



**MEETING MINUTES**  
**Wednesday, July 10, 2019**

**Location:** E.T. Woolfolk State Office Building  
501 North West Street, Room 145  
Jackson, Mississippi

**Board Members Present:** Rita Wray, Chair (*via teleconference*)  
Jeffery Belk, Vice-Chair  
Laura Jackson, Department of Finance and Administration  
Leila Malatesta (*via teleconference*)  
Norman McLeod

**Absent:** Billy Morehead

**Staff:** Romaine Richards, Assistant Attorney General  
Aubrey Leigh Goodwin  
Ross Campbell  
Kent Adams  
Scott Owens  
Liz DeRouen  
Mike Cook  
Calvin Sibley  
Glenn Kornbrek  
Alicia Coleman  
Tenetra Walton  
Shandra Thompson  
Lashonda Washington  
Victoria James  
Chris Statham  
Erin Sandlin  
Candace Coleman  
Chuck McIntosh  
James Brabston  
Vernea Weathers  
Steve Tucker  
Sarah Barber  
Clay Chastain  
Yolanda Thurman

**Guests:**

Justice James W. Kitchens, Mississippi Supreme Court  
Harris VanBuskirk, Mississippi Department of Transportation  
Nick Walters, Mississippi Department of Transportation  
Charles Carr, Mississippi Department of Transportation  
Jim Davis, Mississippi Department of Transportation  
Melissa Patterson, Mississippi Department of Transportation, AG  
Jennifer Dotson, Mississippi State Department of Health  
Cynthia Brasher, Mississippi State Department of Health  
Anita Evans, Mississippi State Department of Health  
Johnny Nelson, Mississippi State Department of Health  
Evelyn Johnson, Capitol Resources  
Frank Puryear, Mississippi Department of Revenue  
Lanell Strait, Mississippi Department of Revenue  
Don Buffum, Mississippi State University  
Lief McDonald, University of Mississippi Medical Center  
Casey Bridges, University of Mississippi Medical Center  
Yann Gibert, University of Mississippi Medical Center  
Shannon Chesney, Mississippi Department of Rehabilitation Services  
Duncan Stone, Mississippi State Hospital  
Craig Kittrell, Mississippi State Hospital  
Betsy Toles, Mississippi Department of Public Safety  
Paul Pickett, Mississippi Department of Public Safety  
Matthew Dry, PEER  
Lance Fulcher, Rankin County School District  
Brittney Thompson, Mississippi Department of Medicaid  
Saranne Smith, Mississippi Department of Medicaid  
Clint Ashley, Boswell Regional Center  
Evelyn Johnson, Capitol Resources  
Tricia Shannon, Mississippi Development Authority  
Carson Crawford, Mississippi Development Authority  
Jerry Brown, Mississippi Department of Wildlife, Fisheries, and Parks  
Melanie Green, Mississippi Department of Environmental Quality  
Tabatha Baum, Mississippi Department of Environmental Quality  
Aveleka Moore, Mississippi Department of Environmental Quality  
Steven Bailey, Mississippi Department of Environmental Quality  
Kim McCrory, Mississippi Board of Animal Health  
Tim Benjamin, Union County School District (*via teleconference*)  
Mike Fortenberry, Oxford School District (*via teleconference*)  
Michelle Williams, Department of Marine Resources (*via teleconference*)  
Lana Jeffcoat, Ellisville State School, (*via teleconference*)  
Dana Watson, Ellisville State School, (*via teleconference*)  
Toni Johnson, Department of Mental Health (*via teleconference*)  
Wendy Bailey, Department of Mental Health (*via teleconference*)

**I. Call to Order**

The meeting was called to order by the Vice Chair Jeffery Belk.

**II. Oath of Office**

Norman McLeod was sworn in by Justice James W. Kitchens, of the Mississippi Supreme Court.

**III. Motion to Amend Minutes from May 1, 2019 Public Procurement Review Board Meeting**

*Correct reference to PPRB OPSCR Rules and Regulations of requested exception on item VI.B.48 from Section 3-202.14.4.1 to 3-202.12.4.*

**Action:** A motion was made by Mr. McLeod to approve the Amended Minutes from the May 1, 2019 PPRB meeting as presented with the correction of the Item VI.B.48 from Section 3-202.14.4.1 to 3-202.12.4. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Amended Item VI.B.48 (pages 53-54) of May 1, 2019 PPRB Minutes is attached to these Minutes as **Attachment A**.

**IV. Approval of Minutes from June 5, 2019 Public Procurement Review Board Meeting**

**Action:** A motion was made by Ms. Wray to approve the Minutes from the June 5, 2019 PPRB meeting as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**V. Approval of per diem and expenses for the July 10, 2019 meeting and for any additional expenses incurred prior to the August 7, 2019 meeting**

**Action:** A motion was made by Ms. Malatesta to approve per diem and expenses for the July 10, 2019 meeting and for any additional expenses incurred prior to the August 7, 2019 meeting. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**VI. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Petitions for Relief from Reverse Auction**

**1. Governing Authorities**

**i. Requesting Governing Authority:** Alcorn County School District

**Supplier:** Apple, Inc.

**Term:** One time purchase

**Commodities:** Apple iPads and other Apple equipment

**Total Estimated Value:** \$280,000.00

**Summary of Request:** The Alcorn County School District is requesting an exemption from using reverse auction for the purchase of Apple iPads and other Apple equipment. They are

requesting exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that competitive sealed bidding should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

## 1. State Agencies

### i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Multiple Unknown

**Contract:** 3180000802 (RFX)

**Term:** Twelve (12) months with two (2) potential extensions

**Total Estimated Value:** \$500,000.00

**Summary of Request:** MDOT is requesting an exemption from the reverse auction process for the purchase of rock salt. The commodity is used in various locations statewide for ice removal on bridge deck surfaces and roadways. In order to determine the lowest cost, the work location and availability of the commodity must be known. Due to the unpredictable nature of storms and high demand during these times MDOT wishes to award to all vendors who meet specifications and make a determination at the time of purchase.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

### ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Unknown

**Contract:** 3180000793 (RFX)

**Term:** 12 months with extensions

**Total Estimated Value:** \$2,400,000.00 (\$600,000.00 per truck)

**Summary of Request:** MDOT has requested an exemption from using the reverse auction process for the purchase of one (1) Under Bridge Inspection Platform Truck and the establishment of an agency contract for the purchase of up to three (3) additional trucks. This is a highly specialized piece of equipment with a very limited vendor pool and is vital to MDOT's daily inspection of bridges. The Under Bridge Inspection Platform Truck is the only way the

agency can inspect high rise bridges on interstates and other high traffic volume roads. Based on Section 3.106.22 of the Mississippi Procurement Manual, MDOT believes the competitive sealed bid is the best method to procure the Under Bridge Inspection Platform Truck.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

## B. Consideration of Awards for Governing Authorities Receiving Exemptions

### i. Requesting Governing Authority: Rankin County School District

**Supplier:** Coomes Distributors Inc.

**Term:** 8/1/2019 through 6/30/2020

**Total Estimated Value:** \$126,000.00

**Summary of Request:** Rankin County School District was granted an exemption from reverse auction on April 3, 2019. They advertised for competitive sealed bids for the purchase of snacks for the Frontiers program. They received one (1) bid. The District wishes to award to Coomes Distributors Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

### iii. Requesting Governing Authority: Harrison County

**Supplier:** Huey P. Stockstill, LLC.

**Term:** 7/10/2019 through 6/30/2020 with a possible one (1) year extension

**Total Estimated Value:** \$50,000.00

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of asphalt milling. They received one (1) bid. The District wishes to award to Huey P. Stockstill, LLC.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

iv. **Requesting Governing Authority:** Oxford School District

**Supplier:** Apple, Inc.

**Term:** One time purchase

**Total Estimated Value:** \$809,510.00

**Summary of Request:** Oxford School District was granted an exemption from reverse auction on April 3, 2019. They advertised for competitive sealed bids for the purchase of Apple products. They received one (1) bid. The District wishes to award to Apple, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

v. **Requesting Governing Authority:** Union County School District

**Supplier:** Apple, Inc.

**Term:** One time purchase

**Total Estimated Value:** \$88,600.00

**Summary of Request:** Union County School District was granted an exemption from reverse auction on May 1, 2019. They advertised for competitive sealed bids for the purchase of Apple iPads and Apple TV's. They received one (1) bid. The District wishes to award to Apple, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

C. **Consideration of State Agency Contracts for Board Action**

i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** Carroll Graves, Dickerson & Bowen Inc., Evans Sand & Gravel Inc., Holliday Construction LLC., Houston Branch Sand & Gravel, LLC., Huey P Stockstill, LLC., John E. Smith & Company, Martin Kelly's, Tony Thames, Hammett Gravel Co. Inc., Blain Sand & Gravel Inc.

**Contract#:** 8900000872, 8900000873, 8900000874, 8900000875, 8900000876, 8900000877, 8900000878, 8900000879, 8900000890, 8900000910, 8900000911

**Term:** 10/3/2018 through 9/30/2020

**Total Value:** \$625,000.00 (\$75,000.00, \$30,000.00, \$75,000.00, \$220,000.00, \$50,000.00, \$10,000.00, \$10,000.00, \$45,000.00, \$50,000.00, \$15,000.00, \$45,000.00)

**Summary of Request:** MDOT is requesting a twelve (12) month extension, the first of a possible two (2), for sand and gravel. At the July 11, 2018 PPRB meeting MDOT requested and was approved an exemption from reverse auction for sand and gravel. At the October 3, 2018 PPRB meeting the multi-award bid contracts were approved. This was due to the need

to award to all suppliers in order to determine the lowest price as needed in various locations at the time of performance. These materials are used by MDOT, other state agencies and governing authorities.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contract extensions.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** Synergy Partners, Nutrien AG Solutions, Asplundh Tree Expert

**Contract #:** 8900000901, 8900000902, 8900000903

**Term:** 10/03/2018 through 8/31/2020

**Total Value:** \$980,000.00 (\$80,000.00, \$600,000.00, \$300,000.00)

**Summary of Request:** MDOT is requesting a twelve (12) month extension, the first of a possible two (2) for herbicides. The reverse auction was held on August 22, 2018 for different types of herbicides and the contracts were approved at the October 3, 2018 PPRB meeting. This is a multi-award bid with award to the lowest price per item. These materials will be used by MDOT, other state agencies and governing authorities.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contract extensions.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

iii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** 3M Company, ORAFOL Americas Inc., Avery Dennison

**Contract #:** 8900000922, 8900000925, 8900001061 (8900001061 replaces 8900000923)

**Term:** 10/9/2018 through 9/30/2020

**Total Value:** \$710,000.00 (75,000.00, 75,000.00, 560,000.00)

**Summary of Request:** MDOT successfully completed a reverse auction on September 19, 2018 for reflective sheeting. The contract was not originally presented to PPRB, as the total value was under the threshold. Contract 8900001061 (original 8900000923) is being increased and the total value now requires PPRB approval. MDOT has changed to a new type of sheeting for larger and overhead signs. This sheeting has better results in the long run and is more cost effective.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

**Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.**

**iv. Requesting Agency: Mississippi Department of Marine Resources (MDMR)**

**Supplier: J&W Marine Enterprises, Inc.**

**Contract #: 8200044535**

**Term: 5/2/2019 through 5/1/2020**

**Total Value: \$600,000.00**

**Summary of Request:** MDMR is requesting approval of an amendment to the scope of work in subsection 1.14 of the contract with J&W Marine Enterprises, Inc., to furnish and deploy cultch material for the enhancement of oyster beds in the Mississippi Sound. This amendment would revise the period of performance to postpone deployment until early fall as cultch should be planted when oyster spat is present. The influx of freshwater caused by the extended opening of the Bonnet Carré Spillway has decreased salinity levels at the deployment sites below ideal conditions for oyster spawning. The original contract was approved at the May 2019 PPRB meeting.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract amendment.

**Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

**v. Requesting Agency: Mississippi State Department of Health (MSDH)**

**Supplier: Sunrise Fresh Produce**

**Contract #: 8200045731**

**Term: 8/1/2019 through 6/30/2020 with a potential extension up to twelve (12) months**

**Total Value: \$4,317,070.00**

**Summary of Request:** MSDH conducted a reverse auction on May 7, 2019 and is requesting approval to enter into a contract with Sunrise Fresh Produce to purchase food (fresh fruit and vegetables) and services (storage, supply distribution of the fresh fruit and vegetables) for the Women, Infants and Children Special Supplemental Nutrition Program (WIC). The reverse auction was an "all item/all location" bid. Only one bidder participated in the reverse auction.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action: A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

**vi. Requesting Agency: Mississippi State University (MSU)**

**Supplier: Aerolab, LLC**

**Contract #: 8200045846**



**Term:** One Time Purchase (7/10/2019 through 6/2/2020)

**Total Value:** \$637,885.00

**Summary of Request:** MSU solicited a bid (institutes of higher learning are statutorily exempt from the use of reverse auction) for the purchase of one (1) subsonic wind tunnel to be used by their School of Aerospace Sciences. MSU received two (2) responses to the solicitation, but Edibon USA, LLC was deemed nonresponsive because it did not meet specifications. MSU requests to award to Aerolab LLC based on the fact that they met the required specifications and that no protests were received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

vii. **Requesting Agency:** Mississippi State University (MSU)

**Supplier:** Delta Western

**Contract #:** 8200045765

**Term:** 7/10/2019 through 5/28/2020

**Total Value:** \$936,000.00

**Summary of Request:** MSU solicited bids (institutes of higher learning are statutorily exempt from the use of Reverse Auction) for the purchase of 3,000 tons, more or less, of 28% regular floating fish feed. MSU received one (1) response to the solicitation.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

viii. **Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Supplier:** Tecniplast USA, Inc.

**Contract #:** 8200045776

**Term:** 7/10/2019 through 5/31/2024

**Total Value:** \$223,967.58

**Summary of Request:** UMMC requested and received approval to forgo the competitive sealed bid process and issue an RFP for the acquisition of an aquatic facility for Zebrafish by PPRB at the February 6, 2019 meeting. UMMC received two (2) responses to their RFP solicitation and requests to award to Tecniplast USA, Inc., based on RFP criteria. There were six (6) weighted rating factors with each factor having the possibility of ten (10) total points multiplied by the actual weight of the factor. These were qualifications & experience (7.5% or .75 points possible), technical qualifications (20% or 2 points possible), cost structure (35% or 3.5 points possible), project work plan/ implementation (7.5% or .75 points possible), training (10% or 1 point possible) and warranty/ maintenance (20% or 2 points possible). UMMC followed the new

regulations for RFPs as listed in the Procurement Manual Section 3.107.09 Receipt and Registration of Proposals or Qualifications. The total rating percentage that any one (1) company could receive was 100% or ten (10) total points. After UMMC's RFP committee started to blindly score the two (2) submittals it was discovered that one of the two submittals would have to be deemed nonresponsive because the submittal from Aquaneering, Inc. had either their company name or other identifying forms of information in seven (7) separate areas of the RFP response. The RFP committee scored the Tecniplast USA, Inc. proposal and they scored 9.86 points out of a possible ten (10) total points.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

ix. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Aspen Aerials

**Contract #:** 8200045908

**Term:** One Time Purchase (7/10/2019 through 12/31/2019)

**Total Value:** \$583,179.00

**Summary of Request:** MDOT was granted an exemption from the reverse auction process for the purchase of an Under Bridge Inspection Platform Truck at the May 1, 2019 PPRB meeting. MDOT solicited competitive sealed bids for the truck. They received two (2) bids and are awarding to the low bidder.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

x. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Transportation South, Inc.

**Contract #:** 8200046009

**Term:** 7/10/2019 through 5/31/2020 with up to four (4) twelve (12) month extensions

**Total Value:** \$8,008,700.00

**Summary of Request:** MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 32/36A **non-ADA** buses. Two (2) vendors submitted qualification information and both met specifications. Those two (2) vendors participated in the reverse auction and MDOT is requesting to award to the low bidder. This contract is available to quasi state agencies or other political subdivisions of the State of Mississippi, agencies of the United States Government, Public Procurement Units, and FTA recipients.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

xi. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Transportation South, Inc.

**Contract #:** 82000046006

**Term:** 7/10/2019 through 5/31/2020 with up to four (4) twelve (12) month extensions

**Total Value:** \$8,679,200.00

**Summary of Request:** MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 32/36A ADA buses. Two (2) vendors submitted qualification information and both met specifications. Those two (2) vendors participated in the reverse auction and MDOT is requesting to award to the low bidder. This contract is available to quasi state agencies or other political subdivisions of the State of Mississippi, agencies of the United States Government, Public Procurement Units, and FTA recipients.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. **Master Lease Purchase**

i. **Requesting Agency:** Mississippi Board of Animal Health

**Master Lease Purchase:** \$168,425.00

**Term of Contract:** Master Lease Purchase Series 2019A

**Purchase Method:** State Contract

**Comments:** Pursuant to Miss. Code Ann. § 31-7-10, as amended, Mississippi Board of Animal Health is requesting authority to utilize the Master Lease Purchase Program to finance vehicles. These vehicles will be purchased using the state contract established by OPTFM. The schedule of vehicles is attached.

**Staff Recommendation:** Granting of authority to the agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

E. OPTFM Staff Approvals reported to the Board

OPTFM Staff Approvals are attached to these Minutes as **Attachment B**.

## F. OPTFM Director's Report

*Mr. Campbell reported that PEER recommended training at UMMC and that Mike Cook and James Brabston will be conducting the training on July 12. He stated Ms. Goodwin and himself would be speakers at the Mississippi Education and Technology Innovation Symposium (METIS) conference about reverse auction on July 17. Mr. Campbell recognized Mike Cook is now a Certified Professional Public Buyer (CPPB). He also mentioned that another Certified Mississippi Purchasing Agent (CMPA) class will be held July 30 through August 1.*

## VII. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

### A. Consideration of Prime Professional

- Using Agency:** Hinds Community College  
**Number:** GS# 205-074  
**Title:** ATC HVAC Program-PH II  
**Location:** Jackson, Mississippi  
**Project Budget:** \$5,175,386.86  
**Funding Sources:** HB787 L'14; SB2906 L'15; HB1729 L'16; HB1649, L'18  
**Professional Fee:** C+ (estimated fees \$339,828.21 for both phases)  
**Professional:** Edmonds Engineering Inc.

**Scope:** Original scope was for the replacement of the failing cooling tower between the Alexander Building and the Bivens Building on the Jackson Campus of Hinds Community College. Planning of the first building revealed problems with this approach and the Using Agency requested to change the scope to roof top mechanical units with other component modifications for efficiency of units, ability to control units, and cost savings for both buildings; and, to continue with the same Professional.

**Note:** Board Action required when fees exceed \$250,000.00.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

### B. Consideration of Change Order for Board Action

- Using Agency:** Jackson State University  
**Project Number:** GS# 103-283  
**Project Title:** Campus Mechanical Improvements

**General Contractor:** McLain Plumbing & Electrical Service, Inc.

**Original Contract Sum:** \$2,434,000.00

**Net Change by Previous Change Orders:** \$602,186.62

**Total Value of Award before this Change Order:** \$3,036,186.62

**Total Value of this Change Order:** \$117,143.93

**Construction Days to Date [Term]:** 515 (including 80 for this CO)

**Change Order Scope:** Recharge AAC Chiller #1; overhaul motor/shaft on Library Chiller #1 and replace purge; recharge Peoples Chiller. (original award scope: replace miscellaneous mechanical equipment at AAC, John A. Peoples, Library and T.B. Ellis to provide for immediate needed repairs and redundancy to the campus mechanical loops.)

**Note:** Board Action required when Change Order exceeds 25%.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed Change Order

**Action:** A motion was made by Ms. Wray to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

#### **C. BOB Staff Approvals Reported to the Board**

BOB Staff Approvals are attached to these Minutes as **Attachment C**.

#### **D. BOB Director's Report**

*Mr. Sibley reviewed the June Legislative Tour to the Delta Region, 'beginning at the Mississippi Law Enforcement Officer's Training Academy (MLEOTA) on June 25.*

*From there they visited the Mississippi Crafts Center on the Natchez Trace in Ridgeland, and on to Mississippi Valley State University where they toured several projects on campus.*

*On June 26 they went to Mississippi Delta Community College, and then to Delta State University where they met in the newly renovated cafeteria, and on to Ole Miss for a tour ending at the new addition/renovation of the Student Union.*

*The MWF&P Mclvor Shooting facility near Senatobia was toured on June 27.*

#### **E. RPM New Leases**

##### **1. Requesting Agency:** Mississippi Department of Revenue

**Lease #:** 800-421-24A

**Lessor:** W.R. Lott, III

**Term:** 10-01-2019 thru 09-30-2024

**Total Yearly Cost:** \$22,200.00

**Cost PSF:** \$12.00 + Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 205

**Federal Funds:** 0%

**Square Footage Proposed:** 1,850

**Previous Square Footage:** N/A

**Address of Property:** 117 B Grand Blvd., Greenwood, MS.

**Purpose of Lease:** This will be the Greenwood District Office.

**Note:** Mississippi Department of Revenue advertised and received five (5) responses. Two of the submissions were deemed non-responsive. The three other submissions were considered and the lowest cost of the remaining three was awarded the lease. This is a five (5) year lease with two (2) two (2) year options to renew. No protests were received.

First optional renewal rate: \$22,200.00 yearly.

Second optional renewal rate: \$22,200.00 yearly.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi Department of Revenue

**Lease #:** 800-412-25A

**Lessor:** OK Realty, Inc.

**Term:** 10-01-2019 thru 09-30-2025

**Total Yearly Cost:** \$29,250.00

**Cost PSF:** \$15.00 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 216

**Federal Funds:** 0%

**Square Footage Proposed:** 1,950

**Previous Square Footage:** N/A

**Address of Property:** 3466A McCollough Blvd., Tupelo, MS.

**Purpose of Lease:** This will be the Tupelo District Office.

**Note:** Mississippi Department of Revenue advertised and received four (4) responses. Two of the submissions were deemed non-responsive. The two other submissions were considered and the lowest cost of the remaining two was awarded the lease. This is a six (6) year lease with two (2) two (2) year options to renew. No protests were received.

First optional renewal rate: \$31,200.00 yearly

Second optional renewal rate: \$33,150.00 yearly.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**3. Requesting Agency:** Boswell Regional Center

**Lease #:** 533-642-24A

**Lessor:** Anthony Koen, LLC.

**Term:** 10-01-2019 thru 09-30-2024

**Total Yearly Cost:** \$18,000

**Cost PSF:** \$12.00 + Utilities and Janitorial

**Previous Cost PSF:** \$12.00 + Utilities and Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 1,500

**Previous Square Footage:** 1,500

**Address of Property:** 136 Smith Crossing Road, Mendenhall, MS.

**Purpose of Lease:** This is a group home for male participants.

**Note:** Boswell Regional Center advertised and only one (1) submission was received. This is a five (5) year lease with no renewal.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**4. Requesting Agency:** Boswell Regional Center

**Lease #:** 533-642-24B

**Lessor:** Anthony Koen, LLC.

**Term:** 10-01-2019 thru 09-30-2024

**Total Yearly Cost:** \$18,000

**Cost PSF:** \$12.00 + Utilities and Janitorial

**Previous Cost PSF:** \$12.00 + Utilities and Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 1,500

**Previous Square Footage:** 1,500

**Address of Property:** 140 Smith Crossing Road, Mendenhall, MS.

**Purpose of Lease:** This is a group home for female participants.

**Note:** Boswell Regional Center advertised and only one (1) submission was received. This is a five (5) year lease with no renewals

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**5. Requesting Agency:** Mississippi Department of Public Safety

**Lease #:** 670-412-20B  
**Lessor:** Cleveland Properties, LLC.  
**Term:** 08-01-2019 thru 07-31-2020  
**Total Yearly Cost:** \$32,400  
**Cost PSF:** \$9.92 + Janitorial  
**Previous Cost PSF:** N/A  
**Total Space per Occupant:** 544  
**Federal Funds:** 0%  
**Square Footage Proposed:** 3,267  
**Previous Square Footage:** N/A

**Address of Property:** 589 N. Corley Road Suite B1, Tupelo, MS.

**Purpose of Lease:** This will be the driver's license issuance office for the Tupelo area. There are a large number of walk-in applicants. Therefore, a large waiting room and testing area is needed for this location.

