



**MEETING MINUTES**  
**Wednesday, June 5, 2019**

- Location:** E.T. Woolfolk State Office Building  
501 North West Street, Room 145  
Jackson, Mississippi
- Board Members Present:** Rita Wray, Chair (*arrived during the discussion of Item IV.A.1.ii*)  
Jeffery Belk, Vice-Chair  
Billy Morehead  
Laura Jackson, Department of Finance and Administration  
Leila Malatesta (*via teleconference*)
- Absent:** J.K. "Hoopy" Stringer, Jr.
- Staff:** Romaine Richards, Assistant Attorney General  
Edward Wiggins, Special Assistant Attorney General  
Aubrey Leigh Goodwin  
Ross Campbell  
Kent Adams  
Scott Owens  
Catoria Martin  
Liz DeRouen  
Mike Cook  
Calvin Sibley  
Glenn Kornbrek  
Alicia Coleman  
Tenetra Walton  
Shandra Thompson  
Lashonda Washington  
Victoria James  
Chris Statham  
Erin Sandlin  
Candace Coleman  
Paula DeYoung  
Gilda Reyes  
Vernea Weathers  
Steve Tucker  
James Brabston

**Guests:**

Norman McLeod, Future Board Member  
Harris VanBuskirk, Mississippi Department of Transportation  
Nick Walters, Mississippi Department of Transportation  
Nick Ivy, Mississippi Soil and Water Conservation Commission  
Anita Evans, Mississippi State Department of Health  
Alyce Stewart, Mississippi State Department of Health  
Evelyn Johnson, Capitol Resources  
David Caldwell, Mississippi Department of Revenue  
Rebecca Olander, Mississippi Forestry Commission  
Don Buffum, Mississippi State University  
Eric Davis, Mississippi Department of Rehabilitation Services  
Shannon Chesney, Mississippi Department of Rehabilitation Services  
Tommy Browning, Mississippi Department of Rehabilitation Services  
LaVonda Hart, Mississippi Department of Rehabilitation Services  
Duncan Stone Mississippi State Hospital  
Craig Kittrell, Mississippi State Hospital  
Mitch Watson, Mississippi Department of Public Safety  
Pat Cronin, Mississippi Department of Public Safety  
Judy Miller, Mississippi Department of Finance and Administration  
Brandon Fons, Mississippi Department of Finance and Administration  
Steven McDevitt, Mississippi Department of Finance and Administration  
Belinda Russell, Mississippi Department of Finance and Administration  
Liz Bolin, Mississippi Department of Finance and Administration  
Paul Pratt, Mississippi Department of Finance and Administration  
David Pitcock, Mississippi Department of Finance and Administration  
Brenda Benson, Mississippi Department of Finance and Administration  
Jeff Sills, Mississippi Department of Finance and Administration  
Matthew Dry, PEER  
Erin Mason, Jackson Public Schools  
Sharolyn Miller, Jackson Public Schools  
Lance Fulcher, Rankin County School District  
Brigette Herring, Rankin County School District  
Wanda Martin, Rankin County School District  
Wendy Wilson, Mississippi Department of Human Services  
Bryan Wardlaw, Mississippi Department of Human Services  
Dell Lemley, Mississippi Department of Corrections  
Brandon Fons, Mississippi Department of Finance and Administration  
Terri Ashley, Mississippi Department of Finance and Administration  
Judy Nelson, Mississippi Department of Education  
Elisha Campbell, Mississippi Department of Education

Sheila Kearney, Mississippi Department of Medicaid  
Rita Rutland, Mississippi Department of Medicaid  
Brittney Thompson, Mississippi Department of Medicaid  
Saranne Smith, Mississippi Department of Medicaid  
Edward Williams, Mississippi Emergency Management Agency  
Alyce Stewart, Mississippi Department of Health  
Evelyn Johnson, Capitol Resources  
Mary Ford, Mississippi State Veterans Affairs Board  
Art Kennard, Mississippi Department of Wildlife, Fisheries, and Parks

Randy Jones, City of West Point (*via teleconference*)  
Jeff Atwell, City of West Point (*via teleconference*)  
Carla Malone, North Panola School District (*via teleconference*)  
Julie Weaver, Tupelo School District (*via teleconference*)  
Jody Webster, Harrison County (*via teleconference*)  
Valerie McWilliams, Mississippi Department of Marine Resources  
(*via teleconference*)  
Faye James, Mississippi Department of Marine Resources (*via teleconference*)  
Paul Mickle, Mississippi Department of Marine Resources (*via teleconference*)  
Jackie Barraco, South Mississippi Regional Center, (*via teleconference*)  
Dr. Allen Parrish, Mississippi State University (*via teleconference*)  
Samuel Cole, Office of the State Treasurer (*via teleconference*)  
Peter Stewart, Ellisville State School (*via teleconference*)  
Stephen Smith, Ellisville State School (*via teleconference*)  
Rinsey McSwain, Ellisville State School (*via teleconference*)

**I. Call to Order**

The meeting was called to order by the Vice Chair Jeffery Belk.

**II. Approval of Minutes from May 1, 2019 Public Procurement Review Board Meeting**

**Action:** A motion was made by Mr. Morehead to approve the Minutes from the February 6, 2019 PPRB meeting as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**III. Approval of per diem and expenses for the June 5, 2019 meeting and for any additional expenses incurred prior to the July 10, 2019 meeting**

**Action:** A motion was made by Mr. Morehead to approve per diem and expenses for the June 5, 2019 meeting and for any additional expenses incurred prior to the July 10, 2019 meeting. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

#### IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

##### A. Petitions for Relief From Reverse Auction

###### 1. Governing Authorities

###### i. Requesting Governing Authority: City of West Point

**Supplier:** Unknown

**Term:** One time purchase

**Commodities:** 161,000/13,000 volt Transformers

**Total Value:** \$1,000,000.00 estimated

**Summary of Request:** The City of West Point is requesting an exemption from using reverse auction for the purchase of two (2) transformers. This is a highly technical item manufactured for a specific application and location, with a very limited number of manufacturers. Award will be based upon the total life-cycle cost evaluation considering (1) first cost, (2) no-load and full-load losses costs over the life of the transformer using loss factors provided in specifications for these power transformers, and (3) year manufacturer's warranty. The City believes competitive sealed bidding should be used for the procurement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

###### ii. Requesting Governing Authority: Rankin County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Pre-cast bridge parts

**Total Value:** \$350,000.00 estimated

**Summary of Request:** Rankin County is requesting an exemption from using reverse auction for the purchase of pre-cast bridge parts. They are requesting the exemption due to limited suppliers. There is only one (1) local supplier whose transportation costs are not prohibitive and they have only received a bid from this supplier for the last ten (10) years. The County believes competitive sealed bidding should be used for the procurement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

## B. Consideration of Awards for Governing Authorities Receiving Exemptions

### 1. Requesting Governing Authority: Jackson Public Schools

**Supplier:** Logista

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$23,247.00

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on January 3, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project for wireless access points for Blackburn Middle School. They received three (3) bids. The District wishes to award to the low bidder Logista.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

### 2. Requesting Governing Authority: Jackson Public Schools

**Supplier:** Venture Technologies

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$109,980.00

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on January 3, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project for wireless access points for numerous schools. They received one (1) bid. The District wishes to award to Venture Technologies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

### 3. Requesting Governing Authority: Jackson Public Schools

**Supplier:** S.H.O.T.S.

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$118,889.75

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on January 3, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project for network racks. They received three (3) bids. The District wishes to award to the low bidder S.H.O.T.S.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**4. Requesting Governing Authority:** Jackson Public Schools

**Supplier:** Logista

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$200,181.00

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on January 3, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project for network switches. They received two (2) bids. The District wishes to award to the low bidder Logista.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**5. Requesting Governing Authority:** Jackson Public Schools

**Supplier:** Curriculum Associates, LLC

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$320,960.70

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on April 3, 2019. They used the RFP process for the purchase of math curriculum materials. They received ten (10) responses. Responses were evaluated and the District wishes to award to the highest scoring proposer, Curriculum Associates, LLC.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**6. Requesting Governing Authority:** North Panola School District

**Supplier:** S.H.O.T.S.

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$55,008.85

**Summary of Request:** North Panola School District was granted an exemption from reverse auction on January 17, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project. They received two (2) bids. The District wishes to award to the low bidder S.H.O.T.S.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

7. **Requesting Governing Authority:** Rankin County School District

**Supplier:** Apple Inc.

**Term:** 7/1/2019 through 6/30/2020 with option to renew for four (4) additional one (1) year periods

**Total Value:** \$12,855,625.00 estimated (5-year estimate)

**Summary of Request:** Rankin County School District was granted an exemption from reverse auction on April 3, 2019. They advertised for competitive sealed bids for the purchase of Apple products. They received one (1) bid. The District wishes to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

8. **Requesting Governing Authority:** Tupelo School District

**Supplier:** Apple Inc.

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$68,113.00

**Summary of Request:** Tupelo School District was granted an exemption from reverse auction on April 3, 2019. They advertised for competitive sealed bids for the purchase of Apple products. They received one (1) bid. The District wishes to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

9. **Requesting Governing Authority:** Harrison County

**Supplier:** Coast Concrete, Bayou Concrete

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$80,000.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of concrete. They received two (2) bids. The District wishes to award to Coast Concrete as primary and Bayou

Concrete as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**10. Requesting Governing Authority:** Harrison County

**Supplier:** Clarke, Univar, Adapco, SiteOne

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$153,404.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of pesticides and chemicals. They received four (4) bids. The District wishes to award to the low bidder per line item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**11. Requesting Governing Authority:** Harrison County

**Supplier:** Southern Pipe, Ferguson, G & O

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$190,000.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of polyethylene pipe. They received three (3) bids. The District wishes to award to the low bidder per line item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**12. Requesting Governing Authority:** Harrison County

**Supplier:** T. L. Wallace, Vance Bros.

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$480,000.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on



March 6, 2019. They advertised for competitive sealed bids for the purchase of scrub seal, slurry seal, and micro-surfacing. They received two (2) bids. The District wishes to award to T. L. Wallace as primary and Vance Bros. as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

### C. Consideration of State Agency Contracts for Board Action

#### i. **Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Scope of Request:** Exemption to Chapter 8, "Disposal of Personal Property," Section 8.101.01.2 of the Procurement Manual

**Purchase Method:** Group Purchasing Organization (GPO)

**Comments:** UMMC is requesting an exemption to the requirements of the regulations of Chapter 8 "Disposal of Personal Property", Section 8.101.01.2, as it relates to personal property that will be traded-in as part of a purchases(s) facilitated through a GPO.

This chapter and section relates to personal property which becomes surplus to the agency or is obsolete or inoperable, but still has a residual value and the agency wants to trade the equipment in to receive a discount off the purchase price of new equipment. (Please see the attached request letter.)

Section 8.101.01.2 states: "when trading-in a commodity and applying the revenue towards a reduction in the purchase price, the agency must evaluate the value of the commodity being traded as well as the value of the item being procured to determine the proper methods of soliciting bids. If the estimated value of the items or items being traded is greater than \$1,000 but not more than \$5,000, two written quotes are required. If the estimated value of the "trade-in" commodity exceeds \$5000 then the transaction shall be advertised.

Per Section 31-7-13, Mississippi Code of 1972, Annotated, if the estimated value of the commodity to be purchased exceeds \$50,000, then the transaction shall be advertised. If the estimated value of the commodity to be purchased exceeds, \$5,000, then the transaction shall be entered into after obtaining at least two competitive bids.

Since UMMC has authority to purchase through a GPO and is exempt from bid requirements, they are asking to be exempt regarding the "disposal of personal property requirements" as well. The Board initially approved this exemption in April 2013 and asked that the request be brought back before the Board each year. UMMC's current exemption approval expires June 30, 2019.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this exemption.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Summary of Request:** MDOT is requesting the Public Procurement Review Board (Board) delegate authority to the Office of Purchasing, Travel and Fleet Management (OPTFM) to provide any subsequent approvals of spending limits for the Mississippi Department of Transportation (MDOT) contracts, related to the commodities listed below for the period of July 1, 2019 through June 30, 2020. These contracts have line item pricing only and do not have a contract total. However, OPTFM requires MDOT to enter an estimated spend amount as the contract total in MAGIC, for oversight approval. Currently, if the original estimated spend amount or any subsequent updates to the estimated spend amount meets threshold requirements, it goes to the Board for approval. For initial approval of the contract award this has not been an issue. However, subsequent approvals to increase this target value have proven to be problematic and have resulted in special Board meetings to prevent delays to MDOT's routine maintenance program. Since these approvals are for internal spending limits only and are not related to contract amendments for pricing or quantity increases, we are requesting the Board delegate approval authority of these spending limits to OPTFM. We have made this request on behalf of MDOT since July 2016 and have brought it back to the Board each year for approval.

