



MEETING MINUTES
Wednesday, August 7, 2019

- Location:** E.T. Woolfolk State Office Building
501 North West Street, Room 145
Jackson, Mississippi
- Board Members Present:** Rita Wray, Chair (*arrived during the discussion of Item IV.C.1*)
Jeffery Belk, Vice-Chair
Laura Jackson, Department of Finance and Administration
Leila Malatesta (*via teleconference*)
Norman McLeod
- Absent:** Billy Morehead
- Staff:** Romaine Richards, Special Assistant Attorney General
Edward Wiggins, Special Assistant Attorney General
Aubrey Leigh Goodwin
Catoria Martin
Ross Campbell
Kent Adams
Clay Chastain
Liz DeRouen
Calvin Sibley
Glenn Kornbrek
Alicia Coleman
Tenetra Walton
Shandra Thompson
Lashonda Washington
Victoria James
Chris Statham
Steve Tucker
Mike Cook
Billy Beard
- Guests:** Gilda Reyes, Capitol Complex Improvement District
Paula DeYoung, Capitol Complex Improvement District
Danielle Ratliff-Fair, Department of Finance and Administration
Rebecca Thompson, Mississippi Veterans Home Purchase Board
Tal Rhodes, Mississippi Veterans Home Purchase Board

Harris VanBuskirk, Mississippi Department of Transportation
Nick Walters, Mississippi Department of Transportation
Paige Ward, Mississippi State Department of Health
Chad Bridges, Mississippi State Department of Health
Johnny Nelson, Mississippi State Department of Health
David Caldwell, Mississippi Department of Revenue
Lief McDonald, University of Mississippi Medical Center
Casey Bridges, University of Mississippi Medical Center
Edward Williams, Mississippi Emergency Management Agency
Angie Plunkett, Mississippi Emergency Management Agency
Angela Richburg, City of Byram
Cohn Livingston, City of Byram
Kris Jones, Mississippi Department of Child Protection Services
Leigh Washington, Mississippi Department of Child Protection Services
Sherry Johnson, Mississippi Department of Child Protection Services
Terry Ashley, Mississippi Department of Finance and Administration
Richard Self, Mississippi Department of Finance and Administration
Matthew Dry, PEER
Wendy Wilson, MDHS
Bryan Wardlaw, MDHS
Jeff Jernigan, Motor Vehicle Commission
Trey Smith, Mississippi Department of Corrections
Jonathan Dillard, Mississippi Secretary of State
Aveleka Moore, Mississippi Department of Environmental Quality
Adair Cunningham, Capitol Resources
Stephanie Lee, Mississippi State Board of Contractors
Stephanie Boyette, Mississippi State Board of Physical Therapy

Julie Weaver, Tupelo Public School District *(via teleconference)*
Tamara Hillman, Oxford School District *(via teleconference)*
Michelle Williams, Department of Marine Resources *(via teleconference)*
Rick Kinnard, Department of Marine Resources *(via teleconference)*
John Scanlon, City of Byram *(via teleconference)*
Pat McLeod, Desoto County *(via teleconference)*
Karen McNeil, Desoto County *(via teleconference)*
Clayton French, Mississippi Emergency Management Agency *(via teleconference)*
Dawn Clayton, Department of Mental Health *(via teleconference)*
Shannon Bush, Department of Mental Health *(via teleconference)*
Melanie Green, Mississippi Department of Environmental Quality *(via teleconference)*

I. **Call to Order**

The meeting was called to order by Vice Chair Jeffery Belk.

II. **Approval of Minutes from July 10, 2019 Public Procurement Review Board Meeting**

Action: A motion was made by Mr. Morehead to approve the Minutes from the July 10, 2019 PPRB meeting as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

III. **Approval of per diem and expenses for the August 7, 2019 meeting and for any additional expenses incurred prior to the September 4, 2019 meeting**

Action: A motion was made by Mr. McLeod to approve per diem and expenses for the August 7, 2019 meeting and for any additional expenses incurred prior to the September 4, 2019 meeting. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

IV. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

A. **Petitions for Relief from Reverse Auction**

1. **Governing Authorities**

i. **Requesting Governing Authority:** City of Byram

Supplier: Unknown

Term: One (1) year

Commodities: Asphalt surface course-SC1

Total Value: \$400,000.00 estimated

Summary of Request: The City of Byram has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because they wish to award to multiple vendors. The City feels the competitive sealed bid process should be utilized to procure the road materials.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

ii. **Requesting Governing Authority:** Desoto County

Supplier: Unknown

Term: One (1) year

Commodities: Limestone and rip rap

Total Value: \$455,820.00 estimated

Summary of Request: Desoto County has requested an exemption from using reverse auction for the purchase of limestone and rip rap. They are requesting an exemption because they wish to award to multiple vendors. The County feels the competitive sealed bid process should be utilized to procure the limestone and rip rap products.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

iii. **Requesting Governing Authority:** Tupelo Public School District

Supplier: Apple, Inc.

Term: One Time Purchase

Commodities: Apple iPods

Total Value: \$7,200.00 estimated

Summary of Request: The Tupelo Public School District has requested an exemption from using the reverse auction process for the purchase of Apple devices. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

1. **Requesting Governing Authority:** Oxford School District

Supplier: Apple Inc.

Term: One-Time Purchase

Total Value: \$16,432.00

Summary of Request: Oxford School District was granted an exemption from reverse auction on May 1, 2019. They advertised for competitive sealed bids for Apple products. They received one (1) bid. The District wishes to award to Apple Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information submitted by the District, we ask that the Board approve this contract.

Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. Requesting Governing Authority: Rankin County

Supplier: Silver Needle, LLC

Term: One (1) year 9/1/2019 through 8/31/2020

Total Value: \$290,376.00

Summary of Request: Rankin County was granted an exemption from reverse auction on June 5, 2019. They advertised for competitive sealed bids for precast bridge components. They received one (1) bid. The County wishes to award to Silver Needle, LLC.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Tri-State Guardrail and Sign

Contract #: 8200046562

Term: 8/7/2019 through 5/31/2020

Total Value: \$515,000.00

Summary of Request: MDOT held a reverse auction on 7/2/2019 for guardrail parts. Two vendors qualified, one participated and there were no protests. The contract will have two (2) possible twelve (12) month extensions. These materials will be used by MDOT, other state agencies, and governing authorities.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract with the amended Total Value of 515,000.00.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented with the amended Total Value of \$515,000.00. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Finance and Administration (DFA)

Supplier: Nick Strickland's Quick Print

Contract #: 8200020140

Term: 9/1/2015 through 8/31/2020

Total Value: \$350,000.00

Summary of Request: The DFA Office of Insurance completed an RFP for design, print, and direct mail services for the life, health, and workers' compensation insurance programs they administer. The contract was originally procured as a service under PSCR rules rather than a commodity under PPRB. The prior PPRB approved this contract on July 28, 2015 in a special PPRB meeting as a deviation from procedures under section 3.107 of the State of MS Procurement Manual which requires prior approval of an RFP to procure commodities. DFA's Office of Insurance is now requesting approval of the only extension allowed by the RFP for an additional twelve (12) months. The extension adds no extra cost to the contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

3. Requesting Agency: Mississippi Department of Revenue (MDOR)

Supplier: American Bank Note Company

Contract #: 8200032889

Term: 8/1/2017 through 10/1/2020

Total Value: \$1,735,766.40

Summary of Request: MDOR has a contract with American Bank Note Company for title print and mailing services used for vehicle titles. This contract was originally procured by the Mississippi Department of Information Technology Services (ITS) with an RFP. After the RFP was final, the procurement oversight changed from ITS to DFA/OPTFM and was approved by the prior PPRB on June 22, 2017. MDOR is requesting a twelve (12) month extension, as the contract allows, with no increase in cost.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

D. OPTFM Staff Approvals reported to the Board

OPTFM Staff Approvals are attached to these Minutes as **Attachment A**.

E. Sole Source Purchases

OPTFM Sole Source Approvals are attached to these Minutes as **Attachment B**.

Mr. Campbell stated there were 10 new Sole Source Purchases last month.

F. Emergency Purchases

OPTFM Emergency Purchase Approvals are attached to these Minutes as **Attachment C**.
Mr. Campbell stated there was only one Emergency Purchase added to the list last month.

G. OPTFM Director's Report

Mr. Campbell reported the Certified Mississippi Purchasing Agent (CMPA) class scheduled for last week (July 30 – August 1) was cancelled due to lack of participation, but the next CMPA class in September is already filled and overflowing into the November class. He also stated that five employees from OPTFM and OPSCR will be going to the National Institute of Governmental Purchasing (NIGP) Conference at the end of August in Austin, TX.

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. Consideration of BOB Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

- Using Agency:** Mississippi Delta Community College
Number: GS# 210-068
Title: New Administration Building
Location: Moorhead, Mississippi
Project Budget: \$5,690,000.00
Funding Sources: HB1729 L'16; HB 1649 L18; SB3065 L19; MDCC funds
Professional Fee: C (estimated fees \$319,628.55)
Professional: Shafer-Zahner-Zahner, PLLC (Starkville, Mississippi)
Scope: Planning through construction administration for a new Administration Building as the previous building was destroyed by fire in December 2017. Community College Board of Trustees approved Professional Selection at their January 2019 Board meeting.
Note: Board Action required when fees exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval with the corrected location of Moorhead.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented with the noted location of Moorhead correction. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

- Using Agency:** Forestry Commission
Number: GS# 506-038

Title: Southern Regional FTC Expansion
Location: Pearl, Mississippi
Project Budget: \$4,000,000.00
Funding Sources: Mississippi Forestry Commission Funds
Professional Fee: C (estimated fees \$229,659.05)
Professional: Burris/Wagnon Architects, P.A. (Jackson, Mississippi)
Scope: Planning through construction administration for an addition to the existing Wildfire Training Facility constructed in the early 2000's. This new addition will include offices, work spaces, and related support spaces.
Note: Board Action required when fees exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval with the amended *location of Pearl*.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented with the noted *location of Pearl* correction. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

Items V.B.1 through V.B.7 were presented together and voted together.

B. Consideration of Agency Contracts for Project Professionals

1. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-001
Title: High Street and Lamar Street Improvements
Location: Jackson, Mississippi
Project Budget: \$3,500,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$210,326.00)
Professional: Neel-Schaffer, Inc. (Jackson, Mississippi)
Scope: Limits of the project include approximately 510 linear feet on High Street from Lamar Street to West Street and approximately 1,300 linear feet on Lamar Street from Griffith Street to George Street. Planning through the Construction Administration Phase of concrete pavement repairs, incidental sidewalk repairs, clean and seal joints, and install or improve ADA ramps at intersections. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.
Note: Board Action required when fees exceed \$250,000.00 or are anticipated to exceed \$250,000.00.

2. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-002
Title: Highland Drive Improvements

Location: Jackson, Mississippi
Project Budget: \$100,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$138,986.75)
Professional: Waggoner Engineering, Inc. (Jackson, Mississippi)

Scope: Limits of the project include approximately 3,600 linear feet on Highland Drive from Riverside Drive to the end of State maintenance. Preplanning through Construction Document Phase, to include minor rehabilitation to asphalt (base failures, curb/gutter repairs), mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

3. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-003
Title: Preplanning President Street Improvements
Location: Jackson, Mississippi
Project Budget: \$100,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$154,449.91)
Professional: SOL Engineering Services, LLC (Jackson, Mississippi)

Scope: Limits of the project include approximately 2,000 linear feet on President Street from Capitol Street to High Street. Preplanning through Construction Document Phase, of minor rehabilitation to asphalt (base failures, curb repairs); sidewalk, curb/gutter repairs; mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

NOTE: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

4. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-004
Title: Preplanning Mississippi Street Improvements
Location: Jackson, Mississippi
Project Budget: \$100,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$110,312.59)
Professional: Stantec Consulting Services Inc. (Bloomfield, CO, through the Jackson, Mississippi, Office)

Scope: Limits of the project include approximately 1,600 linear feet on Mississippi Street from West Street to North Street. Preplanning through Construction Document Phase, of minor

rehabilitation to asphalt (base failures, curb repairs); sidewalk, curb/gutter repairs; mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 or are anticipated to exceed \$250,000.00.

5. Using Agency: DFA (Capitol Complex Improvement District)

Number: GS# 390-005

Title: Preplanning State Street Improvements

Location: Jackson, Mississippi

Project Budget: \$250,000.00

Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing

Professional Fee: C+ (estimated fees \$359,154.49)

Professional: Waggoner Engineering, Inc. (Jackson, Mississippi)

Scope: Limits of the project include approximately 4,800 linear feet on State Street from Capitol Street to Fortification Street. Preplanning through Construction Document Phase, of minor rehabilitation to asphalt (base failures, curb repairs); sidewalk, curb/gutter repairs; mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

6. Using Agency: DFA (Capitol Complex Improvement District)

Number: GS# 390-006

Title: Preplanning East Capitol Street Improvements

Location: Jackson, Mississippi

Project Budget: \$100,000.00

Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing

Professional Fee: C+ (estimated fees \$112,939.11)

Professional: Neel-Schaffer, Inc. (Jackson, Mississippi)

Scope: Project Scope: Limits of the project include approximately 1,150 linear feet on East Capitol Street from West Street to State Street. Preplanning through Construction Document Phase, for the renovation of sidewalk/curb & gutter repairs; landscape. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

7. Using Agency: DFA (Capitol Complex Improvement District)

Number: GS# 390-007

Title: Preplanning North Street Improvements

Location: Jackson, Mississippi
Project Budget: \$150,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$206,970.78)
Professional: Stantec Consulting Services Inc. (Bloomfield, CO, through the Jackson, Mississippi, Office)

Scope: Limits of project include approximately 2,900 linear feet on North Street from High Street to Fortification Street. Preplanning through Construction Document Phase of minor rehabilitation to asphalt (base failures, curb repairs); sidewalk, curb/gutter repairs; mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 or are anticipated to exceed \$250,000.00.

