



**TELEPHONIC MEETING MINUTES**  
**Wednesday, February 3, 2021**

**Location:** E.T. Woolfolk State Office Building  
501 North West Street, Woolfolk Room 1302  
Jackson, Mississippi

**Board Member Present:** Liz Welch, Department of Finance and Administration

**Board Members Attending Via Teleconference:**

Billy Morehead, Chair  
Rita Wray  
Norman McLeod  
David Russell

**Absent Board Member:** Leila Malatesta, Vice Chair

**DFA Staff Members Present:** Aubrey Leigh Goodwin  
Ross Campbell  
Glenn Kornbrek  
Brittney Thompson  
Kent Adams  
Mike Cook  
Liz DeRouen  
Clay Chastain  
Calvin Sibley

**DFA Staff Members Attending Via Teleconference:**

Catoria Martin, Special Assistant Attorney General  
Shandra Thompson  
Alicia Coleman  
Victoria James  
Angela Cooper  
Destiny Turner  
Kim Burse

**Guest Attending Via Teleconference:**

Matthew Dry, PEER

**I. Call to Order**

The meeting was called to order by Chair Mr. Morehead.

**II. Approval of Minutes from the January 6, 2021 Public Procurement Review Board Meeting**

**Action:** Ms. Wray made a motion to approve the Minutes from the January 6, 2021 PPRB meeting as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

**III. Approval of Minutes from the January 21, 2021 Special Public Procurement Review Board Meeting**

**Action:** Mr. Russell made a motion to approve the Minutes from the January 21, 2021 Special PPRB meeting as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

**IV. Approval of Amended Minutes from the April 1, 2020 Public Procurement Review Board Meeting**

*This amendment of Item IV.B.4 corrects the contract amount to \$151,154.00 and the contract term to one-time purchase.*

**Action:** Ms. Wray made a motion to approve the Amended Minutes from the April 1, 2020 PPRB meeting as presented, with the *corrected contract amount, \$151,154.00*, on Item IV.B.4. The motion was seconded by Mr. Russell and unanimously approved by all members present.

Amendment of Item VI.B.4 (pages 4-5) is attached to these Minutes as **Attachment A**.

**V. Approval of Amended Minutes from the November 4, 2020 Public Procurement Review Board Meeting**

*This amendment of Item VI.A.1 changes the exemption type requested from a Request for Proposals to a Request for Qualifications.*

**Action:** Mr. Russell made a motion to approve the Amended Minutes from the November 4, 2020 PPRB meeting as presented, *changing the exemption type to a Request for Qualifications on Item VI.A.1*. The motion was seconded by Ms. Wray and unanimously approved by all members present.

Amendment of Item VI.A.1 (pages 22-23) is attached to these Minutes as **Attachment B**.

**VI. Approval of per diem and expenses for the February 3, 2021 meeting and for any additional expenses incurred prior to the March 3, 2021 meeting**

**Action:** A motion was made by Mr. Russell to approve per diem and expenses for the February 3, 2021 meeting and for any additional expenses incurred prior to the March 3, 2021 meeting. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**VII. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Petitions for Relief from Reverse Auction**

**1. Governing Authorities**

*Items VII.A.1.i through VII.A.1.iii were presented together and voted together.*

**i. Requesting Governing Authority:** Harrison County School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$1,000,000.00 estimated

**Summary of Request:** Harrison County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**ii. Requesting Governing Authority:** Leake County School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Leake County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may

need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**iii. Requesting Governing Authority:** Western Line School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$328,155.00 estimated

**Summary of Request:** Western Line School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemptions and use of competitive sealed bidding for these procurements.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented on Items VII.A.1.i through VII.A.1.iii. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

*Items VII.A.1.iv through VII.A.1.vii were presented together and voted together.*

**iv. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because they have attempted reverse auction for this procurement and it has resulted in highly inflated prices. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**v. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Gravel, stone and concrete

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of gravel, stone and concrete. They are requesting an exemption because they attempted reverse auction for this procurement and no vendors participated. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**vi. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Micro seal surfacing

**Total Value:** \$75,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of micro seal surfacing. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**vii. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Metal, plastic and concrete pipe

**Total Value:** \$75,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of metal, plastic and concrete pipe. They are requesting an exemption because they have attempted reverse auction for this procurement and it has resulted in highly inflated prices. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemptions and use of competitive sealed bidding for these procurements.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented on Items VII.A.1.iv through VII.A.1.vii. The motion was seconded by Ms. Wray and unanimously approved by all members present.

**viii. Requesting Governing Authority:** Desoto County School District

**Supplier:** Apple

**Term:** 12 months

**Commodities:** Apple products

**Total Value:** \$2,000,000.00 estimated

**Summary of Request:** Desoto County School District has requested an exemption from using the reverse auction process for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the District feels that the competitive sealed bidding process should be utilized.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

## **B. Consideration of Governing Authority Contracts for Board Action**

*Items VII.B.1 through VII.B.6 were presented together and voted together.*

### **1. Requesting Governing Authority: Monroe County**

**Supplier:** Cold Mix, Inc., APAC-Mississippi Inc., Ergon Asphalt and Emulsions, Hunt Refining Company

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$2,250,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For asphalt emulsions, they wish to award to Hunt Refining Company, as primary and Ergon Asphalt and Emulsions as alternate. For ready-mix asphalt, they wish to award to Cold Mix, Inc. and APAC-Mississippi, Inc., as primaries, depending on the plant location, with APAC-Mississippi, Inc. as alternate for cold mix.

### **2. Requesting Governing Authority: Monroe County**

**Supplier:** Preston Dobbs Trucking & Gravel, APAC-Mississippi, Inc.

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$225,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of clay gravel. They received two (2) bids and wish to award to Preston Dobbs Trucking & Gravel as primary and APAC-Mississippi, Inc. as alternate.

### **3. Requesting Governing Authority: Monroe County**

**Supplier:** Crossway Trucking, LLC, Century Civil Construction, Nunley Trucking Co., Inc., Landrum Farms, LLC

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$260,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of limestone. They received four (4) responses and wish to award to Crossway Trucking, LLC, Century Civil Construction, Nunley Trucking Co., Inc. and Landrum Farms, LLC.

### **4. Requesting Governing Authority: Monroe County**

**Supplier:** Crossway Trucking, LLC, Nunley Trucking Co., Inc., Landrum Farms, LLC

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$235,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of rip rap. They received four (4) responses, and wish to award to the lowest three (3) bidders, Crossway Trucking, LLC as primary, with Nunley Trucking Co., Inc. and Landrum Farms, LLC as alternates.

**5. Requesting Governing Authority:** Monroe County

**Supplier:** Parker Sand & Gravel, LLC, APAC-Mississippi, Inc.

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$110,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of washed gravel. They received two (2) responses and wish to award to Parker Sand & Gravel, LLC as primary and APAC-Mississippi, Inc. as alternate.

**6. Requesting Governing Authority:** Monroe County

**Supplier:** Fulton Pipe & Construction Co. Inc., G & O Supply, Gro-Green Solutions

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$125,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of pipe and culvert. They received three (3) responses and wish to award to Fulton Pipe & Construction Co. Inc. as primary and G & O Supply and Gro-Green Solutions as alternates.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented on Items VII.B.1 through VII.B.6. The motion was seconded by Ms. Wray and unanimously approved by all members present.

*Items VII.B.7 through VII.B.10 were presented together and voted together.*

**7. Requesting Governing Authority:** Scott County

**Supplier:** Hunt Southland Refining Company, Ergon Asphalt and Emulsions, Inc., W. E. Blain and Sons, Inc., Dickerson and Bowen Inc., APAC-Mississippi Inc.

**Term:** 2/3/2021 through 12/31/2021

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For liquid asphalt, they wish to award to Hunt Southland Refining Company as primary and Ergon Asphalt and Emulsions, Inc. as alternate. For hot mix asphalt, they wish to award to W. E. Blain and Sons, Inc. as primary and Dickerson and Bowen Inc. and APAC-Mississippi Inc. as alternates. For cold mix, they wish to award to Cold Mix Inc. as primary and Dickerson and Bowen Inc. and APAC-Mississippi Inc. as alternates.

**8. Requesting Governing Authority:** Scott County  
**Supplier:** G & O Supply Co., Inc.  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$300,000.00 estimated  
**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of culverts. They received one (1) response and wish to award to G & O Supply Co., Inc.

**9. Requesting Governing Authority:** Scott County  
**Supplier:** Capitol Oil, Inc.  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$500,000.00 estimated  
**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of fuel and lubricants. They received one (1) response and wish to award to Capitol Oil, Inc.

**10. Requesting Governing Authority:** Scott County  
**Supplier:** Vulcan Materials Co., Delta Industries Inc., Hammett Gravel Company, Inc.  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$500,000.00 estimated  
**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of sand and stone. They received three (3) responses. For limestone, they wish to award to Vulcan Materials as primary and Delta Industries, Inc. as alternate. For sand and gravel, they wish to award to Hammett Gravel Company, Inc.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented on Items VII.B.7 through VII.B.10. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

*Items VII.B.11 through VII.B.13 were presented together and voted together.*

**11. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** W. E. Blain and Sons, Inc., Dickerson and Bowen Inc., Dunn Roadbuilders, Warren Paving, Hunt Refining Company  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$500,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For liquid asphalt, they wish to award to Hunt Refining Company. For surface course and surface mix, they wish to award to W. E. Blain and Sons as primary and Dickerson & Bowen, Dunn Roadbuilders and Warren Paving as alternates. For cold mix, they wish to award to Dunn Roadbuilders as primary and Warren Paving as alternate.



**12. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** Oddee Smith Construction, Inc., Blain Sand & Gravel, Inc., Dickerson and Bowen Inc., Vulcan Materials Company, Warren Paving  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$300,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of aggregates. For county matt and pea gravel, with hauling, they wish to award to Oddee Smith Construction as primary and Blain Sand & Gravel, Inc. as alternate. For county matt and pea gravel, with no hauling, they wish to award to Dickerson and Bowen Inc. as primary and Oddee Smith Construction, Inc. as alternate. For limestone and rip rap, they wish to award to Vulcan Materials Company as primary and Warren Paving as alternate.

**13. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** Southern Waterworks Supply Inc., Dial, Inc.  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$100,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of culverts. They wish to award to Southern Waterworks Supply Inc. as primary and Dial, Inc. as alternate.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented on Items VII.B.11 through VII.B.13. The motion was seconded by Mr. Russell and unanimously approved by all members present.

*Items VII.B.14 through VII.B.18 were presented together and voted together.*

**14. Requesting Governing Authority:** Choctaw County School District  
**Supplier:** Synergetics  
**Term:** 7/1/2021 through 6/30/2026  
**Total Value:** \$425,000.00  
**Summary of Request:** Choctaw County School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received one (1) bid. The District wishes to award to Synergetics.

**15. Requesting Governing Authority:** East Jasper School District  
**Supplier:** Synergetics  
**Term:** 7/1/2021 through 6/30/2026  
**Total Value:** \$550,000.00  
**Summary of Request:** East Jasper School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for their E-Rate Category 2 Project and received one (1) bid. The District wishes to award to Synergetics.

- 16. Requesting Governing Authority:** Jefferson Davis County School District  
**Supplier:** BCI  
**Term:** 7/1/2021 through 6/30/2026  
**Total Value:** \$875,000.00  
**Summary of Request:** Jefferson Davis County School District was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received three (3) bids. The District wishes to award to the lowest bidder, BCI.
- 17. Requesting Governing Authority:** Union County School District  
**Supplier:** Howard Technology Solutions  
**Term:** 7/1/2021 through 6/30/2024  
**Total Value:** \$385,000.00  
**Summary of Request:** Union County School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received two (2) bids. The District wishes to award to the lowest bidder, Howard Technology Solutions.
- 18. Requesting Governing Authority:** Pascagoula-Gautier School District  
**Supplier:** iConvergence, Inc., Netsync  
**Term:** 7/1/2021 through 6/30/2024  
**Total Value:** \$1,200,000.00  
**Summary of Request:** Pascagoula-Gautier School District was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received six (6) bids. The District wishes to award to Netsync for battery backups and to iConvergence, Inc. for switches.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

**Action:** A motion was made by Mr. Russell to approve the staff recommendation as presented on Items VII.B.14 through VII.B.18. The motion was seconded by Ms. Wray and unanimously approved by all members present.

- 19. Requesting Governing Authority:** Tupelo School District  
**Supplier:** Apple Inc.  
**Term:** One time purchase  
**Total Value:** \$1,000,000.00  
**Summary of Request:** Tupelo School District was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of Apple products and received one bid. They wish to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**20. Requesting Governing Authority:** Harrison County

**Supplier:** Communication International

**Term:** 10 months

**Total Value:** \$984,204.52

**Summary of Request:** Harrison County was granted an exemption from reverse auction on February 5, 2020 for the procurement of an IP/MPLS microwave system maintenance and replacement project. The County advertised for competitive sealed bids and received four (4) responses. Two (2) bids were deemed nonresponsive for failure to meet specifications. The County wishes to award to the lower of the two (2) bids that met specifications.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract, contingent upon approval by the Mississippi Wireless Communication Commission.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

**C. Consideration of State Agency Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Corrections (MDOC)

**Supplier:** Merchants Foodservice

**Contract #:** 8200055290

**Term:** 3/1/2021 through 3/1/2024, with an option to extend for two (2) additional twelve (12) month periods

**Total Value:** \$40,000,000.00

**Summary of Request:** MDOC conducted a reverse auction on December 3, 2020 and is requesting approval to enter into a contract with Merchants Foodservice to provide specified food products to fifteen (15) different correctional facilities at various locations. The reverse auction sought a per inmate per day rate inclusive of all items, locations, fees, and expenses associated with the provision of the food items. There were four (4) pre-qualified bidders invited to the reverse auction, but only Merchants Foodservice placed a bid. The total estimated value of the contract is \$40,000,000 for the five (5) year term based on a cost of \$2.45 per inmate per day. MDOC requests the Board's approval of the contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

- 2. Requesting Agency:** Mississippi Department of Marine Resources (MDMR)  
**Supplier:** Spat-Tech of Mississippi, LLC  
**Contract #:** 8200055161  
**Term:** 2/3/2021 through 7/31/2021  
**Total Value:** \$2,000,000.00

**Summary of Request:** Per Section 3.101.02 of the Mississippi Procurement Manual, the purchase of live animals is exempt from competitive bidding. This contract is a replacement of contract # 8200044375 and will contain the remainder of the amount to cover the breeding, growing to the specified size, delivery and deployment of live oysters. Contract # 8200044375 was extended numerous times due to the lengthy openings of the Bonnet Carré Spillway that inundated the Mississippi Sound and Biloxi Marsh with an influx of freshwater for an unprecedented length of time. As a result, the necessary local brood stock have not been available for spawning and setting of live oysters as well as causing a delay in final deployment. The contract expired because the last extension was not signed by the vendor in a timely manner. Basket preparation under the original contract has been completed and paid, so the value of this contract will be for the remaining balance of \$2,000,000.00 (after \$1,000,000 spend on the original contract). There is no increase in the total contract cost. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

**D. OPTFM Staff Approvals Reported to the Board**

OPTFM Staff Approvals are attached to these Minutes as **Attachment C**.

**E. OPTFM Sole Source Purchases Reported to the Board**

OPTFM Sole Source Approvals are attached to these Minutes as **Attachment D**.

**F. OPTFM Emergency Purchases Reported to the Board**

*Mr. Campbell stated there were no Emergency Purchases to report at the time.*

**VIII. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

**A. Consideration of Change Orders for Board Action**

- 1. Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 350-030  
**Project Title:** Fire Alarm and Security Improvements (Governor's Mansion – Security Camera Poles)  
**General Contractor:** McInnis Systems, Inc.

