upon unit cost. DOR requests an exception to the PPRB OPSCR Rules and Regulations, Section 3-202.06.03 for failing to include the RFX number in the newspaper advertisement. OPSCR staff does not have any concerns regarding competition, fairness or transparency as the RFX number was available on the Agency website and the Mississippi Contract/Procurement Opportunity Search Portal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting of the requested exception to PPRB OPSCR Rules & Regulations Section 3-202.06.03, complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested and granting to OPSCR staff the authority to approve *any subsequent increase not to exceed 10% in total value of the agreed upon unit cost, without requiring additional PPRB approval.*

Projected Budget for Life of the Contract: \$3,000,000.00 (estimated)

Action: A motion was made by Ms. Wray to approve the staff recommendation as modified by the Board, the Staff Recommendation language, "*not to exceed 10% in total value of the agreed upon unit cost, without requiring additional PPRB approval.*" The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

9. Requesting Agency: Mississippi Department of Education

Supplier: Reading & Language Arts Center, Inc. d/b/a Brainspring

Contract #: 8200054855

Term: 07/19/2017-06/30/2022

Total Value: \$5,971,900.00

Renewal

\$1,300,000.00

Summary of Request: The term of the original contract was eleven months, thirteen days with four optional one-year renewals. Amendment Seven has been submitted to exercise the fourth and final optional renewal allowed by the original contract. The Contractor provides a

professional development training system based on the Orton Gillingham reading methodology to a minimum of 500 new Teachers who teach students with disabilities annually including follow up trainings, an annual survey of all participants trained as it relates to program processes, practices, and other concerns as identified by the Agency. The Contractor was originally selected through a Request for Proposals. Amendment Seven updates the Priority clause and increases the contract in an amount not to exceed \$1,300,000.00 for FY 2022 services. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi State Board of Education) must be received from the Agency prior to processing the contract renewal. The Mississippi State Board of Education is scheduled to meet on May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval.

Projected Budget for Life of the Contract: \$5,971,900.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

10. Requesting Agency: Mississippi Department of Mental Health – Ellisville State School

Supplier: Precision Healthcare Staffing, LLC.

Contract #: 8200031603

Term: 07/19/2017 – 06/30/2022

Total Value: \$2,125,000.00

Renewal

\$425,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the fourth and final renewal allowed by the original contract. The Contractor provides professional sitter services as needed by the Agency. The rate per hour remains \$14.50. The Contractor was originally selected through an IFB. All other terms and conditions of the original contract remain the same. Proof of the Regulatory Board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract renewal. The Mississippi Board of Mental Health met on March 18, 2021 and approved this contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. *Having received the regulatory board's final minutes*, OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$2,125,000.00

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

11. Requesting Agency: Mississippi Department of Mental Health – Boswell Regional Center

Supplier: Dr. Jo Luresa Harbour

Contract #: 114373

Term: 07/01/2018-06/30/2022

Total Value: \$672,000.00

Renewal
\$168,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment Three has been submitted to exercise the third optional renewal allowed by the original contract. Dr. Harbour is a contract worker. She provides general and emergency medical care to psychiatric patients residing at the Hudspeth Regional Center, which is a satellite program of Boswell Regional Center. She is paid \$150.00 per hour up to an average of 20 hours per week and \$100.00 per night for on-call services. The Contract Worker was originally selected through a Request for Applications. Amendment Three updates the Contract Term, Consideration, Contract Worker, Entire Agreement, and Approval Clauses. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. The Mississippi Board of Mental Health met on March 18, 2021 and approved this contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. *Having received the regulatory board's final minutes*, OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$840,000.00

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

12. Requesting Agency: Mississippi Department of Education

Supplier: Hanover Research Council, LLC.

Contract #: 8800007513

Term: 11/9/2020-06/30/2022

Total Value: \$91,650.00

Renewal
\$46,500.00

Summary of Request: The term of the original contract was eight months with two optional one-year renewals. Modification One has been submitted to exercise the first optional one-year renewal. The Contractor provides proprietary research information to the Mississippi Department of Education to include labor market analysis, best practices, and peer benchmarking for industry standards, as well as research and analysis services on education related initiatives. The Contractor was declared a sole source provider by the Agency, based upon the research services to be conducted which may include but is not limited to custom research reports, survey design, administration and analysis, interviews with industry/issue experts, secondary research data analysis and benchmarking. This is the first time this contract was submitted to OPSCR staff because the previous contract value did not exceed \$75,000.00 and did not require OPSCR approval.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$139,650.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

13. Requesting Agency: Mississippi Department of Public Safety

Supplier: Cannon Cochran Management Services, Inc.

Contract #: 8200056468

Term: 08/01/2021 - 07/31/2025

Total Value: \$4,320,000.00

New

\$4,320,000.00

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide adjudication of workers' compensation claims filed by the employees of DPS. Contractor's services will include claims investigations, compensability determinations, claim and expense payments, litigation management, medical case management and overall management of claim files to include completion and timely filing of reports required by the Mississippi Workers' Compensation Commission. The Contractor will be paid \$1,080,000.00 per year for services performed. The Contractor was selected through an Invitation for Bids with two respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$5,400,000.00

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

14. Requesting Agency: Mississippi Development Authority

Supplier: South American Connection, Orlando Diaz

Contract #: 8200056469

Term: 05/05/2021 – 05/04/2023

Total Value: \$138,000.00

New

\$138,000.00

Summary of Request: The term of the contract is two years with twenty-four months of combined renewals at the discretion of the Agency. The Contractor will serve as an advisor to MDA on private sector trade opportunities as well as on investment recruitment and port promotion in South America. The Contractor will develop marketing programs to facilitate the export of Mississippi products and to recruit investment from South America. The Contractor was selected through a Request for Proposals (RFP) with three respondents. The Agency's Petition for Relief was approved at the February 3, 2021 PPRB meeting. The Agency requests an exception to Sections 3-202.06.3 for failure to include the RFX number for the solicitation in the newspaper advertisement. OPSCR does not have concerns regarding competition or fairness of the procurement as the RFP was posted on the Agency's website and on the Mississippi Contract/Procurement Opportunity Search Portal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of the exception to Sections 3-202.06.3 complies with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to 3-202.06.3 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$276,000.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

A recess was taken at 11:25 a.m. The Board reconvened at 11:30 a.m.

15. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Plantscape, Inc. d/b/a US Lawns of Jackson

Contract #: 8200056405

Term: 07/01/2021 – 06/30/2025

Total Value: \$411,633.00

**New
\$411,633.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide landscaping services at certain properties under the general supervision and care of the Agency. These properties include the William F. Winter Building/ Museums Grounds, Old Capitol Green Grounds, GM&O Depot/Naval Reserve Record Center Grounds, Central High School Grounds, and Joseph Properties Sillers/Gartin Block. The Contractor was selected through an Invitation for Bids (IFB) with five (5) respondents. Of the five (5) bids received, one (1) was declared non-responsive and one (1) was declared non-responsive.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$521,052.00

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

16. Requesting Agency: Mississippi Department of Public Safety

Supplier: AB Sciex, LLC.

Contract #: 8800007710

Term: 05/05/2021 – 05/04/2025

Total Value: \$213,686.88

**New
\$213,686.88**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor provides preventative equipment maintenance services and a software plan from AB Sciex for two 3200 Q trap instruments. This service agreement provides critical fixes to the SCIEX propriety operation and application software used on instruments that are already in place at the MS Forensics Laboratory. The Contractor is the manufacturer of the equipment. Only AB Sciex service engineers are current on the latest technology and techniques

for AB Sciex products. The Contractor was declared to be a sole source provider by the Agency based on Mississippi Code Annotated § 27-104-7(2)(o)(iii). An updated contract with the correct term will need to be submitted by the Agency before processing this contract. The Mississippi Department of Information Technology Services (ITS) has confirmed this service is considered equipment maintenance, not under the purview of ITS.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. *Having received the updated contract with correct dates*, OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$213,686.88

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

17. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Alok Dixit

Contract #: 119824

Term: 07/01/2020 – 06/30/2021

Total Value: \$130,256.50

Modification
\$7,104.50

Summary of Request: The term of the original contract was one year with three (3) optional one-year renewals. The Contract Worker is paid \$55.00 per hour plus a 7.65% fringe rate, and was originally contracted to work 2080 hours per year. Amendment One adds 120 hours through June 30, 2021 due to additional support requirements of the Agency. Mr. Dixit provides support to the DFA Office of Mississippi Management and Reporting Systems (MMRS). He provides advanced technical support of the Statewide Payroll and Human Resource System as assigned, support of the MMRS cross-application initiatives, and works on tasks as specifically scheduled by the MMRS Legacy applications. Amendment One updates the Compensation and Termination clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$492,606.40

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

18. Requesting Agency: Mississippi Division of Medicaid

Supplier: Medical Review of North Carolina, Inc. d/b/a The Carolinas Center for Medical Excellence

Contract #: 8200051510

Term: 06/01/2020 – 05/31/2022

Total Value: \$734,353.34

Renewal
\$367,176.66

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor will conduct annual reviews for Coordinated Care Organization (CCOs), assure the quality of data collected from CCOs for MississippiCAN and MississippiCHIP programs achieve measurable improvements in the health status of MississippiCAN and MississippiCHIP beneficiaries, and assure that enrollees and beneficiaries have access to and the availability of an adequate provider network. Amendment One updates the Period of Performance, Cost for Services, Applicable Law and Paymode clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract *renewal* as requested.

Projected Budget for Life of the Contract: \$1,867,000.00

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

Items VI.B.19 through VI.B.25 were presented together and voted together.

19. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Mississippi State University/T.K. Martin Center for Technology and Disability

Contract #: 8200045216

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

Renewal

\$150,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Projected Budget for Life of the Contract: \$750,000.00

20. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Mississippi State University

Contract #: 8200045215

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

Renewal

\$150,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are

served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Projected Budget for Life of the Contract: \$750,000.00

21. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Career Development and Training, LLC.

Contract #: 8200045188

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services through the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Projected Budget for Life of the Contract: \$750,000.00

22. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Transition Workforce, Inc.

Contract #: 8200045164

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the state of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing of contract renewal.

Projected Budget for Life of the Contract: \$750,000.00

23. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: The Arc of Mississippi

Contract #: 8200045157

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Projected Budget for Life of the Contract: \$750,000.00

24. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Vocational and Rehabilitation Consultants, LLC

Contract #: 8200045162

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Projected Budget for Life of the Contract: \$750,000.00

25. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: National Federation of the Blind

Contract #: 8200045185

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same.

Projected Budget for Life of the Contract: \$750,000.00

Staff Recommendation: These requests have been reviewed for compliance by OPSCR staff and comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented in *Items VI.B.19 through VI.B.25*. The motion was seconded by Ms. Wray and unanimously approved by all members present.

26. Requesting Agency: Mississippi Department of Environmental Quality

Supplier: FC&E Engineering, LLC

Contract #: 8200056439

Term: 05/05/2021 – 11/30/22

Total Value: \$405,889.00

**New
\$405,889.00**

Summary of Request: The term of the contract is eighteen months with optional extensions, not to exceed a total contract period of five years. The Contractor will provide benthic habitat mapping services in the Western Mississippi sound on an as needed basis, related to natural resource restoration projects implemented as a result of the 2010 *Deepwater Horizon* Oil Spill. The Contractor will collect physical characterization data for potential and existing oyster reef locations in the project area. The Contractor was selected through a Request for Proposals with nine respondents. Proof of the Contractor’s valid certificate of insurance must be received from the Agency prior to processing the contract.

This request has been reviewed for compliance and has been determined to not comply with PPRB OPSCR Rules and Regulations and all legal requirements by OPSCR staff and the Special Assistant Attorney General. Reasons for disapproval are as follows:

- Miss. Code Ann. § 31-7-413(2)(a) states, “The request for proposals or request for qualifications shall state all of the approved evaluation factors, including price, and their relative importance. When the chief procurement officer is determining the weights and importance of each evaluation factor, **price as an evaluation factor shall be given the highest criteria weighting and at least thirty-five percent (35%) out of the one hundred percent (100%) total weight of all the other evaluation factors.**
- PPRB OPSCR Rules and Regulations Section 3-204.01.3.1 states that **the thirty-five percent (35%) assigned to price is mandatory and should be objectively scored.**

Points were distributed by the Evaluation Committee as follows:

Vendor	1-GEO Jobe	2-T. Baker Smith	3-FC&E	4-EMS	5-NOARC	6-Delta Coast	7-Bio-West	8-Cypress	9-David Evans
Price bid	\$920,350	\$213,699	\$405,899	\$351,106	\$199,650	\$175,157	\$124,314.50	\$424,844	\$883,817
Points assigned	15	25	30	25	35	20	20	27	25

(3) Price. Price will be evaluated based on overall budget to provide the services described in the proposal.

- The Evaluation Committee subjectively assigned points for price. When asked how the points were distributed, the Agency responded that the Evaluation Committee took into consideration factors outside of the price proposal.

- Accordingly, the evaluation of price was not objective and the lowest priced proposal was not awarded thirty-five percent (35%) of the available percentage of points.

Scoring of price in an RFP is “generally conducted by the procurement professional, and involves calculation of scores for price using the predetermined method or formula, which must be listed in the RFP.” See National Institute of Governmental Purchasing (NIGP): *Principles and Practices of Public Procurement, Request for Proposals*. The PPRB OPSCR Rules and Regulations do not dictate the type of formula to be used. However, because the distribution of points to price is an objective determination, most often done by a predetermined formula, it is best practice that the scoring of price be done by the procurement office staff, and then given to the Evaluation Committee. “Once the evaluation of technical proposals has been completed, the procurement professional shares the price proposals with the evaluation committee. The procurement professional is responsible for calculating the scoring for price for each proposal.” *Id.* (Emphasis added).

Additionally, because price was scored subjectively by the Evaluation Committee instead of by the procurement staff, with consideration of additional factors informing the evaluators’ application of points, the purpose of scoring in separate phases was not met. Finally, proposers were not made aware of this technique of point distribution. They were not informed that a subjective assessment would be made, taking into consideration other factors besides the price bid.

For these reasons, OPSCR has concerns regarding the competition, fairness, and transparency of the procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to not comply with PPRB OPSCR Rules and Regulations and all legal requirements by OPSCR staff and the Special Assistant Attorney General. OPSCR recommends disapproval of the contract.

Projected Budget for Life of the Contract: \$1,352,936.33

Action: A motion was made by Ms. Wray to accept the staff recommendation. The motion was seconded by Ms. Malatesta. Discussion was had by the staff, representatives from the Agency, and the Board. A second motion was made by Ms. Wray to table the item pending additional information. The motion was seconded by Mr. Russell and unanimously approved by all members present.

C. OPSCR Emergency Contracts Reported to the Board

The list of OPSCR emergency contracts reported to the Board is attached to these Minutes as **Attachment E**.

