



MEETING MINUTES
Wednesday, February 5, 2020

- Location:** E.T. Woolfolk State Office Building
501 North West Street, Room 145
Jackson, Mississippi
- Board Members Present:** Jeffery Belk, Chair
Billy Morehead, Vice-Chair
Norman McLeod
Rita Wray
Leila Malatesta (*entered during the discussion of Item V.B.2*)
Liz Welch, Department of Finance and Administration
- Staff:** Romaine Richards, Assistant Attorney General
Edward Wiggins, Special Assistant Attorney General
Aubrey Leigh Goodwin
Catoria Martin
Glenn Kornbrek
Ross Campbell
Kent Adams
Calvin Sibley
Mike Lanford
Liz DeRouen
Clay Chastain
Alicia Coleman
Tenetra Walton
Shandra Thompson
Victoria James
Ashley Harrell
Angela Cooper
Easter Haimur
Destiny Turner
Mike Cook
Billy Beard
Regina Irvin
Cathy Brown
Chris Statham
- Guests:** Harris VanBuskirk, Mississippi Department of Transportation
Jim Davis, Mississippi Department of Transportation

Lana Jefcoat, Ellisville State School *(via teleconference)*
Dana Watson, Ellisville State School *(via teleconference)*
Janice Bridges, Jefferson Davis County *(via teleconference)*
Kathy Caldwell, Mississippi Veterans Affairs Board *(via teleconference)*

I. Call to Order

The meeting was called to order by Chair Jeffrey Belk.

II. Approval of Minutes from January 8, 2020 Public Procurement Review Board Meeting

Action: Mr. Morehead stated that the Action on Item IV, Page 4 of the January 8, 2020 minutes needed correcting by removing a clause at the end of the first sentence.

Ms. Wray made a motion to approve the Minutes from the January 8, 2020 PPRB meeting with the correction noted by Mr. Morehead. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

The amended Item IV, Page 4 of the January 8, 2020 PPRB Meeting minutes is attached to these minutes as **Attachment A**.

III. Motion to Amend Minutes from March 6, 2019 Public Procurement Review Board Meeting

1. Amend Item IV.B.2

To correct the requested spending authority for Item IV.B.2, E-Rate contract between Hinds County School District and Synergetics from \$286,586.00 to \$337,219.80. In reviewing potential modification requests coming before the Board, the error in total amount approved was discovered.

Action: A motion was made by Mr. Morehead to approve the amended Minutes from the March 6, 2019 PPRB meeting with the correction of the total value in Item VI.B.2. The motion was seconded by Ms. Wray and unanimously approved by all members present.

The amended Item IV.B.2, Page 9 of the March 6, 2019 PPRB Meeting minutes is attached to these minutes as **Attachment B**.

IV. Approval of per diem and expenses for the February 5, 2020 meeting and for any additional expenses incurred prior to the March 4, 2020 meeting

Action: A motion was made by Ms. Wray to approve per diem and expenses for the February 5, 2020 meeting and for any additional expenses incurred prior to the March 4, 2020 meeting. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

Summary of Request: Carroll County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

iv. Requesting Governing Authority: Claiborne County School District

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$98,728.73 estimated

Summary of Request: Claiborne County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

v. Requesting Governing Authority: Forest Municipal School District

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$83,420.11 estimated

Summary of Request: Forest Municipal School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

vi. Requesting Governing Authority: Greenwood Leflore Consolidated School District

Supplier: Unknown

ix. Requesting Governing Authority: Leland School District

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$64,000.00 estimated

Summary of Request: Leland School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

x. Requesting Governing Authority: Mississippi Achievement School District - Humphreys Region

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$87,251.87 estimated

Summary of Request: Mississippi Achievement School District – Humphreys Region has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

xi. Requesting Governing Authority: Mississippi Achievement School District - Yazoo City Region

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$366,533.26 estimated

Summary of Request: Mississippi Achievement School District – Yazoo City Region has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will

Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

xv. Requesting Governing Authority: Smith County School District

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$600,000.00 estimated

Summary of Request: Smith County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

xvi. Requesting Governing Authority: South Pike School District

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$150,091.46 estimated

Summary of Request: South Pike School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

xvii. Requesting Governing Authority: Tate County School District

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$215,000.00 estimated

Based on the information provided, OPTFM recommends approval of the exemptions and the use of competitive sealed bidding for the procurements.

Action: A motion was made by Ms. Wray to approve the staff recommendations as presented on Items V.1.A.i through V.1.A.xix. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

xx. Requesting Governing Authority: Harrison County

Supplier: Unknown

Term: One time purchase

Commodities: Microwave System Replacement

Total Value: \$1,000,000.00 estimated

Summary of Request: Harrison County has requested an exemption from using the reverse auction process for the purchase of a microwave system replacement. They are requesting an exemption because these devices require highly specialized engineering support and are not "off the shelf" commodities. The requirements for use in a functional public safety radio system are far more stringent due to the life-safety mission they support. Due to the specialized services component required for implementation and maintenance of the system, the County feels that competitive sealed bidding should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. State Agencies

i. Requesting Agency: Ellisville State School

Supplier: Unknown

Contract #: 3180000981

Term: One (1) Year (2/7/2020 – 2/6/2021)

Total Value: \$450,000.00 estimated

Summary of Request: Ellisville State School has submitted a request for exemption from the reverse auction process for the purchase of new wheelchairs, adaptive equipment, all parts to wheelchairs, and services related to on-site evaluations, fitting equipment to user, delivery, repair, and on-site training and maintenance. The current vendor is required to provide a percentage discount off manufacturers' suggested retail price list. There are many custom fitting wheelchairs used by individuals the Agency serves, requiring different manufactured chairs with different parts and adaptive equipment. Due to the combination of services required for these commodities as well as the need to receive the highest discount off, versus the lowest price, Ellisville thinks the reverse auction process is not in the best interest of the State. Ellisville has used the competitive sealed bid process in the past to procure this commodity. Ellisville is requesting to use the competitive sealed bid process to promote open competition in lieu of conducting a reverse auction.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

2. Requesting Governing Authority: Lee County

Supplier: Ethridge, Nunley, Crossway, Poe, Century

Term: 2/5/2020 through 9/30/2021

Total Value: \$50,000.00 estimated

Summary of Request: Lee County was granted an exemption from reverse auction on September 4, 2019. They advertised for competitive sealed bids for the purchase of crushed limestone and sand and received five (5) bids. The County wishes to award as primary and secondary by location and item to Ethridge, Nunley, Crossway, Poe, and Century.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

Item V.B.3 through V.B.6 were presented together and voted together.

3. Requesting Governing Authority: Jefferson Davis County

Supplier: Dunn Roadbuilders, L.L.C.

Term: 2/5/2020 through 12/31/2020

Total Value: \$50,000.00 estimated

Summary of Request: Jefferson Davis County was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of cold mix and received two (2) bids. The County wishes to award to Dunn Roadbuilders, LLC.

4. Requesting Governing Authority: Jefferson Davis County

Supplier: W.E. Blain & Sons, Dunn Roadbuilders

Term: 2/5/2020 through 12/31/2020

Total Value: \$50,000.00 estimated

Summary of Request: Jefferson Davis County was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of hot mix and received four (4) bids. The City wishes to award as a primary to W.E. Blain & Sons and secondary to Dunn Roadbuilders.

5. Requesting Governing Authority: Jefferson Davis County

Supplier: Hunt Southland Refining Company

Term: 2/5/2020 through 12/31/2020

Total Value: \$50,000.00 estimated

Summary of Request: Jefferson Davis County was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of liquid asphalt and received two (2) bids. The County wishes to award to Hunt Southland Refining Company.

combines, one (1) of which is a specialized combine used to harvest rice. MSU received three (3) responses to the solicitation for the regular plot combine and one (1) response to the solicitation for the rice harvest plot combine. MSU requests to award to Wintersteiger Inc. in the amount of \$333,772.00 for the purchase of the rice harvest plot combine and to Kincaid Equipment Manufacturing in the amount of \$297,000.00 for the purchase of the standard plot combine as the lowest responsive bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of these contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. Master Lease Purchase Program

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Master Lease Purchase: \$2,840,000.00

Term of Contract: Master Lease Purchase Series 2018B

Purchase Method: MDOT contract

Comments: Pursuant to Miss. Code Ann. § 31-7-10, as amended, MDOT is requesting authority to amend a previously approved Master Lease Purchase Planning Form. The Planning Form was approved at the 9/11/2018 PPRB meeting. MDOT wishes to remove a power broom from the equipment planning form and replace it with a mulching head. They will obtain written quotes for the purchase of the mulching head. There will be no change in the amount of master lease funds requested.