**Original Contract Sum:** \$100,740.00

**Net Change by Previous Change Orders:** \$0.00

**Total Value of Award before this Change Order:** \$100,740.00

**Total Value of this Change Order:** \$44,128.42

**Construction Days to Date [Term]:** 83 (including 5 for this CO)

**Change Order Scope:** Modifications to Security Camera Poles for rebar cages, drain pipe and catch basin, delivery, duplex receptacles in junction boxes, painting, removal and installation of security desk, etc. The justification is based on the Professional's recommendation dated January 15, 2021.

**Note:** Board Action is required when cumulative Change Orders exceeds 25% of original bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

## **B. Consideration of Sole Source for Board Action**

**1. Using Agency:** Mississippi Department of Rehabilitation Services

**Project Number:** GS# 525-025

**Project Title:** Server Room Sub Floor Repairs

**Sole Source Provider:** Johnson Controls, Inc.

**Total Value at Sole Source:** \$33,705.00

**Construction Days from Notice to Proceed [Term]:** 60 days

**Sole Source Scope:** Provide and install Metasys System Upgrades including the following: backup of existing NAE (Network Automation Engine) controller, new Johnson Controls, Inc., SNE (Supervisory Network Engine) building controller, Johnson Controls, Inc., open Application Server, integrate new hardware/software into existing Mississippi Department of Rehabilitation Services Johnson Controls, Inc., Metasys System, and device performance verification.

**Justification:** Mississippi Department of Rehabilitation Services (MDRS) currently has an existing Johnson Controls® Inc., Metasys System which is obsolete and cannot be upgraded. This system is proprietary to Johnson Controls® Inc. and they are the only company that can provide and service this product. The existing system will be backed-up and upgraded to work together as one cohesive unit to assist in the building energy management efforts. The new Metasys System is made of various components that provide coordinated controls over the MDRS energy management system. This system will increase effectiveness, lower operational cost, and allow automated tasks for the Facility Manager and staff. It will also enhance productivity and effectiveness with a new more simple and intuitive user-interface which can be accessed anytime and anywhere with mobile device capability.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon BOB receiving no protests during the advertisement period (*staff recommendation was updated during presentation to indicate no protests was received*), and an executed contract.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented *and updated to indicate no protests were received*. The motion was seconded by Mr. Russell and unanimously approved by all members present.

### C. Consideration of Construction Contract for Board Action

- Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Project Title:** Job Order Contracting Program  
**General Contractor:** Brown & Root Industrial Services, LLC  
**Term:** One (1) year with up to four (4) additional one (1) year renewals  
**Total Value at Award:** Not to Exceed \$25,000,000.00 Annually  
**Project Scope:** Indefinite delivery / indefinite quantity term construction contract based upon a nationally published and recognized cost index (Job Order Contract) for the repair, renovation, demolition, and improvement of buildings, facilities, and infrastructure for state agencies and institutions, universities and community colleges statewide in accordance with Section 31-7-13(n) of the Mississippi Code of 1972, Annotated. The cost for all work is based upon the established cost index multiplied by the Bidder's pricing coefficient. Individual Job Orders will be not more than one million dollars (\$1,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).  
**Note:** Board Action is required when award is over \$5,000,000.00.  
**Clarification or Remarks:** This award is to a Bidder with a minimum Performance Rating of Satisfactory on the basis of the lowest average weighted pricing coefficient. Two bids were received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon an executed contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

### D. Consideration of Contracts for Project Professionals

**NOTE:** Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has

established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

**1. Using Agency:** Mississippi Department of Finance and Administration

**Project Number:** GS# 371-166

**Title:** Job Order Contracting Program (Landmark)

**Location:** Statewide

**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)

**Funding Sources:** Various

**Professional Fee Type:** Special Percentage (10%) complexity

**Time Period:** One (1) year with annual renewals up to four (4) additional years.

**Job Order Professionals Selected:**

Shafer-Zahner-Zahner, PLLC

Albert & Robinson Architects, PLLC

Burris/Wagnon Architects, P.A.

WFT Architects, P.A.

Wier Boerner Allin Architecture, PLLC

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Edmonds Engineering Inc (Hoover, Alabama, through the Jackson Office)

Mechanical: Engineering Resource Group, Inc. – Jackson

Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance.

**Clarification or Remarks:** Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Twenty-Six (26) proposals were received. Ten (10) firms were shortlisted, interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual Job Orders by participating institutions / agencies.

**Staff Recommendation:** The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**2. Using Agency:** Mississippi Department of Finance and Administration

**Project Number:** GS# 371-166

**Title:** Job Order Contracting Program (Non-Landmark)

**Location:** Statewide

**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)

**Funding Sources:** Various

**Professional Fee Type:** Special Percentage (9%) complexity

**Time Period:** One (1) year with annual renewals up to four (4) additional years.

**Job Order Professionals Selected:**

Hardy and Associates/Architect, PLLC

Albert & Robinson Architects, PLLC

Cooke Douglass Farr Lemons Architects + Engineers PA

Shafer-Zahner-Zahner, PLLC

Machado-Patano, PLLC

Allred Stolarski Architects, PA

Burris/Wagnon Architects, P.A.

JBHM Architects, P.A. - Jackson

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Edmonds Engineering Inc (Hoover, Alabama, through the Jackson Office)

Mechanical: Engineering Resource Group, Inc. – Jackson

Electrical: Atwell & Gent, P.A.

Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites.

**Clarification or Remarks:** Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Twenty-Four (24) proposals were received. Thirteen (13) firms were shortlisted, interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual Job Orders by participating institutions / agencies.

**Staff Recommendation:** The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.



## **E. Consideration of Agency Contract for Project Professional**

- 1. Using Agency:** Mississippi Department of Marine Resources  
**Number:** Contract #82000  
**Title:** Oyster Setting Facility Planning and Feasibility – Phase I  
**Budget:** \$600,000.00  
**Professional:** Machado-Patano, PLLC – Biloxi, Mississippi  
**Scope:** Architectural and engineering services for an Oyster Setting Facility Planning and Feasibility – Phase I . . . for the Mississippi Department of Marine Resources.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

**Action:** A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

## **F. Proposed BOB Rule Revision**

The Bureau of Building is requesting consideration and approval of proposed policy changes (see attachment; deleted text is stricken, new text is underlined). These revisions in Sections 600 and 700 of the BOB Procedure Manual include electronic bidding procedures, Construction Specifications Institute (CSI) format change from 16 Divisions to 48 Divisions, construction testing services, and construction phase documentation.

**Staff Recommendation:** Approval of proposed rule revisions and authority to submit to the Mississippi Secretary of State's Office for notice, comment, and final adoption in accordance with the Administrative Procedures Act.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

## **G. BOB Staff Approvals Reported to the Board**

BOB Staff Approvals are attached to these Minutes as **Attachment E**.

*A ten minute recess was taken before the presentation of Item VIII.H.1.*

## **H. RPM New Leases**

- 1. Requesting Agency:** Mississippi Department of Revenue  
**Lease #:** 800-171-27A  
**Lessor:** PTRK Development, LLC.  
**Term:** 07/01/2021 thru 06/30/2027  
**Total Yearly Cost:** \$77,011.80  
**Cost PSF:** 22.20 + Utilities

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 144

**Federal Funds:** 0%

**Square Footage Proposed:** 3,469

**Previous Square Footage:** N/A

**Address of Property:** 2631 McIngvale Road, Hernando, MS.

**Purpose of Lease:** This will be the MDOR office for the North Mississippi Area.

**Note:** This lease was advertised and only one response was received. This is a six year lease with two (2) two (2) year options to renew. The first two (2) year option renewal rental rate will be \$18.50 per square foot or \$64,176.50 per year. The second two (2) year option renewal rental rate will be \$19.00 per square foot or \$65,911.00 per year. A required buildout is attached in the contract. The buildout consist of bullet proofing the front office and reception area with bullet proof glass and Kevlar panels per architectural drawings.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**2. Requesting Agency:** Ellisville State School

**Lease #:** 534-431-26A

**Lessor:** Allgood Properties

**Term:** 05-01-2021 thru 04-30-2026

**Total Yearly Cost:** \$21,060.00

**Cost PSF:** 7.82 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 244

**Federal Funds:** 0%

**Square Footage Proposed:** 2,694

**Previous Square Footage:** N/A

**Address of Property:** 1385 Johnny Johnson Drive, Brookhaven, MS.

**Purpose of Lease:** This will be the regional office for Ellisville State School.

**Note:** This lease was advertised and the agency received two (2) responses. The lowest of the two offers was selected. No protest to the bid was received. This is a five (5) year lease with two (2) optional terms of five (5) years each. The rental rates for the optional terms will be the same as the original contract or \$21,060.00 per year.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi Secretary of State

**Lease #:** 775-412-22A

**Lessor:** Douglas M. Wright, Jr.

**Term:** 03/01/2021 thru 02/28/2022

**Total Yearly Cost:** \$6,000.00

**Cost PSF:** \$8.22 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 146

**Federal Funds:** 0%

**Square Footage Proposed:** 730

**Previous Square Footage:** N/A

**Address of Property:** 2844 Traceland Drive, Tupelo, MS.

**Purpose of Lease:** This location will house the North Mississippi area office for the Secretary of State.

**Note:** This lease was advertised and the agency received three (3) responses. The lowest of the three was selected. No protests were received. This is a one year lease with three (3) (1) year options to renew at the same rental rate as the first year. The rental rate for years two, three, and four will be \$500.00 per month or \$6,000.00 per year.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**I. RPM Non-Competitive Leases**

**1. Requesting Agency:** Mississippi Department of Finance and Administration

**Lease #:** 899-251-22C

**Lessor:** 455 North Lamar, LLC.

**Term:** 03/15/2021 thru 03-14-22

**Total Yearly Cost:** 55,080.00

**Cost per Parking Space yearly:** \$540.00

**Previous Cost per space yearly:** \$540.00

**Federal Funds:** 0%

**Total number of Spaces:** 102

**Previous number of Spaces:** 102

**Address of Property:** 455 North Lamar Street, Jackson, MS.

**Purpose of Lease:** Parking for State Employees.

**Note:** This is a twelve (12) month lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

## **J. RPM Emergency Leases**

*Items VIII.J.1 and VIII.J.2 were presented together and voted together.*

- 1. Requesting Agency:** Mississippi State Department of Health  
**Lease #:** 390-412-21E Covid-19 Emergency  
**Lessor:** BPR REIT Services, LLC.  
**Term:** 12-28-2020 thru 12-27-2021  
**Total Cost:** \$12.00 (nominal fee)  
**Cost PSF:** \$N/A  
**Previous Cost PSF:** N/A  
**Total Space per Occupant:** N/A  
**Federal Funds:** 100%  
**Square Footage Proposed:** As needed parking lot space  
**Previous Square Footage:** N/A  
**Address of Property:** Barnes Crossing Mall, Tupelo, MS.  
**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccination.  
**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.
  
- 2. Requesting Agency:** Mississippi State Department of Health  
**Lease #:** 390-181-21E Covid-19 Emergency  
**Lessor:** Hattiesburg Convention Commission  
**Term:** 12-28-2020 thru 12-27-2021  
**Total Cost:** 375.00 per day as needed (\$136,875.00 per year).  
**Cost PSF:** N/A  
**Previous Cost PSF:** N/A  
**Total Space per Occupant:** N/A  
**Federal Funds:** 100%  
**Square Footage Proposed:** Designated sections of the parking lot of the Lake Terrace Convention Center & the first floor of the Hattiesburg Visitors Center  
**Previous Square Footage:** N/A  
**Address of Property:** Convention Center Plaza, Hattiesburg, MS.  
**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccination.  
**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of these emergency leases.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented on Items VIII.J.1 and VIII.J.2. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

### K. Wildlife Farmland Leases

1. Mississippi Department of Wildlife Fisheries and Parks requests PPRB approval to award a farming lease based on a bid opening that took place on January 13, 2021. A check for the full rent was delivered to MDWFP for the 2021 growing season at the bid opening. This request from the MDWFP includes a lease for one (1) year in duration with four (4) options to renew by mutual consent, one year at a time, in writing by October 1st of each consecutive year with payment due no later than December 1 for the upcoming growing season.

Hell Creek Wildlife Management Area- Farm 558 (Union/Tippah County)

Bid Date: January 13, 2021  
Acreage: 927+-  
Lessee: J & S Family Farms, LLC  
Bid Amount: \$44,558.00  
Selection: Highest of two bids received  
Protest: None

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

### L. Parchman Farming Lease Renewals:

#### 1. Sunflower County

<u>Tract</u>	<u>Lessee</u>	<u>Acres</u>	<u>Lease Amount</u>	<u>Year</u>
6	Hunter Doty	294.62	\$44,487.62	3/8

**Note:** This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the Division of Agricultural Enterprises. MDOC requests PPRB approve this farmland lease renewal listed above. This request is also contingent upon the execution of the farming lease contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this farmland lease renewal, contingent upon receipt of executed lease contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

## **IX. DFA Office of Personal Service Contract Review (OPSCR)**

### **A. Petitions for Relief from Competitive Sealed Bidding**

#### **1. Requesting Agency:** Mississippi Department of Corrections

**RFx Number:** 3180001270

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$75,000,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide comprehensive health care services to inmates entrusted in the care and custody of the MDOC. The Agency contends that the use of an IFB is neither practicable nor advantageous as MDOC needs the ability to conduct discussions and negotiations with the vendor after proposals are submitted. A Request for Proposals would allow the Agency to adequately and thoroughly evaluate potential offerors' expertise and professional abilities. Additionally, MDOC needs to be able to consider factors other than price. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at twenty-four (24) points or 24%, management factors will be weighted at forty-one (41) points or 41%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide comprehensive health care services to inmates.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

#### **2. Requesting Agency:** Mississippi Department of Education

**RFx Number:** 3180001272

**Procurement Request:** Request for Proposals

**Anticipated Term:** One Year with Four Optional One Year Renewals

**Anticipated Contract Amount:** \$1,500,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide literacy professional development that supports the implementation of effective literacy instruction grounded in the "Science of Teaching Reading". The Agency contends that the use of an IFB is neither practicable nor advantageous as a Request for Proposals would allow the Agency to examine the vendors' capability, organizational structure, personnel, and ability to meet the requirements for literacy professional development. Due to the complex nature of the project, MDE's evaluation criteria requires a more comparative judgmental evaluation. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at forty (40) points or 40%, management factors will be weighted at twenty (20) points or 20%, and cost

factors (price) will be weighted at forty (40) points or 40%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide literacy professional development.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

3. **Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180001274

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$200,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to help establish a presence in Europe to assist in recruitment of investment services, expansion of existing firms in Mississippi, and new investment opportunities. The Agency contends that the use an IFB is neither practicable nor advantageous due to the complex nature of the project and the evaluation criteria requiring a more comparative evaluation. The respondents will be evaluated based on technical, management and cost factors. The technical factors will be weighted at thirty-six (36) points or 36%, the management factors will be weighted at twenty-nine (29) points or 29%, and the cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide services related to establishing a presence in Europe for various investment services.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

4. **Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180001273

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$100,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a professional services consultant to provide trade and investment services on behalf of Mississippi firms and MDA for the purpose of expanding Mississippi's exports to South America. The Agency contends that use of an IFB is neither practicable nor advantageous due to the complex nature of the project and the evaluation criteria requiring a more comparative evaluation. The respondents will be evaluated based on technical,

management and cost factors. The technical factors will be weighted at thirty-six (36) points or 36%, the management factors will be weighted at twenty-nine (29) points or 29%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide professional consulting services.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

