



**TELEPHONIC MEETING MINUTES
Wednesday, March 3, 2021**

Location: E.T. Woolfolk State Office Building
501 North West Street, Room 1302
Jackson, Mississippi

Board Members Attending Via Teleconference:

Billy Morehead, Chair
Leila Malatesta, Vice-Chair
Rita Wray
Norman McLeod
David Russell
Liz Welch

DFA Staff Members Present: Aubrey Leigh Goodwin
Ross Campbell
Glenn Kornbrek
Brittney Thompson
Kent Adams
Calvin Sibley
Liz DeRouen
Clay Chastain

DFA Staff Members Attending Via Teleconference:

Catoria Martin, Special Assistant Attorney General
Victoria James
Shandra Thompson
Kim Burse
Noah Gibson
Angela Cooper
Sharee Deason
Destiny Turner

Guest Attending Via Teleconference:

Matthew Dry, PEER

I. Call to Order

The meeting was called to order by Chair Mr. Morehead.

II. Approval of Minutes from the February 3, 2021 Public Procurement Review Board Meeting

Action: Mr. McLeod made a motion to approve the Minutes from the February 3, 2021 PPRB meeting as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

III. Approval of per diem and expenses for the March 3, 2021 meeting and for any additional expenses incurred prior to the April 7, 2021 meeting

Action: A motion was made by Ms. Malatesta to approve per diem and expenses for the March 3, 2021 meeting and for any additional expenses incurred prior to the April 6, 2021 meeting. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

i. Requesting Governing Authority: Marion County School District

Supplier: Unknown

Term: One Year

Commodities: E-Rate Category 2 Project

Total Value: \$200,000.00 estimated

Summary of Request: Marion County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

ii. Requesting Governing Authority: Holmes County

Supplier: Unknown

Term: One Year

Commodities: Gravel

Total Value: \$350,000.00 estimated

Summary of Request: Holmes County has requested an exemption from using the reverse auction process for the purchase of gravel. They are requesting an exemption because they are wishing to award to multiple vendors. The County feels that competitive sealed bidding should be utilized to procure this item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. State Agencies

Items IV.A.2.i and IV.A.2.ii were presented together and voted together.

i. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Unknown

RFx Number: 3180001296

Total Value: \$5,000,000.00 estimated

Term: 7/1/2021 through 6/30/2022

Summary of Request: MDOT is requesting an exemption from the reverse auction process for the purchase of hot and cold mix asphalt due to the need to multi award these contracts. Hot and cold asphalt mix is used by MDOT road maintenance crews at various locations throughout the State. The location of work, type of asphalt mix needed, and location of plants producing at the time of work must be known to determine lowest cost. Additionally, since hot mix must be used within a short time period, only plants within a certain geographical range of the work location can be considered when determining lowest cost. MDOT awards to all vendors and makes a determination of lowest cost at the time of purchase. The contracts will have two (2) possible twelve (12) month extensions.

ii. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Unknown

RFx Number: 3180001297

Total Value: \$5,500,000.00 estimated

Term: 7/1/2021 through 6/30/2022

Summary of Request: MDOT has requested an exemption from using the reverse auction process for the purchase of crushed aggregates (limestone). Crushed aggregates are used by MDOT road maintenance crews at various locations throughout the State for repairs. Availability and location of work must be known to determine lowest cost. MDOT will award

to all vendors that respond. MDOT is requesting to utilize a competitive sealed bid procurement process to promote open competition. The contract will have two (2) possible twelve (12) month extensions.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemptions and use of competitive sealed bidding for these procurements.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented on *Items IV.A.2.i and IV.A.2.ii*. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

B. Consideration of Governing Authority Contracts for Board Action

Items IV.B.1 through IV.B.5 were presented together and voted together.

- 1. Requesting Governing Authority:** Chickasaw County
Supplier: Vulcan Materials
Term: 3/3/2021 through 3/2/2022
Total Value: \$80,000.00 estimated
Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of rip rap. They received one (1) bid and wish to award to Vulcan Materials.
- 2. Requesting Governing Authority:** Chickasaw County
Supplier: Blue Water Inc., Warren Paving
Term: 3/3/2021 through 3/2/2022
Total Value: \$80,000.00 estimated
Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of crushed stone. They received four (4) bids and wish to award to Blue Water Inc. as primary and Warren Paving as alternate.
- 3. Requesting Governing Authority:** Chickasaw County
Supplier: G & O Supply Inc., Coburn's, Gro-Green
Term: 3/3/2021 through 3/2/2022
Total Value: \$80,000.00 estimated
Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of culverts. They received three (3) bids and wish to award to G & O Supply, Inc. as a primary and Coburn's and Gro-Green as alternates.
- 4. Requesting Governing Authority:** Chickasaw County
Supplier: Cold Mix, Inc., APAC, Inc.
Term: 3/3/2021 through 3/2/2022
Total Value: \$80,000.00 estimated
Summary of Request: Chickasaw County was granted an exemption from reverse auction on

December 2, 2020. They advertised for competitive sealed bids for the purchase of cold mix. They received two (2) bids and wish to award to Cold Mix, Inc. as primary and APAC Inc. as alternate.

5. Requesting Governing Authority: Chickasaw County

Supplier: Ergon, Inc.

Term: 3/3/2021 through 3/2/2022

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of liquid asphalt. They received one (1) bid and wish to award to Ergon, Inc.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented on *Items IV.B.1 through IV.B.5*. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

Items IV.B.6 through IV.B.11 were presented together and voted together.

6. Requesting Governing Authority: Clarke County

Supplier: Dunn Roadbuilders, Ergon, Inc.

Term: 3/3/2021 through 3/2/2022

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of asphalt and emulsions. They received four (4) bids and wish to award to Dunn Roadbuilders as primary and Ergon, Inc. as alternate.

7. Requesting Governing Authority: Clarke County

Supplier: JWC Environmental, Southern Pipe & Supply, Coburn Supply, G & O Supply

Term: 3/3/2021 through 3/2/2022

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of corrugated pipe. They received four (4) bids and wish to award to JWC Environmental as primary and Southern Pipe, Coburn, and G & O Supply as alternates.

8. Requesting Governing Authority: Clarke County

Supplier: Vulcan Materials Co.

Term: 3/3/2021 through 3/2/2022

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of crushed limestone. They received one (1) response and wish to award to Vulcan Materials Co.

9. **Requesting Governing Authority:** Clarke County
Supplier: Vossburg Sand & Gravel, APAC
Term: 3/3/2021 through 3/2/2022
Total Value: \$500,000.00 estimated
Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of gravel. They received two (2) bids and wish to award to Vossburg Sand & Gravel for sanded gravel and clay gravel. For washed gravel and semi-washed gravel, they wish to award to APAC.
10. **Requesting Governing Authority:** Clarke County
Supplier: Dunn Roadbuilders, APAC
Term: 3/3/2021 through 3/2/2022
Total Value: \$500,000.00 estimated
Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of milling. They received two (2) responses. They wish to award to Dunn Roadbuilders as primary and APAC as alternate.
11. **Requesting Governing Authority:** Clarke County
Supplier: Vulcan Materials Co.
Term: 3/3/2021 through 3/2/2022
Total Value: \$500,000.00 estimated
Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of rip rap. They received one (1) bid and wish to award to Vulcan Materials Co.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented on *Items IV.B.6 through IV.B.11*. The motion was seconded by Mr. Russell and unanimously approved by all members present.

12. **Requesting Governing Authority:** Desoto County
Supplier: DTPM, Inc.
Term: 3/3/2021 through 3/2/2026
Total Value: \$275,000.00 estimated
Summary of Request: Desoto County was granted an exemption from reverse auction on March 4, 2020. They advertised for competitive sealed bids for the purchase of drug testing kits. They received two (2) bids and wish to award to DTPM, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract *with the correction of the Supplier's name, DTPM*.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented *with the correction of the Supplier's name, DTPM*. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Items IV.B.13 through IV.B.16 were presented together and voted together.

13. **Requesting Governing Authority:** Nettleton School District
Supplier: S.H.O.T.S
Term: 7/1/2021 through 6/30/2022
Total Value: \$189,497.00
Summary of Request: Nettleton School District was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received two (2) bids. The District wishes to award to S.H.O.T.S.
14. **Requesting Governing Authority:** Union Public Schools
Supplier: S.H.O.T.S
Term: 7/1/2021 through 6/30/2022
Total Value: \$145,665.00
Summary of Request: Union Public Schools was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for their E-Rate Category 2 Project and received three (3) bids. The District wishes to award to S.H.O.T.S.
15. **Requesting Governing Authority:** Covington County School District
Supplier: Synergetics
Term: 7/1/2021 through 6/30/2022
Total Value: \$134,348.01
Summary of Request: Covington County School District was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received one (1) bid. The District wishes to award to the Synergetics.
16. **Requesting Governing Authority:** Oxford School District
Supplier: Presidio
Term: 7/1/2021 through 6/30/2024
Total Value: \$923,201.19
Summary of Request: Oxford School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received two (2) bids. The District wishes to award to Howard Technology Solutions.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented *on Items IV.B.13 through IV.B.16*. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

C. Consideration of State Agency Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Potters Industries LLC.

Contract #: 8200046831

Total Value: \$535,000.00

Term: 7/23/2019 through 6/30/2021

Summary of Request: MDOT conducted a reverse auction and awarded this contract for glass beads that add a reflective property to traffic paint. Two (2) responses were received with no protests. The original award was not presented to PPRB as the contract value was below the threshold requiring PPRB approval. This requested increase now requires PPRB approval. The contract is currently in the second twelve (12) month term with one (1) possible twelve (12) month extension remaining. MDOT is requesting an increase in total value to meet the need for road safety projects.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the increase in contract amount.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. **Requesting Agency:** Mississippi Department of Employment Security (MDES)

Supplier: MPX, LLC

Contract #: 8900000418

Total Value: \$5,000,000.00

Term: 9/27/2017 through 9/26/2022 with requested final extension

Summary of Request: MDES entered into a contract with MPX, LLC on September 27, 2017 for purchasing printing and mail service, using a cooperative contract adopted by the Office of Purchasing, Travel and Fleet Management. The original contract was approved by the prior PPRB on 6/22/2017 and a modification was approved on 10/4/2017; however, the contract negotiations and product testing with the vendor took several months to complete for printing and mailing services. Upon completion of the contract negotiations and testing, a contract was signed and executed September 27, 2017. The contract will expire on March 26, 2021, if not extended. The language in the original contract allows for an extension. Both parties agree to extend the contract from March 26, 2021 to September 26, 2022. The contract amount will also be increased by \$2,000,000.00 for the remaining eighteen (18) months.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. Based on the information submitted by the agency, OPTFM recommends approval of the contract extension.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Transportation South, Inc.