**Note:** Mississippi Department of Public Safety advertised and received only one submission. The lease was awarded to the current landlord. This is a one (1) year lease with five (5) one (1) year options for renewal. Mississippi Department of Public Safety requests a waiver on the Space Efficiency Requirement because of the required space needed for testing applicants.

**Option year 1 thru 5 renewal rate:** \$32,400.00 yearly

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

## F. RPM Succeeding Leases

### 1. **Requesting Agency:** Ellisville State School

**Lease #:** 534-562-24A  
**Lessor:** HMS Properties, LLC.  
**Term:** 11-01-2019 thru 10-31-2024  
**Total Yearly Cost:** 20,148.00  
**Cost PSF:** \$3.73 + Utilities & Janitorial  
**Previous Cost PSF:** \$ 3.73 + Utilities & Janitorial  
**Total Space per Occupant:** N/A  
**Federal Funds:** 0%  
**Square Footage Proposed:** 5,400  
**Previous Square Footage:** 5,400  
**Address of Property:** #1 Front Street, Richton, MS.

**Purpose of Lease:** This location will provide therapeutic active treatment services for approximately 20 individuals with intellectual and developmental disabilities.

**Note:** This is a five (5) year lease with no renewals.



**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**G. RPM Non-Competitive Lease (Exempt from Competition)**

**1. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-454-20A

**Lessor:** Titan Development Company, LLC.

**Term:** 09-01-2019 thru 08/31/2020

**Total Yearly Cost:** \$15,300.00

**Cost PSF:** \$8.50 Inclusive

**Previous Cost PSF:** \$ 8.50 Inclusive

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 1,800

**Previous Square Footage:** 1,800

**Address of Property:** 644 Church Road, Unit 18, Madison, MS.

**Purpose of Lease:** This location will provide storage of wheelchairs, scooters, and other large durable medical equipment that Project Start loans to people with disabilities.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi Development Authority

**Lease #:** 225-251-20A

**Lessor:** Douglas, Inc.

**Term:** 09-01-2019 thru 08-31-2020

**Total Yearly Cost:** \$21,600.00

**Cost PSF:** \$4.40

**Previous Cost PSF:** \$4.40

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 4,909

**Previous Square Footage:** 4,909

**Address of Property:** 4225 Industrial Blvd., Jackson, MS.

**Purpose of Lease:** This storage lease is a part of a material delivery contract that delivers brochures and other needed items to selected locations throughout Mississippi for MDA's

Mississippi Tourism Division. The products are received and stored at the Industrial Drive location prior to delivery.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi Department of Environmental Quality

**Lease #:** 595-244-22A

**Lessor:** City of Pass Christian

**Term:** 09-01-2019 thru 08-31-2022

**Total Yearly Cost for boat slip:** \$0

**Monthly Cost for Utilities:** \$30.00

**Federal Funds:** 0%

**Proposed Boat Slip Size:** 40 feet

**Previous Boat Slip Size:** 40 feet

**Address of Property:** 100 Hiern Ave., Pass Christian, MS.

**Purpose of Lease:** This will be used for the storage of a 40 foot boat owned and operated by Mississippi Department of Environmental Quality.

**Note:** Mississippi Department of Environmental Quality ask for a waiver of Section 300.9 (5) of the leasing manual to extend this non-competitive lease for three (3) years with no renewals. Normal leasing period would be one (1) year.

**Staff Recommendation:** Upon granting of the waiver to Section 300.9 (5), Mississippi Department of Environmental Quality will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**4. Requesting Agency:** Department of Finance & Administration/Office of Air Transport

**Lease #:** 055-251-20G

**Lessor:** Mercury Air Center d/b/a Atlantic Aviation/Jackson

**Term:** 09-01-2019 thru 08-31-2020

**Total Yearly Cost:** \$44,256.00

**Cost PSF:** \$12.90 Inclusive

**Previous Cost PSF:** \$12.90 Inclusive

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,432

**Previous Square Footage:** 3,432

**Address of Property.** 110 S. Hangar Drive, Hangar C, Jackson, MS.

**Purpose of Lease:** This is a hangar lease for the State aircraft at Jackson/Medgar Wiley Evers International Airport.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**5. Requesting Agency:** Department of Finance & Administration/Capitol Facilities

**Lease #:** 899-251-21C

**Lessor:** 455 North Lamar, LLC.

**Term:** 09/15/2019 thru 01/14/2021

**Total Yearly Cost:** 55,080.00

**Annual Cost per parking space:** \$540.00

**Previous Annual Cost per parking space:** \$540.00

**Federal Funds:** 0%

**Total number of Spaces:** 102

**Previous number of Spaces:** 102

**Address of Property:** 455 North Lamar Street, Jackson, MS.

**Purpose of Lease:** Parking for State Employees.

**Note:** This is an eighteen (18) month lease with no renewals.

**Staff Recommendation:** This amended request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**G. RPM Land**

**1. Requesting Agency:** Mississippi Department of Wildlife, Fisheries & Parks

**Lease #:** 899-561-24A

**Lessor:** Perry County School District

**Term:** 07-01-2019 thru 06/30/2024

**Total Yearly Cost:** \$8,000

**Cost per Acre:** \$45.71 per year

**Previous Cost per Acre:** \$ 34.29 per year

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Total Acres Proposed:** 175

**Previous Acres:** 175

**Address of Property:** Section 16 – Township 2 North – Range 9 West, New Augusta, MS.

**Purpose of Lease:** This is a recreational lease for 16<sup>th</sup> section public school trust land.

**Note:** This is a five (5) year lease with no renewals. Mississippi Department of Wildlife, Fisheries & Parks ask PPRB for retro-active approval of this lease.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the retro-active approval of this lease.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

## H. RPM Director's Report

*Mr. Adams discussed changes to the Enhanced Inventory System (EIS) reports with the addition of roof status descriptions entered on the new secure database environment for the DFA Office of State Property Insurance, instead of the manual Excel spreadsheets previously used. The new fields are customized to include flood zones, appraisal secondary modifier information, and elevation certificate data. The EIS allows for improved management of data.*

*A ten-minute recess was taken before the presentation of Item VIII.A.*

## VIII. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Revenue

**RFx Number:** 3180000801

**Procurement Request:** Request for Proposals

**Anticipated Term:** One (1) year with three (3) optional one-year renewals

**Anticipated Contract Amount:** \$3,900,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of Temporary Staffing Services, to provide clerical services to the Clinton Office and warehouse staffing to the Alcohol and Beverage Control Distribution Center in Gluckstadt, MS. The Agency contends that the proposal process is more advantageous in that it will allow vendors the opportunity to submit individualized plans and any exceptions to the RFP that they may have, which will allow the agency more flexibility in discussions while evaluating vendors. The agency further believes that the RFP process is more advantageous in determining whether there is a true cost benefit in splitting the two types of staffing from what has normally been a combined contract. DOR will award two separate contracts, one for clerical staffing and one for warehouse staffing. Awarding of contracts to separate vendors shall be dependent upon evaluation results. MDOR would like to see if separating the two types of service contracts could result in lowering the percentage markup for the clerical positions without a corresponding increase in the warehouse markup. If the results from the RFP vendor responses does not show a net reduction in markup percentages resulting in lower cost, MDOR plans to stay with the current vendor. The respondents will be

evaluated based on technical, cost and management factors. Technical factors will be weighted at twenty percent (20%) or 20 points, personnel, equipment facilities and financial resources will be weighted at twenty percent (20%) or 20 points, price will be weighted at thirty-five percent (35%) or 35 points, and management factors which include past performance will be weighted at twenty-five percent (25%) or 25 points.

**Staff Recommendation:** Granting of the agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the agency's request to use a Request for Proposals as the procurement method to select a vendor to provide Temporary Staffing Services.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

2. **Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180000792

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three (3) years with two (2) optional one-year renewals

**Anticipated Contract Amount:** 600,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of Recruitment of Investment Services, expansion of existing firms in Mississippi and new investment opportunities from Europe. The agency will award one contractor to be responsible for representing the State of Mississippi to foreign companies and governments. The Agency contends that the use of an RFP will provide the greatest amount of flexibility in evaluating the proposals received, in that the agency will need to be able to evaluate past experiences, capabilities, staffing, technical proficiencies, and other factors that would not be considered using the IFB process. The respondents will be evaluated based on technical, cost and management factors. Technical factors, which include the overall quality of the proposed plan, will be weighted at twenty percent (20%) or 20 points, cost factors will be weighted at thirty-five percent (35%) or 35 points, and management factors which include past performance, personnel, equipment and facilities will be weighted at a combined forty-five percent (45%) or 45 points.

**Staff Recommendation:** Granting of the agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the agency's request to use a Request for Proposals as the procurement method to select a vendor to provide the Recruitment of Investment Services.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

3. **Requesting Agency:** DMH – Mississippi State Hospital

**RFx Number:** 3180000803

**Procurement Request:** Request for Qualifications

**Anticipated Term:** Four (4) years with one (1) optional one-year renewal

**Anticipated Contract Amount:** \$436,800.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of a psychiatrist to serve as the Utilization Review Physician Advisor to the agency. The agency contends the use of an Invitation for Bids will not provide the flexibility needed to be able to interview applicants and enter into in-depth conversations to better evaluate knowledge of The Centers for Medicare and Medicaid (CMS) standards regarding state and federal reimbursement and familiarity of the utilization review process. Particular knowledge and experience in an inpatient psychiatric hospital is necessary due to the chronic nature of the mentally ill not traditionally found in hospital settings. The respondents will be evaluated based on technical, cost and management factors. The technical factors will be weighted at (33%) or 33 points, management factors will be weighted at (32%) or 32 points, and cost factors will be weighted at (35%) or 35 points. Whether the vendor accepts the agency's price is the only factor to be considered under cost factors.

**Staff Recommendation:** Granting of the agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the agency's request to use a Request for Qualifications as the procurement method to select one vendor to serve as the Utilization Review Physician Advisor.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

## **B. Consideration of Contracts for Board Action**

### **1. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** 22<sup>nd</sup> Century Technologies, Inc.

**Contract #:** 8200045662

**Term:** 08/01/2019 – 07/31/2020

**Total Value:** \$3,900,000.00

**New**

**\$3,900,000.00**

**Summary of Request:** The term of the contract is one year with three optional one-year renewals. The Contractor will provide temporary staffing services at the agency's Central Office in Clinton and the Alcoholic Beverage Control Liquor Distribution Center in Gluckstadt. The Contractor was selected through an IFB with eleven respondents. The Agency requests an exemption to PPRB OPSCR Rules and Regulations Section 3-202.13.2 for not deeming Global Solutions Group, Inc. and Tempstaff, Inc. non-responsive as their bids failed to conform to all material aspects of the IFB and 3-202.08.1 for failure to treat the question and answer document as an amendment, not obtaining acknowledgements of said document, and not posting said document on the Mississippi Opportunity Search Portal. As the question and answer document was posted on the agency's website as indicated within the IFB, OPSCR staff does not have concerns regarding competition, fairness, and transparency as all bidders were considered. Proof of vendor's required workers' compensation and comprehensive general liability insurance certificates must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and upon granting the exceptions to

PPRB OPSCR Rules and Regulations 3-202.13.2 and 3-202.08.1 will comply with all legal requirements. OPSCR recommends granting of the exceptions and approval of the contract as requested contingent upon receipt of the vendor's workers' compensation and comprehensive general liability insurance certificates.

**Projected Budget for Life of the Contract:** \$11,170,000.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

2. **Requesting Agency:** Mississippi Development Authority

**Supplier:** The University of Southern Mississippi, Trent Lott National Center

**Contract #:** 8200045900

**Term:** 07/11/2019 – 01/10/2021

**Total Value:** \$250,000.00

**New**

**\$250,000.00**

**Summary of Request:** The term of the contract is for eighteen months with no optional renewal. The Contractor will prioritize and implement elements of the Mississippi Defense Initiative Strategic Plan 2019-2023 in coordination with the Mississippi Development Authority. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. MDA determined the services meet the agency's requirements and the price represents a fair market value for the service, based on the comparison of other similar contracts.

**Staff Recommendation:** This amended request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$250,000.00

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

3. **Requesting Agency:** Mississippi State Department of Health

**Supplier:** Douglas, Inc. d/b/a Douglas Express Delivery

**Contract #:** 8200033120

**Term:** 08/01/2017 – 07/31/2020

**Total Value:** \$2,146,184.00

**Renewal**

**\$744,977.98**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides courier services to Regional Offices, County Health Departments, and specified Public Health Clinics throughout the state from field locations back to the Mississippi State Department of Health Central Office in Jackson. The Contractor was originally selected through an IFB. The original contract was approved at the July 2017 PSCRB meeting. Modification One updates the Period of Performance, Procurement

Regulations, Approval, Representation Regarding Gratuities, E-Payment, and Stop Work Order clauses and adds an Insurance clause consistent with that contained in the IFB. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$2,142,184.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

4. **Requesting Agency:** DMH – Central Office

**Supplier:** Fahrenheit Creative Group, LLC

**Contract #:** 8200045827

**Term:** 07/11/2019 – 09/29/2020

**Total Value:** \$249,718.75

**New**

**\$249,718.75**

**Summary of Request:** The term of the contract is approximately fifteen months with no renewals. The Contractor will provide a statewide comprehensive communications campaign for opioid awareness. The Contractor was selected through an IFB with eight respondents. One post-award vendor debriefing was requested and held. The agency request exceptions to Section 3-102.09.2(b) for not deeming Runyon Saltzman, Incorporated non-responsible as they failed to attain a satisfactory record of performance and 3-202.12.4.1 for failure to obtain corrected documents from Maris, West, & Baker, Incorporated. As documents submitted contained minor informalities or insignificant mistakes with little or no effect on price, quantity, delivery, or contractual conditions, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. Proof of the regulatory board's approval (Mississippi Board of Mental Health) and workers' compensation and comprehensive or professional liability insurance certificates must be received from the agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exceptions to Sections 3-102.09.2(b) and 3-202.12.4.1, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval, receipt of the vendor's required workers' compensation and comprehensive general or professional liability insurance certificates.

**Projected Budget for Life of the Contract:** \$249,718.75

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

5. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** W.G. Yates & Sons Construction Company



**Contract #:** 8200020130

**Term:** 09/01/2015 – 08/31/2020

**Total Value:** \$1,500,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Modification Four has been submitted to exercise the last optional renewal allowed by the original contract. The Agency requests no additional spending authority because only \$325,743.75 has been expended. Under Plan B of the contract, the Contractor assists with constructability reviews as design progresses, budgeting and cost estimating, integration of comprehensive construction project controls, construction inspection, and construction project close-out. The Contractor was originally selected through an RFQ. The Contractor is paid according to the hourly rates provided in Attachment A, W. G. Yates & Sons Construction Company Rate Schedule, federal mileage rate, and state travel expenses. Modification Three was approved at the August 2018 PPRB meeting. Modification Four updates the Period of Performance clause.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$1,500,000.00

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

*Items VIII.B.6 through VIII.B.8 were presented together and voted together.*

**6. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Global Valuation Services, Inc.

**Contract #:** 8200035108

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$8,500.00 has been expended. The Contractor provides appraiser services as needed by the agency. These services include preparing and providing real property appraisals to establish fair market value for land acquisitions, preparing and delivering preliminary appraisal reports, consulting with DEQ and its legal counsel regarding services to be performed by the appraiser, and performing other tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of four contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive

general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract: \$400,000.00**

**7. Requesting Agency: Mississippi Department of Environmental Quality**

**Supplier:** Real Estate Appraisers, Inc.

**Contract #:** 8200035105

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides appraiser services as needed by the agency. These services include preparing and providing real property appraisals to establish fair market value for land acquisitions, preparing and delivering preliminary appraisal reports, consulting with DEQ and its legal counsel regarding services to be performed by the appraiser, and performing other tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of four contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract: \$400,000.00**

**8. Requesting Agency: Mississippi Department of Environmental Quality**

**Supplier:** Barber & Mann, Inc.

**Contract #:** 8200035111

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides appraiser services as needed by the agency. These services include preparing and providing real property appraisals to establish fair market value for land acquisitions, preparing and delivering preliminary appraisal reports, consulting with DEQ and its legal counsel regarding services to be performed by the appraiser, and performing other tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of four contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance,

Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewals as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract:** \$400,000.00

**Action:** A motion was made by Mr. McLeod to approve the staff recommendations as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

*Items VIII.B.9 and VIII.B.10 were presented together and voted together.*

9. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Barber & Mann, Inc.

**Contract #:** 8200035106

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$7,500.00 has been expended. The Contractor provides review appraiser services as needed by the agency. These services include reviewing real property appraisals establishing fair market value for land acquisitions, preparing and delivering written narrative reviews of each appraisal, examining all appraisal reports to assure they meet applicable appraisal requirements and standards, and performing other appraisal review tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of two contracts. The Contractor is paid \$7,500.00 per review appraisal. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract:** \$400,000.00

10. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Forest Managers & Consultants, Inc.

**Contract #:** 8200035109

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$5,000.00 has been expended. The Contractor provides review appraiser services as needed by the agency. These services include reviewing real property appraisals establishing fair market value for land acquisitions, preparing and delivering written narrative reviews of each appraisal, examining all appraisal reports to assure they meet applicable appraisal requirements and standards, and performing other appraisal review tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of two contracts. The Contractor is paid \$5,000.00 per review appraisal. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract:** \$400,000.00

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewals as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendations as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

*Items VIII.B.11 through VIII.B.17 were presented together and voted together.*

**11. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Environmental Management Services, Inc.

**Contract #:** 8200035016

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The

Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract: \$400,000.00**

**12. Requesting Agency: Mississippi Department of Environmental Quality**

**Supplier:** Michael Baker, Jr. Consulting Engineers, Inc.

**Contract #:** 8200034904

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract: \$400,000.00**

**13. Requesting Agency: Mississippi Department of Environmental Quality**

**Supplier:** Maptech, Inc.

**Contract #:** 8200035009

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The

Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract: \$400,000.00**

**14. Requesting Agency: Mississippi Department of Environmental Quality**

**Supplier:** Linfield, Hunter, & Junius, Inc.

**Contract #:** 8200035104

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$9,067.00 has been expended. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation and employer's liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract: \$400,000.00**

**15. Requesting Agency: Mississippi Department of Environmental Quality**

**Supplier:** EMC, Inc.

**Contract #:** 8200034883

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C,

Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses.

**Projected Budget for Life of the Contract: \$400,000.00**

**16. Requesting Agency: Mississippi Department of Environmental Quality**

**Supplier:** Digital Information & Mapping Company d/b/a DIMCO, Inc.

**Contract #:** 8200035027

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$6,080.00 has been expended. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Projected Budget for Life of the Contract: \$400,000.00**

**17. Requesting Agency: Mississippi Department of Environmental Quality**

**Supplier:** WGK, Inc.

**Contract #:** 8200035015

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or

Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract:** \$400,000.00

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewals as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendations as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

**18. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** The University of Southern Mississippi

**Contract #:** 8200032048

**Term:** 05/15/2017 – 04/30/2020

**Total Value:** \$568,022.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was approximately two years, four months, and seventeen days with the option to renew for approximately two years, seven months, and fourteen days. Modification One has been submitted to exercise a seven-month renewal. The Agency requests no additional funds because only \$345,836.15 has been expended. The Contractor provides monitoring of oyster-reef-associated invertebrates through USM's Gulf Coast Research Laboratory. The Contractor prepares an event report within thirty days of completion of each field work monitoring activity, an annual report if at least one monitoring activity occurs during a calendar year, and a final report within sixty days of completion of all monitoring activities. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of MDEQ determined that the services met the agency's requirements and the price represents a fair market value for the service based on a comparison of other like projects. Modification One updates the Period of Performance, Notices, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Chief Procurement Officer's Actions or Omissions, Price Adjustment, and Termination for Default clauses. All other terms and conditions of the original contract remain the same.



**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$568,022.00

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded Ms. Malatesta and unanimously approved by all members present.

*Items VIII.B.19 through VIII.B.21 were presented together and voted together.*

**19. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Molina Healthcare of Mississippi, Inc.

**Contract #:** 8200041827

**Term:** 07/01/2017 – 06/30/2020

**Modification**

**Total Value:** \$718,870,179.00

**\$0.00**

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment Four has been submitted to modify the contract to correct grammatical, format, and reference citation issues as well as to modify the scope of services to meet the Care Coordination Organization Program and policy needs for the upcoming Fiscal Year. The Agency requests no additional spending authority as the current spending authority is sufficient.

The Contractor provides services for statewide administration of the MississippiCAN. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. DOM will pay the contracts PMPM capitation payment to cover the services provided. DOM calculates state-set rates by rate category on a statewide basis with area adjustment based on an enrolled member's county of residence. The estimated cost of MississippiCAN is \$2,127,725,676.00, which consists of \$1,642,604,221.87 federal funds or 77.20%, for all three contracts collectively. The rate cells and capitation rates are in accordance to the capitation rates (excluding risk scores) table of Section 13.A.9, Capitation Rates. The rates also include a flat transitional payment pool add-on of \$72.92, excluding delivery kick payment. DOM retained Milliman, an independent actuarial and consulting firm, to calculate, document, and certify to its capitation rate development. Additionally, capitation rates will be recertified after actual membership is known. The agency contends Centers for Medicare & Medicaid Services (hereinafter "CMS") will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The Contractor was originally selected through an RFQ, which resulted in the award of three contracts. Amendment Three was approved at the June 2018 PPRB meeting.

Amendment Four updates: the Priority clause of the Definition and Construction subsection and the Applicable Law, Ownership and Financial Disclosure, and Data Exchange Requirements subsections of Section 1, General Provisions; the Claims Denial Reconsideration and Complaint definitions of Section 2, Definitions; the Disenrollment and Disenrollment of Nursing Home Residents subsections of Section 4, Mississippi Enrollment

and Disenrollment; the General Requirements, Pharmacy Services, and Medical, Surgical, and Behavioral Health Services portions of the Prior Authorizations subsections as well as the Covered Services, Emergency Services, Post-Stabilization Care Services, and Prescription Drugs, Physician-Administered Drugs and Implantable Drug System Devices subsections of Section 5, Covered Services and Benefits; the Additional Requirements for Communication with Contractor's Members subsection of Section 6, Member Services; Provider Education and Training portion of the Provider Services subsection, Payments from Members portion of the Reimbursement subsection, and the Provider Credentialing and Qualifications, Provider Agreements, and Provider Complaint, Grievance, Appeal and State Administrative Hearing Process subsections of Section 7, Provider Network; General Requirements portion of the Transitional Care Management subsection of Section 9, Care Management; the Pharmacy Lock-In Program, Medical Records, Third Party Liability Audit, Third Party Liability Reporting, Member Encounter Data, and Fraud and Abuse Reporting subsections of Section 11, Reporting Requirements; the Third Party Resources and Capitation Rates portion of the Capitation Payments subsection and the Maternity Kick Payment and Responsibility for Inpatient Services subsections of Section 13, Financial Requirements; the Liquidated Damages and Stop Work Order subsections of Section 16, Default and Termination; the Offer of Gratuities subsection of Section 17, Federal, State, and General Requirements; the Claims Payment subsection of Section 18, Claims Management; the Recalculation of Medical Loss Ratio (hereinafter "MLR") portion of Reporting Requirements, Expenses Not Allowable as Non-Claims Costs of Non-Claims Costs, and Formula for Calculating Medical Loss Ratio of Exhibit C, MLR Requirements; Exhibit D, Member Complaint, Grievance, Appeal, and State Fair Hearing Process; Standards I and II of Exhibit G, Quality Management; and Exhibit H, Reporting Requirements. All other terms and conditions of the original contract remain the same.

**Projected Budget for Life of the Contract: \$1,198,116,965.00**

**20. Requesting Agency: Mississippi Division of Medicaid**

**Supplier:** UnitedHealthcare of Mississippi, Inc.

**Contract #:** 8200041776

**Term:** 07/01/2017 – 06/30/2020

**Modification**

**Total Value:** \$718,870,179.00

**\$0.00**

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment Four has been submitted to modify the contract to correct grammatical, format, and reference citation issues as well as to modify the scope of services to meet the Care Coordination Organization Program and policy needs for the upcoming Fiscal Year. The Agency requests no additional spending authority as the current spending authority is sufficient.