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

Action: A motion was made by Mr. Morehead to approve the staff recommendation on Items V.B.1 through V.B.7 as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

Ms. Jackson explained funding for the Capitol Complex Improvement District (CCID) projects mentioned in Items V.B.1 through V.B.7. Beginning in August of 2018, DFA began receiving 2% of the sales tax collected within the corporate limits of the City of Jackson. That revenue, which would otherwise go to the State, goes into the CCID project fund. Starting in August of 2019, the percentage will increase to 4% per month. In August of 2020 and thereafter, the percentage will increase to 6% per month. In addition to funds already collected in the first year, the Bond Commission authorized DFA to borrow \$7,000,000.00 to jump-start some of the projects. The total project budget is yet to be determined, as the scope of the project is uncertain at this time. The projects are currently in the preplanning stages. Due to the close proximity of the projects, they should not be under construction at the same time. The CCID is working in cooperation with the City of Jackson to coordinate traffic control, among other aspects of the ongoing projects.

Ms. Jackson introduced new DFA team members, Gilda Reyes, CCID Program Director, and Paula DeYoung, CCID Project Director.

C. Consideration of BOB Construction Award

- Using Agency:** East Mississippi Community College
Number: GS# 204-079
Project Title: New Dormitory – Scooba Campus
General Contractor: Century Construction Group, Inc. (Tupelo, Mississippi) (lowest of 3 bids received)
Construction Days from Notice to Proceed [Term]: 365 days
Total Value at Award: \$9,929,000.00

Project Scope: Build a three story, 42,636 square foot, 148 bed dormitory on the East Mississippi Community College campus located in Scooba, Mississippi.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

D. Consideration of BOB Project Change Orders

- Using Agency:** DFA Office of Capitol Facilities
Project Number: GS# 350-024
Project Title: Space Utilization Program
General Contractor: Cal-Mar Construction Company, LLC
Original Contract Sum: \$361,416.00
Net Change by Previous Change Orders: \$11,776.70
Total Value of Award before this Change Order: \$373,192.70
Total Value of this Change Order: \$264,108.20
Construction Days to Date [Term]: 165 (including 40 for this CO)
Change Order Scope: Adding to Woolfolk Tenant Improvements on several floors with renovations to the Woolfolk Annex space being made as transition space for the Governor-elect and staff with the space subsequently being used for a swing space during future phases of space optimization. In addition, renovations to the 4th and 5th floors of the Woolfolk building for MDA further efforts of space optimization.
Note: Board Action required when Change Order exceeds 25%.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon an executed Change Order.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

- Using Agency:** Central Mississippi Residential Center
Project Number: GS# 428-020
Project Title: Campus Mechanical Improvements
General Contractor: Upchurch Services, LLC
Original Contract Sum: \$139,000.00
Net Change by Previous Change Orders: \$0.00

Total Value of Award before this Change Order: \$139,000.00

Total Value of this Change Order: \$104,780.00

Construction Days to Date [Term]: 160 (including 70 for this CO)

Change Order Scope: Replace two atmospheric boilers that have been failing periodically over the past two years with more frequent failures over the last twelve months with new high efficiency condensing boilers and heat water pumps that should last for the next 20-30 years and with high efficiency burners, the building's gas consumption will also reduce.

Note: Board Action required when Change Order exceeds 25%.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval with the amended \$0.00 amount of Previous Change Orders, and contingent upon an executed Change Order.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented with the amended \$0.00 amount of Previous Change Orders. The motion was seconded by Mr. Belk and unanimously approved by all members present.

E. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment D**.

F. BOB Director's Report

Mr. Sibley reported on the third legislative tour, starting at the Woolfolk Building on July 22 reviewing different projects going on in this area. They visited the Wright and Ferguson Building to see the progress made there, and talked with local legislators and interested people about the CCID Program.

On July 23 the tour went from the Department of Corrections, to Hudspeth Regional Center, and on to Mississippi University for Women.

The next day they went to Northeast Mississippi Community College in Booneville, and to Mississippi State University.

The southwest section will be the last of the tours which will be in August.

Mr. Sibley introduced BOB's new project manager, Adrienne Frank.

G. RPM Leases with No Increase in Cost or Space

H. RPM New Leases

1. Requesting Agency: Mississippi State Department of Health

Lease #: 390-181-24C

Lessor: Geiger Building, LLC

Term: 11-01-2019 thru 10-31-2024

Total Yearly Cost: \$45,000.00

Cost PSF: \$7.89 + Utilities & Janitorial

Previous Cost PSF: \$ N/A

Total Space per Occupant: 475

Federal Funds: 0%

Square Footage Proposed: 5,706

Previous Square Footage: N/A

Address of Property: 208 W. Pine Street, Hattiesburg, MS.

Purpose of Lease: This location will be the Hattiesburg office for the southern region of MSDH. It will be used as office space and a training center for the Hattiesburg area. The training area will accommodate up to 35 staff members and eliminate the need for renting conference rooms for training.

Note: MSDH advertised and received three (3) responses. MSDH's selection was based on the lowest cost per square foot of the three. The offer selected will be a five (5) year lease with two (2) five (5) year options to renew.

First five (5) year option: 5,706 square feet @\$45,000 per year.

Second five (5) year option: 5,706 square feet @ \$45,000 per year.

Due to the training requirements of this office MSDH requests a waiver on the Space Efficiency Allowance.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance by PPRB, will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

I. RPM Succeeding Leases

1. Requesting Agency: Mississippi State Board of Contractors

Lease #: 155-251-24A

Lessor: Crane Ridge Properties, LLC.

Term: 01/01/2020 thru 12/31/2024

Total Yearly Cost: \$92,349.00

Cost PSF: \$15.50 Inclusive

Previous Cost PSF: \$15.50 Inclusive

Total Space per Occupant: 331

Federal Funds: 0%

Square Footage Proposed: 5,958

Previous Square Footage: 5,958

Address of Property: 2679 Crane Ridge Drive, Suite B & C, Jackson, MS.

Purpose of Lease: This lease will house the Mississippi State Board of Contractors. The Mississippi Board of Contractors is charged with protecting the health, safety and general welfare of all persons dealing with those who are engaged in the vocation of contracting and to afford such persons effective and practical protection against incompetent, inexperienced, unlawful and fraudulent acts of contractors.

Note: This is a five (5) year lease with no renewals. Mississippi State Board of Contractors asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect and because of the need for a testing and training area.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance by PPRB, will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. Requesting Agency: Mississippi State Board of Physical Therapy

Lease #: 657-251-24A

Lessor: East River Place, LLC.

Term: 01/01/2020 thru 12/31/2024

Total Yearly Cost: \$26,250.00

Cost PSF: \$12.50 + Utilities & Janitorial

Previous Cost PSF: \$12.50 + Utilities & Janitorial

Total Space per Occupant: 700

Federal Funds: 0%

Square Footage Proposed: 2,100

Previous Square Footage: 2,100

Address of Property: 840 East River Place, Suite 503, Jackson, MS.

Purpose of Lease: The Mississippi State Board of Physical Therapy examines educational training credentials of applicants, sets standards for continuing competence and makes final licensing decisions on physical therapists. The staff is made up of three (3) full-time employees, one (1) contract employee, a consultant, attorney, and two contract investigators. The Mississippi State Board of Physical Therapy consist of seven (7) members from around the State.

Note: This is a five (5) year lease with no renewals. The Mississippi State Board of Physical Therapy asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect and because of the need for a testing and training area.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance by PPRB, will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

3. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-501-22A

Lessor: David Byars

Term: 09-01-2019 thru 08-31-2022

Total Yearly Cost: \$7,800.00

Cost PSF: \$8.22 + Utilities & Janitorial

Previous Cost PSF: \$ 8.22 + Utilities & Janitorial

Total Space per Occupant: 237

Federal Funds: 0%

Square Footage Proposed: 949

Previous Square Footage: 949

Address of Property: 315 Byrd Avenue, Philadelphia, MS.

Purpose of Lease: This location serves as the Philadelphia Probation & Parole Office.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

4. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-451-24A

Lessor: Madco Properties

Term: 09-01-2019 thru 08-31-2024

Total Yearly Cost: \$22,200.00

Cost PSF: \$8.54 + Utilities & Janitorial

Previous Cost PSF: \$ 8.54 + Utilities & Janitorial

Total Space per Occupant: 288

Federal Funds: 0%

Square Footage Proposed: 2,600

Previous Square Footage: 2,600

Address of Property: 3390 North Liberty Street, Canton, MS.

Purpose of Lease: This location serves as the Canton/Madison County Probation & Parole Office.

Note: This is a five (5) year lease with no renewals. Mississippi Department of Corrections asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

5. Requesting Agency: Mississippi Motor Vehicle Commission

Lease #: 555-251-24A

Lessor: C & J Property Management, LLC.

Term: 09-01-2019 thru 08-31-2024

Total Yearly Cost: \$25,358.00

Cost PSF: \$13.05 Inclusive

Previous Cost PSF: \$13.05 Inclusive

Total Space per Occupant: 647

Federal Funds: 0%

Square Footage Proposed: 1,943

Previous Square Footage: 1,943

Address of Property: 1755 Lelia Drive, Suite 200, Jackson, MS.

Purpose of Lease: This lease will house the main office for Mississippi Motor Vehicle Commission.

Note: This is a five (5) year lease with no renewals. The Mississippi Motor Vehicle Commission asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance by PPRB, will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

J. RPM Non-Competitive Lease (Exempt from Competition)

1. **Requesting Agency:** Mississippi Secretary of State

Lease #: 775-251-20B

Lessor: Vital Records

Term: 09-01-2019 thru 08-31-2020

Total Yearly Cost: \$54,580.00

Cost PSF: \$5.48 Inclusive

Previous Cost: \$36,000.00

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 9,955

Previous Square Footage: 11,242

Address of Property: 40 Northtown Drive, Jackson, MS.

Purpose of Lease: This is for storage of records that are stored and retrieved from time to time as needed by the Secretary of State's office. Old records are in the process of being purged and destroyed. The total cost is a projection of storage cost and disposal charges by the storage company.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease with the amendment *removing the PSF from Previous Cost*.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented with the amendment *removing the PSF from Previous Cost*. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

K. RPM Director's Report

Mr. Adams reported on the Inventory of Buildings Report information coming into RPM, as all institutions were asked to send their completed reports back by August 15th via the Enhanced Inventory System (EIS). RPM is already working to compile that information, along with a list of all active leases, for the Inventory of Buildings Report due to the Legislature on September 1, 2019.

A ten-minute recess was taken before the presentation of Item VI.A.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

Ms. James stated there were none to report this month.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Emergency Management Agency

Supplier: Atkins North America, Inc.

Contract #: 8200046600

Term: 08/07/2019 – 07/31/2020

Total Value: \$2,982,000.00

New

\$2,982,000.00

Summary of Request: The term of the contract is one year with three one-year optional renewals. The Contractor will assist MEMA with the management and administration of the Public Assistance (PA) program, which provides financial assistance to state and local governments or individuals who own or operate a private or nonprofit facility for the repair, restoration, reconstruction, or replacement of a facility damaged or destroyed by a major disaster and for associated expenses. The Contractor was selected through an IFB with two respondents. The Agency requests an exception to PPRB OPSCR Rules and Regulations section 3-202.08.1 for failure to treat the Question and Answer document as an Amendment, not obtaining Acknowledgement of Amendments, and not publicly posting the Amendment on the Mississippi Opportunity Search Portal (Procurement Portal). The document was posted on the agency's website as indicated within the solicitation, therefore OPSCR staff does not have concerns regarding competition, fairness, and transparency. One respondent was deemed non-responsible for not meeting the minimum requirements and requested a debriefing. The debriefing was held June 11, 2019 and the respondent filed a Protest. The agency determined the Protest was without merit July 8, 2019 and the vendor did not appeal the agency's decision. The hourly rate for engineers is \$150.00 and for technical specialists is \$130.00. The Contractor included an hourly rate for Project Managers, however the agency rejected that portion of the bid as non-responsive. Additional fees included in the Contractor's bid are provided in Attachment B. Proof of Contractor's fidelity bond and automobile property damage insurance certificates must be received from the Agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exceptions to PPRB OPSCR Rules and Regulation 3-202.08.1 will comply with all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested with the amendment of the Agency *requesting an*

exception (not an exemption), and contingent upon receipt of the Contractor's fidelity bond and automobile property damage insurance certificates.

Projected Budget for Life of the Contract: \$11,928,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented with the amendment of the Agency *requesting an exception*. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

2. **Requesting Agency:** DMH – Mississippi State Hospital @ Specialized Treatment Facility

Supplier: Richard F. Kutner, M.D.