Contract #: 8200050825

Total Value: \$5,898,100.00

Term: 4/28/2020 through 3/31/2022

Summary of Request: This is the first of four (4) possible twelve (12) month extensions for the purchase of up to one hundred (100) 24/25 Passenger-A-Non-ADA buses. MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 24/25 Passenger-A-Non-ADA buses. Two vendors submitted pre-qualification information and both met specifications. Those two vendors participated in the reverse auction and the contract was awarded to the low bidder. This contract is available to quasi-state agencies or other political subdivisions of the State of Mississippi, agencies of the United States Government, Public Procurement Units, and recipients of Federal Transit Authority funds. The original contract was approved by OPTFM staff in accordance with the Emergency Declaration by the DFA Executive Director dated 4/10/20 and was subsequently reported to the Board in June 2020.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract extension.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. OPTFM Staff Approvals Reported to the Board

OPTFM Staff Approvals are attached to these Minutes as **Attachment A**.

E. OPTFM Sole Source Purchases Reported to the Board

OPTFM Sole Source Approvals are attached to these Minutes as **Attachment B**.

F. OPTFM Emergency Purchases Reported to the Board

The revised OPTFM Emergency Purchases Report is attached to these Minutes as **Attachment C**.

V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of Change Orders for Board Action

1. Using Agency: Mississippi Department of Finance and Administration

Project Number: GS# 362-061

Project Title: Elevator Improvements (Woolfolk Mezzanine)

General Contractor: Fountain Construction Co., Inc.

Original Contract Sum: \$765,000.00

Net Change by Previous Change Orders: \$189,272.00

Total Value of Award before this Change Order: \$954,272.00

Total Value of this Change Order: \$9,576.00

Construction Days to Date [Term]: 343 (including 24 for this CO)

Change Order Scope: Add security cameras and core drill data sleeve. The justification is based on the Professional's recommendation dated February 23, 2021.

Note: Board Action is required when cumulative Change Orders exceeds 25% of original bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

2. **Using Agency:** Pat Harrison Waterway District
Project Number: GS# 573-001
Project Title: Tornado Damage Repairs (Big Creek Park)
General Contractor: Traxler Construction, LLC
Original Contract Sum: \$575,000.00

Net Change by Previous Change Orders: \$143,574.80

Total Value of Award before this Change Order: \$718,574.80

Total Value of this Change Order: \$23,682.77

Construction Days to Date [Term]: 191 (including 27 for this CO)

Change Order Scope: Replace Solar Powered LED lights and poles; repair/replace street lights; repair/rebuild playground equipment. The justification is based on the Professional's recommendation dated February 23, 2021.

Note: Board Action is required when cumulative Change Orders exceeds 25% of original bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

B. Consideration of Agency Contracts for Board Action

Using Agency: Mississippi Department of Environmental Quality
Project Title: Oil in Inland Areas

1. **Vendor:** Clarkco Oilfield Services

Days: 4 years 6 months of a 5 year max (including 3 months renewal herein)
taking the end date to June 30, 2021
Total Value of Contract: \$1,500,000.00 (no increase)

2. **Vendor:** W. T. Drilling Co., Inc.
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein)
taking the end date to June 30, 2021
Total Value of Contract: \$1,500,000.00 (no increase)

3. **Vendor:** Enhanced Environmental & Emergency Services, Inc.
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein)
taking the end date to June 30, 2021
Total Value of Contract: \$1,500,000.00 (no increase)

4. **Vendor:** Complete Environmental and Remediation Co., LLC
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein)
taking the end date to June 30, 2021
Total Value of Contract: \$1,500,000.00 (no increase)

5. **Vendor:** Enhanced Environmental & Emergency Services, Inc.
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein)
taking the end date to June 30, 2021
Total Contract Value: \$3,000,000.00 (no increase)

Scope for #'s 1-4: Professional, effective, and safe response to emergency incidents involving oil inland areas in Mississippi.

Scope for #5: Professional, effective, and safe response to emergency incidents involving hazardous materials/pollutants in Mississippi.

Note: Approval by prior PPRB on December 7, 2016 for original Contract was contingent upon further approval for any amendment or extension of the primary term of contract. These amendments extend the period of performance by an additional three (3) months. All other terms and conditions remain the same.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executed Contract Amendments.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

C. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment D**.

D. RPM Succeeding Leases

1. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-612-24A

Lessor: 3D MGMT, LLC.

Term: 04-01-2021 thru 03-31-2024

Total Yearly Cost: \$65,667.96

Cost PSF: \$11.03 + Utilities & Janitorial

Previous Cost PSF: \$11.03 + Utilities & Janitorial

Total Space per Occupant: 74.85 sq. ft.

Federal Funds: 100%

Square Footage Proposed: 5,956 sq. ft.

Previous Square Footage: 5,956 sq. ft.

Address of Property: 212 St. Paul Street, Pearl, MS.

Purpose of Lease: This location will serve as a call center for MDES.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations, and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-761-24A

Lessor: Delta Plaza, LLC.

Term: 04-01-2021 thru 03-31-2024

Total Yearly Cost: \$137,749.92

Cost PSF: \$9.50 + Utilities & Janitorial

Previous Cost PSF: \$9.50 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Square Footage Proposed: 14,500 sq. ft.

Previous Square Footage: 14,500 sq. ft.

Address of Property: 800 Martin Luther King Blvd., Suite C54, Greenville, MS.

Purpose of Lease: This location will serve as a WIN Job center for MDES. The Greenville WIN Job Center partners with Mississippi Delta Community College and the Mississippi Department of Rehabilitation Services at this location. GED classes are conducted here along with job fairs and counseling services.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations, and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

E. RPM Emergency Leases

Items V.E.1 and V.E.2 were presented together and voted together.

- 1. Requesting Agency:** Mississippi State Department of Health
Lease #: 390-572-22E Covid-19 Emergency
Lessor: Rockstep McComb, LLC.
Term: 01-19-2021 thru 01-18-2022
Total Yearly Cost: \$150,000.00
Cost PSF: N/A
Previous Cost PSF: N/A
Total Space per Occupant: N/A
Federal Funds: 100%
Address of Property: 1722 Veterans Blvd., McComb, MS.
Purpose of Lease: MSDH will use the site for Covid-19 testing and vaccinations.
Note: A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per Section 300.9 (3) of the State Leasing Manual.

- 2. Requesting Agency:** Mississippi State Department of Health
Lease #: 390-241-22E Covid-19 Emergency
Lessor: Mississippi Coast Coliseum Commission
Term: 01-15-2021 thru 01-14-2022
Total Yearly Cost: \$340,000.00
Cost PSF: N/A
Previous Cost PSF: N/A
Total Space per Occupant: N/A
Federal Funds: 100%
Address of Property: 2350 Beach Avenue, Biloxi, MS.
Purpose of Lease: MSDH will use the site for Covid-19 testing and vaccinations.
Note: A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per Section 300.9 (3) of the State Leasing Manual.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules, regulations, and legal requirements by DFA staff. RPM recommends the ratification of these emergency leases.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented on *Items V.E.1 and V.E.2*. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Rehabilitation Services
RFx Number: 3180001304
Procurement Request: Request for Qualifications
Anticipated Term: One Year with Four Optional One-Year Renewals
Anticipated Contract Amount: \$15,000,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of up to sixty contractors to serve as consulting medical or psychological specialists for the Office of Disability Determination Services in the Mississippi Department of Rehabilitation Services. The Agency contends that the use of an IFB is neither practicable nor advantageous because the compensation is on a per-case basis at a rate established by the Agency. A Request for Qualifications allows the Agency to be able to effectively evaluate each respondent's individualized qualifications and ability to provide these services beyond the minimum requirements. The respondents will be evaluated based on management and cost factors. Management factors Phase 1 will be weighted at 30 points (30%), management factors Phase 2 will be weighted at 30 points (30%), and cost (price) factors will be weighted at 40 points (40%).

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select multiple consulting medical and psychological specialists for the Office of Disability Determination Services in the Mississippi Department of Rehabilitation Services.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

2. **Requesting Agency:** Mississippi Department of Education
RFx Number: 3180001291
Procurement Request: Request for Proposals
Anticipated Term: One Year with Four Optional One-Year Renewals
Anticipated Contract Amount: \$10,000,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide for an English Language Proficiency Test (ELPT) in accordance with Section 1111 (1)(G)(i) of the *Elementary and Secondary Education Act of 1965*, as amended by the *Every Student Succeeds Act*. The Agency contends that the

use of an IFB is neither practicable nor advantageous as a Request for Proposals is necessary to adequately and thoroughly evaluate potential offerors' expertise and professional abilities. Due to the need for a high-quality assessment for English learners and English learners with disabilities from a reputable company with a proven track record for success in the areas of test development, delivery, scoring, and reporting of a statewide assessment, it is imperative that the Agency be able to make a more detailed evaluation of comparable offerors. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 33 points (33%), management factors will be weighted at 32 points (32%), and cost (price) factors will be weighted at 35 points (35%).