## **B. Consideration of Contracts for Board Action**

### **1. Requesting Agency:** Mississippi Department of Public Safety

**Supplier:** Bode Cellmark Forensics, Inc.

**Contract #:** 8200055210

**Term:** 02/01/2021- 01/31/2025

**Total Value:** \$1,948,183.20

**New**  
**\$1,948,183.20**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide DNA testing services for the Mississippi Forensics Laboratory. The Contractor will be paid \$31.95 per test. The Contractor was selected through an Invitation for Bids with one respondent.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,435,229.00

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

### **2. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Center for Toxicology and Environmental Health, LLC

**Contract #:** 8200055225

**Term:** 02/03/2021 – 01/31/2023

**Total Value:** \$1,100,000.00

**New**  
**\$1,100,000.00**

**Summary of Request:** The term of the contract is approximately two years with one optional one-year renewal. The Contractor will effectively and safely respond to emergency incidents involving hazardous materials/pollutants and provide site monitoring while analyzing both hazardous and non-hazardous materials in accordance with State and Federal protocols. The Contractor was selected through a Request for Qualifications (RFQ) with one respondent. The Agency request exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnish to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for the services to



promote competition and to 3-202.06.3 for failure to include the RFX number for the solicitation in the RFQ newspaper advertisement. OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement as the RFQ was posted on the Agency's website and the Mississippi Contract/Procurement Opportunity Search Portal and was emailed to nine potential offerors by MDEQ. The Agency was granted an exemption from competitive sealed bidding at the September 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exceptions to Sections 3-202.06.1 and 3-202.06.3 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,650,000.00

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Bayou Town Productions, LLC

**Contract #:** 8200030676

**Term:** 02/14/2017-02/13/2022

**Total Value:** \$254,800.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification Three has been submitted to exercise the last optional renewal allowed by the original contract. The Contractor provides professional education services to help the Agency comply with the requirements of Section 319 of the Clean Water Act, which focuses on the protection of water resources from Non-Point Source (NPS) pollution and best management practices used to prevent NPS pollution. The education services include "Environmental Education and Outreach Mobile Classroom" to educate third through sixth grade students, teachers, administrators, and other public officials about NPS pollutions in watersheds. The Contractor was originally selected through a Request for Proposals (RFP). The unit price remains \$1,300.00 per event. Modification Two was approved at the January 2020 PPRB meeting. Modification Three updates the Period of Performance clause. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$326,300.00

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

*Items IX.B.4 through IX.B.6 were presented together and voted together.*

**4. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Wesson-Monroe, LLC

**Contract #:** 8200055207

**Term:** 02/16/2021 - 06/30/2022

**Total Value:** \$1,000,000.00

**New**

**\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by the Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Projected Budget for Life of the Contract:** \$2,000,000.00

**5. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Public Consulting Group, Inc.

**Contract #:** 8200055205

**Term:** 02/16/2021 – 06/30/2022

**Total Value:** \$1,000,000.00

**New**

**\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by the Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Projected Budget for Life of the Contract: \$2,000,000.00**

**6. Requesting Agency: Mississippi Department of Rehabilitation Services**

**Supplier: Mississippi Prison Industries**

**Contract #: 8200055204**

**Term: 02/16/2021 – 06/30/2022**

**Total Value: \$1,000,000.00**

**New**

**\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contracts as requested.

**Projected Budget for Life of the Contract: \$2,000,000.00**

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented on Items IX.B.4 through IX.B.6 *with the amended terms indicating end date of 06/30/2022*. The motion was seconded by Mr. Russell and unanimously approved by all members present.

**7. Requesting Agency: Mississippi State Department of Health**

**Supplier: Warner, Inc. d/b/a Service Masters of Jackson, Inc.**

**Contract #: 8200055194**

**Term: 02/04/2021-02/03/2024**

**Total Value: \$328,860.00**

**New**

**\$328,860.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor provides professional janitorial services for the Osborne, Underwood Public Health Lab and parking garage at 570 E. Woodrow Wilson, and for the Radiological Health and Pharmacy Print Shop at 3156 Lawson Street, all in Jackson. The Contractor was selected through an Invitation for Bids with thirteen respondents, one of which was deemed non-responsive for failure to circle the applicable word or words regarding each stated certification and assurance and four were rejected for being late submissions. One post-award vendor

debriefing was requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor will be paid \$9,135.00 per month.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$548,100.00

**Action:** A motion was made by Mr. Russell to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

8. **Requesting Agency:** Mississippi Division of Medicaid  
**Supplier:** The University of Southern Mississippi, School of Social Work  
**Contract #:** 8200055385

**Term:** 02/03/2021-02/02/2023

**Total Value:** \$520,542.00

**New  
\$520,542.00**

**Summary of Request:** The term of the contract is two-years with no optional renewal. The Contractor will provide a Person Centered Training Program within the Mississippi Training Institute (MTI) for the purpose of implementing, sustaining, and supporting the Person Centered Planning Process. The MTI serves as a statewide Person Centered Planning Institute for Mississippi based on standardized methods as approved by the Mississippi Division of Medicaid (DOM), and performs wraparound training, coaching, and technical assistance through the MTI for the purpose of sustaining wraparound facilitation as a service for Mississippi Medicaid beneficiaries. The spending authority requested is \$520,542.00 which includes reimbursement of travel expenses not to exceed \$25,776.00, which will be reimbursed at the same reimbursement rate as provided by state statute for the employees of DOM. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of DOM determined that the services meet the Agency's requirements and the price represents a fair market value for the services based on a cost comparison with a known private sector vendor.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$520,542.00

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

9. **Requesting Agency:** Mississippi Department of Environmental Quality  
**Supplier:** Cypress Environmental Services, LLC d/b/a Cypress Environment & Infrastructure  
**Contract #:** 8200055196  
**Term:** 02/15/2021-08/31/2023  
**Total Value:** \$221,192.00 **New**  
**\$221,192.00**  
**Summary of Request:** The term of the contract is approximately two years and seven months and includes an optional renewal not to exceed a total of five years. The Contractor will provide benthic mapping services that will collect important physical characterization data for potential and existing oyster reef locations in the Project area. The Contractor was selected through a Request for Proposals (RFP) with eight respondents, two of which were deemed non-responsive for late submissions. The Agency was granted an exemption from competitive sealed bidding when their Petition for Relief from Competitive Sealed Bidding was processed by OPSCR pursuant to the state of emergency declared by the Mississippi Department of Finance and Administration due to the COVID-19 pandemic. The Agency requests exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnish to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for which you are procuring services to promote competition and to 3-202.06.3 for failure to include the RFX number for the solicitation in the RFP newspaper advertisement. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement as the Agency received eight responses to the RFP.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the exceptions to Sections 3-202.06.1 and 3-202.06.3 complies with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$221,192.00

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

10. **Requesting Agency:** Mississippi Department of Finance and Administration  
**Supplier:** American Well Corporation  
**Contract #:** 8200029792  
**Term:** 03/01/2017-02/28/2022  
**Total Value:** \$414,000.00 **Renewal**  
**\$0.00**  
**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment Three has been submitted to exercise the last optional renewal allowed by the original contract. The Agency requests no additional spending authority as the current spending authority is sufficient. The Contractor provides Mississippi State and School Employees' Health Insurance Plan participants with access to qualified healthcare professionals providing HIPAA compliant delivery of healthcare services such as diagnosis, consultation, and treatment through the use of interactive audio, video, or other electronic media. The Contractor

was originally selected through a Request for Proposals (RFP). Amendment Two was approved at the December 2019 PPRB meeting. Amendment Three updates the Contract Term, Incorporation of Documents, and Indemnification clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's current professional and comprehensive general liability insurance must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing proof of current professional and comprehensive general liability insurance.

**Projected Budget for Life of the Contract:** \$414,000.00

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Russell and unanimously approved by all members present.

**11. Requesting Agency:** Mississippi Development Authority

**Supplier:** The University of Southern Mississippi, Trent Lott National Center

**Contract #:** 8200055201

**Term:** 02/03/2021-03/31/2022

**Total Value:** \$190,000.00

**New  
\$190,000.00**

**Summary of Request:** The term of the contract is approximately one year with one optional one-year renewal. The Contractor will prioritize and implement elements of the Mississippi Defense Initiative Strategic Plan 2019-2023 in coordination with the Mississippi Development Authority. The Mississippi Defense Initiative consists of nine (9) goals for the State to work towards in strengthening Mississippi's defense and national security assets as an economic driver for the State. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Agency determined the services meet the Agency's requirements and the price represents a fair market value for the service, based on the comparison of other similar contracts.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$380,000.00

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**12. Requesting Agency:** Mississippi Development Authority

**Supplier:** Regions Bank, Seok Soon Cho d/b/a See Woo Corp.

**Contract #:** 8200037754

**Term:** 04/01/2018-03/31/2022

**Total Value:** \$654,240.00

**Renewal  
\$163,560.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor serves as the agency representative in the Republic of Korea, working on behalf of the State of Mississippi to expand investment recruitment opportunities for the Korean market and enhance Mississippi's image in Korea for economic development purposes. The Contractor develops active prospect leads including companies or individuals that have verifiable potential and intention to begin or expand business operations in the United States and identifies, prioritizes, cultivates, and solicits Korean companies that are interested in bringing automotive assembly, aerospace, energy, advanced manufacturing, and associated supply chain in related industries to the State of Mississippi. The Contractor was originally selected through a Request for Proposals (RFP). The original contract was approved at the March 2018 PPRB meeting. Amendment One updates the Period of Performance, Applicable Law, Representation Regarding Gratuities, Procurement Regulations, E-Payment, and Indemnification clauses and Exhibit C, Compensation. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$817,800.00

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

**13. Requesting Agency:** Mississippi Department of Wildlife, Fisheries, and Parks

**Supplier:** Wiregrass Ecological Associates

**Contract #:** 8200047855

**Term:** 03/04/2020 - 03/03/2022

**Total Value:** \$116,690.00

**Renewal**  
**\$116,690.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Agency requests no additional spending authority as the current spending authority is sufficient. The Contractor collects field data and develops a coastal invasive species inventory and management plan for the Agency. The Contractor is paid \$15.00 per Invasive Species Only Plot, \$29.00 per Invasive Species and Timber Plot, and \$5,000.00 for the Ward Bayou Wildlife Management Area Invasive Species Management Plan. The Contractor was originally selected through an IFB. The original contract was approved at the March 2020 PPRB meeting. As Amendment One was submitted executed, Amendment Two will update the final invoice date contained within the Method of Payment clause; while Amendment One updates the Period of Performance clause. All terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$116,690.00**

**Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.**

**14. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Yelverton Consulting, LLC

**Contract #:** 8200055176

**Term:** 02/03/2021 – 01/31/2023

**Total Value:** \$96,000.00

**New  
\$96,000.00**

**Summary of Request:** The term of the contract is approximately two years with one optional one-year renewal. The Contractor will provide consulting services relating to the Mississippi Coordinating Council for Remote Sensing and Geographic Information Systems (“MCCRSGIS”) such as coordinating the collection of digital orthoimagery for tax mapping purposes, as well as developing a working relationship, maintaining contact, and acting as a liaison for MDEQ and MCCRSGIS with federal, state, county, municipal, and any other appropriate entities. The Contractor was selected through a Request for Proposals (RFP) with one respondent. The Agency was granted an exemption from competitive sealed bidding at the November 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

The Agency request exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnished to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for the services to promote competition and 3-202.06.3 for failure to include the RFx number for the solicitation in the RFP newspaper advertisement. With respect to the requested exceptions, OPSCR does not have concerns regarding competitiveness and fairness of the procurement as the RFQ was posted on the Agency’s website and the Mississippi Contract/Procurement Opportunity Search Portal and was emailed to 21 potential offerors by MDEQ.

Miss. Code Ann. § 31-7-417(2) states, “As each proposal or qualification is submitted but before those proposals or qualifications are opened, the chief procurement officer shall designate a person to prepare a register of proposals or qualifications, which shall include the number of modifications received, if any, and a description sufficient to identify the supply, service, commodity or other item offered. The designated person shall assign each submitted proposal or qualification an identifying letter, number, or combination thereof, **without revealing the name of the offerer who submitted each proposal or qualification to the chief procurement officer or any person named to the evaluation committee for that proposal or qualification.** The designated person shall keep the names of the offerers and their identifying numbers or letters, or combination thereof, in a sealed envelope or other secure location until factors not requiring knowledge of the name of the offerer have been evaluated and scored. **If the designated person reveals the names of the offerers and the corresponding identifying information before such time, the procurement process shall be terminated and the proposal or qualifications resolicited.** The register of proposals or qualifications shall be made part of the report required under Section 31-7-423(1).”



- The evaluation was not blind as a result of failure to redact all vendor identifying information. OPSCR staff identified the following errors in the Agency redaction process:
  - Instances throughout the technical proposal of information that identifies the vendor as the incumbent vendor, and
  - Information which would reveal the identity of the respondent and affect the blind evaluation of the technical proposal.

Miss. Code Ann. § 31-7-415(3) states, “**Before evaluating proposals or qualifications, each individual participating in the evaluation of a proposal or qualification shall execute a statement in accordance with subsection (1) of this section certifying that he or she does not have a conflict of interest. The statement shall be filed with the chief procurement officer of the soliciting agency, before beginning the evaluation process.** The certification shall be as follows: ‘I hereby certify that I have reviewed the conflict of interest standards prescribed herein, and that I do not have a conflict of interest with respect to the evaluation of this proposal or qualification. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of the offerers submitting proposals or qualifications or their parent or subsidiary organization.’”

In this scenario, with only one respondent, these two separate statutes conflict with one another. By virtue of complying with Miss. Code Ann. § 31-7-415(3), the designated person violated Miss. Code Ann. § 31-7-417(2) as the sole respondent to the RFP was revealed when said person provided the requisite list of respondents to obtain the conflict of interest statements from the evaluation committee members as prescribed. When there is only one vendor, the only name listed for the certification is the only responding vendor. Likewise, an evaluator cannot certify an absence of conflicts of interest with any of the offerers without knowing the identity of who submitted proposals. As the legislative intent of these procurement laws is to ensure transparency, fairness and competition, the evaluator’s conflict certifications are more in line with said intent than ensuring a blind evaluation of one offerer.

Because this was a question of statutory interpretation that had not been considered by this Board, OPSCR staff consulted the Special Assistant Attorney General, who concurred with staff interpretation and advised that it is in line with the legislative intent of the procurement laws to approve this contract despite the technical violation to the blind scoring statute.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and the Special Assistant Attorney General and upon granting the exceptions to Sections 3-202.06.1 and 3-202.06.3 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract: \$144,000.00**

**Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.**

## C. Preapproved Vendor Lists (PVL)

### 1. Security Services

Pursuant to Miss. Code Ann. § 27-104-7(2)(i), the DFA OPSCR staff issued an Invitation for Bids for Security Services in order to establish a List of Preapproved Vendors for Security Services for the time period of February 3, 2021 to February 2, 2024 for use by state agencies under the purview of the PPRB. The Invitation for Bids divided the State into eight regions. The Invitation for Bids provided that awards would be made to all responsive and responsible bidders per region per security staffing services format/category ranked in relation to the lowest average bid costs. There were six respondents to the Invitation for Bids, of which one was deemed non-responsive for bidding prices substantially higher than other bidders. There were no debriefings requested. There was one protest requested and resolved. Nineteen bids were received for eight regions. Vendors on the Preapproved Vendor List will remain on the list until February 2, 2024, at which time that list will expire. However, if a Contracting Agency enters into a contract with a preapproved Vendor prior to the expiration date of February 2, 2024, that contract may be renewed at the same rates listed on the PVL until February 2, 2026. Prices submitted in response to the Invitation for Bids will remain firm, valid, and renewable until February 2, 2026 except that a vendor may raise prices to reflect a rise in the federal minimum wage, but only to the extent of the actual minimum wage increase.