D. OPSCR Sole Source Contracts Reported to the Board

Ms. Thompson stated there were no Sole Source Contracts to report this month.

E. OPSCR Staff Approvals Reported to the Board

The list of OPSCR staff approvals reported to the Board is attached to these Minutes as **Attachment F**.

VII. Other Business

No other business was reported.

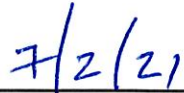
VIII. Adjournment

Action: A motion was made by Mr. Russell to adjourn. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 2nd of June, 2021.



Billy Morehead, Chair



Date



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, May 5, 2021, 9:00 a.m.

**This Meeting will be held via teleconference.
Public access to the meeting will be provided telephonically.
For access to the call, please send a request to PPRB@dfa.ms.gov**



PUBLIC PROCUREMENT REVIEW BOARD

Teleconference Regular Meeting

Wednesday, May 5, 2021

9:00 a.m.

BOARD MEMBERS ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

J. J. [Signature]

Billy Morehead

Leila Malatesta

Rita Wray

David Russell

via videoconference

Norman McLeod - Absent



PUBLIC PROCUREMENT REVIEW BOARD

Telephonic Regular Meeting
May 5, 2021
9:00 a.m.

STAFF ATTENDING VIA TELECONFERENCE

<u>NAME</u>	<u>AGENCY/COMPANY</u>
Catoria Martin	Special Assistant Attorney General
Shandra Thompson	DFA/OPSCR
Victoria James	DFA/OPSCR
Kim Burse	DFA/OPSCR
Angela Cooper	DFA/OPSCR
Sharee Deason	DFA/OPSCR
Destiny Turner	DFA/OPSCR




PUBLIC PROCUREMENT REVIEW BOARD

Telephonic Regular Meeting
May 5, 2021
9:00 a.m.

GUESTS ATTENDING VIA TELECONFERENCE

<u>NAME</u>	<u>AGENCY/COMPANY</u>
Matthew Dry	PEER
Melanie Green	Mississippi Department of Environmental Quality
Tabatha Baum	Mississippi Department of Environmental Quality
Cindy Jayroe	Mississippi Department of Public Safety
Sonya Toaster	Mississippi Department of Public Safety
Betsy Toles	Mississippi Department of Public Safety
Tevin Coleman	Mississippi Department of Public Safety
Deana Hood	DPS: Mississippi Forensics Laboratory
Joey Roberts	Mississippi Department of Archives & History



PPRB
PUBLIC PROCUREMENT
REVIEW BOARD
TELEPHONIC MEETING AGENDA
Wednesday, May 5, 2021
9:00 a.m.

****This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to PPRB@dfa.ms.gov****

- I. Call to Order
- II. Approval of Minutes from the April 7, 2021 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the May 5, 2021 meeting and for any additional expenses incurred prior to June 2, 2021 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)
 - A. Petitions for Relief from Reverse Auction
 1. Governing Authorities
 - i. **Requesting Governing Authority:** Clarke County
Supplier: Unknown
Term: One Year
Commodities: Micro-surfacing and slurry seal
Total Value: \$500,000.00 estimated
Summary of Request: Clarke County has requested an exemption from using the reverse auction process for the purchase of micro-surfacing and slurry seal. They are requesting an exemption because vendors would not participate in a reverse auction. The County feels that competitive sealed bidding should be utilized.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.
 - ii. **Requesting Governing Authority:** Desoto County
Supplier: Unknown
Term: One Year
Commodities: Culverts

Total Value: \$150,000.00 estimated

Summary of Request: Desoto County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because they wish to award to multiple vendors. The County feels that competitive sealed bidding should be utilized.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Rankin County School District

Supplier: Unknown

Term: One Year

Commodities: Snacks for Frontiers Program

Total Value: \$126,000.00 estimated

Summary of Request: Rankin County School District has requested an exemption from using the reverse auction process for the purchase of snacks for their after school Frontiers program. Bids have been advertised for the last eight (8) years and only one (1) response has been submitted each year. Since only one bid has been submitted for the last eight (8) years, the School District feels that the competitive sealed bid process should be utilized for this procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

- iv. The following school districts are requesting exemption from reverse auction for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the Districts feel that the competitive sealed bidding process should be utilized.

Requesting Governing Authority: Natchez-Adams School District

Supplier: Apple Inc.

Term: Unknown

Commodities: Apple products

Total Value: \$2,000,000.00 estimated

Requesting Governing Authority: Union County School District

Supplier: Apple Inc.

Term: Unknown

Commodities: Apple iPads

Total Value: \$122,385.00 estimated

Requesting Governing Authority: Yazoo County School District
Supplier: Apple Inc.
Term: Unknown
Commodities: Apple products
Total Value: \$650,000.00 estimated

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurements.

v. **Requesting Governing Authority:** Natchez-Adams School District

Supplier: Unknown
Term: Unknown
Commodities: E-Rate Category 2 Project
Total Value: \$750,000.00 estimated

Summary of Request: Natchez-Adams School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of Governing Authority Contracts for Board Action

1. **Requesting Governing Authority:** Amite County

Supplier: Ergon Asphalt and Emulsions
Term: 5/5/2021 through 12/31/2021
Total Value: \$150,000.00 estimated

Summary of Request: Amite County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of asphalt emulsions and received two (2) bids. They wish to award to Ergon Asphalt and Emulsions as the lowest and best bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

2. Harrison County received exemptions from reverse auction on January 6, 2021 and solicited competitive sealed bids for the following term bids.

- i. **Requesting Governing Authority:** Harrison County
Supplier: Huey P. Stockstill, Land Shaper
Term: 7/1/2021 through 6/30/2022
Commodities: Asphalt milling
Total Value: \$51,060.00 estimated
- ii. **Requesting Governing Authority:** Harrison County
Supplier: T. L. Wallace
Term: 7/1/2021 through 6/30/2022
Commodities: Asphalt restoration
Total Value: \$206,977.00 estimated
- iii. **Requesting Governing Authority:** Harrison County
Supplier: Evans and Company, Inc., Coburns Supply, G & O Supply Co., Inc.
Term: 7/1/2021 through 6/30/2022
Commodities: Polyethylene pipe
Total Value: \$70,000.00 estimated
- iv. **Requesting Governing Authority:** Harrison County
Supplier: Bayou Concrete, Coast Concrete
Term: 7/1/2021 through 6/30/2022
Commodities: Ready mix concrete
Total Value: \$60,000.00 estimated
- v. **Requesting Governing Authority:** Harrison County
Supplier: Target Specialty Products, Vesperis, Clarke Mosquito Control Products, ADAPCO LLC
Term: 7/1/2021 through 6/30/2022
Commodities: Pesticide
Total Value: \$50,397.00 estimated

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

3. The following school districts have received exemptions from reverse auction and solicited competitive sealed bids for the procurement of their E-Rate Category 2 projects.

- i. **Requesting Governing Authority:** Alcorn County School District
Supplier: Synergetics
Term: 7/1/2021 through 6/30/2026
Commodities: E-Rate Category 2 Project
Total Value: \$958,831.50 estimated

- ii. **Requesting Governing Authority:** Coahoma County School District
Supplier: Synergetics
Term: 7/1/2021 through 6/30/2022
Commodities: E-Rate Category 2 Project
Total Value: \$562,732.00 estimated

- iii. **Requesting Governing Authority:** Greenwood Leflore Consolidated School District
Supplier: ConvergeOne
Term: 7/1/2021 through 6/30/2022
Commodities: E-Rate Category 2 Project
Total Value: \$104,953.00 estimated

- iv. **Requesting Governing Authority:** Harrison County School District
Supplier: CSpire
Term: One-time purchase
Commodities: E-Rate Category 2 Project
Total Value: \$950,076.54 estimated

- v. **Requesting Governing Authority:** Jackson Hinds Library System
Supplier: ConvergeOne (highest scoring for cabling), NextStep (highest scoring for equipment/Managed Internal Broadband Services)
Term: 7/1/2021 through 6/30/2026
Commodities: E-Rate Category 2 Project
Total Value: \$575,000.00 estimated

- vi. **Requesting Governing Authority:** Leland School District
Supplier: Synergetics
Term: 7/1/2021 through 6/30/2024
Commodities: E-Rate Category 2 Project
Total Value: \$225,714.00 estimated

- vii. **Requesting Governing Authority:** Western Line School District
Supplier: Synergetics
Term: One-time purchase
Commodities: E-Rate Category 2 Project
Total Value: \$323,669.00 estimated

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contracts.

C. Consideration of State Agency Contracts for Board Action

- 1. **Requesting Agency:** Mississippi Department of Public Safety (DPS)
Supplier: Canon U.S.A. Inc.
Contract #: 8200032680
Term: 7/1/2017 through 6/30/2021
Total Value: \$771,162.56

Summary of Request: DPS requested and was approved a four (4) year copier contract by the prior PPRB. DPS is requesting an increase of \$50,000.00 to cover copy overages over the original estimated number of copies.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this contract increase.

2. Requesting Agency: Mississippi Department of Public Safety (DPS)

Supplier: Canon U.S.A. Inc.

Contract #: 8200056453

Term: 7/1/2021 through 6/30/2025

Total Value: \$760,000.00

Summary of Request: DPS is requesting approval to enter into a four (4) year copier rental agreement for one hundred forty (140) copiers and fifty (50) Adobe PDF Licenses to be used in multiple locations. DPS has received the required approval from the Mississippi Department of Information Technology Services. The current OPTFM State Copier Contract is being used for the agreement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this contract.

3. Requesting Agency: Mississippi Department of Rehabilitation Services (MDRS)

Supplier: J's Mobility Unlimited, Inc., Mobility Systems, Inc., Handicapable Vans & Products, United Access, LLC., Team Adaptive, Inc.

Contract #: 8900000781, 8900000782, 8900000783, 8900000784, 8900000785, 8900000795

Term: 7/1/2018 through 6/30/2022

Total Value: \$10,050,000.00 (\$2,000,000.00, \$2,000,000.00, \$2,000,000.00, \$1,350,000.00, \$1,350,000.00, \$1,350,000.00)

Summary of Request: MDRS is requesting an extension to contracts approved at the June 6, 2018 PPRB meeting. These contracts were awarded on a line item basis to all vendors that responded for the purchase and installation of minivan conversions, van lifts and/or electronic mobility controls (EMC). This is the first of two (2) possible twelve (12) month extensions for each contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of the contract extensions.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Cintas Corporation No 2

Contract #: 8200056473

Term: 6/1/2021 through 5/31/2024

Total Value: \$760,000.00

Summary of Request: MDOT is requesting approval to lease uniforms using the current DFA

OPTFM Uniform Rental contract. The requested total amount of this contract will be \$760,000.00 and is based on the approximate total amount of one thousand one hundred twenty five (1,125) MDOT employees in Districts III, V, VI and VII for the weekly rental of uniforms and the replacement costs of uniforms that become damaged due to job assignments.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this contract.

5. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Hall Manufacturing LLC.

Contract #: 8200032415

Term: 7/1/2017 through 6/31/2022

Total Value: \$600,000.00

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year to allow the purchase of mower parts with no increase in value. The original contract was approved by the prior PPRB on 5/22/2017. The first extension was approved at the 5/2/2018 PPRB meeting, the second on 3/6/2019, and third on 6/25/2020. This request is the fourth and final contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this extension.

6. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Potters Industries LLC.

Contract #: 8200046831

Term: 7/23/2019 through 6/30/2022

Total Value: \$535,000.00

Summary of Request: MDOT conducted a reverse auction and awarded this contract for glass beads that add a reflective property to traffic paint. Two (2) responses were received with no protests. The original award was not presented to PPRB as the contract value was below the threshold requiring PPRB approval. An increase was approved at the 3/3/2021 PPRB meeting. MDOT is requesting the final available extension with no increase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this contract extension.

7. **Requesting Agency:** Mississippi Department of Health (MSDH)

Supplier: Sanofi Pasteur Inc., Pfizer Inc., Glaxo Smith Kline LLCAQ, Merck Sharp & Dohme Corp.

Contract #: 8900001572, 8900001573, 8900001570, 8900001571

Term: 5/5/2021 through 3/31/2022

Total Value: \$12,770,534.00 (\$2,609,350.00, \$1,477,400.00, \$2,491,674.00, \$6,192,110.00)

Summary of Request: MSDH is requesting approval to use the Centers for Disease Control and Prevention (CDC) vaccine contract pursuant to the provision set forth in Mississippi Code

Annotated Section 31-7-13(m)(i) which provides an exemption from bidding procedures for purchasing agreements approved by DFA. MSDH wishes to purchase vaccines from the CDC contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of the contracts.

8. Requesting Agency: University of Mississippi (UM)

Supplier: 3-D Pine Straw

Contract #: 8200056472

Term: 6/1/2021 through 5/31/2026

Total Value: \$2,467,420.89

Summary of Request: UM solicited competitive sealed bids (institutions of higher learning are statutorily exempt from the use of reverse auction) for a five (5) year pricing agreement with a vendor for the purchase, delivery and unloading of pine straw bales for University Landscaping Services. UM received two (2) responses from the solicitation and requests to award to 3-D Pine Straw based on specifications and lowest bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

9. Requesting Agency: Jackson State University (JSU)

Supplier: Xerox Corporation

Contract #: 8200056031

Term: 3/5/2021 through 3/30/2026

Total Value: \$1,426,560.00

Summary of Request: JSU is requesting approval to enter into a five (5) year copier rental agreement for one hundred and fifty two (152) copiers to be used in multiple locations. JSU has received the required approval from Mississippi Department of Information Technology Services. The agreement is from a current OPTFM State Copier Contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, OPTFM recommends approval of this contract.

D. OPTFM Staff Approvals Reported to the Board

E. OPTFM Sole Source Purchases Reported to the Board

F. OPTFM Emergency Purchases Reported to the Board

V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of BOB Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

- Using Agency:** University of Southern Mississippi – Gulf Park Campus
Project Number: GS# 114-027
Title: Preplan Exec. Education & Conf. Center
Location: Long Beach, Mississippi
Budget: \$200,000.00 preplanning
Funding Sources: House Bill 1730, Laws of 2020
Professional Fee: C (estimated fees \$486,738.55)
Professional: unabridged Architecture, PLLC Allison and John Anderson Architects, Bay St. Louis, Mississippi

Scope: Preplanning through design development phase of a new Executive Education Center to provide space for corporate training, conferences, seminars, receptions, and other types of meeting space to serve the campus and community. This space will include food preparation and serving areas along with state-of-the-art technology and presentation capabilities. All applicable codes, including compliance with the Americans with Disabilities Act, will need to be addressed during the development process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and the execution of completed contracts.