Contract #: 116847

Term: 09/01/2019 – 8/31/2021

Total Value: \$544,000.00

New

\$544,000.00

Summary of Request: The term of the contract is two years with one optional two-year renewal. The Contractor will serve as Medical Director for child-adolescent psychiatry at the Specialized Treatment Facility (STC). The Contractor was selected through a Request for Applications (RFA) with one respondent. The Contractor will be paid \$250.00 per hour not to exceed 20 hours per week on-site and \$1,000.00 per month for on-call services. The Agency requests an exception to Section 3-202.06.3 of the PPRB OPSCR Rules and Regulations as a result of the date fixed for receiving applications was on a Monday. OPSCR staff does not have concerns regarding the competitiveness of this procurement. The Agency is currently under contract for the same service with the same Contractor under a Small Purchase agreement that will end August 31, 2019 for approximately \$50,000.00. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.3, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$1,088,000.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

3. **Requesting Agency:** Mississippi Department of Marine Resources

Supplier: The University of Southern Mississippi

Contract #: 8200046430

Term: 09/01/2019 – 06/30/2020

Total Value: \$168,165.00

New

\$168,165.00

Summary of Request: The term of the contract is approximately ten months with no renewals. The Contractor will provide analysis of up to 2,080 seawater samples and 42 shellfish samples to analyze the sanitation of shellfish to protect the public health. The budget contained in Attachment A provides costs for personnel (\$101,104.00) and commodities (\$14.00 per water

sample and \$27.50 per oyster meat sample). The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The University of Southern Mississippi microbiology lab is the only U.S. Food and Drug Administration certified facility in the State that is able to perform water and oyster meat sampling. The MDMR Executive Director determined that the services meet the Agency's requirements and the price represents fair market value for the service, based on a comparison of the price of services through USM's Gulf Coast Research Laboratory (hereinafter "GCRL") against costs at Micro-Methods Laboratory. Further, Miss. Code Ann. § 49-15-15(m) encourages MDMR to "utilize the resources of the GCRL to the fullest extent possible."

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$168,165.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

4. **Requesting Agency:** Veterans Home Purchase Board

Supplier: Rogers Dunn, LLC

Contract #: 8200026104

Term: 09/01/2016 – 08/31/2020

Total Value: \$253,200.00

Renewal
\$63,300.00

Summary of Request: The term of the original contract was two years with three optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides professional management, maintenance, and upkeep of the Agency's facility in Pearl. The services include janitorial work, grounds upkeep, pest-control, and building maintenance as approved by the VHPB. The Contractor was originally selected through an RFP. The annual cost of building maintenance is \$63,300.00 or \$5,275.00 per month. Amendment One was approved at the July 2018 PPRB meeting. Amendment Two updates the Compensation, Period of Performance, and Entire Agreement clauses. Proof of the Contractor's updated required professional liability insurance certification was received from the Agency.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$316,500.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented with the amendment excluding the contingency. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

5. **Requesting Agency:** Mississippi Department of Environmental Quality

Supplier: Warner, Inc. d/b/a Service Master One Call

Contract #: 8200018902

Term: 07/01/2015 – 06/30/2020

Total Value: \$83,640.00

Modification (N)

\$13,940.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Four exercised the last optional renewal allowed by the original contract and Modification Five was submitted to increase the spending authority by \$13,940.00 for continuity of services. The Contractor provides janitorial services at the Central Regional Office, Laboratory, and the Geology Satellite Office location. The Contractor is paid \$1,394.00 per month for all three sites. The Contractor was originally selected through a Request for Proposals (RFP). As this RFP was issued on April 14, 2015, the procurement must comply with PSCRB Rules and Regulations (effective 1/16/2015), while the contract must comply with PPRB OPSCR Rules and Regulations. The procurement did not require a Petition for Relief as the date of issuance predates House Bill 1109. The Agency requests the following exceptions to the identified sections of the PSCRB Rules and Regulations: Section 3-203.13.2(d), Evaluation, for not including "record of past performance of similar work" as an evaluation factor, and Section 3-202.12.4.1, Minor Informalities, for not deeming the respondents non-responsive for failing to submit required documents. The agency effectively waived the requirement for all respondents, therefore OPSCR does not have concerns regarding competition, fairness, and transparency. Modification Four, Modification Three, Modification Two, Modification One, and the original contract were system approved as the value did not exceed \$75,000.00 cumulatively and did not require regulatory approval. Modification Five updates the Consideration and Payment clause. All other terms and conditions of the original contract remain the same. Proof of the Contractor's required employee fidelity bond insurance certificate must be received from the Agency prior to processing the contract modification.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exceptions to Sections 3-203.13(d) and 3-202.12.4.1 will comply with PSCRB Rules and Regulations (effective 1/16/2015), PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-203.13(d) and 3-202.12.4.1 and approval of the contract modification as requested contingent upon receipt of required employee fidelity bond insurance certificate.

Projected Budget for Life of the Contract: \$83,640.00

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

6. **Requesting Agency:** Mississippi Department of Environmental Quality

Supplier: Integra Realty Resources – Jackson, LLC

Contract #: 8200035107

Term: 10/01/2017 – 09/30/2022

Total Value: \$400,000.00

Renewal

\$0.00

Summary of Request: The term of the original contract was two years with the option to renew without exceeding a five year total term. Modification One has been submitted to extend

the contract term for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides appraiser services as needed by the Agency. These services include preparing and providing real property appraisals to establish fair market value for land acquisitions, preparing and delivering preliminary appraisal reports, consulting with DEQ and its legal counsel regarding services to be performed by the appraiser, and performing other tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of four contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the Contractor's required workers' compensation, employer's liability, comprehensive general liability, and automobile liability insurance certificates must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the Contractor's updated required workers' compensation, employer's liability, comprehensive general liability, and automobile liability insurance certificates.

Projected Budget for Life of the Contract: \$400,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

7. **Requesting Agency:** Mississippi Department of Human Services

Supplier: Mid America Health, Inc.

Contract #: 8200020565

Term: 09/01/2015 – 08/31/2020

Total Value: \$743,582.60

Renewal
\$0.00

Summary of Request: The term of the original contract is for one year with four optional one-year renewals. Modification Five has been submitted to exercise the last renewal allowed by the original contract. The Agency requests no additional spending authority because only \$520,316.62 has been expended. The Contractor provides dental services as needed for students at the Oakley Youth Development Center. The Contractor was originally selected through an RFP. Modification Four was approved at the November 2017 PSCRB meeting extending the contract to August 31, 2019. Modification Five updates the Period of Performance, Entire Agreement, Consideration and Method of Payment, Procurement Regulations, Representation Regarding Gratuities, and Stop Work Order clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$743,582.60

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS.

Ms. Martin stated there were no new contracts from CPS to report this month.

Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2019 are attached to these Minutes as **Attachment E**.

D. Emergency Contracts Reported to the Board for Calendar Year 2019

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

Ms. Martin stated there were no new Emergency Contracts to report this month.

Emergency contracts reported to the Board for Calendar Year 2019 are attached to these Minutes as **Attachment F**.

E. OPSCR Staff Approvals Reported to the Board

The list of staff approvals for OPSCR reported to the Board for the month of July is attached to these Minutes as **Attachment G**.

F. OPSCR Director's Report

In her report, Ms. Martin discussed:

1. Rules and Regulations
 - a. Proposed Revisions to Rules and Regulations
2. MDHS/MDCPS statutory exemption
 - a. HB 714
 - b. SB 2867

Ms. Martin discussed the conflict between HB 714 and SB 2867. She explained why and how SB 2867 controlled according to the rules of statutory construction. Pursuant to SB 2867, the Department of Child Protection Services limited exemption ended June 30, 2019 and as of July 1, 2019 all Department of Child Protection Services contracts should be procured and entered into pursuant to PPRB OPSCR Rules and Regulations.

VII. Other Business

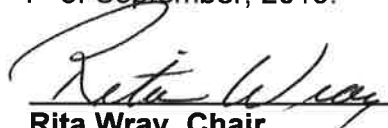
Ms. Martin announced this day was OPSCR's extern, Sarah Barber's last day. She commended Ms. Barber on a job well done and wished her well.

Ms. Wray requested a letter of recommendation for Ms. Barber and thanked her for exemplary assistance to OPSCR and DFA.

VIII. Adjournment

Action: A motion was made by Mr. Morehead to adjourn. The motion was seconded by Mr. McCloud and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 4th of September, 2019.



Rita Wray, Chair



Date



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, August 7, 2019, 9:00 a.m. in
Room 145 Conference Room
Woolfolk State Office Building



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, August 7, 2019
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Clay Chastein	DFA/OST
Ross Campbell	DFA/OPTFM
Kent Adams	DFA/ RPN
Alicia Coleman	DFA/OPSCR
Sarah Barber	DFA/OPSCR
Tenebra Walton	DFA/OPSCR
Lashonda Washington	DFA/OPSCR
Gilda Reyes	DFA/CCID
Paula DeYoung	DFA/CCID
Victoria James	DFA/OPSCR
Shandra Thompson	DFA/OPSCR
Danielle Battiff-Fair	DFA/Executive
Chris Statler	OPTFM/DFA
Mike Cook	OPTFM
Calvin Sibley	DFA/BOB
Billy Beard	DFA/OPTFM
Aubrey Leigh Goodwin	Executive
Romana Schuster	AG/DFA
Liz DeRouen	DFA/PPRB Recorder



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, August 7, 2019
9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Brigette Herring, Purchase Clerk	Rankin County
Paige Ward	MS Dept Health
Chad Bridges	MS State Dept of Health
David Caldwell	MDOR
Jal Rhodes	Veterans Home Purchase Bd
Schamel Williams	MEMA
Angie Plunkett	MEMA
Angela Richburg	City of Byram
Cohn Livingston	City of Byram
NICK WALTERS	MDOT - PROCUREMENT
Harri's VonBuskirk	MDOT - Procurement
Kris Jones	MDCPS
Leigh Washington	MDCPS
Sherry Johnson	MDCRS
Terri Ashley	DFA/DOI
Matthew Dry	PEAR
Wendy Wilson	MPHS
Bryan Wardlaw	MDHS

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

JEFF JERNIGAN	MOTOR VEHICLE COMMISSION
Rebecca Thompson	Veterans' Home Purchase Board
Irey Smith	MDOC
Jonathan Dillard	MS Secretary of State
Joseph M. ...	WVMB
...	UMMC
Anekeka Moore	MDEQ
Adair Cunningham	Capitol Resources
John Nelson	MS Dept of Health
Sarah Anne Smith	Medicaid
Richard D. SELF	DFP - Insurance
Stephanee Lee	MSBOC



MEETING AGENDA
Wednesday, August 7, 2019
9:00 a.m.

- I. **Call to Order**
- II. **Approval of Minutes from July 10, 2019 Public Procurement Review Board Meeting**
- III. **Approval of per diem and expenses for the August 7, 2019 meeting and for any additional expenses incurred prior to the September 4, 2019 meeting**
- IV. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. **Petitions for Relief from Reverse Auction**
 - 1. **Governing Authorities**
 - i. **Requesting Governing Authority: City of Byram**
Supplier: Unknown
Term: One (1) year
Commodities: Asphalt surface course-SC1
Total Value: \$400,000.00 estimated
Summary of Request: The City of Byram has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because they wish to award to multiple vendors. The City feels the competitive sealed bid process should be utilized to procure the road materials.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.
 - ii. **Requesting Governing Authority: Desoto County**
Supplier: Unknown
Term: One (1) year
Commodities: Limestone and rip rap
Total Value: \$455,820.00 estimated
Summary of Request: Desoto County has requested an exemption from using reverse auction for the purchase of limestone and rip rap. They are requesting an exemption because they wish to award to multiple vendors. The County feels the competitive sealed bid process should be utilized to procure the limestone and rip rap products.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. Requesting Governing Authority: Tupelo Public School District

Supplier: Apple, Inc.

Term: One Time Purchase

Commodities: Apple iPods

Total Value: \$7,200.00 estimated

Summary of Request: The Tupelo Public School District has requested an exemption from using the reverse auction process for the purchase of Apple devices. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

1. Requesting Governing Authority: Oxford School District

Supplier: Apple Inc.

Term: One-Time Purchase

Total Value: \$16,432.00

Summary of Request: Oxford School District was granted an exemption from reverse auction on May 1, 2019. They advertised for competitive sealed bids for Apple products. They received one (1) bid. The District wishes to award to Apple Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve this contract.

2. Requesting Governing Authority: Rankin County

Supplier: Silver Needle, LLC

Term: One (1) year 9/1/2019 through 8/31/2020

Total Value: \$290,376.00

Summary of Request: Rankin County was granted an exemption from reverse auction on June 5, 2019. They advertised for competitive sealed bids for precast bridge components. They received one (1) bid. The County wishes to award to Silver Needle, LLC.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Tri-State Guardrail and Sign

Contract #: 8200046562

Term: 8/7/2019 through 5/31/2020

Total Value: \$500,000.01

Summary of Request: MDOT held a reverse auction on 7/2/2019 for guardrail parts. Two vendors qualified, one participated and there were no protests. The contract will have two (2) possible twelve (12) month extensions. These materials will be used by MDOT, other state agencies, and governing authorities.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

2. Requesting Agency: Mississippi Department of Finance and Administration (DFA)

Supplier: Nick Strickland's Quick Print

Contract #: 8200020140

Term: 9/1/2015 through 8/31/2020

Total Value: \$350,000.00

Summary of Request: The DFA Office of Insurance completed an RFP for design, print, and direct mail services for the life, health, and workers' compensation insurance programs they administer. The contract was originally procured as a service under PSCRB rules rather than a commodity under PPRB. The prior PPRB approved this contract on July 28, 2015 in a special PPRB meeting as a deviation from procedures under section 3.107 of the State of MS Procurement Manual which requires prior approval of an RFP to procure commodities. DFA's Office of Insurance is now requesting approval of the only extension allowed by the RFP for an additional twelve (12) months. The extension adds no extra cost to the contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

3. Requesting Agency: Mississippi Department of Revenue (MDOR)

Supplier: American Bank Note Company

Contract #: 8200032889

Term: 8/1/2017 through 10/1/2020

Total Value: \$1,735,766.40

Summary of Request: MDOR has a contract with American Bank Note Company for title print and mailing services used for vehicle titles. This contract was originally procured by the Mississippi Department of Information Technology Services (ITS) with an RFP. After the RFP was final, the procurement oversight changed from ITS to DFA/OPTFM and was approved by the prior PPRB on June 22, 2017. MDOR is requesting a twelve (12) month extension, as the contract allows, with no increase in cost.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

D. OPTFM Staff Approvals reported to the Board

E. Sole Source Purchases

F. Emergency Purchases

G. OPTFM Director's Report

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. Consideration of BOB Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. **Using Agency:** Mississippi Delta Community College
Number: GS# 210-068
Title: New Administration Building
Location: Jackson, Mississippi
Project Budget: \$5,690,000.00
Funding Sources: HB1729 L'16; HB 1649 L18; SB3065 L19; MDCC funds
Professional Fee: C (estimated fees \$319,628.55)
Professional: Shafer-Zahner-Zahner, PLLC (Starkville, Mississippi)

Scope: Planning through construction administration for a new Administration Building as the previous building was destroyed by fire in December 2017. Community College Board of Trustees approved Professional Selection at their January 2019 Board meeting.

