



TELEPHONIC MEETING MINUTES
Wednesday, September 2, 2020

Location: E.T. Woolfolk State Office Building
501 North West Street, Room 117
Jackson, Mississippi

Board Members Present: Jeffery Belk, Chair

Board Members Attending Via Teleconference:

Billy Morehead, Vice-Chair
Norman McLeod
Rita Wray
Leila Malatesta

Board Members Absent: Liz Welch, Department of Finance and Administration

DFA Staff Members Present: Catoria Martin, Special Assistant Attorney General
Aubrey Leigh Goodwin
Ross Campbell
Brittney Thompson
Glenn Kornbrek
Kent Adams
Mike Cook
Alicia Coleman
Liz DeRouen
Angela Cooper
Clay Chastain
Chris Pratt

DFA Staff Members Attending Via Teleconference:

Sharee Deason
Shandra Thompson

I. Call to Order

The meeting was called to order by Chair Jeffery Belk.

II. Approval of Minutes from the August 12, 2020 Public Procurement Review Board Meeting

Action: Mr. McLeod made a motion to approve the Minutes from the August 12, 2020 PPRB meeting as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

III. Approval of per diem and expenses for the September 2, 2020 meeting and for any additional expenses incurred prior to the October 7, 2020 meeting

Action: A motion was made by Mr. McLeod to approve per diem and expenses for the September 2, 2020 meeting and for any additional expenses incurred prior to the October 7, 2020 meeting. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

i. Requesting Governing Authority: Houston School District

Supplier: Apple

Term: One-time purchase

Commodities: Apple products

Total Value: \$116,420.00 estimated

Summary of Request: Houston School District has requested an exemption from using the reverse auction process for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the District feels that the competitive sealed bidding process should be utilized.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Items IV.A.1.ii through IV.A.1.v were presented together and voted together.

ii. Requesting Governing Authority: Leake County

Supplier: Unknown

Term: 12 months

Commodities: Road materials, rock, aggregate

Total Value: \$150,000.00 estimated

Summary of Request: Leake County has requested an exemption from using the reverse auction process for the purchase of road materials and rock. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

iii. Requesting Governing Authority: Leake County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt emulsions

Total Value: \$125,000.00 estimated

Summary of Request: Leake County has requested an exemption from using the reverse auction process for the purchase of asphalt emulsions. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

iv. Requesting Governing Authority: Leake County

Supplier: Unknown

Term: 12 months

Commodities: Hot and cold mix asphalt

Total Value: \$100,000.00 estimated

Summary of Request: Leake County has requested an exemption from using the reverse auction process for the purchase of hot and cold mix asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

v. Requesting Governing Authority: Leake County

Supplier: Unknown

Term: 12 months

Commodities: Polyethylene pipe

Total Value: \$90,000.00 estimated

Summary of Request: Leake County has requested an exemption from using the reverse auction process for the purchase of polyethylene pipe. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemptions and use of competitive sealed bidding for the procurements.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented on Items IV.A.1.ii through IV.A.1.v. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Items IV.A.1.vi through IV.A.1.xi were presented together and voted together.

vi. Requesting Governing Authority: Rankin County

Supplier: Unknown

Term: 1/1/2021 through 12/31/2022

Commodities: Crushed aggregates

Total Value: \$1,155,000.00 estimated

Summary of Request: Rankin County has requested an exemption from using the reverse auction process for the purchase of crushed aggregates. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

vii. Requesting Governing Authority: Rankin County

Supplier: Unknown

Term: 1/1/2021 through 12/31/2022

Commodities: Polypropylene culverts

Total Value: \$95,000.00 estimated

Summary of Request: Rankin County has requested an exemption from using the reverse auction process for the purchase of polypropylene culverts. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

viii. Requesting Governing Authority: Rankin County

Supplier: Unknown

Term: 1/1/2021 through 12/31/2022

Commodities: Metal culverts

Total Value: \$400,000.00 estimated

Summary of Request: Rankin County has requested an exemption from using the reverse auction process for the purchase of metal culverts. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

ix. Requesting Governing Authority: Rankin County

Supplier: Unknown

Term: 1/1/2021 through 12/31/2022

Commodities: Gravel

Total Value: \$285,000.00 estimated

Summary of Request: Rankin County has requested an exemption from using the reverse auction process for the purchase of gravel. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

x. Requesting Governing Authority: Rankin County

Supplier: Unknown

Term: 1/1/2021 through 12/31/2022

Commodities: Scrub seal, slurry seal and micro-surfacing

Total Value: \$1,838,000.00 estimated

Summary of Request: Rankin County has requested an exemption from using the reverse auction process for the purchase of scrub seal, slurry seal and micro-surfacing. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

xi. Requesting Governing Authority: Rankin County

Supplier: Unknown

Term: 1/1/2021 through 12/31/2022

Commodities: Asphalt

Total Value: \$6,550,000.00 estimated

Summary of Request: Rankin County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemptions and use of competitive sealed bidding for the procurements.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented on Items IV.A.1.vi through IV.A.1.xi. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

xii. Requesting Governing Authority: Lauderdale County School District

Supplier: Unknown

Term: Three (3) year term

Commodities: E-Rate Category 2 Project

Total Value: \$1,200,000.00 estimated

Summary of Request: Lauderdale County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

xiii. Requesting Governing Authority: Jefferson Davis County School District

Supplier: Unknown

Term: Three (3) year term

Commodities: E-Rate Category 2 Project

Total Value: \$300,000.00 estimated

Summary of Request: Jefferson Davis County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. Consideration of Governing Authority Contracts for Board Action

1. Requesting Governing Authority: Clinton Public School District

Supplier: Apple Inc.

Term: One-time purchase

Commodities: Apple products

Total Value: \$2,906,530.00 estimated

Summary of Request: Clinton Public School District was granted an exemption from reverse auction on January 8, 2020. They advertised for competitive sealed bids for the purchase of Apple products and received one (1) bid. The District wishes to award to Apple Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: University of Mississippi

Suppliers: Thermo Electron North America

Contract #: 8800007421

Total Value: \$594,454.88

Term: One time purchase (9/2/2020 through 8/4/2021)

Summary of Request: UM is requesting approval of a sole source purchase of an Orbitrap Exploris 240 mass spectrometer that is manufactured by Thermo Electron North America. UM advertised in the Clarion Ledger and Procurement Portal on 7/22/20 & 7/29/20 in accordance with section 3.109.02 of State of Mississippi Procurement Manual and received no objections. UM states this piece of equipment is designed to offer high resolution mass measurements to determine elemental composition of small molecules and analyze complex samples. The spectrometer is intended to serve a wide variety of research roles in their centralized Research Core Facility and is key to the integration of their existing instrumentation in the Sharp research lab at the UM School of Pharmacy. UM is requesting approval from PPRB to proceed with this sole source purchase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this sole source purchase.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

2. Requesting Agency: Mississippi State Fire Academy

Supplier: Oshkosh Corporation

Contract #: 8200050140

Total Value: \$845,000.00

Term: One time purchase

Summary of Request: The State Fire Academy completed a reverse auction on January, 23, 2020 for the purchase of one (1) Aircraft Rescue and Fire Fighting (ARFF) Vehicle. Proposals were sent to nine (9) vendors and two (2) vendors submitted qualifying quotes. Two (2) vendors participated in the reverse auction. The State Fire Academy has determined that the low bid meets the specifications and is wishes to award the contract to Oshkosh Corporation. No protests were received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

Items IV.C.3 and IV.C.4 were presented together and voted together.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: 3M Company, ORAFOL Americas Inc., Avery Dennison

Contract #: 8900000922, 8900000925, 8900001061 (8900001061 replaced 8900000923)

Term: 10/9/2018 through 9/30/2021

Summary of Request: MDOT successfully completed a reverse auction on 9/19/2018 for reflective sheeting. The contracts were originally approved at the 7/10/2019 PPRB meeting. This is the first of a possible four (4) twelve (12) month extensions. All other terms and conditions remain the same.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Williams Equipment & Supply Co. Inc.

Contract #: 8200048363

Term: 11/6/2019 through 9/30/2021

Summary of Request: MDOT completed a reverse auction for an agency contract to provide up to twenty-five (25) compact track loaders. Twenty-one (21) vendors were invited, two (2) responses were received, and one (1) qualified. The contract was approved at the 11/6/2019 PPRB meeting. This will be the first of a possible four (4) twelve (12) month extensions.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve these extensions.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented on Items IV.C.3 and IV.C.4. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

5. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Geveko Materials, Ennis-Flint, Ozark Materials

Contract #: 8900000990, 8900000993, 8900001000

Total Value: \$550,000.00 (\$150,000.00, \$250,000.00, \$150,000.00)

Term: 2/6/2019 through 9/30/2021

Summary of Request: MDOT successfully completed a reverse auction on 1/10/2019 and awarded by line item for pavement marking materials. Seven (7) vendors were invited, five (5) responded and qualified, three (3) participated. The contracts were not presented to PPRB, as the total value was under the PPRB threshold. The contracts now require PPRB approval as they will exceed the value threshold. This will be the final (12) month extension for these contracts.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the Agency, OPTFM recommends approval of these contract extensions.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

Items IV.C.6 and IV.C.7 were presented together and voted together.

6. Requesting Agency: Mississippi Department of Revenue (MDOR)

Supplier: American Bank Note Company

Contract #: 8200032889

Term: 8/1/2017 through 10/1/2020

Total Value: \$1,797,232.58

Summary of Request: MDOR has submitted a request to increase funding to pay invoices for printing and mailing of vehicle titles through the remainder of the contract period. Information Technology Services (ITS) originally procured this contract on behalf of MDOR through a request for proposal (RFP) process because ITS believed this procurement was under its purview. The oversight changed from ITS to DFA/OPTFM when it was discovered that the procurement should be under DFA's purview. The original contract was presented to and approved by the prior PPRB at a special meeting on 6/22/2017, for an amount of \$1,735,766.40, with an expiration date of 10/8/19. MDOR submitted a second request for a twelve (12) month extension of the contract with no increase in the award amount. The current PPRB approved this extension on 8/7/2019. This third request is for an increase in the award amount of \$61,466.18 (from the previously approved amount of \$1,735,766.40) to a new total of \$1,797,232.58. MDOR is requesting approval of an increase in the award amount.

7. Requesting Agency: Mississippi Department of Revenue (MDOR)

Supplier: American Bank Note Company

Contract #: 8200053064

Term: 10/1/2020 through 10/1/2023

Total Value: \$1,552,950.00

Summary of Request: MDOR requested and was granted an exemption from the reverse auction process at the 6/25/2020 PPRB meeting, for vehicle title printing and mailing services. The Agency determined that the request for proposal (RFP) process would allow more flexibility that could not be achieved through the reverse auction process, where cost is the only factor. MDOR solicited for these commodities and services utilizing a request for proposals (RFP) and one (1) proposal was received. There were no protests. The Agency is requesting approval to enter into a contract with American Bank Note Company, for vehicle title printing and mailing services.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve Item VI.C.7, contract modification, and Item VI.C.7, a new contract.