Staff Recommendation: Granting of authority to the Agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

E. OPTFM Staff Approvals reported to the Board

OPTFM Staff Approvals are attached to these Minutes as **Attachment C**.

F. OPTFM Sole Source Purchases

OPTFM Sole Source Approvals are attached to these Minutes as **Attachment D**.

G. OPTFM Emergency Purchases

OPTFM Emergency Purchase Approvals are attached to these Minutes as **Attachment E**.

Location: Jackson, Mississippi
Project Budget: \$7,000,000.00
Funding Sources: Agency Funds
Professional Fee: C+ (estimated fees \$454,175.47)
Professional: Albert & Robinson Architects, PLLC (Jackson, Mississippi)
Scope: Preplanning of comprehensive renovations of the two-story, 34,964 square foot 660 North Street State Office Building, first constructed in 1973. Scope will include envelope restoration as well as general interior reconfiguration of office and support spaces, ADA compliance, asbestos abatement along with major renovations of mechanical, electrical, plumbing and life safety systems. Site and security improvements will also be addressed. Implementation will be phased due to funding, potentially with portions of building occupied during construction.

Note: Board Action required when fees exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment F**.

C. BOB Director's Report

Mr. Sibley reviewed the process used in Professional selections for projects under \$3,000,000. These are approved by the BoB staff and are qualifications based procedures. Once a project is requested by an agency or institution, that agency/institution submits three firm names to the BoB. BoB sends out letters of solicitation to those firms. If any reject the project, then another firm is selected for solicitation until three provide feedback expressing interest in the project. M54 and M55 forms are submitted by the firms for evaluation by the selection team. In conference with the agency/institution, the qualifications of the firm and needs for the project are discussed. Two scoring sheets are provided by the agency/institution and three by BoB. Then all are notified of the results before the award is made. Exceptions to this procedure include emergencies on university or community college campuses in which selections are made based on who is already on campus and most familiar with the conditions of the emergency, and another is when the work is a continuation of a previous project on campus.

The question arose as to whether selections are monitored by the BoB at each agency/institution to track outcomes and observe if the same firms are being selected and/or if new or smaller firms are receiving any opportunities. The BoB is not currently tracking this information, but Mr. Sibley agreed it would be a good practice moving forward.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

3. Requesting Agency: Mississippi Division of Medicaid

Lease #: 515-461-25A

Lessor: Columbia Commons, LLC.

Term: 03-01-2020 thru 02-28-2025

Total Yearly Cost: \$72,000.00

Cost PSF: \$.10.00 + Utilities & Janitorial

Previous Cost PSF: \$10.00 + Utilities & Janitorial

Total Space per Occupant: 240

Federal Funds: 50%

Square Footage Proposed: 7,200

Previous Square Footage: 7,200

Address of Property: 501 Eagle Day Drive, Suite A, Columbia, MS 39429

Purpose of Lease: This location will serve as the office of Medicaid for the south central part of the State.

Note: This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

E. RPM Director's Report

Mr. Adams reported that RPM will be advertising a supplemental farm land leasing bid for Parchman Agricultural Enterprises/Parchman State Penitentiary. The bid opening date is March 3, 2020.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Education

Supplier: Urban Policy Development, LLC

Contract #: 8200049636

Term: 03/02/2020 – 02/05/2022

Total Value: \$2,085,926.00

New

\$2,085,926.00

Summary of Request: The term of the contract is approximately two years and eleven months with one optional one-year renewal. The Contractor will assist the MDE Office of Technology and Strategic Services in maturing its capacity through process planning, systems documentation, and staff development. The service is needed to fully achieve Goal 5 of the Mississippi State Board of Education's Strategic Plan: "Every Community Effectively Using a World-Class Data System to Improve Student Outcomes." This includes helping document the

regarding the competition, fairness, and transparency of this procurement. Proof of the vendor's required general liability insurance for bodily injury, accidental death, and property damage; motor vehicle liability, and vehicle property damage insurance certificates must be received prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exception to Section 3-202.08.2 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-202.08.2 and approval of the contract as requested contingent upon receipt of the vendor's required general liability insurance for bodily injury, accidental death, and property damage; motor vehicle liability, and vehicle property damage insurance certificates.

Action: A motion was made by Ms. Wray to approve the staff recommendation as presented, amending the Staff Recommendation to omit the clause "*contingent upon the Agency not receiving any vendor disputes of DFA's vendor non-responsive determination*". The motion was seconded by Mr. Morehead and unanimously approved by all members present.

Projected Budget for Life of the Contract: \$871,834.80

3. **Requesting Agency:** Mississippi Department of Human Services

Supplier: Propio LS, LLC

Contract #: 8200049612

Term: 03/01/2020 – 02/28/2023

Total Value: \$180,000.00

**New
\$180,000.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide language interpretation and translation services for Limited English Proficient and hearing impaired persons to gain meaningful access to MDHS offered services. The Contractor will be paid \$0.49 per minute for phone interpretation of all languages, \$0.09 per word for the written translation of Spanish, \$0.15 per word for the written translation of all other languages, \$56.00 per hour for in-person translation of Spanish, and \$82.00 per hour for in-person translation for all other languages. The Contractor was selected through an IFB with nine respondents. Of which, two were considered, four were deemed non-responsive as they failed to attain a satisfactory record of performance, and three were deemed non-responsive (one for being a late submission and two for failure to conform to material aspects of the IFB, i.e. circling of appropriate lines on attachment B). Two post award vendor debriefings were requested and held.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$300,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Staff Recommendation: These requests have been reviewed for compliance by OPSCR staff and comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewals as requested.

Projected Budget for Life of the Contract: \$2,288,218.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendations as presented on Items VII.A.4 and VII.A.5. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

B. Emergency Contracts Reported to the Board for Calendar Year 2020

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

Ms. Martin stated there were no emergency contracts to report.

C. Mississippi Veterans Affairs f/k/a State Veterans Affairs Board State Veterans Homes Service Contracts

Pursuant to Senate Bill 2723 (2019 Regular Session) when procuring contracts to operate and provide services to state veterans homes, the Mississippi State Veterans Affairs Board decisions supersede any rule or regulation of the Public Procurement Review Board to the contrary. OPSCR staff processed the contracts in MAGIC upon receipt and reviewed this contract for technical compliance. OPSCR will notify the Agency of any problems found during the review, however it is the responsibility of the Agency to correct any errors. These contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts.

1. Requesting Agency: Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

Supplier: Precision Healthcare Staffing, LLC

Contract #: 8200032802

Term: 06/01/2017 – 06/30/2020

Total Value: \$2,100,000.00

**Modification
\$100,000.00**

Summary of Request: The term of the original contract was two years with optional renewals not to extend past December 31, 2021 as allowed by the PSCR Professional Nursing Services IFB No. 2016.02. Modification Four was submitted to increase the amount of the

by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the***Public Procurement Review Board to the contrary."

- 5. Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board
Supplier: Mid-South Rehab Outpatient Clinic, LLC
Contract #: 8200034310
Term: 07/01/2017 – 06/30/2020
Total Value: \$84,000.00
Modification \$10,000.00
Summary of Request: The term of the original contract was two years with one optional one-year renewal. Modification Five was submitted to increase the amount of the contract by \$10,000.00 for continuity of services. The Contractor provides physical therapy, occupational therapy, and speech pathology services for the Jackson VAB facility. This modification is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the***Public Procurement Review Board to the contrary."
- 6. Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board
Supplier: Safe Security, Inc.
Contract #: 8200043402
Term: 12/17/2018 – 03/31/2020
Total Value: \$125,000.00
Renewal \$0.00
Summary of Request: The term of the original contract was one year with optional renewals not to extend past 03/18/2022 as allowed by the PSCR Security Services IFB No. 2016-04. The Contractor provides unarmed foot patrol security services for the Collins VAB facility. Modification One has been submitted to renew the contract for approximately three months and updates the Period of Performance and Priority clauses. All other terms and conditions of the original contract remain the same. The original contract was approved by OPSCR staff; however, Modification One is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the***Public Procurement Review Board to the contrary."
- 7. Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board
Supplier: Safe Security, Inc.
Contract #: 8200043405
Term: 12/17/2018 – 03/31/2020
Total Value: \$125,000.00
Renewal \$0.00
Summary of Request: The term of the original contract was one year with optional renewals not to extend past 03/18/2022 as allowed by the PSCR Security Services IFB No. 2016-04. The Contractor provides unarmed foot patrol security services for the Jackson VAB facility. Modification One has been submitted to renew the contract for approximately three months and updates the Period of Performance and Priority clauses. All other terms and conditions of the original contract remain the same. The original contract was approved by OPSCR staff;

In her report, Ms. Martin talked about the revised Rules and Regulations that became official on January 18, 2020. She stated that the ledger that was originally created on the revised Rules and Regulations has been updated with more in-depth discovery of the changes that were made, and she provided a copy to the Board. The updated and more in-depth version of the ledger will be used to teach the agencies about the revised Rules and Regulations. Training on the revised Rules and Regulations will take place on February 21, 2020 with 33 agencies signed up so far.