**Staff Recommendation:** Approval of the Preapproved Vendor List for Security Services as requested.

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

- *Before presentation of items D. – E. Ms. Thompson introduced two (2) new OPSCR contract analysts, Kim Burse and Destiny Turner.*
- *Ms. Thompson announced that contract analyst, Alicia Coleman, is leaving OPSCR to take a position with DFA Office of Insurance.*

### D. OPSCR Emergency Contracts Reported to the Board

The list of OPSCR emergency contracts reported to the Board is attached to these Minutes as **Attachment F**.

### E. OPSCR Sole Source Contracts Reported to the Board

The list of OPSCR sole source contracts reported to the Board is attached to these Minutes as **Attachment G**.

### F. OPSCR Staff Approvals Reported to the Board

The list of OPSCR staff approvals reported to the Board is attached to these Minutes as **Attachment H**.

**X. Other Business**

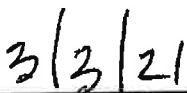
- *Ms. Goodwin stated she would confirm the Mississippi Ethics Commission deadline for filing annual Statements of Economic Interest and provide that information to the Board.*
- *Ms. Goodwin reported that Ms. Martin will be providing information to the Board regarding a protest appeal and that possible hearing dates would be sent to the Board for consideration.*

**XI. Adjournment**

**Action:** A motion was made by Mr. Russell to adjourn. The motion was seconded by Ms. Wray and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 3<sup>rd</sup> of March, 2021.

  
\_\_\_\_\_  
**Billy Morehead, Chair**

  
\_\_\_\_\_  
**Date**



STATE OF MISSISSIPPI  
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH  
INTERIM EXECUTIVE DIRECTOR

# NOTICE

A Telephonic Meeting of the

## **PUBLIC PROCUREMENT REVIEW BOARD**

will be held Wednesday, February 3, 2021, 9:00 a.m. in  
13<sup>th</sup> Floor Conference Room  
Woolfolk State Office Building

***\*This Meeting will be held telephonically.  
For public telephonic access to the meeting,  
please send a request to [PPRB@dfa.ms.gov](mailto:PPRB@dfa.ms.gov)\****



PUBLIC PROCUREMENT REVIEW BOARD

Teleconference Regular Meeting

Wednesday, February 3, 2021  
9:00 a.m.

BOARD MEMBERS ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

*[Signature]*

Billy Morehead

Rita Wray

Norman Mchead

David Russell

} via Zoom Teleconference

Leila Malafesta - absent



PUBLIC PROCUREMENT REVIEW BOARD


Telephonic Regular Meeting  
 February 3, 2021  
 9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE	AGENCY/COMPANY
Clay Chastain	DFA/OET
Glenn R. Kornbrek	DFA
Mike Cook	DFA/OPRT
Brittney Thompson	DFA/OPSCR
Audrey Leigh Goodwin	DFA
Ross Campbell	DFA
Kent Lucas	DFA
Christina Sibley	DFA/BOB
Torri Martin	DFA/AG
Shandra Thompson	OPSCR
Alicia Coleman	OPSCR
Victoria James	OPSCR
Kim Burse	OPSCR
Angela Cooper	OPSCR
Destiny Turner	OPSCR

all via teleconference





**PPRB**  
PUBLIC PROCUREMENT  
REVIEW BOARD  
TELEPHONIC MEETING AGENDA  
Wednesday, February 3, 2021  
9:00 a.m.

***\*This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to [PPRB@dfa.ms.gov](mailto:PPRB@dfa.ms.gov)\****

- I. Call to Order
- II. Approval of Minutes from the January 6, 2021 Public Procurement Review Board Meeting
- III. Approval of Minutes from the January 21, 2021 Special Public Procurement Review Board Meeting
- IV. Approval of Amended Minutes from the April 1, 2020 Public Procurement Review Board Meeting

*This amendment of Item IV. B. 4 corrects the contract amount to \$151,154.00 and the contract term to one-time purchase.*

- V. Approval of Amended Minutes from the November 4, 2020 Public Procurement Review Board Meeting

*This amendment of Item VI.A.1. changes the exemption type requested from a Request for Proposals to a Request for Qualifications.*

- VI. Approval of per diem and expenses for the February 3, 2021 meeting and for any additional expenses incurred prior to the March 3, 2021 meeting

VII. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

- i. Requesting Governing Authority: Harrison County School District  
Supplier: Unknown  
Term: Unknown  
Commodities: E-Rate Category 2 Project



**Total Value:** \$1,000,000.00 estimated

**Summary of Request:** Harrison County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Leake County School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Leake County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Western Line School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$328,155.00 estimated

**Summary of Request:** Western Line School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund,

which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because they have attempted reverse auction for this procurement and it has resulted in highly inflated prices. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Gravel, stone and concrete

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of gravel, stone and concrete. They are requesting an exemption because they attempted reverse auction for this procurement and no vendors participated. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. **Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Micro seal surfacing

**Total Value:** \$75,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of micro seal surfacing. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vii. **Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Metal, plastic and concrete pipe

**Total Value:** \$75,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of metal, plastic and concrete pipe. They are requesting an exemption because they have attempted reverse auction for this procurement and it has resulted in highly inflated prices. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

viii. **Requesting Governing Authority:** Desoto County School District

**Supplier:** Apple

**Term:** 12 months

**Commodities:** Apple products

**Total Value:** \$2,000,000.00 estimated

**Summary of Request:** Desoto County School District has requested an exemption from using the reverse auction process for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the District feels that the competitive sealed bidding process should be utilized.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

## B. Consideration of Governing Authority Contracts for Board Action

### 1. Requesting Governing Authority: Monroe County

**Supplier:** Cold Mix, Inc., APAC-Mississippi Inc., Ergon Asphalt and Emulsions, Hunt Refining Company

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$2,250,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For asphalt emulsions, they wish to award to Hunt Refining Company, as primary and Ergon Asphalt and Emulsions as alternate. For ready-mix asphalt, they wish to award to Cold Mix, Inc. and APAC-Mississippi, Inc., as primaries, depending on the plant location, with APAC-Mississippi, Inc. as alternate for cold mix.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

### 2. Requesting Governing Authority: Monroe County

**Supplier:** Preston Dobbs Trucking & Gravel, APAC-Mississippi, Inc.

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$225,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of clay gravel. They received two (2) bids and wish to award to Preston Dobbs Trucking & Gravel as primary and APAC-Mississippi, Inc. as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

### 3. Requesting Governing Authority: Monroe County

**Supplier:** Crossway Trucking, LLC, Century Civil Construction, Nunley Trucking Co., Inc., Landrum Farms, LLC

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$260,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of limestone. They received four (4) responses and wish to award to Crossway Trucking, LLC, Century Civil Construction, Nunley Trucking Co., Inc. and Landrum Farms, LLC.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**4. Requesting Governing Authority:** Monroe County

**Supplier:** Crossway Trucking, LLC, Nunley Trucking Co., Inc., Landrum Farms, LLC

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$235,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of rip rap. They received four (4) responses, and wish to award to the lowest three (3) bidders, Crossway Trucking, LLC as primary, with Nunley Trucking Co., Inc. and Landrum Farms, LLC as alternates.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**5. Requesting Governing Authority:** Monroe County

**Supplier:** Parker Sand & Gravel, LLC, APAC-Mississippi, Inc.

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$110,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of washed gravel. They received two (2) responses and wish to award to Parker Sand & Gravel, LLC as primary and APAC-Mississippi, Inc. as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**6. Requesting Governing Authority:** Monroe County

**Supplier:** Fulton Pipe & Construction Co. Inc., G & O Supply, Gro-Green Solutions

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$125,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of pipe and culvert. They received three (3) responses and wish to award to Fulton Pipe & Construction Co. Inc. as primary and G & O Supply and Gro-Green Solutions as alternates.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**7. Requesting Governing Authority:** Scott County

**Supplier:** Hunt Southland Refining Company, Ergon Asphalt and Emulsions, Inc., W. E. Blain and Sons, Inc., Dickerson and Bowen Inc., APAC-Mississippi Inc.

**Term:** 2/3/2021 through 12/31/2021

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For liquid asphalt, they wish to award to Hunt Southland Refining Company as primary and

Ergon Asphalt and Emulsions, Inc. as alternate. For hot mix asphalt, they wish to award to W. E. Blain and Sons, Inc. as primary and Dickerson and Bowen Inc. and APAC-Mississippi Inc. as alternates. For cold mix, they wish to award to Cold Mix Inc. as primary and Dickerson and Bowen Inc. and APAC-Mississippi Inc. as alternates.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**8. Requesting Governing Authority:** Scott County

**Supplier:** G & O Supply Co., Inc.

**Term:** 2/3/2021 through 12/31/2021

**Total Value:** \$300,000.00 estimated

**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of culverts. They received one (1) response and wish to award to G & O Supply Co., Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**9. Requesting Governing Authority:** Scott County

**Supplier:** Capitol Oil, Inc.

**Term:** 2/3/2021 through 12/31/2021

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of fuel and lubricants. They received one (1) response and wish to award to Capitol Oil, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**10. Requesting Governing Authority:** Scott County

**Supplier:** Vulcan Materials Co., Delta Industries Inc., Hammett Gravel Company, Inc.

**Term:** 2/3/2021 through 12/31/2021

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of sand and stone. They received three (3) responses. For limestone, they wish to award to Vulcan Materials as primary and Delta Industries, Inc. as alternate. For sand and gravel, they wish to award to Hammett Gravel Company, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

- 11. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** W. E. Blain and Sons, Inc., Dickerson and Bowen Inc., Dunn Roadbuilders, Warren Paving, Hunt Refining Company  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$500,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For liquid asphalt, they wish to award to Hunt Refining Company. For surface course and surface mix, they wish to award to W. E. Blain and Sons as primary and Dickerson & Bowen, Dunn Roadbuilders and Warren Paving as alternates. For cold mix, they wish to award to Dunn Roadbuilders as primary and Warren Paving as alternate.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
- 12. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** Oddee Smith Construction, Inc., Blain Sand & Gravel, Inc., Dickerson and Bowen Inc., Vulcan Materials Company, Warren Paving  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$300,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of aggregates. For county matt and pea gravel, with hauling, they wish to award to Oddee Smith Construction as primary and Blain Sand & Gravel, Inc. as alternate. For county matt and pea gravel, with no hauling, they wish to award to Dickerson and Bowen Inc. as primary and Oddee Smith Construction, Inc. as alternate. For limestone and rip rap, they wish to award to Vulcan Materials Company as primary and Warren Paving as alternate.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
- 13. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** Southern Waterworks Supply Inc., Dial, Inc.  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$100,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of culverts. They wish to award to Southern Waterworks Supply Inc. as primary and Dial, Inc. as alternate.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**14. Requesting Governing Authority:** Choctaw County School District

**Supplier:** Synergetics

**Term:** 7/1/2021 through 6/30/2026

**Total Value:** \$425,000.00

**Summary of Request:** Choctaw County School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received one (1) bid. The District wishes to award to Synergetics.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**15. Requesting Governing Authority:** East Jasper School District

**Supplier:** Synergetics

**Term:** 7/1/2021 through 6/30/2026

**Total Value:** \$550,000.00

**Summary of Request:** Enterprise School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for their E-Rate Category 2 Project and received one (1) bid. The District wishes to award to Synergetics.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**16. Requesting Governing Authority:** Jefferson Davis County School District

**Supplier:** BCI

**Term:** 7/1/2021 through 6/30/2026

**Total Value:** \$875,000.00

**Summary of Request:** Jefferson Davis County School District was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received three (3) bids. The District wishes to award to the lowest bidder, BCI.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**17. Requesting Governing Authority:** Union County School District

**Supplier:** Howard Technology Solutions

**Term:** 7/1/2021 through 6/30/2024

**Total Value:** \$385,000.00

**Summary of Request:** Union County School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received two (2) bids. The District wishes to award to the lowest bidder, Howard Technology Solutions.



**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**18. Requesting Governing Authority:** Pascagoula-Gautier School District

**Supplier:** iConvergence, Inc., Netsync

**Term:** 7/1/2021 through 6/30/2024

**Total Value:** \$1,200,000.00

**Summary of Request:** Pascagoula-Gautier School District was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received six (6) bids. The District wishes to award to Netsync for battery backups and to iConvergence, Inc. for switches.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**19. Requesting Governing Authority:** Tupelo School District

**Supplier:** Apple Inc.

**Term:** One time purchase

**Total Value:** \$1,000,000.00

**Summary of Request:** Oxford School District was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of Apple products and received one bid. They wish to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**20. Requesting Governing Authority:** Harrison County

**Supplier:** Communication International

**Term:** 10 months

**Total Value:** \$984,204.52

**Summary of Request:** Harrison County was granted an exemption from reverse auction on February 5, 2020 for the procurement of an IP/MPLS microwave system maintenance and replacement project. The County advertised for competitive sealed bids and received four (4) responses. Two (2) bids were deemed nonresponsive for failure to meet specifications. The County wishes to award to the lower of the two (2) bids that met specifications.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract, contingent upon approval by the Mississippi Wireless Communication Commission.

### C. Consideration of State Agency Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Corrections (MDOC)

**Supplier:** Merchants Foodservice

**Contract #:** 8200055290

**Term:** 3/1/2021 through 3/1/2024, with an option to extend for two (2) additional twelve (12) month periods

**Total Value:** \$40,000,000.00

**Summary of Request:** MDOC conducted a reverse auction on December 3, 2020 and is requesting approval to enter into a contract with Merchants Foodservice to provide specified food products to fifteen (15) different correctional facilities at various locations. The reverse auction sought a per inmate per day rate inclusive of all items, locations, fees, and expenses associated with the provision of the food items. There were four (4) pre-qualified bidders invited to the reverse auction, but only Merchants Foodservice placed a bid. The total estimated value of the contract is \$40,000,000 for the five (5) year term based on a cost of \$2.45 per inmate per day. MDOC requests the Board's approval of the contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

2. **Requesting Agency:** Mississippi Department of Marine Resources (MDMR)

**Supplier:** Spat-Tech of Mississippi, LLC

**Contract #:** 8200055161

**Term:** 2/3/2021 through 7/31/2021

**Total Value:** \$2,000,000.00

**Summary of Request:** Per Section 3.101.02 of the Mississippi Procurement Manual, the purchase of live animals is exempt from competitive bidding. This contract is a replacement of contract # 8200044375 and will contain the remainder of the amount to cover the breeding, growing to the specified size, delivery and deployment of live oysters. Contract # 8200044375 was extended numerous times due to the lengthy openings of the Bonnet Carré Spillway that inundated the Mississippi Sound and Biloxi Marsh with an influx of freshwater for an unprecedented length of time. As a result, the necessary local brood stock have not been available for spawning and setting of live oysters as well as causing a delay in final deployment. The contract expired because the last extension was not signed by the vendor in a timely manner. Basket preparation under the original contract has been completed and paid, so the value of this contract will be for the remaining balance of \$2,000,000.00 (after \$1,000,000 spend on the original contract). There is no increase in the total contract cost. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

### D. OPTFM Staff Approvals Reported to the Board

### E. OPTFM Sole Source Purchases Reported to the Board

**F. OPTFM Emergency Purchases Reported to the Board**

*None to report.*

**VIII. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

**A. Consideration of Change Orders for Board Action**

1. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 350-030  
**Project Title:** Fire Alarm and Security Improvements (Governor's Mansion – Security Camera Poles)  
**General Contractor:** McInnis Systems, Inc.  
**Original Contract Sum:** \$100,740.00  
**Net Change by Previous Change Orders:** \$0.00  
**Total Value of Award before this Change Order:** \$100,740.00  
**Total Value of this Change Order:** \$44,128.42  
**Construction Days to Date [Term]:** 83 (including 5 for this CO)  
**Change Order Scope:** Modifications to Security Camera Poles for rebar cages, drain pipe and catch basin, delivery, duplex receptacles in junction boxes, painting, removal and installation of security desk, etc. The justification is based on the Professional's recommendation dated January 15, 2021.  
**Note:** Board Action is required when cumulative Change Orders exceeds 25% of original bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

**B. Consideration of Sole Source for Board Action**

1. **Using Agency:** Mississippi Department of Rehabilitation Services  
**Project Number:** GS# 525-025  
**Project Title:** Server Room Sub Floor Repairs  
**Sole Source Provider:** Johnson Controls, Inc.  
**Total Value at Sole Source:** \$33,705.00  
**Construction Days from Notice to Proceed [Term]:** 60 days  
**Sole Source Scope:** Provide and install Metasys System Upgrades including the following: backup of existing NAE (Network Automation Engine) controller, new Johnson Controls, Inc., SNE (Supervisory Network Engine) building controller, Johnson Controls, Inc., open Application Server, integrate new hardware/software into existing Mississippi Department of Rehabilitation Services Johnson Controls, Inc., Metasys System, and device performance verification.  
**Justification:** Mississippi Department of Rehabilitation Services (MDRS) currently has an existing Johnson Controls® Inc., Metasys System which is obsolete and cannot be upgraded. This system is proprietary to Johnson Controls® Inc. and they are the only company that can provide and service this product. The existing system will be backed-up and upgraded to work

together as one cohesive unit to assist in the building energy management efforts. The new Metasys System is made of various components that provide coordinated controls over the MDRS energy management system. This system will increase effectiveness, lower operational cost, and allow automated tasks for the Facility Manager and staff. It will also enhance productivity and effectiveness with a new more simple and intuitive user-interface which can be accessed anytime and anywhere with mobile device capability.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon BOB receiving no protests during the advertisement period, and an executed contract.