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide the English Language Proficiency Test (ELPT).

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

3. Requesting Agency: Mississippi Department of Education

RFx Number: 3180001309

Procurement Request: Request for Qualifications

Anticipated Term: One Years with Two Optional One-Year Renewals

Anticipated Contract Amount: \$127,500.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a Contractor that will provide updates and additional information for the Mississippi Recipes for Success (MRS). The Contractor will ensure the implementation of the regulations from the USDA Food and Nutrition Service Nutrition Standards including Food Based Menu Planning through the development of new tools, reviews, and revisions of MRS and maintenance of the Nutrikids Program. The Agency contends that the use of an IFB is neither practicable nor advantageous due to the need to give weight to quality and experience. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 35 points (35%), the management factors will be weighted at 25 points (25%), and cost (price) factors will be weighted at 40 points (40%).

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to provide information for the Mississippi Recipes for Success.

Action: A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

B. Consideration of Contracts for Board Action

1. Requesting Agency: North Mississippi State Hospital

Supplier: Dr. Andrea Garrison
Contract #: 8200051103
Term: 06/04/2020 – 03/04/2022
Total Value: \$320,000.00

Renewal
\$160,000.00

Summary of Request: The term of the original contract was approximately nine months with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides onsite professional psychiatric/medical services to adults admitted to North Mississippi State Hospital (NMSH). This contract was originally processed in June 2020 under the March 14, 2020 Governor's Emergency Proclamation (E.O. 1458) and the June 15, 2020 DFA Emergency Declaration regarding the temporary suspension of the review and recommendation of all June 3, 2020 submissions for PPRB consideration and action.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$800,000.00

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. Requesting Agency: DMH – Ellisville State School

Supplier: Waste Services of Hattiesburg, LLC d/b/a Santek Waste Services, LLC
Contract #: 8200050212
Term: 04/02/2020 – 04/01/2022
Total Value: \$200,568.00

Renewal
\$101,364.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor will provide waste management services, which includes pick up and disposal of all solid waste. Proof of the regulatory board's approval (Board of Mental Health) must be received from the Agency prior to processing the contract. The Board of Mental Health meets on March 18, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval.

Projected Budget for Life of the Contract: \$506,820.00

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

3. Requesting Agency: Mississippi Division of Medicaid

Supplier: LaunchPoint Ventures, LLC
Contract #: 8200045428

Term: 04/01/2017- 03/31/2022

Renewal

Total Value: \$8,166,600.00

\$0.00

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment Three has been submitted to exercise the final optional renewal allowed by the original contract. The Agency requests no additional spending authority because only \$158,355.29 has been expended. The Contractor provides Medicaid recovery audit services to identify and facilitate recovery of improper payments made by DOM and managed care organizations as federally required by the Centers for Medicare and Medicaid Services. Amendment Three updates the Period of Performance clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested *with the correct spelling of the supplier, LaunchPoint Ventures, LLC.*

Projected Budget for Life of the Contract: \$11,923.236.00

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented *with the correct spelling of the supplier, LaunchPoint Ventures, LLC.* The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

4. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Rotolo Consultants, Inc.

Contract #: 8200036110

Term: 12/01/2017 - 06/30/2021

Renewal

Total Value: \$286,520.21

\$16,326.52

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment One was approved at the November 4, 2020 PPRB meeting and extended the current contract until April 30, 2021. Amendment Two has been submitted to exercise the final renewal to extend the current contract for an additional two months. The Contractor provides lawn and landscaping maintenance services at the Museum District, the Old Capitol Green area, and Central High School grounds on a scheduled basis. Amendment Two updates the Contract Term and Consideration clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$286,520.21

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

C. OPSCR Emergency Contracts Reported to the Board

The revised list of OPSCR emergency contracts reported to the Board is attached to these Minutes as **Attachment E**.

D. OPSCR Sole Source Contracts Reported to the Board

The list of OPSCR sole source contracts reported to the Board is attached to these Minutes as **Attachment F**.

E. OPSCR Staff Approvals Reported to the Board

The list of OPSCR staff approvals reported to the Board is attached to these Minutes as **Attachment G**.

VII. Other Business

- *Ms. Wray gave thanks to Ms. Goodwin for sending the information to facilitate the Board's access to the Economic Interest Form.*
- *A request was made by Ms. Wray that screensharing of the Agenda occurs going forward.*

VIII. Adjournment

Action: A motion was made by Mr. Russell to adjourn. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 7th of April, 2021.



Billy Morehead, Chair



Date



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, March 3, 2021, 9:00 a.m

**This Meeting will be via teleconference.
Public access to the meeting will be provided telephonically.
For access to the call, please send a request to PPRB@dfa.ms.gov**



PUBLIC PROCUREMENT REVIEW BOARD

**Telephonic Regular Meeting
March 3, 2021
9:00 a.m.**

BOARD MEMBERS ATTENDING VIA TELECONFERENCE

NAME

Billy Morehead

Leila Malatesta

Rita Wray

Norman McLeod

David Russell

Liz Welch



TELEPHONIC MEETING AGENDA
Wednesday, March 3, 2021
9:00 a.m.

****This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to PPRB@dfa.ms.gov****

- I. Call to Order
- II. Approval of Minutes from the February 3, 2021 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the March 3, 2021 meeting and for any additional expenses incurred prior to the April 7, 2021 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

- i. **Requesting Governing Authority:** Marion County School District

Supplier: Unknown

Term: One Year

Commodities: E-Rate Category 2 Project

Total Value: \$200,000.00 estimated

Summary of Request: Marion County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Holmes County

Supplier: Unknown

Term: One Year

Commodities: Gravel

Total Value: \$350,000.00 estimated

Summary of Request: Holmes County has requested an exemption from using the reverse auction process for the purchase of gravel. They are requesting an exemption because they are wishing to award to multiple vendors. The County feels that competitive sealed bidding should be utilized to procure this item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

1. **State Agencies**

i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Unknown

RFx Number: 3180001296

Total Value: \$5,000,000.00 estimated

Term: 7/1/2021 through 6/30/2022

Summary of Request: MDOT is requesting an exemption from the reverse auction process for the purchase of hot and cold mix asphalt due to the need to multi award these contracts. Hot and cold asphalt mix is used by MDOT road maintenance crews at various locations throughout the State. The location of work, type of asphalt mix needed, and location of plants producing at the time of work must be known to determine lowest cost. Additionally, since hot mix must be used within a short time period, only plants within a certain geographical range of the work location can be considered when determining lowest cost. MDOT awards to all vendors and makes a determination of lowest cost at the time of purchase. The contracts will have two (2) possible twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Unknown

RFx Number: 3180001297

Total Value: \$5,500,000.00 estimated

Term: 7/1/2021 through 6/30/2022

Summary of Request: MDOT has requested an exemption from using the reverse auction process for the purchase of crushed aggregates (limestone). Crushed aggregates are used by MDOT road maintenance crews at various locations throughout the State for repairs.

Availability and location of work must be known to determine lowest cost. MDOT will award to all vendors that respond. MDOT is requesting to utilize a competitive sealed bid procurement process to promote open competition. The contract will have two (2) possible twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of Governing Authority Contracts for Board Action

1. Requesting Governing Authority: Chickasaw County

Supplier: Vulcan Materials

Term: 3/3/2021 through 3/2/2022

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of rip rap. They received one (1) bid and wish to award to Vulcan Materials.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

2. Requesting Governing Authority: Chickasaw County

Supplier: Blue Water Inc., Warren Paving

Term: 3/3/2021 through 3/2/2022

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of crushed stone. They received four (4) bids and wish to award to Blue Water Inc. as primary and Warren Paving as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

3. Requesting Governing Authority: Chickasaw County

Supplier: G & O Supply Inc., Coburn's, Gro-Green

Term: 3/3/2021 through 3/2/2022

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of culverts. They received three (3) bids and wish to award to G & O Supply Inc as a primary and Coburn's and Gro-Green as alternates.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

4. Requesting Governing Authority: Chickasaw County

Supplier: Cold Mix, Inc., APAC, Inc.

Term: 3/3/2021 through 3/2/2022

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of cold mix. They received two (2) bids and wish to award to Cold Mix, Inc. as primary and APAC Inc. as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

5. Requesting Governing Authority: Chickasaw County

Supplier: Ergon, Inc.

Term: 3/3/2021 through 3/2/2022

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of liquid asphalt. They received one (1) bid and wish to award to Ergon, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

6. Requesting Governing Authority: Clarke County

Supplier: Dunn Roadbuilders, Ergon, Inc.

Term: 3/3/2021 through 3/2/2022

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of asphalt and emulsions. They received four (4) bids and wish to award to Dunn Roadbuilders as primary and Ergon, Inc. as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

7. Requesting Governing Authority: Clarke County

Supplier: JWC Environmental, Southern Pipe & Supply, Coburn Supply, G & O Supply

Term: 3/3/2021 through 3/2/2022

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of corrugated

pipe. They received four (4) bids and wish to award to JWC Environmental as primary and Southern Pipe, Coburn, and G & O Supply as alternates.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

8. Requesting Governing Authority: Clarke County

Supplier: Vulcan Materials Co.