Ms. Martin also gave an update on the Mississippi Department of Education's (MDE) emergency conservatorships, stating that once the Governor declares an emergency for a school district, the emergency remains in effect until the Governor lifts the emergency declaration. Therefore, MDE is able to issue contracts for superintendents as emergencies until such time as the Governor lifts the emergency declaration, and the school district is no longer under a conservatorship. A school district must achieve a certain grade level before MDE will request that the Governor lift the declaration.

Ms. Martin introduced OPSCR's new employee, Destiny Turner, Administrative Assistant.

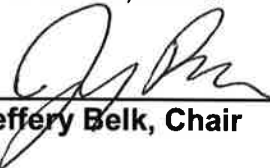
VIII. Other Business

Mr. Belk asked for a Legislative update to be provided to the Board, and Ms. Goodwin stated that a Legislative update will be sent by e-mail as well as presented at the next meeting.

IX. Adjournment

Action: A motion was made by Ms. Malatesta to adjourn. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 4th of March, 2020.



Jeffery Belk, Chair

3/4/20

Date



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, March 4, 2020, 9:00 a.m. in
Room 145 Conference Room
Woolfolk State Office Building



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, March 4, 2020

9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Clay Chastain	DFA/OET
Chris Stephenson	OPTFM
Kent Adams	RPM/DFA
ASHLEY Harrell	DFA/OPTFM
DESTINY Turner	DFA/OPSCR
Sharee Deason	DFA/OPSCR
Victoria James	DFA/OPSCR
MIKE Cook	DFA/OPTFM
Easter Haimuk	DFA/OPTFM
LaShun Smith	DFA/OPTFM
Regina Irwin	DFA/OPTFM
Angela Cooper	DFA/OPSCR
Tenetra Walton	DFA/OPSCR
Shandra Thompson	DFA/OPSCR
Billy Beard	DFA/OPTFM
Alicia Coleman	DFA/OPSCR
Calvin Sibley	DFA/BOB
Colann R. Kombek	DFA
Elyahua DeRouen	DFA/PPRB

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Steve Tucker	OPTFm/DFA
Cathy Brown	DFA / BUB
Edward Wiggins, Jr	DFA / AGO
Ronnie Richards	DFA / AGO
Aubrey Leigh Goodwin	DFA
Ross Campbell	DFA



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, March 4, 2020

9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

NAME AND TITLE	AGENCY/COMPANY
Hewitt P. Hman	MDAC
NICK WATERS	MDOT
Harri's Van Buskirk	MDOT
J. J. Davis	MDOT
Heather Deaton	AG/MSPB
Tony R. Moore	MSPB
Amanda Mast	MSH
Joe Joff	MSPB
Danny Lynch	MDES
A. Rithney Thompson	DOM
Sakanae Smith	
Joyce Greer	MDE/OEC
Marilyn Watkins	MDWFP
Matthew Orz	PEER
Wendy Wilson	MDHS
Bryan Wardlaw	MDHS
Toni Johnson	DMH
Fredua Saldias	MSDB

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Dr. Leigh Warren, Dir. Support Services	MSDB
Monique Cook	Pharmacy
Nasir Ali	MOE
H. L. Lockhart	MST
Noah Gibson	MDCPS
Chandler Turner	MDCPS



PPRB
PUBLIC PROCUREMENT
REVIEW BOARD
MEETING AGENDA
Wednesday, March 4, 2020
9:00 a.m.

- I. **Call to Order**
- II. **Approval of Minutes from February 5, 2020 Public Procurement Review Board Meeting**
- III. **Approval of per diem and expenses for the March 4, 2020 meeting and for any additional expenses incurred prior to the April 1, 2020 meeting**
- IV. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

i. Requesting Governing Authority: Jackson County School District

Supplier: Unknown

Term: 7/1/2020 through 6/30/2021

Commodities: E-Rate Category 2 Project

Total Value: \$400,000.00 estimated

Summary of Request: Jackson County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Pike County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt

Total Value: \$650,000.00 estimated

Summary of Request: Pike County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. **Requesting Governing Authority:** Pike County

Supplier: Unknown

Term: 12 months

Commodities: Signs

Total Value: \$25,000.00 estimated

Summary of Request: Pike County has requested an exemption from using the reverse auction process for the purchase of signs. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

2. **State Agencies**

i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Unknown

Contract: RFX 3180001007

Term: One (1) Year (7/1/2020-6/30/2021)

Total Value: Estimated \$5,000,000.00

Summary of Request: MDOT has requested an exemption from using the reverse auction process for the purchase of hot and cold asphalt mix. Hot and cold mix asphalt are used by MDOT road maintenance crews at various locations throughout the State. The location of the work, type of asphalt mix needed, and plants producing at the time of work must be known to determine lowest cost. Additionally, since hot mix must be used within a short time period, only plants within a certain geographical range of the work location can be considered when determining lowest cost. For these reasons, MDOT needs all locations and all vendors to bid, even if their price is higher than another vendor because MDOT awards to all vendors and then makes a determination at the time of purchase. Since the commodity procurements are

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for this procurement.

B. Consideration of Governing Authority Contracts for Board Action

1. Requesting Governing Authority: Oxford School District

Supplier: Apple Inc.

Term: One time purchase

Total Value: \$1,417,400.00 (Modification \$1,303,400.00)

Summary of Request: Oxford School District was granted an exemption from reverse auction on November 6, 2019 and the award of the contract in the amount of \$1,417,400.00 was approved at the February 5, 2020 PPRB meeting. They are requesting to decrease the total amount of award due to Apple revising the quote to a lower amount. The District wishes to modify the awarded amount to Apple from \$1,417,400 to \$1,303,400.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this modification.

2. Requesting Governing Authority: Hinds County School District

Supplier: Synergetics

Term: 7/1/2019 through 6/30/2024

Total Value: \$337,219.80 (Modification \$411,367.57)

Summary of Request: Hinds County School District wishes to modify their E-Rate contract that was originally approved in March 2019 in the amount of \$337,219.80. They are requesting to increase the total amount of the award to \$411,367.57 due to the District's receiving additional E-Rate funds which may be expended on the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this modification.

3. Requesting Governing Authority: Greenville School District

Supplier: Synergetics

Term: 7/1/2019 through 6/30/2024

Total Value: \$256,485.84 (Modification \$270,485.69)

Summary of Request: Greenville School District wishes to modify their E-Rate contract that was originally approved in May 2019 in the amount of \$256,485.84. They are requesting to increase the total amount of award to \$270,485.69 due to the District's receiving additional E-Rate funds which may be expended on the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this modification.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

8. Requesting Governing Authority: Monroe County School District

Supplier: S.H.O.T.S.

Term: 7/1/2020 through 6/30/2021

Total Value: \$117,135.90

Summary of Request: Monroe County School District was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 project and received two (2) bids. The District wishes to award to S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

9. Requesting Governing Authority: Newton Municipal School District

Supplier: Synergetics

Term: 7/1/2020 through 6/30/2021

Total Value: \$46,555.31

Summary of Request: Newton Municipal School District was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 project and received two (2) bids. The District wishes to award to Synergetics.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

10. Requesting Governing Authority: Grenada School District

Supplier: S.H.O.T.S.

Term: 7/1/2020 through 6/30/2021

Total Value: \$147,323.00

Summary of Request: Grenada School District was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 project and received two (2) bids. The District wishes to award to S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

11. Requesting Governing Authority: North Tippah School District

Supplier: Howard Technologies Solutions

Term: 7/1/2020 through 6/30/2025

Total Value: \$325,000.00

Summary of Request: North Tippah School District was granted an exemption from reverse

15. Requesting Governing Authority: Sunflower County School District

Supplier: Synergetics

Term: 7/1/2020 through 6/30/2022

Total Value: \$775,000.00

Summary of Request: Sunflower County School District was granted an exemption from reverse auction on October 2, 2019. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 project and received two (2) bids. The District wishes to award to Synergetics.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

16. Requesting Governing Authority: Forrest County School District

Supplier: Synergetics

Term: 7/1/2020 through 6/30/2025

Total Value: \$61,855.75

Summary of Request: Forrest County School District was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 project and received two (2) bids. The District wishes to award to Synergetics.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

17. Requesting Governing Authority: Neshoba County School District

Supplier: S.H.O.T.S.