### C. Consideration of Construction Contract for Board Action

1. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Project Title:** Job Order Contracting Program  
**General Contractor:** Brown & Root Industrial Services, LLC  
**Term:** One (1) year with up to four (4) additional one (1) year renewals  
**Total Value at Award:** Not to Exceed \$25,000,000.00 Annually  
**Project Scope:** Indefinite delivery / indefinite quantity term construction contract based upon a nationally published and recognized cost index (Job Order Contract) for the repair, renovation, demolition, and improvement of buildings, facilities, and infrastructure for state agencies and institutions, universities and community colleges statewide in accordance with Section 31-7-13(n) of the Mississippi Code of 1972, Annotated. The cost for all work is based upon the established cost index multiplied by the Bidder's pricing coefficient. Individual Job Orders will be not more than one million dollars (\$1,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).  
**Note:** Board Action is required when award is over \$5,000,000.00.  
**Clarification or Remarks:** This award is to a Bidder with a minimum Performance Rating of Satisfactory on the basis of the lowest average weighted pricing coefficient. Two bids were received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon an executed contract.

### D. Consideration of Contracts for Project Professionals

**NOTE:** Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has

established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

**1. Using Agency:** Mississippi Department of Finance and Administration

**Project Number:** GS# 371-166

**Title:** Job Order Contracting Program (Landmark)

**Location:** Statewide

**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)

**Funding Sources:** Various

**Professional Fee Type:** Special Percentage (10%) complexity

**Time Period:** One (1) year with annual renewals up to four (4) additional years.

**Job Order Professionals Selected:**

Shafer-Zahner-Zahner, PLLC

Albert & Robinson Architects, PLLC

Burris/Wagnon Architects, P.A.

WFT Architects, P.A.

Wier Boerner Allin Architecture, PLLC

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Edmonds Engineering Inc (Hoover, Alabama, through the Jackson Office)

Mechanical: Engineering Resource Group, Inc. – Jackson

Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance.

**Clarification or Remarks:** Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Twenty-Six (26) proposals were received. Ten (10) firms were shortlisted, interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual Job Orders by participating institutions / agencies.

**Staff Recommendation:** The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

**2. Using Agency:** Mississippi Department of Finance and Administration

**Project Number:** GS# 371-166

**Title:** Job Order Contracting Program (Non-Landmark)

**Location:** Statewide

**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)

**Funding Sources:** Various

**Professional Fee Type:** Special Percentage (9%) complexity

**Time Period:** One (1) year with annual renewals up to four (4) additional years.

**Job Order Professionals Selected:**

Hardy and Associates/Architect, PLLC

Albert & Robinson Architects, PLLC

Cooke Douglass Farr Lemons Architects + Engineers PA

Shafer-Zahner-Zahner, PLLC

Machado-Patano, PLLC

Allred Stolarski Architects, PA

Burris/Wagnon Architects, P.A.

JBHM Architects, P.A. - Jackson

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Edmonds Engineering Inc (Hoover, Alabama, through the Jackson Office)

Mechanical: Engineering Resource Group, Inc. – Jackson

Electrical: Atwell & Gent, P.A.

Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites.

**Clarification or Remarks:** Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Twenty-Four (24) proposals were received. Thirteen (13) firms were shortlisted, interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual Job Orders by participating institutions / agencies.

**Staff Recommendation:** The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

## E. Consideration of Agency Contract for Project Professional

- Using Agency:** Mississippi Department of Marine Resources  
**Number:** Contract #82000  
**Title:** Oyster Setting Facility Planning and Feasibility – Phase I  
**Budget:** \$600,000.00  
**Professional:** Machado-Patano, PLLC – Biloxi, Mississippi

**Scope:** Architectural and engineering services for an Oyster Setting Facility Planning and Feasibility – Phase I . . . for the Mississippi Department of Marine Resources.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

**F. Proposed BOB Rule Revision**

The Bureau of Building is requesting consideration and approval of proposed policy changes (see attachment; deleted text is stricken, new text is underlined). These revisions in Sections 600 and 700 of the BOB Procedure Manual include electronic bidding procedures, Construction Specifications Institute (CSI) format change from 16 Divisions to 48 Divisions, construction testing services, and construction phase documentation.

**Staff Recommendation:** Approval of proposed rule revisions and authority to submit to the Mississippi Secretary of State's Office for notice, comment, and final adoption in accordance with the Administrative Procedures Act.

**G. BOB Staff Approvals Reported to the Board**

**H. RPM New Leases**

**1. Requesting Agency: Mississippi Department of Revenue**

**Lease #:** 800-171-27A

**Lessor:** PTRK Development, LLC.

**Term:** 07/01/2021 thru 06/30/2027

**Total Yearly Cost:** \$77,011.80

**Cost PSF:** 22.20 + Utilities

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 144

**Federal Funds:** 0%

**Square Footage Proposed:** 3,469

**Previous Square Footage:** N/A

**Address of Property:** 2631 McIngvale Road, Hernando, MS.

**Purpose of Lease:** This will be the MDOR office for the North Mississippi Area.

**Note:** This lease was advertised and only one response was received. This is a six year lease with two (2) two (2) year options to renew. The first two (2) year option renewal rental rate will be \$18.50 per square foot or \$64,176.50 per year. The second two (2) year option renewal rental rate will be \$19.00 per square foot or \$65,911.00 per year. A required buildout is attached in the contract. The buildout consist of bullet proofing the front office and reception area with bullet proof glass and Kevlar panels per architectural drawings.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Ellisville State School

**Lease #:** 534-431-26A

**Lessor:** Allgood Properties

**Term:** 05-01-2021 thru 04-30-2026

**Total Yearly Cost:** \$21,060.00

**Cost PSF:** 7.82 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 244

**Federal Funds:** 0%

**Square Footage Proposed:** 2,694

**Previous Square Footage:** N/A

**Address of Property:** 1385 Johnny Johnson Drive, Brookhaven, MS.

**Purpose of Lease:** This will be the regional office for Ellisville State School.

**Note:** This lease was advertised and the agency received two (2) responses. The lowest of the two offers was selected. No protest to the bid was received. This is a five (5) year lease with two (2) optional terms of five (5) years each. The rental rates for the optional terms will be the same as the original contract or \$21,060.00 per year.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Secretary of State

**Lease #:** 775-412-22A

**Lessor:** Douglas M. Wright, Jr.

**Term:** 03/01/2021 thru 02/28/2022

**Total Yearly Cost:** \$6,000.00

**Cost PSF:** \$8.22 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 146

**Federal Funds:** 0%

**Square Footage Proposed:** 730

**Previous Square Footage:** N/A

**Address of Property:** 2844 Traceland Drive, Tupelo, MS.

**Purpose of Lease:** This location will house the North Mississippi area office for the Secretary of State.

**Note:** This lease was advertised and the agency received three (3) responses. The lowest of the three was selected. No protests were received. This is a one year lease with three (3) (1) year options to renew at the same rental rate as the first year. The rental rate for years two, three, and four will be \$500.00 per month or \$6,000.00 per year.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.



**I. RPM Non-Competitive Leases**

**1. Requesting Agency:** Mississippi Department of Finance and Administration

**Lease #:** 899-251-22C

**Lessor:** 455 North Lamar, LLC.

**Term:** 03/15/2021 thru 03-14-22

**Total Yearly Cost:** 55,080.00

**Cost per Parking Space yearly:** \$540.00

**Previous Cost per space yearly:** \$540.00

**Federal Funds:** 0%

**Total number of Spaces:** 102

**Previous number of Spaces:** 102

**Address of Property:** 455 North Lamar Street, Jackson, MS.

**Purpose of Lease:** Parking for State Employees.

**Note:** This is a twelve (12) month lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**J. RPM Emergency Leases**

**1. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-412-21E Covid-19 Emergency

**Lessor:** BPR REIT Services, LLC.

**Term:** 12-28-2020 thru 12-27-2021

**Total Cost:** \$12.00 (nominal fee)

**Cost PSF:** \$N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** As needed parking lot space

**Previous Square Footage:** N/A

**Address of Property:** Barnes Crossing Mall, Tupelo, MS.

**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccination.

**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**2. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-181-21E Covid-19 Emergency

**Lessor:** Hattiesburg Convention Commission

**Term:** 12-28-2020 thru 12-27-2021

**Total Cost:** 375.00 per day as needed (\$136,875.00 per year).

**Cost PSF:** N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** Designated sections of the parking lot of the Lake Terrace Convention Center & the first floor of the Hattiesburg Visitors Center

**Previous Square Footage:** N/A

**Address of Property:** Convention Center Plaza, Hattiesburg, MS.

**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccination.

**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of these emergency leases.

#### K. Wildlife Farmland Leases

1. Mississippi Department of Wildlife Fisheries and Parks requests PPRB approval to award a farming lease based on a bid opening that took place on January 13, 2021. A check for the full rent was delivered to MDWFP for the 2021 growing season at the bid opening. This request from the MDWFP includes a lease for one (1) year in duration with four (4) options to renew by mutual consent, one year at a time, in writing by October 1st of each consecutive year with payment due no later than December 1 for the upcoming growing season.

Hell Creek Wildlife Management Area- Farm 558 (Union/Tippah County)

Bid Date: January 13, 2021

Acreage: 927+-

Lessee: J & S Family Farms, LLC

Bid Amount: \$44,558.00

Selection: Highest of two bids received

Protest: None

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### L. **Parchman Farming Lease Renewals:**

##### 1. **Sunflower County**

<u>Tract</u>	<u>Lessee</u>	<u>Acres</u>	<u>Lease Amount</u>	<u>Year</u>
6	Hunter Doty	294.62	\$44,487.62	3/8

**Note:** This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the Division of Agricultural Enterprises. MDOC requests PPRB approve this farmland lease renewal listed above. This request is also contingent upon the execution of the farming lease contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this farmland lease renewal, contingent upon receipt of executed lease contract.

**IX. DFA Office of Personal Service Contract Review (OPSCR)**

**A. Petitions for Relief from Competitive Sealed Bidding**

**1. Requesting Agency:** Mississippi Department of Corrections

**RFx Number:** 3180001270

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$75,000,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide comprehensive health care services to inmates entrusted in the care and custody of the MDOC. The Agency contends that the use of an IFB is neither practicable nor advantageous as MDOC needs the ability to conduct discussions and negotiations with the vendor after proposals are submitted. A Request for Proposals would allow the Agency to adequately and thoroughly evaluate potential offerors' expertise and professional abilities. Additionally, MDOC needs to be able to consider factors other than price. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at twenty-four (24) points or 24%, management factors will be weighted at forty-one (41) points or 41%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide comprehensive health care services to inmates.

**2. Requesting Agency:** Mississippi Department of Education

**RFx Number:** 3180001272

**Procurement Request:** Request for Proposals

**Anticipated Term:** One Year with Four Optional One Year Renewals

**Anticipated Contract Amount:** \$1,500,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide literacy professional development that supports the implementation of effective literacy instruction grounded in the "Science of Teaching Reading". The Agency contends that the use of an IFB is neither practicable nor advantageous as a Request for Proposals would allow the Agency to examine the vendors' capability, organizational structure, personnel, and ability to meet the requirements for literacy professional development. Due to the complex nature of the project, MDE's evaluation criteria requires a more comparative judgmental evaluation. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at forty (40) points or 40%, management factors will be weighted at twenty (20) points or 20%, and cost factors (price) will be weighted at forty (40) points or 40%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide literacy professional development.

3. **Requesting Agency:** Mississippi Development Authority

**RFX Number:** 3180001274

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$200,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to help establish a presence in Europe to assist in recruitment of investment services, expansion of existing firms in Mississippi, and new investment opportunities. The Agency contends that the use an IFB is neither practicable nor advantageous due to the complex nature of the project and the evaluation criteria requiring a more comparative evaluation. The respondents will be evaluated based on technical, management and cost factors. The technical factors will be weighted at thirty-six (36) points or 36%, the management factors will be weighted at twenty-nine (29) points or 29%, and the cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide services related to establishing a presence in Europe for various investment services.

4. **Requesting Agency:** Mississippi Development Authority

**RFX Number:** 3180001273

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$100,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a professional services consultant to provide trade and investment services on behalf of Mississippi firms and MDA for the purpose of expanding Mississippi's exports to South America. The Agency contends that use of an IFB is neither practicable nor advantageous due to the complex nature of the project and the evaluation criteria requiring a more comparative evaluation. The respondents will be evaluated based on technical, management and cost factors. The technical factors will be weighted at thirty-six (36) points or 36%, the management factors will be weighted at twenty-nine (29) points or 29%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide professional consulting services.