The following commodities are awarded as indefinite quantity, unit-priced contracts: Aluminum Sign Blanks, Attenuator Parts, Break-a-way Sign Supports, Certified Bituminous Materials, Concrete Box Culverts, Concrete Bridge Slabs, Concrete Pipe, Crushed Aggregates, Equipment Rental, Glass Beads, Guard Rail End Terminal Parts, Herbicides for Vegetation Control, High-build Traffic Paint, Hot and Cold Mix Asphalt, Mower Parts Pavement Marking Materials, Reflecting Sheeting, Refurbished Sign Blanks, Rock Salt, Sand and Gravel, Thermoplastic Materials, Traffic Paint, Traffic Signal Parts and Vehicle Safety Lighting.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board delegate approval authority to OPTFM for subsequent increases in spending limits for the referenced commodities.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

iii. **Requesting Agency:** Mississippi Department of Public Safety (MDPS)

**Supplier:** Kings Firearms LLC.

**Contract #:** 8900001106

**Term:** 6/5/2019 through 6/4/2020

**Total Value:** \$461,386.00

**Summary of Request:** MDPS completed a reverse auction on 4/11/2019 for brand specific firearms that included a trade-in of items. A brand specific firearm request was approved due to weapons familiarity, factory maintenance training and a number of existing compatible parts

for modifications received and accumulated since 2007. Fifteen (15) bidders were solicited, six (6) responded, three (3) qualified to take part in the reverse auction, and two (2) participated with no protests. The winning bidder is the lowest cost overall with credit given for trade-in value (\$721,446.00 - \$260,060.00 trade-ins = \$461,386.00).

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

iv. **Requesting Agency:** Mississippi Department of Marine Resources (MDMR)

**Supplier:** Spat-Tech of Mississippi, LLC

**Contract #:** 8200044375

**Term:** 6/5/2019 through 4/30/2020

**Total Value:** \$3,000,000.00

**Summary of Request:** MDMR is requesting approval of an amendment to their contract with Spat-Tech of Mississippi, LLC which was approved at the April 2019 PPRB meeting. The amendment would revise the payment terms to allow for incremental invoicing and payment after completion of certain milestones: Basket Preparation and Final Deployment. A previous contract with Spat-Tech in 2017 had similar terms and milestones. The current payment terms did not include incremental invoicing as deployment was originally scheduled for June, which would have been a more compressed timeline than the 2017 contract. However, an influx of freshwater caused by the extended opening of the Bonnet Carré Spillway has slowed the growth of the oyster larvae. As a result, final deployment has been delayed until November.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this amendment.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

v. **Requesting Agency:** South Mississippi Regional Center (SMRC)

**Supplier:** Mobility Medical, Inc.

**Contract #:** 8200044933

**Term:** 7/1/2019 through 6/30/2020 with the potential for four (4) one (1) year extensions

**Total Value:** \$499,999.99

**Summary of Request:** SMRC requests approval of a contract with Mobility Medical, Inc. to provide wheel-chairs, seating systems, wheelchair parts, and repairs for a period of one (1) year, with a possible four (4) one (1) year extensions. SMRC was granted an exemption from using a reverse auction at the March 2019 PPRB meeting and solicited competitive sealed bids to obtain the highest discount from manufacturer's suggested retail pricing. Four (4) vendors submitted bids, however, one (1) vendor was disqualified for submitting a non-

responsive bid. There were no protests. Mobility Medical offered the highest discount at thirty-four (34) percent.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

vi. **Requesting Agency:** South Mississippi Regional Center (SMRC)

**Supplier:** Sartin's Discount Drugs, Inc.

**Contract #:** 8200039450

**Term:** One (1) Year Extension (7/1/2019 through 6/30/2020)

**Total Value:** \$499,999.99

**Summary of Request:** SMRC requests approval for an extension of an agency contract to provide pharmaceutical products for the main campus and satellite programs. This is the first of four (4) possible one (1) year extensions. Pricing and all other terms will remain the same. SMRC received an exemption from reverse auction and was granted approval to use competitive sealed bidding by the Board at the April 2018 PPRB meeting, for the original procurement, and the resulting contract was approved at the July 2018 PPRB meeting.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

vii. **Requesting Agency:** Mississippi State University (MSU)

**Supplier:** Babel Street Inc.

**Contract #:** 8800006731

**Term:** 6/5/2019 through 4/20/2020 with potential for four (4) one (1) year extensions

**Total Value:** \$5,735,769.00 (5-year estimate)

**Summary of Request:** MSU has submitted a sole source P-1 request to OPTFM for the purchase of Babel Street computer software including the "Babel BOX" blended network exploitation software. As part of MSU's funded research project to develop an Open Source Center of Excellence, MSU researchers need to have access to massive amounts of digital content observed in blogs, social media, on-line web forums, and other media outlets across multiple languages. The Babel X platform facilitates real-time decision making by persistently collecting and analyzing publicly and commercially available, web-based data sources through advanced statistical, linguistic, and crowd sourcing techniques. This program is 100% federally funded by the Department of Defense (DoD) and therefore, does not fall under the jurisdiction of the Department of Information Technology Services (ITS). MSU advertised the sole source procurement per guidelines found in the Procurement Manual and no objections were received.

**Staff Recommendation:** This request has been reviewed for compliance and has been

determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. Mr. Belk seconded.

**Action:** After discussion, a motion was made by Mr. Morehead to withdraw the original motion, and to approve the staff recommendation with an amendment to include *that annual renewals of the contract will be presented to PPRB for approval without the need to re-advertise*. The motion was seconded by Mr. Belk and unanimously approved by all members present.

#### **D. OPTFM Staff Approvals Reported to the Board**

OPTFM Staff Approvals (April 22, 2019 – May 21, 2019) are attached to these Minutes as **Attachment A**.

#### **E. Sole Source Purchases**

Sole Source Purchase Approvals are attached to these Minutes as **Attachment B**.

#### **F. OPTFM Director's Report**

*Mr. Campbell reported on the recent CMPA class with 23 participants and all of them passed.*

### **V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**

#### **A. Consideration of Contracts for Board Action**

##### **1. Using Agency: Mississippi Military Department**

**Project Title:** Repairs to 1400 block and 1700 block at Camp Shelby Joint Forces Training Center

**General Contractor:** Mac's Construction Company, Incorporated, Hattiesburg, Mississippi (lowest of 3 bids received)

**Construction Days from Notice to Proceed [Term]:** 840 days

**Total Value at Award:** \$13,619,700.00

**Project Scope:** The construction includes renovation to multiple buildings, with selective demolition, site work, new metal building structure, roof, interior partitions, finishes, fire sprinkler, plumbing, mechanical, and electrical systems.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**B. BOB Staff Approvals Reported to the Board**

BOB Staff Approvals are attached to these Minutes as **Attachment C**.

**C. BOB Director's Report**

*Mr. Sibley discussed his visit to several Southeastern area State Institutions and Agencies in May as part of the Annual Legislative Tours. There will be three more parts of the tour to visit other areas of the State in the months of June, July, and August.*

**D. RPM New Leases**

**1. Requesting Agency: North Mississippi Regional Center**

**Lease #:** 535-493-24A

**Lessor:** Howell & Odom Transportation, Inc.

**Term:** 07-01-2019 thru 06-30-2024

**Cost:**

Year 1	\$1,650.00 per month	\$19,800.00 per year	\$1.98 PSF+ Utilities & Janitorial
Year 2	\$1,683.00 per month	\$20,196.00 per year	\$2.02 PSF+ Utilities & Janitorial
Year 3	\$1,716.66 per month	\$20,599.92 per year	\$2.06 PSF+ Utilities & Janitorial
Year 4	\$1,750.00 per month	\$21,000.00 per year	\$2.10 PSF+ Utilities & Janitorial
Year 5	\$1,786.00 per month	\$21,432.00 per year	\$2.14 PSF+ Utilities & Janitorial

**Previous Cost:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 10,000

**Previous Square Footage:** N/A

**Address of Property:** 702 South Rutherford Ave., Kilmichael, MS

**Purpose of Lease:** This location will house Kilmichael Industries and employ between 15 and 20 clients of NMRC. Kilmichael Industries manufactures and packages disposable flatware that is sold to local hospitals and restaurants.

**Note:** This is a five (5) year lease with no renewals. North Mississippi Regional Center advertised for space and received one response. The one respondent was the current landlord. The current location and terms were acceptable to NMRC.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**E. RPM Succeeding Leases**

**1. Requesting Agency: Mississippi Soil and Water Conservation Commission**

**Lease #:** 760-251-24A

**Lessor:** Mississippi Cattleman's Association

**Term:** 07-01-2019 thru 06-30-2024  
**Total Yearly Cost:** \$68,256.00  
**Cost PSF:** \$13.50 Inclusive  
**Previous Cost PSF:** \$ 13.50 Inclusive  
**Total Space per Occupant:** 337  
**Federal Funds:** 0%

**Square Footage Proposed:** 5,056  
**Previous Square Footage:** 5,056

**Address of Property:** 680 Monroe Street Suite B, Jackson, MS

**Purpose of Lease:** This locations serves as the main office for Mississippi Soil and Water Conservation Commission.

**Note:** This is a five (5) year lease with no renewals. Mississippi Soil and Water Conservation Commission asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi State Board of Dental Examiners

**Lease #:** 190-251-24A

**Lessor:** Mississippi Municipal Services Company

**Term:** 07-01-2019 thru 06-30-2024

**Total Yearly Cost:** \$69,114.50

**Cost PSF:** \$15.50 + Utilities & Janitorial

**Previous Cost PSF:** \$ 17.75 + Utilities & Janitorial

**Total Space per Occupant:** 637 sq. ft.

**Federal Funds:** 0%

**Square Footage Proposed:** 4,459

**Previous Square Footage:** 4,459

**Address of Property:** 600 East Amite Street, Jackson, MS

**Purpose of Lease:** This is the main office for the Mississippi State Board of Dental Examiners. The Board stores and maintains all dental licensure (approximately 1,500 active dentist), dental hygiene licensure (approximately 1,500 DH), and Dental Assistants/RDH permits (approximately 4,800 active Assistant/RDH); which includes all due diligence and background information of applicants. Board meetings normally host approximately 50 guests bi-monthly, multiple pre-hearing conferences per month, and, on average, one disciplinary hearing per month. The Board sees approximately 2-10 "front door" guests per day requesting information on licensing, current license holders, or information on filing a complaint.

**Note:** This is a five (5) year lease with no renewals. Mississippi State Board of Dental Examiners asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**F. RPM Non-Competitive Lease (Exempt from Competition)**

**1. Requesting Agency:** Mississippi Department of Wildlife, Fisheries & Parks

**Lease #:** 875-571-24A

**Lessor:** Pike County Board of Supervisors

**Term:** 10-01-2019 thru 09-30-2024

**Total Yearly Cost:** \$6,000.00

**Cost PSF:** \$.86 + Utilities & Janitorial

**Previous Cost PSF:** \$.86 + Utilities & Janitorial

**Total Space per Occupant:** 545 sq. ft.

**Federal Funds:** 0%

**Square Footage Proposed:** 7,000

**Previous Square Footage:** 7,000

**Address of Property:** 1201 N. Clark Street, Magnolia, MS.

**Purpose of Lease:** This location will serve as the Southwestern Regional Office for the Mississippi Department of Wildlife Fisheries & Parks.

**Note:** This is a five (5) year lease with no renewals. Mississippi Department of Fisheries & Parks ask PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect. The extra space is needed for the storage of equipment and evidence. A classroom is also needed at this location for Hunter and Boater Safety seminars that are presented at numerous times during the year.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**G. RPM Land Lease**

**1. Requesting Agency:** Mississippi Office of Air Transport

**Lease #:** 899-251-20J

**Lessor:** Jackson Municipal Airport Authority

**Term:** 07-01-2019 thru 06-30-2020

**Total Yearly Cost:** \$3,125.00

**Cost PSF:** \$0.25

**Previous Cost PSF:** \$ 0.25

**Total Space per Occupant:** N/A

**Federal Funds:** 0%



**Square Footage Proposed:** 12,500

**Previous Square Footage:** 12,500

**Address of Property:** 155 South Hangar Drive, Jackson, MS.

**Purpose of Lease:** This is land that the office trailer for the Mississippi Office of Air Transport resides on at the Jackson Medgar Wiley Evers International Airport.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

#### H. RPM Director's Report

*Mr. Adams talked about the required inventory of all State buildings to be reported on or before September 1<sup>st</sup> of each year. He reported that HB 736, the Space Optimization Act, of 2018 will be implemented for the first time this year, stating the condition of all roofs must also be included in the report by all State Agencies, Institutions of Higher Learning, and Community and Junior Colleges. The reporting is required for the 2019 Inventory of Buildings, Capital Needs Assessment Report with the current conditions and ratings of roofs, as well as, to inspect the same at least every three years. Roof reporting criteria has been established in order to perpetuate continuity in the report. The final 2019 Inventory of Buildings Report will be presented as required, no later than September 1, 2019.*

*Ms. Wray posed the question of how many buildings are owned by the State. In response to Ms. Wray's question, Ms. Jackson reported, during the presentation of Agenda Item VII, that there are a total of 6,541 State owned buildings. 1,550 of those are IHL, 1,026 are community and junior college buildings, Mental Health has 504, and 3,461 are miscellaneous (everything else, including State Agencies and MDOC, among others).*

*A ten minute recess was taken before the presentation of Item VI.A.*

#### VI. DFA Office of Personal Service Contract Review (OPSCR)

##### A. Petitions for Relief from Competitive Sealed Bidding

*There were no Petitions for Relief from Competitive Sealed Bidding to report to the Board this month.*

##### B. Consideration of Contracts for Board Action

- 1. Requesting Agency:** Office of the State Treasurer  
**Supplier:** Intuition College Savings Solutions, LLC  
**Contract #:** 8200045194  
**Term:** 07/01/2019 – 06/30/2023

**New**

**Total Value:** \$3,600,000.00

**\$3,600,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contactor will provide third-party records administrator services for the operation of the Mississippi Prepaid Affordable College Tuition (MPACT) program. The Contractor was selected through an RFP with one respondent. The Agency was granted an exemption from competitive sealed bidding at the January 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The contract allows for an annual price increase in years two through five of 1.75% for the Monthly Charge Per Account fee and Per Transaction Rate Benefit Distribution Processing fee. Should the Consumer Price Index (CPI) rise to 5% or higher, both Contractor and Agency will discuss and renegotiate the compensation/payment terms listed in the original contract. Any adjustments made annually to the CPI during the initial contract term will require Public Procurement Review Board approval. The Agency requests an exception to Section 3-202.06.3 and Section 3-202.08.1 of the PPRB OPSCR Rules and Regulations because the date fixed for receiving proposals was on a Monday and the Agency failed to obtain acknowledgement of amendments and post required documents on the Agency's website. The missing documents were posted on the Mississippi Contract/Procurement Opportunity Search Portal and the content of the question and answer document was not substantive with little or no effect on price, quantity, quality, delivery or contractual conditions. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of the regulatory board's approval (Board of Directors of the College Saving Plan) and required vendor's performance bond must be received from the Agency prior to processing the contract. The Board of Directors of the College Savings Plan met March 28, 2019 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.3 and 3-202.08.1, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-202.06.3 and 3-202.08.1 and approval of the contract as requested contingent upon receipt of the regulatory board approval and vendor's performance bond.