Action: A motion was made by Mr. McLeod to approve the staff recommendations as presented on Items IV.C.6 and IV.C.7. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. Request to Temporarily Suspend OPTFM regulation

1. In accordance with the Governor's declaration of a State of Emergency on March 14, 2020 due to the COVID-19 worldwide pandemic, OPTFM canceled the remaining Certified Mississippi Purchasing Agent (CMPA) classes for 2020. Pursuant to Sections 2.104 and 2.105.01 of the Mississippi Procurement Manual, all purchasing agents in an agency purchasing office are required to be CMPAs in order for an agency to be an approved Certified Purchasing Office (CPO). CPOs have unique authority pursuant to Section 31-7-13(d)(ii) of the Miss. Code Ann. to issue Requests for Proposals for commodities as well authority to utilize cooperative contracts pursuant to Section 31-7-13(m)(xxix). Because CMPA certifications expire after five

(5) years, requiring purchasing agents to be recertified to maintain status as an approved CPO, OPTFM is requesting authority to temporarily waive the need for recertification for the currently approved CPOs until such time as OPTFM is able to offer classes again.

Staff Recommendation: Granting of authority to OPTFM to temporarily suspend Sections 2.104 and 2.105.01 of the Mississippi Procurement Manual and grant currently approved CPOs the authority to continue operation until such time as OPTFM is able to offer classes again for recertification of purchasing agents.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present, except for Ms. Wray who voted no.

E. OPTFM Staff Approvals reported to the Board

OPTFM Staff Approvals are attached to these Minutes as **Attachment A**.

F. OPTFM Sole Source Purchases

OPTFM Sole Source Approvals are attached to these Minutes as **Attachment B**.

G. OPTFM Emergency Purchases

OPTFM Emergency Purchase Approvals are attached to these Minutes as **Attachment C**.

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. Consideration of Agency Contracts for Board Action

1. Using Agency: Mississippi Military Department

Project Title: Multi-Purpose Machine Gun Range (MMG) PN: 280408

Square Feet: 5,596 in 7 buildings / approximately 205 acres developed

General Contractor: Chris Albritton Construction Co., Inc. (lowest of three bids received)

Construction Days from Notice to Proceed [Term]: 581 days

Total Value at Award: \$5,845,000.00 (Base Bid plus alternates 1 through 3)

Scope: Construct Machine Gun Range with support buildings, targets, shooting positions, and other appurtenances.

Note: Board Action required when Construction exceeds \$5,000,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executed Contract.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

B. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment D**.

C. RPM Succeeding Leases

- 1. Requesting Agency:** Mississippi Bureau of Narcotics
Lease #: 580-083-23A
Lessor: Ferguson Farms, LLC.
Term: 11-01-2020 thru 10-31-2023
Total Yearly Cost: \$32,400.00
Cost PSF: \$8.42 + Utilities & Janitorial
Previous Cost PSF: \$8.42 + Utilities & Janitorial
Total Space per Occupant: 240 sq. ft.
Federal Funds: 0%
Square Footage Proposed: 3,850 sq. ft.
Previous Square Footage: 3,850 sq. ft.
Address of Property: 23102 Hwy 82, McCarley, MS
Purpose of Lease: This will be the District office for MBN.
Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

- 2. Requesting Agency:** Mississippi Forestry Commission
Lease #: 330-151-25A
Lessor: Larry Hood
Term: 11-1-2020 thru 10-31-2025
Total Yearly Cost: \$6,600.00
Cost PSF: \$5.08 + Utilities & Janitorial
Previous Cost PSF: \$5.08 + Utilities & Janitorial
Total Space per Occupant: 216
Federal Funds: 0%
Square Footage Proposed: 1,300 sq. ft.
Previous Square Footage: 1,300 sq. ft.
Address of Property: 245 Caldwell Drive, Hazlehurst, MS
Purpose of Lease: This is the District Office for the Copiah County area.
Note: This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

3. Requesting Agency: North Mississippi Regional Center

Lease #:535-413-25A

Lessor: Jason Jordon

Term: 10-01-2020 thru 09-30-2025

Total Yearly Cost: \$51,056.04

Cost PSF: \$3.89 + Utilities & Janitorial

Previous Cost PSF: \$3.89 + Utilities & Janitorial

Total Space per Occupant: 875 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 13,125 sq. ft.

Previous Square Footage: 13,125 sq. ft.

Address of Property: 142 Wilson Circle, Tupelo, MS

Purpose of Lease: This facility is part of a community enrichment program that serves over 53 individuals with intellectual and developmental disabilities.

Note: This is a five (5) year lease with no renewals. North Mississippi Regional Centers asks for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance, NMRC will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

D. RPM Non-Competitive Leases

1. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-412-21A

Lessor: Tupelo Aviation Unlimited

Term: 10-01-2020 thru 09-30-2021

Total Yearly Cost: \$1,560.00

Cost PSF: \$1.49 Inclusive

Previous Cost PSF: \$1.49 Inclusive

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 1,050

Previous Square Footage: 1,050

Address of Property: 105 Lemon Drive, Tupelo, MS

Purpose of Lease: Hangar for aircraft.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Marine Resources

Lease #: 505-244-21A

Lessor: City of Pass Christian

Term: 10-01-2020 thru 09-30-2021

Total Yearly Cost: \$12.00

Cost PSF: N/A

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 65 foot boat slip

Previous Square Footage: 65 foot boat slip

Address of Property: 1141 Bay View Ave., Biloxi, MS

Purpose of Lease: Storage of the MDMR boat.

Note: This is a one (1) year lease with no renewals. A \$30.00 per month flat utility rate is charged per month.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

3. Requesting Agency: Mississippi Department of Rehabilitative Services

Lease #: 725-512-23A

Lessor: Mississippi Housing Authority District V

Term: 09-03-2020 thru 08-31-2023

Total Yearly Cost: \$18,000.00

Cost PSF: \$7.50 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: 240

Federal Funds: 80%

Square Footage Proposed: 2,400 sq. ft.

Previous Square Footage: N/A

Address of Property: 304 Northside Drive, Newton, MS

Purpose of Lease: This will be the district office for MDRS serving between 375-450 clients per year with vocational rehabilitation as required by the Rehabilitation Act of 1973.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

4. Requesting Agency: Mississippi State Department of Health

Lease #: 390-441-21B

Lessor: Rhett Real Estate, Inc.

Term: 10-01-2020 thru 09-30-2021

Total Yearly Cost: \$36,000.00

Cost PSF: \$4.80 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: 1,250 sq. ft.

Federal Funds: 100%

Square Footage Proposed: 7,500 sq. ft.

Previous Square Footage: N/A

Address of Property: 930 Tuscaloosa Road, Columbus, MS

Purpose of Lease: This will be the WIC location for the Columbus area.

Note: This lease meets the criteria set forth in Section 300.9(7) of the RPM Leasing Procedure Manual for a non-competitive month to month lease. As a part of that criteria a letter from the Director of MSDH WIC program to RPM explaining the need for this location is required. A copy of the letter is linked to the contract. MSDH asks for a waiver on the Space Efficiency allowance due to the limited amount of available space in the area.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance, MSDH will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

5. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-252-21A

Lessor: Hinds Community College/John Bell Williams Airport

Term: 10-01-2020 thru 09-30-2021

Total Yearly Cost: \$2,700.00

Cost PSF: \$2.70 Inclusive

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 1,000

Previous Square Footage: N/A

Address of Property: 4100 Airport Road, Raymond, MS

Purpose of Lease: Hangar for aircraft.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

E. RPM Amended Leases

1. Requesting Entity: Mississippi Prison Industries Corporation

Lease #: Tenth Amendment to Lease

Lessor: Mississippi Department of Corrections

Term: 01-04-2021 thru 01-03-2027

Total Yearly Cost: \$10.00

Federal Funds: 0%

Address of Properties:

Parchman

MPIC Garment Division & MPIC Metal Fabrication

590 Parchman Road #2

Highway 49 W.

Parchman, MS 38738-3099

CMCF

MPIC Print/Clean Room/Metal Fabrication

3794 Highway 4687

Pearl, MS 39208

SMCI

MPIC Garment Division

22689 Highway 63 N.

Leakesville, MS 39451

Purpose of Lease: Per Section 47-5-541 thru 47-5-575 Mississippi Code of 1972 establishes a lease of buildings, land, equipment, personal property furnishings, chattels or facilities used in the operation of Prison Industries.

Note: This is a 6 year lease with all renewals hereafter not to exceed 6 years in length. This is the tenth (10th) amendment to the original lease. The term of the lease will be extended six additional years and will now expire on 01-03-2027.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Public Safety

Lease #: 670-573-21A

Lessor: K. Paige Howell

Term: 10-01-2020 thru 09-31-2021

Total Yearly Cost: \$18,000

Cost PSF: \$8.86 + Utilities & Janitorial

Previous Cost PSF: \$8.86 + Utilities & Janitorial

Total Space per Occupant: 210 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 2,100

Previous Square Footage: 2,100

Address of Property: 708 Laurel Street, Summit, MS

Purpose of Lease: This location serves as a driver's license testing and renewal center for Pike County the surrounding area.

Note: This is a month to month lease to expire no later than September 30, 2021.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

F. Proposed RPM Regulation Change

Real Property Management is proposing a regulation change related to the Space Efficiency Allowance/Total Space per Occupant restriction. These restrictions were set in place in order to ensure the least amount of space is consumed to house state government consistent with maintaining the mission of the agency or department. Office space standards were adopted to accomplish that goal under Section 300.13 of the RPM Leasing Procedure Manual. RPM is proposing to exempt certain leased space, where the primary use is not office space. Proposed exemptions to this regulation will be driver's license testing locations, WIC distribution locations, WIN employment locations, day activity centers, community enrichment centers, and resident home locations.

Staff Recommendation: Granting of authority to RPM to revise Section 300.13 of the RPM Leasing Procedure Manual to exempt the referenced lease categories from the Space Efficiency Allowance policy and to submit the revised regulation to the Mississippi Secretary of State's Office for notice, comment, and final adoption in accordance with the Administrative Procedures Act.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Department of Archives and History

RFx Number: 3180001180

Procurement Request: Request for Proposals

Anticipated Term: Five (5) Months

Anticipated Contract Amount: \$50,000.00 - \$100,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of a vendor to provide a feasibility study for the Historic Jefferson College in Washington, Mississippi. This study will evaluate the area, visitor demographics, potential visitation, and comparable sites. This study will also project the attendance, revenue, staffing, and operating expenses. The Agency contends the use of an IFB is neither practicable nor advantageous as the Agency needs flexibility to evaluate employee, technical, and managerial experiences as the primary evaluation factor instead of price. Because museums and the quality of museum firms vary greatly, there is a need to evaluate and compare relevant experience along with the vendor's prior studies and staff experience. The respondents will be evaluated based on technical, cost and management factors. The technical factors will be weighted at (35%) or 35 points, management factors will be weighted at (30%) or 30 points, and cost factors will be weighted at (35%) or 35 points.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select a vendor to conduct a feasibility study for the Historic Jefferson College.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Education

RFx Number: 3180001141

Procurement Request: Request for Proposals

Anticipated Term: One (1) Year with Two (2) optional renewals

Anticipated Contract Amount: Up to \$375,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to provide technical assistance and training on federal rules and requirements in the administration of federal program and grants management, along with aiding in audit resolutions, preparation for monitoring, and constructing appropriate corrective actions. The Agency contends the use of an IFB is neither practicable nor advantageous due to the complex nature of the project and the evaluation criteria requiring a more comparative evaluation. Adherence to the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards requires that the Agency award the contract to the most responsible firm whose proposal is most advantageous to the program, with price and other factors considered. The respondents will be evaluated based on technical, management and cost factors. The technical factors will be weighted at

thirty-three (33) points or 33%, management factors will be weighted at thirty-two (32) points or 32%, and cost factors will be weighted at thirty-five (35) points or 35%. The Agency will use the evaluation factors to establish the vendor's ability to perform the scope of work based on the degree of professional experience and expertise in administering the programs under the Every Student Succeeds Act (ESSA), Individual with Disabilities Education Act (IDEA); Carl D. Perkins Act; Richard B. Russell National School Lunch Act; and the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide technical and training assistance to the Mississippi Department of Education.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