Term: 3/3/2021 through 3/2/2022

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of crushed limestone. They received one (1) response and wish to award to Vulcan Materials Co.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

9. Requesting Governing Authority: Clarke County

Supplier: Vossburg Sand & Gravel, APAC

Term: 3/3/2021 through 3/2/2022

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of gravel. They received two (2) bids and wish to award to Vossburg Sand & Gravel for sanded gravel and clay gravel. For washed gravel and semi-washed gravel, they wish to award to APAC.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

10. Requesting Governing Authority: Clarke County

Supplier: Dunn Roadbuilders, APAC

Term: 3/3/2021 through 3/2/2022

Total Value: \$500,000.00 estimated

Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of milling. They received two (2) responses. They wish to award to Dunn Roadbuilders as primary and APAC as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

- 11. Requesting Governing Authority:** Clarke County
Supplier: Vulcan Materials Co.
Term: 3/3/2021 through 3/2/2022
Total Value: \$500,000.00 estimated
Summary of Request: Clarke County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of rip rap. They received one (1) bid and wish to award to Vulcan Materials Co.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

- 12. Requesting Governing Authority:** Desoto County
Supplier: DTPM, Inc.
Term: 3/3/2021 through 3/2/2026
Total Value: \$275,000.00 estimated
Summary of Request: Desoto County was granted an exemption from reverse auction on March 4, 2020. They advertised for competitive sealed bids for the purchase of drug testing kits. They received two (2) bids and wish to award to DPTM, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

- 13. Requesting Governing Authority:** Nettleton School District
Supplier: S.H.O.T.S
Term: 7/1/2021 through 6/30/2022
Total Value: \$189,497.00
Summary of Request: Nettleton School District was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received two (2) bids. The District wishes to award to S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

- 14. Requesting Governing Authority:** Union Public Schools
Supplier: S.H.O.T.S
Term: 7/1/2021 through 6/30/2022
Total Value: \$145,665.00
Summary of Request: Union Public Schools was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for their E-Rate Category 2 Project and received three (3) bids. The District wishes to award to S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

15. Requesting Governing Authority: Covington County School District

Supplier: Synergetics

Term: 7/1/2021 through 6/30/2022

Total Value: \$134,348.01

Summary of Request: Covington County School District was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received one (1) bid. The District wishes to award to the Synergetics.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

16. Requesting Governing Authority: Oxford School District

Supplier: Howard Technology Solutions

Term: 7/1/2021 through 6/30/2024

Total Value: \$385,000.00

Summary of Request: Oxford School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received two (2) bids. The District wishes to award to Howard Technology Solutions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Potters Industries LLC.

Contract #: 8200046831

Total Value: \$535,000.00

Term: 7/23/2019 through 6/30/2021

Summary of Request: MDOT conducted a reverse auction and awarded this contract for glass beads that add a reflective property to traffic paint. Two (2) responses were received with no protests. The original award was not presented to PPRB as the contract value was below the threshold requiring PPRB approval. This requested increase now requires PPRB approval. The contract is currently in the second twelve (12) month term with one (1) possible twelve (12) month extension remaining. MDOT is requesting an increase in total value to meet the need for road safety projects.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the increase in contract amount.

2. **Requesting Agency:** Mississippi Department of Employment Security (MDES)

Supplier: MPX, LLC

Contract #: 8900000418

Total Value: \$5,000,000.00

Term: 9/27/2017 through 9/26/2022 with requested final extension

Summary of Request: MDES entered into a contract with MPX, LLC on September 27, 2017 for purchasing printing and mail service, using a cooperative contract adopted by the Office of Purchasing, Travel and Fleet Management. The original contract was approved by the prior PPRB on 6/22/2017 and a modification was approved on 10/4/2017; however, the contract negotiations and product testing with the vendor took several months to complete for printing and mailing services. Upon completion of the contract negotiations and testing, a contract was signed and executed September 27, 2017. The contract will expire on March 26, 2021, if not extended. The language in the original contract allows for an extension. Both parties agree to extend the contract from March 26, 2021 to September 26, 2022. The contract amount will also be increased by \$2,000,000.00 for the remaining eighteen (18) months.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. Based on the information submitted by the agency, OPTFM recommends approval of the contract extension.

3. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Transportation South, Inc.

Contract #: 8200050825

Total Value: \$5,898,100.00

Term: 4/28/2020 through 3/31/2022

Summary of Request: This is the first of four (4) possible twelve (12) month extensions for the purchase of up to one hundred (100) 24/25 Passenger-A-Non-ADA buses. MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 24/25 Passenger-A-Non-ADA buses. Two vendors submitted pre-qualification information and both met specifications. Those two vendors participated in the reverse auction and the contract was awarded to the low bidder. This contract is available to quasi-state agencies or other political subdivisions of the State of Mississippi, agencies of the United States Government, Public Procurement Units, and recipients of Federal Transit Authority funds. The original contract was approved by OPTFM staff in accordance with the Emergency Declaration by the DFA Executive Director dated 4/10/20 and was subsequently reported to the Board in June 2020.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract extension.

D. **OPTFM Staff Approvals Reported to the Board**

E. **OPTFM Sole Source Purchases Reported to the Board**

F. **OPTFM Emergency Purchases Reported to the Board**

V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of Change Orders for Board Action

1. Using Agency: Mississippi Department of Finance and Administration

Project Number: GS# 362-061

Project Title: Elevator Improvements (Woolfolk Mezzanine)

General Contractor: Fountain Construction Co., Inc.

Original Contract Sum: \$765,000.00

Net Change by Previous Change Orders: \$189,272.00

Total Value of Award before this Change Order: \$954,272.00

Total Value of this Change Order: \$9,576.00

Construction Days to Date [Term]: 343 (including 24 for this CO)

Change Order Scope: Add security cameras and core drill data sleeve. The justification is based on the Professional's recommendation dated February 23, 2021.

Note: Board Action is required when cumulative Change Orders exceeds 25% of original bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

2. Using Agency: Pat Harrison Waterway District

Project Number: GS# 573-001

Project Title: Tornado Damage Repairs (Big Creek Park)

General Contractor: Traxler Construction, LLC

Original Contract Sum: \$575,000.00

Net Change by Previous Change Orders: \$143,574.80

Total Value of Award before this Change Order: \$718,574.80

Total Value of this Change Order: \$23,682.77

Construction Days to Date [Term]: 191 (including 27 for this CO)

Change Order Scope: Replace Solar Powered LED lights and poles; repair/replace street lights; repair/rebuild playground equipment. The justification is based on the Professional's recommendation dated February 23, 2021.

Note: Board Action is required when cumulative Change Orders exceeds 25% of original bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

B. Consideration of Agency Contracts for Board Action

Using Agency: Mississippi Department of Environmental Quality

Project Title: Oil in Inland Areas

1. **Vendor:** Clarkco Oilfield Services
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein) taking the end date to June 30, 2021
Total Value of Contract: \$1,500,000.00 (no increase)
2. **Vendor:** W. T. Drilling Co., Inc.
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein) taking the end date to June 30, 2021
Total Value of Contract: \$1,500,000.00 (no increase)
3. **Vendor:** Enhanced Environmental & Emergency Services, Inc.
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein) taking the end date to June 30, 2021
Total Value of Contract: \$1,500,000.00 (no increase)
4. **Vendor:** Complete Environmental and Remediation Co., LLC
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein) taking the end date to June 30, 2021
Total Value of Contract: \$1,500,000.00 (no increase)
5. **Vendor:** Enhanced Environmental & Emergency Services, Inc.
Days: 4 years 6 months of a 5 year max (including 3 months renewal herein) taking the end date to June 30, 2021
Total Contract Value: \$3,000,000.00 (no increase)

Scope for #'s 1-4: Professional, effective, and safe response to emergency incidents involving oil inland areas in Mississippi.

Scope for #5: Professional, effective, and safe response to emergency incidents involving hazardous materials/pollutants in Mississippi.

Note: Approval by prior PPRB on December 7, 2016 for original Contract was contingent upon further approval for any amendment or extension of the primary term of contract. These amendments extend the period of performance by an additional three (3) months. All other terms and conditions remain the same.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executed Contract Amendments.

C. BOB Staff Approvals Reported to the Board

D. RPM Succeeding Leases

1. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-612-24A

Lessor: 3D MGMT, LLC.

Term: 04-01-2021 thru 03-31-2024

Total Yearly Cost: \$65,667.96

Cost PSF: \$11.03 + Utilities & Janitorial

Previous Cost PSF: \$11.03 + Utilities & Janitorial

Total Space per Occupant: 74.85 sq. ft.

Federal Funds: 100%

Square Footage Proposed: 5,956 sq. ft.

Previous Square Footage: 5,956 sq. ft.

Address of Property: 212 St. Paul Street, Pearl, MS.

Purpose of Lease: This location will serve as a call center for MDES.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations, and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-761-24A

Lessor: Delta Plaza, LLC.

Term: 04-01-2021 thru 03-31-2024

Total Yearly Cost: \$137,749.92

Cost PSF: \$9.50 + Utilities & Janitorial

Previous Cost PSF: \$9.50 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Square Footage Proposed: 14,500 sq. ft.

Previous Square Footage: 14,500 sq. ft.

Address of Property: 800 Martin Luther King Blvd., Suite C54, Greenville, MS.

Purpose of Lease: This location will serve as a WIN Job center for MDES. The Greenville WIN Job Center partners with Mississippi Delta Community College and the Mississippi Department of Rehabilitation Services at this location. GED classes are conducted here along with job fairs and counseling services.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations, and legal requirements by DFA staff. RPM recommends the approval of this lease.

E. RPM Emergency Leases

1. Requesting Agency: Mississippi State Department of Health

Lease #: 390-572-22E Covid-19 Emergency

Lessor: Rockstep McComb, LLC.