Term: 7/1/2020 through 6/30/2021

Total Value: \$247,941.79

Summary of Request: Neshoba County School District was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 project and received one (1) bid. The District wishes to award to S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

18. Requesting Governing Authority: Chickasaw County

Supplier: Blue Water Inc., Vulcan, APAC

Term: 3/4/2020 through 12/31/2020

Total Value: \$500,000.00 estimated

Summary of Request: Chickasaw County was granted an exemption from reverse auction on December 4, 2019. They advertised for competitive sealed bids for the purchase of crushed stone and received three (3) bids. The County wishes to award to Blue Water Inc. as primary and Vulcan and APAC as alternates.

October 2, 2019. They advertised for competitive sealed bids for the purchase of liquid asphalt, asphalt and asphalt laydown. For liquid asphalt, they wish to award to Hunts Southland as primary and Ergon and Blacklidge as alternates. For hot mix asphalt, they wish to award to W.E. Blain and Sons as primary with Dickerson and Bowen as alternate. For cold mix asphalt, they wish to award to Cold Mix Inc. For asphalt laydown, they wish to award to Custom Paving as primary and Donaldson Construction Inc. and W.E. Blain and Sons as alternates.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

23. Requesting Governing Authority: Scott County

Supplier: John E. Smith, Vulcan, Hammett Gravel

Term: 3/4/2020 through 12/31/2020

Total Value: \$500,000.00 estimated

Summary of Request: Scott County was granted an exemption from reverse auction on October 2, 2019. They advertised for competitive sealed bids for the purchase of gravel and rip/rap. For the gravel, they wish to award to Hammett Gravel. For the rip/rap, they wish to award to John E. Smith as primary and Vulcan as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Ergon, Blacklidge Emulsions

Contract #: 8900001058, 8900001059

Term: 7/1/2019-6/30/2021

Total Value: \$2,000,000.00, \$75,000.00

Summary of Request: At the 3/6/2019 PPRB meeting MDOT requested and was approved for an exemption from using the reverse auction process for the purchase of certified bituminous materials (liquid asphalt). The contracts were approved by the PPRB on 5/1/2019. MDOT solicited bids with two (2) responses and received no protests. MDOT awarded to both bidders as each met the specifications. MDOT is requesting approval for the first of two (2) possible twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contract extensions.

2. Requesting Agency: Mississippi Department of Agriculture and Commerce (MDAC)

Supplier: Signature Offset, LLC

Contract #: 8200050031

Term: Four (4) years (3/15/2020-3/14/2024) with the option to extend one (1) additional year at the same terms and conditions of the original contract.

Total Value: \$500,000.00

B. Consideration of BOB Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

- Using Agency:** Alcorn State University
Number: GS# 101-320
Title: Preplan Campus ADA Improvements
Location: Lorman, Mississippi
Preplanning Budget: \$250,000.00
Funding Sources: Senate Bill 3065 Laws of 2019
Professional Fee: C+ (estimated fees \$690,000.00)
Professional: Canizaro Cawthon Davis, A Professional Association, Jackson, Mississippi)

Scope: Preplanning through the Design Development Phase for campus-wide upgrades/repairs to comply with the Americans Disabilities Act. Scope will include signage, elevator installations, interior modifications, bathroom alterations, entrance/exit enlargements, travel route improvements, ramps installations, parking lot modifications and technology enhancements to better accommodate students and staff with disabilities.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

- Using Agency:** Delta State University
Number: GS# 102-271
Title: Preplan Nursing School Expansion/Renovation
Location: Cleveland, Mississippi
Preplanning Budget: \$125,000.00
Funding Sources: Senate Bill 3065 Laws of 2019
Professional Fee: C+ (estimated fees \$360,503.18)
Professional: Eley Guild Hardy Architects, PA (Biloxi, Mississippi)

Scope: Preplanning through the Design Development Phase for the expansion and renovation of the Robert E. Smith School of Nursing Building. This 14,000 square foot structure has not seen any significant improvements over its 33-year life span. The project scope will consist of adding 10,000 square feet of space, in addition to performing general interior renovations, to accommodate 60-100 additional nursing students. This effort will provide new classrooms, meeting spaces, offices, bathrooms, support spaces, a health and wellness center and a student lounge. ADA, mechanical, electrical, plumbing and life safety systems improvements will also be addressed as part of this endeavor.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

C. BOB Staff Approvals Reported to the Board

D. DFA Deputy Director's Report

- Pending Legislation – HB 95, SB 2103

E. RPM New Leases

1. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-531-23A

Lessor: Jimmy Brown

Term: 04-01-2020 thru 03-31-2023

Total Yearly Cost: \$31,968.00

Cost PSF: 10.50 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: 234 sq. ft.

Federal Funds: 0%

Address of Property: 110-112 North Lafayette Street, Starkville, MS.

Purpose of Lease: This location will be the Parole and Probation office for Oktibbeha County.

Note: The Agency advertised and received two responses. The lower response of the two was selected. This is a three (3) year lease with no renewals. No objections to the bid were received.

Staff Recommendations: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Succeeding Leases

1. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-551-23A

Lessor: Trebig Wildwood, LLC

Term: 04-01-2020 thru 03-31-2023

Total Yearly Cost: \$100,104.00

Cost PSF: \$14.30 + Utilities & Janitorial

Previous Cost PSF: \$14.30 + Utilities & Janitorial

Total Space per Occupant: 700

Federal Funds: 100%

Square Footage Proposed: 7,000 sq. ft.

Previous Square Footage: 7,000 sq. ft.

Address of Property: 2005 Wildwood Road, Picayune, MS.

Purpose of Lease: This location will be the Picayune WIN Job Center. The Picayune WIN Job Center allows job seekers the opportunity to use the computer lab for job searches, resume

Staff Recommendations: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

G. RPM Amended Leases

1. Requesting Agency: Mississippi State Personnel Board

Lease #: 650-251-26A

Lessor: Hertz Jackson One, LLC.

Term: 06-01-2021 thru 06-30-2026

Total Yearly Cost: \$286,227.96

Cost PSF: \$13.04 Inclusive

Previous Cost PSF: \$13.04 Inclusive

Total Space per Occupant: 562

Federal Funds: 0%

Square Footage Proposed: 21,950

Previous Square Footage: 21,950

Address of Property: 210 E. Capitol Street, Jackson, MS.

Purpose of Lease: The Mississippi State Personnel Board is the central personnel agency for state government. MSPB is responsible for human capital and workforce management for state agencies, boards and commissions. MSPB is also responsible for providing state agencies with the proper training for employees to ensure a quality workforce. MSPB utilizes two classrooms. One classroom also serves as a boardroom for monthly meetings. The classrooms are utilized between 18-20 days per month. The current location allows MSPB to be in the downtown capitol complex area and facilitates MSPB in fulfilling our mission at a competitive rate.

Note: This is a five (5) year lease with no renewals. MSPB asks for a waiver on the Space Efficiency Allowance due to fact that the original lease was signed prior to the policy taking effect. MSPB also asks for a waiver on section 200.5 of the State Leasing Manual that restricts leases from being renewed more than 12 months prior to the current lease expiration date.

Amendments to the original lease are as follows:

1. Extend lease through June 30, 2026.
2. Lessor will replace all carpet in Suite 800 on the 8th floor.
3. Floor plan changes as shown in Exhibit A (attached).
4. The parties acknowledge that Section 3 of the original lease has previously been revised to 21,950 rentable square feet.

Staff Recommendations: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance and section 200.5 of the State Leasing Manual, MSPB will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

will provide treatment when environmental conditions and target species phenology are most favorable to ensure elimination or control of designated non-native invasive vegetation. The Agency contends the use of an IFB is neither practicable nor advantageous as the service requires skilled technicians with expertise in controlling invasive species throughout coastal wetlands. Invasive mapping conducted in 2019 identified harmful invasive species. Continued control methods are necessary to keep these harmful invasive species from spreading. The respondents will be evaluated based on technical, cost, management and price factors. The technical factors will be weighted at thirty (30) points or 30%, cost factors will be weighted at ten (10) points or 10%, management factors will be weighted at twenty-five (25) points or 25%, and price will be weighted at thirty-five (35) points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to treat non-native, invasive vegetation within the NERR.