The Contractor provides services for statewide administration of the MississippiCAN. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. DOM will pay the contracts PMPM capitation payment to cover the services provided. DOM calculates state-set rates by rate category on a statewide basis with area adjustment based on an enrolled member's county of residence. The estimated cost of MississippiCAN is \$2,127,725,676.00, which consists of \$1,642,604,221.87 federal funds or 77.20%, for all three contracts collectively. The rate cells and capitation rates are in accordance to the capitation rates (excluding risk scores) table of Section 13.A.9, Capitation Rates. The rates also include

a flat transitional payment pool add-on of \$72.92, excluding delivery kick payment. DOM retained Milliman, an independent actuarial and consulting firm, to calculate, document, and certify to its capitation rate development. Additionally, capitation rates will be recertified after actual membership is known. The agency contends Centers for Medicare & Medicaid Services (hereinafter "CMS") will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The Contractor was originally selected through an RFQ, which resulted in the award of three contracts. Amendment Three was approved at the June 2018 PPRB meeting.

Amendment Four updates: the Priority clause of the Definition and Construction subsection and the Applicable Law, Ownership and Financial Disclosure, and Data Exchange Requirements subsections of Section 1, General Provisions; the Claims Denial Reconsideration and Complaint definitions of Section 2, Definitions; the Disenrollment and Disenrollment of Nursing Home Residents subsections of Section 4, Mississippi Enrollment and Disenrollment; the General Requirements, Pharmacy Services, and Medical, Surgical, and Behavioral Health Services portions of the Prior Authorizations subsections as well as the Covered Services, Emergency Services, Post-Stabilization Care Services, and Prescription Drugs, Physician-Administered Drugs and Implantable Drug System Devices subsections of Section 5, Covered Services and Benefits; the Additional Requirements for Communication with Contractor's Members subsection of Section 6, Member Services; Provider Education and Training portion of the Provider Services subsection, Payments from Members portion of the Reimbursement subsection, and the Provider Credentialing and Qualifications, Provider Agreements, and Provider Complaint, Grievance, Appeal and State Administrative Hearing Process subsections of Section 7, Provider Network; General Requirements portion of the Transitional Care Management subsection of Section 9, Care Management; the Pharmacy Lock-In Program, Medical Records, Third Party Liability Audit, Third Party Liability Reporting, Member Encounter Data, and Fraud and Abuse Reporting subsections of Section 11, Reporting Requirements; the Third Party Resources and Capitation Rates portion of the Capitation Payments subsection and the Maternity Kick Payment and Responsibility for Inpatient Services subsections of Section 13, Financial Requirements; the Liquidated Damages and Stop Work Order subsections of Section 16, Default and Termination; the Offer of Gratuities subsection of Section 17, Federal, State, and General Requirements; the Claims Payment subsection of Section 18, Claims Management; the Recalculation of Medical Loss Ratio (hereinafter "MLR") portion of Reporting Requirements, Expenses Not Allowable as Non-Claims Costs of Non-Claims Costs, and Formula for Calculating Medical Loss Ratio of Exhibit C, MLR Requirements; Exhibit D, Member Complaint, Grievance, Appeal, and State Fair Hearing Process; Standards I and II of Exhibit G, Quality Management; and Exhibit H, Reporting Requirements. All other terms and conditions of the original contract remain the same.

**Projected Budget for Life of the Contract: \$1,198,116,965.00**

**21. Requesting Agency: Mississippi Division of Medicaid**

**Supplier:** Magnolia Health Plan, Inc.

**Contract #:** 8200041775

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$718,870,179.00

**Modification  
\$0.00**

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment Four has been submitted to modify the contract to correct grammatical, format, and reference citation issues as well as to modify the scope of services to meet the Care Coordination Organization Program and policy needs for the upcoming Fiscal Year. The Agency requests no additional spending authority as the current spending authority is sufficient.

The Contractor provides services for statewide administration of the MississippiCAN. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. DOM will pay the contracts PMPM capitation payment to cover the services provided. DOM calculates state-set rates by rate category on a statewide basis with area adjustment based on an enrolled member's county of residence. The estimated cost of MississippiCAN is \$2,127,725,676.00, which consists of \$1,642,604,221.87 federal funds or 77.20%, for all three contracts collectively. The rate cells and capitation rates are in accordance to the capitation rates (excluding risk scores) table of Section 13.A.9, Capitation Rates. The rates also include a flat transitional payment pool add-on of \$72.92, excluding delivery kick payment. DOM retained Milliman, an independent actuarial and consulting firm, to calculate, document, and certify to its capitation rate development. Additionally, capitation rates will be recertified after actual membership is known. The agency contends Centers for Medicare & Medicaid Services (hereinafter "CMS") will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The Contractor was originally selected through an RFQ, which resulted in the award of three contracts. Amendment Three was approved at the June 2018 PPRB meeting.

Amendment Four updates: the Priority clause of the Definition and Construction subsection and the Applicable Law, Ownership and Financial Disclosure, and Data Exchange Requirements subsections of Section 1, General Provisions; the Claims Denial Reconsideration and Complaint definitions of Section 2, Definitions; the Disenrollment and Disenrollment of Nursing Home Residents subsections of Section 4, Mississippi Enrollment and Disenrollment; the General Requirements, Pharmacy Services, and Medical, Surgical, and Behavioral Health Services portions of the Prior Authorizations subsections as well as the Covered Services, Emergency Services, Post-Stabilization Care Services, and Prescription Drugs, Physician-Administered Drugs and Implantable Drug System Devices subsections of Section 5, Covered Services and Benefits; the Additional Requirements for Communication with Contractor's Members subsection of Section 6, Member Services; Provider Education and Training portion of the Provider Services subsection, Payments from Members portion of the Reimbursement subsection, and the Provider Credentialing and Qualifications, Provider Agreements, and Provider Complaint, Grievance, Appeal and State Administrative Hearing Process subsections of Section 7, Provider Network; General Requirements portion of the Transitional Care Management subsection of Section 9, Care Management; the Pharmacy Lock-In Program, Medical Records, Third Party Liability Audit, Third Party Liability Reporting, Member Encounter Data, and Fraud and Abuse Reporting subsections of Section 11, Reporting Requirements; the Third Party Resources and Capitation Rates portion of the Capitation Payments subsection and the Maternity Kick Payment and Responsibility for Inpatient Services subsections of Section 13, Financial Requirements; the Liquidated Damages and Stop Work Order subsections of Section 16, Default and Termination; the Offer of Gratuities subsection of Section 17, Federal, State, and General Requirements; the Claims

Payment subsection of Section 18, Claims Management; the Recalculation of Medical Loss Ratio (hereinafter "MLR") portion of Reporting Requirements, Expenses Not Allowable as Non-Claims Costs of Non-Claims Costs, and Formula for Calculating Medical Loss Ratio of Exhibit C, MLR Requirements; Exhibit D, Member Complaint, Grievance, Appeal, and State Fair Hearing Process; Standards I and II of Exhibit G, Quality Management; and Exhibit H, Reporting Requirements. All other terms and conditions of the original contract remain the same. Proof of the vendor's updated required workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certifications must be received from the agency prior to processing the contract modification.

**Projected Budget for Life of the Contract:** \$1,198,116,965.00

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modifications as requested contingent upon receipt of the vendor's updated required workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certifications.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendations as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

*Items VIII.B.22 and VIII.B.23 were presented together and voted together.*

**22. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Molina Healthcare of Mississippi, Inc.

**Contract #:** 8200045142

**Term:** 08/01/2019 – 07/31/2022

**Total Value:** \$67,139,902.00

**New**

**\$67,139,902.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide services for statewide administration of the Mississippi Children's Health Insurance Program (hereinafter "CHIP"), a coordinated care program for Mississippi children. The Contractor will be paid a per member per month capitation rate, which is calculated and certified annually by an independent actuarial and consulting firm (Milliman) and is expected to be finalized in July 2019. The Contractor was selected through an RFQ with three respondents and resulted in the award of two contracts. The Agency was granted an exemption from competitive sealed bidding at the April 2018 PPRB meeting. The agency requests exceptions to PPRB OPSCR Rules and Regulations Appendix D for not including the Certification of Independent Price Determination, E-Payment, and Paymode clauses in the RFQ and allowing non-substantive modifications to the Paymode clause in the contract. As payment for the CHIP contracts are based on capitation rates developed by Milliman and because the CHIP contractors are paid via a medical claims process through DOM's fiscal agent (Conduent), OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement.

Two post-award vendor debriefings were requested and held. There was one protest filed regarding the procurement: Magnolia Health Plan, Inc. filed a protest to the contract awards on December 3, 2018. On March 25, 2019, the Executive Director of DOM responded to the protest with the final decision that the protest had no merit. The protest issue surrounded the

definition of “identifying information” contained in 31-7-413(2)(b)(ii). OPSCR deferred to the definition in the agency’s RFQ which stated “name, logos, watermarks, company colors, etc,” would be deemed identifying information.

The Agency contends Centers for Medicare & Medicaid Services (hereinafter “CMS”) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS.

**Projected Budget for Life of the Contract: \$111,899,836.67**

**23. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** UnitedHealthcare of Mississippi, Inc.

**Contract #:** 8200045140

**Term:** 08/01/2019 – 07/31/2022

**Total Value:** \$67,139,902.00

**New**

**\$67,139,902.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide services for statewide administration of the Mississippi Children’s Health Insurance Program (hereinafter “CHIP”), a coordinated care program for Mississippi children. The Contractor will be paid a per member per month capitation rate, which is calculated and certified annually by an independent actuarial and consulting firm (Milliman) and is expected to be finalized in July 2019. The Contractor was selected through an RFQ with three respondents and resulted in the award of two contracts. The Agency was granted an exemption from competitive sealed bidding at the April 2018 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The agency requests exceptions to PPRB OPSCR Rules and Regulations Appendix D for not including the Certification of Independent Price Determination, E-Payment, and Paymode clauses in the RFQ and allows non-substantive modifications to the Paymode clause in the contract. As payment for the CHIP contracts are based on capitation rates developed by Milliman and because the CHIP contractors are paid via a medical claims process through DOM’s fiscal agent (Conduent), OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement.

Two post-award vendor debriefings were requested and held. There was one protest filed regarding the procurement: Magnolia Health Plan, Inc. filed a protest to the contract awards on December 3, 2018. On March 25, 2019, the Executive Director of DOM responded to the protest with the final decision that the protest had no merit. The protest issue surrounded the definition of “identifying information” contained in 31-7-413(2)(b)(ii). OPSCR deferred to the definition in the agency’s RFQ which stated “name, logos, watermarks, company colors, etc,” would be deemed identifying information.

The Agency contends Centers for Medicare & Medicaid Services (hereinafter “CMS”) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. Proof of the vendor’s required workers’ compensation insurance certificate must be received from the Agency prior to processing the contract.

**Projected Budget for Life of the Contract: \$111,899,836.67**

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and upon granting the exception to Appendix D, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions and approval of these contracts as requested contingent upon receipt of vendor's workers' compensation insurance certificate.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendations as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

*Ms. Alicia Coleman presented Items C through H for Mrs. Martin who was in a NIGP training course.*

**C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019**

*Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS*

*Ms. Coleman stated there were no contracts in June from DCPS to report this month.*

Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2019 are attached to these Minutes as **Attachment D**.

**D. Emergency Contracts Reported to the Board for Calendar Year 2019**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

*Ms. Coleman stated there were no Emergency Contracts in June to report this month.*

Emergency contracts reported to the Board for Calendar Year 2019 are attached to these Minutes as **Attachment E**.

## **E. Preapproved Vendor Lists**

*Items VIII.E.1 and VIII.E.2 were presented together and voted together.*

### **1. Lawn and Landscaping Services**

Pursuant to *Miss. Code Ann. § 27-104-7(2)(i)*, the DFA OPSCR staff issued an Invitation for Bids for Lawn and Landscaping in order to establish a List of Preapproved Vendors for Lawn and Landscaping Services for the time period of July 10, 2019 to July 9, 2022 for use by state agencies under the purview of the PPRB. The IFB divided the State into eight regions. The IFB provided that awards would be made to all responsive and responsible bidders per region per lawn and landscaping services format/category ranked in relation to the lowest costs. There were seven respondents to the IFB, none were deemed non-responsive or non-responsible. Seven bids were received for eight regions. Vendors on the PVL list will remain on the list until July 9, 2022, at which time that list will expire. However, if a Contracting Agency enters into a contract with a preapproved Vendor prior to the expiration date of July 9, 2022, that contract may be renewed at the same rates listed on the PVL until June 30, 2024. Prices submitted in response to the IFB will remain firm, valid, and renewable until June 30, 2024 except that a bidder may raise prices to reflect a rise in the federal minimum wage, but only to the extent of the actual minimum wage increase.

### **2. Background Screening Services**

Pursuant to *Miss. Code Ann. § 27-104-7(2)(i)*, the DFA OPSCR staff issued an Invitation for Bids for Background Screening in order to establish a List of Preapproved Vendors for Background Screening Services for the time period of July 10, 2019 to July 9, 2022 for use by state agencies under the purview of the PPRB. The IFB divided the State into eight regions. The IFB provided that awards would be made to all responsive and responsible bidders per region per background screening services format/category ranked in relation to the lowest costs. There were nine respondents to the IFB, of which one was deemed non-responsive and was notified. Eight bids were received for eight regions. Vendors on the PVL list will remain on the list until July 9, 2022, at which time that list will expire. However, if a Contracting Agency enters into a contract with a preapproved Vendor prior to the expiration date of July 9, 2022, that contract may be renewed at the same rates listed on the PVL until June 30, 2024. Prices submitted in response to the IFB will remain firm, valid, and renewable until June 30, 2024 except that a bidder may raise prices to reflect a rise in the federal minimum wage, but only to the extent of the actual minimum wage increase.

**Staff Recommendation:** Approval of the Preapproved Vendor Lists for Lawn and Landscaping Services and for Background Screening Services as requested.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendations as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.



#### **F. OPSCR Staff Approvals Reported to the Board**

The list of staff approvals for OPSCR reported to the Board for the month of June is attached to these Minutes as **Attachment F**.

#### **G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts**

**Staff Recommendation:** Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

The Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts is attached to these Minutes as **Attachment G**.

#### **Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts**

**Staff Recommendation:** Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

The Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts is attached to these Minutes as **Attachment H**.

#### **H. OPSCR Director's Report**

*In her report, Ms. Coleman introduced intern Sarah Barber, who is a third year Mississippi College Law student externing with OPSCR this summer.*

*She reported that OPSCR is working on revisions to Rules and Regulations to be considered at the August 2019 PPRB meeting. She also pointed out OPSCR is preparing the FY 2019 and YTD FY 2020 reports that are typically requested from the Legislative Budget Office (LBO) and due in September.*

*Ms. Coleman talked about upcoming Service Contract and Vendor training classes to be held. She mentioned three OPSCR staff members, along with three OPTFM staff members, who will attend the 2019 National Association of State Procurement Officials (NASPO) Southern Regional Conference in Nashville, TN the week of July 23-25.*



**I. Adjournment**

**Action: A motion was made by Mr. McCloud to adjourn. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

These Minutes of the Public Procurement Review Board were approved by the members on the 7<sup>th</sup> of August, 2019.

  
\_\_\_\_\_  
Rita Wray, Chair

  
Date





**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

LAURA D. JACKSON  
EXECUTIVE DIRECTOR

# NOTICE

A Regular Meeting of the

**PUBLIC PROCUREMENT REVIEW BOARD**

will be held Wednesday, July 10, 2019, 9:00 a.m. in  
Room 145 Conference Room  
Woolfolk State Office Building











PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, July 10, 2019  
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Chuck McIntosh	DFA
Kent Adams	DFA
Zin Sandlin	OPTFM
James Brashton	OPTFM
Billy Beard	OPTFM
Ashley Harrell	OPTFM-DFA
Aubrey Leigh Goodwin	DFA
Victoria James	DFA OPSCR
Regina Irvin	DFA/OPTFM
Verrea Weathers	CCID
Lashonda Washington	DFA/OPSCR
Mike Cook	DFA/OPTFM
Alicia Coleman	DFA/OPSCR
Sarah Barber	DFA/OPSCR
Chris Statkum	DFA/OPTFM
Carlvin Sibler	DFA/BOB
Glen Kornbrat	DFA
Clay Chastain	DFA/OET
Big DeRouch	DFA/PPRB recorder



NAME AND TITLE

AGENCY/COMPANY

**(Please write legibly)**

Shandra Thompson	OPSCR
Volundus Thurman	OPTFM
Carla Roman	OPTFM
Teneha Walton	OPSCR
Steve Baker	OPTFM
Tomaine Pillus	AG/ DCA





PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, July 10, 2019  
9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Jennifer Dotson	MSDH
Cynthia Brasher	MSDH
Harri's VanBuren	MDOT
NICK WALTERS	MDOT
Charles Carr	MDOT
Betsy Tolis	MDPS
Lief McDonald	UMMC
DUNCAN STONE	MSH - DMH
Amia Evans	MSDH
Craig Keddell	MSH
Jeep Brown	MDWFP
Don Buffum	MSV
Casey Bridges	UMC
Matthew Dwy	PEER
Clint Ashley	Baswell Regional Center
Melissa Patten	MDOT - AG
Jim Kitchens	Supreme Court



NAME AND TITLE


AGENCY/COMPANY

(Please write legibly)

Lanell Strait	Lanell Strait	MDOR (Dept. of Revenue)
Paul Pickett	P. Pickett	MDPS
Lu Cannon	Lu Cannon	MDA
Tricia Shannon		MDA
Avelexa Moore		MDEQ
Steven Bailey		MDEQ
Frank Puryem		DOR
Justin Stephens		DOR
Shannon Chesney		MDRS
Lance Fulcher		RCSF
Brittney Thompson		DOM
Saranda Smith		DOM
John Nelson		MSDH
Erin [unclear]		Capital Resources
Melanie Green		MDEQ
Tobatus Dan		MDEQ
Yann GIBERTI		UNNC
Kim McCroly		MBALT







**PPRB**  
PUBLIC PROCUREMENT  
REVIEW BOARD  
MEETING AGENDA  
Wednesday, July 10, 2019  
9:00 a.m.

- I. Call to Order
- II. Oath of Office
- III. **Motion to Amend Minutes from May 1, 2019 Public Procurement Review Board Meeting**  
  
*Correct reference to PPRB OPSCR Rules and Regulations of requested exception on item VI.B.48 from Section 3-202.14.4.1 to 3-202.12.4.*
- IV. **Approval of Minutes from June 5, 2019 Public Procurement Review Board Meeting**
- V. **Approval of per diem and expenses for the July 10, 2019 meeting and for any additional expenses incurred prior to the August 7, 2019 meeting**
- VI. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
  - A. **Petitions for Relief from Reverse Auction**

1. **Governing Authorities**

- i. **Requesting Governing Authority:** Alcorn County School District  
**Supplier:** Apple, Inc.  
**Term:** One time purchase  
**Commodities:** Apple iPads and other Apple equipment  
**Total Estimated Value:** \$280,000.00

**Summary of Request:** The Alcorn County School District is requesting an exemption from using reverse auction for the purchase of Apple iPads and other Apple equipment. They are requesting exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that competitive sealed bidding should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

## 1. State Agencies

### i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Multiple Unknown

**Contract:** 3180000802 (RFX)

**Term:** Twelve (12) months with two (2) potential extensions

**Total Estimated Value:** \$500,000.00

**Summary of Request:** MDOT is requesting an exemption from the reverse auction process for the purchase of rock salt. The commodity is used in various locations statewide for ice removal on bridge deck surfaces and roadways. In order to determine the lowest cost, the work location and availability of the commodity must be known. Due to the unpredictable nature of storms and high demand during these times MDOT wishes to award to all vendors who meet specifications and make a determination at the time of purchase.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

### ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Unknown

**Contract:** 3180000793 (RFX)

**Term:** 12 months with extensions

**Total Estimated Value:** \$2,400,000.00 (\$600,000.00 per truck)

**Summary of Request:** MDOT has requested an exemption from using the reverse auction process for the purchase of one (1) Under Bridge Inspection Platform Truck and the establishment of an agency contract for the purchase of up to three (3) additional trucks. This is a highly specialized piece of equipment with a very limited vendor pool and is vital to MDOT's daily inspection of bridges. The Under Bridge Inspection Platform Truck is the only way the agency can inspect high rise bridges on interstates and other high traffic volume roads. Based on Section 3.106.22 of the Mississippi Procurement Manual, MDOT believes the competitive sealed bid is the best method to procure the Under Bridge Inspection Platform Truck.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

## B. Consideration of Awards for Governing Authorities Receiving Exemptions

### i. **Requesting Governing Authority:** Rankin County School District

**Supplier:** Coomes Distributors Inc.

**Term:** 8/1/2019 through 6/30/2020

**Total Estimated Value:** \$126,000.00

**Summary of Request:** Rankin County School District was granted an exemption from reverse auction on April 3, 2019. They advertised for competitive sealed bids for the purchase of snacks for the Frontiers program. They received one (1) bid. The District wishes to award to Coomes Distributors Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

iii. **Requesting Governing Authority:** Harrison County

**Supplier:** Huey P. Stockstill, LLC.

**Term:** 7/10/2019 through 6/30/2020 with a possible one (1) year extension

**Total Estimated Value:** \$50,000.00

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of asphalt milling. They received one (1) bid. The District wishes to award to Huey P. Stockstill, LLC.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

iv. **Requesting Governing Authority:** Oxford School District

**Supplier:** Apple, Inc.

**Term:** One time purchase

**Total Estimated Value:** \$809,510.00

**Summary of Request:** Oxford School District was granted an exemption from reverse auction on April 3, 2019. They advertised for competitive sealed bids for the purchase of Apple products. They received one (1) bid. The District wishes to award to Apple, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

v. **Requesting Governing Authority:** Union County School District

**Supplier:** Apple, Inc.

**Term:** One time purchase

**Total Estimated Value:** \$88,600.00

**Summary of Request:** Union County School District was granted an exemption from reverse auction on May 1, 2019. They advertised for competitive sealed bids for the purchase of Apple iPads and Apple TV's. They received one (1) bid. The District wishes to award to Apple, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

C. **Consideration of State Agency Contracts for Board Action**

i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** Carroll Graves, Dickerson & Bowen Inc., Evans Sand & Gravel Inc., Holliday Construction LLC., Houston Branch Sand & Gravel, LLC., Huey P Stockstill, LLC., John E. Smith & Company, Martin Kelly's, Tony Thames, Hammett Gravel Co. Inc., Blain Sand & Gravel Inc.