**Projected Budget for Life of the Contract:** \$4,500,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**2. Requesting Agency:** Office of the State Treasurer

**Supplier:** Marlo KirkPatrick Carter d/b/a Marlo Kirkpatrick Creative

**Contract #:** 8200024990

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$1,000,000.00

**Renewal**

**\$250,000.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides marketing and advertising consulting services for the Mississippi Prepaid Affordable College Tuition (MPACT) program. The Contractor was originally selected through an RFP. The original contract was approved at the May 2016 PSCRB meeting. Modification One updates the Period of Performance, Procurement Regulations, Priority, Applicable Law, Representation Regarding Gratuities,

Representation Regarding Contingent Fees, Price Adjustment, Compliance with Laws, and Stop Work Order clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Board of Directors of the College Savings Plan) must be received prior to processing the contract renewal. The Board of Directors of the College Savings Plan of Mississippi met March 28, 2019 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval.

**Projected Budget for Life of the Contract:** \$1,250,000.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

3. **Requesting Agency:** Office of the State Treasurer

**Supplier:** Morgan Stanley Smith Barney, LLC

**Contract #:** 8200045195

**Term:** 07/01/2019 – 06/30/2022

**Total Value:** \$240,000.00

**New**

**\$240,000.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide specific investment consultation services for the operation of the Mississippi Prepaid Affordable College Tuition (MPACT) program. The Contractor was selected through an RFP with five respondents. The Agency was granted an exemption from competitive sealed bidding at the January 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Agency requests an exception to Sections 3-202.06.3 and 3-202.08.1 of the PPRB OPSCR Rules and Regulations because the date fixed for receiving proposals was on a Monday and the Agency failed to obtain acknowledgement of amendments. As the questions and answers were posted on the Mississippi Contract/Procurement Opportunity Search Portal and vendors were notified promptly, OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of regulatory board's approval (Board of Directors of the College Saving Plan) must be received from the agency prior to processing the contract. The Board of Directors of the College Savings Plan of Mississippi met March 28, 2019 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.3 and 3-202.08.1, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the regulatory board approval.

**Projected Budget for Life of the Contract:** \$400,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

4. **Requesting Agency:** Department of Finance and Administration  
**Supplier:** Diversified Elevator Service and Equipment Company, Inc.  
**Contract #:** 8200045236

**Term:** 07/01/2019 – 06/30/2022

**Total Value:** \$1,080,540.00

**New  
\$1,080,540.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide elevator preventative maintenance and repair services for the Capitol Complex buildings in Jackson and the Bolton State Office building in Biloxi. The Contractor was selected through an IFB with two respondents. Two post-award debriefings were requested but were not held as one vendor failed to respond to the Agency's requests regarding the meeting; while the other vendor declined the Agency's request to schedule a meeting. The Contractor will be paid \$30,015.00 a month. Proof of vendor's required workers' compensation and liability insurance certificates must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the vendor's workers' compensation and liability insurance certificates.

**Projected Budget for Life of the Contract:** \$1,800,900.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

5. **Requesting Agency:** Department of Finance and Administration

**Supplier:** Hilltop Securities, Inc.

**Contract #:** 8200032437

**Term:** 07/01/2017 – 06/30/2020

**Renewal/ Novation**

**Total Value:** \$600,000.00

**\$200,000.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract and amend the original contract agreement by removing FirstSouthwest Company, LLC and adding Hilltop Securities, Inc. as the new entity. Hilltop Securities assumed all rights and obligations of FirstSouthwest Company, LLC under the same terms and conditions pursuant to the Agreement and Plan of Merger dated January 22, 2016. The Contractor provides financial advisory services to the State's Bond Commission. The Contractor was originally selected through an RFP. The original contract was approved at the June 2017 PSCRB meeting. Amendment One updates the Contract Term and Consideration clauses, and delete items in its entirety and replaces the E-Payment, Paymode, Procurement Regulations, Representation Regarding Gratuities, Price Adjustment, Approval and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$1,000,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**6. Requesting Agency:** Department of Finance and Administration

**Supplier:** Zee Company, Inc.

**Contract #:** 8200045233

**Term:** 07/01/2019 – 06/30/2023

**Total Value:** \$158,880.00

**New**

**\$158,880.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide comprehensive water treatment services for the heating, ventilation, and air conditioning systems in the Capitol Complex and Mississippi History and Civil Rights Museums in Jackson as well as the Bolton State Office Building located in Biloxi. The Contractor was selected through an IFB with one respondent. The Contractor will be paid \$3,310.00 per month. Proof of the vendor's required workers' compensation and liability insurance certificates must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the vendor's workers' compensation and liability insurance certificates.

**Projected Budget for Life of the Contract:** \$198,600.00

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**7. Requesting Agency:** Department of Finance and Administration

**Supplier:** Alok Dixit

**Contract #:** 98786

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$447,824.00

**Renewal**

**\$111,956.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendatory Rider Three has been submitted to exercise the last optional renewal allowed by the original contract. Mr. Dixit is a contract worker. He provides technical assistance in the support of the Statewide Payroll and Human Resource system. He is paid \$50.00 per hour not to exceed 40 hours per week. The Fiscal Year 2020 spending authority is \$111,956.00, which consists of \$104,000.00 for personal services and \$7,956.00 for FICA. The Contract Worker was originally selected through the Alternative Competitive Procurement for Contract Worker Contracts When Pricing is Set by the Agency. The Amendatory Rider Two was approved at the June 2018 PPRB meeting. Amendatory Rider Three updates the Period

of Performance, Consideration, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$447,824.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**8. Requesting Agency:** DMH – Ellisville State School

**Supplier:** Precision Healthcare Staffing, LLC

**Contract #:** 8200031603

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$1,275,000.00

**Renewal  
\$425,000.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides professional sitter services as needed by the Agency. The rate per hour remains \$14.50. The Contractor was originally selected through an IFB. Amendment One was approved at the June 2018 PPRB meeting. Amendment Two updates the Period of Performance and Entire Agreement clauses as well as updates the maximum contract amount and vendor supplier number. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract renewal. The Mississippi Board of Mental Health met on May 16, 2019 and approved the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as presented.

**Projected Budget for Life of the Contract:** \$2,125,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**9. Requesting Agency:** DMH – Mississippi State Hospital

**Supplier:** Harry Dowdy, P.A.

**Contract #:** 8200018214

**Term:** 07/01/2015 – 06/30/2020

**Total Value:** \$199,000.00

**Renewal (N)  
\$49,000.00**

**Summary of Request:** The term of the original contract was four years with one optional one-year renewal. Addendum One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides radiological services. The Contractor

was originally selected pursuant to Section 3-101.02, Exemptions Not Requiring Approval, of the PSCRB Rules and Regulations. The contract was entered into and executed prior to July 1, 2015, when contracts for physicians were exempt from PSCRB purview. Based on advice from the Attorney General's Office, because this contract was originally entered into prior to July 1, 2015, and statutory provisions are prospective and not retroactive in nature, modifications to this contract are allowed. Addendum One updates the Period of Performance, Scope of Work, Transparency, Termination for Convenience, Representation Regarding Contingent Fees, Representation Regarding Gratuities, Procurement Regulations, Compliance with Laws, HIPAA Compliance, E-Verification, E-Payment, and Stop Work Order clauses and adds the Termination for Default, Termination Upon Bankruptcy, Approval, Entire Agreement, and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same. This is the first time this contract has been submitted to the PPRB, because the service type was previously exempt and did not require PPRB approval. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures, must be received from the Agency prior to processing the contract renewal. Ms. Washington stated that proof of the regulatory board's approval (Mississippi Board of Mental Health), the vendor's professional liability insurance, and current medical licensures have been received from the Agency; therefore, she would like to amend the staff recommendation. The Mississippi Board of Mental Health met on May 16, 2019 and approved the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal with the amendment stating receipt of the required documents as requested.

**Projected Budget for Life of the Contract:** \$199,000.00

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as amended with the required documents having been received. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**10. Requesting Agency:** Mississippi State Department of Health

**Supplier:** PerkinElmer Genetics, Inc.

**Contract #:** 8200044795

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$2,500,000.00

**New**

**\$2,500,000.00**

**Summary of Request:** The term of the contract is one year with three optional one-year renewals. The Contractor will provide newborn screening laboratory services for over 40 conditions as specified by the Agency including repeat screens to confirm diagnosis. The unit price will be \$57.25 per newborn which is comprised of \$17.18 per sample for labor cost and \$40.07 per sample for non-labor cost. The Agency was granted an exemption from competitive sealed bidding at the December 2018 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor was selected through an RFP and was the only respondent. Proof of the regulatory board's approval (Mississippi State Board of Health) must be received from the Agency prior to processing the contract. The Mississippi State Board of Health meets on July 10, 2019.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required regulatory board's approval.

**Projected Budget for Life of the Contract:** \$10,000,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

*Items VI.B.11 through VI.B.22 were presented together and voted together.*

**11. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Jobs for Mississippi Graduates, Inc.

**Contract #:** 8200045217

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract:** \$750,000.00

**12. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Mississippi State University

**Contract #:** 8200045215

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the



question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract: \$750,000.00**

**13. Requesting Agency: Mississippi Department of Rehabilitation Services**

**Supplier:** Mississippi State University/T.K. Martin Center for Technology & Disability

**Contract #:** 8200045216

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New**

**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract: \$750,000.00**

**14. Requesting Agency: Mississippi Department of Rehabilitation Services**

**Supplier:** Career Development and Training Institute, LLC

**Contract #:** 8200045188

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New**

**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed

bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract: \$750,000.00**

**15. Requesting Agency: Mississippi Department of Rehabilitation Services**

**Supplier:** Mississippi Community Education Center

**Contract #:** 8200045167

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract: \$750,000.00**

**16. Requesting Agency: Mississippi Department of Rehabilitation Services**

**Supplier:** National Federation of the Blind

**Contract #:** 8200045185

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract: \$750,000.00**

**17. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Public Consulting Group, Inc.

**Contract #:** 8200045161

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract:** \$750,000.00

**18. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** The Arc of Mississippi

**Contract #:** 8200045157

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract:** \$750,000.00

**19. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Transition Workforce, Inc.

**Contract #:** 8200045164

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract:** \$750,000.00

**20. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Vocational and Rehabilitation Consultants, LLC

**Contract #:** 8200045162

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract:** \$750,000.00

**21. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Wesson-Monroe, LLC

**Contract #:** 8200045166

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services

throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Projected Budget for Life of the Contract: \$750,000.00**

**22. Requesting Agency: Mississippi Department of Rehabilitation Services**

**Supplier:** Youth Accelerated Transition Services

**Contract #:** 8200045160

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New**

**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contracts as requested.

**Projected Budget for Life of the Contract: \$750,000.00**

**Action:** A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**23. Requesting Agency: Mississippi Emergency Management Agency**

**Supplier:** Landstar Express America, Inc.

**Contract #:** 8200038454

**Term:** 06/21/2018 – 06/20/2020

**Total Value:** \$189,490.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first year of the contract. The Contractor serves as the secondary provider of functional transportation services on an emergency standby basis to support commodity distribution within the State during a natural or man-made disaster. Services include delivering commodities to the state staging areas at Camp Shelby in Hattiesburg, the Grenada location, and the Lee County Agri-Center in Tupelo. The Contractor was selected through an RFP. The original contract was approved at the May 2018 PPRB meeting. Modification One updates the Period of Performance and Procurement Regulations clauses. Proof of the vendor's insurance certification must be received from the Agency prior to processing the contract. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required vendor's insurance certification.