2. **Requesting Agency:** Mississippi Department of Education

RFx Number: 3180001005

Procurement Request: Request for Proposals

Anticipated Term: One (1) year with four (4) optional one-year renewals

Anticipated Contract Amount: \$1,000,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide food services for students, faculty, and staff of the Mississippi Schools for the Blind and Deaf (MSBD). The Agency contends the use of an IFB is neither practicable nor advantageous because the scope of work requires unique expertise in providing nutrition to students with gluten sensitivity and/or other food allergies. MSBD does not have knowledgeable staff to handle these services. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at thirty (30) points or 30%, management factors will be weighted at thirty (30) points or 30%, and price will be weighted at forty (40) points or 40%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide food services for MSBD.

3. **Requesting Agency:** DMH – Mississippi State Hospital

RFx Number: 3180001018

Procurement Request: Request for Proposals

Anticipated Term: Four (4) years with one (1) optional one-year renewal

Anticipated Contract Amount: \$14,500,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of one vendor to provide Food Service Management. The Agency contends the use of an IFB is neither practicable nor advantageous, as the service requires knowledge in institutional food preparation, food management, and knowledge of food

5. Requesting Agency: Mississippi Department of Child Protection Services

RFx Number: 3180001022

Procurement Request: Request for Qualifications

Anticipated Term: Four (4) years with one (1) optional one-year renewal

Anticipated Contract Amount: \$11,000,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of Emergency Shelter residential services as a short-term interim placement resource in a 45 day maximum period in accordance with the "2nd Modified Mississippi Settlement Agreement and Reform Plan". The Provider shall assist MDCPS staff in assessing each child and family's situation, in hopes to develop an individualized treatment service plan to expedite reunification whenever safely possible, or identify the most appropriate next placement for the child so that a permanent exit is more likely from the next placement. The Agency contends that the room and board rates are set by the MDCPS Finance Department and are dictated by the 2nd Modified Mississippi Settlement Agreement and Reform Plan. As such the Agency is soliciting qualifications to provide the services at the rates set by MDCPS. Based on the number of current contracts for Emergency Shelter, the Agency anticipates multiple contracts will be issued as a result of this RFQ. The respondents will be evaluated based on technical, cost and management factors. The technical factors will be weighted at (29%) or 29 points, management factors will be weighted at (35%) or 35 points, and cost factors will be weighted at (36%) or 36 points.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select a vendor to serve as an Emergency Shelter provider.

6. Requesting Agency: Mississippi Department of Child Protection Services

RFx Number: 3180001021

Procurement Request: Request for Qualifications

Anticipated Term: Four (4) years with one (1) optional one-year renewal

Anticipated Contract Amount: \$30,000,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of Therapeutic Foster Care comprehensive residential services for children from the ages of birth to twenty years old, with at least moderate emotional, behavioral, medical, and developmental problems including impulsive behaviors, aggression, runaway episodes, sexually active behaviors, and alcohol & drug misuse. The goal for the children and youth in therapeutic foster care is lasting permanency through reunification, relative care, adoption, and guardianship. The Agency contends that the room and board rates are set by the MDCPS Finance Department and are dictated by the 2nd Mississippi Modified Settlement Agreement. As such, the Agency is soliciting qualifications to provide the services at the rates set by MDCPS. Based on the number of current contracts for Therapeutic Foster Care Homes, the Agency anticipates multiple contracts will be issued as a result of this RFQ. The respondents will be evaluated based on technical, cost and management factors. The

year optional renewal allowed by the original contract. The Contractor provides interior and exterior uniformed armed security guard services at 750 North State Street and 200 South Lamar Street MDHS locations. The contractor was originally selected through an IFB. Amendment One updates the Period of Performance, Consideration and Method of Payment, Stop Work Order, Notices, and Priority clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,091,615.05

2. **Requesting Agency:** Mississippi Department of Education

Supplier: Curriculum Associates, LLC

Contract #: 8200048332

Term: 01/09/2020 – 06/30/2021

Total Value: \$134,971.96

Renewal

\$37,406.80

Summary of Request: The term of the original contract was approximately six months with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides a Comprehensive Early Learning Assessment/Screening (CELA/S) tool on an annual basis that is used throughout the district to evaluate and assess the effectiveness of pre-kindergarten (pre-k) classrooms. The Contractor was originally selected through an RFP. The original contract was approved at the December 2019 PPRB meeting. Modification One updates the Period of Performance, Priority, Termination in the Event of Employment, Background Checks, Budget Narrative and Compensation and Financial Reports clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education) and updated performance bond must be received by the Agency prior to processing the contract renewal. This Board met on February 20, 2020.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of regulatory board's approval.

Projected Budget for Life of the Contract: \$247,192.36

3. **Requesting Agency:** Mississippi Department of Wildlife, Fisheries, and Parks

Supplier: Wiregrass Ecological Associates

Contract #: 8200047855

Term: 03/04/2020 – 03/03/2021

Total Value: \$116,690.00

New

\$116,690.00

Summary of Request: The term of the contract is one year with three optional one-year renewals. The Contractor will collect field data and develop a coastal invasive species inventory and management plan for the Agency. The Contractor will be paid \$15.00 per Invasive Species Only Plot, \$29.00 per Invasive Species and Timber Plot, and \$5,000.00 for the Ward Bayou Wildlife Management Area Invasive Species Management Plan. The

Summary of Request: The term of the original contract was one year with three optional one-year renewals. Modification Four has been submitted to exercise the last optional renewal allowed by the original contract. Mr. Kent is a Contract Worker. He performs administrative duties for the Office of Academic Education. He is a PERS retiree. He is paid \$76.92 per hour not to exceed 20 hours per week. The total requested FY 2021 spending authority is \$112,536.00, which is comprised of \$79,996.80 for personal services, \$6,119.76 for FICA, \$13,919.44 for PERS, and \$12,500.00 for travel. Other than the amount associated for PERS, the budget for this Contract Worker is consistent with previous fiscal years. The Contract Worker was originally selected through an RFQ. Modification Two was approved at the March 2019 PPRB meeting. Modification Four updates the Period of Performance, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi State Board of Education) must be received from the Agency prior to processing the contract. This Board meets on February 20, 2020.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$447,504.12

6. **Requesting Agency:** DMH – Ellisville State School

Supplier: Waste Services of Hattiesburg, LLC d/b/a Santek Waste Services, LLC

Contract #: 8200050212

Term: 04/02/2020 – 04/01/2021

Total Value: \$99,204.00

**New
\$99,204.00**

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor will provide waste management services, which includes pick up and disposal of all solid waste. The Contractor was selected through an RFP with four respondents. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.13.2 for not deeming B Clean Environmental non-responsive as their proposal failed to conform to all material aspects of the RFP. As the vendor erroneously considered was not awarded a contract, OPSCR staff does not have concerns regarding competition, fairness, and transparency. Proof of the regulatory board's approval (Board of Mental Health) must be received from the Agency prior to processing the contract. The Board of Mental Health meets on March 19, 2020.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exception to Section 3-202.13.2 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-202.13.2 and approval of the contract as requested contingent upon receipt of the required regulatory board's approval.

Projected Budget for Life of the Contract: \$496,020.00

D. Mississippi Veterans Affairs f/k/a State Veterans Affairs Board State Veterans Homes Service Contracts

Pursuant to Senate Bill 2723 (2019 Regular Session) when procuring contracts to operate and provide services to state veterans homes, the Mississippi State Veterans Affairs Board decisions supersede any rule or regulation of the Public Procurement Review Board to the contrary. OPSCR staff processed the contracts in MAGIC upon receipt and reviewed this contract for technical compliance. OPSCR will notify the Agency of any problems found during the review, however it is the responsibility of the Agency to correct any errors. These contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts.

1. Requesting Agency: Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

Supplier: Cory F. Johnson

Contract #: 114480/118649

Term: 04/17/2019 – 06/30/2020

Total Value: \$98,500.00

Modification

\$36,000.00

Summary of Request: The term of the original contract remains one year. Modification One has been submitted to increase the amount of the contract by \$36,000.00. Mr. Johnson is a Contract Worker. He provides nursing care for the Jackson Veterans Home. He is paid \$33.00 per hour. The Agency has been advised to add a not to exceed amount to the contract and to add the breakdown of personal services and FICA. This modification is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the***Public Procurement Review Board to the contrary."