- Using Agency:** Mississippi Department of Finance and Administration
Number: GS# 350-035
Title: HVAC & Energy Upgrades – PH II
Location: Jackson, Mississippi
Budget: \$6,000,000.00
Funding Sources: Senate Bill 2948, Laws of 2021
Professional Fee: C+ (estimated fees \$427,550.21)
Professional: Engineering Resource Group, Inc., Jackson, Mississippi

Scope: Phase II of planning, repair, renovation, and improvements to heating, ventilation and air conditioning systems as well as lighting and other energy efficiency measures at buildings and facilities under the operation and control of the DFA Office of Capitol Facilities.

Note: As a continuation of a previous appointment for a directly related project, this contract is exempt from procurement by a competitive qualification-based selection process pursuant to

Section 31-11-3(7) of the Mississippi Code Annotated. The new contract is for the same fee percentage, terms and conditions as that of the previous project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

3. **Using Agency:** Mississippi Department of Finance and Administration
Number: GS# 358-059
Title: Site Improvements PH II
Location: Jackson, Mississippi
Preplanning Budget: \$4,000,000.00
Funding Sources: 2020 Capitol Site Bonds, 2018 Capitol Bonds, Senate Bill 2948, Laws of 2021
Professional Fee: C+ (estimated fees \$292,635.94)
Professional: WFT Architects, P.A., Jackson, Mississippi
Scope: Phase II of planning, repair, renovation and improvements to parking, paving, landscaping, irrigation, drainage, lighting, security, and other site upgrades at the site of the Mississippi State Capitol.
Note: As a continuation of a previous appointment for a directly related project, this contract is exempt from procurement by a competitive qualification-based selection process pursuant to Section 31-11-3(7) of the Mississippi Code Annotated. The new contract is for the same fee percentage, terms and conditions as that of the previous project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

4. **Using Agency:** Mississippi Department of Finance and Administration
Number: GS# 383-002
Title: Facility Improvements – PH 2
Location: Jackson, Mississippi
Preplanning Budget: \$5,450,000.00
Funding Sources: 2018 Capitol Complex Bonds
Professional Fee: C+ (estimated fees \$390,765.30)
Professional: WFT Architects, P.A., Jackson, Mississippi
Scope: Phase II of planning, repair, renovation and improvements to the former Wright & Ferguson Funeral Home facility for the housing of offices and support space for multiple state agencies.
Note: As a continuation of a previous appointment for a directly related project, this contract is exempt from procurement by a competitive qualification-based selection process pursuant to Section 31-11-3(7) of the Mississippi Code Annotated. The new contract is for the same fee percentage, terms and conditions as that of the previous project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

B. Consideration of Agency Contracts for Project Professionals

- Using Agency:** Mississippi Department of Archives and History
Title: Historic Jefferson College Restoration Project
Location: Washington, Mississippi
Budget: \$10,000,000.00
Funding Sources: not fully funded yet
Professional Fee: D+ (estimated fees \$722,857.14)
Professional: Shafer Zahner Zahner, PLLC, Starkville, Mississippi
Scope: Planning and renovation of eight (8) buildings and site at the Historic Jefferson College. Project will begin with an initial assessment study of existing buildings for a fee of \$60,000.00 as additional services to this percentage contract. The project will be phased as funds are available over several years.
Note: This professional was determined to be second most highly qualified in a Request for Qualifications issued by MDAH. Following initial selection of the first most highly qualified Professional, MDAH was unable to agree to terms of contract in regards to schedule and the initial study, terminated negotiations and proceeded with appointment of the next most highly qualified Professional.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon MDAH Board approval on May 18, 2021, and the execution of completed contracts.

- Using Agency:** Mississippi Department of Finance and Administration
Title: Mechanical & Energy Consulting
Location: Jackson, Ridgeland, Meridian, Hattiesburg, Stennis Space Center and Biloxi, Mississippi
Budget: \$118,000.00 increase for this first one-year renewal
Funding Sources: Agency Funds
Professional: Engineering Resource Group, Inc., Jackson, Mississippi
Scope: Provide services at DFA buildings statewide consisting of energy management system monitoring (\$18,000.00 per year), utility consumption, monitoring, analysis & reporting (\$30,000.00 per year), system inspection & reporting (\$35,000.00 per year) plus general mechanical and energy consulting on an as-needed hourly basis (not to exceed \$35,000.00 per year).
NOTE: This is the first of two optional one-year renewals, subject to PPRB approval. The original PPRB approval was June 6, 2018, for three (3) years for a not to exceed \$354,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of a contract amendment.

C. Consideration of BOB Change Orders for Board Action

Using Agency: Mississippi Department of Rehabilitation Services

Project Number: GS# 525-023

Project Title: Elevator Repairs

General Contractor: Robertson Construction Contractors, LLC

Original Contract Sum: \$120,000.00

Net Change by Previous Change Orders: \$0.00 (only days in CO1)

Total Value of Award before this Change Order: \$120,000.00

Total Value of this Change Order: \$109,815.96

Construction Days to Date [Term]: 267 (including 165 for this CO)

Change Order Scope: Additional cost and time to re-drill and case the existing jack hole to receive new elevator cylinder. During construction, it was discovered that the existing jack hole casing terminated just 13 feet below the existing elevator pit elevation. The un-cased portion of the jack hole collapsed during removal of the old elevator cylinder scheduled to be removed. In order to re-establish a hole for the over 50 foot replacement elevator cylinder, a drill rig will be setup inside of the existing building to drill and case an additional 40 plus feet in depth to accommodate the new installation. The Professional has reviewed the proposed cost and has determined the pricing to be fair and reasonable. The current work cannot be completed without this change. Canceling the current contract, as this would be due to no fault of the Contractor, would result in lost overhead and profit payment to the current Contractor as well as additional mobilization costs if re-bid.

Note: Board Action is required when cumulative Change Orders exceeds 25% of original bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon an executable Change Order.

D. BOB Staff Approvals Reported to the Board

E. RPM New Leases

- 1. Requesting Agency:** Mississippi Secretary of State
Lease #: 775-172-22A
Lessor: Chuck Roberts d/b/a Command Realty Group
Term: 05-06-2021 thru 05-05-2022
Total Yearly Cost: \$6,000
Cost PSF: \$7.06 + Utilities & Janitorial
Previous Cost PSF: N/A

Total Space per Occupant: 213 Sq. Ft.

Federal Funds: 0%

Square Footage Proposed: 850

Previous Square Footage: N/A

Address of Property: 5779 Getwell Road, Building D2, Southaven, MS.

Purpose of Lease: North Mississippi Office of the Secretary of State

Note: This is a one (1) year lease with three (3) one (1) year options to renew at the same rental rate as the primary year. This lease was advertised and one response was received. The single response was an acceptable offer to both RPM and the SOS.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Succeeding Leases

1. **Requesting Agency:** Ellisville State School

Lease #: 534-771-26A

Lessor: KBH Realty, Inc.

Term: 09-01-2021 thru 08-31-2026

Total Yearly Cost: \$24,000.00

Cost PSF: \$4.00 + Utilities & Janitorial

Previous Cost PSF: \$4.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 6,000

Previous Square Footage: 6,000

Address of Property: 909 Robinson Street, Waynesboro, MS.

Purpose of Lease: This location houses the Special Touch/Employment Center for the area. It is a thrift store that sells donated goods and utilizes individuals involved with the ESS program.

Note: This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease

2. **Requesting Agency:** Mississippi Division of Medicaid

Lease #: 515-691-26A

Lessor: JC Properties, LLC.

Term: 09-01-2021 thru 08-31-2026

Total Yearly Cost: \$107,460.00

Cost PSF: \$9.95 + Utilities & Janitorial

Previous Cost PSF: \$9.95 + Utilities & Janitorial

Total Space per Occupant: 415

Federal Funds: 50%

Square Footage Proposed: 10,800

Previous Square Footage: 10,800

Address of Property: 2776 Hwy 51 South, Senatobia, MS.

Purpose of Lease: This is the regional office for the Senatobia area.

Note: This is a five (5) year lease with no renewals. Medicaid asks PPRB for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff and upon the granting of the waiver for the Space Efficiency Allowance Medicaid will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

G. RPM Emergency Leases

1. **Requesting Agency:** Mississippi State Department of Health

Lease #: 390-172-22E

Lessor: Desoto Lander Center

Term: 01-22-2021 thru 01-21-2022

Total Cost: \$126,000.00

Cost PSF: .77

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 100 %

Square Footage Proposed: 162,777

Previous Square Footage: N/A

Address of Property: Desoto Lander Center, 4560 Venture Drive, Southaven, MS.

Purpose of Lease: MSDH site for Covid-19 testing and vaccinations.

Note: A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

Staff Recommendation: This emergency request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this emergency lease.

H. RPM Amended Leases

1. **Requesting Agency:** Mississippi Department of Revenue

Lease #: 800-253-34A

Lessor: Clinton MS 1 SGF, LLC.

Term: 07-01-2014 thru 06-03-2034

Original PPRB Approval Date: 04-03-2013

New Payment Term Start Date: 07-01-2021

Previous Yearly Cost: \$2,800,000.00

Amended Yearly Cost: \$2,381,597.88

Cost PSF: \$14.93 Inclusive

Previous Cost PSF: \$14.93 Inclusive

Total Space per Occupant: 335 sq. ft.

Federal Funds: 0 %

Square Footage Proposed: 159,491

Previous Square Footage: 187,511

Address of Property: 500 Clinton Center Drive, Clinton, MS.

Purpose of Amendment: Reduction of square footage in rented space as allowed in 500.1(1) of the State Leasing Manual. The Agency stated that the decrease in space is needed due to attrition and overall cost savings efforts.

Note: This is the third amendment to this lease. This is a reduction of 28,020 sq. ft. MDOR asks PPRB for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance MDOR will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease amendment.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Division of Medicaid

RFx Number: 3180001358

Procurement Request: Request for Proposals

Anticipated Term: Three Years with Two Optional One Year Renewals

Anticipated Contract Amount: \$15,500,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to assist DOM in administering a pharmacy program through development and management of the Universal Preferred Drug List, administration of the Supplemental Drug Rebate program, management of the Rate Setting of Covered Outpatient Drugs, and performing programmatic review and assessment of core components of the pharmacy program to ensure Medicaid beneficiaries receive clinically sound treatment with covered outpatient drugs while ensuring fiscal responsibility. The Agency contends the use of an IFB is neither practicable nor advantageous when procuring pharmacy providers. The Agency is asking to use an RFP as the method of procurement to conduct reviews of offerors' ability to provide the appropriate level of professional experience and expertise. The respondents will be evaluated based on technical factors, management factors, cost, and price as an individual factor. The technical factors will be weighted at forty (40) points or 40%, management factors will be weighted at twenty-four (24) points or 24%, cost factors will be weighted at one (1) point or 1%, and price will be weighted at thirty-five (35) points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to assist DOM in administering a pharmacy program.

2. Requesting Agency: Mississippi Division of Medicaid

RFx Number: 3180001359

Procurement Request: Request for Proposals

Anticipated Term: Three Years with Two Optional One Year Renewals

Anticipated Contract Amount: \$7,800,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to provide Payment Methodology services which DOM plans to use in developing new payment methodologies and rates and refining existing methodologies and rates to provide the best care for the beneficiary at the best price for the provider in the best setting. The Agency contends the use of an IFB is neither practicable nor advantageous when procuring Payment Methodology services. The Agency is asking to use an RFP as the method of procurement to evaluate the offerors' ability to demonstrate high quality administrative and clinical leadership in payment methodology services which must comply with Federal and State laws and regulations and DOM policies and formal memorandums. The respondents will be evaluated based on technical factors, management factors, cost, and price as an individual factor. The technical factors will be weighted at forty (40) points or 40%, management factors will be weighted at twenty-four (24) points or 24%, cost factors will be weighted at one (1) point or 1%, and price will be weighted at thirty-five (35) points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide Payment Methodology services.

3. Requesting Agency: Mississippi Department of Human Services

RFx Number: 3180001360

Procurement Request: Request for Proposals

Anticipated Term: Six Months

Anticipated Contract Amount: \$100,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to develop the 2022 Mississippi Needs Assessment for the MDHS Division of Aging and Adult Services. The services will include surveying of Mississippi's aging population to gather data for MDHS to adequately address the needs of the aging population. The Agency contends the use of an IFB is neither practicable nor advantageous because the relative abilities of respondents to perform the services needs to be evaluated based on respondent's degree of technical or professional experience and expertise in providing similar services. The Agency is requesting to use an RFP as the method of procurement to conduct written or oral discussions with respondents concerning technical and price aspects of their proposals. The respondents will be evaluated based on technical factors, management factors, cost, and price as an individual factor. The technical factors will be weighted at twenty (20) points or 20%, management factors will be weighted at twenty-five (25) points or 25%, cost factors will be weighted at twenty (20) points or 20%, and price will be weighted at thirty-five (35) points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide Needs Assessment services.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Keystone Peer Review Organization

Contract #: 8200056474

Term: 07/01/2021- 06/30/2025

Total Value: \$9,441,000.00

New
\$9,441,000.00

Summary of Request: The term of the contract is four years with one optional six month renewal. The Mississippi Department of Finance and Administration on behalf of the Mississippi State and School Employees' Health Insurance Management Board is seeking to contract with one contractor to provide utilization management services to the State and School Employees' Health Insurance Plan. The Contractor will provide services including but not limited to, hospital admission/utilization management services, continued stay management, discharge planning, retrospective review, pre-admission and post-discharge outreach, and case management. The Contractor was selected through a Request for Proposals with three respondents. The Agency did not submit a Petition for Relief from competitive bidding as it is statutorily required to issue a Request for Proposals for these services pursuant to MS Code Ann. § 25-15-301. This contract was approved by the State and School Employees' Life and Health Insurance Management Board on February 24, 2021. The Agency must provide proof of the required certificate of insurance before the contract can be processed.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested, contingent upon receipt of the certificate of insurance.

Projected Budget for Life of the Contract: \$10,665,960.00

2. Requesting Agency: Mississippi Department of Education

Supplier: Questar Assessment, Inc.