Term: 01-19-2021 thru 01-18-2022

Total Yearly Cost: \$150,000.00

Cost PSF: N/A

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 100%

Address of Property: 1722 Veterans Blvd., McComb, MS.

Purpose of Lease: MSDH will use the site for Covid-19 testing and vaccinations.

Note: A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per Section 300.9 (3) of the State Leasing Manual.

2. Requesting Agency: Mississippi State Department of Health

Lease #: 390-241-22E Covid-19 Emergency

Lessor: Mississippi Coast Coliseum Commission

Term: 01-15-2021 thru 01-14-2022

Total Yearly Cost: \$340,000.00

Cost PSF: N/A

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 100%

Address of Property: 2350 Beach Avenue, Biloxi, MS.

Purpose of Lease: MSDH will use the site for Covid-19 testing and vaccinations.

Note: A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per Section 300.9 (3) of the State Leasing Manual.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules, regulations, and legal requirements by DFA staff. RPM recommends the ratification of these emergency leases.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Department of Rehabilitation Services

RFx Number: 3180001304

Procurement Request: Request for Qualifications

Anticipated Term: One Year with Four Optional One-Year Renewals

Anticipated Contract Amount: \$15,000,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of up to sixty contractors to serve as consulting medical or psychological specialists for the Office of Disability Determination Services in the Mississippi Department of Rehabilitation Services. The Agency contends that the use of an IFB is neither practicable nor advantageous because the compensation is on a per-case basis at a rate established by the Agency. A Request for Qualifications allows the Agency to be able to effectively evaluate each respondent's individualized qualifications and ability to provide these services beyond the minimum requirements. The respondents will be evaluated based on management and cost factors. Management factors Phase 1 will be weighted at 30 points (30%), management factors Phase 2 will be weighted at 30 points (30%), and cost (price) factors will be weighted at 40 points (40%).

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select multiple consulting medical and psychological specialists for the Office of Disability Determination Services in the Mississippi Department of Rehabilitation Services.

2. Requesting Agency: Mississippi Department of Education

RFx Number: 3180001291

Procurement Request: Request for Proposals

Anticipated Term: One Year with Four Optional One-Year Renewals

Anticipated Contract Amount: \$10,000,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide for an English Language Proficiency Test (ELPT) in accordance with Section 1111 (1)(G)(i) of the *Elementary and Secondary Education Act of 1965*, as amended by the *Every Student Succeeds Act*. The Agency contends that the use of an IFB is neither practicable nor advantageous as a Request for Proposals is necessary to adequately and thoroughly evaluate potential offerors' expertise and professional abilities. Due to the need for a high-quality assessment for English learners and English learners with disabilities from a reputable company with a proven track record for success in the areas of test development, delivery, scoring, and reporting of a statewide assessment, it is imperative that the Agency be able to make a more detailed evaluation of comparable offerors. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 33 points (33%), management factors will be weighted at 32 points (32%), and cost (price) factors will be weighted at 35 points (35%).

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide the English Language Proficiency Test (ELPT).

3. Requesting Agency: Mississippi Department of Education

RFx Number: 3180001309

Procurement Request: Request for Qualifications

Anticipated Term: One Years with Two Optional One-Year Renewals

Anticipated Contract Amount: \$127,500.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a Contractor that will provide updates and additional information for the Mississippi Recipes for Success (MRS). The Contractor will ensure the implementation of the regulations from the USDA Food and Nutrition Service Nutrition Standards including Food Based Menu Planning through the development of new tools, reviews, and revisions of MRS and maintenance of the Nutrikids Program. The Agency contends that the use of an IFB is neither practicable nor advantageous due to the need to give weight to quality and experience. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 35 points (35%), the management factors will be weighted at 25 points (25%), and cost (price) factors will be weighted at 40 points (40%).

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to provide information for the Mississippi Recipes for Success.

B. Consideration of Contracts for Board Action

1. Requesting Agency: North Mississippi State Hospital

Supplier: Dr. Andrea Garrison

Contract #: 8200051103

Term: 06/04/2020 – 03/04/2022

Total Value: \$320,000.00

Renewal
\$160,000.00

Summary of Request: The term of the original contract was approximately nine months with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides onsite professional psychiatric/medical services to adults admitted to North Mississippi State Hospital (NMSH). This contract was originally processed in June 2020 under the March 14, 2020 Governor's Emergency Proclamation (E.O. 1458) and the June 15, 2020 DFA Emergency Declaration regarding the temporary suspension of the review and recommendation of all June 3, 2020 submissions for PPRB consideration and action.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$800,000.00

2. **Requesting Agency:** DMH – Ellisville State School

Supplier: Waste Services of Hattiesburg, LLC d/b/a Santek Waste Services, LLC

Contract #: 8200050212

Term: 04/02/2020 – 04/01/2022

Total Value: \$200,568.00

Renewal
\$101,364.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor will provide waste management services, which includes pick up and disposal of all solid waste. Proof of the regulatory board's approval (Board of Mental Health) must be received from the Agency prior to processing the contract. The Board of Mental Health meets on March 18, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval.

Projected Budget for Life of the Contract: \$506,820.00

3. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: LanchPoint Ventures, LLC

Contract #: 8200030999

Term: 04/01/2017- 03/31/2022

Total Value: \$8,166,600.00

Renewal
\$0.00

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment Three has been submitted to exercise the final optional renewal allowed by the original contract. The Agency requests no additional spending authority because only \$158,355.29 has been expended. The Contractor provides Medicaid recovery audit services to identify and facilitate recovery of improper payments made by DOM and managed care organizations as federally required by the Centers for Medicare and Medicaid Services. Amendment Three updates the Period of Performance clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$11,923.236.00

4. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: Rotolo Consultants, Inc.

Contract #: 8200036110

Term: 12/01/2017 - 06/30/2021

Total Value: \$286,520.21

Renewal
\$16,326.52

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment One was approved at the November 4, 2020 PPRB meeting and extended the current contract until April 30, 2021. Amendment Two has been submitted to exercise the final renewal to extend the current contract for an additional two months. The Contractor provides lawn and landscaping maintenance services at the Museum District, the Old

Capitol Green area, and Central High School grounds on a scheduled basis. Amendment Two updates the Contract Term and Consideration clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$286,520.21

C. OPSCR Emergency Contracts Reported to the Board

D. OPSCR Sole Source Contracts Reported to the Board

E. OPSCR Staff Approvals Reported to the Board

VII. Other Business

VIII. Adjournment

Attachment A

OPTFM

January 20, 2021 – February 22, 2021

Staff Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JANUARY 20, 2021-FEBRUARY 22, 2021**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT	AUTHORITY
1	4600002161 ELLISVILLE STATE SCHOOL	NEW DAIRY HOLDCO, LLC	OPEN PO	DAIRY PRODUCTS	NEW	\$15,000.00	UNDER THE \$500,000 THRESHOLD
2	8900001511 MS. DEPT. OF PUBLIC SAFETY	AIRGAS INC	COMPETITIVE RFX	SPECIALTY BOTTLE GASES	NEW	\$120,000.00	UNDER THE \$500,000 THRESHOLD
3	8200044703 ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	MODIFICATION	\$9,077.76	UNDER THE \$500,000 THRESHOLD
4	8200037996 ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	MODIFICATION	\$31,222.72	UNDER THE \$500,000 THRESHOLD
5	8200055511 MSU	EWING KESSLER, INC.	COMPETITIVE BID	(2) 250 TON AIR COOLED CHILLERS	NEW	\$189,600.00	UNDER THE \$500,000 THRESHOLD
6	8200027601 DFA	XEROX CORP - MADISON	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT	MODIFICATION	\$256,034.40	UNDER THE \$500,000 THRESHOLD
7	8200055481 MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$6,890.40	UNDER THE \$500,000 THRESHOLD
8	8200055231 MDOT	MANDEL METALS INC	COMPETITIVE RFX	ALUMINUM SIGN BLANKS	MODIFICATION	\$123,490.00	ADMINISTRATIVE CHANGE - NOT VALUE RELATED
9	8200055481 MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$6,890.40	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JANUARY 20, 2021-FEBRUARY 22, 2021**

10	82000554C6	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE RFX	COPIERS	MODIFICATION	\$16,548.16	UNDER THE \$500,000 THRESHOLD
11	8200027601	DFA	XEROX CORP - MADISON	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT	MODIFICATION	\$256,034.40	UNDER THE \$500,000 THRESHOLD
12	8200027601	DFA	XEROX CORP - MADISON	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT	MODIFICATION	\$256,034.40	UNDER THE \$500,000 THRESHOLD
13	8200047530	DEPARTMENT OF MARINE RESOURCES	J&W MARINE ENTERPRISES INC	COMPETITIVE RFX	CULTCH MATERIAL	MODIFICATION	\$500,000.00	UNDER THE \$500,000 THRESHOLD
14	8900001511	MS. DEPT. OF PUBLIC SAFETY	AIRGAS INC	COMPETITIVE RFX	SPECIALTY BOTTLED GASES	MODIFICATION	\$120,000.00	ADMINISTRATIVE CHANGE - NOT VALUE RELATED
15	8900000901	MDOT	SYNERGY PARTNERS	COMPETITIVE RFX	HERBICIDES	MODIFICATION	\$350,000.00	INDEFINITE QUANTITY
16	8200046831	MDOT	POTTERS INDUSTRIES LLC	COMPETITIVE RFX	GLASS BEADS	MODIFICATION	\$499,999.00	INDEFINITE QUANTITY