Note: Board Action required when fees exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

2. **Using Agency:** Forestry Commission
Number: GS# 506-038
Title: Southern Regional FTC Expansion
Location: Jackson, Mississippi
Project Budget: \$4,000,000.00
Funding Sources: Mississippi Forestry Commission Funds
Professional Fee: C (estimated fees \$229,659.05)

Professional: Burris/Wagnon Architects, P.A. (Jackson, Mississippi)

Scope: Planning through construction administration for an addition to the existing Wildfire Training Facility constructed in the early 2000's. This new addition will include offices, work spaces, and related support spaces.

Note: Board Action required when fees exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

B. Consideration of Agency Contracts for Project Professionals

- Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-001
Title: High Street and Lamar Street Improvements
Location: Jackson, Mississippi
Project Budget: \$3,500,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$210,326.00)
Professional: Neel-Schaffer, Inc. (Jackson, Mississippi)

Scope: Limits of the project include approximately 510 linear feet on High Street from Lamar Street to West Street and approximately 1,300 linear feet on Lamar Street from Griffith Street to George Street. Planning through the Construction Administration Phase of concrete pavement repairs, incidental sidewalk repairs, clean and seal joints, and install or improve ADA ramps at intersections. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 or are anticipated to exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

- Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-002
Title: Highland Drive Improvements
Location: Jackson, Mississippi
Project Budget: \$100,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$138,986.75)
Professional: Waggoner Engineering, Inc. (Jackson, Mississippi)

Scope: Limits of the project include approximately 3,600 linear feet on Highland Drive from Riverside Drive to the end of State maintenance. Preplanning through Construction Document

Phase, to include minor rehabilitation to asphalt (base failures, curb/gutter repairs), mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

3. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-003
Title: Preplanning President Street Improvements
Location: Jackson, Mississippi
Project Budget: \$100,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$154,449.91)
Professional: SOL Engineering Services, LLC (Jackson, Mississippi)
Scope: Limits of the project include approximately 2,000 linear feet on President Street from Capitol Street to High Street. Preplanning through Construction Document Phase, of minor rehabilitation to asphalt (base failures, curb repairs); sidewalk, curb/gutter repairs; mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.
NOTE: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

4. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-004
Title: Preplanning Mississippi Street Improvements
Location: Jackson, Mississippi
Project Budget: \$100,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$110,312.59)
Professional: Stantec Consulting Services Inc. (Bloomfield, CO, through the Jackson, Mississippi, Office)
Scope: Limits of the project include approximately 1,600 linear feet on Mississippi Street from West Street to North Street. Preplanning through Construction Document Phase, of minor rehabilitation to asphalt (base failures, curb repairs); sidewalk, curb/gutter repairs; mill and

overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 or are anticipated to exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

5. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-005
Title: Preplanning State Street Improvements
Location: Jackson, Mississippi
Project Budget: \$250,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$359,154.49)
Professional: Waggoner Engineering, Inc. (Jackson, Mississippi)
Scope: Limits of the project include approximately 4,800 linear feet on State Street from Capitol Street to Fortification Street. Preplanning through Construction Document Phase, of minor rehabilitation to asphalt (base failures, curb repairs); sidewalk, curb/gutter repairs; mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.
Note: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

6. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-006
Title: Preplanning East Capitol Street Improvements
Location: Jackson, Mississippi
Project Budget: \$100,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$112,939.11)
Professional: Neel-Schaffer, Inc. (Jackson, Mississippi)
Scope: Project Scope: Limits of the project include approximately 1,150 linear feet on East Capitol Street from West Street to State Street. Preplanning through Construction Document Phase, for the renovation of sidewalk/curb & gutter repairs; landscape. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

7. **Using Agency:** DFA (Capitol Complex Improvement District)
Number: GS# 390-007
Title: Preplanning North Street Improvements
Location: Jackson, Mississippi
Project Budget: \$150,000.00
Funding Sources: HB 1226, Laws of 2017, Code 27-65-75(1)(c), Sales Tax Revenue; SB 2292, Laws of 2018, Code 29-5-215(6), Short term borrowing
Professional Fee: C+ (estimated fees \$206,970.78)
Professional: Stantec Consulting Services Inc. (Bloomfield, CO, through the Jackson, Mississippi, Office)

Scope: Limits of project include approximately 2,900 linear feet on North Street from High Street to Fortification Street. Preplanning through Construction Document Phase of minor rehabilitation to asphalt (base failures, curb repairs); sidewalk, curb/gutter repairs; mill and overlay. Engineering design will include investigation of utilities to determine need for water and sewer rehabilitation/replacement. As all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: Board Action required when fees exceed \$250,000.00 00 or are anticipated to exceed \$250,000.00.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

C. Consideration of BOB Construction Award

1. **Using Agency:** East Mississippi Community College
Number: GS# 204-079
Project Title: New Dormitory – Scooba Campus
General Contractor: Century Construction Group, Inc. (Tupelo, Mississippi) (lowest of 3 bids received)
Construction Days from Notice to Proceed [Term]: 365 days
Total Value at Award: \$9,929,000.00

Project Scope: Build a three story, 42,636 square foot, 148 bed dormitory on the East Mississippi Community College campus located in Scooba, Mississippi.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

D. Consideration of BOB Project Change Orders

- Using Agency:** DFA Office of Capitol Facilities
Project Number: GS# 350-024
Project Title: Space Utilization Program
General Contractor: Cal-Mar Construction Company, LLC
Original Contract Sum: \$361,416.00
Net Change by Previous Change Orders: \$11,776.70
Total Value of Award before this Change Order: \$373,192.70
Total Value of this Change Order: \$264,108.20
Construction Days to Date [Term]: 165 (including 40 for this CO)
Change Order Scope: Adding to Woolfolk Tenant Improvements on several floors with renovations to the Woolfolk Annex space being made as transition space for the Governor-elect and staff with the space subsequently being used for a swing space during future phases of space optimization. In addition, renovations to the 4th and 5th floors of the Woolfolk building for MDA further efforts of space optimization.
Note: Board Action required when Change Order exceeds 25%.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon an executed Change Order.

- Using Agency:** Central Mississippi Residential Center
Project Number: GS# 428-020
Project Title: Campus Mechanical Improvements
General Contractor: Upchurch Services, LLC
Original Contract Sum: \$139,000.00
Net Change by Previous Change Orders: \$139,000.00
Total Value of Award before this Change Order: \$139,000.00
Total Value of this Change Order: \$104,780.00
Construction Days to Date [Term]: 160 (including 70 for this CO)
Change Order Scope: Replace two atmospheric boilers that have been failing periodically over the past two years with more frequent failures over the last twelve months with new high efficiency condensing boilers and heat water pumps that should last for the next 20-30 years and with high efficiency burners, the building's gas consumption will also reduce.
Note: Board Action required when Change Order exceeds 25%.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon an executed Change Order.

E. BOB Staff Approvals Reported to the Board

F. BOB Director's Report

G. RPM Leases with No Increase in Cost or Space

H. RPM New Leases

1. Requesting Agency: Mississippi State Department of Health

Lease #: 390-181-24C

Lessor: Geiger Building, LLC

Term: 11-01-2019 thru 10-31-2024

Total Yearly Cost: 45,000.00

Cost PSF: \$7.89 + Utilities & Janitorial

Previous Cost PSF: \$ N/A

Total Space per Occupant: 475

Federal Funds: 0%

Square Footage Proposed: 5,706

Previous Square Footage: N/A

Address of Property: 208 W. Pine Street, Hattiesburg, MS.

Purpose of Lease: This location will be the Hattiesburg office for the southern region of MSDH. It will be used as office space and a training center for the Hattiesburg area. The training area will accommodate up to 35 staff members and eliminate the need for renting conference rooms for training.

Note: MSDH advertised and received three (3) responses. MSDH's selection was based on the lowest cost per square foot of the three. The offer selected will be a five (5) year lease with two (2) five (5) year options to renew.

First five (5) year option: 5,706 square feet @\$45,000 per year.

Second five (5) year option: 5,706 square feet @ \$45,000 per year.

Due to the training requirements of this office MSDH requests a waiver on the Space Efficiency Allowance.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance by PPRB, will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

I. RPM Succeeding Leases

1. Requesting Agency: Mississippi State Board of Contractors

Lease #: 155-251-24A

Lessor: Crane Ridge Properties, LLC.

Term: 01/01/2020 thru 12/31/2024

Total Yearly Cost: \$92,349.00

Cost PSF: \$15.50 Inclusive

Previous Cost PSF: \$15.50 Inclusive

Total Space per Occupant: 331

Federal Funds: 0%

Square Footage Proposed: 5,958

Previous Square Footage: 5,958

Address of Property: 2679 Crane Ridge Drive, Suite B & C, Jackson, MS.

Purpose of Lease: This lease will house the Mississippi State Board of Contractors. The Mississippi Board of Contractors is charged with protecting the health, safety and general welfare of all persons dealing with those who are engaged in the vocation of contracting and to afford such persons effective and practical protection against incompetent, inexperienced, unlawful and fraudulent acts of contractors.

Note: This is a five (5) year lease with no renewals. Mississippi State Board of Contractors asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect and because of the need for a testing and training area.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance by PPRB, will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi State Board of Physical Therapy

Lease #: 657-251-24A

Lessor: East River Place, LLC.

Term: 01/01/2020 thru 12/31/2024

Total Yearly Cost: \$26,250.00

Cost PSF: \$12.50 + Utilities & Janitorial

Previous Cost PSF: \$12.50 + Utilities & Janitorial

Total Space per Occupant: 700

Federal Funds: 0%

Square Footage Proposed: 2,100

Previous Square Footage: 2,100

Address of Property: 840 East River Place, Suite 503, Jackson, MS.

Purpose of Lease: The Mississippi State Board of Physical Therapy examines educational training credentials of applicants, sets standards for continuing competence and makes final licensing decisions on physical therapists. The staff is made up of three (3) full-time employees, one (1) contract employee, a consultant, attorney, and two contract investigators. The Mississippi State Board of Physical Therapy consist of seven (7) members from around the State.

Note: This is a five (5) year lease with no renewals. The Mississippi State Board of Physical Therapy asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect and because of the need for a testing and training area.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance by PPRB, will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-501-22A

Lessor: David Byars

Term: 09-01-2019 thru 08-31-2022

Total Yearly Cost: \$7,800.00

Cost PSF: \$8.22 + Utilities & Janitorial

Previous Cost PSF: \$ 8.22 + Utilities & Janitorial

Total Space per Occupant: 237

Federal Funds: 0%

Square Footage Proposed: 949

Previous Square Footage: 949

Address of Property: 315 Byrd Avenue, Philadelphia, MS.

Purpose of Lease: This location serves as the Philadelphia Probation & Parole Office.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

4. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-451-24A

Lessor: Madco Properties

Term: 09-01-2019 thru 08-31-2024

Total Yearly Cost: \$22,200.00

Cost PSF: \$8.54 + Utilities & Janitorial

Previous Cost PSF: \$ 8.54 + Utilities & Janitorial

Total Space per Occupant: 288

Federal Funds: 0%

Square Footage Proposed: 2,600

Previous Square Footage: 2,600

Address of Property: 3390 North Liberty Street, Canton, MS.

Purpose of Lease: This location serves as the Canton/Madison County Probation & Parole Office.

Note: This is a five (5) year lease with no renewals. Mississippi Department of Corrections asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

5. Requesting Agency: Mississippi Motor Vehicle Commission

Lease #: 555-251-24A

Lessor: C & J Property Management, LLC.

Term: 09-01-2019 thru 08-31-2024

Total Yearly Cost: \$25,358.00

Cost PSF: \$13.05 Inclusive

Previous Cost PSF: \$13.05 Inclusive

Total Space per Occupant: 647

Federal Funds: 0%

Square Footage Proposed: 1,943

Previous Square Footage: 1,943

Address of Property: 1755 Lelia Drive, Suite 200, Jackson, MS.

Purpose of Lease: This lease will house the main office for Mississippi Motor Vehicle Commission.

Note: This is a five (5) year lease with no renewals. The Mississippi Motor Vehicle Commission asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance by PPRB, will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

J. RPM Non-Competitive Lease (Exempt from Competition)

1. Requesting Agency: Mississippi Secretary of State

Lease #: 775-251-20B

Lessor: Vital Records

Term: 09-01-2019 thru 08-31-2020

Total Yearly Cost: \$54,580.00

Cost PSF: \$5.48 Inclusive

Previous Cost PSF: \$36,000.00

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 9,955

Previous Square Footage: 11,242

Address of Property: 40 Northtown Drive, Jackson, MS.