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Public Safety

**Supplier:** Bode Cellmark Forensics, Inc.

**Contract #:** 8200055210

**Term:** 02/01/2021- 01/31/2025

**Total Value:** \$1,948,183.20

**New**

**\$1,948,183.20**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide DNA testing services for the Mississippi Forensics Laboratory. The Contractor will be paid \$31.95 per test. The Contractor was selected through an Invitation for Bids with one respondent.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,435,229.00

**2. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Center for Toxicology and Environmental Health, LLC

**Contract #:** 8200055225

**Term:** 02/03/2021 – 01/31/2023

**Total Value:** \$1,100,000.00

**New**

**\$1,100,000.00**

**Summary of Request:** The term of the contract is approximately two years with one optional one-year renewal. The Contractor will effectively and safely respond to emergency incidents involving hazardous materials/pollutants and provide site monitoring while analyzing both hazardous and non-hazardous materials in accordance with State and Federal protocols. The Contractor was selected through a Request for Qualifications (RFQ) with one respondent. The Agency request exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnish to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for the services to promote competition and to 3-202.06.3 for failure to include the RFx number for the solicitation in the RFQ newspaper advertisement. OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement as the RFQ was posted on the Agency's website and the Mississippi Contract/Procurement Opportunity Search Portal and was emailed to nine potential offerors by MDEQ. The Agency was granted an exemption from competitive sealed bidding at the September 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exceptions to Sections 3-202.06.1 and 3-202.06.3 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,650,000.00

**3. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Bayou Town Productions, LLC

**Contract #:** 8200030676

**Term:** 02/14/2017-02/13/2022

**Total Value:** \$254,800.00

**Renewal**  
**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification Three has been submitted to exercise the last optional renewal allowed by the original contract. The Contractor provides professional education services to help the Agency comply with the requirements of Section 319 of the Clean Water Act, which focuses on the protection of water resources from Non-Point Source (NPS) pollution and best management practices used to prevent NPS pollution. The education services include "Environmental Education and Outreach Mobile Classroom" to educate third through sixth grade students, teachers, administrators, and other public officials about NPS pollutions in watersheds. The Contractor was originally selected through a Request for Proposals (RFP). The unit price remains \$1,300.00 per event. Modification Two was approved at the January 2020 PPRB meeting. Modification Three updates the Period of Performance clause. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$326,300.00

**4. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Wesson-Monroe, LLC

**Contract #:** 8200055207

**Term:** 02/16/2021 - 06/30/2024

**Total Value:** \$1,000,000.00

**New**  
**\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by the Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,000,000.00

**5. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Public Consulting Group, Inc.

**Contract #:** 8200055205

**Term:** 02/16/2021 – 06/30/2024

**Total Value:** \$1,000,000.00

**New**

**\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by the Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,000,000.00

**6. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Mississippi Prison Industries

**Contract #:** 8200055204

**Term:** 02/16/2021 – 06/30/2024

**Total Value:** \$1,000,000.00

**New**

**\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to

Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,000,000.00

7. **Requesting Agency:** Mississippi State Department of Health  
**Supplier:** Warner, Inc. d/b/a Service Masters of Jackson, Inc.  
**Contract #:** 8200055194  
**Term:** 02/04/2021-02/03/2024

**New**  
**\$328,860.00**

**Total Value:** \$328,860.00  
**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor provides professional janitorial services for the Osborne, Underwood Public Health Lab and parking garage at 570 E. Woodrow Wilson, and for the Radiological Health and Pharmacy Print Shop at 3156 Lawson Street, all in Jackson. The Contractor was selected through an Invitation for Bids with thirteen respondents, one of which was deemed non-responsive for failure to circle the applicable word or words regarding each stated certification and assurance and four were rejected for being late submissions. One post-award vendor debriefing was requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor will be paid \$9,135.00 per month.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$548,100.00

8. **Requesting Agency:** Mississippi Division of Medicaid  
**Supplier:** The University of Southern Mississippi, School of Social Work  
**Contract #:** 8200055385  
**Term:** 02/03/2021-02/02/2023  
**Total Value:** \$520,542.00

**New**  
**\$520,542.00**



**Summary of Request:** The term of the contract is two-years with no optional renewal. The Contractor will provide a Person Centered Training Program within the Mississippi Training Institute (MTI) for the purpose of implementing, sustaining, and supporting the Person Centered Planning Process. The MTI serves as a statewide Person Centered Planning Institute for Mississippi based on standardized methods as approved by the Mississippi Division of Medicaid (DOM), and performs wraparound training, coaching, and technical assistance through the MTI for the purpose of sustaining wraparound facilitation as a service for Mississippi Medicaid beneficiaries. The spending authority requested is \$520,542.00 which includes reimbursement of travel expenses not to exceed \$25,776.00, which will be reimbursed at the same reimbursement rate as provided by state statute for the employees of DOM. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of DOM determined that the services meet the Agency's requirements and the price represents a fair market value for the services based on a cost comparison with a known private sector vendor.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$520,542.00

9. **Requesting Agency:** Mississippi Department of Environmental Quality  
**Supplier:** Cypress Environmental Services, LLC d/b/a Cypress Environment & Infrastructure  
**Contract #:** 8200055196  
**Term:** 02/15/2021-08/31/2023  
**Total Value:** \$221,192.00 **New**  
**\$221,192.00**  
**Summary of Request:** The term of the contract is approximately two years and seven months and includes an optional renewal not to exceed a total of five years. The Contractor will provide benthic mapping services that will collect important physical characterization data for potential and existing oyster reef locations in the Project area. The Contractor was selected through a Request for Proposals (RFP) with eight respondents, two of which were deemed non-responsive for late submissions. The Agency was granted an exemption from competitive sealed bidding when their Petition for Relief from Competitive Sealed Bidding was processed by OPSCR pursuant to the state of emergency declared by the Mississippi Department of Finance and Administration due to the COVID-19 pandemic. The Agency requests exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnish to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for which you are procuring services to promote competition and to 3-202.06.3 for failure to include the RFX number for the solicitation in the RFP newspaper advertisement. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement as the Agency received eight responses to the RFP.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the exceptions to Sections 3-202.06.1 and 3-202.06.3 complies with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract: \$221,192.00**

**10. Requesting Agency: Mississippi Department of Finance and Administration**

**Supplier:** American Well Corporation

**Contract #:** 8200029792

**Term:** 03/01/2017-02/28/2022

**Total Value:** \$414,000.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment Three has been submitted to exercise the last optional renewal allowed by the original contract. The Agency requests no additional spending authority as the current spending authority is sufficient. The Contractor provides Mississippi State and School Employees' Health Insurance Plan participants with access to qualified healthcare professionals providing HIPAA compliant delivery of healthcare services such as diagnosis, consultation, and treatment through the use of interactive audio, video, or other electronic media. The Contractor was originally selected through a Request for Proposals (RFP). Amendment Two was approved at the December 2019 PPRB meeting. Amendment Three updates the Contract Term, Incorporation of Documents, and Indemnification clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's current professional and comprehensive general liability insurance must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing proof of current professional and comprehensive general liability insurance.

**Projected Budget for Life of the Contract: \$414,000.00**

**11. Requesting Agency: Mississippi Development Authority**

**Supplier:** The University of Southern Mississippi, Trent Lott National Center

**Contract #:** 8200055201

**Term:** 02/03/2021-03/31/2022

**Total Value:** \$190,000.00

**New  
\$190,000.00**

**Summary of Request:** The term of the contract is approximately one year with one optional one-year renewal. The Contractor will prioritize and implement elements of the Mississippi Defense Initiative Strategic Plan 2019-2023 in coordination with the Mississippi Development Authority. The Mississippi Defense Initiative consists of nine (9) goals for the State to work towards in strengthening Mississippi's defense and national security assets as an economic driver for the State. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Agency determined the services meet the Agency's requirements and the price represents a fair market value for the service, based on the comparison of other similar contracts.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract: \$380,000.00**

- 12. Requesting Agency:** Mississippi Development Authority  
**Supplier:** Regions Bank, Seok Soon Cho d/b/a See Woo Corp.  
**Contract #:** 8200037754  
**Term:** 04/01/2018-03/31/2022  
**Total Value:** \$654,240.00

**Renewal  
\$163,560.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor serves as the agency representative in the Republic of Korea, working on behalf of the State of Mississippi to expand investment recruitment opportunities for the Korean market and enhance Mississippi's image in Korea for economic development purposes. The Contractor develops active prospect leads including companies or individuals that have verifiable potential and intention to begin or expand business operations in the United States and identifies, prioritizes, cultivates, and solicits Korean companies that are interested in bringing automotive assembly, aerospace, energy, advanced manufacturing, and associated supply chain in related industries to the State of Mississippi. The Contractor was originally selected through a Request for Proposals (RFP). The original contract was approved at the March 2018 PPRB meeting. Amendment One updates the Period of Performance, Applicable Law, Representation Regarding Gratuities, Procurement Regulations, E-Payment, and Indemnification clauses and Exhibit C, Compensation. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$817,800.00**

- 13. Requesting Agency:** Mississippi Department of Wildlife, Fisheries, and Parks  
**Supplier:** Wiregrass Ecological Associates  
**Contract #:** 8200047855  
**Term:** 03/04/2020 - 03/03/2022  
**Total Value:** \$116,690.00

**Renewal  
\$116,690.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Agency requests no additional spending authority as the current spending authority is sufficient. The Contractor collects field data and develops a coastal invasive species inventory and management plan for the Agency. The Contractor is paid \$15.00 per Invasive Species Only Plot, \$29.00 per Invasive Species and Timber Plot, and \$5,000.00 for the Ward Bayou Wildlife Management Area Invasive Species Management Plan. The Contractor was originally selected through an IFB. The original contract was approved at the March 2020 PPRB meeting. As Amendment One was submitted executed, Amendment Two will update the final invoice date contained within the Method of Payment clause; while Amendment One updates the Period of Performance clause. All terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$116,690.00

14. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Yelverton Consulting, LLC

**Contract #:** 8200055176

**Term:** 02/03/2021 – 01/31/2023

**Total Value:** \$96,000.00

**New  
\$96,000.00**

**Summary of Request:** The term of the contract is approximately two years with one optional one-year renewal. The Contractor will provide consulting services relating to the Mississippi Coordinating Council for Remote Sensing and Geographic Information Systems (“MCCRSGIS”) such as coordinating the collection of digital orthoimagery for tax mapping purposes, as well as developing a working relationship, maintaining contact, and acting as a liaison for MDEQ and MCCRSGIS with federal, state, county, municipal, and any other appropriate entities. The Contractor was selected through a Request for Proposals (RFP) with one respondent. The Agency was granted an exemption from competitive sealed bidding at the November 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

The Agency request exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnished to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for the services to promote competition and 3-202.06.3 for failure to include the RFX number for the solicitation in the RFP newspaper advertisement. With respect to the requested exceptions, OPSCR does not have concerns regarding competitiveness and fairness of the procurement as the RFQ was posted on the Agency’s website and the Mississippi Contract/Procurement Opportunity Search Portal and was emailed to 21 potential offerors by MDEQ.

Miss. Code Ann. § 31-7-417(2) states, “As each proposal or qualification is submitted but before those proposals or qualifications are opened, the chief procurement officer shall designate a person to prepare a register of proposals or qualifications, which shall include the number of modifications received, if any, and a description sufficient to identify the supply, service, commodity or other item offered. The designated person shall assign each submitted proposal or qualification an identifying letter, number, or combination thereof, **without revealing the name of the offerer who submitted each proposal or qualification to the chief procurement officer or any person named to the evaluation committee for that proposal or qualification.** The designated person shall keep the names of the offerers and their identifying numbers or letters, or combination thereof, in a sealed envelope or other secure location until factors not requiring knowledge of the name of the offerer have been evaluated and scored. **If the designated person reveals the names of the offerers and the corresponding identifying information before such time, the procurement process shall be terminated and the proposal or qualifications resolicited.** The register of proposals or qualifications shall be made part of the report required under Section 31-7-423(1).”

- The evaluation was not blind as a result of failure to redact all vendor identifying information. OPSCR staff identified the following errors in the Agency redaction process:
  - Instances throughout the technical proposal of information that identifies the vendor as the incumbent vendor, and
  - Information which would reveal the identity of the respondent and affect the blind evaluation of the technical proposal.

Miss. Code Ann. § 31-7-415(3) states, "**Before evaluating proposals or qualifications, each individual participating in the evaluation of a proposal or qualification shall execute a statement in accordance with subsection (1) of this section certifying that he or she does not have a conflict of interest. The statement shall be filed with the chief procurement officer of the soliciting agency, before beginning the evaluation process.** The certification shall be as follows: 'I hereby certify that I have reviewed the conflict of interest standards prescribed herein, and that I do not have a conflict of interest with respect to the evaluation of this proposal or qualification. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of the offerers submitting proposals or qualifications or their parent or subsidiary organization.'"

In this scenario, with only one respondent, these two separate statutes conflict with one another. By virtue of complying with Miss. Code Ann. § 31-7-415(3), the designated person violated Miss. Code Ann. § 31-7-417(2) as the sole respondent to the RFP was revealed when said person provided the requisite list of respondents to obtain the conflict of interest statements from the evaluation committee members as prescribed. When there is only one vendor, the only name listed for the certification is the only responding vendor. Likewise, an evaluator cannot certify an absence of conflicts of interest with any of the offerers without knowing the identity of who submitted proposals. As the legislative intent of these procurement laws is to ensure transparency, fairness and competition, the evaluator's conflict certifications are more in line with said intent than ensuring a blind evaluation of one offerer.

Because this was a question of statutory interpretation that had not been considered by this Board, OPSCR staff consulted the Special Assistant Attorney General, who concurred with staff interpretation and advised that it is in line with the legislative intent of the procurement laws to approve this contract despite the technical violation to the blind scoring statute.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and the Special Assistant Attorney General and upon granting the exceptions to Sections 3-202.06.1 and 3-202.06.3 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$144,000.00

**C. Preapproved Vendor Lists**

**1. Security Services**

Pursuant to Miss. Code Ann. § 27-104-7(2)(i), the DFA OPSCR staff issued an Invitation for Bids for Security Services in order to establish a List of Preapproved Vendors for Security Services for the time period of February 3, 2021 to February 2, 2024 for use by state agencies under the purview of the PPRB. The Invitation for Bids divided the State into eight regions. The Invitation for Bids provided that awards would be made to all responsive and responsible bidders per region per security staffing services format/category ranked in relation to the lowest average bid costs. There were six respondents to the Invitation for Bids, of which one was deemed non-responsive for bidding prices substantially higher than other bidders. There were no debriefings requested. There was one protest requested and resolved. Nineteen bids were received for eight regions. Vendors on the Preapproved Vendor List will remain on the list until February 2, 2024, at which time that list will expire. However, if a Contracting Agency enters into a contract with a preapproved Vendor prior to the expiration date of February 2, 2024, that contract may be renewed at the same rates listed on the PVL until February 2, 2026. Prices submitted in response to the Invitation for Bids will remain firm, valid, and renewable until February 2, 2026 except that a vendor may raise prices to reflect a rise in the federal minimum wage, but only to the extent of the actual minimum wage increase.

**Staff Recommendation:** Approval of the Preapproved Vendor List for Security Services as requested.

**D. OPSCR Emergency Contracts Reported to the Board**

**E. OPSCR Sole Source Contracts Reported to the Board**

**F. OPSCR Staff Approvals Reported to the Board**

**X. Other Business**

**XI. Adjournment**

# **Attachment A**

Amendment of

April 1, 2020 PPRB Meeting Minutes

Item VI.B.4, Pages 4-5

S.H.O.T.S.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**2. Requesting Governing Authority:** Nettleton School District

**Supplier:** S.H.O.T.S.

**Term:** 7/1/2020 through 6/30/2021

**Total Value:** \$69,206.00

**Summary of Request:** Nettleton School District was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of the E-Rate Category 2 Project and received one (1) bid. The District wishes to award to S.H.O.T.S.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

*Note: Mr. Campbell corrected the numbering of the next five items listed on the agenda.*

**3. Requesting Governing Authority:** Smith County School District

**Supplier:** Synergetics

**Term:** 7/1/2020 through 6/30/2025

**Total Value:** \$500,000.00

**Summary of Request:** Smith County School District was granted an exemption from reverse auction on February 5, 2020. They advertised for competitive sealed bids for the purchase of the E-Rate Category 2 Project and received one (1) bid. The District wishes to award to Synergetics.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**4. Requesting Governing Authority:** Desoto County Schools



**Supplier:** Apple Inc.

**Term:** **One-Time Purchase**

**Total Value:** \$151,154.00

**Summary of Request:** Desoto County Schools was granted an exemption from reverse auction on January 8, 2020. They advertised for competitive sealed bids for the purchase of Apple products and received one (1) bid. The District wishes to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

*Items IV.B.5 and IV.B.6 were presented together and voted together.*

**5. Requesting Governing Authority:** Harrison County

**Supplier:** Coast Concrete, Bayou Concrete

**Term:** 7/1/2020 through 6/30/2021 with an optional one (1) year renewal

**Total Value:** \$50,000.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on January 8, 2020. They advertised for competitive sealed bids for the purchase of concrete and received two (2) bids. The County wishes to award to Coast Concrete as primary and Bayou Concrete as alternate.