PUBLIC PROCUREMENT REVIEW BOARD
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17	8900001361	MDOT				COMPETITIVE RFX	EQUIPMENT RENTAL	MODIFICATION	\$70,000.00	INDEFINITE QUANTITY
18	8900000993	MDOT				COMPETITIVE RFX	PAVEMENT MARKING MATERIALS	MODIFICATION	\$350,000.00	INDEFINITE QUANTITY
19	8900000990	MDOT				COMPETITIVE RFX	PAVEMENT MARKING MATERIALS	MODIFICATION	\$300,000.00	INDEFINITE QUANTITY
20	4600002183	MS DEPT. OF MILITARY				PO	CADET MEALS	NEW	\$80,000.00	UNDER THE \$500,000 THRESHOLD
21	8200031489	MS. DEPT. OF PUBLIC SAFETY				COMPETITIVE RFX	UNIFORM SHIRTS	MODIFICATION	\$200,000.00	UNDER THE \$500,000 THRESHOLD
22	8200055566	MS. DEPT. OF PUBLIC SAFETY				COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$9,566.28	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JANUARY 20, 2021-FEBRUARY 22, 2021**

23	8200055541	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	NEW	\$5,264.64	UNDER THE \$500,000 THRESHOLD
24	8200055553	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	NEW	\$21,704.64	UNDER THE \$500,000 THRESHOLD
25	8200055557	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	NEW	\$22,243.68	UNDER THE \$500,000 THRESHOLD
26	8200055558	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	NEW	\$8,520.96	UNDER THE \$500,000 THRESHOLD
27	4600002180	ELLISVILLE STATE SCHOOL	NESTLE USA, INC.	OPEN PO	NUTRITIONAL SUPPLEMENTS	NEW	\$25,000.00	UNDER THE \$500,000 THRESHOLD
28	4600002181	ELLISVILLE STATE SCHOOL	US FOODS, INC.	OPEN PO	MISC. KITCHEN SUPPLIES	NEW	\$10,000.00	UNDER THE \$500,000 THRESHOLD
29	4600002182	ELLISVILLE STATE SCHOOL	BORDEN DAIRY CO.	OPEN PO	DAIRY PRODUCTS	NEW	\$20,000.00	UNDER THE \$500,000 THRESHOLD
30	8200055665	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$15,156.00	UNDER THE \$500,000 THRESHOLD
31	8200055664	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$15,636.00	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JANUARY 20, 2021-FEBRUARY 22, 2021**

32	8200044033	MDOC	PITNEY BOWES GLOBAL FINANCIAL	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT	MODIFICATION	\$34,164.18	UNDER THE \$500,000 THRESHOLD
33	8200044032	MDOC	PITNEY BOWES GLOBAL FINANCIAL	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT	MODIFICATION	\$45,557.64	UNDER THE \$500,000 THRESHOLD
34	8200055665	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$15,156.00	UNDER THE \$500,000 THRESHOLD
35	8200054743	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$22,626.00	UNDER THE \$500,000 THRESHOLD
36	8200055664	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$15,636.00	UNDER THE \$500,000 THRESHOLD
37	8200047501	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$28,960.64	UNDER THE \$500,000 THRESHOLD
38	8900000564	MDOT	FEDERAL SIGNAL CORP	COMPETITIVE RFX	VEHICLE SAFETY LIGHTING	MODIFICATION	\$125,000.00	ADMINISTRATIVE CHANGE - NOT VALUE RELATED
39	8200055682	UNIVERSITY OF SOUTHERN MS	DOOSAN INDUSTRIAL VEHICLES AMERICA CORP	COMPETITIVE BID	NEW FORKLIFT, 30,000 POUNDS HEAVY-CAPACITY	NEW	\$136,251.28	UNDER THE \$500,000 THRESHOLD
40	4400002922	MISSISSIPPI STATE HOSPITAL	PROGRESSIVE MEDICAL CONCEPTS, LLC	OPEN PO	COVID 19 PREPARATIONS (VENTILATORS)	NEW	\$14,175.00	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JANUARY 20, 2021-FEBRUARY 22, 2021**

41	4400003431	MEMA	NEXAIR LLC	PO	REFRIGERANT GASES	MODIFICATION	\$50,473.87	UNDER THE \$500,000 THRESHOLD
42	8200054752	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$35,586.00	UNDER THE \$500,000 THRESHOLD
43	8200055611	MS. DEPT. OF HUMAN SERVICES	FRANCOTYP POSTALIA	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT	MODIFICATION	\$15,449.96	UNDER THE \$500,000 THRESHOLD
44	8200055226	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
45	8200055739	UNIVERSITY OF SOUTHERN MS	TRIDENT SOUTHEAST, LLC	COMPETITIVE BID	MILL MACHINE AND LONG LATHE	NEW	\$402,150.00	UNDER THE \$500,000 THRESHOLD
46	4600002040	ELLISVILLE STATE SCHOOL	US FOODS, INC.	OPEN PO	MISC. KITCHEN SUPPLIES	NEW	\$32,050.44	UNDER THE \$500,000 THRESHOLD
47	82000547E2	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
48	8200055047	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
49	8900001378	MDOT	ARCOSA LW BR, LLC	COMPETITIVE RFX	CRUSHED AGGREGATE	MODIFICATION	\$120,000.00	INDEFINITE QUANTITY

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JANUARY 20, 2021-FEBRUARY 22, 2021**

50	8200055746	MISSISSIPPI STATE HOSPITAL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	NEW	\$110,126.88	UNDER THE \$500,000 THRESHOLD
51	8200055801	MS. DEPT OF MARINE RESOURCES	CANON U.S.A., INC.	COMPETITIVE PURCHASE AGREEMENT	COPIERS	NEW	\$15,986.60	UNDER \$500,000 THRESHOLD
52	8200055802	MS. DEPT OF MARINE RESOURCES	CANON U.S.A., INC.	COMPETITIVE PURCHASE AGREEMENT	COPIERS	NEW	\$13,817.28	UNDER \$500,000 THRESHOLD
53	8200055818	UNIVERSITY OF SOUTHERN MS	TA INSTRUMENTS, LLC	COMPETITIVE BID	DIFFERENTIAL SCANNING CALORIMETRY INSTRUMENT	NEW	\$75,875.56	UNDER THE \$500,000.00 THRESHOLD
54	8200055817	UNIVERSITY OF SOUTHERN MS	TA INSTRUMENTS, LLC	COMPETITIVE BID	DYNAMIC MECHANICAL ANALYZER	NEW	\$64,152.96	UNDER THE \$500,000.00 THRESHOLD

Attachment B

OPTFM

Sole Source Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021**

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION	AUTHORITY
1	MSU	WESTERN KENTUCKY UNIVERSITY	SOLE SOURCE	BINGOCIZE®, INCLUDES LICENSING, EQUIPMENT, TRAINING, AND MERCHANDISE.	\$74,570.00	12/16/20	NEW	SPECIFIED BY 100% FEDERALLY FUNDED GRANT.	UNDER THE \$500,000 THRESHOLD
2	MS. DEPT. OF PUBLIC SAFETY	CMLINC	SOLE SOURCE	PART FOR MSFL	\$6,900.00	12/17/20	MODIFICATION	ONLY PART THAT MEETS THE REQUIREMENTS FROM ONE VENDOR	UNDER THE \$500,000 THRESHOLD
3	MS. DEPT. OF PUBLIC SAFETY	BODE CELLMARK FORENSICS, INC	SOLE SOURCE	DNA COLLECTOR KIT	\$26,895.00	12/28/20	NEW	ONLY COMPATIBLE DNA KIT WITH EXISTING EQUIPMENT	UNDER THE \$500,000 THRESHOLD
4	MS. DEPT. OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA EQUIPMENT	\$170,031.50	12/28/20	NEW	ONLY COMPATIBLE DNA EQUIPMENT WITH EXISTING TOOLS	UNDER THE \$500,000 THRESHOLD
5	UNIVERSITY OF SOUTHERN MS	HEXCEL CORPORATION	SOLE SOURCE	560LBS. OF AEROSPACE CARBON FIBER	\$23,250.00	1/4/21	NEW	PRODUCT STANDARDIZATION FOR THE US NAVY, US AIR FORCE AND NASA RESEARCH	UNDER THE \$500,000 THRESHOLD
6	MS. DEPT. OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA EQUIPMENT	\$170,031.50	12/30/20	MODIFICATION	ONLY COMPATIBLE DNA EQUIPMENT WITH EXISTING TOOLS	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021**

7	880000760	MSU	BRUKER CORPORATION	SOLE SOURCE	FT-NIR SPECTROMETER	\$57,452.99	1/13/21	NEW	ONLY SPECTROMETER/DATA BASE THAT CAN ACHIEVE THEIR RESEARCH GOALS.	UNDER THE \$500,000 THRESHOLD
8	8800007632	MS. DEPT. OF HEALTH	VERU INC	SOLE SOURCE	FEMALE CONTRACEPTIVES	\$16,548.16	1/26/21	MODIFICATION	ONLY FEMALE CONDOM APPROVED BY FDA REQUIRED BY FEDERAL FUNDS	UNDER THE \$500,000 THRESHOLD
9	8800007641	MSU	WILLIAM REUSCHEL	SOLE SOURCE	MAINTENANCE AND SUPPORT FOR COMPLETING THE 4TO24 APP FIELD TESTS	\$15,000.00	1/26/21	NEW	SERVICE SPECIFICALLY CALLED FOR IN A 100% FEDERALLY FUNDED GRANT.	UNDER THE \$500,000 THRESHOLD
10	8800007642	MSU	SIMMERSON	SOLE SOURCE	ADAPTATIONS TO JOB INTERVIEW TRAINING SOFTWARE	\$9,260.00	1/26/21	NEW	SOFTWARE SPECIFICALLY CALLED FOR IN A 100% FEDERALLY FUNDED GRANT.	UNDER THE \$500,000 THRESHOLD
11	8800007643	MSU	BURKARD MANUFACTURING CO LTD	SOLE SOURCE	CYCLONIC SPORE SAMPLER AND ACCESSORIES	\$18,985.36	1/26/21	NEW	IT IS THE ONLY SAMPLER RECOMMENDED BY THE USDA AT THIS TIME.	UNDER THE \$500,000 THRESHOLD
12	8800007633	MSU	INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS	SOLE SOURCE	COURSE MATERIALS FOR TAX ASSESSORS	\$99,750.00	1/29/21	NEW	PROGRAM MANDATED BY MS CODE AND RED BOOK	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD
OPTEM SOLE SOURCE APPROVALS CALENDAR YEAR 2021**