Purpose of Lease: This is for storage of records that are stored and retrieved from time to time as needed by the Secretary of State's office. Old records are in the process of being purged and destroyed. The total cost is a projection of storage cost and disposal charges by the storage company.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

K. RPM Director's Report

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Emergency Management Agency

Supplier: Atkins North America, Inc.

Contract #: 8200046600

Term: 08/07/2019 – 07/31/2020

Total Value: \$2,982,000.00

New

\$2,982,000.00

Summary of Request: The term of the contract is one year with three one-year optional renewals. The Contractor will assist MEMA with the management and administration of the Public Assistance (PA) program, which provides financial assistance to state and local

governments or individuals who own or operate a private or nonprofit facility for the repair, restoration, reconstruction, or replacement of a facility damaged or destroyed by a major disaster and for associated expenses. The Contractor was selected through an IFB with two respondents. The Agency requests an exemption to PPRB OPSCR Rules and Regulations section 3-202.08.1 for failure to treat the Question and Answer document as an Amendment, not obtaining Acknowledgement of Amendments, and not publicly posting the Amendment on the Mississippi Opportunity Search Portal (Procurement Portal). The document was posted on the agency's website as indicated within the solicitation, therefore OPSCR staff does not have concerns regarding competition, fairness, and transparency. One respondent was deemed non-responsible for not meeting the minimum requirements and requested a debriefing. The debriefing was held June 11, 2019 and the respondent filed a Protest. The agency determined the Protest was without merit July 8, 2019 and the vendor did not appeal the agency's decision. The hourly rate for engineers is \$150.00 and for technical specialists is \$130.00. The Contractor included an hourly rate for Project Managers, however the agency rejected that portion of the bid as non-responsive. Additional fees included in the Contractor's bid are provided in Attachment B. Proof of Contractor's fidelity bond and automobile property damage insurance certificates must be received from the Agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exceptions to PPRB OPSCR Rules and Regulation 3-202.08.1 will comply with all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested contingent upon receipt of the Contractor's fidelity bond and automobile property damage insurance certificates.

Projected Budget for Life of the Contract: \$11,928,000.00

2. **Requesting Agency:** DMH – Mississippi State Hospital @ Specialized Treatment Facility

Supplier: Richard F. Kutner, M.D.

Contract #: 116847

Term: 09/01/2019 – 8/31/2021

Total Value: \$544,000.00

**New
\$544,000.00**

Summary of Request: The term of the contract is two years with one optional two-year renewal. The Contractor will serve as Medical Director for child-adolescent psychiatry at the Specialized Treatment Facility (STC). The Contractor was selected through a Request for Applications (RFA) with one respondent. The Contractor will be paid \$250.00 per hour not to exceed 20 hours per week on-site and \$1,000.00 per month for on-call services. The Agency requests an exception to Section-3-202.06.3 of the PPRB OPSCR Rules and Regulations as a result of the date fixed for receiving applications was on a Monday. OPSCR staff does not have concerns regarding the competitiveness of this procurement. The Agency is currently under contract for the same service with the same Contractor under a Small Purchase agreement that will end August 31, 2019 for approximately \$50,000.00. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.3, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$1,088,000.00

3. Requesting Agency: Mississippi Department of Marine Resources

Supplier: The University of Southern Mississippi

Contract #: 8200046430

Term: 09/01/2019 – 06/30/2020

Total Value: \$168,165.00

**New
\$168,165.00**

Summary of Request: The term of the contract is approximately ten months with no renewals. The Contractor will provide analysis of up to 2,080 seawater samples and 42 shellfish samples to analyze the sanitation of shellfish to protect the public health. The budget contained in Attachment A provides costs for personnel (\$101,104.00) and commodities (\$14.00 per water sample and \$27.50 per oyster meat sample). The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The University of Southern Mississippi microbiology lab is the only U.S. Food and Drug Administration certified facility in the State that is able to perform water and oyster meat sampling. The MDMR Executive Director determined that the services meet the Agency's requirements and the price represents fair market value for the service, based on a comparison of the price of services through USM's Gulf Coast Research Laboratory (hereinafter "GCRL") against costs at Micro-Methods Laboratory. Further, Miss. Code Ann. § 49-15-15(m) encourages MDMR to "utilize the resources of the GCRL to the fullest extent possible."

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$168,165.00

4. Requesting Agency: Veterans Home Purchase Board

Supplier: Rogers Dunn, LLC

Contract #: 8200026104

Term: 09/01/2016 – 08/31/2020

Total Value: \$253,200.00

**Renewal
\$63,300.00**

Summary of Request: The term of the original contract was two years with three optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides professional management, maintenance, and upkeep of the Agency's facility in Pearl. The services include janitorial work, grounds upkeep, pest-control, and building maintenance as approved by the VHPB. The Contractor was originally selected through an RFP. The annual cost of building maintenance is \$63,300.00 or \$5,275.00 per month. Amendment One was approved at the July 2018 PPRB meeting. Amendment Two updates the Compensation, Period of Performance, and Entire Agreement clauses. Proof of the Contractor's updated required professional liability insurance certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR

recommends approval of the contract renewal as requested contingent upon receipt of the Contractor's updated required professional liability insurance certification.

Projected Budget for Life of the Contract: \$316,500.00

5. **Requesting Agency:** Mississippi Department of Environmental Quality

Supplier: Warner, Inc. d/b/a Service Master One Call

Contract #: 8200018902

Term: 07/01/2015 – 06/30/2020

Total Value: \$83,640.00

Modification (N)

\$13,940.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Four exercised the last optional renewal allowed by the original contract and Modification Five was submitted to increase the spending authority by \$13,940.00 for continuity of services. The Contractor provides janitorial services at the Central Regional Office, Laboratory, and the Geology Satellite Office location. The Contractor is paid \$1,394.00 per month for all three sites. The Contractor was originally selected through a Request for Proposals (RFP). As this RFP was issued on April 14, 2015, the procurement must comply with PSCRB Rules and Regulations (effective 1/16/2015), while the contract must comply with PPRB OPSCR Rules and Regulations. The procurement did not require a Petition for Relief as the date of issuance predates House Bill 1109. The Agency requests the following exceptions to the identified sections of the PSCRB Rules and Regulations: Section 3-203.13.2(d), Evaluation, for not including "record of past performance of similar work" as an evaluation factor, and Section 3-202.12.4.1, Minor Informalities, for not deeming the respondents non-responsive for failing to submit required documents. The agency effectively waived the requirement for all respondents, therefore OPSCR does not have concerns regarding competition, fairness, and transparency. Modification Four, Modification Three, Modification Two, Modification One, and the original contract were system approved as the value did not exceed \$75,000.00 cumulatively and did not require regulatory approval. Modification Five updates the Consideration and Payment clause. All other terms and conditions of the original contract remain the same. Proof of the Contractor's required employee fidelity bond insurance certificates must be received from the Agency prior to processing the contract modification.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exceptions to Sections 3-203.13(d) and 3-202.12.4.1 will comply with PSCRB Rules and Regulations (effective 1/16/2015), PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-203.13(d) and 3-202.12.4.1 and approval of the contract modification as requested contingent upon receipt of required employee fidelity bond insurance certificates.

Projected Budget for Life of the Contract: \$83,640.00

6. **Requesting Agency:** Mississippi Department of Environmental Quality

Supplier: Integra Realty Resources – Jackson, LLC

Contract #: 8200035107

Term: 10/01/2017 – 09/30/2022

Total Value: \$400,000.00

Renewal

\$0.00

Summary of Request: The term of the original contract was two years with the option to renew without exceeding a five year total term. Modification One has been submitted to extend the contract term for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides appraiser services as needed by the Agency. These services include preparing and providing real property appraisals to establish fair market value for land acquisitions, preparing and delivering preliminary appraisal reports, consulting with DEQ and its legal counsel regarding services to be performed by the appraiser, and performing other tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of four contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule. The original contract was approved at the September 2017 PSCR meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the Contractor's required workers' compensation, employer's liability, comprehensive general liability, and automobile liability insurance certifications must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the Contractor's updated required workers' compensation, employer's liability, comprehensive general liability, and automobile liability insurance certifications.

Projected Budget for Life of the Contract: \$400,000.00

7. **Requesting Agency:** Mississippi Department of Human Services

Supplier: Mid America Health, Inc.

Contract #: 8200020565

Term: 09/01/2015 – 08/31/2020

Renewal

Total Value: \$743,582.60

\$0.00

Summary of Request: The term of the original contract is for one year with four optional one-year renewals. Modification Five has been submitted to exercise the last renewal allowed by the original contract. The Agency requests no additional spending authority because only \$520,316.62 has been expended. The Contractor provides dental services as needed for students at the Oakley Youth Development Center. The Contractor was originally selected through an RFP. Modification Four was approved at the November 2017 PSCR meeting extending the contract to August 31, 2019. Modification Five updates the Period of Performance, Entire Agreement, Consideration and Method of Payment, Procurement Regulations, Representation Regarding Gratuities, and Stop Work Order clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$743,582.60

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS.

D. Emergency Contracts Reported to the Board for Calendar Year 2019

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

E. OPSCR Staff Approvals Reported to the Board

F. OPSCR Director's Report

1. Rules and Regulations

a. Proposed Revisions to Rules and Regulations

2. MDHS/MDCPS statutory exemption

a. HB 714

b. SB 2867

VII. Other Business

VIII. Adjournment

Attachment A

OPTFM

June 25, 2019 through July 29, 2019

Staff Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JUNE 25, 2019 - JULY 29, 2019**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1	MSU	EM PRINTING/ KENNITH W. QUICK	COMPETITIVE BID	MSU ENROLLMENT MARKETING PRINTING JOB	NEW	\$159,864.00
2	MSU	STERLINGTON MEDICAL	COMPETITIVE BID WITH TRADE IN (OREQ)	PURCHASE OF THREE NEW DEFIBRILLATORS WITH A TRADE-IN OF TWO DEFIBRILLATORS	NEW	\$5,535.00
3	MS STATE DEPARTMENT OF HEALTH	SUNRISE FRESH PRODUCE	COMPETITIVE RFX	SUPPLEMENTAL NUTRITION PROGRAM FRESH FRUITS & VEGETABLES	MODIFICATION	\$7,487,662.68
4	MS DEPARTMENT OF EDUCATION	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$958,122.60
5	MS DEPARTMENT OF EDUCATION	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$958,122.60
6	MS DEPARTMENT OF EDUCATION	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$177,628.80
7	UNIVERSITY OF SOUTHERN MS	ENTRESCAN LLC	COMPETITIVE BID	CONTINUOUS CARBON FIBER 3D PRINTER	NEW	\$69,899.10
8	ATTORNEY GENERAL'S OFFICE	RICOH USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$24,800.00
9	ELLISVILLE STATE SCHOOL	CANON USA	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$21,186.24
10	ELLISVILLE STATE SCHOOL	BORDEN DAIRY OF AL	OPEN PO	DAIRY PRODUCTS	NEW	\$15,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JUNE 25, 2019 - JULY 29, 2019**

11	4600001711	ELLISVILLE STATE SCHOOL	BIMBO BAKERIES	OPEN PO	BAKERY PRODUCTS	NEW	\$4,500.00
12	4600001720	ELLISVILLE STATE SCHOOL	NESTLE USA	OPEN PO	NUTRITIONAL SUPPLEMENTS	NEW	\$40,000.00
13	4600001721	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE	OPEN PO	PHARMACY SERVICE	NEW	\$5,000.00
14	8900000804	MS DEPT OF TRANSPORTATION	VULCAN MATERIALS CO	COMPETITIVE RFX	CRUSHED AGGREGATES	MODIFICATION	\$5,300,000.00
15	8200037217	MS DEPT OF TRANSPORTATION	THE BIG GREEN SIGN COMPANY LLC	COMPETITIVE RFX	REFURBISHMENT OF ALUMINUM SIGNS	MODIFICATION	\$400,000.00
16	8200043240	MS EMERGENCY MANAGEMENT AGENCY	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$340,807.20
17	8200042824	MS DEPARTMENT OF EDUCATION	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$177,628.80
18	8200042705	MS DEPARTMENT OF EDUCATION	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$958,122.60
19	8900001160	MS DEPT OF PUBLIC SAFETY	VAN'S DEER PROCESS & SPORT GOODS	QUOTE	FIREARM SCOPES	NEW	\$8,800.00
20	8200046638	MSU	PROTO MANUFACTURING INC.	COMPETITIVE BID	BENCHTOP X-RAY DIFFRACTION SYSTEM	NEW	\$81,970.00
21	8200046596	MSU	RPM TRAILER SALES	COMPETITIVE BID	TWO GOOSENECK TRAILERS, 40' EACH	NEW	\$199,305.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JUNE 25, 2019 - JULY 29, 2019**