Contract #: 8200018500

Term: 07/01/2015-06/30/2022

Total Value: \$67,830,541.60

Renewal
\$8,262,518.00

Summary of Request: The term of the original contract was one-year with nine optional one-year renewals. Modification Seven has been submitted to exercise the sixth optional renewal allowed by the original contract. Section 27-104-7(2)(l) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor provides programmatic, technical, and psychometric activities for the English Language Arts (ELA) and Mathematics Grades 3 through 8 Assessments, End of Course Assessments in Algebra I and English II, and cost options for the Geometry and Algebra II Assessments, which are aligned with the 2016 Mississippi College and Career Readiness Standards for ELA and Mathematics. The services provided include the design and management of assessment programs, development of new items (questions) and forms (tests). The

Contractor is responsible for providing the test online as well as the processing, scoring, and reporting of tests. The Contractor also offers re-testing opportunities for students who do not receive a passing score. The Contractor was originally selected through a Request for Proposals. Modification Seven modifies the scope of services to meet the upcoming 2021-2022 school year needs; incorporates into the contract the Mississippi Academic Assessment Program 2021-2022 Contract Modification letter dated January 27, 2021 (Attachment 33); the 2021-2022 Budget Summary Form dated February 1, 2021 (Attachment 34); 2021-2022 Statement of Work (Attachment 35); Annually Renewable Performance Bond (Attachment 36); and Memorandum of Understanding (MOU) (Attachment 37) which governs the sharing of student level data; and updates the Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education), the updated performance bond, and an executed MOU must be received from the Agency prior to processing the contract renewal. The board will meet May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing the updated bond, executed MOU, and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$133,717,267.00

3. Requesting Agency: Mississippi Department of Education

Supplier: Data Recognition Corporation

Contract #: 8200039469

Term: 8/6/2018 - 06/30/2022

Total Value: \$11,600,680.00

Renewal
\$2,783,138.00

Summary of Request: The term of the original contract was approximately ten months, twenty-five days with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor creates and administers a custom Mississippi Academic Assessment Program (hereinafter "MAAP") for Science, Grades 5 and 8, and High School End of Course Assessments in Biology I and U.S. History. The services provided include all associated technical services and professional development for these assessments. The Contractor was originally selected through a Request for Proposals. Modification Three modifies the scope of services to meet the upcoming 2021-2022 school year needs; incorporates into the contract the MAAP 2021-2022 Contract Modification letter dated February 2, 2021 (Attachment 14); the 2021-2022 Budget Summary Form dated January 19, 2021 (Attachment 15); 2021-2022 Statement of Work (Attachment 16); Annually Renewable Performance Bond (Attachment 17); and Memorandum of Understanding (MOU) (Attachment 18) regarding protection of student level data; and updates the Priority and Liquidated Damages clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education), updated performance bond, and an executed MOU must be received from the Agency prior to processing the contract renewal. The board will meet May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR

recommends approval of the contract renewal as requested contingent upon the Agency providing the updated bond, executed MOU, and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$14,963,864.00

4. Requesting Agency: Mississippi Department of Education

Supplier: Questar Assessment, Inc.

Contract #: 8200019248

Term: 07/01/2015 – 06/30/2022

Total Value: \$15,902,450.00

**Renewal
\$2,137,246.00**

Summary of Request: The term of the original contract was one year with nine optional one-year renewals. Modification Seven has been submitted to exercise the sixth optional renewal allowed by the original contract and to correct a scrivener's error in the total value in Modification Six. Section 27-104-7(2)(l) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor administers alternate assessments for students with Significant Cognitive Disabilities (hereinafter "SCD"), which is known as the Mississippi Academic Assessment Program–Alternate (MAAP-A) for English Language Arts and Mathematics, Grades 3 through 8; Science, Grades 5 and 8; and High School Algebra I, English II, and Biology I. The Agency is required to provide a custom alternate assessment based on alternative academic achievement standards for students with SCD, who by nature of their disability cannot access the general education standards pursuant to the Individuals with Disabilities Education Act, Section 300.160 (c)(1), and the Elementary and Secondary Education Act (ESEA). The Contractor was originally selected through a Request for Proposals. Modification Seven modifies the scope of services to meet the upcoming 2021-2022 school year needs; incorporates into the contract the Mississippi Academic Assessment Program-Alternative 2021-2022 Contract Modification letter dated January 27, 2021 (Attachment 30); the 2021-2022 Budget Summary Form dated February 1, 2021 (Attachment 31); 2021-2022 Statement of Work (Attachment 32); Annually Renewable Performance Bond (Attachment 33); and a Memorandum of Understanding (MOU) governing disclosure of student data; and updates the Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education), the updated performance bond, and the executed MOU must be received from the Agency prior to processing the contract renewal. The board will meet May 21, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing the updated bond, executed MOU, and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$13,765,204.00

5. Requesting Agency: Mississippi Department of Education

Supplier: Renaissance Learning, Inc.

Contract #: 8200007507

Term: 02/19/2014 – 06/30/2022

Total Value: \$10,468,254.65

**Renewal
\$490,350.00**

Summary of Request: The term of the original contract was approximately one year, five months with eight optional one-year renewals. Modification Nine has been submitted to exercise

the seventh optional renewal allowed by the original contract. Section 27-104-7(2)(l) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor provides the Kindergarten Readiness Assessment tool using Renaissance Data Integration (RDI) services. The Contractor was originally selected through a Request for Proposals. Modification Nine increases funds and services as allowed by the original contract for the upcoming 2021-2022 school year needs; incorporates into the contract the FY 2022 Statement of Work dated December 17, 2020 (Attachment 18); and FY 2022 Budget Summary Form (Attachment 19); and Annually Renewable Performance Bond (Attachment 20); and updates the Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education), and annually renewable performance bond must be received from the Agency prior to processing the Contract renewal. The board will meet May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent on the Agency providing the updated bond and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$10,971,504.65

6. Requesting Agency: Mississippi Department of Education

Supplier: Curriculum Associates, LLC

Contract #: 8200048332

Term: 01/09/2020 - 06/30/2022

Total Value: \$172,378.76

**Renewal
\$37,406.80**

Summary of Request: The term of the original contract was approximately six months with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides a Comprehensive Early Learning Assessment/Screening (CELA/S) tool on an annual basis that is used throughout school districts to evaluate and assess the effectiveness of pre-kindergarten (pre-k) classrooms. The Contractor was originally selected through a Request for Proposals. Modification Two updates the Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original Contract remain the same. Proof of the regulatory board's approval (State Board of Education) and annually updated performance bond must be received from the Agency prior to processing the Contract renewal. The board will meet May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing an updated performance bond and proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$247,192.36

7. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: ActiveHealth Management, Inc.

Contract #: 8200056475

Term: 07/01/2021-06/30/2025

Total Value: \$16,990,400.00

New

\$16,990,400.00

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Mississippi Department of Finance and Administration on behalf of the Mississippi State and School Employees' Health Insurance Management Board issued a Request for Proposals to secure a vendor to provide comprehensive health and wellness management services for the State and School Employees' Health Insurance Plan. Such services include health and wellness promotion, wellness coaching, a health and wellness app/website, health risk analysis, an incentive program, and programs for tobacco cessation, weight management, disease management, and maternity management. The Contractor was selected through a Request for Proposals with eight responses, two of which were deemed nonresponsive and/or nonresponsible. The Agency did not submit a Petition for Relief from competitive bidding as it is statutory required to issue a Request for Proposals for these services pursuant to MS Code Ann. § 25-15-301. This contract was approved by the State and School Employees Health Insurance Management Board on February 24, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$21,238,000.00

8. **Requesting Agency:** Mississippi Department of Revenue

Supplier: M & J Transport, Inc.

Contract #: 8200056266

Term: 07/01/2021-06/30/2024

Total Value: \$3,000,000.00 (estimated)

New

\$3,000,000.00

Summary of Request: The term of the contract is three years with no optional renewals. The contractor will provide for the transportation of alcoholic beverages in the Jackson, MS metropolitan area. DOR issued an Invitation for Bids and received four responses. One bidder did not meet the minimum requirements to be deemed responsible. Of the three responsive and responsible bidders, M&J Transport, Inc. bid the lowest price at \$1.20 per case. The contract is for an indefinite quantity, and the total value is only an estimate; therefore, OPSCR staff requests the Board's permission to approve any subsequent increase in total value at the agreed upon unit cost. DOR requests an exception to the PPRB OPSCR Rules and Regulations, Section 3-202.06.03 for failing to include the RFX number in the newspaper advertisement. OPSCR staff does not have any concerns regarding competition, fairness or transparency as the RFX number was available on the Agency website and the Mississippi Contract/Procurement Opportunity Search Portal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting of the requested exception to PPRB OPSCR Rules & Regulations Section 3-202.06.03, complies with PPRB OPSCR Rules and Regulations and all legal requirements.

OPSCR recommends approval of the contract as requested and granting to OPSCR staff the authority to approve any subsequent increase in total value at the agreed upon unit cost.

Projected Budget for Life of the Contract: \$3,000,000.00 (estimated)

9. **Requesting Agency:** Mississippi Department of Education
Supplier: Reading & Language Arts Center, Inc. d/b/a Brainspring
Contract #: 8200054855

Term: 07/19/2017-06/30/2022

Total Value: \$5,971,900.00

Renewal
\$1,300,000.00

Summary of Request: The term of the original contract was eleven months, thirteen days with four optional one-year renewals. Amendment Seven has been submitted to exercise the fourth and final optional renewal allowed by the original contract. The Contractor provides a professional development training system based on the Orton Gillingham reading methodology to a minimum of 500 new Teachers who teach students with disabilities annually including follow up trainings, an annual survey of all participants trained as it relates to program processes, practices, and other concerns as identified by the Agency. The Contractor was originally selected through a Request for Proposals. Amendment Seven updates the Priority clause and increases the contract in an amount not to exceed \$1,300,000.00 for FY 2022 services. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi State Board of Education) must be received from the Agency prior to processing the contract renewal. The Mississippi State Board of Education is scheduled to meet on May 20, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval.

Projected Budget for Life of the Contract: \$5,971,900.00

10. **Requesting Agency:** Mississippi Department of Mental Health – Ellisville State School
Supplier: Precision Healthcare Staffing, LLC.
Contract #: 8200031603

Term: 07/19/2017 – 06/30/2022

Total Value: \$2,125,000.00

Renewal
\$425,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the fourth and final renewal allowed by the original contract. The Contractor provides professional sitter services as needed by the Agency. The rate per hour remains \$14.50. The Contractor was originally selected through an IFB. All other terms and conditions of the original contract remain the same. Proof of the Regulatory Board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract renewal. The Mississippi Board of Mental Health met on March 18, 2021 and approved this contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR

recommends approval of the contract renewal as requested contingent upon receipt of the regulatory board's approval.

Projected Budget for Life of the Contract: \$2,125,000.00

11. Requesting Agency: Mississippi Department of Mental Health – Boswell Regional Center

Supplier: Dr. Jo Luresa Harbour

Contract #: 114373

Term: 07/01/2018-06/30/2022

Total Value: \$672,000.00

**Renewal
\$168,000.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment Three has been submitted to exercise the third optional renewal allowed by the original contract. Dr. Harbour is a contract worker. She provides general and emergency medical care to psychiatric patients residing at the Hudspeth Regional Center, which is a satellite program of Boswell Regional Center. She is paid \$150.00 per hour up to an average of 20 hours per week and \$100.00 per night for on-call services. The Contract Worker was originally selected through a Request for Applications. Amendment Three updates the Contract Term, Consideration, Contract Worker, Entire Agreement, and Approval Clauses. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. The Mississippi Board of Mental Health met on March 18, 2021 and approved this contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval.

Projected Budget for Life of the Contract: \$840,000.00

12. Requesting Agency: Mississippi Department of Education

Supplier: Hanover Research Council, LLC.

Contract #: 8800007513

Term: 11/9/2020-06/30/2022

Total Value: \$91,650.00

**Renewal
\$46,500.00**

Summary of Request: The term of the original contract was eight months with two optional one-year renewals. Modification One has been submitted to exercise the first optional one-year renewal. The Contractor provides proprietary research information to the Mississippi Department of Education to include labor market analysis, best practices, and peer benchmarking for industry standards, as well as research and analysis services on education related initiatives. The Contractor was declared a sole source provider by the Agency, based upon the research services to be conducted which may include but is not limited to custom research reports, survey design, administration and analysis, interviews with industry/issue experts, secondary research data analysis and benchmarking. This is the first time this contract was submitted to OPSCR staff because the previous contract value did not exceed \$75,000.00 and did not require OPSCR approval.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$139,650.00

13. Requesting Agency: Mississippi Department of Public Safety

Supplier: Cannon Cochran Management Services, Inc.

Contract #: 8200056468

Term: 08/01/2021 - 07/31/2025

Total Value: \$4,320,000.00

New

\$4,320,000.00

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide adjudication of workers' compensation claims filed by the employees of DPS. Contractor's services will include claims investigations, compensability determinations, claim and expense payments, litigation management, medical case management and overall management of claim files to include completion and timely filing of reports required by the Mississippi Workers' Compensation Commission. The Contractor will be paid \$1,080,000.00 per year for services performed. The Contractor was selected through an Invitation for Bids with two respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$5,400,000.00

14. Requesting Agency: Mississippi Development Authority

Supplier: South American Connection, Orlando Diaz

Contract #: 8200056469

Term: 05/05/2021 – 05/04/2023

Total Value: \$138,000.00

New

\$138,000.00

Summary of Request: The term of the contract is two years with twenty-four months of combined renewals at the discretion of the Agency. The Contractor will serve as an advisor to MDA on private sector trade opportunities as well as on investment recruitment and port promotion in South America. The Contractor will develop marketing programs to facilitate the export of Mississippi products and to recruit investment from South America. The Contractor was selected through a Request for Proposals (RFP) with three respondents. The Agency's Petition for Relief was approved at the February 3, 2021 PPRB meeting. The Agency requests an exception to Sections 3-202.06.3 for failure to include the RFX number for the solicitation in the newspaper advertisement. OPSCR does not have concerns regarding competition or fairness of the procurement as the RFP was posted on the Agency's website and on the Mississippi Contract/Procurement Opportunity Search Portal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of the exception to Sections 3-202.06.3 complies with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to 3-202.06.3 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$276,000.00

15. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Plantscape, Inc. d/b/a US Lawns of Jackson

Contract #: 8200056405

Term: 07/01/2021 – 06/30/2025

Total Value: \$411,633.00

New

\$411,633.00

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide landscaping services at certain properties under the general supervision and care of the Agency. These properties include the William F. Winter Building/Museums Grounds, Old Capitol Green Grounds, GM&O Depot/Naval Reserve Record Center Grounds, Central High School Grounds, and Joseph Properties Sillers/Gartin Block. The Contractor was selected through an Invitation for Bids (IFB) with five (5) respondents. Of the five (5) bids received, one (1) was declared non-responsive and one (1) was declared non-responsive.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$521,052.00

16. Requesting Agency: Mississippi Department of Public Safety

Supplier: AB Sciex, LLC.

Contract #: 8800007710

Term: 05/05/2021 – 05/04/2025

Total Value: \$213,686.88

New

\$213,686.88

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor provides preventative equipment maintenance services and a software plan from AB Sciex for two 3200 Q trap instruments. This service agreement provides critical fixes to the SCIEX propriety operation and application software used on instruments that are already in place at the MS Forensics Laboratory. The Contractor is the manufacturer of the equipment. Only AB Sciex service engineers are current on the latest technology and techniques for AB Sciex products. The Contractor was declared to be a sole source provider by the Agency based on Mississippi Code Annotated § 27-104-7(2)(o)(iii). An updated contract with the correct term will need to be submitted by the Agency before processing this contract. The Mississippi Department of Information Technology Services (ITS) has confirmed this service is considered equipment maintenance, not under the purview of ITS.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the updated contract.