**Projected Budget for Life of the Contract:** \$378,980.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

**24. Requesting Agency:** Mississippi Department of Human Services

**Supplier:** DNA Diagnostics Center, Inc.

**Contract #:** 8200045121

**Term:** 07/01/2019 – 06/30/2022

**Total Value:** \$553,500.00

**New**

**\$553,500.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide genetic testing for Title IV-D Child Support cases to establish paternity used for collection of child support. The Contractor obtains genetic samples from persons within and outside of Mississippi. The Contractor was selected through an IFB with two respondents. One post-award vendor debriefing was requested and held. The Contractor will be paid \$19.10 for each individual DNA test, \$44.00 for DNA collection in the State of Mississippi, \$44.00 for DNA collection outside the State of Mississippi and \$19.10 for motherless DNA testing.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$922,500.00

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**25. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Mississippi State University, Mississippi Agricultural and Forestry Experimental Station and the Forest and Wildlife Research Center

**Contract #:** 8200045002

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$385,000.00

**New**

**\$385,000.00**

**Summary of Request:** The term of the contract is one year with three optional one-year renewals. The Contractor will assist the Agency in performing the annual agricultural use-value determination for agricultural real property located throughout the State of Mississippi. The Contractor was selected through an IFB with one respondent. The Agency has requested an exception to PPRB OPSCR Rules and Regulations Sections 3-202.15 and 3-202.16 for failure to post the intent to award analysis report on the Agency website and the Mississippi Contract Procurement Opportunity Search Portal. With only one respondent to the solicitation, OPSCR does not have concerns regarding competition, fairness, or transparency.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Sections 3-202.15 and 3-202.16, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exceptions and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,540,000.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**26. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Mississippi State University, Extension Service

**Contract #:** 8200032471

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$271,224.00

**Renewal**

**\$90,408.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Renewal Two has been submitted to exercise the second optional renewal as allowed by the original contract. Pursuant to Miss. Code Ann. § 27-1-55, the Mississippi State University Extension Service shall conduct the continuing education sessions for tax collectors, assessor-tax collectors, and their deputies on an annual basis. Additionally, pursuant to Miss. Code Ann. § 27-1-55 and PPRB OPSCR Rules and Regulations Section 3-102.04, this contract is exempt from competitive bidding. Renewal One was approved at the May 2, 2018 PPRB meeting. Renewal Two updates the Period of Performance and Compensation clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$361,632.00**

**Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

**27. Requesting Agency: Mississippi Division of Medicaid**

**Supplier: Goold Health Systems d/b/a Change Healthcare Pharmacy Solutions, Inc.**

**Contract #: 8200025336**

**Term: 07/01/2016 – 06/30/2020**

**Total Value: \$9,786,721.23**

**Renewal**

**\$2,464,447.23**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor develops and manages the Pharmacy Preferred Drug List, Supplemental Rebate Program, Pharmacy Prior Authorization Program, and Complex Pharmacy Care Program. The Contractor was originally selected through an RFP. Amendment One updates the Entire Agreement, Period of Performance, Cost for Services, Modification, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, and Termination for Default clauses and adds the Performance Standards, Actual Damages, Liquidated Damages, and Retainage, Risk Management, and Approval clauses. All other terms and conditions of the original contract remain the same. Proof of the vendor's updated required workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, professional liability, general liability, and property damage and fire insurance certifications.

**Projected Budget for Life of the Contract: \$12,312,779.70**

**Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

**28. Requesting Agency: Mississippi Division of Medicaid**

**Supplier: Aleeta D. Massey**

**Contract #: 106648/111769**

**Term: 10/01/2017 – 06/30/2020**

**Total Value: \$466,800.00**

**Renewal**

**\$168,400.00**

**Summary of Request:** The term of the original contract was one-year with four optional one-year renewals. Amendment Two has been submitted to exercise nine months of the second optional renewal allowed by the original contract. Ms. Massey is a Contract Worker. She provides project management and budget coordination services to the Office of Information Technology of the Mississippi Division of Medicaid. She is paid \$80.00 per hour. The total



requested FY 2020 spending authority is \$168,400.00, which includes \$166,400.00 for personal services and \$2,000.00 for travel. Amendment Two updates the Period of Performance, Cost for Services, and Priority clauses and increases her hours work from 35 hours per week to 40 hours per week. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$746,000.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**29. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Stephen M. Oshinsky

**Contract #:** 98805

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$486,400.00

**Renewal  
\$121,600.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Three has been submitted to exercise the third optional renewal allowed by the original contract. Mr. Oshinsky is a Contract Worker. He manages DOM's eligibility modernization project implementation throughout the entirety of the System Development Life Cycle (SDLC) process. He is paid \$65.00 per hour. The total requested FY 2020 spending authority is \$121,600.00, which is comprised of \$119,600.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCR Rules and Regulations. Amendment Two was approved at the June 20, 2018 PPRB Special Meeting. Amendment Three updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$608,000.00

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

*Items VI.B.30 through VI.B.32 were presented together and voted together.*

**30. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Sally F. Harrison

**Contract #:** 98800

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$412,800.00

**Renewal**  
**\$103,200.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Harrison is a Contract Worker. She assists with training and mentoring for specific project areas as requested. She is paid \$55.00 per hour. The total requested FY 2020 spending authority is \$103,200.00, which is comprised of \$101,200.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Projected Budget for Life of the Contract:** \$516,000.00

**31. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Cheryl Denise Mize

**Contract #:** 98803

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$412,800.00

**Renewal**  
**\$103,200.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Mize is a Contract Worker. She analyzes sensitive code for inclusion in Mississippi's redaction list and works with DOM program areas to establish and refine policies related to sensitive code sets. She also maintains timely assessments and status reviews of deliverables and impact for all activities within scope of work. She is paid \$55.00 per hour. The total requested FY 2020 spending authority is \$103,200.00, which is comprised of \$101,200.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Projected Budget for Life of the Contract:** \$516,000.00

**32. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Nicholas Maisel

**Contract #:** 98811

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$412,800.00

**Renewal**  
**\$103,200.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Mr. Maisel is a Contract Worker. He develops and delivers Provider Incentive Payment, Meaningful Use, and Electronic Health Record technology training across a diverse group of users both one-on-one and in a classroom setting. He also performs various duties to ensure appropriate incentive payments and reduce fraud. He is paid \$55.00 per hour. The total requested FY 2020 spending authority is \$103,200.00, which is

comprised of \$101,200.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewals as requested.

**Projected Budget for Life of the Contract:** \$516,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

*Items VI.B.33 and VI.B.34 were presented together and voted together.*

**33. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Melvin T. Jenkins, Jr.

**Contract #:** 98798

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$339,200.00

**Renewal  
\$84,800.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Mr. Jenkins is a Contract Worker. He monitors database and application backups and designs, installs, creates, and maintains databases. He is paid \$45.00 per hour. The total requested FY 2020 spending authority is \$84,800.00, which is comprised of \$82,800.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Projected Budget for Life of the Contract:** \$424,000.00

**34. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Pam J. Woods

**Contract #:** 98806

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$331,200.00

**Renewal  
\$82,800.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Woods is a Contract Worker. She assists DOM staff with technical research and provides technical guidance in the implementation of a document storage and retrieval system to be housed by DOM. She is paid \$45.00 per hour. The total requested FY 2020 spending authority is \$82,800.00, which is comprised of \$80,800.00 for

personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewals as requested.

**Projected Budget for Life of the Contract:** \$414,000.00

**Action:** A motion was made by Ms. Malatesta to approve the staff recommendations as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**35. Requesting Agency:** Mississippi Forestry Commission

**Supplier:** Davey Resource Group, Inc.

**Contract #:** 8200036123

**Term:** 06/15/2018 – 06/14/2020

**Total Value:** \$175,500.00

**Renewal**  
**\$0.00**

**Summary of Request:** The term of the original contract was one year with optional renewals not to extend past September 30, 2020. Modification One has been submitted to renew the contract for one year as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first year of the contract. The Contractor provides planning, implementation, team coordination, and public education for the Hyperspectral Imagery for Urban Forestry Applications and Emerald Ash Border Preparedness and Response Planning Scenarios in North Mississippi and North Alabama Urban and Community Forests project. This project is funded through a federal grant in which Davey Resource Group, Inc. is listed as a partnering agency and/or organization. Pursuant to Section 1-104, Application of the Regulations, of the PPRB OPSCR Rules and Regulations, in the event of a conflict, the guidelines of a grant, a gift, or self-generated funds shall prevail. As such, the contract between the Mississippi Forestry Commission and Davey Resource Group, Inc. was not subject to competitive bidding. The original contract was approved at the May 2, 2018 PPRB meeting. Modification One updates the Period of Performance, Method of Payment, and Priority clauses. All other terms and conditions of the original contract remain the same. Proof of the vendor's required workers' compensation, comprehensive general liability or professional general liability, and employee dishonesty insurance or fidelity bond insurance certifications must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's required workers' compensation, comprehensive general liability or professional general liability, and employee dishonesty insurance or fidelity bond insurance certifications.

**Projected Budget for Life of the Contract:** \$175,500.00

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**36. Requesting Agency:** Mississippi Department of Corrections

**Supplier:** Aramark Correctional Services, LLC

**Contract #:** 8200025308

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$47,931,342.28

**Renewal**

**\$11,931,342.28**

**Summary of Request:** The term of the original contract was three years with one optional one-year renewal. Amendment Two has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides on-site food services at Mississippi State Penitentiary, Central Mississippi Correctional Facility, Youthful Offender Unit, South Mississippi Correctional Institution, 14 Community Work Centers, and four Restitution Centers. The Contractor was originally selected through an IFB. The original contract was approved at the June 2016 PSCR meeting.

The original contract allowed for an annual price adjustment equal to the change in the average Consumer Price Index (hereinafter "CPI") for All Urban Consumers, or five percent, whichever is less. Amendments One and Two, were uploaded executed into the MAGIC system, disclosing the implementation of a CPI increase for year two as allowed by the original contract. Amendment One increased the per inmate per day rate and the Youth Offender per day rate by approximately 2.35% and the Community Work Centers and Restitution Centers per day rate by \$0.06 effective July 1, 2017. Pursuant to the February 2017 Consumer Price Index for All Urban Consumers (CPI-U), prices for food away from home rose 2.4% from the previous year. No price adjustment has been implemented since the July 2017 rate increase.

Amendment Two also updates the Term of Agreement, Approval, Notices, Procurement Regulations, Representation Regarding Gratuities, Stop Work Order, Priority, and E-Payment clauses. All other terms and conditions of the original contract remain the same. Proof of the vendor's required fidelity and performance bond certificates must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of required fidelity and performance bond certificates.

**Projected Budget for Life of the Contract:** \$48,000,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019**

*Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS*

1. **DCPS Agency:** Mississippi Department of Child Protection Services

**Supplier:** United Methodist Ministry with Children & Family

**Contract #:** 8200042239

**Term:** 10/01/2018 – 06/30/2019

**Total Value:** \$1,589,876.00

The term of the contract is nine months with four optional renewals, not to extend past June 30, 2022. Modification One has been submitted to increase compensation by \$500,000.00. The Contractor provides comprehensive residential services, therapeutic support, behavioral intervention and other services identified in a child's permanency plan for children with moderate clinical and behavioral needs ages birth to twenty (20) years with at least moderate emotional, behavioral, medical, developmental problems, or other diagnosed mental illnesses according to the Diagnostic and Statistical Manual of Disorders-V-TR (DSMV-TR). This Contractor provides Therapeutic Group Home Services. All other terms of the original contract are to remain the same.

2. **DCPS Agency:** Mississippi Department of Child Protection Services

**Supplier:** Human Services Research Institute

**Contract #:** 8200045246

**Term:** 05/02/2019 – 09/30/2019 (current contract start date 5/01/2019)

**Total Value:** \$99,688.81

The term of the contract is four months with four optional one-year renewals. The Contractor will carry out a comprehensive feasibility study on the possible implementation of a Kinship Navigator program focused on providing support and guidance to relative caregivers who do not have active cases with the Mississippi Department of Child Protection Services. The Contractor was selected through an RFP with six respondents. One telephonic debriefing was held and no protests were requested from the respondents. The Agency was notified of several issues with the submission and the contract link has been updated to include the Agency's changes.

3. **DPCS Agency:** Mississippi Department of Child Protection Services

**Supplier:** Instructional Access

**Contract #:** 8200045120

**Term:** 06/01/2019 – 05/31/2020

**Total Value:** \$181,746.35

The term of the contract is one year with four optional one-year renewals. The Contractor will provide computer training to approximately one hundred (100) Independent Living Program youth in MDCPS custody ages fifteen (15) to eighteen (18). This training will enhance their computer skills and broaden their opportunities as they transition out of foster care. The

Contractor was selected through an RFQ with one respondent. One debriefing was held and no protests were received. Unit prices listed in the budget are charged per student and vary based on the type of instruction received. The total cost for subsequent optional years is listed in the budget and will be based on 2019 fixed unit prices plus an additional inflation adjustment of 2.26%.

Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2019 are attached to these Minutes as **Attachment D**.

**D. Emergency Contracts Reported to the Board for Calendar Year 2019**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

**1. Requesting Agency: Mississippi Emergency Management Agency**

**Supplier:** Atkins North America, Inc.

**Contract #:** 8400001060

**Term:** 05/03/2019 – 08/02/2019

**Total Value:** \$400,000.00

**New**

**\$400,000.00**

**Summary of Request:** The term of the contract is approximately three months. The Contractor will provide emergency financial assistance to state and local governments or individuals who own or operate a private or nonprofit facility for the repair, restoration, reconstruction, or replacement of a facility damaged or destroyed by a major disaster and for associated expenses. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states “[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement.” The Agency contends the emergency contract is necessary to provide services while the Agency takes the necessary steps to competitively procure the services before the emergency contract expires.

**2. Requesting Agency: DMH – East Mississippi State Hospital**

**Supplier:** Weisser Psychiatric Services, LLC

**Contract #:** 8400001050

**Term:** 04/01/2019 – 03/29/2020

**Total Value:** \$208,000.00

**New**

**\$208,000.00**

**Summary of Request:** The term of the contract is approximately one year with no optional renewal. The Contractor serves as the Clinical Director of East Mississippi State Hospital providing advice and counsel regarding clinical, clinical policy, programmatic and strategic issues and leads and mentors to the department's clinical staff. The Contractor is paid \$200.00 an hour not to exceed 40 hours every two weeks. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." After several unsuccessful attempts to competitively procure this service, the Agency contends the emergency contract was necessary to protect the health and welfare of East Mississippi State Hospital's Individuals Requiring Services (IRA) as this position is required to provide treatment consistent with the applicable standard of care for its patients and the Agency does not have agency staff to provide said services.