22	8900000902	MS DEPT OF TRANSPORTATION	NUTRIEN AG SOLUTIONS INC	COMPETITIVE RFX	HERBICIDES	MODIFICATION	\$1,000,000.00
23	8200036911	ELLSVILLE STATE SCHOOL	CANON USA	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$21,196.64
24	4600001730	MILITARY DEPARTMENT	MERCHANTS CO-HATTIESBURG	OPEN PO	PERISHABLE GOODS FOR YOUTH CHALLENGE ACADEMY	NEW	\$160,000.00
25	4600001731	MILITARY DEPARTMENT	CRUMBLEY PAPER CO. INC.	OPEN PO	PERISHABLE GOODS FOR YOUTH CHALLENGE ACADEMY	NEW	\$60,000.00
26	4600001732	MILITARY DEPARTMENT	CRUMBLEY PAPER CO. INC.	OPEN PO	PERISHABLE GOODS FOR YOUTH CHALLENGE ACADEMY	NEW	\$40,000.00
27	4600001733	MILITARY DEPARTMENT	J & J PRODUCE CO. INC.	OPEN PO	PERISHABLE GOODS FOR YOUTH CHALLENGE ACADEMY	NEW	\$40,000.00
28	4600001734	MILITARY DEPARTMENT	FLOWERS BAKING COMPANY	OPEN PO	PERISHABLE GOODS FOR YOUTH CHALLENGE ACADEMY	NEW	\$30,000.00
29	4600001735	MILITARY DEPARTMENT	EASTSIDE JERSEY	OPEN PO	PERISHABLE GOODS FOR YOUTH CHALLENGE ACADEMY	NEW	\$45,000.00
30	8200034068	ELLSVILLE STATE SCHOOL	CANON USA	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$3,593.28
31	8900001170	MSU	STERLINGTON MEDICAL	PURCHASE UNDER \$5,000.00 WITH TRADE-IN (OREQ)	PURCHASE OF TWO NEW DEFIBRILLATORS WITH A TRADE-IN OF ONE DEFIBRILLATOR	NEW	\$3,138.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JUNE 25, 2019 - JULY 29, 2019**

32	8200046401	ATTORNEY GENERAL'S OFFICE	RICOH USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$9,004.00
33	8200046402	ATTORNEY GENERAL'S OFFICE	RICOH USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$9,004.00
34	8200046403	ATTORNEY GENERAL'S OFFICE	RICOH USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$9,004.00
35	8200046405	ATTORNEY GENERAL'S OFFICE	RICOH USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$21,360.00
36	8200046973	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$26,936.96
37	8200046975	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$15,054.88
38	4600001712	BOSWELL REGIONAL CENTER	CINTAS CORPORATION NO.2	OPEN PURCHASE ORDER	JANITORIAL RENTAL (GPO)	NEW	\$12,000.00
39	8200045782	MS DEPARTMENT OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$319,088.00
40	8200046048	MS DEPT OF EMPLOYMENT SECURITY	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	NEW	\$350,000.00
41	8200046060	MS DEPT OF EMPLOYMENT SECURITY	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	NEW	\$165,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JUNE 25, 2019 - JULY 29, 2019**

42	8200044301	MS DEPT OF EMPLOYMENT SECURITY	PITNEY BOWES	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT RENTAL	NEW	\$104,190.00
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Attachment B

OPTFM

Sole Source Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION
1	MSU	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	GAS CHROMATOGRAPH	\$208,676.00	1/7/19	NEW	FROM SSD FORM; BASED ON THE FACT THAT WE ARE ALREADY USING COMPATIBLE EQUIPMENT AND THE PURCHASE FROM ANYONE OTHER THAN AGLENT WOULD REQUIRE REFITTING A GOOD PORTION OF OUR LAB, THIS IS OUR ONLY ECONOMICALLY REASONABLE OPTION.
2	MS STATE DEPARTMENT OF HEALTH	CEPHEID	SOLE SOURCE	TEST KITS FOR MTB-RIF-NAAT TESTING	\$76,795.67	1/8/09	NEW	(MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RIFAMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF NAAIT) ON THIS PLATFORM. THE MPHIL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF NAAIT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. (COMPATIBILITY)
3	MISSISSIPPI STATE UNIVERSITY	ARMFIELD INC.	SOLE SOURCE	AEROBIC DIGESTER	\$20,579.00	1/9/19	NEW	ONLY MODEL THAT FITS CLASSROOM SIZE REQUIREMENTS
4	UNIVERSITY OF MS	ENVIRONMENTAL TECHNICAL SALES	SOLE SOURCE	TROJAN UV (LAMP SLEEVE KIT 794447-ORD PART NO. 331014-003)	\$11,376.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WASTE TREATMENT LIGHT BULBS SPECIFIED BY THE WARRANTY.
5	UNIVERSITY OF MS	FUJIFILM VISUALSONICS CORP	SOLE SOURCE	FUJIFILM VISUALSONICS VEVO 3100 MICRO-ULTRASOUND SYSTEM	\$326,750.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; ULTRASOUND SYSTEM NEEDED FOR RESEARCH.
7	MSU	WINTERSTEIGER INC.	SOLE SOURCE	CIBUS FORAGE PLOT HARVESTER	\$135,715.00	1/9/19	NEW	FROM SSD FORM, COMPATIBILITY WITH EXISTING HARVESTER AND HEADER.
8	MS STATE DEPARTMENT OF HEALTH	BECTON, DICKINSON AND COMPANY	SOLE SOURCE	REAGENTS AND SUPPLIES FOR TESTS	\$91,261.45	1/16/19	NEW	(MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGIT 960 AUTOMATED SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. NO OTHER REAGENTS MAY BE SUBSTITUTED TO USE WITH THE BACTEC MGIT 960 INSTRUMENT. (COMPATIBILITY)

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

9	8800006592	MS STATE DEPARTMENT OF HEALTH	INBIO INTERNATIONAL, INC.	SOLE SOURCE	INBIO DETECT IGM ELISA TEST KITS	\$63,836.00	1/24/19	NEW	INBIO IS THE SOLE MANUFACTURER AND DISTRIBUTOR OF THESE TEST KITS. INBIO DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES.
10	8800006607	UNIVERSITY OF MS	HORIBA INSTRUMENTS INCORPORATED	SOLE SOURCE	QUANTAMASTER 8075-21 SPECTROFLUOROMETER FOR RESEARCH PURPOSES	\$101,356.18	1/28/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WITH OUR TWO CURRENT HORIBA SCIENTIFIC INSTRUMENTS WHICH IS REQUIRED FOR OUR RESEARCH.
11	8800006609	UMMC	ALLIED HIGH TECH PRODUCTS INC.	SOLE SOURCE	MULTIPREP POLISHING SYSTEM (DENTAL)	\$22,524.50	1/31/19	NEW	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY OF ATTACHMENTS, SPECIMEN HOLDERS, POLISHING MEDIA AND CALIBRATION ATTACHMENTS.
12	8800006552	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	TWO CHEMIDOC.MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES.	\$82,980.00	2/7/19	NEW	FROM P1 HEADER SUPPLIER NOTES; THE EQUIPMENT AND SOFTWARE WORK TOGETHER AS A UNIT AND ANY COMPONENTS FROM OTHER SYSTEMS ARE NOT COMPATIBLE.
13	8800006631	UNIVERSITY OF SOUTHERN MS	NEWPORT CORPORATION	SOLE SOURCE	OPTICAL TABLE	\$12,554.90	2/11/19	NEW	FROM SSD FORM; ONLY EQUIPMENT THAT IS COMPATIBLE WITH THE EXISTING NEWPORT INTERGRITY VCS SYSTEM.
14	8800006641	MS STATE DEPARTMENT OF HEALTH	QIAGEN, INC.	SOLE SOURCE	TB REAGENTS TEST KITS	\$265,159.75	2/19/19	NEW	THE REAGENTS FOR THE QUANTIFERON-TB GOLD PLUS ARE MANUFACTURED ONLY BY QIAGEN. QIAGEN DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES. NO OTHER TEST REAGENTS ARE FDA APPROVED TO PERFORM QFT TESTS ON HUMAN PATIENTS IN-HOUSE.

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

15	8800006652	MSU	PHDS COMPANY	SOLE SOURCE	GEGI GAMMA-RAY IMAGING DETECTOR WITH ACCESSORIES AND CUSTOM MODIFICATIONS.	\$11,5335.00	2/27/19	NEW	FROM SSD LETTER; THE PURCHASE OF THIS DETECTOR IS REQUIRED TO COMPLETE THE RESEARCH DESCRIBED IN OUR COOPERATIVE AGREEMENT WITH THE USACE-ERDC.
16	8800006662	UNIVERSITY OF MS	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	QUADRAPOLE/TIME-OF-FLIGHT MASS SPECTROMETER	\$254,912.00	3/7/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; THE AGILENT 7250 GC/Q-TOF SYSTEM IS THE ONLY SYSTEM AVAILABLE THAT COUPLES A Q-TOF MS WITH A GAS CHROMATOGRAPH (GC).
17	8800006680	MSU	BRASCO INTERNATIONAL INC.	SOLE SOURCE	THREE (3) BUS SHELTERS	\$24,975.00	3/19/19	NEW	FROM SSD LETTER; DESIGN COMPATIBILITY WITH EXISTING SHELTERS, SPARE PARTS AND ETA NOTIFICATION DEVICES.
18	8800006696	UMMC	FUJIFILM VISUALSONICS CORPORATION.	SOLE SOURCE	VEVO 2100 LAB WORKSTATION AND COMPATIBLE TRANSDUCCERS	\$32,550.00	3/28/19	NEW	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH EXISTING TRANSDUCCERS AND VEVO 2100 IMAGING SYSTEM CURRENTLY USED BY THE DEPARTMENT OF PHYSIOLOGY AND BIOPHYSICS
19	8800006703	MS STATE DEPARTMENT OF HEALTH	VERU, INC.	SOLE SOURCE	FEMALE CONDOMS FC2	\$16,500.00	4/8/19	NEW	THE FC2 IS THE ONLY FEMALE CONDOM APPROVED BY THE UNITED STATES FOOD AND DRUG ADMINISTRATION FOR SALE AND USE IN THE UNITED STATES.
20	8800006552	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	THREE CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES. ONE ADDED IN THIS P.L.	\$112,980.00	4/8/19	MODIFICATION	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH THEIR EXISTING CHEMIDOC IMAGING SYSTEMS

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

21	8800006699	UNIVERSITY OF SOUTHERN MS	DANA SIGALL	SOLE SOURCE	GEOPHYSICAL FLUID DYNAMICS (GFD) TURNTABLE	\$6,710.00	4/8/19	NEW	EACH DEVICE IS HAND MADE BY DANA SIGALL AND BUILT TO THE DESIGN SPECIFICATIONS OF PROF. JOHN MARSHALL/ MIT.
22	8800006735	MSU	US FOREST SERVICE	SOLE SOURCE	15,000 MARK TRAIL COLORING BOOKS AND 15,000 MARK TRAIL ACTIVITY BOOKS	\$33,000.00	4/30/19	NEW	FROM SSD LETTER; THIS IS THE ONLY BOOK THAT GOES INTO DETAIL ON FOREST FIRE PREVENTION. NOTE, THESE BOOKS ARE FOR YOUNG CHILDREN.
23	8800006734	MS STATE DEPARTMENT OF HEALTH	FLORIDA STATE UNIVERSITY	SOLE SOURCE	EDUCATIONAL BROCHURES - PARTNERS FOR A HEALTHY BABY	\$39,102.00	4/25/19	NEW	THE CURRICULUM WAS DEVELOPED AND IS THE SOLE PROPERTY OF FLORIDA STATE UNIVERSITY. FLORIDA STATE UNIVERSITY IS THE SOLE CREATOR, PUBLISHER, AND SUPPLIER OF COPYRIGHTED SCRIPTOGRAPHIC MATERIAL
24	8800006750	UMMC	GOLD ONE SUPPLIES LLC	SOLE SOURCE	MECHATRONIK CS-4,4 CHEWING SIMULATOR WITH FOUR STATIONS	\$43,303.76	5/3/19	NEW	MECHATRONIK PRODUCT ALLOWS INDIVIDUAL FAILURE DETECTION, WEAR MEASUREMENT, AND LOAD SETTING FOR EACH OF ITS STATIONS
25	8800006751	MS DEPARTMENT OF REHABILITATION SERVICES	LIFE ESSENTIALS, INC.	SOLE SOURCE	FLAT BED PILOT LIFT	\$46,375.00	5/14/19	NEW	THIS IS THE ONLY COMPANY IN THE U. S. THAT MAKES AND DISTRIBUTES THIS TYPE OF LIFT. ACCESS TO AGRICULTURE EQUIPMENT FOR AN INDIVIDUAL WITH A PHYSICAL DISABILITY. THIS LIFT IS BEING CUSTOM MADE FOR THE CLIENT'S VEHICLE AND AGRICULTURE EQUIPMENT. FUTURE REFERENCE: COMPLETE QUALIFYING INFORMATION (PART B) ON THE SOLE SOURCE DETERMINATION FORM
26	8800006791	MSU	LONGEVITY LINK CORPORATION	SOLE SOURCE	PORTABLE SKIN CAROTENOID DETECTION DEVICE	\$13,450.00	5/15/19	NEW	FROM SSD LETTER; MULTITASK RESEARCH COLLABORATION; ALL UNIVERSITIES PARTICIPATING IN THIS RESEARCH MUST USE THIS DEVICE.