Projected Budget for Life of the Contract: \$213,686.88

17. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Alok Dixit

Contract #: 119824

Term: 07/01/2020 – 06/30/2021

Total Value: \$130,256.50

Modification

\$7,104.50

Summary of Request: The term of the original contract was one year with three (3) optional one-year renewals. The Contract Worker is paid \$55.00 per hour plus a 7.65% fringe rate, and was originally contracted to work 2080 hours per year. Amendment One adds 120 hours through June 30, 2021 due to additional support requirements of the Agency. Mr. Dixit provides support to the DFA Office of Mississippi Management and Reporting Systems (MMRS). He provides advanced technical support of the Statewide Payroll and Human Resource System as assigned, support of the MMRS cross-application initiatives, and works on tasks as specifically scheduled by the MMRS Legacy applications. Amendment One updates the Compensation and Termination clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$492,606.40

18. Requesting Agency: Mississippi Division of Medicaid

Supplier: Medical Review of North Carolina, Inc. d/b/a The Carolinas Center for Medical Excellence

Contract #: 8200051510

Term: 06/01/2020 – 05/31/2022

Total Value: \$734,353.34

Renewal

\$367,176.66

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor will conduct annual reviews for Coordinated Care Organization (CCOs), assure the quality of data collected from CCOs for MississippiCAN and MississippiCHIP programs achieve measurable improvements in the health status of MississippiCAN and MississippiCHIP beneficiaries, and assure that enrollees and beneficiaries have access to and the availability of an adequate provider network. Amendment One updates the Period of Performance, Cost for Services, Applicable Law and Paymode clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$1,867,000.00

19. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Mississippi State University/T.K. Martin Center for Technology and Disability

Contract #: 8200045216

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

Renewal
\$150,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, pending proof of required Contractor's workers' compensation insurance certification.

Projected Budget for Life of the Contract: \$750,000.00

20. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Mississippi State University

Contract #: 8200045215

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

Renewal
\$150,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, pending proof of required Contractor's workers' compensation insurance certification.

Projected Budget for Life of the Contract: \$750,000.00

21. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Career Development and Training, LLC.

Contract #: 8200045188

Term: 07/01/2019 – 06/30/2022

Renewal

Total Value: \$450,000.00

\$150,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services through the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, pending proof of required Contractor's workers' compensation insurance certification.

Projected Budget for Life of the Contract: \$750,000.00

22. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Transition Workforce, Inc.

Contract #: 8200045164

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the state of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing of contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, pending proof of required Contractor's workers' compensation insurance certification.

Projected Budget for Life of the Contract: \$750,000.00

23. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: The Arc of Mississippi

Contract #: 8200045157

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment

transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, pending proof of required Contractor's workers' compensation insurance certification.

Projected Budget for Life of the Contract: \$750,000.00

24. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Vocational and Rehabilitation Consultants, LLC

Contract #: 8200045162

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, pending proof of required Contractor's workers' compensation insurance certification.

Projected Budget for Life of the Contract: \$750,000.00

25. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: National Federation of the Blind

Contract #: 8200045185

Term: 07/01/2019 – 06/30/2022

Total Value: \$450,000.00

**Renewal
\$150,000.00**

Summary of Request: The term of the original contract was one year with four optional one year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was originally selected through a Request for Proposals, which resulted in the award of twelve contracts. Modification Two updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the

same. Proof of the Contractor's workers' compensation insurance certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, pending proof of required Contractor's workers' compensation insurance certification.

Projected Budget for Life of the Contract: \$750,000.00

26. Requesting Agency: Mississippi Department of Environmental Quality

Supplier: FC&E Engineering, LLC

Contract #: 8200056439

Term: 05/05/2021 - 11/30/2022

Total Value: \$405,889.00

**New
\$405,889.00**

Summary of Request: The term of the contract is eighteen months with optional extensions, not to exceed a total contract period of five years. The Contractor will provide benthic habitat mapping services in the Western Mississippi sound on an as needed basis, related to natural resource restoration projects implemented as a result of the 2010 *Deepwater Horizon* Oil Spill. The Contractor will collect physical characterization data for potential and existing oyster reef locations in the project area. The Contractor was selected through a Request for Proposals with nine respondents. Proof of the Contractor's valid certificate of insurance must be received from the Agency prior to processing the contract.

This request has been reviewed for compliance and has been determined to not comply with PPRB OPSCR Rules and Regulations and all legal requirements by OPSCR staff and the Special Assistant Attorney General. Reasons for disapproval are as follows:

- Miss. Code Ann. § 31-7-413(2)(a) states, "The request for proposals or request for qualifications shall state all of the approved evaluation factors, including price, and their relative importance. When the chief procurement officer is determining the weights and importance of each evaluation factor, **price as an evaluation factor shall be given the highest criteria weighting and at least thirty-five percent (35%) out of the one hundred percent (100%) total weight of all the other evaluation factors.**
- PPRB OPSCR Rules and Regulations Section 3-204.01.3.1 states that **the thirty-five percent (35%) assigned to price is mandatory and should be objectively scored.**

Points were distributed by the Evaluation Committee as follows:

Vendor	1-GEO Jobe	2-T. Baker Smith	3-FC&E	4-EMS	5-NOARC	6-Delta Coast	7-Bio-West	8-Cypress	9-David Evans
Price bid	\$920,350	\$213,699	\$405,899	\$351,106	\$199,650	\$175,157	\$124,314.50	\$424,844	\$883,817
Points assigned	15	25	30	25	35	20	20	27	25

(3) Price. Price will be evaluated based on overall budget to provide the services described in the proposal.

- The Evaluation Committee subjectively assigned points for price. When asked how the points were distributed, the Agency responded that the Evaluation Committee took into consideration factors outside of the price proposal.
- Accordingly, the evaluation of price was not objective and the lowest priced proposal was not awarded thirty-five percent (35%) of the available percentage of points.

Scoring of price in an RFP is “generally conducted by the procurement professional, and involves calculation of scores for price using the predetermined method or formula, which must be listed in the RFP.” See National Institute of Governmental Purchasing (NIGP): *Principles and Practices of Public Procurement, Request for Proposals*. The PPRB OPSCR Rules and Regulations do not dictate the type of formula to be used. However, because the distribution of points to price is an objective determination, most often done by a predetermined formula, it is best practice that the scoring of price be done by the procurement office staff, and then given to the Evaluation Committee. “Once the evaluation of technical proposals has been completed, the procurement professional shares the price proposals with the evaluation committee. The procurement professional is responsible for calculating the scoring for price for each proposal.” *Id.* (Emphasis added).

Additionally, because price was scored subjectively by the Evaluation Committee instead of by the procurement staff, with consideration of additional factors informing the evaluators’ application of points, the purpose of scoring in separate phases was not met. Finally, proposers were not made aware of this technique of point distribution. They were not informed that a subjective assessment would be made, taking into consideration other factors besides the price bid.

For these reasons, OPSCR has concerns regarding the competition, fairness, and transparency of the procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to not comply with PPRB OPSCR Rules and Regulations and all legal requirements by OPSCR staff and the Special Assistant Attorney General. OPSCR recommends disapproval of the contract.

Projected Budget for Life of the Contract: \$1,352,936.33

- C. OPSCR Emergency Contracts Reported to the Board
- D. OPSCR Sole Source Contracts Reported to the Board
- E. OPSCR Staff Approvals Reported to the Board

VII. Other Business

VIII. Adjournment

Attachment A

OPTFM

March 23, 2021 – April 21, 2021

Staff Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
MARCH 23, 2021-APRIL 21, 2021**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT	AUTHORITY
1	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$20,560.00	UNDER THE \$500,000 THRESHOLD
2	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$31,284.00	UNDER THE \$500,000 THRESHOLD
3	BOSWELL REGIONAL CENTER	KYOCERA MITA AMERICA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$12,842.20	UNDER THE \$500,000 THRESHOLD
4	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$6,936.96	UNDER THE \$500,000 THRESHOLD
5	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$6,936.96	UNDER THE \$500,000 THRESHOLD
6	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$97,140.00	UNDER THE \$500,000 THRESHOLD
7	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$97,140.00	UNDER THE \$500,000 THRESHOLD
8	MDOT	PUCKETT RENTS - HATTIESBURG	COMPETITIVE RFX	EQUIPMENT RENTAL	MODIFICATION	\$70,000.00	UNDER THE \$500,000 THRESHOLD
9	DFA	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$10,874.00	UNDER THE \$500,000 THRESHOLD

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10	8200056331	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$14,030.40	UNDER THE \$500,000 THRESHOLD
11	8900001353	MDOT	PUCKETT RENTS - HATTIESBURG	COMPETITIVE RFX	EQUIPMENT RENTAL	MODIFICATION	\$150,000.00	UNDER THE \$500,000 THRESHOLD
12	8200056376	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$11,720.00	UNDER THE \$500,000 THRESHOLD
13	8200056376	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
14	8200056384	MSU	TYLER BUILDING SYSTEMS, L.P.	COMPETITIVE BID	METAL BUILDING (MATERIAL ONLY)	NEW	\$173,475.62	UNDER THE \$500,000 THRESHOLD
15	8200056364	DOR	CONCENTRIC	COMPETITIVE BID/ REVERSE AUCTION	(1) MODEL 18-85-19 INDUSTRIAL BATTERY, THREE (3) MODEL 18-125-13 INDUSTRIAL BATTERIES, ONE (1) MODEL 18-125-17 INDUSTRIAL BATTERY AND TWELVE (12) MODEL 12-125-15 INDUSTRIAL BATTERIES	NEW	\$67,950.42	UNDER THE \$500,000 THRESHOLD

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16	8200056416	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$11,720.00	UNDER THE \$500,000 THRESHOLD
17	8200050863	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$28,893.96	UNDER THE \$500,000 THRESHOLD
18	8200049992	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$8,784.00	UNDER THE \$500,000 THRESHOLD
19	8200056425	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$1,429.20	UNDER THE \$500,000 THRESHOLD
20	8200056331	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$14,030.40	UNDER THE \$500,000 THRESHOLD
21	8200056426	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$5,281.92	UNDER THE \$500,000 THRESHOLD
22	8200056427	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$4,021.92	UNDER THE \$500,000 THRESHOLD

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23	8200054219	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$24,282.72	UNDER THE \$500,000 THRESHOLD
24	8200042080	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,316.60	UNDER THE \$500,000 THRESHOLD
25	8200048478	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$18,568.80	UNDER THE \$500,000 THRESHOLD
26	8200045689	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$5,349.60	UNDER THE \$500,000 THRESHOLD
27	8200054505	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$1,202.76	UNDER THE \$500,000 THRESHOLD
28	8200051610	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$3,457.80	UNDER THE \$500,000 THRESHOLD
29	8200051522	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$12,261.60	UNDER THE \$500,000 THRESHOLD
30	8200053220	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$14,198.40	UNDER THE \$500,000 THRESHOLD
31	8200053170	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$21,121.48	UNDER THE \$500,000 THRESHOLD

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32	8200053102	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$18,230.40	UNDER THE \$500,000 THRESHOLD
33	8200051529	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$15,494.40	UNDER THE \$500,000 THRESHOLD
34	8200055226	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
35	8200045782	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$323,088.00	UNDER THE \$500,000 THRESHOLD
36	8200047246	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$136,972.00	UNDER THE \$500,000 THRESHOLD
37	8200044326	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$105,008.00	UNDER THE \$500,000 THRESHOLD
38	8200047501	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$43,760.64	UNDER THE \$500,000 THRESHOLD
39	8200056376	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
40	8200056416	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD

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41	8900001521	DFA		MS INDUSTRIES FOR THE BLIND	STATUTORY EXEMPTION	DIGITAL IMAGING	MODIFICATION	\$350,000.00	UNDER THE \$500,000 THRESHOLD
42	8200056457	MS STATE HOSPITAL		HILL-ROM COMPANY INC.	COMPETITIVE PURCHASING AGREEMENT	FLOTATION BED	NEW	\$49,500.00	UNDER THE \$500,000 THRESHOLD
43	8200055481	MDOT		CANON U.S.A., INC. CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$6,890.40	UNDER THE \$500,000 THRESHOLD
44	8200056426	MDOT		CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$5,281.92	UNDER THE \$500,000 THRESHOLD
45	8200048302	MS. DEPT. OF HUMAN SERVICES		TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$245,844.00	UNDER THE \$500,000 THRESHOLD
46	8200047790	MS. DEPT. OF HUMAN SERVICES		RICOH USA INC	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$446,459.84	UNDER THE \$500,000 THRESHOLD
47	8200047785	MS. DEPT. OF HUMAN SERVICES		TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$257,376.00	UNDER THE \$500,000 THRESHOLD
48	8200055226	MS. DEPT. OF HEALTH		CANON U.S.A., INC	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
49	8200056521	MDOT		CANON U.S.A., INC	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$5,281.92	UNDER THE \$500,000 THRESHOLD

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50	8200047785	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$257,376.00	UNDER THE \$500,000 THRESHOLD
51	8200056535	MSU	TOLAR MANUFACTURING, INC	COMPETITIVE BID	BICYCLE SHELTERS AND RACKS	NEW	\$67,450.00	UNDER THE \$500,000 THRESHOLD
52	8200055226	MS. DEPT. OF HEALTH	CANON U.S.A., INC	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
53	8200056521	MDOT	CANON U.S.A., INC	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$5,281.92	UNDER THE \$500,000 THRESHOLD
54	8200047785	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$257,376.00	UNDER THE \$500,000 THRESHOLD
55	8200042083	MDOT	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$14,904.00	UNDER THE \$500,000 THRESHOLD
56	8200056618	OSA	RJ YOUNG	COMPETITIVE PURCHASING AGREEMENT	PRINTING AND COPIER	NEW	\$23,968.00	UNDER THE \$500,000 THRESHOLD
57	8200056613	SECRETARY OF STATE	WEST PUBLISHING CORP	EXEMPT PER SECTION 3.101.02 (17) OF MS PROCUREMENT MANUAL	DATABASE ACCESS TO WEST LAW	MODIFICATION	\$74,651.93	UNDER THE \$500,000 THRESHOLD
58	8200056632	MSU	WATERS TRUCK & TRACTOR CO INC	COMPETITIVE BID	7/8 YARD DUMP TRUCK	NEW	\$74,529.52	UNDER THE \$500,000 THRESHOLD
59	8200056673	MSU	FRIGID UNITS INC	COMPETITIVE BID	12 AQUATIC HUSBANDRY UNITS	NEW	\$114,312.00	UNDER THE \$500,000 THRESHOLD