13	8800007635	UMMC	GAUMARD SCIENTIFIC	SOLE SOURCE	CLINICAL CHLOE UPGRADE KITS	\$14,662.00	2/4/21	NEW	ONLY AVAILABLE COMPATIBILITY WITH EXISTING CLINICAL CHLOE SIMULATORS	UNDER THE \$500,000 THRESHOLD
14	8800007226	UMMC	DATA SCIENCES INTERNATIONAL, INC.	SOLE SOURCE	IMPLANTABLE TELEMETRIC PHYSIOLOGIC MONITORING DEVICES AND ALL RELATED ACCESSORIES	\$180,000.00	2/10/21	MODIFICATION	ONLY COMPATIBILITY WITH EXISTING EQUIPMENT AND SOFTWARE	UNDER THE \$500,000 THRESHOLD
15	8800007646	DSU	JEOL USA, INC.	SOLE SOURCE	BEI BACKSCATTER DETECTOR	\$7,728.00	2/10/21	NEW	ONLY COMPATIBILITY WITH EXISTING JEOL MICROSCOPE	UNDER THE \$500,000 THRESHOLD
16	8800007651	UMMC	GAUMARD SCIENTIFIC	SOLE SOURCE	CLINICAL CHLOE™ WITH OMNI® 2 AND BP ARM	\$15,052.00	2/19/21	NEW	ONLY COMPATIBILITY WITH EXISTING CLINICAL CHLOE STATIC SIMULATORS	UNDER THE \$500,000 THRESHOLD
SOLE SOURCE APPROVALS CALENDAR YEAR 2021 TOTAL:						\$906,116.51				

Attachment C

OPTFM

Emergency Purchase Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2021**

(P-1) Contract #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION
1	MS. DEPT. OF HEALTH	HERDERMAN BROTHERS	EMERGENCY	COVID VACCINATION PRINTED LITERATURE PACKETS	\$173,879.00	2/3/2021	NEW
2	MS. DEPT. OF HEALTH	MEDLINE INDUSTRIES, INC.	EMERGENCY	FREEZERS FOR COVID VACCINES	\$206,428.00 Amount was decreased 2/9	2/4/2021	NEW
3	MS. DEPT. OF HEALTH	CEPHEID	EMERGENCY	HEALTH LAB TESTING EQUIPMENT	\$334,365.00	2/5/2021	NEW
4	MEMA	KEL-SAN INC & SUBSIDIARIES	EMERGENCY	NITRILE GLOVES	\$442,500.00	2/5/2021	NEW
5	MS. DEPT. OF HEALTH	MEDLINE INDUSTRIES, INC.	EMERGENCY	FREEZERS FOR COVID VACCINES	\$194,013.00	2/9/2021	MODIFICATION
6	MEMA	ALABAMA CONSTRUCTION SUPPLY	EMERGENCY	FACESHIELDS FOR COVID PROTECTION	\$225,000.00	2/10/2021	NEW
7	MS. DEPT. OF HEALTH	4 D SOLUTIONS INC	EMERGENCY	PROPANE HEATERS	\$135,145.00	2/10/2021	NEW
8	MS. DEPT. OF HEALTH	CEPHEID	EMERGENCY	COVID TEST KITS	\$17,000.00	2/11/2021	NEW
9	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$51,150.00	02/12//2021	MODIFICATION
10	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$69,894.00	02/12//2021	MODIFICATION
11	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$43,098.00	02/12//2021	MODIFICATION

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2021**

12 4400003360	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$87,534.29	02/12//2021	MODIFICATION
13 4400003126	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$30,780.00	02/12//2021	MODIFICATION
14 4400003337	MEMA	ENTERPRISE HOLDINGS, INC	EMERGENCY	VEHICLE RENTAL	\$70,636.01	02/12//2021	MODIFICATION
					\$1,874,994.30		

Attachment D

BOB

Staff Approvals

1/21/2021 – 2/19/2021

BoB-AD-080 PPRB - BoB Staff Approvals - F&E

PPRB - March 3, 2021

<This report contains data from 1577 projects.>

1/21/2021 through 2/19/2021

Quote Award - FE	Setup Name	Project Name	Institution/Agency Name	Contract Scope	Low Bidder?	# Quote	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount
Quote Award - FE	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Stools and Shelving for Mississippi State University, ADS & Poultry Complex, 325 Wise Center Drive, Mississippi State, MS 39762. Lower of 2 quotes.	Yes	2	FE029		Global Equipment Company, Inc	1/29/2021	6,650.24
Quote Award - FE	343-115 Fairgrounds Improvements - PH I	343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of Cocktail Tables for the Mississippi Trade Mart Center, 1207 Mississippi Street, Jackson, MS 39202. Under \$5,000.00.	Yes	1	FE021		Belnick, Inc. dba Belnick Retail LLC	1/26/2021	3,521.49
Quote Award - FE	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation for Monitors and Equipment for Mississippi State University, ADS & Poultry Complex, 325 Wise Center Drive, Mississippi State, MS 39762. State Contract #8200051668.	Yes	1	FE033	8200051668	Sullivan Office Supply, Inc.	1/29/2021	1,051.32
Quote Award - FE	343-115 Fairgrounds Improvements - PH I	343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of Equipment for Mississippi Trade Mart Building, 1207 Mississippi Street, Jackson, Mississippi 39202. Under \$5,000.00.	Yes	1	FE022		Mississippi Music, Inc.	2/4/2021	1,014.96
Quote Award - FE	343-115 Fairgrounds Improvements - PH I	343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of a Scrubbing Machine for Mississippi Trade Mart, 1207 Mississippi Street, Jackson, MS 39202. Under \$5,000.00.	Yes	1	FE020		Quality Chemical & Supply, Inc.	1/22/2021	1,955.00
Quote Award - FE	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement and delivery of Outside Furniture for Mississippi State University, ADS & Poultry Complex, 325 Wise Center Drive, Mississippi State, MS 39762. Lower of 2 Quotes, Mississippi State will unload and install per David Howell.	Yes	2	FE038		Mid-South Recreation, Inc.	1/29/2021	49,130.00
Quote Award - FE	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Furniture for Mississippi State University, ADS & Poultry Complex, 325 Wise Center Drive, Mississippi State, MS 39762. State Contract #8200051661.	Yes	1	FE037	8200051661	Sullivan Office Supply, Inc.	1/29/2021	45,775.40
Quote Award - FE	358-041 JOINT HOUSE-SENATE RENOVATIONS	358-041 JOINT HOUSE-SENATE RENOVATIONS	New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration)	Procurement, delivery and installation of Shelves for the Annex Building, 501 N West Street, Jackson, MS 39201. State Contract #8200051816.	Yes	1	FE003	8200051816	Office Innovations, Inc.	1/26/2021	4,200.00
Quote Award - FE	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Equipment for Mississippi State University ADS & Poultry Complex, 325 Wise Center Drive, Mississippi State, MS 39762. State Contract #8200052729.	Yes	1	FE028	8200052729	NextLab Design, Inc.	1/28/2021	30,140.56
Quote Award - FE	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Sliding pencil drawers for Mississippi State ADS & Poultry Complex, 325 Wise Center, Mississippi State, MS 39762. State Contract #8200053056.	Yes	1	FE031	8200053058	Sullivan Office Supply, Inc.	1/28/2021	1,098.00
Quote Award - FE	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Lateral File Cabinets and a Overhead Shelf for Mississippi State University ADS & Poultry Complex, 325 Wise Center Drive, Mississippi State, MS 39762. State Contract #8200051861.	Yes	1	FE032	8200051661	Sullivan Office Supply, Inc.	1/29/2021	1,972.85
Quote Award - FE	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Mail Sorters for Mississippi State University, ADS & Poultry Complex, 325 Wise Center Drive, Mississippi State, MS 39762.	Yes	1	FE034	8200051817	Sullivan Office Supply, Inc.	1/29/2021	579.22

PPRB - March 3, 2021

PPRB 03: - BoB Staff Approvals - PP

from 1577 projects -> 1/21/2021 Through 2/19/2021

Project Name	Institution/Agency Name	Professional Scope of Work	Award Number	Company Name	Dir. Approval Date	Selection Method	Fee Comply	Approx. Duration
108-299 4th Street Sidewalk	University of Southern Mississippi	Planning through warranty phase of an 8' sidewalk along 4th street, from the parking lot on 4th street to the entrance of Reed Green Coliseum and will most likely include a retaining wall to provide erosion and tree protection in some areas. The sidewalk will be approximately 300 linear feet.	PP001	Clearpoint Consulting Engineers, P.A.	1/25/2021	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C	18 mo
111-063 Elevator Replacement (EMER)	Mississippi Center for Education and Research (R&D)	To provide planning through warranty for emergency repairs and replacements to three elevators serving the 10 story IHL Paul B. Johnson Building.	PP001	J&HM Architects, P.A. - Jackson (Jackson, Mississippi, through the Office listed herein)	1/25/2021	Professional appointed based upon qualifications to emergency project (Statutory Exemption)	C+	30 mo
111-064 Mechanical Improvements	Mississippi Center for Education and Research (R&D)	Planning through warranty phase for the replacement of mechanical air handlers as well as hot and chilled water lines in various facilities associated with the MS Center for Education & Research (R&D).	PP001	Engineering Resource Group, Inc.	1/29/2021	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	24mo