E. Department of Finance and Administration Aircraft Maintenance Contracts

Pursuant to Senate Bill 2918 (2019 Regular Session) when procuring aircraft maintenance, parts, equipment and/or services, the Department of Finance and Administration contracts are exempt from the requirements of Section 27-104-7(2)(f). OPSCR staff processed the contract in MAGIC upon receipt and reviewed this contract for technical compliance. OPSCR will notify the Agency of any problems found during the review, however it is the responsibility of the Agency to correct any errors. These contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the contract procurement or executed contract by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

1. Requesting Agency: Department of Finance and Administration

Supplier: Elliott Aviation of the Quad Cities, Inc.

Contract #: 8200049551

Term: 02/01/2020 – 05/31/2020

Total Value: \$202,810.00

New

\$202,810.00

Attachment A

OPTFM

January 22, 2020 – February 22, 2020

Staff Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JANUARY 22, 2020- FEBRUARY 22, 2020**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1	MS DEPT OF PUBLIC SAFETY	VAN'S DEER PROCESS & SPORT GOODS	QUOTES	RIFLE SCOPES (TRADE IN)	MODIFICATION	\$4,800.00
2	MS DEPT OF WILDLIFE, FISHERIES & PARKS	WARMWATER POND MANAGEMENT INC	STATUTORY EXEMPTIONS	CATFISH	NEW	\$125,281.25
3	MS DEPT OF TRANSPORTATION	WARREN PAVING INC	COMPETITIVE REF	CRUSHED AGGREGATES	MODIFICATION	\$1,000,000.00
4	UNIVERSITY OF SOUTHERN MS	SEAFLOOR SYSTEMS INC.	COMPETITIVE BID	MULTIBEAM ECHOSOUNDER SYSTEM	NEW	\$71,261.00
5	MS DEPARTMENT OF MARINE RESOURCES	J & W MARINE ENTERPRISES, INC.	COMPETITIVE REF	FURNISH AND DEPLOY OYSTER SHELLS IN THE MS SOUND AND BILOXI BAY	NEW	\$499,980.00
6	MS DEPARTMENT OF MARINE RESOURCES	J & W MARINE ENTERPRISES, INC.	COMPETITIVE REF	FURNISH AND DELPOY CLUTCH MATERIALS IN THE MS SOUND AND BILOXI BAY	NEW	\$499,950.00
7	MSU	H & R AGRIL-POWER	RFP/ COMPETITIVE BID	EXPERIMENTAL IRRIGATION SYSTEM #1	MODIFICATION	Original: \$146,152.31, Revised \$159,179.73
8	UMMC	FISHER SCIENTIFIC COMPANY LLC	GPO PURCHASE WITH TRADE IN (OREQ)	UTILITY FREEZER	NEW	\$12,510.00
9	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE, LLC	OPEN PURCHASE ORDER	PHARMACY PRODUCTS	MODIFICATION	\$11,300.00
10	MS DEPARTMENT OF MARINE RESOURCES	SUZUKI MOTOR OF AMERICA, INC.	COMPETITIVE REF (EXEMPTION FROM REVERSE AUCTION)	FURNISH AND DELIVER SIX (6) BOAT MOTORS	MODIFICATION	\$91,365.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
JANUARY 22, 2020- FEBRUARY 22, 2020**

22	8200036906	MS DEPT OF PUBLIC SAFETY	APPLIED CONCEPTS INC	COMPETITIVE RFX	KA-BAND RADARS	MODIFICATION	\$158,900.00
23	8200049951	PITNEY BOWES INC	PITNEY BOWES INC	COMPETITIVE PURCHASING AGREEMENTS	MAILING EQUIPMENT	NEW	\$76,549.80
24	8200050015	MS DEPT OF TRANSPORTATION	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$158,445.36
25	8200044804	MS DEPT OF TRANSPORTATION	WARREN INC	COMPETITIVE RFX	DUMP BODIES	MODIFICATION	\$1,037,500.00
26	8200050029	MS DEPT OF TRANSPORTATION	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$158,445.36
27	4600001882	MISSISSIPPI MILITARY DEPARTMENT	MERCHANT	OPEN P O	NON PERISHABLE FOOD	NEW	\$6,000.00
28	4600001881	MISSISSIPPI MILITARY DEPARTMENT	CRUMBLEY FOOD SERVIC	OPEN P O	NON PERISHABLE FOOD	NEW	\$6,000.00
29	3180000982	MS STATE DEPARTMENT OF HEALTH	UNKNOWN	EXEMPTION FROM REVERSE AUCTION	FOOD/NUTRITIONAL PRODUCTS FOR WIC PROGRAM	NEW	\$30,000,000.00- \$35,000,000.00
30	3180000981	ELLISVILLE STATE SCHOOL	UNKNOWN	EXEMPTION FROM REVERSE AUCTION	WHEELCHAIR PARTS AND ACCESSORIES AND ADAPTIVE EQUIPMENT	NEW	\$450,000.00
31	8200050057	UMMC	GAUMARD SCIENTIFIC COMPANY, INC.	COMPETITIVE SEALED BID	IFB 7033 CLINICAL CHLOE PATIENT CARE SIMULATOR	NEW	\$59,360.00

Attachment B

OPTFM

Sole Source Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2020**

(P-I) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION
1	UNIVERSITY OF MS	WATERS TECHNOLOGIES CORPORATION	SOLE SOURCE	XEVO TO-S MASS SPEC DETECTOR FOR RESEARCH PURPOSES	\$151,612.24	12/18/19	NEW	FROM SSD FORM; COMPATIBILITY. THE DETECTOR HAS TO BE COMPATIBLE WITH THE WATERS MASSLYNX SOFTWARE WHICH CONTROLS BOTH THE UPLC AS WELL AS THE DETECTOR. IT IS STATED THAT THIS EQUIPMENT IS NEEDED FOR RESEARCH PURPOSES.
2	UMMC	COMPASS MEDICAL TECHNOLOGIES, INC	SOLE SOURCE	TSA 2 THERMOSENSORY STIMULATOR; ALGOMED COMPUTERIZED ALGOMETRY SYSTEM	\$37,450.00	12/20/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION; NOTES: IT IS ALSO THE ONLY THERMOSENSORY STIMULATOR THAT OFFERS FDA CLEARANCE AND CSA SAFETY CERTIFICATION THAT IS NEEDED FOR THEIR RESEARCH PURPOSES
3	UNIVERSITY OF MS	RIGAKU AMERICAS CORPORATION	SOLE SOURCE	XTALAB SYNERGY-S DIFFRACTION SYSTEM (DUAL MICRO-FOCUS SOURCE)	\$384,252.00	12/20/19	NEW	FROM SSD FORM; THIS IS THE ONLY INSTRUMENT THAT HAS AN INTEGRATED HPC DETECTOR AND THIS IS NEEDED TO MEET THEIR RESEARCH GOALS.
4	UMMC	DATA SCIENCES INTERNATIONAL, INC.	SOLE SOURCE	SMALL RODENT MONITORING DEVICE WITH UPDATED INTERFACE AND SOFTWARE	\$18,835.87	12/27/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY: PURCHASE OF THIS UPGRADED SYSTEM AND COMPONENTS WILL ALLOW COMPATIBILITY WITH CURRENT TELEMETRY DEVICES.
5	UNIVERSITY OF SOUTHERN MS	KEYSIGHT TECHNOLOGIES INC.	SOLE SOURCE	N9020B MXA SIGNAL ANALYZER	\$53,679.35	1/6/20	NEW	FROM SSD FORM; THIS SYSTEM IS FOR RESEARCH IN ORDER TO TEST THE NOISE SIGNALS FROM OUR ORGANIC INFRARED PHOTODIODES AND PHOTOCONDUCTORS. THIS INSTRUMENT IS THE ONLY ONE COMPATIBLE WITH OUR EXISTING TESTING SYSTEMS AND SOFTWARE.