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60	8200056674	MSU	BRUKER CORPORATION	COMPETITIVE BID	ATOMIC FORCE MICROSCOPE	NEW	\$119,450.00	UNDER THE \$500,000 THRESHOLD
61	8200056667	BOSWELL REGIONAL CENTER	KYOCERA MITA AMERICA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$9,234.80	UNDER THE \$500,000 THRESHOLD
62	8200056665	BOSWELL REGIONAL CENTER	KYOCERA MITA AMERICA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$11,050.60	UNDER THE \$500,000 THRESHOLD
63	8200055934	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$99,280.00	UNDER THE \$500,000 THRESHOLD
64	8200056633	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$11,035.20	UNDER THE \$500,000 THRESHOLD
65	8200056634	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$5,887.08	UNDER THE \$500,000 THRESHOLD

Attachment B

OPTFM

Sole Source Approvals

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION	AUTHORITY
1	MSU	WESTERN KENTUCKY UNIVERSITY	SOLE SOURCE	BINGCITZER® INCLUDES LICENSING, EQUIPMENT, TRAINING, AND MERCHANDISE.	\$74,570.00	12/16/20	NEW	SPECIFIED BY 100% FEDERALLY FUNDED GRANT.	UNDER THE \$500,000 THRESHOLD
2	MS. DEPT. OF PUBLIC SAFETY	CMI INC	SOLE SOURCE	PART FOR MSFL	\$6,900.00	12/17/20	MODIFICATION	ONLY PART THAT MEETS THE REQUIREMENTS FROM ONE VENDOR	UNDER THE \$500,000 THRESHOLD
3	MS. DEPT. OF PUBLIC SAFETY	BODE CELLMARK FORENSICS, INC	SOLE SOURCE	DNA COLLECTOR KIT	\$26,895.00	12/28/20	NEW	ONLY COMPATIBLE DNA KIT WITH EXISTING EQUIPMENT	UNDER THE \$500,000 THRESHOLD
4	MS. DEPT. OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA EQUIPMENT	\$170,031.50	12/28/20	NEW	ONLY COMPATIBLE DNA EQUIPMENT WITH EXISTING TOOLS	UNDER THE \$500,000 THRESHOLD
5	UNIVERSITY OF SOUTHERN MS	HEXCEL CORPORATION	SOLE SOURCE	560 LBS. OF AEROSPACE CARBON FIBER	\$23,250.00	1/4/21	NEW	PRODUCT STANDARDIZATION FOR THE US NAVY, US AIR FORCE AND NASA RESEARCH	UNDER THE \$500,000 THRESHOLD
6	MS. DEPT. OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA EQUIPMENT	\$170,031.50	12/30/20	MODIFICATION	ONLY COMPATIBLE DNA EQUIPMENT WITH EXISTING TOOLS	UNDER THE \$500,000 THRESHOLD
7	MSU	BRUKER CORPORATION	SOLE SOURCE	FT-NIR SPECTROMETER	\$57,452.99	1/13/21	NEW	ONLY SPECTROMETER/DATA BASE THAT CAN ACHIEVE THEIR RESEARCH GOALS.	UNDER THE \$500,000 THRESHOLD

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OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021**

8	8800007632	MS. DEPT. OF HEALTH	VERU INC	SOLE SOURCE	FEMALE CONTRACEPTIVES	\$16,548.16	1/26/21	MODIFICATION	ONLY FEMALE CONDOM APPROVED BY FDA REQUIRED BY FEDERAL FUNDS	UNDER THE \$500,000 THRESHOLD
9	8800007641	MSU	WILLIAM REUSCHEL	SOLE SOURCE	MAINTENANCE AND SUPPORT FOR COMPLETING THE 4TO24 APP FIELD TESTS	\$15,000.00	1/26/21	NEW	SERVICE SPECIFICALLY CALLED FOR IN A 100% FEDERALLY FUNDED GRANT.	UNDER THE \$500,000 THRESHOLD
10	8800007642	MSU	SIMMERSON	SOLE SOURCE	ADAPTATIONS TO JOB INTERVIEW TRAINING SOFTWARE	\$9,260.00	1/26/21	NEW	SOFTWARE SPECIFICALLY CALLED FOR IN A 100% FEDERALLY FUNDED GRANT.	UNDER THE \$500,000 THRESHOLD
11	8800007643	MSU	BURKARD MANUFACTURING CO LTD	SOLE SOURCE	CYCLONIC SPORE SAMPLER AND ACCESSORIES	\$18,985.36	1/26/21	NEW	IT IS THE ONLY SAMPLER RECOMMENDED BY THE USDA AT THIS TIME.	UNDER THE \$500,000 THRESHOLD
12	8800007633	MSU	INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS	SOLE SOURCE	COURSE MATERIALS FOR TAX ASSESSORS	\$99,750.00	1/29/21	NEW	PROGRAM MANDATED BY MS CODE AND RED BOOK	UNDER THE \$500,000 THRESHOLD
13	8800007635	UMMC	GAUMARD SCIENTIFIC	SOLE SOURCE	CLINICAL CHLOE UPGRADE KITS	\$14,662.00	2/4/21	NEW	ONLY AVAILABLE COMPATIBILITY WITH EXISTING CLINICAL CHLOE SIMULATORS	UNDER THE \$500,000 THRESHOLD
14	8800007226	UMMC	DATA SCIENCES INTERNATIONAL, INC.	SOLE SOURCE	IMPLANTABLE TELEMETRIC PHYSIOLOGIC MONITORING DEVICES AND ALL RELATED ACCESSORIES	\$180,000.00	2/10/21	MODIFICATION	ONLY COMPATIBILITY WITH EXISTING EQUIPMENT AND SOFTWARE	UNDER THE \$500,000 THRESHOLD
15	8800007646	DSU	JEOL USA, INC.	SOLE SOURCE	BEI BACKSCATTER DETECTOR	\$7,728.00	2/10/21	NEW	ONLY COMPATIBILITY WITH EXISTING JEOL MICROSCOPE	UNDER THE \$500,000 THRESHOLD

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16	8800007651	UMMC	GAUMARD SCIENTIFIC	SOLE SOURCE	CLINICAL CHLOE™ WITH OMNI@ 2 AND BP ARM	\$15,052.00	2/19/21	NEW	ONLY COMPATIBILITY WITH EXISTING CLINICAL CHLOE STATIC SIMULATORS	UNDER THE \$500,000 THRESHOLD
17	8800007652	MS INSURANCE DEPT-MS FIRE ACADEMY	KFT FIRE TRAINER LLC	SOLE SOURCE	INSTALLATION OF CLASS B CUSTOM CONTAINER FIRE TRAINING SYSTEM	\$499,970.00	2/23/21	NEW	ONLY COMPANY AUTHORIZED TO UPGRADE, REPAIR OR MAKE MODIFICATIONS TO CLASS B STRUCTURAL FIRE TRAINER	UNDER THE \$500,000 THRESHOLD
18	8800007637	MS, DEPT. OF HEALTH	BECTON, DICKINSON AND COMPANY	SOLE SOURCE	MYCOBACTERIA TEST KITS	\$94,338.75	2/25/21	NEW	ONLY KIT COMPATIBLE WITH EXISTING EQUIPMENT	UNDER THE \$500,000 THRESHOLD
19	8800007654	UNIVERSITY OF SOUTHERN MS	WESTERN ENVIRONMENTAL TECHNOLOGY LABORATORY	SOLE SOURCE	ACS SPECTROPHOTOMETER	\$34,848.00	2/23/21	NEW	THIS IS THE ONLY SPECTROPHOTOMETER THAT CAN HELP USM ACHIEVE THEIR RESEARCH GOALS	UNDER THE \$500,000 THRESHOLD
20	8800007664	MS, DEPT. OF HEALTH	CEPHEID	SOLE SOURCE	LAB TEST KITS	\$89,250.00	3/1/21	NEW	ONLY TESTS COMPATIBLE EQUIPMENT	UNDER THE \$500,000 THRESHOLD
21	8800007665	MS, DEPT. OF HEALTH	QIAGEN NORTH AMERICAN HOLDINGS INC	SOLE SOURCE	LAB TEST KITS	\$279,235.00	3/1/21	NEW	ONLY TESTS COMPATIBLE EQUIPMENT	UNDER THE \$500,000 THRESHOLD
22	8800007665	MS, DEPT. OF HEALTH	QIAGEN NORTH AMERICAN HOLDINGS INC	SOLE SOURCE	LAB TEST KITS		3/3/21	MODIFICATION	ONLY COMPATIBLE EQUIPMENT	UNDER THE \$500,000 THRESHOLD

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021

23	8800007664	MS. DEPT. OF HEALTH	CEPHEID	SOLE SOURCE	LAB TEST KITS		3/3/21	MODIFICATION	ONLY COMPATIBLE EQUIPMENT	UNDER THE \$500,000 THRESHOLD
24	8800007658	MDOT	JEAN LUTZ NORTH AMERICA LLC	SOLE SOURCE	DRILLING EQUIPMENT MONITORING SYSTEM	\$25,624.00	3/4/21	MODIFICATION	ONLY PRODUCT THAT WILL COMPLETE REQUIRED WORK	UNDER THE \$500,000 THRESHOLD
25	8800007656	MDOT	APPLIED RESEARCH ASSOC INC	SOLE SOURCE	DRILLING EQUIPMENT	\$53,645.00	3/4/21	MODIFICATION	ONLY COMPATIBLE EQUIPMENT	UNDER THE \$500,000 THRESHOLD
26	8800007657	DSU	FRASCA INTERNATIONAL, INC.	SOLE SOURCE	FLIGHT TRAINING DEVICES	\$122,000.00	3/3/21	NEW	COMPATIBILITY WITH EXISTING FLIGHT SIMULATORS	UNDER THE \$500,000 THRESHOLD
27	8800007681	UNIVERSITY OF SOUTHERN MS	YSI INC.	SOLE SOURCE	PRODS WATER QUALITY METER, PROBES, CABLE AND ACCESSORIES	\$11,150.35	3/16/21	NEW	THIS IS THE ONLY WATER QUALITY METER THAT CAN MEET USM'S RESEARCH/GRANT NEEDS	UNDER THE \$500,000 THRESHOLD
28	8800007682	UNIVERSITY OF SOUTHERN MS	SEATRAC SYSTEMS, INC	SOLE SOURCE	INTEGRATION OF SEQUOIA LISST-YSF AND SEABIRD ACS INTO SEATRAC SP-48 UNMANNED SURFACE VEHICLE (USV)	\$37,641.00	3/18/21	NEW	PROPRIETARY KNOWLEDGE COMPATIBLE ONLY WITH SEATRAC SYSTEMS	UNDER THE \$500,000 THRESHOLD

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021

29	8800007691	MSU	OSPREY INITIATIVE LLC	SOLE SOURCE	INSTALLATION, MAINTENANCE, AND DATA RECORDING EQUIPMENT FROM IN-STREAM LITTER COLLECTION DEVICE LITTER GITTERS	\$55,000.00	3/19/21	NEW	PRODUCT WAS NAMED TO USE IN AN EPA FEDERAL GRANT	UNDER THE \$500,000 THRESHOLD
30	8800007700	MS. DEPT. OF HEALTH	BIOFIRE DIAGNOSTICS LLC	SOLE SOURCE	BIOFIRE ARRAY TEST KITS	\$70,387.50	3/24/21	NEW	ONLY COMPATIBLE PARTS FOR EXISTING EQUIPMENT	UNDER THE \$500,000 THRESHOLD
31	8800007713	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	CHEMIDOC MP IMAGING SYSTEM, ACCESSORIES AND COMMODITIES.	\$38,995.00	3/30/21	NEW	THIS IS THE ONLY IMAGING SYSTEM THAT CAN PERFORM ALL THE FUNCTIONS NEEDED FOR THEM TO MEET THEIR RESEARCH GOALS.	UNDER THE \$500,000 THRESHOLD
32	8800007705	MSU	NAVYMAR APPLIED SCIENCES CORPORATION	SOLE SOURCE	AIRCRAFT PARTS AND ASSOCIATED EQUIPMENT FOR THE NASC TIGERSHARK XP UNMANNED AIRCRAFT SYSTEM (UAS) AND THE NASC TEROS UNMANNED AIRCRAFT SYSTEM (UAS)	\$150,000.00	3/31/21	NEW	COMPATIBILITY WITH EXISTING CUSTOM BUILT (UAV)	UNDER THE \$500,000 THRESHOLD
33	8800007707	UNIVERSITY OF SOUTHERN MS	BRUKER BIOSPIN CORP	SOLE SOURCE	AVANCE NEO 400 MHZ NUCLEAR MAGNETIC RESONANCE (NMR) SPECTROMETER	\$404,964.00	4/1/21	NEW	COMPATIBILITY WITH EXISTING BRUKER SYSTEMS	UNDER THE \$500,000 THRESHOLD

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021

34	8800007709	MSU	REL, INC.	SOLE SOURCE	REL DESIGN OF HIGH STRAIN RATE TENSILE TESTING EQUIPMENT	\$50,000.00	4/5/21	NEW	COMPATIBILITY WITH EXISTING REL SURGE PLATFORM AND CVS SPACE REQUIREMENTS	UNDER THE \$500,000 THRESHOLD
35	8800007720	MSU	BRASCO INTERNATIONAL, INC.	SOLE SOURCE	BUS SHELTER	\$8,475.00	4/6/21	NEW	COMPATIBILITY WITH EXISTING STRUCTURES'	UNDER THE \$500,000 THRESHOLD
36	8800007708	UMMC	DENTSPLY SIRONA INC.	SOLE SOURCE	DENTAL X-RAY TRAINING UNITS FOR TRAINING USE IN THE SCHOOL OF DENTISTRY.	\$16,516.85	4/7/21	NEW	THIS IS THE ONLY DENTAL TRAINING UNIT THAT USES HUMAN BONE MATTER AND TEETH	UNDER THE \$500,000 THRESHOLD
37	8800007723	MSU	GROW SAFE SYSTEMS LTD.	SOLE SOURCE	(16) FEED INTAKE NODE UPGRADES AND (8) RED ENABLED FEED TROUGH UPGRADES	\$29,286.00	4/8/21	NEW	COMPATIBILITY WITH EXISTING FEEDING SYSTEM	UNDER THE \$500,000 THRESHOLD
38	8800007731	MS. DEPT. OF HEALTH	INBIOS INTERNATIONAL INC	SOLE SOURCE	DISEASE TESTING KITS	\$40,620.00	4/12/21	NEW	ONLY COMPATIBLE TESTS WITH CURRENT EQUIPMENT	UNDER THE \$500,000 THRESHOLD