3. Requesting Agency: Mississippi Department of Environmental Quality

RFx Number: 3180001190

Procurement Request: Request for Qualifications

Anticipated Term: Two (2) Years with One (1) optional one-year renewal

Anticipated Contract Amount: Up to \$1,100,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide scientific support for toxicology, response management, information technology, industrial hygiene, training, engineering support, legal support as necessary, risk assessment and contaminated site solutions for Mississippi Department of Environmental Quality (MDEQ). The Agency contends the use of an IFB is neither practicable nor advantageous because the services must be provided by those who are qualified and certified to handle these situations at a moment's notice. It is in the best interest of the State to safeguard the environment, health, and welfare of the citizens of our State, by having an experienced vendor to handle emergency incidents which cannot be predicted. MDEQ does not have adequate staff to handle these services. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at thirty (30) points or 30%, management factors will be weighted at thirty (30) points or 30%, and cost will be weighted at forty (40) points or 40%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to provide technical and training assistance to MDEQ.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: CaremarkPCS Health, L.L.C. ("CVS Health")

Contract #: 8200052819

Term: 01/01/2021 – 12/31/2024

Total Value: \$15,250,000.00

**New
\$15,250,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor provides pharmacy benefit management services to assist the State and School Employees Health Insurance Management Board (Board) in its management of the State and School Employees' Health Insurance Plan (Plan). The Contractor will provide network pharmaceutical pricing through financial arrangements with pharmacies. The pharmacy network provided by the Contractor must contain a sufficient number of pharmacies to provide to all participants adequate access, in-state as well as out-of-state, as determined cooperatively by the Contractor and the Board. The pharmacy network will provide the Plan with a cost-effective network of pharmacies contracted at rates that are commensurate with the size of the Plan and its associated purchasing power. The Contractor will provide clinical programs cost containment such as prior authorization, step therapy and specialty drug management, and a mail order distribution channel. The Contractor was selected through a Request for Proposals (RFP) with six respondents. The Contractor will be paid according to Exhibit A, Fee Schedule for Pharmacy Benefit Management Services, of the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$15,250,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Corrections

Supplier: US Corrections, LLC

Contract #: 8200051465

Term: 09/02/2020 – 09/01/2024

Total Value: \$2,000,000.00

**New
\$2,000,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor provides interstate and intrastate prisoner transport services for the Mississippi Department of Corrections (MDOC). Prisoner transport services will be provided for persons held by out-of-state jurisdictions who are escapees, have violated the terms of their parole or probation, or for some other reason must be returned to MDOC. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. The Contractor will be paid according to Exhibit B of the contract and in an amount not to exceed \$2,000,000.00.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$2,000,000.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

3. Requesting Agency: Mississippi Department of Child Protective Services

Supplier: Midtown Personnel, Inc.

Contract #: 8200052990

Term: 09/12/2020 – 06/30/2024

Total Value: \$9,264,187.80

**New
\$9,264,187.80**

Summary of Request: The term of the contract is approximately three years and eleven months with one optional one-year renewal. The Contractor provides 24 hour staffing services for the Mississippi Centralized Intake. Services include a 24 hour hotline for reports of child and vulnerable adult abuse and neglect, referral service, and disaster response plan. This contract is part of the Olivia Y. v. Bryant 2nd Modified Mississippi Settlement Agreement and Reform Plan. The Contractor is paid according to the rates set by the Olivia Y. v. Bryant 2nd Modified Mississippi Settlement Agreement and Reform Plan and provided in Exhibit C, Budget. The Contractor was selected through an Invitation for Bids (IFB) with three respondents. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.4 Advertising Time for failure to advertise the solicitation on the Mississippi Contract/Procurement Opportunity Search Portal and the Agency's website concurrently for 30 days. As the solicitation was sent to 111 bidders, OPSCR does not have concerns regarding the competition, fairness, or transparency of this procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of the exception to Section 3-202.06.4 complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-202.06.4 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$11,580,234.75

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

4. Requesting Agency: Mississippi Veterans Affairs

Supplier: Betty Ruth Hawkins

Contract #: 8200053188

Term: 09/08/2020 – 09/07/2021

Total Value: \$90,000.00

**New
\$90,000.00**

Summary of Request: The term of the contract is one year with one optional one-year renewal. Ms. Hawkins is an Independent Contractor who will perform services as the Director of the Mississippi Statewide Incarcerated Veterans Program, HUM-V. Ms. Hawkins will be paid \$7,500.00 a month for a total of \$90,000.00 annually. The Contractor was selected through an Invitation for Bids (IFB) with one bidder. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.4 Advertising Time for failure to advertise the solicitation on the Mississippi Contract/Procurement Opportunity Search Portal and the Agency's website concurrently for 30 days. As the solicitation was sent to all bidders listed in

MAGIC under the product category code, OPSCR does not have concerns regarding the competition, fairness, or transparency of this procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of the exception to Section 3-202.06.4 complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-202.06.4 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$90,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

5. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: eQHealth Solutions, LLC

Contract #: 8200053059

Term: 12/01/2020 – 11/30/2021

Total Value: \$350,625.00

**New
\$350,625.00**

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor will provide Utilization Management and Quality Improvement for Imaging Services. The Contractor will conduct prior authorization and repayment review of all claims for non-emergency, outpatient advanced imaging studies including, but not limited to, hospital outpatient, freestanding clinics, and private physician offices covered under the Division of Medicaid (DOM) program. The Contractor was selected through an Invitation for Bids (IFB) with four respondents, of which one was deemed nonresponsive for failure to meet the minimum qualifications to be deemed responsible of the IFB, i.e., failure to be certified as a Utilization Review Resource for the State of Mississippi as required by Miss. Code Ann. § 41-83-1 et seq. and failure to have experience conducting quality claims review for a least three states. The Contractor will be paid according to Attachment B of the contract, Bid Form for Utilization Management Program for Imaging Services. The Agency requests exceptions to PPRB OPSCR Rules and Regulations Section 3-202.06.1 for failure to mail or otherwise furnish to a minimum of three bidders or to all bidders registered in MAGIC under the product category code for the services to promote competition and Section 3-202.06.3 for failure to include the RFX number for the solicitation into the IFB newspaper advertisement. As the IFB was posted onto the Agency's website and onto the Mississippi Contract/Procurement Opportunity Search Portal as required and four bids were received, OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exceptions to Sections 3-202.06.1 and 3-202.06.3 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$1,861,516.00

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

6. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: The University of Southern Mississippi

Contract #: 8200037400

Term: 02/12/2018 – 09/30/2021

Total Value: \$1,012,195.01

Renewal
\$269,918.67

Summary of Request: The original term of the contract was seven months and seventeen days with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides pre-employment transition services which includes work-based learning experience, job exploration counseling, and workplace readiness training. Additionally, the Contractor may provide self-advocacy/mentoring instruction and counseling on enrollment in the post-secondary education or other comprehensive transition training programs. The Contractor was originally selected through a Request for Proposals (RFP), which resulted in the award of two contracts. Modification Two was approved at the September 2019 PPRB meeting. Modification Three updates the Period of Performance and Compensation clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested *with the corrected term dates*.

Projected Budget for Life of the Contract: \$1,079,674.68

Action: A motion was made by Mr. McLeod to approve the staff recommendation as amended *with the correct term dates*. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

7. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: LIFE, Inc. of Mississippi (a/k/a Living Independent for Everyone of Mississippi)

Contract #: 8200037401

Term: 02/12/2018 – 09/30/2021

Total Value: \$446,000.00

Renewal
\$111,500.00

Summary of Request: The original term of the contract was seven months and seventeen days with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides pre-employment transition services which includes work-based learning experience, job exploration counseling, and workplace readiness training. Additionally, the Contractor may provide self-advocacy/mentoring instruction and counseling on enrollment in the post-secondary education or other comprehensive transition training programs. The Contractor was originally selected through a Request for Proposals (RFP) which resulted in the award of two contracts. Modification Two was approved at the September 2019 PPRB meeting. Modification Three updates the Period of Performance, Indemnification and Compensation clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested *with the corrected term dates*.

Projected Budget for Life of the Contract: \$557,500.00

Action: A motion was made by Mr. McLeod to approve the staff recommendation as amended *with the correct term dates*. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

8. Requesting Agency: Mississippi Department of Public Safety

Supplier: Industrial/Organizational Solutions, Inc.

Contract #: 8200036130

Term: 11/15/2017-11/14/2021

Total Value: \$825,040.00

Renewal

\$206,260.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Three exercises the third of four optional renewals. The Contractor provides components of testing services to be used in the promotion process for the Mississippi Department of Public Safety. The Contractor was originally selected through a Request for Proposals (RFP). Modification Two was approved at the September 2019 PPRB meeting. Modification Three updates the Contract Term and Considerations clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,031,300.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

9. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Charles Michael Lanford

Contract #: 121980

Term: 10/01/2020 – 06/30/2021

Total Value: \$91,036.40

New

\$91,036.40

Summary of Request: The term of the contract is one year with four optional one-year renewals. Mike Lanford is a Contract Worker and a PERS retiree. He will assist the Department of Finance and Administration Leadership in the improvement of core business processes at the Agency through the evaluation of performance, management, and structural components of DFA. Mr. Lanford will monitor state and federal legislation, advise, interpret, and draft public policies and procedures, and assist the DFA Leadership with other special projects as required. He will be paid \$70.00 per hour not to exceed 1,040 hours annually. The total requested spending authority is \$91,036.40, which includes \$72,800.00 for personal servicers, \$5,569.20 for FICA, and \$12,667.20 for PERS contribution. The Contract Worker was selected through a Request for Applications (RFA) with five respondents. The Agency requests an exception to

Section 3-202.06.1 of the PPRB OPSCR Rules and Regulation for failure to mail or otherwise furnish to a minimum of three bidders or to all bidders registered in MAGIC under the product category code for the services to promote competition. As five respondents submitted applications, OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.1, complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-202.06.1 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$455,182.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

Note: Although the agency requested and was granted an exception to Section 3-202.06.1 of the PPRB OPSCR Rules and Regulations, this exception was only a technicality as Contract Workers do not register in MAGIC as bidders.

10. Requesting Agency: Mississippi Division of Medicaid

Supplier: The University of Southern Mississippi, School of Social Work

Contract #: 8200047835

Term: 10/03/2019 – 12/02/2020

Total Value: \$452,642.00

Modification

\$0.00

Summary of Request: The term of the original contract was one-year with no optional renewal. Amendment One has been submitted to extend the contract period of performance by two months to allow additional time to perform these training services, which were interrupted as a result of the COVID-19 public health emergency, travel, restrictions, and public health guidelines. The Contractor provides a Person Centered Training Program within the Mississippi Training Institute (MTI) for the purpose of implementing, sustaining, and supporting the Person Centered Planning Process. The MTI serves as a statewide Person Centered Planning Institute for Mississippi based on standardized methods as approved by Division of Medicaid (DOM); and performs wraparound training, coaching, and technical assistance through the MTI for the purpose of sustaining wraparound facilitation as a service for DOM beneficiaries. The spending authority remains \$452,642.00 which includes reimbursement of travel expenses not to exceed \$85,062.00, which will be reimbursed at the same reimbursement rate as provided by state statute for the employees of DOM. The Contractor was originally selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of DOM determined that the services met the Agency's requirements and the price represents a fair market value for the services based on a cost comparison with a known private sector vendor. The original contract was approved at the October 2019 PPRB meeting. Amendment One updates the Period of Performance clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract extension as requested.