**6. Requesting Governing Authority:** Harrison County

**Supplier:** G & O Supply, Coburns, Siteone Landscape, Evans & Co.

**Term:** 7/1/2020 through 6/30/2021 with an optional one (1) year renewal

**Total Value:** \$64,000.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on January 8, 2020. They advertised for competitive sealed bids for the purchase of polyethylene pipe and received four (4) bids. The County wishes to award to all vendors that responded.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

**Action:** A motion was made by Ms. Wray to approve the staff recommendations as presented on Items IV.B.5 and IV.B.6. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**7. Requesting Governing Authority:** Lee County

**Supplier:** APAC

**Term:** 4/1/2020 through 4/1/2021

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Lee County was granted an exemption from reverse auction on

# **Attachment B**

Amendment of  
November 4, 2020 PPRB Meeting Minutes  
Item VI.A.1, Pages 22-23

NOW THEREFORE, pursuant to the option to renew the lease set forth at ¶ 5., of the Land for Cash Rent Lease and ¶ 12., of the Special Terms and Conditions of the same Lease, the parties enter into this Modification and Amendment of that lease, and agree to renew said Lease for an additional one year term, under the following terms and conditions:

1. Lee Ross Farms agrees to go onto the leased lands and perform such operations that shall be required to repair damages caused by the flooding and standing waters, and to ready the lands to retain water in order to function as waterfowl impoundments for the coming hunting season, as well as effect such repairs as needed for making the lands arable for the coming 2020 growing season. Such operations may include, but are not limited to: repairing roads and levees and related infrastructure, grading and "levelling" of rutted fields left from previous agricultural operations, debris removal, and such other activities as may be required to make the lands useable for waterfowl hunting and agriculture. Lessee may plant millet on the affected lands for erosion control and/or habitat improvement.

2. The MDWFP, as Owner/Lessor, agrees to accept the Lessee's performance of the operations set forth above as Lessee's rent payment for the coming 2020 growing season and shall renew the Lease for an additional one (1) year term as provided in ¶ 5., of the current Land for Cash Rent agricultural lease.

3. All other terms and conditions of the existing lease shall remain in full force and effect, and any renewal for additional terms, following this renewal, shall be according to the provisions of ¶ 5.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this amendment, contingent upon an executed amendment.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

## VI. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petitions for Relief from Competitive Sealed Bidding

#### 1. Requesting Agency: Mississippi Development Authority

**RFx Number:** 3180001203

**Procurement Request:** Request for *Qualifications*

**Anticipated Term:** Two Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$500,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to create a branding, marketing, and advertisement campaign catered toward Mississippi's tourism needs. The Agency contends that the use of an IFB is neither practicable nor advantageous as a Request for *Qualifications* would allow the Agency to perform comparable judgement evaluations of the vendor's experience, capabilities, staffing, technical proficiencies, and proposals to ascertain the vendor with the most knowledge and experience related to Mississippi's tourism needs. The respondents will be

evaluated based on technical, management, and cost factors. The technical factors will be weighted at 36 points or 36%, management factors will be weighted at 29 points or 29%, and cost factors (price) will be weighted at 35 points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for *Qualifications* as the procurement method to select one vendor to create a branding, marketing, and advertisement campaign catered toward Mississippi's tourism needs.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi State Department Environmental Quality

**RFx Number:** 3180001212

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with One Optional One Year Renewal

**Anticipated Contract Amount:** \$100,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide consulting services relating to the Mississippi Coordinating Council for Remote Sensing and Geographic Information Systems ("MCCRSGIS") such as to coordinate the collection of digital orthoimagery for tax mapping purposes, as well as developing a working relationship, maintaining contact, and acting as a liaison for MDEQ and MCCRSGIS with federal, state, county, municipal, and any other appropriate entities. The Agency contends the use of an IFB is neither practicable nor advantageous because the agency needs to be able to evaluate experience, capabilities, staffing, technical proficiencies, and other factors that would not be considered using the IFB process. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 30 points or 30%, management factors will be weighted at 30 points or 30%, and cost factors will be weighted at 40 points or 40%, of which 35 points or 35% is allocated for price.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide consulting services relating to the MCCRSGIS.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi State Department of Health

**RFx Number:** 3180001214

**Procurement Request:** Request for Proposals

**Anticipated Term:** One Year

**Anticipated Contract Amount:** \$100,000.00

# **Attachment C**

## **OPTFM**

**December 16, 2020 – January 20, 2021**

**Staff Approvals**

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
DECEMBER 16, 2020-JANUARY 20, 2021**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT	AUTHORITY
1	EAST MISSISSIPPI STATE HOSPITAL	TOSHIBA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$75,000.00	UNDER THE \$500,000 THRESHOLD
2	UNIVERSITY OF SOUTHERN MS	EUREKA WATER PROBES	COMPETITIVE BID	OCEANOGRAPHIC MULTIPROBE PACKAGE	NEW	\$93,924.60	UNDER THE \$500,000 THRESHOLD
3	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	NEW	\$13,033.44	UNDER THE \$500,000 THRESHOLD
4	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	NEW	\$1,489.89	UNDER THE \$500,000 THRESHOLD
5	UNIVERSITY OF SOUTHERN MS	YEATES EQUIPMENT SALES INC	COMPETITIVE BID	USED MOBILE CRANE	NEW	\$74,675.00	UNDER THE \$500,000 THRESHOLD
6	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$183,852.00	UNDER THE \$500,000 THRESHOLD
7	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$127,916.00	UNDER THE \$500,000 THRESHOLD
8	MS. DEPT. OF WILDLIFE, FISHERIES & PARKS	NATIONAL GEOGRAPHIC SOCIETY	STATUTORY EXEMPTIONS	MUSEUM EXHIBITION	MODIFICATION	\$140,000.00	STATUTORY EXEMPTIONS
9	DFA	TEC SERVICES OF LOUISIANA INC	APPROVAL REQUEST	MAILING EQUIPMENT CONTRACT	MODIFICATION	\$194,002.00	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD  
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10	8200055099	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$222,807.84	UNDER THE \$500,000 THRESHOLD
11	8200055038	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AGREEMENT	NEW	\$1,489.89	UNDER THE \$500,000 THRESHOLD
12	8200049580	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$303,536.00	UNDER THE \$500,000 THRESHOLD
13	8200043277	DOR	SHAW MATERIAL HANDLING SYSTEMS	COMPETITIVE BID	RENTAL OF STAND UP FORKLIFTS, REACH TRUCK FORKLIFTS AND STOCK PICKERS AT THE ALCOHOLIC BEVERAGE CONTROL DISTRIBUTION CENTER LOCATED IN GLUCKSTADT, MS.	MODIFICATION	\$106,540.00	UNDER THE \$500,000 THRESHOLD
14	8200055109	SOUTH MISSISSIPPI STATE HOSPITAL	CAREFUSION 303 INC.	COMPETITIVE PURCHASING AGREEMENT	PYXIS PRODUCTS AUTOMATED PHARMACY AND SUPPLY DISTRIBUTION SYSTEMS	NEW	\$15,660.12	UNDER THE \$500,000 THRESHOLD

PUBLIC PROCUREMENT REVIEW BOARD  
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15	8200049787	MS. DEPT. OF WILDLIFE, FISHERIES & PARKS	WARMWATER POND MANAGEMENT INC	STATUTORY EXEMPTIONS	LIVE CATFISH													UNDER THE \$500,000 THRESHOLD
16	8200054487	DFA	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS													UNDER THE \$500,000 THRESHOLD
17	8200049594	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS													UNDER THE \$500,000 THRESHOLD
18	8200053430	MS. DEPT. OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS													UNDER THE \$500,000 THRESHOLD
19	8200054306	MDOT	DEERE & COMPANY	COMPETITIVE RFX	TRACTOR RENTAL													ADMINISTRATIVE CHANGE - NOT VALUE RELATED
20	8200054313	MDOT	DEERE & COMPANY	COMPETITIVE RFX	TRACTOR RENTAL													ADMINISTRATIVE CHANGE - NOT VALUE RELATED
21	8200055030	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS													UNDER THE \$500,000 THRESHOLD



**PUBLIC PROCUREMENT REVIEW BOARD  
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22	8200055047	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
23	8200042862	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$26,232.64	UNDER THE \$500,000 THRESHOLD
24	4600002036	BOSWELL REGIONAL CENTER	CINTAS CORPORATION NO. 2	OPEN PO	MAT/MOP RENTAL AND TILE & CARPET CLEANING SERVICES	MODIFICATION	\$12,000.00	UNDER THE \$500,000 THRESHOLD
25	4600002163	BOSWELL REGIONAL CENTER	CINTAS CORPORATION NO. 2	OPEN PO	MAT/MOP RENTAL AND TILE & CARPET CLEANING SERVICES	MODIFICATION	\$12,000.00	UNDER THE \$500,000 THRESHOLD
26	8200055226	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$11,720.00	UNDER THE \$500,000 THRESHOLD
27	8200055173	BOSWELL REGIONAL CENTER	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$21,503.04	UNDER THE \$500,000 THRESHOLD
28	8200055198	UNIVERSITY OF SOUTHERN MS	2G ROBOTICS	COMPETITIVE BID	IMAGING AND BATHYMETRY SYSTEM	NEW	\$205,500.00	UNDER THE \$500,000 THRESHOLD
29	4600002162	ELLISVILLE STATE SCHOOL	NESTLE USA, INC.	OPEN PO	NUTRITIONAL SUPPLEMENTS	MODIFICATION	\$50,000.00	UNDER THE \$500,000 THRESHOLD
30	8200055231	MDOT	MANDEL METALS INC	COMPETITIVE RFX	ALUMINUM SIGN BLANKS	NEW	\$123,490.00	UNDER THE \$500,000 THRESHOLD

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31	8200042654	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$13,212.00	UNDER THE \$500,000 THRESHOLD
32	8200055315	MEMA	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$153,284.00	UNDER THE \$500,000 THRESHOLD
33	8900001500	MS. DEPT. OF PUBLIC SAFETY	INTOXIMETERS, INC.	COMPETITIVE RFX	DRY GAS ETHANOL	NEW	\$137,500.00	UNDER THE \$500,000 THRESHOLD
34	8900001441	MDOT	MATTOX FEED MILL INC	COMPETITIVE RFX	ROCK SALT	MODIFICATION	\$265,000.00	ADMINISTRATIVE CHANGE - NOT VALUE RELATED
35	8200042081	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$9,595.80	UNDER THE \$500,000 THRESHOLD
36	8200055226	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$11,720.00	UNDER THE \$500,000 THRESHOLD
37	8200055315	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$153,284.00	UNDER THE \$500,000 THRESHOLD
38	8200055184	MS. DEPT. OF HEALTH	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$34,568.00	UNDER THE \$500,000 THRESHOLD
39	8200055338	UNIVERSITY OF MS	BERNSTEIN LASH MARKETING, LLC	COMPETITIVE BID	CUSTOMIZABLE PROMOTIONAL ITEMS (ICN)	NEW	\$167,200.00	UNDER THE \$500,000 THRESHOLD

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40	4600002160	ELLISVILLE STATE SCHOOL	BIMBO BAKERIES USA	OPEN PO	BAKERY PRODUCTS	MODIFICATION	\$6,000.00	UNDER THE \$500,000 THRESHOLD
41	4600002020	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE LLC	OPEN PO	PHARMACY SERVICES	MODIFICATION	\$11,400.00	UNDER THE \$500,000 THRESHOLD
42	8200055360	UMMC	GAUMARD SCIENTIFIC	COMPETITIVE BID	ADVANCED BIRTHING SIMULATOR AND NEWBORN SIMULATOR	NEW	\$94,045.00	UNDER THE \$500,000 THRESHOLD
43	8200042664	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$17,328.60	UNDER THE \$500,000 THRESHOLD
44	8200055171	BOSWELL REGIONAL CENTER	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	NEW	\$20,600.00	UNDER THE \$500,000 THRESHOLD
45	8200055356	MSU	WATERS TRUCK & TRACTOR CO INC	COMPETITIVE BID	2021 DUMP TRUCK	NEW	\$77,638.08	UNDER THE \$500,000 THRESHOLD
46	4600002170	ELLISVILLE STATE SCHOOL	US FOODS, INC.	OPEN PO	MISC. KITCHEN SUPPLIES	NEW	\$15,000.00	UNDER THE \$500,000 THRESHOLD
47	4600002171	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE, LLC	OPEN PO	PHARMACY SERVICES	NEW	\$7,500.00	UNDER THE \$500,000 THRESHOLD
48	8200055311	MS. DEPT. OF REHAB SERVICES	VENDING CENTER INC	COMPETITIVE RFX	VENDING MACHINE	NEW	\$9,187.00	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
DECEMBER 16, 2020-JANUARY 20, 2021**

49	8200055406	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	NEW	\$16,548.16	UNDER THE \$500,000 THRESHOLD
50	8200032313	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$52,000.00	UNDER THE \$500,000 THRESHOLD
51	8200035484	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENT	COPIERS	MODIFICATION	\$3,100.00	UNDER THE \$500,000 THRESHOLD

# **Attachment D**

**OPTFM**

**Sole Source Approvals**

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021**

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION	AUTHORITY
1 8800007569	MSU	WESTERN KENTUCKY UNIVERSITY	SOLE SOURCE	BINGOCIZE®, INCLUDES LICENSING, EQUIPMENT, TRAINING, AND MERCHANDISE.	\$74,570.00	12/16/20	NEW	SPECIFIED BY 100% FEDERALLY FUNDED GRANT.	UNDER THE \$500,000 THRESHOLD
2 8800007564	MS. DEPT. OF PUBLIC SAFETY	CMI INC	SOLE SOURCE	PART FOR MSEL	\$6,900.00	12/17/20	MODIFICATION	ONLY PART THAT MEETS THE REQUIREMENTS FROM ONE VENDOR	UNDER THE \$500,000 THRESHOLD
3 8800007590	MS. DEPT. OF PUBLIC SAFETY	BODE CELLMARK FORENSICS, INC	SOLE SOURCE	DNA COLLECTOR KIT	\$26,895.00	12/28/20	NEW	ONLY COMPATIBLE DNA KIT WITH EXISTING EQUIPMENT	UNDER THE \$500,000 THRESHOLD
4 8800007582	MS. DEPT. OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA EQUIPMENT	\$170,031.50	12/28/20	NEW	ONLY COMPATIBLE DNA EQUIPMENT WITH EXISTING TOOLS	UNDER THE \$500,000 THRESHOLD
5 8800007580	UNIVERSITY OF SOUTHERN MS	HEXCEL CORPORATION	SOLE SOURCE	560LBS. OF AEROSPACE CARBON FIBER	\$23,250.00	1/4/21	NEW	PRODUCT STANDARDIZATION FOR THE US NAVY, US AIR FORCE AND NASA RESEARCH	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2021**

6	8800007582	MS. DEPT. OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA EQUIPMENT	\$170,031.50	12/30/20	MODIFICATION	ONLY COMPATIBLE DNA EQUIPMENT WITH EXISTING TOOLS	UNDER THE \$500,000 THRESHOLD
7	8800007610	MSU	BRUKER CORPORATION	SOLE SOURCE	FT-NIR SPECTROMETER	\$57,452.99	1/13/21	NEW	ONLY SPECTROMETER/DATA BASE THAT CAN ACHIEVE THEIR RESEARCH GOALS.	UNDER THE \$500,000 THRESHOLD
<b>SOLE SOURCE APPROVALS CALENDAR YEAR 2021 TOTAL:</b>						<b>\$529,130.99</b>				

# **Attachment E**

**BOB**

**Staff Approvals**

12/23/2020 – 1/21/2021



27-104-7 (2) *The Public Procurement Review Board shall have the following powers and responsibilities: . . . (b) Adopt regulations governing the approval of contracts let for the construction and maintenance of state buildings and other state facilities as well as related contracts for architectural and engineering services. . . .*

PPRB has set construction procedures requiring PPRB approval for (1) Professional Services and/or Planning Information when fees are over \$250,000.00; (2) Construction Contracts over \$5,000,000.00; (3) Furniture and Equipment Contracts over \$2,000,000.00; and (4) Change Orders over \$1,000,000 and/or over 25% of initial contract amount and/or when taking awards over \$5,000,000.00.