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2020**

10	8800007097	MSU	BORGWARNER INC.	SOLE SOURCE	CASCADIA MOTION SS-250-090-SOM SINGLE STACK MOTOR WITH OIL PUMP, HEAT EXCHANGER, AND SUMP	\$13,125.00	1/9/20	NEW	THE ECOCAR COMPETITION COMMITTEE'S REQUIRED OPTIONS FOR COMPETITION LIMITS THE TYPES OF MOTORS THAT CAN BE PURCHASED AND THIS MOTOR IS THE ONLY ONE ON THE LIST THAT IS COMPATIBLE AND WILL FIT INTO THEIR 2019 BLAZER.
11	8800007124	MSU	CLEARPATH ROBOTICS INC.	SOLE SOURCE	AMPHIBIOUS UNMANNED GROUND VEHICLE (PART # 013242) AND WARTHOG - LIFEPO4 BATTERY PACK (PART # 042000)	\$77,600.00	1/14/20	NEW	COMPATIBILITY WITH MSU'S EXISTING OPEN SOURCE ROBOT OPERATING SYSTEM AND IT IS THE ONLY AVAILABLE PLATFORM THAT HAS THE FEATURES NECESSARY FOR THEIR RESEARCH ACTIVITIES.
12	8800007120	MS DEPT OF PUBLIC SAFETY	BODE CELLMARK FORENSICS, INC	SOLE SOURCE	ARCHIVAL CASSETTES	\$12,200.00	1/15/20	MODIFICATION	COMPATIBILITY
13	8800007130	MS DEPT OF PUBLIC SAFETY	RANDOX LABORATORIES-US LTD	SOLE SOURCE	DRUG TESTING KITS	\$294,000.00	1/16/20	NEW	COMPATIBILITY
14	8800007141	UNIVERSITY OF MS	BIOPAC SYSTEMS INC.	SOLE SOURCE	MP160 SYSTEM WITH ACOKNOWLEDGE SOFTWARE AND BIONOMADIX SYSTEMS AS WELL AS AMPLIFIERS, SENSORS, AND ACCESSORY ITEMS	\$22,834.50	1/21/20	NEW	FROM SSD FORM; BIOPAC IS THE ONLY COMPANY WITH MODULAR MRI-COMPATIBLE AMPLIFIERS. THEY ARE THE ONLY COMPANY WHO CAN PROVIDE A 400KHZ AGGREGATE SAMPLE RATE
15	8800007142	UNIVERSITY OF MS	BIOPAC SYSTEMS INC.	SOLE SOURCE	BIOPAC MP160 W/ACOKNOWLEDGE & NONINVASIVE BP MODULE AND ACCESSORIES	\$32,458.50	1/21/20	NEW	FROM SSD FORM; COMPATIBILITY WITH EXISTING DATA BEING BROUGHT FROM OUR RESEARCHER'S PRIOR INSTITUTION AND WITH A COLLABORATOR AT THE UNIVERSITY OF MAINE

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2020

<p>18</p>	<p>8800007139</p>	<p>MS STATE DEPARTMENT OF HEALTH</p>	<p>BECTON, DICKINSON AND COMPANY</p>	<p>SOLE SOURCE</p>	<p>REAGENTS AND SUPPLISE FOR BECTON DICKINSON BACTEC MGMT 960 AUTOMATED SYSTEM KIT</p>	<p>\$91,261.45</p>	<p>2/4/20</p>	<p>NEW</p>	<p>FUTURE NOTE: ENSURE THE DUE DATE FOR COMMENTS AND OBJECTIONS IS THE SAME DATE AND TIME AS ADVERTISED IN THE NEWSPAPER, AS SELECTED ON THE RFX AND AS LISTED ON THE SOLE SOURCE DETERMINATION FORM. THE MISSISSIPPI PUBLIC HEALTH LABORATORY (MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGMT 960 AUTOMATED SYSTEM, A FOOD AND DRUG ADMINISTRATION (FDA) APPROVED TEST SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. THE MGMT PRODUCTS LISTED ARE MANUFACTURED AND DISTRIBUTED BY BD. THESE REAGENTS ARE COMPONENTS OF THE FDA APPROVED TEST SYSTEM AND MUST BE USED AS PART OF THE TESTING PROCESS. THE TESTING OF SPECIMENS MUST BE PERFORMED IN ACCORDANCE TO THE BACTEC MGMT 960 PACKAGE INSERT TO REMAIN IN COMPLIANCE WITH THE CLINICAL LABORATORY IMPROVEMENT AMENDMENTS (CLIA). NO OTHER REAGENTS MAY BE SUBSTITUTED TO USE WITH THE BACTEC MGMT 960 INSTRUMENT. THE REAGENTS FOR THE BACTEC MGMT 960 INSTRUMENT ARE MANUFACTURED ONLY BY BECTON DICKINSON (BD). BD DISTRIBUTES DIRECTLY TO PUBLIC HEALTH LABORATORIES. BD IS THE SOLE MANUFACTURER AND SOLE VENDOR OF THESE PRODUCTS AND SELLS DIRECTLY TO LABORATORIES. NO OTHER TEST REAGENTS ARE FDA APPROVED TO PERFORM MYCOBACTERIOLOGY TESTS ON HUMAN PATIENTS USING BACTEC MGMT 960 INSTRUMENT.</p>
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PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2020

20	8800007134	MS STATE DEPARTMENT OF HEALTH	CEPHEID	SOLE SOURCE	MRB_RIF_NAAAT TEST KITS	\$89,833.06	2/4/20	NEW	<p>(1) FUTURE NOTE: (A) THE OSS FORM WAS NOT ATTACHED TO THE RFX (RFTN). ENSURE THE OSS FORM IS ATTACHED TO THE RFX FOR THE VENDOR TO OBJECT IF THEY SO DESIRE. (B) SEVERAL OF THE AGENCIES SOLE SOURCE SUBMISSION DATE AND TIME FOR OBJECTIONS AND COMMENTS ARE THE SAME. OPTFM RECOMMENDS THAT THE AGENCY DO NOT LIST THE SAME DATE AND TIME FOR SUBMISSION OF COMMENTS. THE SUBMISSION DATE AND TIME SHOULD BE SEPARATE FOR EACH SOLE SOURCE SOLICITATION. THE MISSISSIPPI PUBLIC HEALTH LABORATORY (MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RFAMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF NAAAT) ON THIS PLAT FORM. THE MPHL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF NAAAT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. THE MTB/RIF NAAAT IS USED TO TEST RESPIRATORY SPECIMENS FOR TUBERCULOSIS AND RIFAMPIN DRUG RESISTANCE DIRECTLY FROM A CLINICAL SPECIMEN. THE TEST IS USED BY CLINICIANS TO HELP DETERMINE TREATMENT OPTIONS FOR PATIENTS EXPOSED TO TUBERCULOSIS. THE KIT FOR THE GENEXPERT MTB/RIF NAAAT IS THE ONLY KIT FOR USE ON THE CEPHEID GENEXPERT SYSTEM. IN ACCORDANCE WITH THE CLINICAL LABORATORY IMPROVEMENT AMENDMENTS OF 1988 (CLIA'88) FDA APPROVED ASSAYS MUST BE PERFORMED AS INDICATED ON THE MANUFACTURERS TEST PACKAGE INSERT WITHOUT DEVIATIONS. NO OTHER TEST KITS ARE FDA APPROVED TO PERFORM MTB/RIF NAAAT TESTS ON HUMAN PATIENTS USING THE GENEXPERT INSTRUMENT. THE TEST KITS FOR THE MTB/RIF NAAAT ARE MANUFACTURED ONLY BY CEPHEID. CEPHEID IS THE SOLE MANUFACTURER, DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES.</p>
21	8800007153	UNIVERSITY OF SOUTHERN MS	SEQUOIA SCIENTIFIC INC.	SOLE SOURCE	LISST-VSE, MULTI-ANGLE POLARIZED LIGHT SCATTERING METER.	\$118,750.00	2/10/20	NEW	<p>FROM SSD FORM, THE INSTRUMENT IS THE FIRST AND ONLY COMMERCIALLY AVAILABLE INSTRUMENT THAT MEASURES THE SCATTERING OF WATER IN SITU VARIOUS ANGLES.</p>

Attachment C

OPTFM

Emergency Purchase Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2020**

	(P-1) Contract #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION
1	8400001170	MVSU	CHAIN ELECTRIC CO.	EMERGENCY TYPE 1	EMERGENCY PURCHASE TO REPAIR DOWNED POWER LINES CAUSED BY A MVSU FACILITIES TRUCK. DRIVER WAS TRAPPED IN TRUCK.	\$9,111.11	1/15/2020	NEW
2	8400001171	MVSU	ROBINSON ELECTRIC CO. INC.	EMERGENCY TYPE 1	EMERGENCY PURCHASE TO REPAIR A MALFUNCTIONING TRANSFORMER THAT CONTROLLED THE SEWAGE PUMP STATION. REPAIR NEEDED IMMEDIATELY SO SEWAGE WOULD NOT BACK UP INTO VALLEY ANNEX.	\$8,146.69	1/15/2020	NEW
3	8400001172	MVSU	ROBINSON ELECTRIC CO. INC.	EMERGENCY TYPE 1	DUE TO ELECTRICAL DAMAGE TO THE FINE ARTS & BAND	\$80,000.00	1/22/2020	NEW
4	8400001173	MS STATE DEPARTMENT OF HEALTH	SANOPI PASTEUR, INC.	EMERGENCY	PEDIATRIC INFLUENZA VACCINE FOR CHIP	\$25,650.00	2/7/2020	NEW
5	8400001174	MS STATE DEPARTMENT OF HEALTH	GLAXOSMITHKLINE, LLC	EMERGENCY	PEDIATRIC INFLUENZA VACCINE FOR VFC PROGRAM	\$110,000.00	2/7/2020	NEW