Projected Budget for Life of the Contract: \$452,642.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

Note: The question was raised as to whether universities were still able to charge agencies in light of Miss. Code Ann. Section 27-104-203, which generally prohibits state agencies from charging one another. Upon review of the statute, charges for services between agencies and public universities are expressly exempted.

C. OPSCR Staff Approvals Reported to the Board

The list of August 2020 OPSCR staff approvals reported to the Board is attached to these Minutes as **Attachment E**.

D. OPSCR Sole Source Contracts Reported to the Board

The list of OPSCR sole source contracts reported to the Board is attached to these Minutes as **Attachment F**.

E. OPSCR Emergency Contracts Reported to the Board

The list of OPSCR emergency contracts reported to the Board is attached to these Minutes as **Attachment G**.


VII. Other Business

There was no further business brought before the Board.

VIII. Adjournment

Action: A motion was made by Mr. Morehead to adjourn. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 7th of October, 2020.



Jeffery Belk, Chair

10-7-20
Date



STATE OF MISSISSIPPI
GOVERNOR TATE REEVES

DEPARTMENT OF FINANCE AND ADMINISTRATION

LIZ WELCH
INTERIM EXECUTIVE DIRECTOR

NOTICE

A Telephonic Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, September 2, 2020, 9:00 a.m. in
Room 117 Conference Room
Woolfolk State Office Building

****This Meeting will be held telephonically.
For public telephonic access to the meeting,
please send a request to PPRB@dfa.ms.gov****



PUBLIC PROCUREMENT REVIEW BOARD

Teleconference Regular Meeting

Wednesday, September 2, 2020
9:00 a.m.

BOARD MEMBERS ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

Jeffery Belk Present

Billy Morehead

Rita Wray

Leila Malatesta

Norman McLeod

Liz Welch

All via teleconference



PUBLIC PROCUREMENT REVIEW BOARD

Telephonic Regular Meeting
September 2, 2020
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE	AGENCY/COMPANY
Mike Cook	DFA/OPTEM
Ross Campbell	DFA/OPTEM
Brittney Thompson	DFA/OPSCR
Aubrey Leigh Woodwin	DFA/EXECUTIVE
Alicia Coleman	DFA/OPSCR
Angela Cooper	DFA/OPSCR
Ken Adams	DFA/RPM
Torri Martin	DFA/AGD
Chris Pratte (Chris Pratte.)	DFA/IT
Clay Chastain	DFA/OST
Glenn Korabretz	DFA
Sharee Deason via teleconference	DFA/OPSCR
Shondra Thompson via teleconference	DFA/OPSCR

Attachment A

OPTFM

July 27, 2020 – August 20, 2020

Staff Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JULY 27, 2020-AUGUST 20, 2020**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT	AUTHORITY
1	MISSISSIPPI FAIR COMMISSION	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$3,849.40	UNDER THE \$500,000 THRESHOLD
2	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$26,000.00	UNDER THE \$500,000 THRESHOLD
3	MS. DEPT. OF HEALTH	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$26,576.00	UNDER THE \$500,000 THRESHOLD
4	DEPT OF ENVIRONMENTAL QUALITY	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$430,000.00	UNDER THE \$500,000 THRESHOLD
5	ELLISVILLE STATE SCHOOL	US FOOD SERVICE DALLAS	OPEN PO	MISC. KITCHEN SUPPLIES	MODIFICATION	\$15,000.00	UNDER THE \$500,000 THRESHOLD
6	MS STATE	DELTA INDUSTRIES	COMPETITIVE BID	CONCRETE	NEW	\$60,000.00	UNDER THE \$500,000 THRESHOLD
7	DEPT OF MARINE RESOURCES MISSISSIPPI DEPARTMENT OF TRANSPORTATION (MDOT)	JET DOCK SYSTEMS INC	COMPETITIVE BID	FLOATING BOAT LIFTS	MODIFICATION	\$130,500.00	UNDER THE \$500,000 THRESHOLD
8	8200053017	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL & USAGE	MODIFICATION	\$21,121.48	UNDER THE \$500,000 THRESHOLD
9	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL & USAGE	MODIFICATION	\$28,850.96	UNDER THE \$500,000 THRESHOLD

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JULY 27, 2020-AUGUST 20, 2020**

10	8200036905	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL & USAGE	MODIFICATION	\$23,896.24	UNDER THE \$500,000 THRESHOLD
11	8200036315	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL & USAGE	MODIFICATION	\$14,807.68	UNDER THE \$500,000 THRESHOLD
12	8200038030	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL & USAGE	MODIFICATION	\$5,112.96	UNDER THE \$500,000 THRESHOLD
13	4600020236	BOSWELL REGIONAL CENTER	CINTAS CORPORATION NO. 2	OPEN PURCHASE ORDER (GPO)	JANITORIAL SUPPLY RENTAL	NEW	\$12,000.00	UNDER THE \$500,000 THRESHOLD
14	8200053128	UNIVERSITY OF SOUTHERN MS	LEISTRITZ EXTRUSION	COMPETITIVE BID	TWIN SCREW EXTRUDER SYSTEM	NEW	\$207,055.00	UNDER THE \$500,000 THRESHOLD
15	8200053142	UNIVERSITY OF SOUTHERN MS	TRIDENT SOUTHEAST, LLC DBA HAAS FACTORY OUTLET	COMPETITIVE BID	CNC BRIDGE/GANTRY STYLE MILL/ROUTER	NEW	\$208,226.00	UNDER THE \$500,000 THRESHOLD
16	8200053192	MSU	BIOMERIEUX VITEK INC	COMPETITIVE BID	MALDI-TOF MASS SPECTROMETER SYSTEM	NEW	\$215,000.00	UNDER THE \$500,000 THRESHOLD
17	8200053170	MDOT	CANON U.S.A., INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$21,121.48	UNDER THE \$500,000 THRESHOLD
18	8200053015	MDOT	CANON U.S.A., INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$14,198.40	UNDER THE \$500,000 THRESHOLD

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19	8200053220	MDOT	CANON U.S.A., INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$14,198.40	UNDER THE \$500,000 THRESHOLD
20	8200053207	UNIVERSITY OF SOUTHERN MS	MARINE ADVANCED ROBOTICS	COMPETITIVE BID	OCEAN UNMANNED SURFACE VESSEL	NEW	\$169,558.00	UNDER THE \$500,000 THRESHOLD
21	8200041446	MS DEPARTMENT OF HUMAN SERVICES	PITNEY BOWES	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT RENTAL AND MAINTENANCE	MODIFICATION	\$27,867.62	UNDER THE \$500,000 THRESHOLD
22	8200047530	DEPT OF MARINE RESOURCES	J&W MARINE ENTERPRISES INC	COMPETITIVE RFX	CULTCH MATER	MODIFICATION	\$500,000.00	UNDER THE \$500,000 THRESHOLD
23	8200044861	DEQ	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$16,963.67	UNDER THE \$500,000 THRESHOLD
24	8200053264	UNIVERSITY OF SOUTHERN MS	L3 TECHNOLOGIES, INC	COMPETITIVE BID	AUTONOMOUS UNDERWATER VEHICLE (AUV)	NEW	\$180,388.85	UNDER THE \$500,000 THRESHOLD
25	8200038030	ELLSVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL & USAGE	MODIFICATION	\$5,912.96	UNDER THE \$500,000 THRESHOLD
26	8200053290	UNIVERSITY OF MS	SRUSHTI ENGINEERING INNOVATIONS PVT LTD	COMPETITIVE BID	MEDIUM SCALE SHOCK TUBE TESTING SYSTEM	NEW	\$75,890.00	UNDER THE \$500,000 THRESHOLD
27	8200035957	MS STATE HOSPITAL	AIRGAS, INC.	COMPETITIVE RFX	MEDICAL AND INDUSTRIAL GASES	MODIFICATION	\$144,728.97	UNDER THE \$500,000 THRESHOLD
28	8200035370	DFA	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$10,704.00	UNDER THE \$500,000 THRESHOLD

Attachment B

OPTFM

Sole Source Approvals

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(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION	AUTHORITY
1	UNIVERSITY OF MS	WATERS TECHNOLOGIES CORPORATION	SOLE SOURCE	XEVO TQ-S MASS SPEC DETECTOR FOR RESEARCH PURPOSES	\$151,612.24	12/18/19	NEW	FROM SSD FORM; COMPATIBILITY. THE DETECTOR HAS TO BE COMPATIBLE WITH THE WATERS MASSLYNX SOFTWARE WHICH CONTROLS BOTH THE UPLC AS WELL AS THE DETECTOR. IT IS STATED THAT THIS EQUIPMENT IS NEEDED FOR RESEARCH PURPOSES.	UNDER \$500,000.00 THRESHOLD
2	UMMC	COMPASS MEDICAL TECHNOLOGIES, INC	SOLE SOURCE	TSA 2 THERMOSENSORY STIMULATOR; ALGOMED COMPUTERIZED ALGOMETRY SYSTEM	\$37,450.00	12/20/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; IT IS ALSO THE ONLY THERMOSENSORY STIMULATOR THAT OFFERS FDA CLEARANCE AND CSA SAFETY CERTIFICATION THAT IS NEEDED FOR THEIR RESEARCH PURPOSES	UNDER \$500,000.00 THRESHOLD
3	UNIVERSITY OF MS	RIGAKU AMERICAS CORPORATION	SOLE SOURCE	XTALAB SYNERGY-S DIFFRACTION SYSTEM (DUAL MICRO-FOCUS SOURCE)	\$384,252.00	12/20/19	NEW	FROM SSD FORM; THIS IS THE ONLY INSTRUMENT THAT HAS AN INTEGRATED HPC DETECTOR AND THIS IS NEEDED TO MEET THEIR RESEARCH GOALS.	UNDER \$500,000.00 THRESHOLD
4	UMMC	DATA SCIENCES INTERNATIONAL, INC.	SOLE SOURCE	SMALL RODENT MONITORING DEVICE WITH UPDATED INTERFACE AND SOFTWARE	\$18,835.87	12/27/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY: PURCHASE OF THIS UPGRADED SYSTEM AND COMPONENTS WILL ALLOW COMPATIBILITY WITH CURRENT TELEMETRY DEVICES.	UNDER \$500,000.00 THRESHOLD
5	UNIVERSITY OF SOUTHERN MS	KEYSIGHT TECHNOLOGIES INC.	SOLE SOURCE	N9020B MXA SIGNAL ANALYZER	\$53,679.35	1/6/20	NEW	FROM SSD FORM; THIS SYSTEM IS FOR RESEARCH IN ORDER TO TEST THE NOISE SIGNALS FROM OUR ORGANIC INFRARED PHOTODIODES AND PHOTOCODUCTORS. THIS INSTRUMENT IS THE ONLY ONE COMPATIBLE WITH OUR EXISTING TESTING SYSTEMS AND SOFTWARE.	UNDER \$500,000.00 THRESHOLD