All other Standard Operating Procedures have been delegated to the Bureau of Building Director and/or DFA Deputy Executive Director, thereby creating the following list of Staff Approvals, per PPRB request to keep them informed.

**EoB-AD-080 PPRB**

**- BOB Staff Approvals - GC**

**PPRB - February 3, 2021**

<This report contains data from 1525 projects.>

12/23/20 through 1/21/21

Bid Award - GC	Setup Name	Project Name	Agency/Agency Name	Contract Scope	Low Base Bid	# Bids	# Quote	Award Number	Company Name	Dir Approval Date	Amount	Duration
Bid Award - GC	343-113 Equine Center Repairs		Fair Commission (Department of Agriculture and Commerce)	Construction through warranty phase for the repairs of envelope and mechanical to the existing Kirk Fordice Equine Center.	Yes	8	0	GC001	Diversified Construction Services, Inc	12/23/2020	1,354,000.00	180 days
Bid Award - GC	358-054 Rounda Renovations		New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration)	Construction through warranty phase of improvements to New Capitol - Removal and installation of new passenger elevators and fire alarm upgrades - Removal of the existing and installation of a new control panel; replacement of existing fire alarm devices throughout the building; installation of new fire alarm devices throughout the building; installation of new fire alarm device cabling; modifications to and/or restoration of historic flat plaster and scagliola plaster.	Yes	2	0	GC002	Paul Jackson & Son, Inc.	12/30/2020	1,805,000.00	730 days
Bid Award - GC	106-258 Academic Skills TI		Mississippi Valley State University	To perform structural repairs to the Academic Skills Building located on the MVSU main campus.	Yes	2	0	GC001	Roy Collins Construction Co., Inc.	1/20/2021	1,137,000.00	270 days
Bid Award - GC	205-079 Maintenance Vehicle Renovation		Holmes Community College	Renovation and repurposing of existing maintenance facility and renovation of existing vehicle facility on the Goodman campus of Holmes Community College.	Yes	8	0	GC001	Meyraut & Associates, LLC	1/13/2021	2,701,880.00	365 days
Bid Award - GC	422-160 Campus Generator Improvements		Ellisville State School	Construction through warranty for the repair and replacement of generators for campus buildings and facilities at Ellisville State School.	Yes	3	0	GC001	Memris Systems, Inc.	1/8/2021	602,322.00	140 days

Total:  
Count 5

7,808,791.13

PPRB 03: - BoB Staff Approvals - PP

PPRB - February 3, 2021

<This report contains data from 1528 projects.>

12/23/20 through 1/21/2021

Project Name	Institution/Agency Name	Professional Scope of Work	Award Number	Company Name	Dir Approval Date	Selection Method	Fee Complexity	Appropriate Duration
103-292 Campus Roofing	Jackson State University	Design through warranty phase for re-roof of College of Business...	PP002	Burris/Wagnon Architects, P.A.	12/28/2020	Professional appointed as a continuation of previous selection (Statutory Exemption)	C	24 mo
205-081 Eagle Ridge HVAC Improvements	Hinds Community College	restoration of hotel rooms and duct work.	PP002	Edmonds Engineering Inc (Hoover, Alabama, through the Office listed herein)	12/30/2020	Professional appointed as a continuation of previous selection (Statutory Exemption)	C+	18 mo
507-055 Renovate Central Hallways	Mississippi State Veterans Affairs Board	Professional to provide planning and construction administration services for the renovations to the Mississippi State Veterans Homes Central Hallways.	PP001	Alfred Stolanski Architects, PA	1/5/2021	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	24
522-053 Underwood Bldg Improvements	State Department of Health	This appointment is a continuation from the Underwood Renovations (GS#522-050) project.	PP002	Alfred Stolanski Architects, PA	12/28/2020	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	20 mo
422-163 Group Home Generators	Ellisville State School	Planning through warranty for the repair and replacement of generators for group homes in the ESS Region (Group Home locations are Prentiss and Ellisville).	PP001	Edmonds Engineering Inc (Hoover, Alabama, through the Office listed herein)	1/5/2021	Professional appointed as a continuation of previous selection (Statutory Exemption)	C+	30 mo
102-276 Residence Hall Improvements	Delta State University	To address miscellaneous cosmetic, lighting and HVAC improvements at the Cain-Tatum, Fugler-Hammitt, and Brumby-Castle residence halls.	PP001	Burris/Wagnon Architects, P.A.	12/28/2020	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	30 mo
103-306 Coll. of Edu. Woodward Roof Replacement	Jackson State University	Planning through warranty phase for roof replacement at the College of Education and J.Y. Woodard facilities.	PP001	Vernell Barnes Architect, PLLC (Decatur, Georgia through the Office listed herein)	1/15/2021	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C	18 mo
103-304 Press Box Repairs-MSVMS	Jackson State University	misc. repairs at MSVMS press box.	PP001	Shafer-Zahner-Zahner, PLLC	1/15/2021	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	18 mo
103-303 T.B. Ellis Annex Rep.	Jackson State University	Planning through warranty phase for replacement of roof at T.B. Ellis Annex.	PP001	Major Andrews IV db/a Major Design Studio, PLLC	1/14/2021	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C	18 mo
103-302 John A. Peoples Roof Replacement	Jackson State University	Planning through warranty for the replacement of roof on John A. Peoples building.	PP001	Shafer-Zahner-Zahner, PLLC	1/14/2021	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C	20 mo

Count: 10

**BOB-AD-080 PPRB - BOB Staff Approvals - F&E**

PPRB - February 3, 2021

<This report contains data from 1525 projects.>

12/23/2020 through 1/21/21

Quote Award - FE	Setup Name	Project Name	Institution/Agency Name	Contract Scope	Law Base Bid?	Quote	Award Number	State Contract #	Company Name	Dir Approval Date	Amount
	113-141 ADS & Poultry Complex	113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Drying Rack and Accessory for Mississippi State ADS & Poultry Complex, 365 Wise Center Drive, Mississippi State, MS 39762. Under \$5,000.00.	Yes	1	FE030		Fisher Scientific Company LLC	1/14/2021	743,19
Quote Award - FE	350-024 Space Utilization Program	350-024 Space Utilization Program	Office of Capital Facilities (Department of Finance and Administration)	Procurement, delivery and installation of Ceiling Power Equipment in the Woolfolk Building, 501 N Wes Street Floor 3, Jackson, Mississippi 39201. Under \$5,000.00.	Yes	1	FE025		Office Innovations, Inc.	1/13/2021	819,69
Quote Award - FE	343-115 Fairgrounds Improvements - PH I	343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of Marker Board, Bookcase and Storage Case for Mississippi Trade Mart Center 1207 Mississippi Street Jackson, MS 39202	Yes	1	FE018		Office Innovations, Inc.	1/15/2021	1,640,89
Quote Award - FE	343-115 Fairgrounds Improvements - PH I	343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of Tables for Mississippi Trade Mart Center, 1207 Mississippi Street, Jackson, Mississippi 39202. State Contract #8200051709.	Yes	1	FE019	8200051709	Office Innovations, Inc.	1/15/2021	398,36
Quote Award - FE	354-050 Tenant Improvement-DMH	354-050 Tenant Improvement-DMH	Robert E. Lee Building (Office of Capital Facilities) (Department of Finance and Administration)	Procurement, delivery and installation of Workstations for 9th floor Robert E. Lee Building, 239 N. Lamar Street, Jackson, MS 39201. Under \$5,000.00.	Yes	1	FE006		Office Innovations, Inc.	1/20/2021	1,242,00
Quote Award - FE	350-030 Fire Alarm and Security Improvements	350-030 Fire Alarm and Security Improvements	Office of Capital Facilities (Department of Finance and Administration)	Procurement, delivery and installation of Cameras and equipment for New Capitol Complex, 400 High Street, Jackson, Mississippi, 39201. Under \$5,000.00.	Yes	1	FE004		Target Technical Services, LLC	1/4/2021	3,744,00

Total:  
Count: 6

7,608,791.13

**BOB STAFF APPROVALS - MAGIC**  
 Period 12/23/2020 through 1/21/2020

EMERGENCY PROJECT ARE HIGHLIGHTED

PPRB - February 3, 2021

Agency Desc	CTR ID	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Contract Category Desc	Material/Service Type	Appr/Rej Date	Appr Text
MS SOIL & WATER CONSERVATION COMMISSION	8200049180	1486-19-C-CNTR-00007-V007	9/14/2020	12/31/2020	\$273,660.00	ANDERSON CONTRACTING, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	12/28/2020	Approve adjustment in contract due to magic not allowing adjustment due to Change Order previously enter in error. (CS30608692 12/28/2020 18:49:42 CST)
MS DEPT OF MILITARY	8800007270	1701-20-C-SOLC-00038-V002	5/1/2020	1/1/2021	\$258,800.35	Twin L Construction, Inc.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	12/30/2020	Approve CO#2 adding 50 days to contract time due to added scope plus delays beyond the contractor's control. No change in cost. (CS30608693 12/30/2020 10:50:07 CST)
MS DEPT OF MILITARY	8800007067	1701-20-C-SOLC-00020-V002	11/25/2019	12/30/2020	\$493,398.52	JAY VAN COMPANY	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	12/30/2020	Approve CO#2 adding 30 days to contract time due to delay beyond contractor's control. (CS30608693 12/30/2020 10:53:30 CST)
MS PUBLIC EMPLOYEES RETIREMENT	8200055208	1311-21-C-CNTR-00011	1/6/2021	5/15/2021	184,600.00	FOUNTAIN CONSTRUCTION CO., INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	1/8/2021	Approve ADJUSTMENT IN Magic time to match Notice to Proceed dates issued after contract signing. Change completion to 4/12/2021. (CS306086932 1/8/2021 18:20:03 CST)
MS DEPT OF ENVIRONMENTAL QUALITY	8200053777	1470-21-C-CNTR-00018	9/22/2020	4/12/2021	\$2,573,760.40	FOUNTAIN CONSTRUCTION CO., INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	11/23/2020	Approve corrected target value incorrectly entered earlier. (CS30608693 11/23/2020 17:26:53 CST)
MS DEPT OF MILITARY	8800007464	1701-21-C-SOLC-00009-V002	9/25/2020	3/9/2021	\$286,318.00	CHALK CONSTRUCTION, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	1/14/2020	Approve CO#1 to abate asbestos in Admin are in amount of \$4,713.00 and 17 days and CO#2 to add server room in amount of \$8,605.00 and 7 days. (CS30608693 1/14/2021 17:54:19 CST)
MS DEPT OF ENVIRONMENTAL QUALITY	8200050813	14706-20-C-CNTR-00059	5/1/2020	3/27/2021	\$12,046,673.00	COASTAL DREDGING COMPANY, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	1/20/2021	Approve CO#2 in amount of \$1,000.00 and no increase in time for repair of damaged earthwork caused by Hurricane Zeta. (CS30608693 -1/20/2021 15:24:30 CST)
					<b>\$15,932,610.27</b>					

7 Contracts

# **Attachment F**

**OPSCR**

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes  
Calendar Year 2021**

Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PPRB
1	8400001181 Education, Mississippi Department of	Margie B. Pulley, Ph.D.	New	\$99,750.00	7/1/2020	12/31/2020	1/6/2021
2	8400001181 Education, Mississippi Department of	Margie B. Pulley, Ph.D.	Modification	\$99,750.00	7/1/2020	6/30/2021	1/6/2021
3	8200051160 DMH - Central Office	Ascend Management Innovations	Modification	\$0.00	7/1/2020	6/30/2021	1/6/2021
4	8400001270 Revenue, Mississippi Department of	Douglas Express, Inc. d/b/a Douglas Express Delivery, LLC	Termination	(\$8,219,191.66)	7/1/2020	10/6/2020	1/6/2021
5	8400001354 Corrections, Mississippi Department of	Aramark Correctional Services, LLC	Modification (N)	\$2,600,000.00	7/1/2020	3/31/2021	1/6/2021
6	8400001500 Health, Mississippi State Department of	Douglas, Inc. d/b/a Douglas Express	Modification	\$115,000.00	8/1/2020	2/28/2020	1/6/2021
7	8400001443 Health, Mississippi State Department of	InductiveHealth Informatics	Modification	\$303,750.00	7/1/2020	6/30/2021	
8	8400001444 Health, Mississippi State Department of	Red Squared Productions, LLC	New	\$12,000.00	8/1/2020	12/31/2020	
9	8400001594 Veterans Affairs, Mississippi State	Enmon Enterprises, LLC	Modification	\$19,084.06	12/7/2020	1/20/2021	
10	8400001496 DMH - East Mississippi State Hospital	W. Joseph Touchstone, M.D.	New	\$200,000.00	10/1/2020	11/5/2020	
11	8400001364 Veterans Affairs, Mississippi State	Infiniti Healthcare Services	Modification	\$500,000.00	7/9/2020	6/30/2021	
12	8400001505 DMH - East Mississippi State Hospital	Rush Medical Foundation, Inc.	New	\$1,000,000.00	6/30/2020	9/30/2021	
				<b>Calendar Year 2021 Total:</b>			<b>-\$3,269,857.60</b>

**Emergency Contracts as Reported in the PPRB Minutes  
Calendar Year 2021**

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*Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.*



# **Attachment G**

**OPSCR**

**Sole-Source Contracts**

**Calendar Year 2021**

**Public Procurement Review Board  
OPSCR Sole-Source Contracts for Calendar Year 2021**

Contract #	Agency	Contractor	Contract Action	Contract Action Amount	Start Date	End Date	Reported to the PPRB
1	Archives and History, Mississippi Department	Tennessee Valley	New	\$64,100.00	2/4/2021	2/3/2022	
<b>Calendar Year 2020 Total:</b>				<b>\$64,100.00</b>			

# **Attachment H**

OPSCR

**Staff Approvals**

January 2021

**Public Procurement Review Board  
OPSCR Staff Approvals for January 2021**

Contract #	Agency	Contractor	Staff Approval Type*	Section from R&R Containing Authority*	Service Type	Contract Action	Contract Action Amount
1	Finance and Administration, Department of	Elliott Aviation of the Quad	Exemption not Requiring Board Approval	3-101.02	Airport Services, Aircraft Refurbishing, Soundproofing, etc	New	\$488,900.00
						Total	\$488,900.00

**Section 3-101.02** *Exempt by State Statute: Staff Authority to approve contracts exempt by State Statute (Mississippi Code Annotated § 27-104-7).*

**Section 3-101.04.3** *WIN: Authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.*

**Section 3-208.02** *Preapproved Vendor List (PVL): Authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.*

**Section 3-503.02.3(d)** *State Veteran Homes: Mississippi State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes without PPRB approval [Mississippi Code Annotated § 35-1-21(2)].*

**Section 7-102.01** *Multiple Contracts: Staff authority to approve multiple contracts with the same vendor but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.*

**Section 3-103.04** *Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.*

**Section 7-110.01** *Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.*

**Section 7-110.02** *Reduction/Unchanged: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.*

**Section 7-110.03** *Cost-Per-Unit Fee: Authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.*