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021

39	8800007732	MS. DEPT. OF HEALTH	HOLOGIC	SOLE SOURCE	DISEASE TESTING KITS	\$70,000.00	4/12/21	NEW	ONLY COMPATIBLE TESTS WITH CURRENT EQUIPMENT	UNDER THE \$500,000 THRESHOLD	
40	8800007733	MS. DEPT. OF HEALTH	BIOLYTICAL LABORATORIES INC.	SOLE SOURCE	DISEASE TESTING KITS	\$96,086.10	4/12/21	NEW	ONLY COMPATIBLE TESTS WITH CURRENT EQUIPMENT	UNDER THE \$500,000 THRESHOLD	
41	8800007740	UNIVERSITY OF SOUTHERN MS	CODAR OCEAN SENSORS, LTD.	SOLE SOURCE	LONG-RANGE TRANSMIT ANTENNA	\$11,400.00	4/13/21	NEW	COMPATIBILITY WITH EXISTING SESONDE-RADAR UNIT SYSTEM	UNDER THE \$500,000 THRESHOLD	
42	8800007724	UMMC	ILLUMINA INC	SOLE SOURCE	NEXTSEQ 2000 GENETIC SEQUENCING INSTRUMENT	\$247,954.00	4/14/21	NEW	COMPATIBILITY WITH EXISTING SEQUENCING INSTRUMENTS	UNDER THE \$500,000 THRESHOLD	
SOLE SOURCE APPROVALS CALENDAR YEAR 2021 TOTAL:						\$3,443,503.06					

Attachment C

OPTFM

Emergency Purchase Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2021**

(P-1) Contract #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION
1	MS. DEPT. OF HEALTH	HEDERMAN BROTHERS	EMERGENCY	COVID VACCINATION PRINTED LITERATURE PACKETS	\$173,879.00	2/3/2021	NEW
2	MS. DEPT. OF HEALTH	MEDLINE INDUSTRIES, INC.	EMERGENCY	FREEZERS FOR COVID VACCINES	\$0.00	2/4/2021	NEW
3	MS. DEPT. OF HEALTH	CEPHEID	EMERGENCY	HEALTH LAB TESTING EQUIPMENT	\$334,365.00	2/5/2021	NEW
5	MEMA	KEL-SAN INC & SUBSIDIARIES	EMERGENCY	NITRILE GLOVES	\$442,500.00	2/5/2021	NEW
6	MS. DEPT. OF HEALTH	MEDLINE INDUSTRIES, INC.	EMERGENCY	FREEZERS FOR COVID VACCINES	\$194,013.00	2/9/2021	MODIFICATION
7	MEMA	ALABAMA CONSTRUCTION SUPPLY	EMERGENCY	FACESHIELDS FOR COVID PROTECTION	\$225,000.00	2/10/2021	NEW
8	MS. DEPT. OF HEALTH	4 D SOLUTIONS INC	EMERGENCY	PROPANE HEATERS	\$135,145.00	2/10/2021	NEW
9	MS. DEPT. OF HEALTH	CEPHEID	EMERGENCY	COVID TEST KITS	\$17,000.00	2/11/2021	NEW
10	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$51,150.00	2/12/2021	MODIFICATION
11	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$0.00	2/12/2021	MODIFICATION
12	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$0.00	2/12/2021	MODIFICATION
13	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$0.00	2/12/2021	MODIFICATION

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2021**

14	4400003126	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$0.00	2/12/2021	MODIFICATION
15	4400003337	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$70,636.01	2/12/2021	MODIFICATION
16	4400003665	MS. DEPT. OF HEALTH	LIFE TECHNOLOGIES CORPORATION	EMERGENCY	COVID TESTING	\$147,115.00	2/23/2021	NEW
17	4400003431	MEMA	NEXAIR LLC	EMERGENCY	DRY ICE	\$0.00	2/23/2021	MODIFICATION
18	4400003268	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$92,202.00	2/23/2021	MODIFICATION
19	4400003127	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$0.00	2/23/2021	MODIFICATION
20	4400003126	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$0.00	2/23/2021	MODIFICATION
21	4400003360	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$0.00	2/23/2021	MODIFICATION
22	4400003673	MEMA	LIPSEY MOUNTAIN SPRING WATER	EMERGENCY	BOTTLED WATER	\$41,558.40	2/23/2021	NEW
23	4400003674	MEMA	LIPSEY MOUNTAIN SPRING WATER	EMERGENCY	BOTTLED WATER	\$66,493.44	2/23/2021	NEW
24	4400003666	MS. DEPT. OF HEALTH	FISHER SCIENTIFIC COMPANY LLC	EMERGENCY	LAB EQUIPMENT PACKAGING MATERIALS FOR COVID SUPPLIES	\$8,658.18	2/23/2021	NEW
25	4400003613	MEMA	ULINE	EMERGENCY	VEHICLE RENTAL	\$217.50	2/24/2021	MODIFICATION
26	4400003341	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$0.00	2/24/2021	MODIFICATION
27	4400003669	MS. DEPT. OF HEALTH	FORESTRY SUPPLIERS INC	EMERGENCY	RAIN COATS	\$0.00	2/25/2021	NEW
28	8800006794	MS. DEPT. OF HEALTH	LIFE TECHNOLOGIES CORPORATION	EMERGENCY	LAB EQUIPMENT	\$127,946.45	2/26/2021	MODIFICATION
29	4400003194	MEMA	CHET S. PHILLIPS	EMERGENCY	NITRLE GLOVES	\$0.00	2/26/2021	MODIFICATION
30	4400003667	MEMA	LIFE SHIELD SCIENCE LAB INC	EMERGENCY	SHOWER UNITS	\$0.00	2/26/2021	NEW
31	4400003431	MEMA	NEXAIR LLC	EMERGENCY	DRY ICE	\$0.00	2/26/2021	MODIFICATION

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2021**

32	4400003623	MS. DEPT. OF HEALTH	ILLUMINA INC	EMERGENCY	SEQUENCING REAGENTS	\$46,295.40	3/1/2021	NEW
33	4400003669	MS. DEPT. OF HEALTH	FORESTRY SUPPLIERS INC	EMERGENCY	RAIN COATS	\$6,522.16	3/3/2021	MODIFICATION
34	4400003194	MEMA	CHET S. PHILLIPS DEPLOYED RESOURCES LLC	EMERGENCY	NITRILE GLOVES	\$419,860.00	3/3/2021	MODIFICATION
35	4400003667	MEMA	NEXAIR LLC	EMERGENCY	SHOWER UNITS DRY ICE	\$376,000.00	3/4/2021	MODIFICATION
36	4400003431	MEMA	HEDERMAN BROTHERS	EMERGENCY	COVID VACCINE DOCUMENTS	\$0.00	3/4/2021	MODIFICATION
37	4400003682	MS. DEPT. OF HEALTH	ILLUMINA INC	EMERGENCY	COVID TESTING KITS	\$217,157.00	3/5/2021	NEW
38	4400003623	MS. DEPT. OF HEALTH	HEDERMAN BROTHERS	EMERGENCY	COVID VACCINE DOCUMENTS	\$0.00	3/5/2021	MODIFICATION
39	4400003681	MEMA	US21, INC.	EMERGENCY	HYPODERMIC NEEDLES	\$73,854.00	3/5/2021	NEW
40	4400003584	MEMA	NEXAIR LLC	EMERGENCY	DRY ICE	\$0.00	3/8/2021	MODIFICATION
41	4400003431	MEMA	METTLER-TOLEDO INTERNATIONAL INC	EMERGENCY	DRY ICE	\$0.00	3/10/2021	MODIFICATION
42	4400003552	MS. DEPT. OF HEALTH	METTLER-TOLEDO INTERNATIONAL INC	EMERGENCY	TESTING KITS	\$0.00	3/10/2021	MODIFICATION
43	8400001720	MDOC	ECOLAB INC.	EMERGENCY TYPE 2	LEASE FOR AND REPAIR SERVICES FOR DISHWASHING EQUIPMENT	\$0.00	3/16/2021	NEW
44	4400003341	MEMA	ENTERPRISE HOLDINGS, INC.	EMERGENCY	VEHICLE RENTAL	\$0.00	3/17/2021	NEW
45	4400003360	MEMA	ENTERPRISE HOLDINGS, INC.	EMERGENCY	VEHICLE RENTAL	\$0.00	3/17/2021	MODIFICATION
46	4400003268	MEMA	ENTERPRISE HOLDINGS, INC.	EMERGENCY	VEHICLE RENTAL	\$0.00	3/17/2021	NEW
47	4400003127	MEMA	ENTERPRISE HOLDINGS, INC.	EMERGENCY	VEHICLE RENTAL	\$0.00	3/17/2021	NEW
48	4400003126	MEMA	ENTERPRISE HOLDINGS, INC.	EMERGENCY	VEHICLE RENTAL	\$0.00	3/17/2021	NEW
49	4400003431	MEMA	NEXAIR	EMERGENCY PO	DRY ICE	\$0.00	3/19/2021	NEW

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2021**

50	4400003713	MS DEPT OF HEALTH	UPS	EMERGENCY PO	GARBAGE CAN STORAGE	\$21,293.82	3/19/2021	NEW
51	4400003715	MS DEPT OF HEALTH	ILLUMINA INC	EMERGENCY PO	LAB-COVID TESTING	\$110,713.00	3/19/2021	NEW
52	4400003490	MS DEPT OF HEALTH	UPS EXPRESS CRITICAL	EMERGENCY PO	COVID	\$0.00	3/19/2021	MODIFICATION
53	8400001730	MS. DEPT. OF HEALTH	SANOPI PASTEUR INC	EMERGENCY	INFLUENZA VACCINES	\$110,080.00	3/22/2021	NEW
54	8400001731	MS. DEPT. OF HEALTH	GLAXOSMITHKLINE LLC	EMERGENCY	INFLUENZA VACCINES	\$195,937.50	3/22/2021	NEW
55	8400001720	MDOC	ECOLAB INC.	EMERGENCY TYPE 2	LEASE FOR AND REPAIR SERVICES FOR DISHWASHING EQUIPMENT	\$47,164.80	3/23/2021	NEW
56	4400003116	MDES	MS INDUSTRIES FOR THE BLIND	EMERGENCY	COVID 19 MEDICAL SUPPLIES	\$5,184.00	3/25/2021	NEW
57	4400003732	MS. DEPT. OF HEALTH	PRO PAC INC	EMERGENCY	FREEZER UNITS	\$477,875.00	3/26/2021	NEW
58	4400003431	MEMA	NEXAIR LLC	EMERGENCY	DRY ICE	\$0.00	3/29/2021	MODIFICATION
59	8400001733	MISSISSIPPI STATE HOSPITAL	MED ONE EQUIPMENT SERVICES LLC	EMERGENCY PO	IV MODULES AND PUMPS	\$13,200.00	3/31/2021	NEW
60	4400003194	MEMA	CHET S. PHILLIPS	EMERGENCY	NITRILE GLOVES	\$0.00	3/31/2021	MODIFICATION
61	4400003593	MS. DEPT. OF HEALTH	4 D SOLUTIONS INC	EMERGENCY	HEATING SYSTEMS	\$28,162.00	4/2/2021	MODIFICATION

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2021**

62	4400003739	MS. DEPT. OF HEALTH	CEPHEID	EMERGENCY	DISEASE TESTING KITS	\$19,250.00	4/2/2021	NEW
63	4400003747	MS. DEPT. OF HEALTH	4 D SOLUTIONS INC	EMERGENCY	PORTABLE RESTROOMS	\$23,050.00	4/6/2021	MODIFICATION
64	4400003748	MS. DEPT. OF HEALTH	4 D SOLUTIONS INC	EMERGENCY	PORTABLE RESTROOMS	\$24,250.00	4/6/2021	NEW
65	4400003751	MS. DEPT. OF HEALTH	4 D SOLUTIONS INC	EMERGENCY	PORTABLE RESTROOMS	\$23,050.00	4/6/2021	NEW
66	4400003552	MS. DEPT. OF HEALTH	METTLER-TOLEDO INTERNATIONAL INC	EMERGENCY	LAB TESTING KITS	\$0.00	4/6/2021	MODIFICATION
67	4400002922	MS STATE HOSPITAL	PROGRESSIVE MEDICAL CONCEPTS	EMERGENCY PO	VENTILATORS	\$16,200.00	4/15/2021	MODIFICATION
68	4400003431	MEMA	NEXAIR LLC	EMERGENCY	DRY ICE	\$0.00	4/19/2021	MODIFICATION
69	4400003665	MS. DEPT. OF HEALTH	LIFE TECHNOLOGIES CORPORATION	EMERGENCY	COVID TESTING	\$0.00	4/19/2021	MODIFICATION
70	4400003341	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$110,088.00	4/19/2021	MODIFICATION
71	4400003268	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$111,776.00	4/19/2021	MODIFICATION
72	4400003127	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$57,057.00	4/19/2021	MODIFICATION
73	4400003126	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$57,660.00	4/19/2021	MODIFICATION
74	4400003360	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$172,801.12	4/19/2021	MODIFICATION
75	4400002740	MEMA	MS PRISON INDUSTRIES CORP	EMERGENCY	DISPOSABLE GOWNS	\$2,006,362.20	4/19/2021	MODIFICATION
76	4400003431	MEMA	NEXAIR LLC	EMERGENCY	DRY ICE	\$49,629.66	4/20/2021	MODIFICATION
77	4400003552	MS. DEPT. OF HEALTH	METTLER-TOLEDO INTERNATIONAL INC	EMERGENCY	LAB TESTING REAGENTS	\$5,600.68	4/20/2021	MODIFICATION
						\$6,953,952.32		

Attachment D

BOB

Staff Approvals

3/25/2021 – 4/20/2021

27-104-7 (2) *The Public Procurement Review Board shall have the following powers and responsibilities: . . . (b) Adopt regulations governing the approval of contracts let for the construction and maintenance of state buildings and other state facilities as well as related contracts for architectural and engineering services. . . .*

PPRB has set construction procedures requiring PPRB approval for (1) Professional Services and/or Planning Information when fees are over \$250,000.00; (2) Construction Contracts over \$5,000,000.00; (3) Furniture and Equipment Contracts over \$2,000,000.00; and (4) Change Orders over \$1,000,000 and/or over 25% of initial contract amount and/or when taking awards over \$5,000,000.00.

All other Standard Operating Procedures have been delegated to the Bureau of Building Director and/or DFA Deputy Executive Director, thereby creating the following list of Staff Approvals, per PPRB request to keep them informed.