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6	8800007084	MS STATE DEPARTMENT OF HEALTH	BIOLYTICAL LABORATORIES, INC.	SOLE SOURCE	RAPID HIV TEST KITS AND CONTROLS	\$199,952.00	12/30/19	NEW	<p>THE SIXTY (60) SECONDS HIV TEST OFFERS USERS OPPORTUNITY TO INTEGRATE ROUTINE, PROVIDER-INITIATED, OPT-OUT HIV TESTING INTO MEDICAL SCREENINGS IN ALL HEALTHCARE SETTINGS. FURTHER, IT FACILITATES THE TESTING EXPERIENCE FOR PATIENTS, ENABLING BROADER ACCEPTANCE FOR HIV TESTING WHEN OFFERED. EQUALLY, THIS TEST PROVIDES THE CHANCE FOR IMMEDIATE LINKAGE TO CARE FOR HIV-INFECTED INDIVIDUALS, AND OPTIMIZES CLINICAL RESOURCES AVAILABLE. CURRENTLY, THIS TEST IS THE MOST SENSITIVE RAPID HIV TEST IN MARKET TO PROVIDE BEST EARLY DETECTION CAPABILITIES FOR CLIA/WAIVED BLOOD BASED RAPID HIV TESTS. BIOLYTICAL LABORATORIES IS THE SOLE MANUFACTURER AND DISTRIBUTOR OF INST/ HIV-1/HIV-2 KITS.</p>	UNDER \$500,000.00 THRESHOLD
7	8800007108	MSU	DYNAMIC SYSTEMS INC.	SOLE SOURCE	DSI GLEEBLE HOT TORSION MCU-HOT TORSION MOBILE CONVERSION UNIT	\$234,713.13	1/7/20	NEW	COMPATIBILITY WITH MSU'S EXISTING DSI GLEEBLE 3500 AND TWO OTHER MOBILE CONVERSION UNITS	UNDER \$500,000.00 THRESHOLD
8	8800007094	MSU	SIGMA LABS INC.	SOLE SOURCE	MELT POOL ANALYTICS SYSTEM, PRINTRITE3D.	\$87,000.00	1/8/20	NEW	COMPATIBILITY WITH MSU'S EXISTING SIGMA RESEARCH SYSTEM AND UNIT SENSORS.	UNDER \$500,000.00 THRESHOLD
9	8800007097	MSU	BORGWARNER INC.	SOLE SOURCE	CASCADIA MOTION SS-250-090-SOM SINGLE STACK MOTOR WITH OIL PUMP, HEAT EXCHANGER, AND SUMP	\$13,125.00	1/9/20	NEW	THE ECCOAR COMPETITION COMMITTEE'S REQUIRED OPTIONS FOR COMPETITION LIMITS THE TYPES OF MOTORS THAT CAN BE PURCHASED AND THIS MOTOR IS THE ONLY ONE ON THE LIST THAT IS COMPATIBLE AND WILL FIT INTO THEIR 2019 BLAZER.	UNDER \$500,000.00 THRESHOLD

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10	8800007124	MSU	CLEARPATH ROBOTICS INC.	SOLE SOURCE	AMPHIBIOUS UNMANNED GROUND VEHICLE (PART # 013242) AND WAKTHOG - LIFEPO4 BATTERY PACK (PART # 042000)	\$77,600.00	1/14/20	NEW	COMPATIBILITY WITH MSU'S EXISTING OPEN SOURCE ROBOT OPERATING SYSTEM AND IT IS THE ONLY AVAILABLE PLATFORM THAT HAS THE FEATURES NECESSARY FOR THEIR RESEARCH ACTIVITIES.	UNDER \$500,000.00 THRESHOLD
11	8800007120	MS DEPT OF PUBLIC SAFETY	BODE CELLMARK FORENSICS, INC	SOLE SOURCE	ARCHIVAL CASSETTES	\$12,200.00	1/15/20	MODIFICATION	COMPATABILITY	UNDER \$500,000.00 THRESHOLD
12	8800007130	MS DEPT OF PUBLIC SAFETY	RANDOX LABORATORIES-US LTD	SOLE SOURCE	DRUG TESTING KITS	\$294,000.00	1/16/20	NEW	COMPATABILITY	UNDER \$500,000.00 THRESHOLD
13	8800007141	UNIVERSITY OF MS	BIOPAC SYSTEMS INC.	SOLE SOURCE	MP160 SYSTEM WITH ACQKNOWLEDGE SOFTWARE AND BIONOMADIX SYSTEMS AS WELL AS AMPLIFIERS, SENSORS, AND ACCESSORY ITEMS	\$22,834.50	1/21/20	NEW	FROM SSD FORM; BIOPAC IS THE ONLY COMPANY WITH MODULAR MRL-COMPATIBLE AMPLIFIERS. THEY ARE THE ONLY COMPANY WHO CAN PROVIDE A 400KHZ AGGREGATE SAMPLE RATE	UNDER \$500,000.00 THRESHOLD
14	8800007142	UNIVERSITY OF MS	BIOPAC SYSTEMS INC.	SOLE SOURCE	BIOPAC MP160 W/ACQKNOWLEDGE & NONINVASIVE BP MODULE AND ACCESSORIES	\$32,458.50	1/21/20	NEW	FROM SSD FORM; COMPATIBILITY WITH EXISTING DATA BEING BROUGHT FROM OUR RESEARCHER'S PRIOR INSTITUTION AND WITH A COLLABORATOR AT THE UNIVERSITY OF MAINE	UNDER \$500,000.00 THRESHOLD
15	8800006783	UMMC	10X GENOMICS INC.	SOLE SOURCE	CHROMIUM CONTROLLER AND ACCESSORY KIT	Original: \$69,517.00, Revised: \$88,957.00	Original: 5/20/2019, Revised: 1/24/20	MODIFICATION	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH EXISTING HIGH THROUGHPUT SEQUENCING SYSTEMS (ILLUMINA NEXTSEQ).	UNDER \$500,000.00 THRESHOLD

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16	8200049890	UNIVERSITY OF SOUTHERN MS	NETZSCH INSTRUMENTS NORTH AMERICA	SOLE SOURCE	LFA 467 HYPERFLASH INSTRUMENT FOR THE MEASUREMENTS OF THERMAL CONDUCTIVITY, HEAT DIFFUSIVITY AND SPECIFIC HEAT ANALYSIS OF POLYMERIC MATERIALS AND POLYMER BASED COMPOSITES.	\$69,960.00	1/31/20	NEW	FROM SSD FORM; THE LFA 467 HYPERFLASH IS THE ONLY POLYMER PENETRATION TESTING SYSTEM AVAILABLE THAT CAN MEET THE RESEARCH GOALS OF THE UNIVERSITY AND THE RESEARCH GOALS OF THE U.S. ARMY ENGINEER AND RESEARCH DEVELOPMENT CENTER (ERDC)	UNDER \$500,000.00 THRESHOLD
17	8800007139	MS STATE DEPARTMENT OF HEALTH	BECTON, DICKINSON AND COMPANY	SOLE SOURCE	REAGENTS AND SUPPLISE FOR BECTON DICKINSONBACTEC MGIT 960 AUTOMATED SYSTEM KIT	\$91,261.45	2/4/20	NEW	THE MISSISSIPPI PUBLIC HEALTH LABORATORY (MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGIT 960 AUTOMATED SYSTEM, A FOOD AND DRUG ADMINISTRATION (FDA) APPROVED TEST SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. THE MGIT PRODUCTS LISTED ARE MANUFACTURED AND DISTRIBUTED BY BD. THESE REAGENTS ARE COMPONENTS OF THE FDA APPROVED TEST SYSTEM AND MUST BE USED AS PART OF THE TESTING PROCESS.	UNDER \$500,000.00 THRESHOLD

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18	8800007135	MS STATE DEPARTMENT OF HEALTH	HOLOGIC, INC.	SOLE SOURCE	REAGENTS FOR THE APTIMA HIV-1 QUANT ASSAY TESTING KIT F	\$17,500.00	2/4/20	NEW	<p>THE MISSISSIPPI PUBLIC HEALTH LABORATORY (MPHL) CURRENTLY POSSESS A HOLOGIC PANTHER TEST SYSTEM VIA A COMPETITIVE SEALED BID PROCESS AND CURRENTLY PERFORMS THE APTIMA NUCLEIC ACID AMPLIFICATION TEST (NAAT) TO DETECT CHLAMYDIA AND GONORRHEA. THE PANTHER SYSTEM IS FDA APPROVED TO RUN THE APTIMA HIV- 1 QUANT ASSAY ON HUMAN PATIENTS AND THE MPHL PLANS TO VALIDATE THE ASSAY AND ADD IT TO ITS TEST MENU. THE REAGENTS FOR THE APTIMA HIV-1 QUANT ASSAY IS THE ONLY KIT APPROVED FOR USE ON THE PANTHER SYSTEM TO QUANTITATE HIV-1 RNA. IN ACCORDANCE WITH THE CLINICAL LABORATORY IMPROVEMENT AMENDMENTS OF 1988 (CLIA'88) FDA APPROVED ASSAYS MUST BE PERFORMED AS INDICATED ON THE MANUFACTURERS TEST PACKAGE INSERT WITHOUT DEVIATIONS.</p>	UNDER \$500,000.00 THRESHOLD
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19	8800007134	MS STATE DEPARTMENT OF HEALTH	CEPHEID	SOLE SOURCE	MRB_RIF_NAAAT_TEST_KITS	\$89,833.06	2/4/20	NEW	<p>THE MISSISSIPPI PUBLIC HEALTH LABORATORY (MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RIFAMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF NAAAT) ON THIS PLAT FORM. THE MPHL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF NAAAT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. THE MTB/RIF NAAAT IS USED TO TEST RESPIRATORY SPECIMENS FOR TUBERCULOSIS AND RIFAMPIN DRUG RESISTANCE DIRECTLY FROM A CLINICAL SPECIMEN. THE TEST IS USED BY CLINICIANS TO HELP DETERMINE TREATMENT OPTIONS FOR PATIENTS EXPOSED TO TUBERCULOSIS. THE KIT FOR THE GENEXPERT MTB/RIF NAAAT IS THE ONLY KIT FOR USE ON THE CEPHEID GENEXPERT SYSTEM</p>	UNDER \$500,000.00 THRESHOLD
20	8800007153	UNIVERSITY OF SOUTHERN MS	SEQUOIA SCIENTIFIC INC.	SOLE SOURCE	LISST-VSF, MULTI-ANGLE POLARIZED LIGHT SCATTERING METER.	\$118,750.00	2/10/20	NEW	<p>FROM SSD FORM; THE INSTRUMENT IS THE FIRST AND ONLY COMMERCIALY AVAILABLE INSTRUMENT THAT MEASURES THE SCATTERING OF WATER IN SITU VARIOUS ANGLES.</p>	UNDER \$500,000.00 THRESHOLD
21	8800007180	UMMC	NOLDUS INFORMATION TECHNOLOGY, INC.	SOLE SOURCE	CAMERA'S, RACK COMPONENTS AND VISO SOFTWARE UPGRADE	\$20,591.00	2/19/20	NEW	<p>FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH EXISTING SOFTWARE AND COMPONENTS</p>	UNDER \$500,000.00 THRESHOLD
22	8800007181	UMMC	MICROBRIGHTFIELD, INC.	SOLE SOURCE	HIGH RESOLUTION CAMERA, PC WORK STATION AND SOFTWARE UPGRADE	\$9,981.00	2/20/20	NEW	<p>FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH EXISTING SOFTWARE AND UNIVERSITY WIDE DATA SHARING UPGRADE</p>	UNDER \$500,000.00 THRESHOLD