Attachment D

BOB

Staff Approvals

January 23, 2020 – February 20, 2020

PPRB 01: BOB Staff Approvals - GC

PPRB - March 4, 2020

Query Parameters:

Data Element: Condition Value

Approval Date: between 2020-01-23 to 2020-02-20

equals Completed

equals Dir_Approved, SAF_Printed

between 0 to 4999999

GC

3/4/2020

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quotes	Award Number	Company Name	Dir. Approval Date	Amount	Duration
101-314 Poultry Lab Building Envelope R&R	Acorn State University	To provide envelope stabilization to the vacant Poultry Lab Building located on the ASU Lorman, MS campus		Yes	4	0	GC001	Riverwind Real Estate Dev., LLC	2/10/2020	\$108,000.00	120 days
345-017 Sparkman Sprinkler System Replacement	Mississippi Agriculture & Forestry Museum - National Agricultural Aviation Museum (DAC)	Pre-planning through Construction Document and Warranty Phase to replacement the existing sprinkler system in the Sparkman Building.		Yes	2	0	GC001	Gamer Construction Group, LLC	1/30/2020	\$158,915.00	90 days
362-061 Elevator Improvements	Woodfolk Building (Office and Capitol Facilities) (Department of Finance and Administration)	Renovation and Replace to the elevator in the Woodfolk building addition servicing the mezzanine area.	Rebid for the Elevator Improvements to the elevator servicing the Woodfolk addition and the mezzanine.	Yes	1	0	GC002	Fountain Construction Co., Inc.	2/5/2020	\$765,000.00	270 days
511-114 HO Improvements	Mississippi Library Commission	Construction of roof repairs for the Mississippi Library Commission.	Waive per 4.02 of Instructions to Bidders: "The unit price does not affect the bid price. Roofers usually discuss roof area in terms of "Squares", which a square is 110 square feet so the low bidder mistakenly stated 40000 squares instead of 400000 square feet." Clarification: The unit price for the roof repairs is based on the number of squares of roof area to be repaired.	Yes	3	0	GC-001	Guaranteed Roofing Company, Inc.	2/13/2020	\$535,400.00	90 days
601-126 HO IT Center Upgrades	Department of Wildlife, Fisheries and Parks	Construction to replace of fire suppression sprinkler heads and provide necessary equipment and hardware.		Yes	3	0	GC002	Hi-Tek Fire Sprinklers, Inc.	2/13/2020	\$84,167.00	120 days
Bid Award - GC Count: 5 Quote Award - GC Count: 5 Total: \$1,651,462.00											
110-087 Campus Repairs & Renovations	University of Southern Mississippi - Gulf Coast Research Laboratory	Construction through warranty phase of replacement/addition of HVAC drain pan and coat penthouse roofing area.		Yes	2	0	OC001	E Cornell Malone Corporation	2/13/2020	\$6,628.00	30 days
322-037 Security Upgrades (EMER)	Central Mississippi Correctional Facility	The project includes the replacement of the Security Door Control System hardware and software in 5 of the 6 Officer Post Control Rooms in the Quick Bed Facilities. The existing security door lock devices and wiring from the doors to the intercom panelbox in the plumbing chase behind the Control Room, shall be replaced. The wiring shall be extended into the Control Room. The Security Door Lock equipment in the Control Room shall be replaced including the desktop panel heads and equipment and touchscreens. The intercom shall be installed and connected. New software shall be installed and operating system programmed.		Yes	1	0	GC001	South Western Communications Inc (Indiana through the Office listed herein)	2/11/2020	\$213,600.00	180 days
Quote Award - GC Count: 2 Total: \$220,428.00											
Total: Count: 7 Page 1 Total: \$1,871,910.00											

PPRB 02: F&E

BOB Staff Approvals - F&E

PPRB - March 4, 2020

Query Parameters:
 Results matching ALL following condition(s):
 between 2020-01-23 to 2020-02-20
 Completed

Dir_ Approved_SAF_Printed

Workflow / Setup Name: contains FE

3/4/2020

Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Quote	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of furniture for MS Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, State Contract #8200045392.	Yes	1	FE002	8200045392	Business Interiors, Inc.	2/11/2020	\$24,450.00
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of furniture for Mississippi Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, State Contract #8200044648.	Yes	1	FE003	8200044648	Business Interiors, Inc.	2/17/2020	\$23,459.00
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of Tables for Mississippi Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, State Contract #8200044851.	Yes	1	FE004	8200044851	Business Interiors, Inc.	2/17/2020	\$6,585.00
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of Furniture for Mississippi Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, State Contract #8200044997.	Yes	1	FE005	8200044997	Office Innovations, Inc.	2/11/2020	\$385,182.85
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery, and installation of Furniture (Chairs) for Mississippi Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, State Contract #8200045473.	Yes	1	FE006	8200045473	Office Innovations, Inc.	2/17/2020	\$23,824.69
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of Furniture for Mississippi Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, State Contract #8200045232.	Yes	1	FE007	8200045232	Office Innovations, Inc.	2/14/2020	\$2,156.40
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation on Furniture for the Mississippi Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, State Contract #8200044655.	Yes	1	FE008	8200044655	Office Innovations, Inc.	2/17/2020	\$34,600.35
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation for Mississippi Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, State Contract #8200044774.	Yes	1	FE009	8200044774	Office Innovations, Inc.	2/11/2020	\$2,641.29
343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	Procurement, delivery and installation of Furniture and Equipment for Mississippi Trademart Center, 1200 Mississippi Street, Jackson, Mississippi 39202, Lower of 2 quotes.	Yes	2	FE010		Office Innovations, Inc.	2/14/2020	\$11,934.80

Quote Award - FE

Count: 9

Total: Page 1

\$514,834.18

\$514,834.18

BoB-AD-080 Staff Approvals - ITS

PPRB - March 4, 2020

1430 projects > 1/23/2020 through 2/20/2020

Setup Name	Project Name	Institution/Agency Name	Contract Scope	Award Number	CP-1 #	Company Name	Dr. Approval Date	Amount
Quote Award - ITS	204-075 CMTE 2.0	East Mississippi Community College	This equipment will be installed in the Phase 2 of the CMTE 2.0 Building at the East Mississippi Community College. This is a Bureau of Building project; ITS Board approval is not required. A Turnkey Agreement has been executed.	SC014	20200281	Academic Technologies, Inc.	2/17/2020	266,556.00
Quote Award - ITS	343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	This equipment will be installed in the new Trademark Building. All equipment is connected to the host communications processor located at ITS and managed by the ITS Telecom Services Division. Prices on the CP1 reflect the discount on hardware given through the Master Purchase Agreement. ITS and Carousel have confirmed that there are no additional terms and conditions attached to this purchase beyond a purchase order.	SC002	20200283	Carousel Industries of North America	2/11/2020	5,171.63
Quote Award - ITS	104-187 Demonstration School Renov.	Mississippi University for Women	This equipment will be installed in the Demonstration School at the Mississippi University for Women. This is a Bureau of Building project; ITS Board approval is not required. A Turnkey Agreement has been executed.	SC004	20200212	Academic Technologies, Inc.	2/11/2020	238,316.12
Quote Award - ITS	343-115 Fairgrounds Improvements - PH I	Fair Commission (Department of Agriculture and Commerce)	This communication cable will be used in the New Trademark for the Mississippi Fair Commission.	SC003	20200290	Lane-Tedder & Associates, Inc.	2/14/2020	166,460.62

Total:

3,063,252.55

Count: 4

Attachment E

OPSCR

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2020**

	Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PPRB
1	8400001000	Mississippi Department of Education	Margie B. Pulley, Ph.D.	Modification	\$99,750.00	7/1/2019	6/30/2020	1/8/2020
		Calendar Year 2020 Total			\$99,750.00			

Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.

Attachment F

OPSCR

Staff Approvals

February 2020

**Public Procurement Review Board
OPSCR Staff Approvals for February 2020**

Contract Number	Agency	Vendor	Request Type*	Service Type	Contract Action	Contract Action Amount
1 8200041825	Mississippi Department of Human Services	Safe Security, Inc.	PVL	Security & Emergency Services, Guard and Security Services	Renewal	\$53,000.00

**Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:*

PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.

WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.

CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.

Multiple Contracts: Staff authority to approved multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.

Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.

Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.

Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.