Emergency contracts reported to the Board for Calendar Year 2019 are attached to these Minutes as **Attachment E**.

#### **E. Department of Finance and Administration Aircraft Maintenance Contracts**

*Pursuant to Senate Bill 2918 (2019 Regular Session) when procuring aircraft maintenance, parts, equipment and/or services, the Department of Finance and Administration contracts are exempt from the requirements of Section 27-104-7(2)(f). OPSCR staff processed the contract in MAGIC upon receipt and reviewed this contract for technical compliance. OPSCR will notify the Agency of any problems found during the review, however it is the responsibility of the Agency to correct any errors. These contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the contract procurement or executed contract by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

##### **1. Requesting Agency: Department of Finance and Administration**

**Supplier:** Elliot Aviation of the Quad Cities, Inc.

**Contract #:** 8200043638

**Term:** 05/03/2019 – 08/02/2019

**Total Value:** \$305,000.00

**Modification  
\$95,000.00**

**Summary of Request:** The term of the contract is 99 days with no optional renewals. Amendatory Rider 1 was submitted executed to OPSCR to increase the amount of the contract by \$95,000.00 for continuity of services due to unanticipated repairs to the aircraft. The Contractor provides the Beechcraft King Air 350 general maintenance and inspection services and the G1000 NXi King Air TCAS II (safety) upgrade installation services. The original contract was approved at the February 2019 PPRB Meeting; however Amendatory Rider 1 is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2918, which states "The Department of Finance and Administration is hereby exempt from the requirements of Section 27-104-7(2) when procuring aircraft maintenance, parts, equipment, and/or services" effective upon passage.



**F. OPSCR Staff Approvals Reported to the Board**

The list of staff approvals for OPSCR reported to the Board for the month of May 2019 is attached to these Minutes as **Attachment F**.

**G. OPSCR Director's Report**

*Ms. Martin discussed preparation for responding to requests OPSCR received from the Legislative Budget Office annually, requiring the division to compile a spreadsheet of all the contracts processed in the last fiscal year. OPSCR is in the process of preparing that report.*

*Ms. Martin also reported on two Invitations for Bids that were issued for Preapproved Vendor Lists, one for Lawn and Landscaping Services, the other for Background Screening Services. The selected bids are soon to be awarded.*

**VII. Other Business**

*Reporting other business, Ms. Jackson announced the next PPRB Meeting will take place on July 10, 2019.*

*Ms. Jackson introduced Norman McLeod, who will be a new Board Member and taking the place of Col. J.K. "Hoopy" Stringer, effective July 1, 2019. Ms. Jackson thanked Mr. McLeod for accepting the position, and stated he will be sworn in at the July PPRB Meeting.*

**VIII. Adjournment**

**Action: A motion was made by Mr. Belk to adjourn. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

These Minutes of the Public Procurement Review Board were approved by the members on the 10<sup>th</sup> of July, 2019.

  
\_\_\_\_\_  
Rita Wray, Chair

7/10/19  
\_\_\_\_\_  
Date



**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

LAURA D. JACKSON  
EXECUTIVE DIRECTOR

# **NOTICE**

A Regular Meeting of the

**PUBLIC PROCUREMENT REVIEW BOARD**

will be held Wednesday, June 5, 2019, 9:00 a.m. in  
Room 145 Conference Room  
Woolfolk State Office Building





PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, June 5, 2019  
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Kent Adams	DFA/RPM
Chris Statham	DFA/OPTFM
Ross Campbell	DFA/OPTFM
Scott Owens	DFA/IT
Billy Beard	DFA/OPTFM
Aubrey Leigh Goodwin	DFA/EXEC
Lashonda Washington	DFA/OPSCR
Alicia Coleman	DFA/OPSCR
Gilda Reyes	DFA/CCID
Paula De Young	DFA/CCID
Vernea Weathers	DFA/CCID
Krin Seadlin	DFA/OPTFM
Quance Coleman	DFA/OPTFM
Victoria James	DFA/OPSCR
Salvin Sibley	DFA/BOB
James Prabson	DFA/OPTFM
Mike Cook	DFA/OPTFM
Shonda Thomas	DFA/OPSCR





PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, June 5, 2019  
9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

*(Please write legibly)*

Betsy Toles	DPS- Procurement
Nick Ivy	MIS Soil + Water
Anita Evans	MSDH
Curtis Baddy	military Dept
DAVID CALDWELL	MDOR
Craig Kittrell	MSH
Dow Buggum	MSU
Duncan Stone	MSH
Mitch Watson	mHP/DPS
PAT CRONIN	MHP/DPS
Harris VonBuskirk	MDOT
ALICE WATERS	MDOT
Judy Miller	DFA
Erin Mason	JPS
Amanda Harris	RCSD
Brandon Foss	DFA
David Brode	DFA
Jeff Sils	DFA

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Brigitte Herring	Rankin County
Wendall Gartin	Rankin County
Lance Fitcher	RCSD
Matthew Day	PEER
Steve McLeod	DFA
Belinda W Russell	DFA
Chig Bolui	DFA
Paul Pratt	DFA
Wendy Wilson	MDHS
Bryan Wardlaw	MDHS
As Kennard	MDWFP
Sharolyn Miller	Jackson Public Schools
Judy K Nelson	MDE
Elisha Campbell	MDE
Shannon Chesney	MDRS
Tommy Browning	MDRS
Brittney Thompson	DOM
Drill Jenkins	DOC
Edward Williams	MEMA
Alyse Stewart	MSDH
Erin [unclear]	Capital Resources
Eric Davis	MDRS
Rebekah Olander	Forestry
Lalanda Haert	MDRS
Shirley Smith	DOM
Kevin [unclear]	DFA-UIE
Sheila Kearney	DOM
Rita Rutland	DOM



Wednesday, June 5, 2019  
9:00 a.m.

- I. Call to Order
- II. Approval of Minutes from May 1, 2019 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the June 5, 2019 meeting and for any additional expenses incurred prior to the July 10, 2019 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)
  - A. Petitions for Relief from Reverse Auction
    - 1. Governing Authorities
      - i. **Requesting Governing Authority:** City of West Point  
**Supplier:** Unknown  
**Term:** One time purchase  
**Commodities:** 161,000/13,000 volt Transformers  
**Total Value:** \$1,000,000.00 estimated  
**Summary of Request:** The City of West Point is requesting an exemption from using reverse auction for the purchase of two (2) transformers. This is a highly technical item manufactured for a specific application and location, with a very limited number of manufacturers. Award will be based upon the total life-cycle cost evaluation considering (1) first cost, (2) no-load and full-load losses costs over the life of the transformer using loss factors provided in specifications for these power transformers, and (3) year manufacturer's warranty. The City believes competitive sealed bidding should be used for the procurement.  
  
**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.
      - ii. **Requesting Governing Authority:** Rankin County  
**Supplier:** Unknown  
**Term:** 12 months  
**Commodities:** Pre-cast bridge parts  
**Total Value:** \$350,000.00 estimated



**Summary of Request:** Rankin County is requesting an exemption from using reverse auction for the purchase of pre-cast bridge parts. They are requesting the exemption due to limited suppliers. There is only one (1) local supplier whose transportation costs are not prohibitive and they have only received a bid from this supplier for the last ten (10) years. The County believes competitive sealed bidding should be used for the procurement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

## **B. Consideration of Awards for Governing Authorities Receiving Exemptions**

### **1. Requesting Governing Authority: Jackson Public Schools**

**Supplier:** Logista

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$23,247.00

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on January 3, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project for wireless access points for Blackburn Middle School. They received three (3) bids. The District wishes to award to the low bidder Logista.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

### **2. Requesting Governing Authority: Jackson Public Schools**

**Supplier:** Venture Technologies

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$109,980.00

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on January 3, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project for wireless access points for numerous schools. They received one (1) bid. The District wishes to award to Venture Technologies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

### **3. Requesting Governing Authority: Jackson Public Schools**

**Supplier:** S.H.O.T.S.

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$118,889.75

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on January 3, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project for network racks. They received three (3) bids. The District wishes to award to the low bidder S.H.O.T.S.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**4. Requesting Governing Authority:** Jackson Public Schools

**Supplier:** Logista

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$200,181.00

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on January 3, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project for network switches. They received two (2) bids. The District wishes to award to the low bidder Logista.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**5. Requesting Governing Authority:** Jackson Public Schools

**Supplier:** Curriculum Associates, LLC

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$320,960.70

**Summary of Request:** Jackson Public Schools was granted an exemption from reverse auction on April 3, 2019. They used the RFP process for the purchase of math curriculum materials. They received ten (10) responses. Responses were evaluated and the District wishes to award to the highest scoring proposer, Curriculum Associates, LLC.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**6. Requesting Governing Authority:** North Panola School District

**Supplier:** S.H.O.T.S.

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$55,008.85

**Summary of Request:** North Panola School District was granted an exemption from reverse auction on January 17, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 Project. They received two (2) bids. The District wishes to award to the low bidder S.H.O.T.S.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**7. Requesting Governing Authority:** Rankin County School District

**Supplier:** Apple Inc.

**Term:** 7/1/2019 through 6/30/2020 with option to renew for four (4) additional one (1) year periods

**Total Value:** \$12,855,625.00 estimated (5-year estimate)

**Summary of Request:** Rankin County School District was granted an exemption from reverse auction on April 3, 2019. They advertised for competitive sealed bids for the purchase of Apple products. They received one (1) bid. The District wishes to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**8. Requesting Governing Authority:** Tupelo School District

**Supplier:** Apple Inc.

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$68,113.00

**Summary of Request:** Tupelo School District was granted an exemption from reverse auction on April 3, 2019. They advertised for competitive sealed bids for the purchase of Apple products. They received one (1) bid. The District wishes to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**9. Requesting Governing Authority:** Harrison County

**Supplier:** Coast Concrete, Bayou Concrete

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$80,000.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of concrete. They received two (2) bids. The District wishes to award to Coast Concrete as primary and Bayou Concrete as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**10. Requesting Governing Authority:** Harrison County

**Supplier:** Clarke, Univar, Adapco, Siteone

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$153,404.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of pesticides and chemicals. They received four (4) bids. The District wishes to award to the low bidder per line item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**11. Requesting Governing Authority:** Harrison County

**Supplier:** Southern Pipe, Ferguson, G & O

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$190,000.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of polyethylene pipe. They received three (3) bids. The District wishes to award to the low bidder per line item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**12. Requesting Governing Authority:** Harrison County

**Supplier:** T. L. Wallace, Vance Bros.

**Term:** 7/1/2019 through 6/30/2020

**Total Value:** \$480,000.00 estimated

**Summary of Request:** Harrison County was granted an exemption from reverse auction on March 6, 2019. They advertised for competitive sealed bids for the purchase of scrub seal, slurry seal, and micro-surfacing. They received two (2) bids. The District wishes to award to T. L. Wallace as primary and Vance Bros. as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**C. Consideration of State Agency Contracts for Board Action**

**i. Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Scope of Request:** Exemption to Chapter 8, "Disposal of Personal Property," Section 8.101.01.2 of the Procurement Manual

**Purchase Method:** Group Purchasing Organization (GPO)

**Comments:** UMMC is requesting an exemption to the requirements of the regulations of Chapter 8 "Disposal of Personal Property", Section 8.101.01.2, as it relates to personal property that will be traded-in as part of a purchases(s) facilitated through a GPO.

This chapter and section relates to personal property which becomes surplus to the agency or is obsolete or inoperable, but still has a residual value and the agency wants to trade the equipment in to receive a discount off the purchase price of new equipment. (Please see the attached request letter.)

Section 8.101.01.2 states: "when trading-in a commodity and applying the revenue towards a reduction in the purchase price, the agency must evaluate the value of the commodity being traded as well as the value of the item being procured to determine the proper methods of soliciting bids. If the estimated value of the items or items being traded is greater than \$1,000 but not more than \$5,000, two written quotes are required. If the estimated value of the "trade-in" commodity exceeds \$5000 then the transaction shall be advertised.

Per Section 31-7-13, Mississippi Code of 1972, Annotated, if the estimated value of the

commodity to be purchased exceeds \$50,000, then the transaction shall be advertised. If the estimated value of the commodity to be purchased exceeds, \$5,000, then the transaction shall be entered into after obtaining at least two competitive bids.

Since UMMC has authority to purchase through a GPO and is exempt from bid requirements, they are asking to be exempt regarding the “disposal of personal property requirements” as well. The Board initially approved this exemption in April 2013 and asked that the request be brought back before the Board each year. UMMC’s current exemption approval expires June 30, 2019.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this exemption.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Summary of Request:** MDOT is requesting the Public Procurement Review Board (Board) delegate authority to the Office of Purchasing, Travel and Fleet Management (OPTFM) to provide any subsequent approvals of spending limits for the Mississippi Department of Transportation (MDOT) contracts, related to the commodities listed below for the period of July 1, 2019 through June 30, 2020. These contracts have line item pricing only and do not have a contract total. However, OPTFM requires MDOT to enter an estimated spend amount as the contract total in MAGIC, for oversight approval. Currently, if the original estimated spend amount or any subsequent updates to the estimated spend amount meets threshold requirements, it goes to the Board for approval. For initial approval of the contract award this has not been an issue. However, subsequent approvals to increase this target value have proven to be problematic and have resulted in special Board meetings to prevent delays to MDOT's routine maintenance program. Since these approvals are for internal spending limits only and are not related to contract amendments for pricing or quantity increases, we are requesting the Board delegate approval authority of these spending limits to OPTFM. We have made this request on behalf of MDOT since July 2016 and have brought it back to the Board each year for approval.