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23	8800007185	MS DEPT FINANCE & ADMINISTRATION	LEE AEROSPACE, INC.	SOLE SOURCE	AIRPLANE WINDOWS	\$28,045.00	2/24/20	NEW	N/A	UNDER \$500,000.00 THRESHOLD
24	8800007183	UMMC	HEIDELBERG ENGINEERING.	SOLE SOURCE	SPECTRALIS-HP Z4G4 OCT CAMERA, WINDOWS 10 COMPUTER AND SOFTWARE	\$9,990.00	2/20/20	NEW	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH EXISTING OCT IMAGING SYSTEMS AND SOFTWARE	UNDER \$500,000.00 THRESHOLD
25	8800007136	MS STATE DEPARTMENT OF HEALTH	QIAGEN, INC.	SOLE SOURCE	FDA REAGENTS FOR IGRA TESTING	\$272,242.00	2/21/20	NEW	The Mississippi Public Health Laboratory (MPHL) currently performs the QuantiFERON-TB Gold Plus (QFT Plus) test in its laboratory to aid in the detection of M. tuberculosis infection from blood on human patients using the Qiagen DS2 and DSX instruments. QFT is an interferon gamma (IFN-gamma) release assay (IGRA) which measures the cell-mediated response to specific TB antigens in whole blood. QFT is a modern alternative to the 110 year old tuberculin skin test (or Mantoux test) and is highly accurate and unaffected by Bacillus Calmette-Guérin (BCG) vaccination (2-4). Patients may be tested in a single patient visit, with objective results, eliminating the need for two-step testing that is required by the tuberculin skin test. All reagents and quality control products must be FDA approved for testing on human patients. The Qiagen QFT is the only FDA approved IGRA test to detect M. tuberculosis infection from blood that is available for purchase by the MPHL and that can be performed in-house. The reagents for the QuantiFERON-TB Gold are manufactured only by Qiagen. Qiagen does not use distributors in the clinical market and sales directly to laboratories.	UNDER \$500,000.00 THRESHOLD

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26	8800007184	MSU	US GOVERNMENT PRINTING OFFICE	SOLE SOURCE	AN ILLUSTRATED BOOKLET FOR YOUTH EDUCATION CONCERNING TREES AS NATURAL AND RENEWABLE RESOURCES. "WHY WOULD ANYONE CUT A TREE DOWN?"	\$32,000.00	2/21/20	NEW	THIS IS THE ONLY PUBLICATION THAT CAN MEET THEIR EDUCATIONAL NEEDS	UNDER \$500,000.00 THRESHOLD
27	8800007137	MS STATE HEALTH DEPARTMENT	INBOIS INTERNATIONAL, INC.	SOLE SOURCE	INBOIS DETECT IGM ELISA TEST KITS	\$54,490.00	3/2/20	NEW	The Mississippi Public Health Laboratory (MPHL) currently uses the Inbios Detect Igm ELISA test to perform arboviral testing for West Nile and Dengue Fever. These kits are FDA cleared for use on human patients. Detect Igm ELISA is FDA approved. The MPHL would like to purchase sufficient test kits to meet the current demand for testing and respond to future demands for active mosquito transmission of the Zika virus. Inbios is the sole manufacturer and distributor of these test kits. The test kits for the Zika, West Nile, ChikV and Dengue Detect Igm Capture ELISA are manufactured only by Inbios. Inbios does not use distributors in the clinical market and sales directly to laboratories.	UNDER \$500,000.00 THRESHOLD
28	8800006865	MS STATE HEALTH DEPARTMENT	BIOFIRE DIAGNOSTICS, LLC	SOLE SOURCE	TEST KITS FOR BIOFIRE FILM ARRAY SYSTEM	\$69,420.00	3/2/20	NEW	The Mississippi Public Health Laboratory (MPHL) currently uses the Biofire FilmArray@system 2.0, a CE- marked and US Food and Drug Administration (FDA)-cleared multiplex PCR molecular biology system. The system is easy to use, accurate and rapid and uses various clinical test kits that are FDA cleared for use with the system. The commodities to be purchased include the GI, Meningitis Encephalitis (ME) and Respiratory panels. Test kits approved for the Biofire Filmarray system are only available through Biofire Diagnostics, LLC. BioFire Diagnostics, LLC is the sole manufacturer and distributor of the Biofire Filmarray system test kits and sells directly to laboratories.	UNDER \$500,000.00 THRESHOLD

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29	8800007191	MISSISSIPPI STATE UNIVERSITY	DAP AMERICA, INC.	SOLE SOURCE PURCHASE	SPECIAL PUSHER NEEDLES SPECIFICALLY DESIGNED TO BE USED IN UPI30 ROBOT.	\$8,771.50	3/3/20	NEW	Approved 3/6/2020 Sole Source Justification attached. From SSD Form: The Special Pusher Needles are specifically made for the UPI30 robot, no other needle is designed to fit the robot.	UNDER \$500,000.00 THRESHOLD
30	8800007192	MISSISSIPPI STATE UNIVERSITY	REDONDO OPTICS INC	SOLE SOURCE PURCHASE	FOUR CHANNEL ACOUSTIC EMISSION INTERROGATOR	\$15,500.00	3/3/20	NEW	Approved 3/6/2020 Sole Source Justification attached. From SSD Form: The technology is Patented.	UNDER \$500,000.00 THRESHOLD
31	8800007195	MISSISSIPPI STATE UNIVERSITY	CELLULAR TRACKING TECHNOLOGIES, LLC	SOLE SOURCE PURCHASE	GSM TRANSMITTER WITH GPS AND ACCELEROMETER	\$21,510.00	3/5/20	NEW	Approved 3/6/2020 Sole Source Justification attached. From SSD Form: The only company that provides transmitters small enough to fit on birds with data delivery at the frequency needed	UNDER \$500,000.00 THRESHOLD
32	8800007200	MS DEPT OF ENVIRONMENTAL QUALITY	ESC AGLAIRE LLC	SOLE SOURCE	DATA LOGGERS	\$27,630.00	3/6/20	NEW	YES	UNDER \$500,000.00 THRESHOLD
33	8800007222	UNIVERSITY OF SOUTHERN MS	RBR LTD	SOLE SOURCE	SEA FLOOR PRESSURE TIDE GAUGE THAT INCLUDES CALIBRATION AND WARRANTY	\$24,771.85	3/11/20	NEW	FROM SSD FORM; THIS IS THE ONLY PRESSURE SENSOR AVAILABLE THAT CAN MEET THE RESEARCH GOALS OF THE UNIVERSITY OF SOUTHERN MISSISSIPPI AND THE RESEARCH GOALS OF THE INTERNATIONAL HYDROGRAPHIC ORGANIZATION AND THE US NATIONAL OCEANOGRAPHIC AND ATMOSPHERIC ADMINISTRATION (NOAA).	UNDER \$500,000.00 THRESHOLD
34	8800007229	MSU	NAVMAR APPLIED SCIENCES CORPORATION	SOLE SOURCE	PORTABLE OPERATIONS CENTER GROUND CONTROL STATION FOR THE TIGER SHARK UAV	\$239,291.27	3/24/20	NEW	COMPATIBILITY WITH MSU'S EXISTING TIGER SHARK UAV AND IT IS THE ONLY AVAILABLE PLATFORM THAT HAS THE FEATURES NECESSARY FOR THEIR RESEARCH ACTIVITIES.	UNDER \$500,000.00 THRESHOLD

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35	8800007230	MSU	DAC WORLDWIDE	SOLE SOURCE	ITEMS FOR A NEW LAB CLASSROOM AT THEIR GULF COAST CAMPUS: SEE BELOW MS150-3 COMPLETE MODULAR SERVO SYSTEM (QTY. 2) 33-005-PCI DIGITAL PENDULUM SYSTEM (QTY. 1) 33-936-SW MATLAB MODELS FOR DIGITAL PENDULUM SYSTEM (QTY. 1) 33-006-PCI MAGNETIC LEVITATION SYSTEM (MATLAB VERSION) (QTY. 1) 33-942-SW MATLAB MODELS	\$165,974.00	3/24/20	NEW	THE LAB AND ITEMS IN THE LAB AT THE GULF COAST CAMPUS MUST BE IDENTICAL TO THEIR STARKVILLE CAMPUS FOR ACCREDITATION PURPOSES	UNDER \$500,000.00 THRESHOLD
36	8800007226	UMMC	DATA SCIENCES INTERNATIONAL, INC.	SOLE SOURCE	IMPLANTABLE TELEMETRIC PHYSIOLOGIC MONITORING DEVICES AND ALL RELATED ACCESSORIES	\$100,000.00	3/27/20	NEW	FROM PI HEADER SUPPLIER NOTES; COMPATIBILITY EXISTING EQUIPMENT AND SOFTWARE THAT UMMC CURRENTLY UTILIZES FOR THE PHYSIOLOGICAL MONITORING OF VARIOUS SPECIES.	UNDER \$500,000.00 THRESHOLD
37	8800007232	MSU	FLIR COMMERCIAL SYSTEMS	SOLE SOURCE	FLIR RS6700 – RANGE & SCIENTIFIC INFRARED (IR) CAMERA	\$121,600.00	3/31/20	NEW	COMPATIBILITY WITH MSU'S EXISTING MATLAB SOFTWARE AND IT IS THE ONLY CAMERA THAT CAN MEET THEIR LONG RANGE SYSTEM NEEDS	UNDER \$500,000.00 THRESHOLD
38	8800007233	UNIVERSITY OF SOUTHERN MS	SEAHORSE GEOMATICS INC	SOLE SOURCE	PORTUS POLE, CARBON FIBER MOUNTING POLE FOR OVER-THE-SIDE NORBIT MULTIBEAM SONAR OPERATIONS	\$9,000.00	4/1/20	NEW	COMPATIBILITY WITH THEIR EXISTING HYDROGRAPHIC SCIENCE RESEARCH CENTERS (HSRC) NORBIT MULTIBEAM SONAR	UNDER \$500,000.00 THRESHOLD
39	8800007215	MSU	ULTRA ELECTRONICS	SOLE SOURCE	PROTOTYPE ELECTRONIC ICE PROTECTION CONTROLLER FOR MSU'S TIGER SHARK RESEARCH PROJECT	\$151,240.00	4/7/20	NEW	NO OBJECTIONS FOLLOWING SOLE SOURCE REGS FOR ONLY ITEM AVAILABLE	UNDER \$500,000.00 THRESHOLD

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40	8800007234	USM	BUNKER NANO	SOLE SOURCE	STAGE HEATER FOR MEASURING MORPHOLOGY OF POLYMER FILMS IN RESEARCH PROJECTS	\$33,000.00	4/8/20	NEW	NO OBJECTIONS FOLLOWING SOLE SOURCE REGS FOR ONLY ITEM AVAILABLE.	UNDER \$500,000.00 THRESHOLD
41	8800007320	MS DEPT OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA TESTING KITS	\$497,000.00	6/20/20	NEW	COMPATIBILITY	UNDER \$500,000.00 THRESHOLD
42	8800007330	UMMC	BIO-RAD LABORATORIES	SOLE SOURCE	BIO-PLEX HUMAN CYTOKINE 15-PLEX ASSAY SETS AND ALL ANCILLARY REAGENTS	\$49,434.00	6/22/20	NEW	COMPATIBILITY WITH EXISTING BIO-RAD EQUIPMENT AND SOFTWARE	UNDER \$500,000.00 THRESHOLD
43	8800007330	UMMC	BIO-RAD LABORATORIES	SOLE SOURCE	BIO-PLEX HUMAN CYTOKINE 15-PLEX ASSAY SETS AND ALL ANCILLARY REAGENTS	\$230,000.00	6/26/20	MODIFICATION	COMPATIBILITY WITH EXISTING BIO-RAD EQUIPMENT AND SOFTWARE. UMMC IS ONE OF 21 SITES CONDUCTING A COVID CLINICAL TRIAL AND MUST USE THESE ASSAY SETS.	UNDER \$500,000.00 THRESHOLD
44	8800007332	MS DEPT OF PUBLIC SAFETY	QIAGEN INC	SOLE SOURCE	DNA TESTING KITS	\$432,000.00	6/26/20	NEW	N/A	UNDER \$500,000.00 THRESHOLD
45	8800007336	UNIVERSITY OF SOUTHERN MS	ADVANCED MECHANICAL TECHNOLOGY INC.	SOLE SOURCE	MOBIUS TREADMILL	\$128,900.00	6/30/20	NEW	FROM SSD FORM; IS THE ONLY TREADMILL FULLY COMPATIBLE WITH EXISTING QUALISYS TRACKING SYSTEM, MOTION CAPTURE CAMERA SYSTEM, EXISTING DAQ SYSTEMS AND EXISTING AMTI BP400600 FORCE PLATES. REQUIRED BY (DOD) FUNDED GRANT.	UNDER \$500,000.00 THRESHOLD