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

27	8800006738	DEPARTMENT OF ENVIRONMENTAL QUALITY	ESC AGILAIRE	SOLE SOURCE	DATA LOGGERS (BASE MODEL 8872) WITH AIRVISION SOFTWARE COMPATIBILITY	\$26,280.00	5/10/19	NEW	MDEQ ALREADY HAS A CONTRACT FOR AIRVISION SOFTWARE, THESE ARE THE ONLY DATA LOGGERS THAT ARE COMPATIBLE WITH EXISTING EQUIPMENT FOR REPORTING ENVIRONMENTAL DATA TO THE EPA
28	8800006781	UNIVERSITY OF MS	GIDDINGS MACHINE COMPANY, INC.	SOLE SOURCE	CUSTOM TOOLING AND CONSUMABLES FOR THEIR CUSTOM-MADE GIDDINGS SOIL-CORING DRILLING RIG	\$10,761.48	5/15/19	NEW	COMPATIBILITY WITH THEIR EXISTING CUSTOM MADE GIDDINGS SOIL-CORING DRILLING RIG.
29	8800006782	UNIVERSITY OF MS	E3 GORDON STOWE	SOLE SOURCE	INTERACOUSTICS EQUINOX 2.0 AUDIOMETER HARDWARE AND SOFTWARE	\$30,755.00	5/15/19	NEW	THIS AUDIOMETER AND ITS FUNCTIONALITY IS THE ONLY ONE OF ITS TYPE THAT CAN MEET THE VERY SPECIFIC RESEARCH NEEDS OF THE AUDIOLOGY & HEARING RESEARCH LABORATORY.
30	8800006790	MSU	BRUKER BIOSPIN CORP.	SOLE SOURCE	ACCESSORIES: (1) SAMPLECASE 24-POSITION NMR SAMPLE CHANGER, BROADBAND HPPR PREAMPLIFIER, SIGNAL GENERATING UNIT ELECTRONICS FOR A 500 MHZ NMR CHANNEL, 500 W NMR AMPLIFIER, GRASPIII/GAB/2 XYZ NMR GRADIENT AMPLIFIER, AND 3-CHANNEL (1H, 15N, 13C) 500 MHZ NMR PROBE WITH XYZ GRADIENTS AND INSTALLATION	\$200,000.00	5/17/19		FROM SSD LETTER, COMPATIBILITY WITH EXISTING BRUKER 500 MHZ AVANCE III HD NMR (Nuclear Magnetic Resonance) DEVICE
31	8800006783	UMMC	10X GENOMICS INC.	SOLE SOURCE	CHROMIUM CONTROLLER AND ACCESSORY KIT	\$69,517.00	5/20/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH EXISTING HIGH THROUGHPUT SEQUENCING SYSTEMS (ILLUMINA NEXTSEQ).

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

32	8800006784	UMMC	CARTER2 SYSTEMS, INC	SOLE SOURCE	(1) CARTER2 SYSTEMS, INC. CASSETTE CART TRANSFER TOWER.	\$6,950.00	5/23/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH EXISTING CARTER2 CAGING SYSTEMS
33	8800006793	MS DEPT OF PUBLIC SAFETY	QIAGEN INC	SOLE SOURCE	DNA INVESTIGATOR KITS	\$432,000.00	5/28/19	NEW	ONLY KITS COMPATIBLE WITH EQUIPMENT
34	8800006794	MS DEPT OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA IDENTIFICATION KITS	\$497,000.00	5/28/19	NEW	ONLY KITS COMPATIBLE WITH EQUIPMENT
35	8800006799	UNIVERSITY OF SOUTHERN MS	ADVANCED MECHANICAL TECHNOLOGY INC.	SOLE SOURCE	AMTI FORCE SENSING PLATFORMS	\$81,772.25	5/30/19	NEW	FROM SSD FORM; ARE THE ONLY PLATFORMS FULLY COMPATIBLE WITH EXISTING QUALISYS TRACKING SYSTEM, MOTION CAPTURE CAMERA SYSTEM, EXISTING DAQ SYSTEMS AND EXISTING AMTI BP400600 FORCE PLATES.
36	8800006802	MSU	WILDLIFE COMPUTERS INC.	SOLE SOURCE	TOWED POSITION AND TEMPERATURE TAGS FOR TARPON	\$8,160.00	5/31/19	NEW	FROM SSD LETTER; THIS IS THE ONLY TYPE OF "SPOT" TAG THAT CAN BE TOWED BEHIND A TARPON. THESE ARE THE SAME TAGS USED LAST YEAR AND THAT MAKES THE DATA MORE CONSISTENT.
37	8800006801	MSU	LI-COR INC.	SOLE SOURCE	PLANT CANOPY ANALYZER	\$9,500.00	5/31/19	NEW	FROM SSD LETTER; IT IS THE ONLY INSTRUMENT THAT ALLOWS FOR LAI MEASUREMENTS TO BE TAKEN THROUGHOUT THE DAY.
38	8800006831	MS DEPT OF TRANSPORTATION	POTTERS INDUSTRIES INC	SOLE SOURCE	TRAFFIC PAINT DRYING AGENT	\$200,000.00	6/13/18	NEW	TRUE SOLE SOURCE - ONE MANUFACTURER/SELLER

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

39	8800006851	UMMC	SABLE SYSTEMS INTERNATIONAL.	SOLE SOURCE	METABOLIC TREADMILL FOR RODENTS	\$10,450.00	6/17/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH EXISTING SABLE SYSTEMS INTERNATIONAL PROMETHION METABOLIC PHENOTYPING SYSTEM.
40	8800006852	MS DEPT OF PUBLIC SAFETY	U S TARGET TECHNOLOGY INC	SOLE SOURCE	TARGET TURNING SYSTEM	\$84,420.00	6/18/19	NEW	EXISTING PARTS COMPATIBILITY
41	8800006860	MS STATE DEPARTMENT OF HEALTH	ILLUMINA, INC.	SOLE SOURCE	ILLUMINA MISEQ INSTRUMENT	\$100,980.00	6/18/19	NEW	THE MISSISSIPPI PUBLIC HEALTH (MPHL) PROPOSES TO PURCHASE ONE (1) ILLUMINA MISEQ INSTRUMENT TO PERFORM WHOLE GENOME SEQUENCING (WGS) FOR FOODBORNE ISOLATES AND OTHER INFECTIOUS AGENTS. 410-1003 ASSY, TLA, MISEQ2; MISEQ SYSTEM-THE MISEQ IS AN INTEGRATED SYSTEM FOR AUTOMATED GENERATION OF DNA CLONAL CLUSTERS BY BRIDGE AMPLIFICATION; SEQUENCING; PRIMARY AND SECONDARY ANALYSIS.
42	8800006850	UNIVERSITY OF SOUTHERN MS	LPKF DISTRIBUTION INC.	SOLE SOURCE	LPKF PROTOMAT S104@ CIRCUIT BOARD PLOTTER WITH MILLING MACHINE CAPABILITIES AND SOLDER PASTE DISPENSING CAPABILITIES.	\$41,974.00	6/17/19	NEW	FROM SSD FORM; NO OTHER SYSTEM THAT FIT THE BASIC MILLING CRITERIA WAS CAPABLE OF MEETING ALL OF THESE OTHER REQUIREMENTS.
43	8800006862	MSU	UT-BATTELLE LLC	SOLE SOURCE	VARIOUS ISOTOPES, VCD-110 CADMIUM 110; 110 MG CADMIUM, CD-110 PELLETT; CADMIUM METAL, CD-111 PELLETT - 4 MM DIAMETER	\$9,369.00	6/25/19	NEW	THESE ISOTOPES ARE THE ONLY ONES THAT CONFORM TO THE SPECIFICATIONS AND REQUIREMENTS OF THE LOS ALAMOS NATIONAL LABORATORY FOR RESEARCH PURPOSES AND REQUIRED BY THE DOE.

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

44	8800006863	MS STATE DEPARTMENT OF HEALTH	BIO-RAD LABORATORIES, INC.	SOLE SOURCE	GEENIUS HIV 1/2 SUPPLEMENTAL ASSAY	\$60,480.00	6/27/19	NEW	THE REAGENTS FOR THE GEENIUS 1/2 SUPPLEMENTAL ASSAY IS THE ONLY KIT APPROVED FOR USE ON THE GEENIUS SYSTEM. IN ACCORDANCE WITH THE CLINICAL LABORATORY IMPROVEMENT AMENDMENTS OF 1988 (CLIA'88) FDA APPROVED ASSAYS MUST BE PERFORMED AS INDICATED ON THE MANUFACTURER'S TEST PACKAGE INSERT WITHOUT DEVIATIONS.
45	8800006870	UNIVERSITY OF SOUTHERN MS	BEAMSEA ASSOCIATES LLC	SOLE SOURCE	360 DEGREE PULSED LASER LINE SCAN TRANSMITTER TO BE DELIVERED TO USM AS A PROTOTYPE	\$143,800.00	7/1/19	NEW	FROM SSD FORM; NO SUCH SYSTEM THAT HAS THE REQUIRED COMBINATION OF SCAN ANGLE (360 DEGREES), SCAN RATE, PULSE REPETITION RATE AND PULSE ENERGY EXISTS ANYWHERE ELSE. LETTER STATES THAT THIS IS A PROTOTYPE AND THE ONLY ONE OF ITS KIND
46	8800006864	MS STATE DEPARTMENT OF HEALTH	IDEXX LABORATORIES, INC.	SOLE SOURCE	REAGENTS FOR TOTAL COLIFORM AND E. COLI PRESENCE/ABSENCE IN DRINKING AND DIARY WATER	\$197,086.00	7/1/19	NEW	THE IDEXX REAGENTS ARE THE ONLY REAGENTS THAT ARE EPA APPROVED AND FDA APPROVED FOR A PRESENCE/ABSENCE TEST FOR TOTAL COLIFORM AND F. COLI IN DRINKING WATER AND DAIRY WATER. BOTH TESTS MUST USE REAGENTS APPROVED BY THESE REGULATORY AGENCIES TO MAINTAIN CERTIFICATION FOR TESTING. IDEXX LABORATORIES, INC. IS THE SOLE SUPPLIER AND DISTRIBUTOR OF THE MICROBIOLOGY TEST PRODUCTS LISTED ABOVE TO TEST FOR TOTAL COLIFORM IN DRINKING WATER AND DAIRY WATER FOR THE WATER MARKET.
47	8800006871	UMMC	ILLUMINA INC.	SOLE SOURCE	REAGENTS, 384 AND 96 REACTIONS AMPLISEQ LIBRARY PREP KIT	\$21,652.80	7/5/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; ILLUMINA IS THE ONLY COMPANY THAT DISTRIBUTES THE PROPRIETARY REAGENTS FOR USE WITH THE ILLUMINA MISEQ SEQUENCER THAT IS UTILIZED BY THE RESEARCHER

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

48	8800006872	UNIVERSITY OF SOUTHERN MS	BECKMAN COULTER INC.	SOLE SOURCE	CELL ANALYZER THAT COUNTS AND MEASURES PARTICLES FROM 0.2 TO 1,600 UM.	\$50,937.07	7/15/19	NEW	FROM SSD FORM; OUR OPTICAL LABORATORY NEEDS PARTICLE CHARACTERIZATION THAT IS INDEPENDENT FROM THEIR OPTICAL PROPERTIES FOR RESEARCH AND TESTING AND THE MULTISIZER 4E COULTER CELL ANALYZER IS THE ONLY INSTRUMENT THAT ALLOWS THIS.
49	8800006900	UMMC	SIMULAB CORPORATION	SOLE SOURCE	TRAUMAMAN MEDICAL SIMULATION TISSUE SETS AND RELATED ACCESSORIES	\$6,800.00	7/16/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH THEIR EXISTING TRAUMAFAMILY SYSTEM.
50	8800006892	UNIVERSITY OF MS	VISHAY MEASUREMENTS GROUP	SOLE SOURCE	TWO 2310B SIGNAL CONDITIONING AMPS.	\$6,980.00	7/16/19	NEW	FROM SSD FORM; COMPATABILITY WITH THEIR EXISTING SPLIT HOPKINSON PRESSURE BAR EQUIPMENT.
51	8800006891	UNIVERSITY OF MS	REL INC.	SOLE SOURCE	HIGH STRAIN-RATE SHPB (SPLIT-HOPKINSON PRESSURE BAR) TEST SYSTEM	\$124,156.00	7/16/19	NEW	FROM SSD FORM; REL MODEL G3SW-30 TEST SYSTEM IS THE ONLY MACHINE HAVING UNIQUE QUALITIES FOR ACCOMPLISHING THE RESEARCH REQUIREMENTS REQUIRED BY DEPARTMENT OF DEFENSE-ERDC GRANT
52	8800006890	UNIVERSITY OF MS	INSTROM	SOLE SOURCE	CEAST MODEL 9350 DROP WEIGHT IMPACT TESTER WITH ACCESSORIES FOR RESEARCH PURPOSES	\$140,000.00	7/16/19	NEW	FROM SSD FORM; CEAST MODEL 9350 IS THE ONLY MACHINE HAVING UNIQUE QUALITIES FOR ACCOMPLISHING THE RESEARCH REQUIREMENTS.
SOLE SOURCE APPROVALS CALENDAR YEAR 2019 TOTAL: \$4,730,537.81									

Attachment C

OPTFM

Emergency Contracts

**PUBLIC PROCUREMENT REVIEW BOARD
EMERGENCY OPTFM APPROVALS**

	(P-1) Contract #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION
1	8400001100	MS STATE DEPARTMENT OF HEALTH	SUNRISE FRESH PRODUCE	EMERGENCY - TYPE I	RED APPLES, VALENCIA ORANGES, MINI CARROTS, MIXED SWEED PORATOES, WHITE POTATOES, AND STEAMED CABBAGE.	\$298,670.00	7/3/2019	NEW

\$298,670.00

Attachment D

BOB

June 28, 2019 through July 19, 2019

Staff Approvals

BoB-AD-080 PPRB - Staff Approvals - GC

Query Parameters:

Results matching ALL following condition(s):