The following commodities are awarded as indefinite quantity, unit-priced contracts: Aluminum Sign Blanks, Attenuator Parts, Break-a-way Sign Supports, Certified Bituminous Materials, Concrete Box Culverts, Concrete Bridge Slabs, Concrete Pipe, Crushed Aggregates, Equipment Rental, Glass Beads, Guard Rail End Terminal Parts, Herbicides for Vegetation Control, High-build Traffic Paint, Hot and Cold Mix Asphalt, Mower Parts Pavement Marking Materials, Reflecting Sheeting, Refurbished Sign Blanks, Rock Salt, Sand and Gravel, Thermoplastic Materials, Traffic Paint, Traffic Signal Parts and Vehicle Safety Lighting.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board delegate approval authority to OPTFM for subsequent increases in spending limits for the referenced commodities.

iii. **Requesting Agency:** Mississippi Department of Public Safety (MDPS)

**Supplier:** Kings Firearms LLC.

**Contract #:** 8900001106

**Term:** 6/5/2019 through 6/4/2020

**Total Value:** \$461,386.00

**Summary of Request:** MDPS completed a reverse auction on 4/11/2019 for brand specific firearms that included a trade-in of items. A brand specific firearm request was approved due to weapons familiarity, factory maintenance training and a number of existing compatible parts for modifications received and accumulated since 2007. Fifteen (15) bidders were solicited, six (6) responded, three (3) qualified to take part in the reverse auction, and two (2) participated with no protests. The winning bidder is the lowest cost overall with credit given for trade-in value (\$721,446.00 - \$260,060.00 trade-ins = \$461,386.00).

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

iv. **Requesting Agency:** Mississippi Department of Marine Resources (MDMR)

**Supplier:** Spat-Tech of Mississippi, LLC

**Contract #:** 8200044375

**Term:** 6/5/2019 through 4/30/2020

**Total Value:** \$3,000,000.00

**Summary of Request:** MDMR is requesting approval of an amendment to their contract with Spat-Tech of Mississippi, LLC which was approved at the April 2019 PPRB meeting. The amendment would revise the payment terms to allow for incremental invoicing and payment after completion of certain milestones: Basket Preparation and Final Deployment. A previous contract with Spat-Tech in 2017 had similar terms and milestones. The current payment terms did not include incremental invoicing as deployment was originally scheduled for June, which would have been a more compressed timeline than the 2017 contract. However, an influx of freshwater caused by the extended opening of the Bonnet Carré Spillway has slowed the growth of the oyster larvae. As a result, final deployment has been delayed until November.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this amendment.

v. **Requesting Agency:** South Mississippi Regional Center (SMRC)

**Supplier:** Mobility Medical, Inc.

**Contract #:** 8200044933

**Term:** 7/1/2019 through 6/30/2020 with the potential for four (4) one (1) year extensions

**Total Value:** \$499,999.99

**Summary of Request:** SMRC requests approval of a contract with Mobility Medical, Inc. to provide wheel-chairs, seating systems, wheelchair parts, and repairs for a period of one (1) year, with a possible four (4) one (1) year extensions. SMRC was granted an exemption from using a reverse auction at the March 2019 PPRB meeting and solicited competitive sealed bids to obtain the highest discount from manufacturer's suggested retail pricing. Four (4) vendors submitted bids, however, one (1) vendor was disqualified for submitting a non-

responsive bid. There were no protests. Mobility Medical offered the highest discount at thirty-four (34) percent.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

vi. **Requesting Agency:** South Mississippi Regional Center (SMRC)

**Supplier:** Sartin's Discount Drugs, Inc.

**Contract #:** 8200039450

**Term:** One (1) Year Extension (7/1/2019 through 6/30/2020)

**Total Value:** \$499,999.99

**Summary of Request:** SMRC requests approval for an extension of an agency contract to provide pharmaceutical products for the main campus and satellite programs. This is the first of four (4) possible one (1) year extensions. Pricing and all other terms will remain the same. SMRC received an exemption from reverse auction and was granted approval to use competitive sealed bidding by the Board at the April 2018 PPRB meeting, for the original procurement, and the resulting contract was approved at the July 2018 PPRB meeting.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval this extension.

vii. **Requesting Agency:** Mississippi State University (MSU)

**Supplier:** Babel Street Inc.

**Contract #:** 8800006731

**Term:** 6/5/2019 through 4/20/2020 with potential for four (4) one (1) year extensions

**Total Value:** \$5,735,769.00 (5-year estimate)

**Summary of Request:** MSU has submitted a sole source P-1 request to OPTFM for the purchase of Babel Street computer software including the "Babel BOX" blended network exploitation software. As part of MSU's funded research project to develop an Open Source Center of Excellence, MSU researchers need to have access to massive amounts of digital content observed in blogs, social media, on-line web forums, and other media outlets across multiple languages. The Babel X platform facilitates real-time decision making by persistently collecting and analyzing publicly and commercially available, web-based data sources through advanced statistical, linguistic, and crowd sourcing techniques. This program is 100% federally funded by the Department of Defense (DoD) and therefore, does not fall under the jurisdiction of the Department of Information Technology Services (ITS). MSU advertised the sole source procurement per guidelines found in the Procurement Manual and no objections were received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

D. **OPTFM Staff Approvals reported to the Board**

E. **Sole Source Purchases**

F. **OPTFM Director's Report**

**V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**

**A. Consideration of Agency Contract for Board Action**

**1. Using Agency: Mississippi Military Department**

**Project Title:** Repairs to 1400 block and 1700 block at Camp Shelby Joint Forces Training Center

**General Contractor:** Mac's Construction Company, Incorporated, Hattiesburg, Mississippi (lowest of 3 bids received)

**Construction Days from Notice to Proceed [Term]:** 840 days

**Total Value at Award:** \$13,619,700.00

**Project Scope:** The construction includes renovation to multiple buildings, with selective demolition, site work, new metal building structure, roof, interior partitions, finishes, fire sprinkler, plumbing, mechanical, and electrical systems.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

**B. BOB Staff Approvals Reported to the Board**

**C. BOB Director's Report**

**D. RPM New Leases**

**1. Requesting Agency: North Mississippi Regional Center**

**Lease #:** 535-493-24A

**Lessor:** Howell & Odom Transportation, Inc.

**Term:** 07-01-2019 thru 06-30-2024

**Cost:**

Year 1 \$1,650.00 per month	\$19,800.00 per year	\$1.98 PSF+ Utilities & Janitorial
Year 2 \$1,683.00 per month	\$20,196.00 per year	\$2.02 PSF+ Utilities & Janitorial
Year 3 \$1,716.66 per month	\$20,599.92 per year	\$2.06 PSF+ Utilities & Janitorial
Year 4 \$1,750.00 per month	\$21,000.00 per year	\$2.10 PSF+ Utilities & Janitorial
Year 5 \$1,786.00 per month	\$21,432.00 per year	\$2.14 PSF+ Utilities & Janitorial

**Previous Cost:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 10,000

**Previous Square Footage:** N/A

**Address of Property:** 702 South Rutherford Ave., Kilmichael, MS

**Purpose of Lease:** This location will house Kilmichael Industries and employ between 15 and 20 clients of NMRC. Kilmichael Industries manufactures and packages disposable flatware that is sold to local hospitals and restaurants.

**Note:** This is a five (5) year lease with no renewals. North Mississippi Regional Center advertised for space and received one response. The one respondent was the current landlord. The current location and terms were acceptable to NMRC.



**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**E. RPM Succeeding Lease**

**1. Requesting Agency:** Mississippi Soil and Water Conservation Commission

**Lease #:** 760-251-24A

**Lessor:** Mississippi Cattleman's Association

**Term:** 07-01-2019 thru 06-30-2024

**Total Yearly Cost:** \$68,256.00

**Cost PSF:** \$13.50 Inclusive

**Previous Cost PSF:** \$ 13.50 Inclusive

**Total Space per Occupant:** 337

**Federal Funds:** 0%

**Square Footage Proposed:** 5,056

**Previous Square Footage:** 5,056

**Address of Property:** 680 Monroe Street Suite B, Jackson, MS

**Purpose of Lease:** This locations serves as the main office for Mississippi Soil and Water Conservation Commission.

**Note:** This is a five (5) year lease with no renewals. Mississippi Soil and Water Conversation Commission asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi State Board of Dental Examiners

**Lease #:** 190-251-24A

**Lessor:** Mississippi Municipal Services Company

**Term:** 07-01-2019 thru 06-30-2024

**Total Yearly Cost:** \$69,114.50

**Cost PSF:** \$15.50 + Utilities & Janitorial

**Previous Cost PSF:** \$ 17.75 + Utilities & Janitorial

**Total Space per Occupant:** 637 sq. ft.

**Federal Funds:** 0%

**Square Footage Proposed:** 4,459

**Previous Square Footage:** 4,459

**Address of Property:** 600 East Amite Street, Jackson, MS

**Purpose of Lease:** This is the main office for the Mississippi State Board of Dental Examiners. The Board stores and maintains all dental licensure (approximately 1,500 active dentist), dental hygiene licensure (approximately 1,500 DH), and Dental Assistants/RDH permits (approximately 4,800 active Assistant/RDH); which includes all due diligence and background information of applicants. Board meetings normally host approximately 50 guests bi-monthly, multiple pre-hearing conferences per month, and, on average, one disciplinary hearing per month. The Board

sees approximately 2-10 "front door" guests per day requesting information on licensing, current license holders, or information on filing a complaint.

**Note:** This is a five (5) year lease with no renewals. Mississippi State Board of Dental Examiners asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### **F. RPM Non-Competitive Lease (Exempt from Competition)**

**1. Requesting Agency:** Mississippi Department of Wildlife, Fisheries & Parks

**Lease #:** 875-571-24A

**Lessor:** Pike County Board of Supervisors

**Term:** 10-01-2019 thru 09-30-2024

**Total Yearly Cost:** \$6,000.00

**Cost PSF:** \$.86 + Utilities & Janitorial

**Previous Cost PSF:** \$.86 + Utilities & Janitorial

**Total Space per Occupant:** 545 sq. ft.

**Federal Funds:** 0%

**Square Footage Proposed:** 7,000

**Previous Square Footage:** 7,000

**Address of Property:** 1201 N. Clark Street, Magnolia, MS.

**Purpose of Lease:** This location will serve as the Southwestern Regional Office for the Mississippi Department of Wildlife Fisheries & Parks.

**Note:** This is a five (5) year lease with no renewals. Mississippi Department of Fisheries & Parks ask PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect. The extra space is needed for the storage of equipment and evidence. A classroom is also needed at this location for Hunter and Boater Safety seminars that are presented at numerous times during the year.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### **G. RPM Land Lease**

**1. Requesting Agency:** Mississippi Office of Air Transport

**Lease #:** 899-251-20J

**Lessor:** Jackson Municipal Airport Authority

**Term:** 07-01-2019 thru 06-30-2020

**Total Yearly Cost:** \$3,125.00

**Cost PSF:** \$0.25

**Previous Cost PSF:** \$ 0.25

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 12,500

**Previous Square Footage:** 12,500

**Address of Property:** 155 South Hangar Drive, Jackson, MS.

**Purpose of Lease:** This is land that the office trailer for the Mississippi Office of Air Transport resides on at the Jackson Medgar Wiley Evers International Airport.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**H. RPM Director's Report**

**VI. DFA Office of Personal Service Contract Review (OPSCR)**

**A. Petitions for Relief from Competitive Sealed Bidding**

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Office of the State Treasury

**Supplier:** Intuition College Savings Solutions, LLC

**Contract #:** 8200045194

**Term:** 07/01/2019 – 06/30/2023

**Total Value:** \$3,600,000.00

**New**

**\$3,600,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contactor will provide third-party records administrator services for the operation of the Mississippi Prepaid Affordable College Tuition (MPACT) program. The Contractor was selected through an RFP with one respondent. The Agency was granted an exemption from competitive sealed bidding at the January 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The contract allows for an annual price increase in years two through five of 1.75% for the Monthly Charge Per Account fee and Per Transaction Rate Benefit Distribution Processing fee. Should the Consumer Price Index (CPI) rise to 5% or higher, both Contractor and Agency will discuss and renegotiate the compensation/payment terms listed in the original contract. Any adjustments made annually to the CPI during the initial contract term will require Public Procurement Review Board approval. The Agency requests an exception to Section 3-202.06.3 and Section 3-202.08.1 of the PPRB OPSCR Rules and Regulations because the date fixed for receiving proposals was on a Monday and the Agency failed to obtain acknowledgement of amendments and post required documents on the Agency's website. The missing documents were posted on the Mississippi Contract/Procurement Opportunity Search Portal and the content of the question and answer document was not substantive with little or no effect on price, quantity, quality, delivery or contractual conditions. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of the regulatory board's approval (Board of Directors of the College Saving Plan) and required vendor's performance bond must be received from the Agency prior to processing the contract. The Board of Directors of the College Savings Plan met March 28, 2019 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.3 and 3-202.08.1, will comply with

OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-202.06.3 and 3-202.08.1 and approval of the contract as requested contingent upon receipt of the regulatory board approval and vendor's performance bond.