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2020

46	8800007370	MS. DEPT. OF HEALTH	IDEXX LABORATORIES INC	SOLE SOURCE	WATER TESTING KITS	\$203,898.50	7/15/20	NEW	ONLY ITEM THAT MEETS REQUIREMENTS OF FDA/	UNDER THE \$500,000 THRESHOLD
47	8800007381	UNIVERSITY OF MS	INTERDISCIPLINARY CONSULTING CORP	SOLE SOURCE	DIRECTSHEAR SENSOR HEAD CS-A05 AND DIRECTSHEAR SENSOR CONTROL UNIT	\$6,298.00	7/22/20	NEW	FROM SSD LETTER; OTHER VIABLE SHEAR STRESS MEASUREMENT METHODS WOULD NOT BE ADEQUATE FOR THE RESEARCH AND SPONSORED PROGRAM'S VALIDATION AND VERIFICATION REQUIREMENTS FOR VARIOUS SPONSORED RESEARCH PROJECTS FROM MULTIPLE GOVERNMENT AND INDUSTRY PARTNERS.	UNDER THE \$500,000 THRESHOLD
48	8800007391	MS. DEPT. OF HEALTH	BIO-RAD LABORATORIES INC	SOLE SOURCE	HIV TESTING KITS	\$62,328.00	7/23/20	NEW	SOLE MANUFACTURER & VENDOR (FDA REQUIREMENTS)	UNDER THE \$500,000 THRESHOLD
49	8800007422	UNIVERSITY OF SOUTHERN MS	KEYENCE CORP. OF AMERICA	SOLE SOURCE	VHX DIGITAL MICROSCOPE WITH HIGH DYNAMIC RANGE	\$90,742.50	8/6/20	NEW	FROM SSD FORM; THE INSTRUMENT AND SOFTWARE CAN PERFORM CONTAMINATION ANALYSIS, COMPLIANT WITH ISO 16232 AND VDA 19, WHICH IS REQUIRED FOR OUR RESEARCH PROJECT. THIS IS THE ONLY INSTRUMENT ON THE MARKET THAT CAN MEET OUR RESEARCH NEEDS	UNDER THE \$500,000 THRESHOLD
50	8800007424	MDOT	POTTERS INDUSTRIES LLC	SOLE SOURCE	DRYING AGENT - ROAD PAINT	\$300,000.00	8/12/20	NEW	ONE MANUFACTURER/SELLER	UNDER THE \$500,000 THRESHOLD
51	8800007410	MS. DEPT. OF PUBLIC SAFETY	AGILENT TECHNOLOGIES INC	SOLE SOURCE	MASS SPECTROMETER	\$98,866.00	8/17/20	NEW	SOLE MANUFACTURER AND DISTRIBUTOR & COMPATABILITY	UNDER THE \$500,000 THRESHOLD

Attachment C

OPTFM

Emergency Purchase Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2020**

(P-1) Contract #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION
1	MVSU	CHAIN ELECTRIC CO.	EMERGENCY TYPE 1	EMERGENCY PURCHASE TO REPAIR DOWNED POWER LINES CAUSED BY A MVSU FACILITIES TRUCK. DRIVER WAS TRAPPED IN TRUCK.	\$9,111.11	1/15/2020	NEW
2	MVSU	ROBINSON ELECTRIC CO. INC.	EMERGENCY TYPE 1	EMERGENCY PURCHASE TO REPAIR A MALFUNCTIONING TRANSFORMER THAT CONTROLLED THE SEWAGE PUMP STATION. REPAIR NEEDED IMMEDIATELY SO SEWAGE WOULD NOT BACK UP INTO VALLEY ANNEX.	\$8,146.69	1/15/2020	NEW
3	MVSU	ROBINSON ELECTRIC CO. INC.	EMERGENCY TYPE 1	DUE TO ELECTRICAL DAMAGE TO THE FINE ARTS & BAND	\$80,000.00	1/22/2020	NEW
4	MS STATE DEPARTMENT OF HEALTH	SANOFI PASTEUR, INC.	EMERGENCY	PEDIATRIC INFLUENZA VACCINE FOR CHIP	\$25,650.00	2/7/2020	NEW
5	MS STATE DEPARTMENT OF HEALTH	GLAXOSMITHKLINE, LLC	EMERGENCY	PEDIATRIC INFLUENZA VACCINE FOR VFC PROGRAM	\$110,000.00	2/7/2020	NEW

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2020**

6	4400002381	MSDH	MERCK SHARP & DOHME CORP.	TYPE 1 EMERGENCY	HEP A VACCINE FOR CHILDREN	\$10,744.00	2/19/2020	NEW
7	8400001210	UNIVERSITY OF SOUTHERN MISSISSIPPI	PATTERSON PLUMBING & HEATING CO., INC.	EMERGENCY TYPE 1	EMERGENCY PURCHASE FOR REPAIRS & LABOR: HOT WATER LEAK; EVACUATED TO LOCATE LEAKING WATER LINE IN MIDDLE OF CAMPUS.	\$9,191.68	3/4/2020	NEW
8	4400002421	MS STATE DEPARTMENT OF HEALTH	ROCHE DIAGNOSTICS CORPORATION	EMERGENCY PURCHASE ORDER	MAGNA PURE ITEM FOR LAB	\$16,820.00	3/17/2020	NEW
9	4400002418	MS STATE DEPARTMENT OF HEALTH	BIO-RAD LABORATORIES	EMERGENCY PURCHASE ORDER	UNKNOWN	\$9,976.00	3/20/2020	NEW
10	4400002416	MS STATE DEPARTMENT OF HEALTH	LIFE TECHNOLOGIES CORPORATION	EMERGENCY PURCHASE ORDER	UNKNOWN	\$68,276.50	3/20/2020	NEW
11	4400002419	MS STATE DEPARTMENT OF HEALTH	LIFE TECHNOLOGIES CORPORATION	EMERGENCY PURCHASE ORDER	UNKNOWN	\$67,792.00	3/20/2020	NEW
12	8400001371	MSU	TERRY SERVICE INC.	TYPE 2 EMERGENCY PURCHASE	REPLACEMENT OF CHILLER	\$66,803.00	7/8/2020	NEW

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2020

13	8400001361	UNIVERSITY OF SOUTHERN MS	HOWARD INDUSTRIES INC.	TYPE 2 EMERGENCY PURCHASE	TEMPERATURE DETECTION KIOSKS (26 TOTAL) TO BE USED BY THE UNIVERSITY OF SOUTHERN MISSISSIPPI AS IT PREPARES TO REOPEN DURING THE COVID-19 PANDEMIC.	\$124,514.00	7/7/2020	NEW
14	8400001453	MS VALLEY STATE	UNITED RENTALS NORTH AMERICA	EMERGENCY PURCHASES	GENERATOR FOR CHILLER PLANT REPAIR	\$29,230.00	8/4/2020	NEW
						\$636,254.98		

Attachment D

BOB

Staff Approvals

July 30, 2020 – August 20, 2020

27-104-7 (2) *The Public Procurement Review Board shall have the following powers and responsibilities: . . . (b) Adopt regulations governing the approval of contracts let for the construction and maintenance of state buildings and other state facilities as well as related contracts for architectural and engineering services. . . .*

PPRB has set construction procedures requiring PPRB approval for (1) Professional Services and/or Planning Information when fees are over \$250,000.00; (2) Construction Contracts over \$5,000,000.00; (3) Furniture and Equipment Contracts over \$2,000,000.00; and (4) Change Orders over \$1,000,000 and/or over 25% of initial contract amount and/or when taking awards over \$5,000,000.00.

All other Standard Operating Procedures have been delegated to the Bureau of Building Director and/or DFA Deputy Executive Director, thereby creating the following list of Staff Approvals, per PPRB request to keep them informed.

BoB-AD-080 PPRB - BOB Staff Approvals - GC

PPRB - 2 SEPT 2020

<This report contains data from 1461 projects.>

7/31/2020 through 8/20/2020

Slip Name	Project Name	Insta./Agency Name	Contract Scope	Low Base Bid?	# Bids	Award Number	Company Name	Dir. Approval Date	Amount	Duration
Bid Award - GC	350-026 HVAC & Energy Upgrades	Office of Capitol Facilities (Department of Finance and Administration)	Construction through warranty of various mechanical upgrades to the 700 building including the server room.	Yes	5	GC006	Metro Mechanical, Inc.	8/11/2020	124,000.00	180 days
Bid Award - GC	360-049 Tenant Improvements	Walter Sillers Building (Office of Capitol Facilities) (Department of Finance and Administration)	Renovations to the 12th, 14th and 17th floors of the Sillers building.	Yes	2	GC001	S & L Commercial Builders, Inc.	8/7/2020	149,000.00	120 days
Bid Award - GC	350-030 Fire Alarm and Security Improvements	Office of Capitol Facilities (Department of Finance and Administration)	Installation of new poles and security cameras and switches.	No	4	GC001	Mchms Systems, Inc.	8/19/2020	100,740.00	78 days
			The lowest bidder did not acknowledge all the addenda therefore considered non-responsive. Noted in detail in professional's letter.							