BoB-AD-080 PPRB - Staff Approvals - GC

PPRB - May 5, 2021

<This report contains data from 1561 projects.>

3/25/2021 through 4/20/2021

Subj Num	Project Name	Institution/Agency Name	Contract Scope	Buy Classification	Low Base Bid?	Bids	Change Award Number	Company Name	Buy Approval Date	Amount	Duration
Bid Award - GC	389-008 Building Improvements	Parick Alan Nunnallee Building (Office of Capital Facilities) (Department of Finance and Administration)	Construction through Warranty Period for the structural repairs, replacing walk safe issues, restoration of finishes, and security enhancements of the Parick Alan Nunnallee Building.	Emergencies are highlighted	Yes	2	0 GC001	Paul Jackson & Son, Inc.	4/20/2021	2,150,000.00	240 days
Bid Award - GC	102-287 Campus Roofing	Delta State University	Construction to repair/replace gutters and accessories on Lawler-Harline, Conner Hall, and the laundry on the campus of Delta State University located in Cleveland, MS.	Low bidder was determined to be non-responsive to an emergency program item. The award is being made to the second lowest bidder.	No	5	0 GC002	E Cornell Malone Corporation	4/22/2021	2,164,750.00	154 days
Bid Award - GC	631-037 Recreational Improvements	Bucanneer State Park	Construction through warranty phase of water related amenities at Bucanneer State Park featuring a splash pad.		Yes	1	0 GC001	Dixon Contracting Group LLC	4/5/2021	1,873,000.00	300 days
Bid Award - GC	102-273 Elevator Improvements	Delta State University	Project to replace or repair elevators in Robert LaFogg Library, Ewing Hall, Student Union, Bloom Wyatt Gym, Chowick and Wight Art Building.		Yes	2	0 GC001	Melrooth Elevator, LLC	4/22/2021	988,500.00	180 days
Bid Award - GC	102-272 Residence Hall Renovations	Delta State University	To address miscellaneous cosmetic, lighting and HVAC improvements at Lawler-Harline.		Yes	6	0 GC001	Ergon Construction Group, Inc dba Allent Construction, a division of Ergon Construction Group, Inc.	3/30/2021	2,475,000.00	120 days
Bid Award - GC	102-278 Residence Hall Improvements	Delta State University	To address miscellaneous cosmetic, lighting and HVAC improvements at the Cain-Tatum, Fugler-Hammitt, and Bunney-Casale residence halls.	D C Services LLC was the low bidder, but withdrew their bid due to an error. Conery Construction, Inc. sent a letter confirming the correctness of their bid, especially as it pertains to the electrical subcontractor, TRELCO, LLC.	No	8	0 GC001	Conery Construction, Inc.	4/22/2021	1,934,000.00	120 days
Quote Award - GC	305-021 Area 1 Kitchen Mechanical Upgrades (GATE)	South Mississippi Correctional Institution	Planning through warranty phase of the Emergency replacement of four existing hood, duct work, exhaust, hood suppression system, and make up fans at Area 1 Kitchen.		Yes	2	GC001	American Air Specialist of Mississippi, Inc	4/12/2021	187,338.00	75 days

COUNT 7

TOTAL \$11,731,588.00

BoB-AD-080 PPRB - Staff Approvals - F&E

PPRB - May 5, 2021

<This report contains data from 1561 projects.>

3/25/2021 through 4/20/2021

Quote Award - FE	Setup Name	Project Name	Institution/Agency Name	Contract Scope	Low Basis Bid?	# Quote	Award Number	Company Name	Dr. Approval Date	Amount
	103-286 Stewart Renovation		Jackson State University	Procurement, delivery and installation of Televisions and Equipment for Jackson State University, 1400 John R. Lynch Street, Jackson, MS 39212. Under \$5,000.00.	Yes	1	FE004	Cowboy Maloney's Appliance	3/26/2021	1,146.60
Quote Award - FE	354-050 Tenant Improvement-DMH		Robert E. Lee Building (Office of Capitol Facilities) (Department of Finance and Administration)	Procurement, delivery and installation of Flat Edge Screens with hook ups for Robert E. Lee Building, 238 North Lamar Street, Jackson, MS 39201. Under \$5,000.00	Yes	1	FE007	Office Innovations, Inc.	4/13/2021	1,440.00
Quote Award - FE	360-049 Tenant Improvements		Walter Sillers Building (Office of Capitol Facilities) (Department of Finance and Administration)	Procurement, delivery and installation of Plaques in the Governor's press room and lobby area of the Walter Sillers Building, 550 High Street, Jackson, MS 39201. Lower of 2 quotes.	Yes	2	FE001	Budger Signs Inc	4/8/2021	6,915.00

Total: 9,501.60

Count:3

BoB-AD-080 PPRB - Staff Approvals - CCID

projects.> 3/25/2021 through 4/20/2021

PPRB - May 5, 2021

Setup Name	Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Bids	# Quibs	Award Number	Company Name	Dir Approval Date	Amount	Duration
Bid Award - GC - CCID	390-002 Highland Drive Improvements	Capitol Complex Improvement District	Improvements to Highland Drive, including but not limited to landscape, curb and gutter, water/sewer, and landscape.	Yes	1	0	GC001	Humphill Construction Company, Inc.	3/26/2021	1,894,965.00	240 Days

TOTAL 1,894,965.00

COUNT 1

BOB STAFF APPROVALS - MAGIC
 Period 3/25/2021 through 4/20/2021

PPRB - May 5, 2021

Agency Desc	CTR ID	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Contract Category Desc	Material/Service Type	Appr/Rej Date	Appr Text
MS DEPT OF ENVIRONMENTAL QUALITY	8299928609	1470-17-C-CNTR-00017	1/1/2017	6/30/2021	\$1,500,000.00	W. T. DRILLING CO., INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	3/25/2021	Approve executed contract modification adjusting end date to June 30, 2021 p34 PPRB approved (CS3060893 03/25/2021 16:31:29 CST)
MS DEPT OF ENVIRONMENTAL QUALITY	8200050813	1470-20-C-CNTR-00059-V001	5/1/2020	3/27/2022	\$12,097,146.50	COASTAL DREDGING COMPANY, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	4/6/2021	Approve engineering change order no. 4 adding time. (CS30608693 4/06/2021 11:12:09 CST)
MS DEPT OF ENVIRONMENTAL QUALITY	8200029609	1470-17-C-CNTR-00017	1/1/2017	6/30/2021	\$1,500,000.00	ENHANCED ENVIR & EMERG SRVS	ENGINEERING DESIGN	CONSTRUCTION - OTHER	3/11/2021	Approve contract modification to extend time to June 30, 2021 per PPRB approval. (CS30608693 03/11/2021 15:56:22 CST)
MS DEPT OF MILITARY	8800007333	1701-20-C-SOLC-00041-V002	6/24/2020	11/30/2021	\$7,694,131.00	HANCO COPORATION	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	4/2/2021	Approve CO#2 in amount of \$4,866.00 for additional excavation and related items needed. No change in time. (CS30608693 4/01/2021 17:44:19 CST)
MS DEPT OF MILITARY	8800007468	1701-21-C-SOLC-00013	9/29/2020	9/15/2021	\$357,685.00	RIVERSTONE PROJECT SERVICES, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	4/2/2021	Approve CO#1 adding 42 days to contract time for delays caused by late deliveries due to COVID19. No change in cost. (CS30608693 04/02/2021 09:47:38 CST)
MS DEPT OF MILITARY	8800007475	1701-21-C-SOLC-00019	9/29/2020	5/17/2021	\$345,600.77	BURWELL CONSTRUCTION, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	4/2/2021	Approve CO#1 adding 75 days to contract time due to COVID19 and Winter Storm delays. (CS30608693 04/02/2021 10:11:38 CST)
MS DEPT OF MILITARY	8800007470	1701-21-C-SOLC-00015	9/28/2020	8/15/2021	\$815,523.00	WALKER CONSTRUCTION LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	4/12/2021	Approve adding 135 days to contract time per Adjutant Generals Memo dated 26 March 2021. This change put noother bidder at a disadvantage since time was specified with the same # days to all bidders on bid day.(CS30608693 04/12/2021 11:27:07 CST)
MS DEPT OF ENVIRONMENTAL QUALITY	8200053777	1470-21-C-CNTR-00018-V001	9/22/2020	6/26/2021	\$2,573,760.00	J & W MARINE ENTERPRISES, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	4/12/2021	Approve contract time extension of 44 days due to adverse weather. No change in cost by this CO#1. (CS30608693 04/12/2021 11:3119 CST)
MS DEPT OF MILITARY	8800007331	1701-20-C-SOLC-00040	6/23/2020	5/27/2021	\$840,820.00	TWIN L CONSTRUCTION, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	4/16/2021	Approve CO#1 adding 54 days to contract time due to inclement weather delays. No change in cost. (CS30608693 04/16/2021 08:08:11 CST)
					TOTAL	\$27,724,866.27				

CONTRACTS - 9

Attachment E

OPSCR

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2021**

Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PPRB
1	8400001181 Education, Mississippi Department of	Margie B. Pulley, Ph.D.	New	\$99,750.00	7/1/2020	12/31/2020	1/6/2021
2	8400001181 Education, Mississippi Department of	Margie B. Pulley, Ph.D.	Modification	\$99,750.00	7/1/2020	6/30/2021	1/6/2021
3	8200051160 DMH - Central Office	Ascend Management Innovations	Modification	\$0.00	7/1/2020	6/30/2021	1/6/2021
5	8400001354 Corrections, Mississippi Department of	Aramark Correctional Services, LLC	Modification (N)	\$2,600,000.00	7/1/2020	3/31/2021	1/6/2021
6	8400001500 Health, Mississippi State Department of	Douglas, Inc. d/b/a Douglas Express	Modification	\$115,000.00	8/1/2020	2/28/2020	1/6/2021
7	8400001443 Health, Mississippi State Department of	InductiveHealth Informatics	Modification	\$303,750.00	7/1/2020	6/30/2021	2/3/2021
8	8400001444 Health, Mississippi State Department of	Red Squared Productions, LLC	New	\$12,000.00	8/1/2020	12/31/2020	2/3/2021
9	8400001594 Veterans Affairs, Mississippi State	Enmon Enterprises, LLC	Modification	\$36,112.06	12/7/2020	1/20/2021	2/3/2021
10	8400001496 DMH - East Mississippi State Hospital	W. Joseph Touchstone, M.D.	New	\$200,000.00	10/1/2020	11/5/2020	2/3/2021
11	8400001364 Veterans Affairs, Mississippi State	Infiniti Healthcare Services	Modification	\$0.00	7/9/2020	6/30/2021	2/3/2021
12	8400001505 DMH - East Mississippi State Hospital	Rush Medical Foundation, Inc.	New	\$1,000,000.00	6/30/2020	9/30/2021	2/3/2021
13	8400001466 MDES	MS Industrfies for the Blind	New	\$500,000.00	6/1/2020	5/30/2021	3/3/2021
14	8400001668 MDOR	Tempstaff	New	\$300,000.00	2/1/2021	7/31/2021	3/3/2021
15	8400001667 MDE	Data Recognition Corporation	New	\$327,000.00	12/18/2020	6/30/2021	3/3/2021
16	8400001667 SMRC	Infiniti Healthcare Services	New	\$100,000.00	1/13/2021	1/12/2022	3/3/2021

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2021**

17	8400001391	MDRS	Warner Inc.	New	\$12,000.00	5/13/2020	5/12/2021	3/3/2021
18	4400003662	Employment Security, Mississippi Department of State Hospital, Mississippi	MPX	New	\$11,801.98			4/7/2021
19	4400003629	State Hospital, Mississippi	Precision Healthcare Staffing	New	\$40,000.00			4/7/2021
20	4400003650	State Hospital, Mississippi	Southern Healthcare Agency Inc.	New	\$40,000.00			4/7/2021
21	8400001695	Education, Mississippi Department of	Margie B. Pulley, Ph.D.	New	\$99,750.00	7/1/2021	6/30/2022	4/7/2021
22	8400001711	Health, Mississippi State Department of	TF Rankin & Associates, Inc.	New	\$1,500,000.00	3/1/2021	2/28/2022	4/7/2021
23	8400001502	Health, Mississippi State Department of	Horne LLP	Modification	\$2,955,768.00	9/1/2020	8/31/2021	4/7/2021
24	8400001190	Veterans Affairs, Mississippi State	RWB Hospitality, LLC	Modification	\$9,000,000.00	3/1/2020	2/28/2021	4/7/2021
25	8400001641	Ellisville State School	Infiniti Healthcare Services	Modification	\$100,000.00	1/13/2021	1/12/2022	4/7/2021
26	8400001505	East Mississippi State Hospital	Rush Medical Foundation, Inc.	New	\$2,000,000.00	9/30/2020	9/30/2021	4/7/2021
27	8400001264	Veterans Affairs, Mississippi State	Worldtravel Staffing, LLM	Modification	\$0.00	4/28/2020	4/27/2020	
28	8400001772	Mississippi Emergency Management Agency	H&S Commercial & Industrial	New	\$2,000,000.00	4/14/2021	4/13/2021	
29	123922	Mississippi State Hospital	Nazmul Talukdar, MD MPH	New	\$125,400.00	4/6/2021	7/31/2021	
29	8400001771	East Mississippi State Hospital	Healthcare Services Group, Inc.	New	3,505,000.00	4/14/2021	4/13/2022	

					Calendar Year 2021 Total:	\$26,783,082.04
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**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2021**

Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.

Attachment F

OPSCR

Staff Approvals

May 2021

**Public Procurement Review Board
OPSCR Staff Approvals for May 2021**

Contract #	Agency	Contractor	Staff Approval Type*	Section from R&R Containing Authority*	Service Type	Contract Action	Contract Action Amount
1	Public Safety, Mississippi Department of	Brian Daniels	WIN	3-101.04.3	Technician	Termination	\$0.00
2	Public Safety, Mississippi Department of	Michael Hall	WIN	3-101.04.3	Professional Services	Termination	\$0.00
3	Veterans Affairs, Mississippi State	Deborrah Holden	State Veteran Homes	3-503.02.3(d)	Human Services, Barber/Beautician Services	Modification	\$0.00
4	Veterans Affairs, Mississippi State	TBD	State Veteran Homes	3-503.02.3(d)	Health Related Services, Pharmaceutical Services	New (RFP)	\$0.00
	Ellisville State School	Precision Healthcare	Technical Error	Section 7-110.01	Staffing Services	Technical Error	\$0.00
5	Veterans Affairs, Mississippi State	Betty Hawkins	State Veteran Homes	3-503.02.3(d)	Educational/Training Services, Vocational Training, All Type	Modification	\$0.00
						Total	\$0.00

Multiple Contracts: Staff authority to approved multiple contracts with the same vendor, but with different scopes of services. Contracts Section 7-102.01 approved using this authority shall not exceed \$75,000.00.

**Public Procurement Review Board
OPSCR Staff Approvals for May 2021**

Contract #	Agency	Contractor	Staff Approval Type*	Section from R&R Containing Authority*	Service Type	Contract Action	Contract Action Amount
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Section 7-110.01 *Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.*

Section 3-103.04 *Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.*

Section 7-110.02 *Reduction/Unchanged: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.*

Section 3-208.02 *Preapproved Vendor List (PVL): Authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.*

Section 3-101.04.3 *WIN: Authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.*

Section 7-110.03 *Cost-Per-Unit Fee: Authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.*

Section 3-503.02.3(d) *State Veteran Homes: Mississippi State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes without PPRB approval. Mississippi Code Annotated § 35-1-21(2).*