**Contract#:** 8900000872, 8900000873, 8900000874, 8900000875, 8900000876, 8900000877, 8900000878, 8900000879, 8900000890, 8900000910, 8900000911

**Term:** 10/3/2018 through 9/30/2020

**Total Value:** \$625,000.00 (\$75,000.00, \$30,000.00, \$75,000.00, \$220,000.00, \$50,000.00, \$10,000.00, \$10,000.00, \$45,000.00, \$50,000.00, \$15,000.00, \$45,000.00)

**Summary of Request:** MDOT is requesting a twelve (12) month extension, the first of a possible two (2), for sand and gravel. At the July 11, 2018 PPRB meeting MDOT requested and was approved an exemption from reverse auction for sand and gravel. At the October 3, 2018 PPRB meeting the multi-award bid contracts were approved. This was due to the need to award to all suppliers in order to determine the lowest price as needed in various locations at the time of performance. These materials are used by MDOT, other state agencies and governing authorities.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contract extensions.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** Synergy Partners, Nutrien AG Solutions, Asplundh Tree Expert

**Contract #:** 8900000901, 8900000902, 8900000903

**Term:** 10/03/2018 through 8/31/2020

**Total Value:** \$980,000.00 (\$80,000.00, \$600,000.00, \$300,000.00)

**Summary of Request:** MDOT is requesting a twelve (12) month extension, the first of a possible two (2) for herbicides. The reverse auction was held on August 22, 2018 for different types of herbicides and the contracts were approved at the October 3, 2018 PPRB meeting. This is a multi-award bid with award to the lowest price per item. These materials will be used by MDOT, other state agencies and governing authorities.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contract extensions.

iii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** 3M Company, ORAFOL Americas Inc., Avery Dennison

**Contract #:** 8900000922, 8900000925, 8900001061 (8900001061 replaces 8900000923)

**Term:** 10/9/2018 through 9/30/2020

**Total Value:** \$710,000.00 (75,000.00, 75,000.00, 560,000.00)

**Summary of Request:** MDOT successfully completed a reverse auction on September 19, 2018 for reflective sheeting. The contract was not originally presented to PPRB, as the total value was under the threshold. Contract 8900001061 (original 8900000923) is being increased and the total value now requires PPRB approval. MDOT has changed to a new type of sheeting for larger and overhead signs. This sheeting has better results in the long run and is more cost effective.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

iv. **Requesting Agency:** Mississippi Department of Marine Resources (MDMR)

**Supplier:** J&W Marine Enterprises, Inc.

**Contract #:** 8200044535

**Term:** 5/2/2019 through 5/1/2020

**Total Value:** \$600,000.00

**Summary of Request:** MDMR is requesting approval of an amendment to the scope of work in subsection 1.14 of the contract with J&W Marine Enterprises, Inc., to furnish and deploy cultch material for the enhancement of oyster beds in the Mississippi Sound. This amendment would revise the period of performance to postpone deployment until early fall as cultch should be planted when oyster spat is present. The influx of freshwater caused by the extended opening of the Bonnet Carré Spillway has decreased salinity levels at the deployment sites below ideal conditions for oyster spawning. The original contract was approved at the May 2019 PPRB meeting.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract amendment.

v. **Requesting Agency:** Mississippi Department of Health (MSDH)

**Supplier:** Sunrise Fresh Produce

**Contract #:** 8200045731

**Term:** 8/1/2019 through 6/30/2020 with a potential extension up to twelve (12) months

**Total Value:** \$4,317,070.00

**Summary of Request:** MSDH conducted a reverse auction on May 7, 2019 and is requesting approval to enter into a contract with Sunrise Fresh Produce to purchase food (fresh fruit and vegetables) and services (storage, supply distribution of the fresh fruit and vegetables) for the Women, Infants and Children Special Supplemental Nutrition Program (WIC). The reverse auction was an "all item/all location" bid. Only one bidder participated in the reverse auction.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

vi. **Requesting Agency:** Mississippi State University (MSU)

**Supplier:** Aerolab, LLC

**Contract #:** 8200045846

**Term:** One Time Purchase (7/10/2019 through 6/2/2020)

**Total Value:** \$637,885.00

**Summary of Request:** MSU solicited a bid (institutes of higher learning are statutorily exempt from the use of reverse auction) for the purchase of one (1) subsonic wind tunnel to be used by their School of Aerospace Sciences. MSU received two (2) responses to the solicitation, but Edibon USA, LLC was deemed nonresponsive because it did not meet specifications. MSU requests to award to Aerolab LLC based on the fact that they met the required specifications and that no protests were received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

vii. **Requesting Agency:** Mississippi State University (MSU)

**Supplier:** Delta Western

**Contract #:** 8200045765

**Term:** 7/10/2019 through 5/28/2020

**Total Value:** \$936,000.00

**Summary of Request:** MSU solicited bids (institutes of higher learning are statutorily exempt from the use of Reverse Auction) for the purchase of 3,000 tons, more or less, of 28% regular floating fish feed. MSU received one (1) response to the solicitation.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

viii. **Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Supplier:** Tecniplast USA, Inc.

**Contract #:** 8200045776

**Term:** 7/10/2019 through 5/31/2024

**Total Value:** \$223,967.58

**Summary of Request:** UMMC requested and received approval to forgo the competitive sealed bid process and issue an RFP for the acquisition of an aquatic facility for Zebrafish by PPRB at the February 6, 2019 meeting. UMMC received two (2) responses to their RFP solicitation and requests to award to Tecniplast USA, Inc., based on RFP criteria. There were six (6) weighted rating factors with each factor having the possibility of ten (10) total points multiplied by the actual weight of the factor. These were qualifications & experience (7.5% or .75 points possible), technical qualifications (20% or 2 points possible), cost structure (35% or 3.5 points possible), project work plan/ implementation (7.5% or .75 points possible), training (10% or 1 point possible) and warranty/ maintenance (20% or 2 points possible). UMMC followed the new regulations for RFPs as listed in the Procurement Manual Section 3.107.09 Receipt and Registration of Proposals or Qualifications. The total rating percentage that any one (1) company could receive was 100% or ten (10) total points. After UMMC's RFP committee started to blindly score the two (2) submittals it was discovered that one of the two submittals would have to be deemed nonresponsive because the submittal from Aquaneering, Inc. had either their company name or other identifying forms of information in seven (7) separate areas of the RFP response. The RFP committee scored the Tecniplast USA, Inc. proposal and they scored 9.86 points out of a possible ten (10) total points.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

ix. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Aspen Aerials

**Contract #:** 8200045908

**Term:** One Time Purchase (7/10/2019 through 12/31/2019)

**Total Value:** \$583,179.00

**Summary of Request:** MDOT was granted an exemption from the reverse auction process for the purchase of an Under Bridge Inspection Platform Truck at the May 1, 2019 PPRB

meeting. MDOT solicited competitive sealed bids for the truck. They received two (2) bids and are awarding to the low bidder.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

x. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Transportation South, Inc.

**Contract #:** 8200046009

**Term:** 7/10/2019 through 5/31/2020 with up to four (4) twelve (12) month extensions

**Total Value:** \$8,008,700.00

**Summary of Request:** MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 32/36A **non-ADA** buses. Two (2) vendors submitted qualification information and both met specifications. Those two (2) vendors participated in the reverse auction and MDOT is requesting to award to the low bidder. This contract is available to quasi state agencies or other political subdivisions of the State of Mississippi, agencies of the United States Government, Public Procurement Units, and FTA recipients.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

xi. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Transportation South, Inc.

**Contract #:** 82000046006

**Term:** 7/10/2019 through 5/31/2020 with up to four (4) twelve (12) month extensions

**Total Value:** \$8,679,200.00

**Summary of Request:** MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 32/36A **ADA** buses. Two (2) vendors submitted qualification information and both met specifications. Those two (2) vendors participated in the reverse auction and MDOT is requesting to award to the low bidder. This contract is available to quasi state agencies or other political subdivisions of the State of Mississippi, agencies of the United States Government, Public Procurement Units, and FTA recipients.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**D. Master Lease Purchase**

i. **Requesting Agency:** Mississippi Board of Animal Health

**Master Lease Purchase:** \$168,425.00

**Term of Contract:** Master Lease Purchase Series 2019A

**Purchase Method:** State Contract

**Comments:** Pursuant to Miss. Code Ann. § 31-7-10, as amended, Mississippi Board of Animal Health is requesting authority to utilize the Master Lease Purchase Program to

finance vehicles. These vehicles will be purchased using the state contract established by OPTFM. The schedule of vehicles is attached.

**Staff Recommendation:** Granting of authority to the agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

**E. OPTFM Staff Approvals reported to the Board**

**F. OPTFM Director's Report**

**VII. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**

**A. BoB Staff Approvals Reported to the Board**

**B. Consideration of Prime Professional**

1. **Using Agency:** Hinds Community College  
**Number:** GS# 205-074  
**Title:** ATC HVAC Program-PH II  
**Location:** Jackson, Mississippi  
**Project Budget:** \$5,175,386.86  
**Funding Sources:** HB787 L'14; SB2906 L'15; HB1729 L'16; HB1649, L'18  
**Professional Fee:** C+ (estimated fees \$339,828.21 for both phases)  
**Professional:** Edmonds Engineering Inc

**Scope:** Original scope was for the replacement of the failing cooling tower between the Alexander Building and the Bivens Building on the Jackson Campus of Hinds Community College. Planning of the first building revealed problems with this approach and the Using Agency requested to change the scope to roof top mechanical units with other component modifications for efficiency of units, ability to control units, and cost savings for both buildings; and, to continue with the same Professional.

**Note:** Board Action required when fees exceed \$250,000.00.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

**C. Consideration of Change Order for Board Action**

**Using Agency:** Jackson State University  
**Project Number:** GS# 103-283  
**Project Title:** Campus Mechanical Improvements  
**General Contractor:** McLain Plumbing & Electrical Service, Inc.  
**Original Contract Sum:** \$2,434,000.00  
**Net Change by Previous Change Orders:** \$602,186.62  
**Total Value of Award before this Change Order:** \$3,036,186.62



**Total Value of this Change Order:** \$117,143.93

**Construction Days to Date [Term]:** 515 (including 80 for this CO)

**Change Order Scope:** Recharge AAC Chiller #1; overhaul motor/shaft on Library Chiller #1 and replace purge; recharge Peoples Chiller. (original award scope: replace miscellaneous mechanical equipment at AAC, John A. Peoples, Library and T.B. Ellis to provide for immediate needed repairs and redundancy to the campus mechanical loops.)

**Note:** Board Action required when Change Order exceeds 25%.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed Change Order

**D. BOB Director's Report**

**E. RPM New Leases**

**1. Requesting Agency:** Mississippi Department of Revenue

**Lease #:** 800-421-24A

**Lessor:** W.R. Lott, III

**Term:** 10-01-2019 thru 09-30-2024

**Total Yearly Cost:** \$22,200.00

**Cost PSF:** \$12.00 + Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 205

**Federal Funds:** 0%

**Square Footage Proposed:** 1,850

**Previous Square Footage:** N/A

**Address of Property:** 117 B Grand Blvd., Greenwood, MS.

**Purpose of Lease:** This will be the Greenwood District Office.

**Note:** Mississippi Department of Revenue advertised and received five (5) responses. Two of the submissions were deemed non-responsive. The three other submissions were considered and the lowest cost of the remaining three was awarded the lease. This is a five (5) year lease with two (2) two (2) year options to renew. No protests were received.

First optional renewal rate: \$22,200.00 yearly.

Second optional renewal rate: \$22,200.00 yearly.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Department of Revenue

**Lease #:** 800-412-25A

**Lessor:** OK Realty, Inc.

**Term:** 10-01-2019 thru 09-30-2025

**Total Yearly Cost:** \$29,250.00

**Cost PSF:** \$15.00 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 216

**Federal Funds:** 0%

**Square Footage Proposed:** 1,950

**Previous Square Footage:** N/A

**Address of Property:** 3466A McCollough Blvd., Tupelo, MS.

**Purpose of Lease:** This will be the Tupelo District Office.

**Note:** Mississippi Department of Revenue advertised and received four (4) responses. Two of the submissions were deemed non-responsive. The two other submissions were considered and the lowest cost of the remaining two was awarded the lease. This is a six (6) year lease with two (2) two (2) year options to renew. No protests were received.

**First optional renewal rate:** \$31,200.00 yearly

**Second optional renewal rate:** \$33,150.00 yearly.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Boswell Regional Center

**Lease #:** 533-642-24A

**Lessor:** Anthony Koen, LLC.

**Term:** 10-01-2019 thru 09-30-2024

**Total Yearly Cost:** \$18,000

**Cost PSF:** \$12.00 + Utilities and Janitorial

**Previous Cost PSF:** \$12.00 + Utilities and Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 1,500

**Previous Square Footage:** 1,500

**Address of Property:** 136 Smith Crossing Road, Mendenhall, MS.

**Purpose of Lease:** This is a group home for male participants.

**Note:** Boswell Regional Center advertised and only one (1) submission was received. This is a five (5) year lease with no renewal.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**4. Requesting Agency:** Boswell Regional Center

**Lease #:** 533-642-24B

**Lessor:** Anthony Koen, LLC.

**Term:** 10-01-2019 thru 09-30-2024

**Total Yearly Cost:** \$18,000

**Cost PSF:** \$12.00 + Utilities and Janitorial

**Previous Cost PSF:** \$12.00 + Utilities and Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 1,500

**Previous Square Footage:** 1,500

**Address of Property:** 140 Smith Crossing Road, Mendenhall, MS.

**Purpose of Lease:** This is a group home for female participants.

**Note:** Boswell Regional Center advertised and only one (1) submission was received. This is a five (5) year lease with no renewals

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**5. Requesting Agency:** Mississippi Department of Public Safety

**Lease #:** 670-412-20B

**Lessor:** Cleveland Properties, LLC.

**Term:** 08-01-2019 thru 07-31-2020

**Total Yearly Cost:** \$32,400

**Cost PSF:** \$9.92 + Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 544

**Federal Funds:** 0%

**Square Footage Proposed:** 3,267

**Previous Square Footage:** N/A

**Address of Property:** 589 N. Corley Road Suite B1, Tupelo, MS.

**Purpose of Lease:** This will be the driver's license issuance office for the Tupelo area. There are a large number of walk-in applicants. Therefore, a large waiting room and testing area is needed for this location.

**Note:** Mississippi Department of Public Safety advertised and received only one submission. The lease was awarded to the current landlord. This is a one (1) year lease with five (5) one (1) year options for renewal. Mississippi Department of Public Safety requests a waiver on the Space Efficiency Requirement because of the required space needed for testing applicants.

**Option year 1 thru 5 renewal rate:** \$32,400.00 yearly

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease

**F. RPM Succeeding Leases**

**1. Requesting Agency:** Ellisville State School

**Lease #:** 534-562-24A

**Lessor:** HMS Properties, LLC.

**Term:** 11-01-2019 thru 10-31-2024

**Total Yearly Cost:** 20,148.00

**Cost PSF:** \$3.73 + Utilities & Janitorial

**Previous Cost PSF:** \$ 3.73 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 5,400

**Previous Square Footage:** 5,400

**Address of Property:** #1 Front Street, Richton, MS.

**Purpose of Lease:** This location will provide therapeutic active treatment services for approximately 20 individuals with intellectual and developmental disabilities.

**Note:** This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**F. RPM Non-Competitive Lease (Exempt from Competition)**

**1. Requesting Agency: Mississippi Department of Rehabilitation Services**

**Lease #:** 725-454-20A

**Lessor:** Titan Development Company, LLC.

**Term:** 09-01-2019 thru 08/31/2020

**Total Yearly Cost:** \$15,300.00

**Cost PSF:** \$8.50 Inclusive

**Previous Cost PSF:** \$ 8.50 Inclusive

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 1,800

**Previous Square Footage:** 1,800

**Address of Property:** 644 Church Road, Unit 18, Madison, MS.

**Purpose of Lease:** This location will provide storage of wheelchairs, scooters, and other large durable medical equipment that Project Start loans to people with disabilities.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency: Mississippi Development Authority**

**Lease #:** 225-251-20A

**Lessor:** Douglas, Inc.

**Term:** 09-01-2019 thru 08-31-2020

**Total Yearly Cost:** \$21,600.00

**Cost PSF:** \$4.40

**Previous Cost PSF:** \$4.40

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 4,909

**Previous Square Footage:** 4,909

**Address of Property:** 4225 Industrial Blvd., Jackson, MS.

**Purpose of Lease:** This storage lease is a part of a material delivery contract that delivers brochures and other needed items to selected locations throughout Mississippi for MDA's Mississippi Tourism Division. The products are received and stored at the Industrial Drive location prior to delivery.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Department of Environmental Quality

**Lease #:** 595-244-22A

**Lessor:** City of Pass Christian

**Term:** 09-01-2019 thru 08-31-2022

**Total Yearly Cost for boat slip:** \$0

**Monthly Cost for Utilities:** \$30.00

**Federal Funds:** 0%

**Proposed Boat Slip Size:** 40 feet

**Previous Boat Slip Size:** 40 feet

**Address of Property:** 100 Hiern Ave., Pass Christian, MS.

**Purpose of Lease:** This will be used for the storage of a 40 foot boat owned and operated by Mississippi Department of Environmental Quality.

**Note:** Mississippi Department of Environmental Quality ask for a waiver of Section 300.9 (5) of the leasing manual to extend this non-competitive lease for three (3) years with no renewals. Normal leasing period would be one (1) year.

**Staff Recommendation:** Upon granting of the waiver to Section 300.9 (5), Mississippi Department of Environmental Quality will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**4. Requesting Agency:** Department of Finance & Administration/Office of Air Transport

**Lease #:** 055-251-20G

**Lessor:** Mercury Air Center d/b/a Atlantic Aviation/Jackson

**Term:** 09-01-2019 thru 08-31-2020

**Total Yearly Cost:** \$44,256.00

**Cost PSF:** \$12.90 Inclusive

**Previous Cost PSF:** \$12.90 Inclusive

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,432

**Previous Square Footage:** 3,432

**Address of Property:** 110 S. Hangar Drive, Hangar C, Jackson, MS.

**Purpose of Lease:** This is a hangar lease for the State aircraft at Jackson/Medgar Wiley Evers International Airport.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**5 Requesting Agency:** Department of Finance & Administration/Capitol Facilities

**Lease #:** 899-251-21C

**Lessor:** 455 North Lamar, LLC.

**Term:** 09/15/2019 thru 01/14/2021  
**Total Yearly Cost:** 55,080.00  
**Annual Cost per parking space:** \$540.00  
**Previous Annual Cost per parking space:** \$540.00  
**Federal Funds:** 0%  
**Total number of Spaces:** 104  
**Previous number of Spaces:** 104  
**Address of Property:** 455 North Lamar Street, Jackson, MS.  
**Purpose of Lease:** Parking for State Employees.  
**Note:** This is an eighteen (18) month lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### **G. RPM Land**

**1. Requesting Agency:** Mississippi Department of Wildlife, Fisheries & Parks

**Lease #:** 899-561-24A

**Lessor:** Perry County School District

**Term:** 07-01-2019 thru 06/30/2024

**Total Yearly Cost:** \$8,000

**Cost per Acre:** \$45.71 per year

**Previous Cost per Acre:** \$ 34.29 per year

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Total Acres Proposed:** 175

**Previous Acres:** 175

**Address of Property:** Section 16 – Township 2 North – Range 9 West, New Augusta, MS.

**Purpose of Lease:** This is a recreational lease for 16<sup>th</sup> section public school trust land.

**Note:** This is a five (5) year lease with no renewals. Mississippi Department of Wildlife, Fisheries & Parks ask PPRB for retro-active approval of this lease.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the retro-active approval of this lease.

#### **H. RPM Director's Report**

### **VIII. DFA Office of Personal Service Contract Review (OPSCR)**

#### **A. Petitions for Relief from Competitive Sealed Bidding**

**1. Requesting Agency:** Mississippi Department of Revenue

**RFx Number:** 3180000801

**Procurement Request:** Request for Proposals

**Anticipated Term:** One (1) year with three (3) optional one-year renewals

**Anticipated Contract Amount:** \$3,900,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of Temporary Staffing Services, to provide clerical services to the Clinton Office and warehouse staffing to the Alcohol and Beverage Control Distribution Center in Gluckstadt, MS. The Agency contends that the proposal process is more advantageous in that it will allow vendors the opportunity to submit individualized plans and any exceptions to the RFP that they may have, which will allow the agency more flexibility in discussions while evaluating vendors. The agency further believes that the RFP process is more advantageous in determining whether there is a true cost benefit in splitting the two types of staffing from what has normally been a combined contract. DOR will award two separate contracts, one for clerical staffing and one for warehouse staffing. Awarding of contracts to separate vendors shall be dependent upon evaluation results. MDOR would like to see if separating the two types of service contracts could result in lowering the percentage markup for the clerical positions without a corresponding increase in the warehouse markup. If the results from the RFP vendor responses does not show a net reduction in markup percentages resulting in lower cost, MDOR plans to stay with the current vendor. The respondents will be evaluated based on technical, cost and management factors. Technical factors will be weighted at twenty percent (20%) or 20 points, personnel, equipment facilities and financial resources will be weighted at twenty percent (20%) or 20 points, price will be weighted at thirty-five percent (35%) or 35 points, and management factors which include past performance will be weighted at twenty-five percent (25%) or 25 points.

**Staff Recommendation:** Granting of the agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the agency's request to use a Request for Proposals as the procurement method to select a vendor to provide Temporary Staffing Services.

2. **Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180000792

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three (3) years with two (2) optional one-year renewals

**Anticipated Contract Amount:** 600,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of Recruitment of Investment Services, expansion of existing firms in Mississippi and new investment opportunities from Europe. The agency will award one contractor to be responsible for representing the State of Mississippi to foreign companies and governments. The Agency contends that the use of an RFP will provide the greatest amount of flexibility in evaluating the proposals received, in that the agency will need to be able to evaluate past experiences, capabilities, staffing, technical proficiencies, and other factors that would not be considered using the IFB process. The respondents will be evaluated based on technical, cost and management factors. Technical factors, which include the overall quality of the proposed plan, will be weighted at twenty percent (20%) or 20 points, cost factors will be weighted at thirty-five percent (35%) or 35 points, and management factors which include past performance, personnel, equipment and facilities will be weighted at a combined forty-five percent (45%) or 45 points.

**Staff Recommendation:** Granting of the agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the agency's request to use a Request for Proposals as the procurement method to select a vendor to provide the Recruitment of Investment Services.

3. **Requesting Agency:** DMH – Mississippi State Hospital

**RFx Number:** 3180000803

**Procurement Request:** Request for Qualifications

**Anticipated Term:** Four (4) years with one (1) optional one-year renewal

**Anticipated Contract Amount:** \$436,800.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of a psychiatrist to serve as the Utilization Review Physician Advisor to the agency. The agency contends the use of an Invitation for Bids will not provide the flexibility needed to be able to interview applicants and enter into in-depth conversations to better evaluate knowledge of The Centers for Medicare and Medicaid (CMS) standards regarding state and federal reimbursement and familiarity of the utilization review process. Particular knowledge and experience in an inpatient psychiatric hospital is necessary due to the chronic nature of the mentally ill not traditionally found in hospital settings. The respondents will be evaluated based on technical, cost and management factors. The technical factors will be weighted at (33%) or 33 points, management factors will be weighted at (32%) or 32 points, and cost factors will be weighted at (35%) or 35 points. Whether the vendor accepts the agency's price is the only factor to be considered under cost factors.

**Staff Recommendation:** Granting of the agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the agency's request to use a Request for Qualifications as the procurement method to select one vendor to serve as the Utilization Review Physician Advisor.

**B. Consideration of Contracts for Board Action**

1. **Requesting Agency:** Mississippi Department of Revenue

**Supplier:** 22<sup>nd</sup> Century Technologies, Inc.

**Contract #:** 8200045662

**Term:** 08/01/2019 – 07/31/2020

**Total Value:** \$3,900,000.00

**New**

**\$3,900,000.00**

**Summary of Request:** The term of the contract is one year with three optional one-year renewals. The Contractor will provide temporary staffing services at the agency's Central Office in Clinton and the Alcoholic Beverage Control Liquor Distribution Center in Gluckstadt. The Contractor was selected through an IFB with eleven respondents. The Agency requests an exemption to PPRB OPSCR Rules and Regulations section 3-202.13.2 for not deeming Global Solutions Group, Inc. and Tempstaff, Inc. non-responsive as their bids failed to conform to all material respects of the IFB and 3-202.08.1 for failure to treat the question and answer document as an amendment, not obtaining acknowledgements of said document, and not posting said document on the Mississippi Opportunity Search Portal. As the question and answer document was posted on the agency's website as indicated within the IFB, OPSCR staff does not have concerns regarding competition, fairness, and transparency as all bidders were considered. Proof of vendor's required workers' compensation and comprehensive



general liability insurance certificates must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and upon granting the exceptions to PPRB OPSCR Rules and Regulations 3-202.13.2 and 3-202.08.1 will comply with all legal requirements. OPSCR recommends granting of the exceptions and approval of the contract as requested contingent upon receipt of the vendor's workers' compensation and comprehensive general liability insurance certificates.