Total:
Count: 3

373,740.00

PPRB - 2 Sept 2020

BoB-AD-080 PPRB - BOB Staff Approvals - F&E

projects.> 07/31/20 through 08/20/20

Setup Name	Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Quote	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount
Quote Award - FE	354-050 Tenant Improvement-DMH	Robert E. Lee Building (Office of Capitol Facilities) (Department of Finance and Administration)	Procurement, delivery and installation of Systems Furniture for Robert E. Lee Building, 239 N Lamar Street, Jackson, MS 39201. State Contract #8200047894.	Yes	1	FE002	8200047894	Office Innovations, Inc.	8/3/2020	154,284.36

Total:

Count: 1

154,284.36

BOB STAFF APPROVALS - MAGIC
 Period 07/31/2020 through 08/20/2020

PPRB - September 2, 2020

Agency Desc	CTR ID	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Contract Category Desc	Material/Service Type	Apprv/Req Date	Appr Text
MS SOIL & WATER CONSERVATION COMMISSION	8200036629	1486-18-C-CNTR-00010-V010	12/4/2017	8/30/2020	\$296,027.28	Triple E Construction, Inc.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	7/31/2020	Approve COR# adding 31 days to contract time due to COVID19 delays. No change in cost. (CS30608693 07/31/2020 07:43:46 CST)
ELLISVILLE STATE SCHOOL	8200049870	3373-20-C-CNTR-00022-V002	1/27/2020	12/31/9999	\$296,588.00	Great Southern Recreation, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	8/7/2020	Approve change in Target Quantity in Magic in order that billing can continue into FY21 because project has not been completed. (CS30608693 08/07/2020 16:15:14 CST)
MS DEPT OF MILITARY	8800007383	1701-21-C-SOLC=00003	7/23/2020	9/30/2020	\$290,921.73	R & J CONSTRUCTION, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	8/10/2020	Approve contract with R & J Construction, Inc. in amount of \$290,921.73 for 90 days duration. (CS30608693 08/10/2020 17:40:02 CST)
MS DEPT OF MILITARY	8800007098	1701-21-C-SOLC-00023-V001	1/9/2020	10/31/2020	\$303,812.79	JAY-VAN COMPANY	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	7/28/2020	Approve contract with Jay-Van Company in amount of \$1,071,000.00 which is base bid plus two alternates. 180days. Lowest of 7 bids. (CS30608693 07/28/2020 08:50:40 CST)
MS SOIL & WATER CONSERVATION COMMISSION	8200049180	1486-19-C-CNTR-00007-V003	1/14/2020	10/30/2020	\$257,660.00	ANDERSON CONTRACTING LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	8/13/2020	Change Order approved adding 79 days to contract time due to scope change caused by discovery of rusted out piling. No change in cost. (CS30608693 8/13/2020 16:27:10 CST)
MS DEPT OF MILITARY	8800007061	1701-20-C-SOLC-00017-V001	11/13/2019	10/9/2020	\$414,815.60	T.L. WALLACE CONST. CO., INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	8/10/2020	Approve change order to add 70 days to contract time due to weather delays and COVID19 related delays. No change in cost. (CS30608693 08/10/2020 17:48:20 CST)
JACKSON STATE UNIVERSITY	8200053078	9230-21-C-CNTR-0003	8/6/2020	8/5/2021	\$536,000.00	SULLIVAN ENTERPRISES, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	8/12/2020	Approve award to Sullivan Enterprises, Inc. in amount of \$536,000.00 which is base bid and two alternates. Time is 100 days. Low of three bids. (CS30608693 8/12/2020 18:03:04 CST)
MS DEPT OF MILITARY	8800007384	1701-21-C-SOLC-00004	7/23/2020	06/31/2021	\$687,000.00	B W SULLIVAN BLDG CONTRACTOR	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	8/13/2020	Approve contract with B W Sullivan Building Contractors, inc. in amount of \$687,000.00 being base plus alternate no. 1 for 254 days. Lowest of five bids.
MS DEPT OF ENVIRONMENTAL QUALITY	8800049572	1470-20-C-CNTR-00049-V003	1/2/2020	9/14/2020	\$267,353.31	C ROBERTS GENERAL CONTRACTORS, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	8/14/2020	Approved COR#3 in amount of \$2,614,72 for adding replacement of (19) existing thermostats. Add 30 days due to COVID19 related delays. (CS30608693 08/14/2020 16:37:58 CST)
MS DEPT OF MILITARY	8800007095	1701-20-C-SOLC-00022-V001	1/8/2020	12/31/2020	\$1,202,000.00	CONSTRUCTION SERVICES, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	8/20/2020	Approve COR# adding amount of \$10,962.98 and 70 days to contract for electrical changes. (CS30608693 08/20/2020 09:49:57 CST)
				Total	\$4,552,178.71					10 CONTRACTS

Attachment E

OPSCR

Staff Approvals

August 2020

**Public Procurement Review Board
OPSCR Staff Approvals for August 2020**

	Contract Number	Agency	Vendor	Request Type*	Section from Rules Containing Authority*	Service Type	Contract Action	Contract Action Amount
1	8200043409	Mississippi Veterans Affairs	Safe Security, Inc.	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Modification	\$89,000.00
2	8200043408	Mississippi Veterans Affairs	Safe Security, Inc.	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Modification	\$89,000.00
3	8200043402	Mississippi Veterans Affairs	Safe Security, Inc.	PVL	3-208.02	Security & Emergency Services, Guard and Security Services	Modification	\$40,000.00
	8200046846	Mississippi State Department of Health	J & J Enterprises Commercial	Multiple Contracts	7-102.01	Building Services, Janitorial/Custodial	New	\$39,360.00
4	8200034310	Mississippi Veterans Affairs	Mid South Rehabilitation Outpatient Clinic	Multiple Contracts	7-102.01	Health Related Services, Therapy and Rehabilitation Services	Modification	\$20,000.00
5	8200034194	Mississippi Veterans Affairs	Deborah Holden	Multiple Contracts	7-102.01	Human Services, Barber/Beautician Services	Modification	\$20,000.00
6	8200043348	Mississippi Veterans Affairs	KTT, LLC	Multiple Contracts	7-102.01	Health Related Services, Waste Disposal Services, Medical	Modification	\$9,500.00
7	8200034273	Mississippi Veterans Affairs	AHS Staffing, LLC	Multiple Contracts	7-102.01	Health Related Services, Pharmaceutical Services	Modification	\$5,000.00
8	8200031574	Mississippi Veterans Affairs	Precision Healthcare Staffing, LLC	PVL	3-208.02	Health Related Services, Nursing Services	Renewal	\$0.00

**Public Procurement Review Board
OPSCR Staff Approvals for August 2020**

9	8200032806	Mississippi Veterans Affairs	Precision Healthcare Staffing, LLC	PVL	3-208.02	Health Related Services, Nursing Services	Renewal	\$0.00
10	8200032802	Mississippi Veterans Affairs	Precision Healthcare Staffing, LLC	PVL	3-208.02	Health Related Services, Nursing Services	Renewal	\$0.00
11	8200032801	Mississippi Veterans Affairs	Precision Healthcare Staffing, LLC	PVL	3-208.02	Health Related Services, Nursing Services	Renewal	\$0.00

Section 7-102.01 *Multiple Contracts: Staff authority to approve multiple contracts with the same vendor, but with different scopes of services.*

Contracts approved using this authority shall not exceed \$75,000.00.

Section 7-110.01 *Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.*

Section 3-103.04 *Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.*

Section 7-110.02 *Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged*

Section 3-208.02 *Preapproved Vendor List (PVL): Authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.*

Section 3-101.04.3 *WIN: Authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.*

Section 7-110.03 *Cost-Per-Unit Fee: Authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.*

Attachment F

OPSCR

Sole-Source Contracts

Calendar Year 2020

**Sole-Source Contracts as Reported in the PPRB Minutes
Calendar Year 2020**

	Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PPRB
1	8800006380	Mississippi Department of Education	ACT, Inc.	Modification	\$0.00	9/11/2018	6/30/2020	1/8/2020
2	8800006380	Mississippi Department of Education	ACT, Inc.	Renewal	\$1,394,000.00	9/11/2018	6/30/2021	6/25/2020
		Calendar Year 2020 Total			\$1,394,000.00			

Attachment G

OPSCR

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2020**

15	8400001260	DMH - East Mississippi State Hospital	Infiniti Healthcare Services	New	\$500,000.00	4/23/2020	4/22/2021	6/25/2020
16	8400001264	Mississippi Veterans Affairs	Worldwide Travel Staffing, LIM	New	\$500,000.00	4/28/2020	4/27/2021	6/25/2020
17	8400001265	DMH - Ellisville State School	Maxim Healthcare Services, Inc.	New	\$500,000.00	4/22/2020	3/31/2021	6/25/2020
18	8400001312	Mississippi Veterans Affairs	HMP Nursing Services, Inc.	New	\$500,000.00	5/26/2020	4/30/2021	6/25/2020
19	8400001317	Mississippi State Department of Health	University of Mississippi Medical Center	New	\$500,000.00	4/13/2020	4/12/2021	6/25/2020
20	8400001338	Mississippi Development Authority	Protel, Inc.	New	\$250,000.00	6/5/2020	3/31/2021	6/25/2020
21	8400001231	Mississippi Emergency Management Agency	TF Rankin & Associates, Inc.	New	\$210,000.00	3/18/2020	3/17/2021	6/25/2020
22	8400001313	Mississippi Department of Rehabilitation Services	Warner, Inc. d/b/a ServiceMaster One Call	New	\$190,000.00	5/8/2020	12/31/2020	6/25/2020
23	8400001329	Mississippi Emergency Management Agency	DebrisTech, LLC	Modification	\$1,000,000.00	4/8/2020	4/7/2021	8/12/2020
24	8400001344	DMH - Boswell Regional Center	Covington County Hospital	New	\$150,000.00	8/19/2020	12/31/2020	8/12/2020
25	8400001317	Mississippi State Department of Health	The University of Mississippi Medical Center	Modification	\$2,000,000.00	4/13/2020	4/12/2020	
26	8400001402	Mississippi Department of Revenue	TempStaff, Inc.	Modification	\$500,000.00	8/1/2020	1/31/2021	
27	8400001221	Mississippi Department of Employment Security	PSG Holdings LLC	Modification	\$500,000.00	3/19/2020	8/31/2020	
28	121968	DMH - East Mississippi State Hospital	Kim Nagel, M.D.	New	\$448,000.00	8/1/2020	7/31/2021	
29	8400001380	DMH - South Mississippi Regional Center	Steven Schepens Medical, LLC	New	\$103,224.00	7/10/2020	6/30/2021	
		Calendar Year 2020 Total			\$47,449,248.00			

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2020**

	Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PPRB
1	8400001000	Mississippi Department of Education	Margie B. Pulley, Ph.D.	Modification	\$99,750.00	7/1/2019	6/30/2020	1/8/2020
2	8400001190	Mississippi Veterans Affairs	RWB Hospitality, LLC	New	\$5,000,000.00	3/1/2020	2/28/2021	4/1/2020
3	8400001270	Mississippi Department of Revenue	Douglas, Inc.	New	\$15,664,780.00	7/1/2020	6/30/2021	6/25/2020
4	8400001336	Mississippi Emergency Management Agency	TF Rankin & Associates, Inc.	New	\$6,647,680.00	5/17/2020	5/16/2021	6/25/2020
5	8400001245	Mississippi Department of Employment Security	Horne, LLP	New	\$6,000,000.00	4/15/2020	4/14/2021	6/25/2020
6	8400001329	Mississippi Emergency Management Agency	DebrisTech, LLC	New	\$1,000,000.00	4/8/2020	4/7/2021	6/25/2020
7	8400001269	Mississippi Department of Revenue	Douglas, Inc.	New	\$985,814.00	7/1/2020	6/30/2021	6/25/2020
8	8400001262	DMH - East Mississippi State Hospital	Precision Healthcare Staffing, LLC	New	\$750,000.00	4/24/2020	4/23/2021	6/25/2020
9	8400001268	DMH - East Mississippi State Hospital	Prime Care Nursing, Inc.	New	\$750,000.00	4/29/2020	4/28/2021	6/25/2020
10	8400001242	Mississippi State Department of Health	Memphis Pathology Laboratory	New	\$700,000.00	3/20/2020	3/19/2021	6/25/2020
11	8400001221	Mississippi Department of Employment Security	PSG Holdings LLC	New	\$500,000.00	3/19/2020	8/31/2020	6/25/2020
12	8400001241	Mississippi State Department of Health	Memphis Pathology Laboratory	New	\$500,000.00	4/16/2020	4/15/2021	6/25/2020
13	8400001253	DMH - Ellisville State School	Southern Healthcare Agency, Inc.	New	\$500,000.00	5/1/2020	3/31/2021	6/25/2020
14	8400001254	DMH - Ellisville State School	HMP Nursing Services, Inc.	New	\$500,000.00	5/1/2020	3/31/2021	6/25/2020

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2020**

Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.