Count: 3

BoB-AD-080 PPRB - Bob Staff Approvals - GC

PPRB - March 3, 2021

<This report contains data from 1577 projects.>

1/21/2021 through 2/19/2021

Setup Name	Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	Bids	Quote	Award Number	Company Name	Dr. Approval Date	Amount	Duration
Bid Award - GC	210-070 New Bookstore	Mississippi Delta Community College	To construct in addition to the existing Vandiver Student Union at the Mississippi Delta Community College main campus. The new structure will house the new bookstore.	N/A	Yes	6	0	GC001	Castle Black Inc	1/21/2021	762,335.00	180 days
Bid Award - GC	321-285 Unit 42 Nurse Call System	Mississippi State Penitentiary	Construction for the replacement of the Nurse Call System in Unit 42 at Mississippi State Penitentiary.		Yes	1	0	GC001	Robinson Electric Company, Inc.	2/9/2021	292,000.00	120 days
Bid Award - GC	208-063 Campus Waterproofing & Drainage	Jones County Junior College	Investigation through warranty phase for work associated with the investigation of water prevention in the crawl space of the Neill Student Center on the Campus of Jones County Junior College. (This BP was revised. The original award was set-up as a quote instead of a normal bid.)		Yes	2	0	GC002	Larry J. Sumrall Contractors, Inc.	2/10/2021	193,500.00	60 days
Bid Award - GC	106-268 Aquatic Facility Improvements	Mississippi Valley State University	To replace nonfunctioning HVAC equipment at the aquatic facility on the MVSU main campus.		Yes	2	0	GC001	World ADC Heat and Air Inc	1/21/2021	317,500.00	120 days
Bid Award - GC	103-297 Heritage Dining Hall Roof Replacement	Jackson State University	Construction through warranty phase for the re-roof of Heritage Dining Hall. All supporting documentation uploaded in BRICKS Document Manager.	Apparent low bidder at bid time found error in their proposal and ask to withdraw their bid. Documentation attached and in Document Manager.	No	6	0	GC001	Independent Roofing Systems, Inc.	1/29/2021	468,170.00	150 days
Bid Award - GC	412-187 Forensic Facilities	Mississippi State Hospital	Construction through warranty phase of abatement and demolition at Bldg. 62 and 65 at MS State Hospital.		Yes	5	0	GC001	Traylor Construction, LLC	1/27/2021	624,000.00	90 days
Quote Award - GC	208-063 Campus Waterproofing & Drainage	Jones County Junior College	Investigation through warranty phase for work associated with the investigation of water prevention in the crawl space of the Neill Student Center on the Campus of Jones County Junior College.		Yes		2	GC002	Larry J. Sumrall Contractors, Inc.	1/29/2021	193,500.00	240 days
Quote Award - GC	366-049 Tenant Improvements	Walter Siders Building (Office of Capital Facilities) (Department of Finance and Administration)	19th floor renovations at south west corner		Yes		2	GC001	S & L Commercial Builders, Inc.	2/19/2021	42,500.00	60 days

Total:

Count: 8

2,893,505.00

27-104-7 (2) *The Public Procurement Review Board shall have the following powers and responsibilities: . . . (b) Adopt regulations governing the approval of contracts let for the construction and maintenance of state buildings and other state facilities as well as related contracts for architectural and engineering services. . . .*

PPRB has set construction procedures requiring PPRB approval for (1) Professional Services and/or Planning Information when fees are over \$250,000.00; (2) Construction Contracts over \$5,000,000.00; (3) Furniture and Equipment Contracts over \$2,000,000.00; and (4) Change Orders over \$1,000,000 and/or over 25% of initial contract amount and/or when taking awards over \$5,000,000.00.

All other Standard Operating Procedures have been delegated to the Bureau of Building Director and/or DFA Deputy Executive Director, thereby creating the following list of Staff Approvals, per PPRB request to keep them informed.

Quote Award - FE	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation for Furniture for Mississippi State University, ADS & Poultry Complex, 325 Wise Center, Mississippi State, MS 39762. Under \$5,000.00.	Yes	1 FE035	Sullivan Office Supply, Inc.	1/29/2021	1,213.12
Quote Award - FE	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Training Tables for Mississippi State University, ADS & Poultry Complex, 325 Wise Center Drive, Mississippi State, MS 39762. State Contract	Yes	1 FE036	8200051762 Sullivan Office Supply, Inc.	1/29/2021	18,167.40

Total: 166,489.58

Count: 14

Attachment E

OPSCR

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2021**

Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PPRB
1	8400001181 Education, Mississippi Department of	Margie B. Pulley, Ph.D.	New	\$99,750.00	7/1/2020	12/31/2020	1/6/2021
2	8400001181 Education, Mississippi Department of	Margie B. Pulley, Ph.D.	Renewal	\$99,750.00	7/1/2020	6/30/2021	1/6/2021
3	8200051160 DMH - Central Office	Ascend Management Innovations	Modification	\$0.00	7/1/2020	6/30/2021	1/6/2021
4	8400001354 Corrections, Mississippi Department of	Aramark Correctional Services, LLC	Modification	\$2,600,000.00	7/1/2020	3/31/2021	1/6/2021
5	8400001500 Health, Mississippi State Department of	Douglas, Inc. d/b/a Douglas Express	Modification	\$115,000.00	8/1/2020	2/28/2021	1/6/2021
6	8400001443 Health, Mississippi State Department of	InductiveHealth Informatics	Modification	\$303,750.00	7/1/2020	6/30/2021	2/3/2021
7	8400001444 Health, Mississippi State Department of	Red Squared Productions, LLC	New	\$12,000.00	8/1/2020	12/31/2020	2/3/2021
8	8400001594 Veterans Affairs, Mississippi State	Enmon Enterprises, LLC	Renewal	\$36,112.06	12/7/2020	2/9/2021	2/3/2021
9	8400001496 DMH - East Mississippi State Hospital	W. Joseph Touchstone, M.D.	New	\$200,000.00	10/1/2020	11/5/2020	2/3/2021
10	8400001364 Veterans Affairs, Mississippi State	Infiniti Healthcare Services	Modification	\$0.00	7/9/2020	6/30/2021	2/3/2021
11	8400001505 DMH - East Mississippi State Hospital	Rush Medical Foundation, Inc.	New	\$1,000,000.00	9/30/2020	9/30/2021	2/3/2021
12	8400001466 MDES	Mississippi Industries for the Blind	New	\$500,000.00	6/1/2020	5/30/2021	
13	8400001668 MDOR	TempStaff	New	\$300,000.00	2/1/2021	7/31/2021	
14	8400001667 MDE	Data Recognition Corporation	New	\$327,000.00	12/18/2020	6/30/2021	
15	8400001641 SMRC	Infiniti Healthcare Services	New	\$100,000.00	1/13/2021	1/12/2022	

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2021**

	Calendar Year 2021 Total:	\$5,393,362.06
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Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.

Attachment F

OPSCR

Sole-Source Contracts

Calendar Year 2021

**Public Procurement Review Board
OPSCR Sole-Source Contracts for Calendar Year 2021**

Contract #	Agency	Contractor	Contract Action	Contract Action Amount	Start Date	End Date	Reported to the PPRB
1	Archives and History, Mississippi Department	Tennessee Valley	New	\$64,100.00	2/4/2021	2/3/2022	2/3/2021
Calendar Year 2021 Total:				\$64,100.00			

Attachment G

OPSCR

Staff Approvals

March 2021

**Public Procurement Review Board
OPSCR Staff Approvals for March 2021**

Contract #	Agency	Contractor	Staff Approval Type*	Section from R&R Containing Authority*	Service Type	Contract Action	Contract Action Amount
1	Revenue, Mississippi Department of	S & S Management	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Renewal	\$110,000.00
2	Veterans Affairs, Mississippi State	Safe Security, Inc.	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Termination	\$0.00
3	Veterans Affairs, Mississippi State	Safe Security, Inc.	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Termination	\$0.00
4	Revenue, Mississippi Department of	Advert Group, USA	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Modification	\$110,000.00
5	Finance and Administration, Department of	Warner, Inc. d/b/a Service Master of Jackson	PVL	3-208.02	Janitorial Services	New	\$547,485.12
6	Veterans Affairs, Mississippi State	Safe Security, Inc.	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Termination	\$0.00

**Public Procurement Review Board
OPSCR Staff Approvals for March 2021**

Contract #	Agency	Contractor	Staff Approval Type*	Section from R&R Containing Authority*	Service Type	Contract Action	Contract Action Amount
7	Veterans Affairs, Mississippi State	Safe Security, Inc.	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Termination	\$0.00

Total	\$767,485.12
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Section 7-102.01 Multiple Contracts: Staff authority to approve multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.

Section 7-110.01 Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.

Section 3-103.04 Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.

Section 7-110.02 Reduction/Unchanged: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.

Section 3-208.02 Preapproved Vendor List (PVL): Authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.

Section 3-101.04.3 WIN: Authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.

Section 7-110.03 Cost-Per-Unit Fee: Authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.

Section 3-503.02.3(d) State Veteran Homes: Mississippi State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes without PPRB approval. Mississippi Code Annotated § 35-1-21(2).