**Projected Budget for Life of the Contract:** \$11,170,000.00

**2. Requesting Agency:** Mississippi Development Authority

**Supplier:** The University of Southern Mississippi, Trent Lott National Center

**Contract #:** 8200045900

**Term:** 07/11/2019 – 01/10/2021

**Total Value:** \$250,000.00

**New**

**\$250,000.00**

**Summary of Request:** The term of the contract is for six months with no optional renewal. The Contractor will prioritize and implement elements of the Mississippi Defense Initiative Strategic Plan 2019-2023 in coordination with the Mississippi Development Authority. The Contractor was selected pursuant to Section 3-102.04 Procuring Services Offered by Governmental Entities Not Under Purview of PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. MDA determined that the services meet the agency's requirements and the price represents a fair market value for the service, based on the comparison of other similar contracts.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$250,000.00

**3. Requesting Agency:** Mississippi Department of Health

**Supplier:** Douglas, Inc. d/b/a Douglas Express Delivery

**Contract #:** 8200033120

**Term:** 08/01/2017 – 07/31/2020

**Total Value:** \$2,146,184.00

**Renewal**

**\$744,977.98**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides courier services to Regional Offices, County Health Departments, and specified Public Health Clinics throughout the state from field locations back to the Mississippi State Department of Health Central Office in Jackson. The Contractor was originally selected through an IFB. The original contract was approved at the July 2017 PSCR meeting. Modification One updates the Period of Performance, Procurement Regulations, Approval, Representation Regarding Gratuities, E-Payment, and Stop Work Order clauses and adds an Insurance clause consistent with that contained in the IFB. All other terms and conditions of the original contract remains the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$2,142,184.00

4. **Requesting Agency:** DMH – Central Office

**Supplier:** Fahrenheit Creative Group, LLC

**Contract #:** 8200045827

**Term:** 07/11/2019 – 09/29/2020

**Total Value:** \$249,718.75

**New**

**\$249,718.75**

**Summary of Request:** The term of the contract is approximately fifteen months with no renewals. The Contractor will provide a statewide comprehensive communications campaign for opioid awareness. The Contractor was selected through an IFB with eight respondents. One post-award vendor debriefing was requested and held. The agency request exceptions to Section 3-102.09.2(b) for not deeming Runyon Saltzman, Incorporated non-responsible as they failed to attain a satisfactory record of performance and 3-202.12.4.1 for failure to obtain corrected documents from Maris, West, & Baker, Incorporated. As documents submitted contained minor informalities or insignificant mistakes with little or no effect on price, quantity, delivery, or contractual conditions, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. Proof of the regulatory board's approval (Mississippi Board of Mental Health) and workers' compensation and comprehensive or professional liability insurance certificates must be received from the agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Sections 3-102.09.2(b) and 3-202.12.4.1, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval, receipt of the vendor's required workers' compensation and comprehensive general or professional liability insurance certificates.

**Projected Budget for Life of the Contract:** \$249,718.75

5. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** W.G. Yates & Sons Construction Company

**Contract #:** 8200020130

**Term:** 09/01/2015 – 08/31/2020

**Total Value:** \$1,500,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Modification Four has been submitted to exercise the last optional renewal allowed by the original contract. The Agency requests no additional spending authority because only \$325,743.75 has been expended. Under Plan B of the contract, the Contractor assists with constructability reviews as design progresses, budgeting and cost estimating, integration of comprehensive construction project controls, construction inspection, and construction project close-out. The Contractor was originally selected through an RFQ. The Contractor is paid according to the hourly rates provided in Attachment A, W. G. Yates & Sons

Construction Company Rate Schedule, federal mileage rate, and state travel expenses. Modification Three was approved at the August 2018 PPRB meeting. Modification Four updates the Period of Performance clause.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal.

**Projected Budget for Life of the Contract:** \$1,500,000.00

**6. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Global Valuation Services, Inc.

**Contract #:** 8200035108

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$8,500.00 has been expended. The Contractor provides appraiser services as needed by the agency. These services include preparing and providing real property appraisals to establish fair market value for land acquisitions, preparing and delivering preliminary appraisal reports, consulting with DEQ and its legal counsel regarding services to be performed by the appraiser, and performing other tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of four contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule. The original contract was approved at the September 2017 PSCR meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract:** \$400,000.00

**7. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Real Estate Appraisers, Inc.

**Contract #:** 8200035105

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides appraiser services as needed by the agency. These services include preparing and providing real property appraisals to establish fair market value for land acquisitions, preparing and delivering preliminary appraisal reports, consulting with DEQ and its legal counsel regarding services to be performed by the appraiser, and performing other tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of four contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract:** \$400,000.00

**8. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Barber & Mann, Inc.

**Contract #:** 8200035111

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides appraiser services as needed by the agency. These services include preparing and providing real property appraisals to establish fair market value for land acquisitions, preparing and delivering preliminary appraisal reports, consulting with DEQ and its legal counsel regarding services to be performed by the appraiser, and performing other tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of four contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability,

comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract: \$400,000.00**

**9. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Barber & Mann, Inc.

**Contract #:** 8200035106

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$7,500.00 has been expended. The Contractor provides review appraiser services as needed by the agency. These services include reviewing real property appraisals establishing fair market value for land acquisitions, preparing and delivering written narrative reviews of each appraisal, examining all appraisal reports to assure they meet applicable appraisal requirements and standards, and performing other appraisal review tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of two contracts. The Contractor is paid \$7,500.00 per review appraisal. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract: \$400,000.00**

**10. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Forest Managers & Consultants, Inc.

**Contract #:** 8200035109

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$5,000.00 has been expended. The Contractor provides review appraiser services as needed by the agency. These services include reviewing real property appraisals establishing fair market value for land acquisitions, preparing and delivering written narrative reviews of each appraisal, examining all appraisal reports to assure they meet applicable appraisal requirements and standards, and performing other appraisal review tasks as identified by DEQ related to land acquisitions. The Contractor was originally selected through an RFQ, which resulted in the award of two contracts. The Contractor is paid \$5,000.00 per review appraisal. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract:** \$400,000.00

**11. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Environmental Management Services, Inc.

**Contract #:** 8200035016

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and

errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract: \$400,000.00**

**12. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Michael Baker, Jr. Consulting Engineers, Inc.

**Contract #:** 8200034904

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCR meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract: \$400,000.00**

**13. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Maptech, Inc.

**Contract #:** 8200035009

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract:** \$400,000.00

14. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Linfield, Hunter, & Junius, Inc.

**Contract #:** 8200035104

**Term:** 10/01/2017 – 09/30/2022

**Renewal**

**Total Value:** \$400,000.00

**\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$9,067.00 has been expended. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation and employer's liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR



recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation and employer's liability insurance certifications.

**Projected Budget for Life of the Contract: \$400,000.00**

**15. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** EMC, Inc.

**Contract #:** 8200034883

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$400,000.00**

**16. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Digital Information & Mapping Company d/b/a DIMCO, Inc.

**Contract #:** 8200035027

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because only \$6,080.00 has been expended. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses.

Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract:** \$400,000.00

17. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** WGK, Inc.

**Contract #:** 8200035015

**Term:** 10/01/2017 – 09/30/2022

**Total Value:** \$400,000.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification One has been submitted to renew the contract for three years as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first two years of the contract. The Contractor provides land surveyor services as needed by the agency. These services include conducting property and boundary surveys and preparing various types of surveys and related work. The Contractor was originally selected through an RFQ, which resulted in the award of nine contracts. The Contractor is paid according to the hourly rates provided in Exhibit C, Contractor's Rate Schedule, federal mileage rate, and state travel expenses. The original contract was approved at the September 2017 PSCRB meeting. Modification One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Procurement Officer's Actions or Omissions, and Price Adjustment clauses. Proof of the vendor's required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, employer's liability, comprehensive general liability, automobile liability, and errors and omissions/professional liability insurance certifications.

**Projected Budget for Life of the Contract:** \$400,000.00

18. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** The University of Southern Mississippi

**Contract #:** 8200032048

**Term:** 05/15/2017 – 04/30/2020

**Renewal**

**Total Value:** \$568,022.00

**\$0.00**

**Summary of Request:** The term of the original contract was approximately two years, four months, and seventeen days with the option to renew for approximately two years, seven months, and fourteen days. Modification One has been submitted to exercise a seven-month renewal. The Agency requests no additional funds because only \$345,836.15 has been expended. The Contractor provides monitoring of oyster-reef-associated invertebrates through USM's Gulf Coast Research Laboratory. The Contractor prepares an event report within thirty days of completion of each field work monitoring activity, an annual report if at least one monitoring activity occurs during a calendar year, and a final report within sixty days of completion of all monitoring activities. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of MDEQ determined that the services met the agency's requirements and the price represents a fair market value for the service based on a comparison of other like projects. Modification One updates the Period of Performance, Notices, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Approval, Claims Based on a Chief Procurement Officer's Actions or Omissions, Price Adjustment, and Termination for Default clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$568,022.00

**19. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Molina Healthcare of Mississippi, Inc.

**Contract #:** 8200041827

**Term:** 07/01/2017 – 06/30/2020

**Modification**

**Total Value:** \$718,870,179.00

**\$0.00**

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment Four has been submitted to modify the contract to correct grammatical, format, and reference citation issues as well as to modify the scope of services to meet the Care Coordination Organization Program and policy needs for the upcoming Fiscal Year. The Agency requests no additional spending authority as the current spending authority is sufficient.

The Contractor provides services for statewide administration of the MississippiCAN. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. DOM will pay the contracts PMPM capitation payment to cover the services provided. DOM calculates state-set rates by rate category on a statewide basis with area adjustment based on an enrolled member's county of residence. The estimated cost of MississippiCAN is \$2,127,725,676.00, which consists of \$1,642,604,221.87 federal funds or 77.20%, for all three contracts collectively. The rate cells and capitation rates are in accordance to the capitation rates (excluding risk scores) table of Section 13.A.9, Capitation Rates. The rates also include a flat transitional payment pool add-on of \$72.92, excluding delivery kick payment. DOM retained Milliman, an independent actuarial and consulting firm, to calculate, document, and

certify to its capitation rate development. Additionally, capitation rates will be recertified after actual membership is known. The agency contends Centers for Medicare & Medicaid Services (hereinafter "CMS") will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The Contractor was originally selected through an RFQ, which resulted in the award of three contracts. Amendment Three was approved at the June 2018 PPRB meeting.

Amendment Four updates: the Priority clause of the Definition and Construction subsection and the Applicable Law, Ownership and Financial Disclosure, and Data Exchange Requirements subsections of Section 1, General Provisions; the Claims Denial Reconsideration and Complaint definitions of Section 2, Definitions; the Disenrollment and Disenrollment of Nursing Home Residents subsections of Section 4, Mississippi Enrollment and Disenrollment; the General Requirements, Pharmacy Services, and Medical, Surgical, and Behavioral Health Services portions of the Prior Authorizations subsections as well as the Covered Services, Emergency Services, Post-Stabilization Care Services, and Prescription Drugs, Physician-Administered Drugs and Implantable Drug System Devices subsections of Section 5, Covered Services and Benefits; the Additional Requirements for Communication with Contractor's Members subsection of Section 6, Member Services; Provider Education and Training portion of the Provider Services subsection, Payments from Members portion of the Reimbursement subsection, and the Provider Credentialing and Qualifications, Provider Agreements, and Provider Complaint, Grievance, Appeal and State Administrative Hearing Process subsections of Section 7, Provider Network; General Requirements portion of the Transitional Care Management subsection of Section 9, Care Management; the Pharmacy Lock-In Program, Medical Records, Third Party Liability Audit, Third Party Liability Reporting, Member Encounter Data, and Fraud and Abuse Reporting subsections of Section 11, Reporting Requirements; the Third Party Resources and Capitation Rates portion of the Capitation Payments subsection and the Maternity Kick Payment and Responsibility for Inpatient Services subsections of Section 13, Financial Requirements; the Liquidated Damages and Stop Work Order subsections of Section 16, Default and Termination; the Offer of Gratuities subsection of Section 17, Federal, State, and General Requirements; the Claims Payment subsection of Section 18, Claims Management; the Recalculation of Medical Loss Ratio (hereinafter "MLR") portion of Reporting Requirements, Expenses Not Allowable as Non-Claims Costs of Non-Claims Costs, and Formula for Calculating Medical Loss Ratio of Exhibit C, MLR Requirements; Exhibit D, Member Complaint, Grievance, Appeal, and State Fair Hearing Process; Standards I and II of Exhibit G, Quality Management; and Exhibit H, Reporting Requirements. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

**Projected Budget for Life of the Contract:** \$1,198,116,965.00

20. **Requesting Agency:** Mississippi Division of Medicaid  
**Supplier:** UnitedHealthcare of Mississippi, Inc.  
**Contract #:** 8200041776

**Term:** 07/01/2017 – 06/30/2020

**Modification**

**Total Value:** \$718,870,179.00

**\$0.00**

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment Four has been submitted to modify the contract to correct grammatical, format, and reference citation issues as well as to modify the scope of services to meet the Care Coordination Organization Program and policy needs for the upcoming Fiscal Year. The Agency requests no additional spending authority as the current spending authority is sufficient.

The Contractor provides services for statewide administration of the MississippiCAN. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. DOM will pay the contracts PMPM capitation payment to cover the services provided. DOM calculates state-set rates by rate category on a statewide basis with area adjustment based on an enrolled member's county of residence. The estimated cost of MississippiCAN is \$2,127,725,676.00, which consists of \$1,642,604,221.87 federal funds or 77.20%, for all three contracts collectively. The rate cells and capitation rates are in accordance to the capitation rates (excluding risk scores) table of Section 13.A.9, Capitation Rates. The rates also include a flat transitional payment pool add-on of \$72.92, excluding delivery kick payment. DOM retained Milliman, an independent actuarial and consulting firm, to calculate, document, and certify to its capitation rate development. Additionally, capitation rates will be recertified after actual membership is known. The agency contends Centers for Medicare & Medicaid Services (hereinafter "CMS") will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The Contractor was originally selected through an RFQ, which resulted in the award of three contracts. Amendment Three was approved at the June 2018 PPRB meeting.

Amendment Four updates: the Priority clause of the Definition and Construction subsection and the Applicable Law, Ownership and Financial Disclosure, and Data Exchange Requirements subsections of Section 1, General Provisions; the Claims Denial Reconsideration and Complaint definitions of Section 2, Definitions; the Disenrollment and Disenrollment of Nursing Home Residents subsections of Section 4, Mississippi Enrollment and Disenrollment; the General Requirements, Pharmacy Services, and Medical, Surgical, and Behavioral Health Services portions of the Prior Authorizations subsections as well as the Covered Services, Emergency Services, Post-Stabilization Care Services, and Prescription Drugs, Physician-Administered Drugs and Implantable Drug System Devices subsections of Section 5, Covered Services and Benefits; the Additional Requirements for Communication with Contractor's Members subsection of Section 6, Member Services; Provider Education and Training portion of the Provider Services subsection, Payments from Members portion of the Reimbursement subsection, and the Provider Credentialing and Qualifications, Provider Agreements, and Provider Complaint, Grievance, Appeal and State Administrative Hearing Process subsections of Section 7, Provider Network; General Requirements portion of the Transitional Care Management subsection of Section 9, Care Management; the Pharmacy Lock-In Program, Medical Records, Third Party Liability Audit, Third Party Liability Reporting, Member Encounter Data, and Fraud and Abuse Reporting subsections of Section 11, Reporting Requirements; the Third Party Resources and Capitation Rates portion of the Capitation Payments subsection and the Maternity Kick Payment and Responsibility for Inpatient Services subsections of Section 13, Financial Requirements; the Liquidated

Damages and Stop Work Order subsections of Section 16, Default and Termination; the Offer of Gratuities subsection of Section 17, Federal, State, and General Requirements; the Claims Payment subsection of Section 18, Claims Management; the Recalculation of Medical Loss Ratio (hereinafter "MLR") portion of Reporting Requirements, Expenses Not Allowable as Non-Claims Costs of Non-Claims Costs, and Formula for Calculating Medical Loss Ratio of Exhibit C, MLR Requirements; Exhibit D, Member Complaint, Grievance, Appeal, and State Fair Hearing Process; Standards I and II of Exhibit G, Quality Management; and Exhibit H, Reporting Requirements. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

**Projected Budget for Life of the Contract:** \$1,198,116,965.00

**21. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Magnolia Health Plan, Inc.

**Contract #:** 8200041775

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$718,870,179.00

**Modification**

**\$0.00**

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment Four has been submitted to modify the contract to correct grammatical, format, and reference citation issues as well as to modify the scope of services to meet the Care Coordination Organization Program and policy needs for the upcoming Fiscal Year. The Agency requests no additional spending authority as the current spending authority is sufficient.

The Contractor provides services for statewide administration of the MississippiCAN. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. DOM will pay the contracts PMPM capitation payment to cover the services provided. DOM calculates state-set rates by rate category on a statewide basis with area adjustment based on an enrolled member's county of residence. The estimated cost of MississippiCAN is \$2,127,725,676.00, which consists of \$1,642,604,221.87 federal funds or 77.20%, for all three contracts collectively. The rate cells and capitation rates are in accordance to the capitation rates (excluding risk scores) table of Section 13.A.9, Capitation Rates. The rates also include a flat transitional payment pool add-on of \$72.92, excluding delivery kick payment. DOM retained Milliman, an independent actuarial and consulting firm, to calculate, document, and certify to its capitation rate development. Additionally, capitation rates will be recertified after actual membership is known. The agency contends Centers for Medicare & Medicaid Services (hereinafter "CMS") will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The Contractor was originally selected through an RFQ, which resulted in the award of three contracts. Amendment Three was approved at the June 2018 PPRB meeting.

Amendment Four updates: the Priority clause of the Definition and Construction subsection and the Applicable Law, Ownership and Financial Disclosure, and Data Exchange

Requirements subsections of Section 1, General Provisions; the Claims Denial Reconsideration and Complaint definitions of Section 2, Definitions; the Disenrollment and Disenrollment of Nursing Home Residents subsections of Section 4, Mississippi Enrollment and Disenrollment; the General Requirements, Pharmacy Services, and Medical, Surgical, and Behavioral Health Services portions of the Prior Authorizations subsections as well as the Covered Services, Emergency Services, Post-Stabilization Care Services, and Prescription Drugs, Physician-Administered Drugs and Implantable Drug System Devices subsections of Section 5, Covered Services and Benefits; the Additional Requirements for Communication with Contractor's Members subsection of Section 6, Member Services; Provider Education and Training portion of the Provider Services subsection, Payments from Members portion of the Reimbursement subsection, and the Provider Credentialing and Qualifications, Provider Agreements, and Provider Complaint, Grievance, Appeal and State Administrative Hearing Process subsections of Section 7, Provider Network; General Requirements portion of the Transitional Care Management subsection of Section 9, Care Management; the Pharmacy Lock-In Program, Medical Records, Third Party Liability Audit, Third Party Liability Reporting, Member Encounter Data, and Fraud and Abuse Reporting subsections of Section 11, Reporting Requirements; the Third Party Resources and Capitation Rates portion of the Capitation Payments subsection and the Maternity Kick Payment and Responsibility for Inpatient Services subsections of Section 13, Financial Requirements; the Liquidated Damages and Stop Work Order subsections of Section 16, Default and Termination; the Offer of Gratuities subsection of Section 17, Federal, State, and General Requirements; the Claims Payment subsection of Section 18, Claims Management; the Recalculation of Medical Loss Ratio (hereinafter "MLR") portion of Reporting Requirements, Expenses Not Allowable as Non-Claims Costs of Non-Claims Costs, and Formula for Calculating Medical Loss Ratio of Exhibit C, MLR Requirements; Exhibit D, Member Complaint, Grievance, Appeal, and State Fair Hearing Process; Standards I and II of Exhibit G, Quality Management; and Exhibit H, Reporting Requirements. All other terms and conditions of the original contract remain the same. Proof of the vendor's updated required workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certifications must be received from the agency prior to processing the contract modification.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon receipt of the vendor's updated required workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certifications.

**Projected Budget for Life of the Contract:** \$1,198,116,965.00

**22. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Molina Healthcare of Mississippi, Inc.

**Contract #:** 8200045142

**Term:** 08/01/2019 – 07/31/2022

**Total Value:** \$67,139,902.00

**New**

**\$67,139,902.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide services for statewide administration of the Mississippi Children's Health Insurance Program (hereinafter "CHIP"), a coordinated care program for Mississippi children. The Contractor will be paid a per member per month capitation rate, which

is calculated and certified annually by an independent actuarial and consulting firm (Milliman) and is expected to be finalized in July 2019. The Contractor was selected through an RFQ with three respondents and resulted in the award of two contracts. The Agency was granted an exemption from competitive sealed bidding at the April 2018 PPRB meeting. The agency requests exceptions to PPRB OPSCR Rules and Regulations Appendix D for not including the Certification of Independent Price Determination, E-Payment, and Paymode clauses in the RFQ and allowing non-substantive modifications to the Paymode clause in the contract. As payment for the CHIP contracts are based on capitation rates developed by Milliman and because the CHIP contractors are paid via a medical claims process through DOM's fiscal agent (Conduent), OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement.

Two post-award vendor debriefings were requested and held. There was one protest filed regarding the procurement: Magnolia Health Plan, Inc. filed a protest to the contract awards on December 3, 2018. On March 25, 2019, the Executive Director of DOM responded to the protest with the final decision that the protest had no merit. The protest issue surrounded the definition of "identifying information" contained in 31-7-413(2)(b)(ii). OPSCR deferred to the definition in the agency's RFQ which stated "name, logos, watermarks, company colors, etc," would be deemed identifying information.

The Agency contends Centers for Medicare & Medicaid Services (hereinafter "CMS") will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Appendix D, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$111,899,836.67

**23. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** UnitedHealthcare of Mississippi, Inc.

**Contract #:** 8200045140

**Term:** 08/01/2019 – 07/31/2022

**Total Value:** \$67,139,902.00

**New**

**\$67,139,902.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide services for statewide administration of the Mississippi Children's Health Insurance Program (hereinafter "CHIP"), a coordinated care program for Mississippi children. The Contractor will be paid a per member per month capitation rate, which is calculated and certified annually by an independent actuarial and consulting firm (Milliman) and is expected to be finalized in July 2019. The Contractor was selected through an RFQ with three respondents and resulted in the award of two contracts. The Agency was granted an exemption from competitive sealed bidding at the April 2018 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The agency requests exceptions to PPRB OPSCR Rules and Regulations Appendix D for not including the Certification of Independent Price Determination, E-Payment, and Paymode clauses in the RFQ and allows



non-substantive modifications to the Paymode clause in the contract. As payment for the CHIP contracts are based on capitation rates developed by Milliman and because the CHIP contractors are paid via a medical claims process through DOM's fiscal agent (Conduent), OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement.

Two post-award vendor debriefings were requested and held. There was one protest filed regarding the procurement: Magnolia Health Plan, Inc. filed a protest to the contract awards on December 3, 2018. On March 25, 2019, the Executive Director of DOM responded to the protest with the final decision that the protest had no merit. The protest issue surrounded the definition of "identifying information" contained in 31-7-413(2)(b)(ii). OPSCR deferred to the definition in the agency's RFQ which stated "name, logos, watermarks, company colors, etc," would be deemed identifying information.

The Agency contends Centers for Medicare & Medicaid Services (hereinafter "CMS") will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. Proof of the vendor's required workers' compensation insurance certificate must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Appendix D, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions and approval of the contract as requested contingent upon receipt of vendor's workers' compensation insurance certificate.

**Projected Budget for Life of the Contract:** \$111,899,836.67

**C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019**

*Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS*

**D. Emergency Contracts Reported to the Board for Calendar Year 2019**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its*

*regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

## **E. Preapproved Vendor Lists**

### **1. Lawn and Landscaping Services**

Pursuant to *Miss. Code Ann. § 27-104-7(2)(i)*, the DFA OPSCR staff issued an Invitation for Bids for Lawn and Landscaping in order to establish a List of Preapproved Vendors for Lawn and Landscaping Services for the time period of July 10, 2019 to July 9, 2022 for use by state agencies under the purview of the PPRB. The IFB divided the State into eight regions. The IFB provided that awards would be made to all responsive and responsible bidders per region per lawn and landscaping services format/category ranked in relation to the lowest costs. There were nine respondents to the IFB, of which one was deemed non-responsive and was notified. Eight bids were received for eight regions. Vendors on the PVL list will remain on the list until July 9, 2022, at which time that list will expire. However, if a Contracting Agency enters into a contract with a preapproved Vendor prior to the expiration date of July 9, 2022, that contract may be renewed at the same rates listed on the PVL until June 30, 2024. Prices submitted in response to the IFB will remain firm, valid, and renewable until June 30, 2024 except that a bidder may raise prices to reflect a rise in the federal minimum wage, but only to the extent of the actual minimum wage increase.