**Projected Budget for Life of the Contract: \$4,500,000.00**

**2. Requesting Agency: Office of the State Treasury**

**Supplier:** Marlo KirkPatrick Carter d/b/a Marlo Kirkpatrick Creative

**Contract #:** 8200024990

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$1,000,000.00

**Renewal  
\$250,000.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides marketing and advertising consulting services for the Mississippi Prepaid Affordable College Tuition (MPACT) program. The Contractor was originally selected through an RFP. The original contract was approved at the May 2016 PSCR meeting. Modification One updates the Period of Performance, Procurement Regulations, Priority, Applicable Law, Representation Regarding Gratuities, Representation Regarding Contingent Fees, Price Adjustment, Compliance with Laws, and Stop Work Order clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Board of Directors of the College Savings Plan) must be received prior to processing the contract renewal. The Board of Directors of the College Savings Plan of Mississippi met March 28, 2019 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval.

**Projected Budget for Life of the Contract: \$1,250,000.00**

**3. Requesting Agency: Office of the State Treasury**

**Supplier:** Morgan Stanley Smith Barney, LLC

**Contract #:** 8200045195

**Term:** 07/01/2019 – 06/30/2022

**Total Value:** \$240,000.00

**New  
\$240,000.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide specific investment consultation services for the operation of the Mississippi Prepaid Affordable College Tuition (MPACT) program. The Contractor was selected through an RFP with five respondents. The Agency was granted an exemption from competitive sealed bidding at the January 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Agency requests an exception to Sections 3-202.06.3 and 3-202.08.1 of the PPRB OPSCR Rules and Regulations because the date fixed for receiving proposals was on a Monday and the Agency failed to obtain acknowledgement of amendments. As the questions and answers were posted on the Mississippi Contract/Procurement Opportunity Search Portal and vendors were notified promptly, OPSCR does not have concerns regarding competition, fairness, and transparency

of this procurement. Proof of regulatory board's approval (Board of Directors of the College Saving Plan) must be received from the agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.06.3 and 3-202.08.1, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the regulatory board approval.

**Projected Budget for Life of the Contract:** \$400,000.00

4. **Requesting Agency:** Department of Finance and Administration  
**Supplier:** Diversified Elevator Service and Equipment Company, Inc.

**Contract #:** 8200045236

**Term:** 07/01/2019 – 06/30/2022

**Total Value:** \$1,080,540.00

**New**

**\$1,080,540.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide elevator preventative maintenance and repair services for the Capitol Complex buildings in Jackson and the Bolton State Office building in Biloxi. The Contractor was selected through an IFB with two respondents. Two post-award debriefings were requested but were not held as one vendor failed to respond to the Agency's requests regarding the meeting; while the other vendor declined the Agency's request to schedule a meeting. The Contractor will be paid \$30,015.00 a month. Proof of vendor's required workers' compensation and liability insurance certificates must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the vendor's workers' compensation and liability insurance certificates.

**Projected Budget for Life of the Contract:** \$1,800,900.00

5. **Requesting Agency:** Department of Finance and Administration  
**Supplier:** Hilltop Securities, Inc.

**Contract #:** 8200032437

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$600,000.00

**Renewal/Modification/Novation**

**\$200,000.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract and amend the original contract agreement by removing FirstSouthwest Company, LLC and adding Hilltop Securities, Inc. as the new entity. Hilltop Securities assumed all rights and obligations of FirstSouthwest Company, LLC under the same terms and conditions pursuant to the Agreement and Plan of Merger dated January 22, 2016. The Contractor provides financial advisory services to the State's Bond Commission. The Contractor was originally selected through an RFP. The original contract was approved at the June 2017 PSCR meeting. Amendment One updates the Contract Term and Consideration clauses, and delete items in its entirety and replaces the E-Payment, Paymode, Procurement

Regulations, Representation Regarding Gratuities, Price Adjustment, Approval and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$1,000,000.00

6. **Requesting Agency:** Department of Finance and Administration

**Supplier:** Zee Company, Inc.

**Contract #:** 8200045233

**Term:** 07/01/2019 – 06/30/2023

**Total Value:** \$158,880.00

**New  
\$158,880.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide comprehensive water treatment services for the heating, ventilation, and air conditioning systems in the Capitol Complex and Mississippi History and Civil Rights Museums in Jackson as well as the Bolton State Office Building located in Biloxi. The Contractor was selected through an IFB with one respondent. The Contractor will be paid \$3,310.00 per month. Proof of the vendor's required workers' compensation and liability insurance certificates must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's workers' compensation and liability insurance certificates.

**Projected Budget for Life of the Contract:** \$198,600.00

7. **Requesting Agency:** Department of Finance and Administration

**Supplier:** Alok Dixit

**Contract #:** 98786

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$447,824.00

**Renewal  
\$111,956.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendatory Rider Three has been submitted to exercise the last optional renewal allowed by the original contract. Mr. Dixit is a contract worker. He provides technical assistance in the support of the Statewide Payroll and Human Resource system. He is paid \$50.00 per hour not to exceed 40 hours per week. The Fiscal Year 2020 spending authority is \$111,956.00, which consists of \$104,000.00 for personal services and \$7,956.00 for FICA. The Contract Worker was originally selected through the Alternative Competitive Procurement for Contract Worker Contracts When Pricing is Set by the Agency. The Amendatory Rider Two was approved at the June 2018 PPRB meeting. Amendatory Rider Three updates the Period of Performance, Consideration, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$447,824.00

8. **Requesting Agency:** DMH – Ellisville State School

**Supplier:** Precision Healthcare Staffing, LLC

**Contract #:** 8200031603

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$1,275,000.00

**Renewal**  
**\$425,000.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides professional sitter services as needed by the Agency. The rate per hour remains \$14.50. The Contractor was originally selected through an IFB. Amendment One was approved at the June 2018 PPRB meeting. Amendment Two updates the Period of Performance and Entire Agreement clauses as well as updates the maximum contract amount and vendor supplier number. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract renewal. The Mississippi Board of Mental Health met on May 16, 2019 and approved the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval.

**Projected Budget for Life of the Contract:** \$2,125,000.00

9. **Requesting Agency:** DMH – Mississippi State Hospital

**Supplier:** Harry Dowdy, P.A.

**Contract #:** 8200018214

**Term:** 07/01/2015 – 06/30/2020

**Total Value:** \$199,000.00

**Renewal (N)**  
**\$49,000.00**

**Summary of Request:** The term of the original contract was four years with one optional one-year renewal. Addendum One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides radiological services. The Contractor was originally selected pursuant to Section 3-101.02, Exemptions Not Requiring Approval, of the PSCRB Rules and Regulations. The contract was entered into and executed prior to July 1, 2015, when contracts for physicians were exempt from PSCRB purview. Based on advice from the Attorney General's Office, because this contract was originally entered into prior to July 1, 2015, and statutory provisions are prospective and not retroactive in nature, modifications to this contract are allowed. Addendum One updates the Period of Performance, Scope of Work, Transparency, Termination for Convenience, Representation Regarding Contingent Fees, Representation Regarding Gratuities, Procurement Regulations, Compliance with Laws, HIPAA Compliance, E-Verification, E-Payment, and Stop Work Order clauses and adds the Termination for Default, Termination Upon Bankruptcy, Approval, Entire

Agreement, and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same. This is the first time this contract has been submitted to the PPRB, because the service type was previously exempt and did not require PPRB approval. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures, must be received from the Agency prior to processing the contract renewal. The Mississippi Board of Mental Health met on May 16, 2019 and approved the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

**Projected Budget for Life of the Contract:** \$199,000.00

10. **Requesting Agency:** Mississippi State Department of Health

**Supplier:** PerkinElmer Genetics, Inc.

**Contract #:** 8200044795

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$2,500,000.00

**New  
\$2,500,000.00**

**Summary of Request:** The term of the contract is one year with three optional one-year renewals. The Contractor will provide newborn screening laboratory services for over 40 conditions as specified by the Agency including repeat screens to confirm diagnosis. The unit price will be \$52.75 per newborn which is comprised of \$17.18 per sample for labor cost and \$40.07 per sample for non-labor cost. The Agency was granted an exemption from competitive sealed bidding at the December 2018 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor was selected through an RFP and was the only respondent. Proof of the regulatory board's approval (Mississippi State Board of Health) must be received from the Agency prior to processing the contract. The Mississippi State Board of Health meets on July 10, 2019.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required regulatory board's approval.

**Projected Budget for Life of the Contract:** \$10,000,000.00

11. **Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Jobs for Mississippi Graduates, Inc.

**Contract #:** 8200045217

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award



of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**12. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Mississippi State University

**Contract #:** 8200045215

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**13. Requesting Agency:** Mississippi Department of Rehabilitation Services  
**Supplier:** Mississippi State University/T.K. Martin Center for Technology & Disability  
**Contract #:** 8200045216  
**Term:** 07/01/2019 – 06/30/2020  
**Total Value:** \$150,000.00

**New**  
**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**14. Requesting Agency:** Mississippi Department of Rehabilitation Services  
**Supplier:** Career Development and Training Institute, LLC  
**Contract #:** 8200045188  
**Term:** 07/01/2019 – 06/30/2020  
**Total Value:** \$150,000.00

**New**  
**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**15. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Mississippi Community Education Center

**Contract #:** 8200045167

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New**

**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**16. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** National Federation of the Blind

**Contract #:** 8200045185

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New**

**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of

amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**17. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Public Consulting Group, Inc.

**Contract #:** 8200045161

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New**

**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**18. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** The Arc of Mississippi

**Contract #:** 8200045157

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New**

**\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The

Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

19. **Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Transition Workforce, Inc.

**Contract #:** 8200045164

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

20. **Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Vocational and Rehabilitation Consultants, LLC

**Contract #:** 8200045162

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

21. **Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Wesson-Monroe, LLC

**Contract #:** 8200045166

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**22. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Youth Accelerated Transition Services

**Contract #:** 8200045160

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$150,000.00

**New  
\$150,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by MDRS. The Contractor was selected through an RFP with fourteen respondents and resulted in the award of twelve contracts. One respondent declined the contract and one respondent was deemed nonresponsive because they do not provide services in an integrated setting (work activity center). Three post-award vendor debriefings were requested and held. The Agency requests an exception to PPRB OPSCR Rules and Regulations 3-202.08.1 for failure to treat the question and answer documents as an amendment and not obtaining acknowledgement of amendments. As the question and answer documents contained non-substantive information, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. The Agency was granted an exemption from competitive sealed bidding at the February 2019 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to PPRB OPSCR Rules and Regulations 3-202.08.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**23. Requesting Agency:** Mississippi Emergency Management Agency

**Supplier:** Landstar Express America, Inc.

**Contract #:** 8200038454

**Term:** 06/21/2018 – 06/20/2020

**Total Value:** \$189,490.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first year of the contract. The Contractor serves as the secondary provider of functional transportation services on an emergency standby basis to support commodity distribution within the State during a natural or man-made disaster. Services include delivering commodities to the state staging areas at Camp Shelby in Hattiesburg, the Grenada location, and the Lee County Agri-Center in Tupelo. The Contractor was selected through an RFP. The original contract was approved at the May 2018 PPRB

meeting. Modification One updates the Period of Performance and Procurement Regulations clauses. Proof of the vendor's insurance certification must be received from the Agency prior to processing the contract. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required vendor's insurance certification.

**Projected Budget for Life of the Contract:** \$378,980.00

**24. Requesting Agency:** Mississippi Department of Human Services

**Supplier:** DNA Diagnostics Center, Inc.

**Contract #:** 8200045121

**Term:** 07/01/2019 – 06/30/2022

**Total Value:** \$553,500.00

**New  
\$553,500.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide genetic testing for Title IV-D Child Support cases to establish paternity used for collection of child support. The Contractor obtains genetic samples from persons within and outside of Mississippi. The Contractor was selected through an IFB with two respondents. One post-award vendor debriefing was requested and held. The Contractor will be paid \$19.10 for each individual DNA test, \$44.00 for DNA collection in the State of Mississippi, \$44.00 for DNA collection outside the State of Mississippi and \$19.10 for motherless DNA testing.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$922,500.00

**25. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Mississippi State University, Mississippi Agricultural and Forestry Experimental Station and the Forest and Wildlife Research Center

**Contract #:** 8200045002

**Term:** 07/01/2019 – 06/30/2020

**Total Value:** \$385,000.00

**New  
\$385,000.00**

**Summary of Request:** The term of the contract is one year with three optional one-year renewals. The Contractor will assist the Agency in performing the annual agricultural use-value determination for agricultural real property located throughout the State of Mississippi. The Contractor was selected through an IFB with one respondent. The Agency has requested an exception to PPRB OPSCR Rules and Regulations Sections 3-202.15 and 3-202.16 for failure to post the intent to award analysis report on the Agency website and the Mississippi Contract Procurement Opportunity Search Portal. With only one respondent to the solicitation, OPSCR does not have concerns regarding competition, fairness, or transparency.



**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Sections 3-202.15 and 3-202.16, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exceptions and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,540,000.00

**26. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Mississippi State University, Extension Service

**Contract #:** 8200032471

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$271,224.00

**Renewal  
\$90,408.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Renewal Two has been submitted to exercise the second optional renewal as allowed by the original contract. Pursuant to Miss. Code Ann. § 27-1-55, the Mississippi State University Extension Service shall conduct the continuing education sessions for tax collectors, assessor-tax collectors, and their deputies on an annual basis. Additionally, pursuant to Miss. Code Ann. § 27-1-55 and PPRB OPSCR Rules and Regulations Section 3-102.04, this contract is exempt from competitive bidding. Renewal One was approved at the May 2, 2018 PPRB meeting. Renewal Two updates the Period of Performance and Compensation clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$361,632.00

**27. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Goold Health Systems d/b/a Change Healthcare Pharmacy Solutions, Inc.