Data Element: Condition Value
between 2019-06-28 to 2019-07-19
Completed

Dir_Approved, SAF_Printed

to 5000000

Workflow / Setup Name: contains GC

7/19/2019

Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Bids	# Quotes	Award Number	Company Name	Dir. Approval Date	Amount	Duration
113-147 Chiller Replacements (Stoneville)	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Project to replace existing chillers at the NWARC and BF Smith buildings on the Stoneville Research Campus located in Stoneville, MS.	Yes	4	0	GC001	Acy Mechanical, LLC	7/10/2019	\$343,690.00	343690

Bid Award - GC

Count: 1

\$343,690.00

343690

Total:

Count: 1

\$343,690.00

PPRB 03: - BOB Staff Approvals - PP
 8/7/2019
 PPRB - August 7, 2019
 projects >

Project Name	Institution/Agency Name	Professional Scope of Work	Award Number	Company Name	Dr. Approval Date	Selection Method	Fee Competency	Limit Sum Amount	Appropriate Duration
210-068 New Administration Building	Mississippi Delta Community College	Commissioning services, including building envelope, through construction administration for a New Administration Building on the campus of MDCC located in Hoochmont, MS.	CP001	Horizon Engineering Associates, LLP (New York through the Office listed herein)	7/9/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	D (Cx)	\$0	2 years
600-017 HVAC Improvements (Lab)	Department of Environmental Quality	Planning through construction administration for HVAC system improvements in the Lab building located on the campus of DEQ in Pearl, MS.	PP001	Engineering Resource Group, Inc	7/9/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	\$0	2 years
205-081 Eagle Ridge HVAC Improvements	Hinds Community College	Modifications to existing mechanical systems for the Eagle Ridge Conference Center on the Raymond campus. Includes installing fresh air/outside replacement units for the Residential/Hotel portion of facility.	PP001	Edmonds Engineering, Inc (Hoover, Alabama, through the Office listed herein)	7/8/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	\$0	18 mo
103-295 Electrical Infrastructure Repairs	Jackson State University	Make necessary repairs and upgrades to the electrical grid servicing the JSU campus.	PP001	Schultz & Wynne, P. A.	7/8/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	\$0	2 years
205-082 Career-Technical Improvements	Hinds Community College	Modifications to the existing Career Technical Complex. Includes minor exterior modifications to facade, painting of existing finishes and repairs or replacement of existing exterior canopy systems	PP001	Durrell Design Group, PLLC	7/8/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	\$0	18 mo
321-261 Reroof Cold Storage Building (EMER)	Mississippi State Penitentiary	Planning through construction administration for a total reroofing of the Cold Storage Building	PP001	Stahler-Zahner-Zahner, PLLC	7/2/2019	Professional appointed based upon qualifications to emergency project (Statutory Exemption)	C	\$0	18 mo
106-267 Auditorium Improvements	Mississippi Valley State University	Planning through construction administration, as funds permit, to replace seating, flooring, and lighting upgrades within the H.G. Carpenter Auditorium on the campus of MVSU	PP001	Beard + Riser Architects PLLC	7/18/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C	\$0	2 years
210-068 New Administration Building	Mississippi Delta Community College	Planning through construction administration for a new administration building	PP001	Stahler-Zahner-Zahner, PLLC	7/9/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C	\$0	30 mo
516-011 Miscellaneous Repairs	Mississippi Emergency Management Agency	Planning through construction administration to address repairs to the various building systems as per the agency director.	PP001	JBHM Architects, P.A. - Jackson (Jackson, Mississippi, through the Office listed herein)	7/8/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	\$0	10 mo

BoB-AD-080 PPRB - BOB Staff Approvals - IT

PPRB - August 7, 2019

Query Parameters:

Results matching ALL following condition(s):
 Data Element: Condition Value
 between 2019-06-28 to 2019-07-19
 Completed

Dir_Approved, SAF_Printed

to 5000000

Workflow / Setup Name: contains IT

7/19/2019

Project Name	Institution/Agency Name	Contract Scope	# Quote	Award Number	CP-1 #	Company Name	Dir. Approval Date	Amount
104-187 Demonstration School Renov.	Mississippi University for Women	This equipment will be used in the Demonstration School on the campus of Mississippi University for Women. This is a Bureau of Building project; ITS Board approval is not required. EPL Quotes were originally solicited by MIUW and received by ITS on April 30, 2019. ITS requested corrected quotes from vendors on June 17, 2019 and they were received on June 19, 2019.	0	SC003	20190465	Business Communications, Inc.	7/8/2019	\$64,231.26
113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	This equipment will be installed in the Animal Dairy Science Building at Mississippi State University. This is a Bureau of Building project; ITS Board approval is not required. A Turnkey Agreement has been executed.	0	SC006	20190514	Howard Industries, Inc. Howard Technology Solutions	7/3/2019	\$200,832.22
207-050 Academic Student Services Building	Itawamba Community College	This equipment will be used in the Student Services Building on the campus of Itawamba Community College. This is a Bureau of Building project; ITS Board approval is not required. EPL Quotes were solicited by ICC and received by ITS on June 13, 2019.	0	SC001	20190518	SHOTS	7/18/2019	\$141,676.83
208-060 IT Upgrades	Jones County Junior College	This communication cable will provide network connectivity in McClellan Hall and the Data Center for Jones College.	0	SC001	20190499	James Self, Inc.	7/15/2019	\$4,990.96
527-020 Internal Power Enhancements	Mississippi Department of Information Technology Services	Installation of replacement batteries for the APC Symmetra PX 500 UPS at the Eastwood location. This is a Bureau of Building project; ITS Board approval is not required. A Purchase Agreement has been executed.	0	SC003	20190496	Business Communications, Inc.	7/15/2019	\$117,980.00

Quote Award - ITS

Count: 5

\$529,711.27

Total:

Count: 5

\$529,711.27

BOB-AD-080 PPRB - BOB Staff Approvals - F&E

PPRB - August 7, 2019

Query Parameters:

Results matching ALL following condition(s):

Data Element: Condition Value

between 2019-06-28 to 2019-07-19

Completed

Dir_Approved, SAF_Printed

to 5000000

Workflow / Setup Name: contains FE

8/7/2019

Project Name	Institution/Agency Name	Contract Scope	Low State Bid?	# Quota	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount
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106-257 Edna Horton Renovation	Mississippi Valley State University	Procurement, delivery and installation of Mattresses for Mississippi Valley State University, Edna Horton, 14000 Hwy. 82 West, Itta Bena, Mississippi 38941-1400. State Contract #8200045170.	Yes	1	FE003	8200045170	MS Prison Industries Corp.	7/15/2019	\$38,924.00
367-013 Tenant Improvements-MDOC	Robert G. Clark, Jr. Building (Office of Capitol Facilities) (Department of Finance and Administration)	Procurement, delivery and installation of Chairs for MDOC 421 West Pascagoula Street, Jackson, Mississippi 39203. State Contract #8200039654.	Yes	1	FE003	8200039654	Business Interiors, Inc.	7/10/2019	\$3,490.00
367-013 Tenant Improvements-MDOC	Robert G. Clark, Jr. Building (Office of Capitol Facilities) (Department of Finance and Administration)	Procurement, delivery, and installation of Systems Furniture for MDOC 421 West Pascagoula Street, Jackson, Mississippi 39203. State Contract #8200041676.	Yes	1	FE004	Haworth	Business Interiors, Inc.	7/9/2019	\$57,925.00

Quote Award - FE

Count: 3

\$100,339.00

Total:

Count: 3

\$100,339.00

PPRB BOB Staff Approvals - Outside Contracts - Magic

PPRB - 8-7-19

Agency Desc	CTR Type Desc	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Contract Category Desc	Material/Service Type	Appr/Rej Date	Appr' Text
JACKSON STATE UNIVERSITY Purchasing (General)		9230-19-C-CNTR-00007	6/24/2019	6/22/2020	1,149,000.00	CONERLY CONSTRUCTION INC	BOB-CONSTRUCTION	CONSTRUCTION - BUILDING	7/1/2019	Approve for contract preparation to Conerly Construction, Inc for base bid amount of \$1,149,000.00 w/ duration of 150 days (CS30606893 07/01/2019 19)
MS DEPT OF MILITARY	Cntr/Oversight Appr	1701-20-C-SOLC-00002	7/1/2019	3/20/2022	13,619,700.00	MAC's Construction	BOB-CONSTRUCTION	CONSTRUCTION - BUILDING	7/7/2019	PPRB Approved 6/05/2019, Mac's Construction, \$13,619,700.00 w/ base bid 1 thru 3 & Alt 1 thru 3,840 Days (CS30606893 17:31:35 CST)
MS DEPT OF MILITARY	Cntr/Oversight Appr	1701-20-C-SOLC-00001	7/16/2019	5/31/2020	\$419,615.00	Stewart Development, LLC	BOB-CONSTRUCTION	CONSTRUCTION - BUILDING	7/17/2019	Approve contract w/ Stewart Development, \$419,615.00 Base plus Alt1 and Alt2, 270 das (CS30606893 07/17/2019 16:38:16 CST)
MS DEPT OF MILITARY	Cntr/Oversight Appr	1701-19-C-SOLC-000016-v0t	9/18/2018	9/19/2019	781,086.00	Ralph McKnight & Son Construction, Inc.	BOB-CONSTRUCTION	CONSTRUCTION - BUILDING	7/3/2019	Approve adding 60 days to contract time due to excessive rain. (CS30606893 07/03/2019 15:38:48 CST)
DEPT OF FINANCE & ADMINISTRATION	Cntr/Oversight Appr	JM407989 062819 0901			6,919.73	Terry Services	BOB-CONSTRUCTION	CONSTRUCTION - BUILDING	6/8/2019	Approve contracting with Terry Service for chiller parts and service based on proposal w/ component breakdown in amount of \$6,919.73 on emergency basis. (CS30606893 7-02-2019 18:07:33 CST)

Attachment E

**DCPS Contracts and DHS Contracts Useful
in Establishing and Operating DCPS for
Fiscal Year 2019**

**DCPS Contracts and DHS Contracts Useful in
Establishing and Operating DCPS as Reported in the PPRB Minutes
Calendar Year 2019**

Contract Number	Agency	Contractor	Type	Contract Action Amount	Start Date	End Date	Reported to the PPRB
1	Mississippi Department of Child Protection Services	Public Catalyst Group	New	\$1,589,000.00	1/1/2019	12/31/2019	1/9/2019
2	Mississippi Department of Child Protection Services	ComPsych Corporation	Renewal	\$150,000.00	1/1/2017	12/31/2019	1/9/2019
3	Mississippi Department of Child Protection Services	United Methodist Ministry with Children & Family	Modification	\$500,000.00	10/1/2018	6/30/2019	6/5/2019
4	Mississippi Department of Child Protection Services	Human Services Research Institute	New	\$99,688.81	5/2/2019	9/30/2019	6/5/2019
5	Mississippi Department of Child Protection Services	Instructional Access	New	\$181,746.35	6/1/2019	5/30/2020	6/5/2019
	Calendar Year 2019 Total			\$2,520,435.16			

Neither the Public Procurement Review Board nor Office of Personal Service Contract Review (OPSCR) staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the Board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any Board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(9), the Board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS that are useful in establishing and operating DCPS.

Attachment F

OPSCR

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2019**

	Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PPRB
1	8400000990	Mississippi Department of Corrections	U. S. Corrections, LLC	New	\$412,500.00	2/11/2019	2/10/2020	3/6/2019
2	8400001001	Mississippi Department of Health	Raney's Carpet Care, Inc.	New	\$125,000.00	2/26/2019	6/30/2019	4/3/2019
3	8400001000	Mississippi Department of Education	Margie B. Pulley	New	\$99,750.00	7/1/2019	12/31/2019	4/3/2019
4	8400001032	Mississippi Department of Transportation, Office of State Aid Road Construction	Atwood Fence Company, Inc.	New	\$600,000.00	4/5/2019	12/31/2019	5/1/2019
5	8400001060	Mississippi Emergency Management Agency	Atkins North America, Inc.	New	\$400,000.00	5/3/2019	8/2/2019	6/5/2019
6	8400001050	DMH - East Mississippi State Hospital	Weisser Psychiatric Services, LLC	New	\$208,000.00	4/1/2019	3/29/2020	6/5/2019
		Calendar Year 2019 Total			\$1,845,250.00			

Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.

Attachment G

OPSCR July Staff Approvals

**Public Procurement Review Board
OPSCR Staff Approvals for July 2019**

Contract Number	Agency	Vendor	Request Type*	Service Type	Contract Action	Contract Action Amount
1	Mississippi Department of Marine Resources	The University of Southern Mississippi	Multiple Contract with One Vendor	Health Related Services, Nursing Services	Renewal	\$250,000.00
2	Mississippi Division of Medicaid	Parham Group, LLC	Multiple Contract with One Vendor	Consulting Services, Not Otherwise Classified	New	\$59,500.00
3	Mississippi Department of Education	The Riverside Publishing Company d/b/a HM Receivables, LLC	RFP	Educational/Training Services, Examination and Testing	Modification/Termination - Novation	(\$102,932.91)
4	Mississippi Department of Education	The Riverside Assessment, LLC	RFP	Educational/Training Services, Examination and Testing	Modification/New - Novation	\$102,932.91
5	Mississippi Division of Medicaid	DataMetrix, Inc.	RFP	Health Related Services, Professional Medical Services	Modification/Termination - Assignment	(\$8,074,588.40)
6	Mississippi Division of Medicaid	LaunchPoint Ventures, LLC	RFP	Health Related Services, Professional Medical Services	Modification/New - Assignment	\$8,074,588.40

*Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:

PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.

WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.

**Public Procurement Review Board
OPSCR Staff Approvals for July 2019**

CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.

Multiple Contracts: Staff authority to approve multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.

Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.

Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.

Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.