**Staff Recommendation:** Approval of the Preapproved Vendor List for Lawn and Landscaping Services as requested.

### **2. Background Screening Services**

Pursuant to *Miss. Code Ann. § 27-104-7(2)(i)*, the DFA OPSCR staff issued an Invitation for Bids for Background Screening in order to establish a List of Preapproved Vendors for Background Screening Services for the time period of July 10, 2019 to July 9, 2022 for use by state agencies under the purview of the PPRB. The IFB divided the State into eight regions. The IFB provided that awards would be made to all responsive and responsible bidders per region per background screening services format/category ranked in relation to the lowest costs. There were seven respondents to the IFB, none were deemed non-responsive or non-responsible. Seven bids were received for eight regions. Vendors on the PVL list will remain on the list until July 9, 2022, at which time that list will expire. However, if a Contracting Agency enters into a contract with a preapproved Vendor prior to the expiration date of July 9, 2022, that contract may be renewed at the same rates listed on the PVL until June 30, 2024. Prices submitted in response to the IFB will remain firm, valid, and renewable until June 30, 2024 except that a bidder may raise prices to reflect a rise in the federal minimum wage, but only to the extent of the actual minimum wage increase.

**Staff Recommendation:** Approval of the Preapproved Vendor List for Background Screening Services as requested.

**F. OPSCR Staff Approvals Reported to the Board**

**G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts**

**Staff Recommendation:** Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

**H. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts**

**Staff Recommendation:** Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

**I. OPSCR Director's Report**

**IX. Adjournment**



# **Attachment A**

**Amended May 1, 2019**

**PPRB Minutes**

**Item VI.B.48**



recommends approval of the contract renewal as requested contingent upon receipt of required workers' compensation and comprehensive general liability or professional liability insurance certificates.

**Projected Budget for Life of the Contract: \$176,940.00**

**Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

**47. Requesting Agency: State Veterans Affairs Board**

**Supplier: AHS Staffing, LLC**

**Contract #: 8200034272**

**Term: 07/01/2017 – 06/30/2020**

**Total Value: \$150,000.00**

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification Four has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides relief pharmacy services for the State Veterans Home in Kosciusko. The Contractor was originally selected through an RFP. Modification Three was approved at the January 2018 PPRB meeting; Modifications Two and One were staff approved using authority granted January 3, 2018, which allows staff to approve contracts with the same vendor but with different scopes of services that do not exceed \$75,000.00 and that are justified based on review; and the original contract was system approved as the value did not exceed \$75,000.00 cumulatively and did not require regulatory approval. Modification Four updates the Term, Compensation, E-Payment, Procurement Regulations, Representation Regarding Gratuities, Stop Work Order, Approval, and Notices clauses and adds the Priority clause. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Veterans Affairs Board) was received by the Agency. The Veterans Affairs Board met on April 12, 2019 and approved the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested with the amendment of receipt of the regulatory board's approval (Veterans Affairs Board).

**Projected Budget for Life of the Contract: \$150,000.00**

**Action: A motion was made by Mr. Belk to approve the staff recommendation as presented with the receipt of the regulatory board's approval. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

**48. Requesting Agency: Mississippi Department of Human Services**

**Supplier: Pendleton Security, Inc.**

**Contract #: 8200044480**

**Term: 06/01/2019 - 06/30/2020**

**Total Value: \$218,323.00**

**New**

**\$218,323.00**





**Summary of Request:** The term of the contract is one year with two optional two-year renewals. The Contractor will provide interior and exterior uniformed armed security guard services at 750 North State Street and 200 South Lamar Street MDHS locations. The Contractor was selected through an IFB with three respondents. The Agency requests exception to PPRB OPSCR Rules and Regulations Section ~~3-202.14.4.1~~ 3-202.12.4 for failure to obtain corrected documents from all vendors. As documents submitted contained minor informalities or insignificant mistakes with little or no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section ~~3-202.14.4.1~~ 3-202.12.4, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract.

**Projected Budget for Life of the Contract:** \$1,091,615.05

**Action:** A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**49. Requesting Agency:** Mississippi Development Authority

**Supplier:** Cassidy & Associates, Inc.

**Contract #:** 8200017783

**Term:** 07/01/2015 – 06/30/2020

**Total Value:** \$1,500,000.00

**Renewal  
\$300,000.00**

**Summary of Request:** The term of original contract was four years with one optional one-year renewal. Amendment One has been submitted to exercise the renewal allowed by the original contract. The Contractor provides military base realignment and closure consultation services by working directly with the Agency staff and the designated representatives of the specified Mississippi military installations. The Contractor was originally selected through an RFP. Amendment One updates the Compensation, Period of Performance, Transparency, Termination for Convenience, Termination for Default, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, and E-Payment clauses and adds the Termination Upon Bankruptcy, Paymode, Approval, and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal request.

**Projected Budget for Life of the Contract:** \$1,500,000.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.



# **Attachment B**

**OPTFM**

Staff Approvals



**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
AS OF MAY 21, 2019 - JUNE 25, 2019**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1	MS DEPT OF REVENUE	MS INDUSTRIES FOR THE BLIND	STATUTORY EXEMPTIONS	BOXES	MODIFICATION	\$150,000.00
2	MS DEPT OF TRANSPORTATION	DUNN ROADBUILDERS LLC	COMPETITIVE RFX	ASPHALT	MODIFICATION	\$3,135,000.00
3	MS DEPARTMENT OF HEALTH	SUPERVALU HOLDINGS, INC.	COMPETITIVE RFX	WIC FOOD AND BAGS	MODIFICATION	\$70,752,080.32
4	SOUTH MISSISSIPPI STATE HOSPITAL	CAREFUSION 303, INC.	COMPETITIVE PURCHASING AGREEMENT (GPO)	PYRIX MACHINE	MODIFICATION	\$65,000.00
5	MS DEPARTMENT OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$16,444.00
6	MSU	PERKIN ELMER HEALTH SCIENCES	COMPETITIVE BID	ONE LIQUID SCINTILLATION COUNTER	NEW	\$64,402.11
7	MS DEPT OF TRANSPORTATION	OZARK MATERIALS, LLC	COMPETITIVE RFX	PAVEMENT MARKING MATERIALS	MODIFICATION	\$200,000.00
8	MS DEPT OF TRANSPORTATION	OZARK MATERIALS, LLC	COMPETITIVE RFX	THERMOPLASTICS	NEW	\$450,000.00
9	MS DEPT OF TRANSPORTATION	W G CONSTRUCTION CO INC	COMPETITIVE RFX	ASPHALT	MODIFICATION	\$200,000.00
10	MSU	CHARLES R. APPERSON	COMPETITIVE BID WITH TRADE IN (REQ)	PURCHASE OF A REFURBISHED FREEZER WITH A TRADE-IN OF OLD FREEZER	NEW	\$5,800.00
11	MS DEPT FINANCE & ADMINISTRATION	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$7,936.00



**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
AS OF MAY 21, 2019 - JUNE 25, 2019**

12	8200045585	MS DEPT OF TRANSPORTATION	LEXMARK INTERNATIONAL, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$3,132.00
13	8200031510	ELLISVILLE STATE SCHOOL	JONES CITY MEDICAL SUPPLIES	COMPETITIVE RFX	WHEELCHAIR PARTS	MODIFICATION	\$400,000.00
14	8200045709	MS STATE DEPARTMENT OF HEALTH	FARWEST ENVIRONMENTAL SUPPLY, INC.	COMPETITIVE RFX	HAZMAT IDENTIFICATION UNITS (3)	NEW	\$149,970.00
15	4600001553	ELLISVILLE STATE SCHOOL	NESTLE USA	OPEN PURCHASE ORDER	NUTRITIONAL AND FEEDING SUPPLEMENTS	MODIFICATION	\$120,000.00
16	8200044536	DEPT. OF MARINE RESOURCES	J&W MARINE ENTERPRISES	COMPETITIVE RFX	CULTCH	MODIFICATION	\$399,960.00
17	8200045709	MS STATE DEPARTMENT OF HEALTH	FARWEST ENVIRONMENTAL SUPPLY, INC.	COMPETITIVE RFX	HAZMAT IDENTIFICATION UNITS (3)	MODIFICATION	\$149,970.00
18	8200044691	MS STATE DEPARTMENT OF HEALTH	RICOH USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$59,512.00
19	8900001106	MS DEPT OF PUBLIC SAFETY	KING'S FIREARMS LLC	COMPETITIVE RFX	WEAPONS	NEW	\$721,446.00
20	8200033009	DEPT. OF ENVIRONMENTAL QUALITY	CANON USA	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	MODIFICATION	\$50,620.00
21	8200045867	STATE FIRE ACADEMY	FRED GARRISON OIL COMPANY	STATUTORY EXEMPTION	NAPHTHA FUEL	NEW	\$71,250.00
22	8200031510	ELLISVILLE STATE SCHOOL	JONES CITY MEDICAL SUPPLIES	COMPETITIVE RFX	WHEELCHAIR PARTS/ACCESSORIES, SEATING SYSTEMS, REPAIRS	MODIFICATION	\$400,000.00





**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
AS OF MAY 21, 2019 - JUNE 25, 2019**

23	4600001552	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE	OPEN PURCHASE ORDER	PHARMACY PRODUCTS	MODIFICATION	\$9,400.00
24	8900000813	MDOT	BLACKLIDGE EMULSIONS INC	COMPETITIVE RFX	BITUMINOUS MATERIALS	MODIFICATION	\$75,000.00
25	8900001106	MS DEPT OF PUBLIC SAFETY	KING'S FIREARMS LLC	COMPETITIVE RFX	FIREARMS	MODIFICATION	\$721,446.00
26	8200045982	MSU	SWIFT STRAW	COMPETITIVE BID	PINE STRAW	NEW	\$60,000.00
27	8200045561	UNIVERSITY OF MS	HOWARD INDUSTRIES INC.	COMPETITIVE BID	NINE SINGLE PHASE VOLTAGE REGULATORS	NEW	\$116,325.00
28	8200045983	MSU	NUNLEY TRUCKING CO. INC.	COMPETITIVE BID	SAND, GRAVEL AND STONE	NEW	\$100,000.00
29	8200045984	MSU	NUNLEY TRUCKING CO. INC.	COMPETITIVE BID	SAND, GRAVEL AND STONE "SECONDARY"	NEW	\$50,000.00
30	8200046069	UNIVERSITY OF MS	VALLEY DECORATING COMPANY	COMPETITIVE BID	POM POMS (126,500 TOTAL)	NEW	\$51,232.50
31	8200042824	MS DEPARTMENT OF EDUCATION	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$177,628.80
32	8200046140	MS DEPT OF TRANSPORTATION	LEXMARK INTERNATIONAL, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$3,132.00
33	8200045538	MS DEPARTMENT OF HUMAN SEVRICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$110,132.00



**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
AS OF MAY 21, 2019 - JUNE 25, 2019**

34	8200045970	MS STATE DEPARTMENT OF HEALTH	AGILENT TECHNOLOGIES, INC.	COMPETITIVE RFX (REVERSE AUCTION)	LC-MS/MS SPECTROMETER INSTRUMENT	NEW	\$242,161.19
35	8900000903	MDOT	ASPLUNDH TREE EXPERT CO	COMPETITIVE RFX	HERBICIDES	MODIFICATION	\$300,000.00
36	8900000804	MDOT	VULCAN MATERIALS CO	COMPETITIVE RFX	CRUSHED AGGREGATES	MODIFICATION	\$4,300,000.00
37	8200046291	DEPARTMENT OF MARINE RESOURCES	CANON USA	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL	NEW	\$9,590.15
38	8200046265	MS SECRETARY OF STATE	CANON USA	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL	NEW	\$26,176.00
39	8900001151	MS DEPT OF TRANSPORTATION	GULF MATERIAL SALES LLC	COMPETITIVE RFX	ATTENUATOR PARTS	MODIFICATION	\$175,000.00
40	8900001152	MS DEPT OF TRANSPORTATION	OZARK DISTRIBUTION SERVICES, LLC	COMPETITIVE RFX	ATTENUATOR PARTS	MODIFICATION	\$100,000.00
41	8900001150	MS DEPT OF TRANSPORTATION	ROADSAFE TRAFFIC SYSTEMS INC.	COMPETITIVE RFX	ATTENUATOR PARTS	MODIFICATION	\$100,000.00
42	8200043240	MS EMERGENCY MANAGEMENT AGENCY	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$340,807.20
43	8900000903	MS DEPT OF TRANSPORTATION	ASPLUNDH TREE EXPERT CO	COMPETITIVE RFX	HERBICIDES	MODIFICATION	\$300,000.00



# **Attachment C**

**BOB**

**Staff Approvals**



**BOB-AD-080 PPRB BOB Staff Approvals - GC**

Query Parameters:

condition(s):  
 Data Element: Condition Value  
 Date: between 2019-05-24 to 2019-06-06  
 Completed  
 Dir\_Approved\_SAF\_Printed  
 between 0 to 5000000  
 Workflow / Setup Name: contains GC

Project Name	Institution/Agency Name	6/28/2019	Contract Scope	Low Base Bid?	# Bids	Quote	# Award	Company Name	Dir. Approval Date	Amount
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Project Name	Institution/Agency Name	6/28/2019	Contract Scope	Low Base Bid?	# Bids	Quote	# Award	Company Name	Dir. Approval Date	Amount
102-258 Sillers Coliseum Renovations	Delta State University		Contact to remove and replace the existing roofing along with replacing and upgrading the exiting HVAC building systems.	Yes	2	0	GC001	E Cornell Malone Corporation	6/4/2019	\$1,943,900.00
104-192 Demo Taylor and Keim Halls	Mississippi University for Women		Contract scope is to demolish the existing Taylor and Keim Halls on the campus of the Mississippi University for Women located in Columbus, MS.	Yes	3	0	GC001	M and M Services, Incorporated	6/13/2019	\$2,244,000.00
201-065 NEW ADMINISTRATION BUILDING	Coahoma Community College		Miscellaneous storefront replacements and interior repair/replacement of damaged finishes both currently existing and those created by the storefront replacements at the Vivian M. Presley Administration Building located on the campus of Coahoma Community College.	Yes	3	0	GC002	Hopkins Construction & Maintenance LLC	6/20/2019	\$65,415.00
202-076 Campus Paving	Copiath-Linear Community College		Repair/resurface of streets and parking lots located on the Co-Link Wesson, MS campus. There are no subcontractors on this project.	Yes	3	0	GC001	Dickerson & Bowen, Inc.	6/20/2019	\$557,000.00
205-074 ATC HVAC Program-PH I	Hinds Community College		Replace existing cooling tower with rooftop mechanical units with modifications to the existing air distribution and return air distribution systems. Also to include replacement of lay-in ceiling, install new LED lighting, fire alarm and sprinkler system.	Yes	2	0	GC002	McLain Plumbing & Electrical Service, Inc.	6/13/2019	\$3,841,000.00
205-076 Utica Fire Suppression - PH I	Hinds Community College		Extend the water distribution piping from the center of the Utica campus to the back of campus tying into the existing Public Utility Water Association. Project scope to include the installation of taps for	Yes	4	0	GC001	Upchurch Services, LLC	6/11/2019	\$285,400.00
353-013 Elevator Improvements	Heber Ladner Building (Office of Capital Facilities) (Department of Finance and Administration)		Elevator modernization to the elevator located in the Heber Ladner Building. Upgrades to the existing structure, finishes, and systems that work with the elevator system to bring the elevator to the existing codes. Replaced entire fire alarm system with new fire alarm system.	Yes	1	0	GC001	Fountain Construction Co., Inc.	6/13/2019	\$445,000.00
444-018 ENOCHS HALL RENOVATION	Mississippi School of the Arts (projects use 553)		Interior renovations to the 3rd Floor of the Enoch's Hall building located on the Mississippi School of the Arts Brookhaven, MS campus.	Yes	1	0	GC002	Scarborough Construction, LLC	6/17/2019	\$412,000.00

Bid Award - GC \$9,793,715.00





Count: 8

**Quote Award - GC**

502-032 Interior Renovations	Mississippi Industries for the Blind	Replace existing HVAC Unit with new HVAC Unit matching capacity and upgrading to new R410a Refrigerant. Split unit is a 20-ton capacity and replace the existing thermostat with a programmable	Yes	7	OC005	Terry Service, Inc.	6/12/2019	\$20,760.00
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Quote Award - GC

Count: 1

Total:

\$9,814,475.00

Count: 9



PPRB 03: - BOB Staff Approval - PP

PPRB - 7/10/19

<This report contains data from 1326 projects.>

7/10/2019

Project Name	Initiator/Agency Name	Professional Scope of Work	Award Number	Company Name	Dr. Approval Date	Selection Method	Fee Complexity	Lump Sum Amount	Appropriate Duration
400-038 System Wide Generator Project	Department of Mental Health	Two generators for SMRC Long Beach Campus for Dietary Services Building and Diagnostic and Evaluation services and Information Technology Services. Both generators have been visited by an Engineer and Bob and have internal deterioration caused by age and past their service life insufficient to support the backup generation required.	PP002	Edmonds Engineering, Inc. (Hoover, Alabama, through the Office listed herein)	5/24/2019	Professional appointed based upon qualifications to emergency project (Statutory Exemption)	C+	\$0	2.0 yrs
214-070 Preplan Saal Hall Renovation	Pean River Community College	Commissioning of total building type including MEP and life safety systems as well as building envelope, requiring the professional to coordinate the work of this project with the the owners Commissioning Authority Professional, Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase through Construction Document Phase.	CP001	SINERGI Integrated Building Sciences, LLC	5/24/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFQ)	D (CX)	\$0	3.0 yrs
600-018 Building Improvements	Department of Environmental Quality	Planning through Construction Administration and Warranty for new asphalt associated with the Geology Building parking area	PP001	J&H Architects, P.A. - Jackson (Jackson, Mississippi, through the Office listed herein)	6/6/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFQ)	C+	\$0	18 mo
321-261 Renoot Cold Storage Building (EMER)	Mississippi State Penitentiary	Planning through construction administration for a total reroofing of the Cold Storage Building.	PP001	Shaffer-Zahner-Zahner, PLLC	6/18/2019	Professional appointed based upon qualifications to emergency project (Statutory Exemption)	C	\$0	2.0 yrs
354-051 Miscellaneous Repairs	Robert E. Lee Building (Office of Capital Facilities) (Department of Finance and Administration)	Planning through Construction Administration of the repairs and renovations to common area space on a few floors to include but not limited to the 12th floor ball room areas and the second floor "wood" conference room and the cafe area in the Robert E. Lee building (Office of Capital Facilities), 239 North Lamar Street, Jackson, Mississippi (This Project is a continuation of a previous project - GS# 354-046 and GS# 354-045.)	PP001	BurkeWagnon Architects, P.A.	6/20/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFQ)	D+	\$0	30 mo
400-036 System-Wide Roofing (DMH)	Department of Mental Health	Design through construction and warranty phase for the replacement of roofs on buildings at the North Mississippi State Hospital Campus in Tupelo, MS.	PP002	Mark S. Vaughan Architect PLLC	6/25/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C	\$0	2.0 yrs
400-036 System-Wide Roofing (DMH)	Department of Mental Health	Design through construction and warranty phase for the replacement of roofs on buildings at the South Mississippi State Hospital Campus in Purvis, MS.	PP003	Mark S. Vaughan Architect PLLC	6/25/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C	\$0	2.0 yrs
400-036 System-Wide Roofing (DMH)	Department of Mental Health	Design through construction and warranty phase for the replacement of roof on Laundry Building at Ellisville State School in Ellisville, MS.	PP004	Mark S. Vaughan Architect PLLC	6/25/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C	\$0	18 mo
350-026 HVAC & Energy Upgrades	Office of Capital Facilities (Department of Finance and Administration)	Planning through construction administration of Silers Garage lighting.	PP005	Engineering Resources Group, Inc.	6/13/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFQ)	C+	\$0	2.0 yrs
211-065 STEM Facility JD Campus	Mississippi Gulf Coast Community College	This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, adjusting and Balancing (TAB) service provider.	CP001	Sandere Engineering Inc.	6/6/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFQ)	D (CX)	\$0	3.0 yrs
204-075 CMTE 2.0	East Mississippi Community College	Professional to provide planning and construction administration to landscape the CMTE 2.0 project for EMCC located between Starkville and Columbus, MS.	PP003	PryorMorrow PC - Columbus (Columbus, Mississippi, through the Office listed herein)	6/27/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFQ)	C	\$0	2.0 yrs



# BoB-AD-080 - Staff Approvals - F&E

PPRB - 7/10/19

Query Parameters:  
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 Bid and Quote Awards / Dir.  
 Approval Date: between 2019-05-24  
 to 2019-06-27  
 Completed  
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 Workflow / Setup Name: contains FE

7/10/2019

Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Quote	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount
104-187 Demonstration School Renov.	Mississippi University for Women	Procurement, delivery and installation for furniture at Mississippi University for Women, Turner Hall, 1100 College Street, Columbus, MS 39701, State Contract #8200039289.	Yes	1	FE001	8200039289	Sullivan's Office Supply	6/11/2019	\$2,479.50
104-187 Demonstration School Renov.	Mississippi University for Women	Procurement, delivery and installation of furniture for Mississippi University for Women, Turner Hall, 1100 College Street, Columbus, Mississippi 39701, State Contract #8200038843.	Yes	1	FE002	8200038843	Sullivan's Office Supply	6/11/2019	\$4,001.40
104-187 Demonstration School Renov.	Mississippi University for Women	Procurement, delivery and installation of furniture for Mississippi University for Women, Turner Hall, 1100 College Street, Columbus, Mississippi 39701, State Contract #8200038834.	Yes	1	FE003	8200038834	Sullivan's Office Supply	6/11/2019	\$169,627.44
104-187 Demonstration School Renov.	Mississippi University for Women	Procurement, delivery and installation of furniture for Mississippi University for Women, Turner Hall, 1100 College Street, Columbus, Mississippi 39701, State Contract #8200038813.	Yes	1	FE004	8200038813	Sullivan's Office Supply	6/11/2019	\$28,053.69
104-187 Demonstration School Renov.	Mississippi University for Women	Procurement, delivery and installation of Seating for Mississippi University for Women, Turner Hall, 1100 College Street, Columbus, Mississippi 39701, State Contract #8200039654.	Yes	1	FE005	8200039654	Sullivan's Office Supply	6/11/2019	\$33,924.30
104-187 Demonstration School Renov.	Mississippi University for Women	Procurement, delivery and installation of Equipment for Mississippi University for Women, Turner Hall, 1100 College Street, Columbus, Mississippi 39701, State Contract #8200038907.	Yes	1	FE006	8200038907	Sullivan's Office Supply	6/10/2019	\$9,035.07
104-187 Demonstration School Renov.	Mississippi University for Women	Procurement, delivery and installation of Furniture for Mississippi University for Women, Turner Hall, 1100 College Street, Columbus, Mississippi 39701, State Contract #8200039553.	Yes	1	FE007	8200039553	Sullivan's Office Supply	6/10/2019	\$19,861.80



104-187 Demonstration School Renov.	Mississippi University for Women	Procurement, delivery and installation of Furniture for Mississippi University for Women, Turner Hall, 1100 College Street, Columbus, Mississippi 39701. Lower of 2 quotes.	Yes	2	FE008	8200039553 Sullivan's Office Supply	6/10/2019	\$33,500.13
106-253 College Hall I Renovations	Mississippi Valley State University	Procurement, delivery and installation of Furniture for Mississippi Valley State University, College Hall, 14000 Hwy 82 West, Itta Bena, Mississippi 38941. State Contract #8200039553.	Yes	1	FE002	8200039553 Krueger International, Inc. (Kl, Pallas Textiles)	6/11/2019	\$37,469.89
106-257 Edna Horton Renovation	Mississippi Valley State University	Procurement, delivery, and installation of Furniture for Mississippi Valley State University, Edna Horton, 14000 Highway 82 West, Itta Bena, Mississippi 38941. State Contract #8200039553.	Yes	1	FE002	8200039553 Krueger International, Inc. (Kl, Pallas Textiles)	6/11/2019	\$39,198.28
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery and installation of furniture for the Annex Building, 501 North West Street, Suite 2001-A, Jackson, Mississippi 39201. State Contract #8200042348.	Yes	1	FE014	8200042348 Office Innovations, Inc.	6/27/2019	\$83,697.68
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery and installation of furniture for the Annex Building, 501 North West Street, Suite 2001A, Jackson, Mississippi 39201. State Contract #8200039554.	Yes	1	FE015	8200039554 Office Innovations, Inc.	6/27/2019	\$13,876.80
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery and installation of furniture for the Annex Building, 501 North West Street, Suite 2001A, Jackson, Mississippi 39201. State Contract #8200039729.	Yes	1	FE016	8200039729 Office Innovations, Inc.	6/27/2019	\$11,085.36
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery and installation of furniture for the Annex Building, 501 North West Street, Suite 2001A, Jackson, Mississippi 39201. State Contract #8200039596.	Yes	1	FE017	8200039596 Office Innovations, Inc.	6/27/2019	\$21,165.80
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery and installation of furniture for the Annex Building, 501 North West Street, Suite 2001A, Jackson, Mississippi 39201. State Contract #8200038817.	Yes	1	FE018	8200038817 Office Innovations, Inc.	6/27/2019	\$26,325.00

Quote Award - FE \$533,202.14

Count: 15

Total: \$533,202.14





**BoB-AD-080 - BOB Staff Approvals - ITS**

**PPRB - 7/10/19**

**Query Parameters:**

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 Date: between 2019-05-24 to 2019-06-27

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 between 0 to 5000000

Workflow / Setup Name: contains ITS

7/10/2019

Project Name	Institution/Agency Name	Contract Scope	# Quotes	Award Number	CP-1 #	Company Name	Dir. Approval Date	Amount
104-187 Demonstration School Renov.	Mississippi University for Women	This wireless equipment will be used in the Demonstration School on the campus of the Mississippi University for Women. Quotes were solicited by MUW and received by ITS on May 10, 2019.	0	SC002	20190466	Business Communications, Inc.	6/11/2019	\$16,204.50
106-253 College Hall I Renovations	Mississippi Valley State University	Labor and material to provide cable in College Hall for Mississippi Valley State University.	0	SC002	20190482	James Self, Inc.	6/11/2019	\$59,786.68
204-075 CMTE 2.0	East Mississippi Community College	These computers will be used in the new CMTE Building for East Mississippi Community College. This is a Bureau of Building project; ITS Board approval is not required.	0	SC009	20190420	Howard Industries, Inc. Howard Technology Solutions	6/19/2019	\$32,940.00
204-075 CMTE 2.0	East Mississippi Community College	This equipment will be used for classrooms in the new CMTE Building for East Mississippi Community College. This is a Bureau of Building project; ITS Board approval is not required.	0	SC010	20190448	Howard Industries, Inc. Howard Technology Solutions	6/14/2019	\$88,753.05
204-075 CMTE 2.0	East Mississippi Community College	These mounts will be used in the new CMTE Building at East Mississippi Community College. This is a Bureau of Building project; ITS Board approval is not required.	0	SC011	20190476	Academic Technologies, Inc.	6/20/2019	\$3,325.00

Quote Award - ITS  
 Count: 5  
 \$201,009.23

Total:  
 Count: 5  
 \$201,009.23



BOB STAFF APPROVALS - OUTSIDE CONTRACTS - MAGIC

PPRB - 7/10/19

Agency Desc	CTR Type Desc	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Request Type	Contract Category Desc	Material/Service Type	Appr/Rel Date	Appr Text
MS DEVELOPMENT AUTHORITY	Purchasing (General)	1411-19-C-CNTR-00085	5/3/2019	6/30/2019	77,000.00	KALLMAN WORLDWIDE INC	APPROVAL REQUEST	BOB-PROFESSIONAL	PUBLIC RELATIONS	5/28/2019	
MS DEPT OF HUMAN SERVICES	Emergency Contract	1651-19-C-EMEC-00015	6/15/2018	6/14/2019	2,304,574.46	HERTZ JACKSON CITY CENTER LLC	EMERGENCY	BOB-REAL PROPERTY MGMT	LEASES	5/28/2019	
MS DEPT FINANCE & ADMINISTRATION	Contract Oversight Appr	1130-19-C-SOLC-00019-V001	7/1/2018	6/30/2021	309,200.00	JBHM ARCHITECTS PA	STATUTORY EXEMPTIONS	BOB-PROFESSIONAL ARCHITECTS		5/29/2019	Approve contract w JBHM Architects, \$285,000.00 over 3 years, dated 7/1/2018. ( CS30606663 05/29/2019 17:32:08 CST )



# **Attachment D**

**DCPS Contracts and DHS Contracts Useful  
in Establishing and Operating DCPS for  
Fiscal Year 2019**



**DCPS Contracts and S Contracts Useful in  
Establishing and Operating DCPS as Reported in the PPRB Minutes  
Calendar Year 2019**

Contract Number	Agency	Contractor	Type	Contract Action Amount	Start Date	End Date	Reported to the PPRB
1	Mississippi Department of Child Protection Services	Public Catalyst Group	New	\$1,589,000.00	1/1/2019	12/31/2019	1/9/2019
2	Mississippi Department of Child Protection Services	ComPsych Corporation	Renewal	\$150,000.00	1/1/2017	12/31/2019	1/9/2019
3	Mississippi Department of Child Protection Services	United Methodist Ministry with Children & Family	Modification	\$500,000.00	10/1/2018	6/30/2019	6/5/2019
4	Mississippi Department of Child Protection Services	Human Services Research Institute	New	\$99,688.81	5/2/2019	9/30/2019	6/5/2019
5	Mississippi Department of Child Protection Services	Instructional Access	New	\$181,746.35	6/1/2019	5/30/2020	6/5/2019
	<b>Calendar Year 2019 Total</b>			<b>\$2,520,435.16</b>			

*Neither the Public Procurement Review Board nor Office of Personal Service Contract Review (OPSCR) staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the Board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any Board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(9), the Board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS that are useful in establishing and operating DCPS.*





# **Attachment E**

**OPSCR**

**Emergency Contracts**



**Emergency Contracts as Reported in the PPRB Minutes  
Calendar Year 2019**

	<b>Contract Number</b>	<b>Agency</b>	<b>Contractor</b>	<b>Type</b>	<b>Total Contract Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Reported to the PPRB</b>
1	8400000990	Mississippi Department of Corrections	U. S. Corrections, LLC	New	\$412,500.00	2/11/2019	2/10/2020	3/6/2019
2	8400001001	Mississippi Department of Health	Raney's Carpet Care, Inc.	New	\$125,000.00	2/26/2019	6/30/2019	4/3/2019
3	8400001000	Mississippi Department of Education	Margie B. Pulley	New	\$99,750.00	7/1/2019	12/31/2019	4/3/2019
4	8400001032	Mississippi Department of Transportation, Office of State Aid Road Construction	Atwood Fence Company, Inc.	New	\$600,000.00	4/5/2019	12/31/2019	5/1/2019
5	8400001060	Mississippi Emergency Management Agency	Atkins North America, Inc.	New	\$400,000.00	5/3/2019	8/2/2019	6/5/2019
6	8400001050	DMH - East Mississippi State Hospital	Weisser Psychiatric Services, LLC	New	\$208,000.00	4/1/2019	3/29/2020	6/5/2019
		<b>Calendar Year 2019 Total</b>			<b>\$1,845,250.00</b>			

*Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.*



# **Attachment F**

OPSCR Staff Approvals



**Public Procurement Review Board  
OPSCR Staff Approvals for June 2019**

Contract Number	Agency	Vendor	Request Type*	Service Type	Contract Action	Contract Action Amount
1 8200039192	DMH - Boswell Regional Center	Precision Healthcare Staffing, LLC	PVL	Health Related Services, Nursing Services	Renewal	\$250,000.00
2 8200039762	DMH - Boswell Regional Center	Staffing Innovations, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$219,000.00
3 8200032486	Mississippi Department of Rehabilitation Services	Safe Security	PVL	Security & Emergency Services, Alarm Services	Renewal	\$145,000.00
4 8200033091	Mississippi Department of Rehabilitation Services	Warner, Inc. d/b/a ServiceMaster One Call	PVL	Building Services, Janitorial/Custodial	Renewal	\$75,000.00
5 108138	Mississippi Department of Corrections	Richard D. McCarty	WIN	Temporary Services	Renewal	\$72,216.38
6 105570	Mississippi Department of Corrections	Earnestine Johnson Cartier	WIN	Temporary Services	Renewal	\$69,972.50
7 105534	Mississippi Department of Corrections	Ruby Jean Weathers	WIN	Temporary Services	Renewal	\$69,026.00
8 105525	Mississippi Department of Corrections	Yvonne M. Barton	WIN	Temporary Services	Renewal	\$67,710.99
9 105626	Mississippi Department of Corrections	Stephanie L. Smith	WIN	Temporary Services	Renewal	\$67,710.99
10 105553	Mississippi Department of Corrections	Katrice Funchess	WIN	Temporary Services	Renewal	\$60,456.24
11 105710	Mississippi Department of Corrections	Daphne Levison	WIN	Temporary Services	Renewal	\$60,456.24
12 105535	Mississippi Department of Corrections	James Brown, Jr.	WIN	Temporary Services	Renewal	\$60,456.24





**Public Procurement Review Board  
OPSCR Staff Approvals for June 2019**

13	114033	Mississippi Department of Corrections	Kimberly Harrison Day	WIN	Temporary Services	Renewal (N)	\$57,306.05
14	105561	Mississippi Department of Corrections	Patricia Ann Hicks	WIN	Temporary Services	Renewal	\$54,410.62
15	105581	Mississippi Department of Corrections	Jo Ann Gathright Marshall	WIN	Temporary Services	Renewal	\$51,499.76
16	110333	Mississippi Department of Corrections	Linda L. Nolan	WIN	Temporary Services	Renewal (N)	\$46,349.78
17	113131	Mississippi Department of Corrections	Jessica L. Smith	WIN	Temporary Services	Renewal (N)	\$45,543.70
18	105592	Mississippi Department of Corrections	Tiffany Murray	WIN	Temporary Services	Renewal	\$44,782.40
19	105583	Mississippi Department of Corrections	Gwendolyn S. McClinton	WIN	Temporary Services	Renewal (N)	\$40,304.16
20	105652	Mississippi Department of Corrections	James Robert Burke	WIN	Temporary Services	Renewal (N)	\$33,076.28
21	105572	Mississippi Department of Corrections	Linda C. Lewis	WIN	Temporary Services	Renewal (N)	\$27,989.00
22	105606	Mississippi Department of Corrections	Kasi Partee	WIN	Temporary Services	Renewal (N)	\$27,989.00
23	8200032806	Mississippi State Veterans Affairs	Precision Healthcare Staffing, LLC	PVL	Health Related Services, Nursing Services	Modification	\$70,000.00
24	8200034247	Mississippi State Veterans Affairs	Gamma Healthcare, Inc.	Multiple Contract with One Vendor	Health Related Services, Medical & Laboratory (NonPhysician)	Renewal	\$0.00
25	102788	Secretary of State	Janice Pearson	WIN	Clerks	Renewal	\$69,000.00
26	102787	Secretary of State	Stephen L. Busby	WIN	Clerks	Renewal	\$61,000.00
27	110155	DMH - Central Office	Celia Coffey	WIN	Other (Miscellaneous)	Renewal (N)	\$67,173.60



**Public Procurement Review Board  
OPSCR Staff Approvals for June 2019**

28	112831	Mississippi Department of Education	Nina F. Guthrie	WIN	Educational Consultants	Renewal (N)	\$44,371.00
29	112785	Mississippi Department of Education	Julie J. Wade	WIN	Educational Consultants	Renewal (N)	\$44,371.00
30	112785	Mississippi Department of Education	Julie J. Wade	WIN	Educational Consultants	Modification	\$0.00
31	112784	Mississippi Department of Education	Marlynn W. Martin	WIN	Educational Consultants	Renewal (N)	\$44,371.00
32	112830	Mississippi Department of Education	Kathy Stennett	WIN	Educational Consultants	Renewal (N)	\$44,371.00
33	112787	Mississippi Department of Education	Leslie Coleman	WIN	Educational Consultants	Renewal (N)	\$44,371.00
34	112787	Mississippi Department of Education	Leslie Coleman	WIN	Educational Consultants	Modification	\$0.00
35	112789	Mississippi Department of Education	Lydia Haynes	WIN	Educational Consultants	Renewal (N)	\$44,371.00
36	112789	Mississippi Department of Education	Lydia Haynes	WIN	Educational Consultants	Modification	\$0.00
37	113525	Mississippi Department of Education	Barbara McCoy	WIN	Educational Consultants	Renewal (N)	\$42,248.15
38	113744	Mississippi Department of Education	Nollie Frank McCardle	WIN	Educational Consultants	Renewal (N)	\$42,248.15
39	113517	Mississippi Department of Education	Mary J. Hill Jones	WIN	Educational Consultants	Renewal (N)	\$42,248.15
40	113739	Mississippi Department of Education	James H. Hamilton	WIN	Educational Consultants	Renewal (N)	\$42,248.15
41	114075	Mississippi Department of Education	Thomas Garrett	WIN	Educational Consultants	Renewal (N)	\$42,248.15
42	113743	Mississippi Department of Education	Sharon P. Dungan	WIN	Educational Consultants	Renewal (N)	\$42,248.15
43	113527	Mississippi Department of Education	Sheryle C. Coaker	WIN	Educational Consultants	Renewal (N)	\$42,248.15



**Public Procurement Review Board  
OPSCR Staff Approvals for June 2019**

44	113742	Mississippi Department of Education	Sammie M. Crigler	WIN	Educational Consultants	Renewal (N)	\$42,248.15
45	113738	Mississippi Department of Education	Angelia D. Bluit	WIN	Educational Consultants	Renewal (N)	\$42,248.15
46	113523	Mississippi Department of Education	Abby D. Webley	WIN	Educational Consultants	Renewal (N)	\$42,248.15
47	113734	Mississippi Department of Education	Burbette M. Taylor	WIN	Educational Consultants	Renewal (N)	\$42,248.15
48	113521	Mississippi Department of Education	Blanche Moore	WIN	Educational Consultants	Renewal (N)	\$42,248.15
49	113798	Mississippi Department of Education	Robin L. Miles	WIN	Educational Consultants	Renewal (N)	\$42,248.15
50	112631	Mississippi Department of Education	Kimberly A. Warfield	WIN	Educational Consultants	Renewal (N)	\$39,409.75
51	112634	Mississippi Department of Education	Curt R. Green	WIN	Educational Consultants	Renewal (N)	\$39,409.75
52	98764	DMH - Mississippi State Hospital	Gary L. Smith	WIN	Physicians	Renewal	\$29,700.00
53	98758	DMH - Mississippi State Hospital	John David Floyd	WIN	Physicians	Renewal	\$27,720.00

*\*Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:*

*PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the pre-approved vendor list.*

*WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.*

*CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.*

*Multiple Contracts: Staff authority to approved multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.*



**Public Procurement Review Board  
OPSCR Staff Approvals for June 2019**

*Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.*

*Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.*

*Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.*





# **Attachment G**

Quarterly Report  
Emergency Contracts



**July 3, 2019**  
**Via Hand Delivery**

Senator John A. Polk, Chair  
Committee on Accountability, Efficiency, and Transparency  
Mississippi State Senate  
400 High Street, Room 404-C  
Jackson, MS 39201

Dear Chair Polk:

Please find herein and below, a quarterly report detailing emergency contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review for the period of March 6, 2019 to June 5, 2019:

**Agency:** Mississippi Department of Health  
**Contractor:** Raney's Carpet Care, Inc.  
**Contract Number:** 8400001001  
**Total Value:** \$125,000.00  
**Reported to PPRB:** April 3, 2019  
**Emergency:** The Contractor provides fire and water damage response and cleaning services. The contract was necessary after a fire occurred in the Osborne Building causing damage to the second, third and fourth floors.

**Agency:** Mississippi Department of Education  
**Contractor:** Margie Pulley  
**Contract Number:** 8400001000  
**Total Value:** \$99,750.00  
**Reported to PPRB:** April 3, 2019  
**Emergency:** The Contractor serves as the conservator (interim superintendent) responsible for administration, management and operation of the Tunica County School District. The contract was necessary to protect the safety, security and educational interest of children enrolled in schools in the district.

**Agency:** Mississippi Department of Transportation, Office of State Aid  
Road Construction  
**Contractor:** Atwood Fence Company, Inc.  
**Contract Number:** 8400001032  
**Total Value:** \$600,000.00



**Reported to PPRB:** May 1, 2019  
**Emergency:** The Contractor provides traffic control devices and/or signage at certain bridges throughout the state which have been ordered closed. The contract was necessary to protect the public from conditions of extreme peril to ensure compliance with the Federal Highway Administration National Bridge Inspection Standards.

**Agency:** Mississippi Emergency Management Agency  
**Contractor:** Atkins North America, Inc.  
**Contract Number:** 8400001060  
**Total Value:** 400,000.00  
**Reported to PPRB:** June 5, 2019  
**Emergency:** The Contractor provides emergency financial assistance to state and local governments or individuals who own or operate a private or nonprofit facility for the repair, restoration, reconstruction, or replacement of a facility damaged or destroyed by a major disaster and for associated expenses. The contract was necessary to provide services while the Agency takes the necessary steps to competitively procure the services.

**Agency:** Department of Mental Health-East Mississippi State Hospital  
**Contractor:** Weisser Psychiatric Services, LLC  
**Contract Number:** 8400001050  
**Total Value:** 208,000.00  
**Reported to PPRB:** June 5, 2019  
**Emergency:** The Contractor serves as the Clinical Director of East Mississippi State Hospital. After several unsuccessful attempts to competitively procure this service, the emergency contract was necessary to protect the health and welfare of East Mississippi State Hospital's Individuals Requiring Services (IRA) as this position is required to provide treatment consistent with the applicable standard of care for its patients.

*Emergency contracts are presented to the PPRB at its regular meetings and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes.*

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,



Catoria Parker Martin  
Office of Personal Service Contract Review Director

cc: Rita Wray, Chair  
Jeffery Belk, Vice-Chair  
Norman McLeod  
Leila Malatesta  
Billy Morehead  
Laura Jackson  
(Public Procurement Review Board)





**July 3, 2019**  
**Via Hand Delivery**

Representative Jerry R. Turner, Chair  
Committee on Accountability, Efficiency, and Transparency  
Mississippi House of Representatives  
400 High Street, Room 102-B  
Jackson, MS 39201

Dear Chair Turner:

Please find herein and below, a quarterly report detailing emergency contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review for the period of March 6, 2019 to June 5, 2019:

**Agency:** Mississippi Department of Health  
**Contractor:** Raney's Carpet Care, Inc.  
**Contract Number:** 8400001001  
**Total Value:** \$125,000.00  
**Reported to PPRB:** April 3, 2019  
**Emergency:** The Contractor provides fire and water damage response and cleaning services. The contract was necessary after a fire occurred in the Osborne Building causing damage to the second, third and fourth floors.

**Agency:** Mississippi Department of Education  
**Contractor:** Margie Pulley  
**Contract Number:** 8400001000  
**Total Value:** \$99,750.00  
**Reported to PPRB:** April 3, 2019  
**Emergency:** The Contractor serves as the conservator (interim superintendent) responsible for administration, management and operation of the Tunica County School District. The contract was necessary to protect the safety, security and educational interest of children enrolled in schools in the district.

**Agency:** Mississippi Department of Transportation, Office of State Aid Road Construction  
**Contractor:** Atwood Fence Company, Inc.  
**Contract Number:** 8400001032  
**Total Value:** \$600,000.00  
**Reported to PPRB:** May 1, 2019



**Emergency:** The Contractor provides traffic control devices and/or signage at certain bridges throughout the state which have been ordered closed. The contract was necessary to protect the public from conditions of extreme peril to ensure compliance with the Federal Highway Administration National Bridge Inspection Standards.

**Agency:** Mississippi Emergency Management Agency

**Contractor:** Atkins North America, Inc.

**Contract Number:** 8400001060

**Total Value:** 400,000.00

**Reported to PPRB:** June 5, 2019

**Emergency:** The Contractor provides emergency financial assistance to state and local governments or individuals who own or operate a private or nonprofit facility for the repair, restoration, reconstruction, or replacement of a facility damaged or destroyed by a major disaster and for associated expenses. The contract was necessary to provide services while the Agency takes the necessary steps to competitively procure the services.

**Agency:** Department of Mental Health-East Mississippi State Hospital

**Contractor:** Weisser Psychiatric Services, LLC

**Contract Number:** 8400001050

**Total Value:** 208,000.00

**Reported to PPRB:** June 5, 2019

**Emergency:** The Contractor serves as the Clinical Director of East Mississippi State Hospital. After several unsuccessful attempts to competitively procure this service, the emergency contract was necessary to protect the health and welfare of East Mississippi State Hospital's Individuals Requiring Services (IRA) as this position is required to provide treatment consistent with the applicable standard of care for its patients.

*Emergency contracts are presented to the PPRB at its regular meetings and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes.*

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin

Office of Personal Service Contract Review Director



cc: Rita Wray, Chair  
Jeffery Belk, Vice-Chair  
Norman McLeod  
Leila Malatesta  
Billy Morehead  
Laura Jackson  
(Public Procurement Review Board)



# **Attachment H**

Quarterly Report

Sole Source Contracts





**July 3, 2019**  
**Via Hand Delivery**

Senator John A. Polk, Chair  
Committee on Accountability, Efficiency, and Transparency  
Mississippi State Senate  
400 High Street, Room 404-C  
Jackson, MS 39201

Dear Chair Polk:

Pursuant to Miss. Code Ann. § 27-104-7(2)(o)(vi), as amended by House Bill 1109 (2017 Regular Session), please find herein and below, the quarterly report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency detailing sole source contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review and the reasons the Public Procurement Review Board approved or rejected each contract for the period of March 6, 2019 to June 5, 2019:

<b>Agency:</b>	Mississippi Department of Education
<b>Contractor:</b>	ACT, Inc.
<b>Contract Number:</b>	8800006380
<b>Total Value:</b>	\$1,440,000.00
<b>Reason for approval:</b>	The contract met publication requirements specified in 27-104-7(2)(o)(iii) and ACT, Inc. is the sole owner of the ACT assessment, test materials, scoring algorithms, reporting, and research services and thus the only source available to provide the required service.

In addition, for informational purposes, please find attached information about sole source contracts presented to the Public Procurement Review Board from the Office of Purchasing, Travel and Fleet Management during the same period.

The documentation and memoranda required by OPSCR PPRB to be submitted by agencies is also attached.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin  
Office of Personal Service Contract Review Director

Enclosures

cc: Rita Wray, Chair  
Jeffery Belk, Vice-Chair  
Norman McLeod  
Leila Malatesta  
Billy Morehead  
Laura Jackson  
(Public Procurement Review Board)

**July 3, 2019**  
**Via Hand Delivery**

Representative Jerry R. Turner, Chair  
Committee on Accountability, Efficiency, and Transparency  
Mississippi House of Representatives  
400 High Street, Room 102-B  
Jackson, MS 39201

Dear Chair Turner:

Pursuant to Miss. Code Ann. § 27-104-7(2)(o)(vi), as amended by House Bill 1109 (2017 Regular Session), please find herein and below, the quarterly report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency detailing sole source contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review and the reasons the Public Procurement Review Board approved or rejected each contract for the period of March 6, 2019 to June 5, 2019:

<b>Agency:</b>	Mississippi Department of Education
<b>Contractor:</b>	ACT, Inc.
<b>Contract Number:</b>	8800006380
<b>Total Value:</b>	\$1,440,000.00
<b>Reason for approval:</b>	The contract met publication requirements specified in 27-104-7(2)(o)(iii) and ACT, Inc. is the sole owner of the ACT assessment, test materials, scoring algorithms, reporting, and research services and thus the only source available to provide the required service.

In addition, for informational purposes, please find attached information about sole source contracts presented to the Public Procurement Review Board from the Office of Purchasing, Travel and Fleet Management during the same period.

The documentation and memoranda required by OPSCR PPRB to be submitted by agencies is also attached.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin

Office of Personal Service Contract Review Director

Enclosures

cc: Rita Wray, Chair  
Jeffery Belk, Vice-Chair  
Norman McLeod  
Leila Malatesta  
Billy Morehead  
Laura Jackson  
(Public Procurement Review Board)



Office of Procurement  
**Monique Corley**  
Procurement Director

March 1, 2019

Catoria Martin, Director  
Office of Personal Contract Review  
501 North West Street, Suite 701E  
Jackson, MS 39201

Re:

**Contracts**  
**ACT, Inc. (renewal) - 8800006380**  
**North Mississippi Education Consortium**

Dear Ms. Martin:

The purpose of this letter is to request the above contracts be reviewed and presented to the Public Procurement Review Board contingent upon Mississippi Board of Education approval. Attached you will find the following:

- Board Item
- Contract
- Statement of Work
- Budget Narrative

We would appreciate your favorable consideration of the request. If additional information is required, please contact me or Madeleine Morris at 601-359-5716.

Sincerely,

Monique Corley  
Director, Office of Procurement

MC/mm

**PENDING BOARD  
APPROVAL**

**OFFICE OF CHIEF ACCOUNTABILITY OFFICER**  
**Summary of State Board of Education Agenda Items**  
**March 28, 2019**

**OFFICE OF STUDENT ASSESSMENT**

00. Action: Renew contract with ACT, Inc. for Fiscal Year 2020 to administer the ACT to all juniors in the state [Goals 1 & 2 – MBE Strategic Plan]

Awarded Vendor:       ACT, Inc.  
                                  Iowa City, Iowa

Scope of Project: The purpose of this contract is to retain the services of ACT, Inc., to serve as an independent contractor who will administer the ACT: English, Mathematics, Reading, and Science components to all 11<sup>th</sup> grade students. This is the first of four optional renewal periods. The Mississippi Legislature appropriates funds for ACT, and the Mississippi Department of Education is directed to use these funds to provide these specified services as part of the School and District Accountability Models.

Renewal of contract for years three through five will be determined annually and shall be contingent upon the successful completion of the preceding year's contract and the availability of funds. Personnel associated with this contract are not former Department employees or related to any Department employees.

Scope of Contract:

- Term of Contract:                               July 1, 2019 – June 30, 2020
- 2019-2019 Renewal Cost:                     \$ 1,440,000
- Method of Award:                             Sole Source

Funding Source: State funds

This item references Goal 1 & 2 of the *Mississippi Board of Education 2016-2020 Strategic Plan*.

Recommendation: Approval

# CONTRACT



**FIRST AMENDMENT  
TO THE  
ACT STATE PROGRAM LICENSE AND SERVICES AGREEMENT  
BETWEEN ACT, INC. and MISSISSIPPI DEPARTMENT OF EDUCATION**

This First Amendment (this "Amendment") to that certain Agreement made by and between ACT, Inc. ("ACT" or "Contractor") and Mississippi Department of Education ("Customer" or "State") effective from September 11, 2018 through June 30, 2019, as amended, (collectively, the Agreement) is effective on the first day of July, 2019.

**RECITALS**

WHEREAS, the parties previously entered into the Agreement.

WHEREAS, the purpose of the Agreement is for ACT to deliver the ACT<sup>®</sup> assessment during the term of the Agreement and in the future; and

WHEREAS, the parties wish to amend the Agreement to extend the term for the first option year; and

NOW THEREFORE, the parties agree as follows:

1. The capitalized terms of this Amendment shall refer to and have the same meaning as the capitalized terms in the Agreement.
2. The following attachments are hereby incorporated into the Agreement for the 2019-2020 school year:  
  
Exhibit 1-A: The ACT Description of Services for the 2019-2020 School Year, including the Fee Schedule for the 2019-2020 School Year
3. The term of the Agreement in Section D is hereby extended to June 30, 2020.
4. There are three (3) remaining optional renewal periods remaining under this Agreement.
5. The amount in the Agreement is hereby increased by \$1,440,000.00 for the 2019-2020 School Year for a new total contract not-to-exceed amount of \$2,808,000.00.
6. Except as otherwise provided by this Amendment, the Agreement shall remain in full force and effect and enforceable in accordance with its terms.

[Signatures on Following Page]

**ACT, Inc.**

**MISSISSIPPI DEPARTMENT OF EDUCATION**

\_\_\_\_\_  
Steve Schuring  
Vice President

\_\_\_\_\_  
Carey M. Wright, Ed.D.  
State Superintendent of Education

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Marten Roorda,  
Chief Executive Officer

\_\_\_\_\_  
Monique Corley  
Director of Procurement

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit 1-A**  
**ACT® State Testing Program**  
**Description of Services**  
**2019-2020 School Year**

This Description of Services is incorporated into the ACT State Program License and Services Agreement (“Agreement”) having an Effective Date of September 11, 2018, by and between ACT, Inc. (“ACT”) and Mississippi Department of Education (“MDE” or “Customer”). This Description of Services shall be incorporated into and governed by the terms of the Agreement.

- I. Background:** ACT, Inc. will support the Customer in administering ACT assessments to its 11<sup>th</sup> graders. Under this Agreement, “ACT” is used to refer to online and paper-based assessments that include English, mathematics, reading, science, and writing assessments, as well as an Interest Inventory and Student Profile. This Description of Services details the services and deliverables provided as part of the Assessment program (the “Program”).
- II. Services.** The following Assessments and Services will be provided by ACT to Customer:
1. **Program Oversight.** ACT will name a designated staff person to serve as the primary operational contact. The primary ACT operational contact will coordinate all aspects of program delivery with Customer.
  2. **Program Planning Documentation.** ACT will provide Customer with a project schedule and other program management documentation, including implementation and timeline details.
  3. **Test Administration Available Dates.** Customer may select from a menu of ACT test administration dates for each contracted school year. The selected test administration dates will be documented in the project schedule.
  4. **Organization File Layout.** ACT will provide Customer with an Organization File layout template and instructions for use.
  5. **Ordering Platform.** ACT will provide an online platform for Designated Test Sites to order test materials and indicate appropriate Designated Personnel information.
  6. **Student Data Upload (SDU) File Layout.** ACT will provide Customer with a SDU file layout template and instructions for use.
  7. **Test Materials.** ACT will ship ACT test materials and pre-ID labels to the contact and shipping address provided by Customer in the ordering platform.
  8. **Pre-paid Shipping Labels.** ACT will provide each Designated Test Site with pre-paid return shipping labels for the return of test materials to ACT at the conclusion of the test administration.
  9. **Accommodations.** ACT will provide students with disabilities and English learners (EL) with available accessibility supports, including accommodations, based on decisions made by ACT accommodation specialists and in some cases by the local educational authorities, as detailed in the Test Accessibility and Accommodations System.
  10. **Training.** ACT will provide standard online training and/or instructional materials to Designated Personnel.
  11. **Communications.** ACT will communicate upcoming activities and deadlines related to the assessments directly to Designated Personnel through email and/or an ACT website.
  12. **Customer Support.** ACT will provide toll-free number (1-800-553-6244, ext. 2800) and email contact information for use in preparation and administration of the ACT, Monday through Friday, from 7:00 a.m. to 5:00 p.m. CST (except ACT holidays). In addition ACT will provide extended customer service from 6:00 a.m. – 6:00 p.m. CST on select test dates.
  13. **Score Reports.** ACT will furnish the following ACT score reports as part of the Services:
    - a. **Student Deliverables:** The following reports are provided to the student approximately 3-8 weeks after ACT receives test responses that do not require additional investigation, as identified in the project schedule.
      - Student Score Report – paper copy
      - ACT Student Online scores (approximately one week after receiving Student Score Report)

- b. **School Paper Deliverables:** The following reports are shipped to the school Director of Counseling approximately 3-8 weeks after ACT receives test responses that do not require additional investigation, as identified in the project schedule.
  - ACT High School Report Checklist
  - ACT High School Score Labels
  - ACT High School Report
- c. **School Online Deliverables:** Schools will be able to access the following reports through the test administration system, by the date identified in the project schedule.
  - ACT Profile Report – High School
  - ACT Non-College Reportable Score Notification Letter (paper copies are also provided)
- d. **District Online Deliverables:** Districts will be able to access the following reports through the test administration system, by the date identified in the project schedule.
  - ACT Profile Report – High School
  - ACT Profile Report – District
  - ACT Student Level Data File - District
- e. **Customer Deliverables:** State will be able to access the following reports through the test administration system by the date identified in the project schedule.
  - ACT Student Level Data File (Preliminary) – State
  - ACT Student Level Data File (Final) -- State
  - ACT Profile Report – State
- f. **College Deliverables:** If a student chooses to have their scores provided to colleges or universities pursuant to ACT standard policies, ACT will make those available approximately 3-8 weeks after testing.

**III. Custom Services.**

- 1. **On Site Fall and Spring DTC Training.** ACT will attend the fall and spring DTC training hosted by MDE.
- 2. **SDU Upload.** MDE will provide the file on a secure location. ACT will then upload the file into PA Next per the terms of the Memorandum of Agreement fully executed between the parties on January 3, 2019.

**IV. Customer Actions and Required Information.** Customer shall provide the following information, data or deliverables (“Customer Required Information”) to ACT by the indicated due date. ACT’s ability to provide the Assessments and Services is dependent upon timely receipt of the Customer Required Information, data, or deliverables. Customer’s failure to meet the due date may result in ACT’s inability to provide the Assessments and Services.

- 1. **Selection of Test Administration Dates.** Customer must provide ACT with its selected ACT test administration dates from the menu of dates ACT offers, by a mutually agreeable deadline memorialized in the project schedule.
- 2. **Participating Testing Sites.** Customer will provide an organizational file containing the list of eligible participating sites in the ACT-designated file format to the ACT designated contact, by the deadline memorialized in the project schedule.
- 3. **Student Data Upload.** Customer shall securely send ACT the SDU file by the deadline memorialized in the project schedule.
- 4. **Accommodations Requests.** If applicable, Customer Designated Personnel will submit requests for ACT approved accommodations in the Test Accessibility and Accommodations System by the deadline memorialized in the project schedule.

**V. Fees and Invoicing.**

- 1. **Assessment Fees.** Customer shall pay ACT for the Assessments and Services provided pursuant to this Description of Services according to the Unit Prices in the Fee Schedule below, for the actual quantity of Assessments provided to Customer. The actual quantity of assessments shall be the total number of answer documents processed by ACT, including any answer documents that include partially completed tests or sub-tests. The enrollment and total cost indicated in the Fee Schedule below are estimates, for planning purposes only. ACT will invoice Customer for the actual quantity of Assessments processed.

Product Name	Grade(s)	Start Date	End Date	Estimated Quantity	Unit Price	Total Cost Estimated
ACT	11 <sup>th</sup>	7/1/2019	6/30/2020	36,000	\$40.00	\$1,440,000.00

2. Custom Services Fees. None.

VI. **Additional Terms and Conditions.** The following terms and conditions are applicable to ACT's provision of the ACT Assessments and Services:

1. **Testing Procedures.** Customer agrees to administer the Assessments in accordance with all policies and procedures provided by ACT. Customer agrees that all Assessments administered will be returned for scoring and processing in accordance with the policies and procedures provided by ACT. ACT may, in its sole and absolute discretion, investigate instances of testing irregularities or test security instances, which may include without limitation, use of a compromised test form, falsification by an examinee of his/her identity, impersonation of another examinee (surrogate testing), unusual similarities in the answers of examinees at the same Participating Location, or other indicators that the test scores may not accurately reflect the examinee's level of educational development. Customer agrees to fully cooperate with ACT, and cause those individuals involved in the administration of or preparation for the Assessments to fully cooperate with ACT, in the event of a test security and/or testing irregularity investigation.
2. **Ownership of Materials.** ACT owns or has license rights in the Assessments and Services, including all testing materials, documentation, related materials, and all intellectual property rights therein (collectively, the "ACT Materials"). Customer does not acquire any right, title, or interest in or to the ACT Materials. Unless otherwise expressly stated in this Agreement, Customer shall not, and shall not allow any third party to, copy, duplicate, modify, enhance, reverse engineer, make any addition to, or use the ACT Materials, in whole or in part, in any other works without the prior written approval of an authorized representative of ACT. The ACT Materials are licensed and not sold. Customer shall not sell, otherwise transfer, or disclose the content of the ACT Materials, in whole or in part, to any other person or entity provided, however, that Customer may provide the Assessments for use solely in connection with the Authorized Purpose.
3. **Data.** The parties acknowledge and agree that ACT may use and disclose the data collected from the administration of the Assessments, as set forth in ACT's Privacy Policy, as amended from time to time.
4. **Grant and Scope of License.** Subject to the terms and conditions of this Agreement, ACT grants to the Customer and its Participating Locations a limited, non-exclusive, non-transferable right during the Term of this Agreement to (a) administer the Assessments for the Authorized Purpose and (b) use the ACT Materials in connection with the Authorized Purpose.
5. **Confidentiality.** Customer agrees that neither it nor its employees shall at any time during or following the Term of this Agreement, either directly or indirectly, publish, display or otherwise disclose to any person, organization, or entity in any manner whatsoever any ACT Materials, except as strictly necessary for Customer to use the ACT Materials in connection with the Authorized Purpose. Customer shall protect the ACT Materials in accordance with ACT's policies and procedures. Customer shall not store and must destroy any unused Assessments in accordance with ACT's policies and procedures. Customer shall immediately notify ACT in writing in the event of any unauthorized use or disclosure of the ACT Materials and assist in remedying such unauthorized use or disclosure, as requested by ACT (which shall not limit other remedies of ACT as provided in this Agreement or by applicable law). In the event of a breach or threatened breach of this Section 6, ACT, in addition to and not in limitation of any of the rights, remedies or damages available to it at law or in equity, shall be entitled to a temporary or permanent injunction to prevent or restrain any such breach by the Customer.

By signing below or by the use of electronic signature(s), the parties' authorized representatives hereby indicate their authority to execute, and acceptance of the terms and conditions of this Description of Services, incorporated into the Agreement.

**ACT, Inc.**

**MISSISSIPPI DEPARTMENT OF EDUCATION**

\_\_\_\_\_  
Steve Schuring  
Vice President

\_\_\_\_\_  
Carey M. Wright, Ed.D.  
State Superintendent of Education

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Marten Roorda,  
Chief Executive Officer

\_\_\_\_\_  
Monique Corely,  
Director of Procurement

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**CONTRACT BUDGET SUMMARY  
THE MISSISSIPPI DEPARTMENT OF EDUCATION  
P. O. BOX 771  
JACKSON, MISSISSIPPI 39205**

<b>1. Contractor's Name and Address</b>  ACT, Inc. 500 ACT Drive Iowa City, IA 52243	<b>2. The MDE Tracking Number <u>20/2201/8332/001</u></b>  <b>3. Contract Beginning and Ending Dates <u>September 11, 2018 – June 30, 2020</u></b>  <b>4. Modification Number <u>1</u></b>  <b>5. Page <u>8</u> of <u>8</u></b>
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COST CATEGORY	TOTAL FUNDS
<b>1. Fee for Services</b>	<b>1. <u>\$2,808,000.00</u></b>
<b>2. Travel (see travel policy)</b> a. in-state b. out-of-state	<b>2. _____</b> a. _____ b. _____
<b>3. Contractual Services</b> a. postage b. telephone c. rental of buildings and floor space d. rental of EDP and computer equipment e. other contractual services	<b>3. _____</b> a. _____ b. _____ c. _____ d. _____ e. _____
<b>4. Commodities</b>	<b>4. _____</b>
<b>5. Equipment</b> a. office machines, furniture, fixtures and equipment b. data processing and computer equipment c. other equipment	<b>5. _____</b> a. _____ b. _____ c. _____
<b>6. *Indirect Cost (Rate _____)</b>	<b>6. _____</b>
<b>GRAND TOTAL</b>	<b>\$ 2,808,000.000</b>

**\*Copy of Indirect Cost Plan must be on file in The Mississippi Department of Education.**

I	A	B	C	D	E	F	G	H	I
	(F-1) Contract	Agency	Vendor/Supplier	Req. Type	Commodity	Amount	Date	Decision	Action "New
2	8800006652	MSU	PHDS Company	Sole Source	GeGI Gamma-Ray Imaging Detector with accessories and custom modifications.	\$115,335.00	2/27/19	Approved, 2-27-19	New
3	8800006662	University of MS	Agilent Technologies Inc.	Sole Source	Quadrupole/Time-of-Flight Mass Spectrometer	\$254,912.00	3/7/19	Approved; 3-11-19	New
4	8800006680	MSU	Brasco International Inc.	Sole Source	Three (3) Bus Shelters	\$24,975.00	3/19/19	Approved, 3-21-19	New
5	8800006696	UMMC	Fujifilm VisualSonics Corporation.	Sole Source	Vevo 2100 Lab Workstation and compatible Transducers	\$32,550.00	3/28/19	Approved; 3-29-19	New
6	8800006703	MS State Department of Health	Veru, Inc.	Sole Source	Female Condoms FC2	\$16,500.00	4/8/19	Approved	New
7	8800006552	UMMC	BioRad Laboratories Inc.	Sole Source	Three Chemidoc MP Imaging Systems, accessories and commodities. One added in this PI.	\$112,980.00	4/8/19	Approved; 4-11-19 after an email from Mike Cook (4-11-19)	Modification
8	8800006699	University of Southern MS	Dana Sigall	Sole Source	Geophysical Fluid Dynamics (GFD) Turntable	\$6,710.00	4/8/19	Approved 4-11-19	New
9	8800006735	MSU	US Forest Service	Sole Source	15,000 Mark Trail Coloring Books and 15,000 Mark Trail Activity Books	\$33,000.00	4/30/19	Approved, 4-30-19	New
10	8800006698	UMMC	Carl Zeiss Inc.	Sole Source	Zeiss LSM 880 Confocal Laser scanning microscope with Airyscan and Accessories.	\$769,396.23	4/3/19	Approved 5/1/19 by the PPRB Board in todays meeting.	New





	A	B	C	D	E	F	G	H	I
18	8800006790	MSU	Bruker Biospin Corp.	Sole Source	position NMR sample changer, Broadband HPPR Preamplifier, Signal Generating Unit electronics for a 500 MHz NMR channel, 500 W NMR amplifier, GRASPIII/GAB/2 XYZ	\$200,000.00	5/17/19	Approved, 5-20-19	New
19	8800006783	UMMC	10x Genomics Inc.	Sole Source	Chromium Controller and Accessory kit	\$69,517.00	5/20/19	Approved; 5-22-19	New
20	8800006784	UMMC	Carter2 Systems, Inc	Sole Source	(1) Carter2 systems, Inc. Cassette Cart Transfer Tower.	\$6,950.00	5/23/19	Approved; 5-23-19	New
21	8800006793		QIAGEN INC	SOLE SOURCE	DNA Investigator Kits	\$432,000.00	5/28/19	Approved	New
22	8800006794		TECHNOLOGIE	SOLE SOURCE	DNA Identification Kits	\$497,000.00	5/28/19	Approved	New
23	8800006799	University of Southern MS	Advanced Mechanical Technology Inc.	Sole Source	AMTI Force Sensing Platforms	\$81,772.25	5/30/19	Approved 5-30-19	New
24	8800006802	MSU	Wildlife Computers Inc.	Sole Source	Towed position and temperature tags for Tarpon	\$8,160.00	5/31/19	Approved, 6-3-19	New
25	8800006801	MSU	LI-COR INC.	Sole Source	Plant Canopy Analyzer	\$9,500.00	5/31/19	Approved, 6-3-19	New
26	8800006731	MSU	Babel Street Inc.	Sole Source	Babel Street® web-based application, Babel X®, and • Babel BOX®, or Blended Onsite eXploitation Analytical Software.	\$5,735,769.00	4/26/19	Approved by PPRB on 6-5-19	New
27	8800006831	MS DEPT OF TRANSPORTATION	POTTERS INDUSTRIES INC	SOLE SOURCE	Traffic Paint Drying Agent	\$200,000.00	6/13/18	Approved	New



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1	<b>Sole Source Justification</b>
2	From SSD Letter; The purchase of this detector is required to complete the research described in our cooperative agreement with the USACE-ERDC.
3	Taken from their sole source justification letter; The Agilent 7250 GC/Q-TOF system is the only system available that couples a Q-TOF MS with a Gas Chromatograph (GC).
4	From SSD Letter; Design compatibility with existing shelters, spare parts and ETA notification devices.
5	From P1 Header Supplier Notes; Compatibility with existing Transducers and VEVO 2100 Imaging System currently used by the Department of Physiology and Biophysics.
6	Female condoms FC2 Internal Condoms-Veru, Inc., is the sole supplier of the FC2 Female Condom in the United States.
7	From P1 Header Supplier Notes; Compatibility with Their Existing Chemidoc Imaging Systems
8	Each device is hand made by Dana Sigall and built to the design specifications of Prof. John Marshall/ MIT.
9	From SSD Letter; This is the only book that goes into detail on forest fire prevention. NOTE; These books are for young children.
10	Zeiss LSM 880 Confocal Laser System was recommended in the original grant proposal and approved by the Office of Naval Research (ONR), the Warfighter Performance Department (ONR Code 34), and Kurt Yankaskas (Program Officer, ONR). It is now a part of the grant and must be purchased to keep the grant funds.

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11	<p>The FSU (Partners for a Healthy Baby) curriculum is used nationally and internationally by more than 3,700 home visiting programs serving pregnant and parenting families. The curriculum was developed and is the sole property of Florida State University. Florida State University is the sole creator, publisher, and supplier of copyrighted scriptographic material</p>
12	<p>Mechatronic product allows individual failure detection, wear measurement, and load setting for each of its stations.</p>
13	<p>The agency is buying a truck pilot lift for a Vocational Rehabilitation client to assist him with working in agriculture as a farmer. This lift is being custom made for the client's vehicle and agriculture equipment. FUTURE REFERENCE: Complete Qualifying Information (Part B) on the Sole Source Determination Form.</p>
14	<p>From SSD Letter; Multistate research collaboration; all universities participating in this research must use this device.</p>
15	<p>MDEQ already has a contract for AirVision software, these are the only data loggers that are compatible with existing equipment for reporting environmental data to the EPA</p>
16	<p>Compatibility with their existing custom made Giddings soil-coring drilling rig.</p>
17	<p>This audiometer and its functionality is the only one of its type that can meet the very specific research needs of the Audiology &amp; Hearing Research Laboratory.</p>

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18	From SSD Letter; Compatibility with existing Bruker 500 MHz Avance III HD NMR (Nuclear Magnetic Resonance) Device.
19	From P1 Short Contract Description, Notes; Compatibility with existing high throughput sequencing systems (Illumina NextSeq).
20	From P1 Short Contract Description, Notes; Compatibility with existing Carter2 Caging Systems
21	Only kits compatible with equipment
22	Only kits compatible with equipment
23	From SSD Form; Are the only platforms fully compatible with existing Qualisys Tracking System, Motion Capture Camera System, existing DAQ systems and existing AMTI BP400600 force plates.
24	From SSD Letter; This is the only type of "SPOT" tag that can be towed behind a Tarpon. These are the same tags used last year and that makes the data more consistent.
25	From SSD Letter; It is the only instrument that allows for LAI measurements to be taken throughout the day.
26	From SSD Letter; There is no other vendor from which we can obtain Babel Street products and our contract award from the U.S. Government includes the use of Babel Street's products by name.
27	True Sole Source - One Manufacturer/Seller

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28	From P1 Short Contract Description, Notes; Compatibility with existing Sable Systems International Promethion Metabolic Phenotyping System.
29	Existing parts compatibility
30	The Mississippi Public Health (MPHL) proposes to purchase one (1) Illumina MiSeq instrument to perform Whole Genome Sequencing (WGS) for foodborne isolates and other infectious agents. The MPHL currently possess two (2) MiSeq instruments, but a third one is needed. The third instrument will also be used to comply with the FDA GenomeTrakr network.
31	From SSD Form; No other system that fit the basic milling criteria was capable of meeting all of these other requirements.