**Contract #:** 8200025336

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$9,786,721.23

**Renewal  
\$2,464,447.23**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor develops and manages the Pharmacy Preferred Drug List, Supplemental Rebate Program, Pharmacy Prior Authorization Program, and Complex Pharmacy Care Program. The Contractor was originally selected through an RFP. Amendment One updates the Entire Agreement, Period of Performance, Cost for Services, Modification, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, and Termination for Default clauses and adds the Performance Standards, Actual Damages, Liquidated Damages, and Retainage, Risk Management, and Approval clauses. All other terms and conditions of the original contract remain the same. Proof of the vendor's updated required workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certifications must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated required workers' compensation, professional liability, general liability, and property damage and fire insurance certifications.

**Projected Budget for Life of the Contract:** \$12,312,779.70

**28. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Aleeta D. Massey

**Contract #:** 106648/111769

**Term:** 10/01/2017 – 06/30/2020

**Total Value:** \$466,800.00

**Renewal**  
**\$168,400.00**

**Summary of Request:** The term of the original contract was one-year with four optional one-year renewals. Amendment Two has been submitted to exercise nine months of the second optional renewal allowed by the original contract. Ms. Massey is a Contract Worker. She provides project management and budget coordination services to the Office of Information Technology of the Mississippi Division of Medicaid. She is paid \$80.00 per hour. The total requested FY 2020 spending authority is \$168,400.00, which includes \$166,400.00 for personal services and \$2,000.00 for travel. Amendment Two updates the Period of Performance, Cost for Services, and Priority clauses and increases her hours work from 35 hours per week to 40 hours per week. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$746,000.00

**29. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Stephen M. Oshinsky

**Contract #:** 98805

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$486,400.00

**Renewal**  
**\$121,600.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Three has been submitted to exercise the third optional renewal allowed by the original contract. Mr. Oshinsky is a Contract Worker. He manages DOM's eligibility modernization project implementation throughout the entirety of the System Development Life Cycle (SDLC) process. He is paid \$65.00 per hour. The total requested FY 2020 spending authority is \$121,600.00, which is comprised of \$119,600.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Two was approved at the June 20, 2018 PPRB Special Meeting. Amendment Three updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$608,000.00

**30. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Sally F. Harrison

**Contract #:** 98800

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$412,800.00

**Renewal**  
**\$103,200.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Harrison is a Contract Worker. She assists with training and mentoring for specific project areas as requested. She is paid \$55.00 per hour. The total requested FY 2020 spending authority is \$103,200.00, which is comprised of \$101,200.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$516,000.00

**31. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Cheryl Denise Mize

**Contract #:** 98803

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$412,800.00

**Renewal**  
**\$103,200.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Mize is a Contract Worker. She analyzes sensitive code for inclusion in Mississippi's redaction list and works with DOM program areas to establish and refine policies related to sensitive code sets. She also maintains timely assessments and status reviews of deliverables and impact for all activities within scope of work. She is paid \$55.00 per hour. The total requested FY 2020 spending authority is \$103,200.00, which is comprised of \$101,200.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$516,000.00

**32. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Nicholas Maisel

**Contract #:** 98811

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$412,800.00

**Renewal  
\$103,200.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Mr. Maisel is a Contract Worker. He develops and delivers Provider Incentive Payment, Meaningful Use, and Electronic Health Record technology training across a diverse group of users both one-on-one and in a classroom setting. He also performs various duties to ensure appropriate incentive payments and reduce fraud. He is paid \$55.00 per hour. The total requested FY 2020 spending authority is \$103,200.00, which is comprised of \$101,200.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$516,000.00

**33. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Melvin T. Jenkins, Jr.

**Contract #:** 98798

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$339,200.00

**Renewal  
\$84,800.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Mr. Jenkins is a Contract Worker. He monitors database and application backups and designs, installs, creates, and maintains databases. He is paid \$45.00 per hour. The total requested FY 2020 spending authority is \$84,800.00, which is comprised of \$82,800.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$424,000.00

**34. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Pam J. Woods

**Contract #:** 98806

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$331,200.00

**Renewal**  
**\$82,800.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Four has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Woods is a Contract Worker. She assists DOM staff with technical research and provides technical guidance in the implementation of a document storage and retrieval system to be housed by DOM. She is paid \$45.00 per hour. The total requested FY 2020 spending authority is \$82,800.00, which is comprised of \$80,800.00 for personal services and \$2,000.00 for travel reimbursement. The Contract Worker was originally selected through alternative competitive methods pursuant to former PSCRB Rules and Regulations. Amendment Three was approved at the June 20, 2018 PPRB Special Meeting. Amendment Four updates the Period of Performance, Cost for Services, and Priority clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$414,000.00

**35. Requesting Agency:** Mississippi Forestry Commission

**Supplier:** Davey Resource Group, Inc.

**Contract #:** 8200036123

**Term:** 06/15/2018 – 06/14/2020

**Total Value:** \$175,500.00

**Renewal**  
**\$0.00**

**Summary of Request:** The term of the original contract was one year with optional renewals not to extend past September 30, 2020. Modification One has been submitted to renew the contract for one year as allowed by the original contract. The Agency requests no additional spending authority because no funds were expended in the first year of the contract. The Contractor provides planning, implementation, team coordination, and public education for the Hyperspectral Imagery for Urban Forestry Applications and Emerald Ash Border Preparedness and Response Planning Scenarios in North Mississippi and North Alabama Urban and Community Forests project. This project is funded through a federal grant in which Davey Resource Group, Inc. is listed as a partnering agency and/or organization. Pursuant to Section 1-104, Application of the Regulations, of the PPRB OPSCR Rules and Regulations, in the event of a conflict, the guidelines of a grant, a gift, or self-generated funds shall prevail. As such, the contract between the Mississippi Forestry Commission and Davey Resource Group, Inc. was not subject to competitive bidding. The original contract was approved at the May 2, 2018 PPRB meeting. Modification One updates the Period of Performance, Method of

Payment, and Priority clauses. All other terms and conditions of the original contract remain the same. Proof of the vendor's required workers' compensation, comprehensive general liability or professional general liability, and employee dishonesty insurance or fidelity bond insurance certifications must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's required workers' compensation, comprehensive general liability or professional general liability, and employee dishonesty insurance or fidelity bond insurance certifications.

**Projected Budget for Life of the Contract:** \$175,500.00

**36. Requesting Agency:** Mississippi Department of Corrections

**Supplier:** Aramark Correctional Services, LLC

**Contract #:** 8200025308

**Term:** 07/01/2016 – 06/30/2020

**Total Value:** \$47,931,342.28

**Renewal**

**\$11,931,342.28**

**Summary of Request:** The term of the original contract was three years with one optional one-year renewal. Amendment Two has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides on-site food services at Mississippi State Penitentiary, Central Mississippi Correctional Facility, Youthful Offender Unit, South Mississippi Correctional Institution, 14 Community Work Centers, and four Restitution Centers. The Contractor was originally selected through an IFB. The original contract was approved at the June 2016 PSCR meeting.

The original contract allowed for an annual price adjustment equal to the change in the average Consumer Price Index (hereinafter "CPI") for All Urban Consumers, or five percent, whichever is less. Amendments One and Two, were uploaded executed into the MAGIC system, disclosing the implementation of a CPI increase for year two as allowed by the original contract. Amendment One increased the per inmate per day rate and the Youth Offender per day rate by approximately 2.35% and the Community Work Centers and Restitution Centers per day rate by \$0.06 effective July 1, 2017. Pursuant to the February 2017 Consumer Price Index for All Urban Consumers (CPI-U), prices for food away from home rose 2.4% from the previous year. No price adjustment has been implemented since the July 2017 rate increase.

Amendment Two also updates the Term of Agreement, Approval, Notices, Procurement Regulations, Representation Regarding Gratuities, Stop Work Order, Priority, and E-Payment clauses. All other terms and conditions of the original contract remain the same. Proof of the vendor's required fidelity and performance bond certificates must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of required fidelity and performance bond certificates.

**Projected Budget for Life of the Contract:** \$48,000,000.00

**C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019**

*Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS.*

**1. DCPS Agency: Mississippi Department of Child Protection Services**

**Supplier:** United Methodist Ministry with Children & Family

**Contract #:** 8200042239

**Term:** 10/01/2018 – 06/30/2019

**Total Value:** \$1,589,876.00

The term of the contract is nine months with four optional renewals, not to extend past June 30, 2022. Modification One has been submitted to increase compensation by \$500,000.00. The Contractor provides comprehensive residential services, therapeutic support, behavioral intervention and other services identified in a child's permanency plan for children with moderate clinical and behavioral needs ages birth to twenty (20) years with at least moderate emotional, behavioral, medical, developmental problems, or other diagnosed mental illnesses according to the Diagnostic and Statistical Manual of Disorders-V-TR (DSMV-TR). This Contractor provides Therapeutic Group Home Services. All other terms of the original contract are to remain the same.

**2. DCPS Agency: Mississippi Department of Child Protection Services**

**Supplier:** Human Services Research Institute

**Contract #:** 8200045246

**Term:** 05/02/2019 – 09/30/2019 (current contract start date 5/01/2019)

**Total Value:** \$99,688.81

The term of the contract is four months with four optional one-year renewals. The Contractor will carry out a comprehensive feasibility study on the possible implementation of a Kinship Navigator program focused on providing support and guidance to relative caregivers who do not have active cases with the Mississippi Department of Child Protection Services. The Contractor was selected through an RFP with six respondents. One telephonic debriefing was held and no protests were requested from the respondents. The Agency was notified of several issues with the submission and the contract link has been updated to include the Agency's changes.

**3. DPCS Agency: Mississippi Department of Child Protection Services**

**Supplier:** Instructional Access

**Contract #:** 8200045120

**Term:** 06/01/2019 – 05/31/2020

**Total Value:** \$181,746.35

The term of the contract is one year with four optional one-year renewals. The Contractor will provide computer training to approximately one hundred (100) Independent Living Program youth in MDCPS custody ages fifteen (15) to eighteen (18). This training will enhance their computer skills and broaden their opportunities as they transition out of foster care. The Contractor was selected through an RFQ with one respondent. One debriefing was held and no protests were received. Unit prices listed in the budget are charged per student and vary based on the type of instruction received. The total cost for subsequent optional years is listed in the budget and will be based on 2019 fixed unit prices plus an additional inflation adjustment of 2.26%.

**D. Emergency Contracts Reported to the Board for Calendar Year 2019**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

**1. Requesting Agency: Mississippi Emergency Management Agency**

**Supplier:** Atkins North America, Inc.

**Contract #:** 8400001060

**Term:** 05/03/2019 – 08/02/2019

**Total Value:** \$400,000.00

**New  
\$400,000.00**

**Summary of Request:** The term of the contract is approximately three months. The Contractor will provide emergency financial assistance to state and local governments or individuals who own or operate a private or nonprofit facility for the repair, restoration, reconstruction, or replacement of a facility damaged or destroyed by a major disaster and for associated expenses. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states “[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement.” The Agency contends the emergency contract is necessary to provide services while the Agency takes the necessary steps to competitively procure the services before the emergency contract expires.

**2. Requesting Agency: DMH – East Mississippi State Hospital**

**Supplier:** Weisser Psychiatric Services, LLC

**Contract #:** 8400001050

**Term:** 04/01/2019 – 03/29/2020

**Total Value:** \$208,000.00

**New  
\$208,000.00**



**Summary of Request:** The term of the contract is approximately one year with no optional renewal. The Contractor serves as the Clinical Director of East Mississippi State Hospital providing advice and counsel regarding clinical, clinical policy, programmatic and strategic issues and leads and mentors to the department's clinical staff. The Contractor is paid \$200.00 an hour not to exceed 40 hours every two weeks. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." After several unsuccessful attempts to competitively procure this service, the Agency contends the emergency contract was necessary to protect the health and welfare of East Mississippi State Hospital's Individuals Requiring Services (IRA) as this position is required to provide treatment consistent with the applicable standard of care for its patients and the Agency does not have agency staff to provide said services.

**E. Department of Finance and Administration Aircraft Maintenance Contracts**

*Pursuant to Senate Bill 2918 (2019 Regular Session) when procuring aircraft maintenance, parts, equipment and/or services, the Department of Finance and Administration contracts are exempt from the requirements of Section 27-104-7(2)(f). OPSCR staff processed the contract in MAGIC upon receipt and reviewed this contract for technical compliance. OPSCR will notify the Agency of any problems found during the review, however it is the responsibility of the Agency to correct any errors. These contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the contract procurement or executed contract by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

**1. Requesting Agency: Department of Finance and Administration**

**Supplier:** Elliot Aviation of the Quad Cities, Inc.

**Contract #:** 8200043638

**Term:** 05/03/2019 – 08/02/2019

**Modification**

**Total Value:** \$305,000.00

**\$95,000.00**

**Summary of Request:** The term of the contract is 99 days with no optional renewals. Amendatory Rider 1 was submitted executed to OPSCR to increase the amount of the contract by \$95,000.00 for continuity of services due to unanticipated repairs to the aircraft. The Contractor provides the Beechcraft King Air 350 general maintenance and inspection services and the G1000 NXi King Air TCAS II (safety) upgrade installation services. The original contract was approved at the February 2019 PPRB Meeting; however Amendatory Rider 1 is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2918, which states "The Department of Finance and Administration is hereby exempt from the requirements of Section 27-104-7(2) when procuring aircraft maintenance, parts, equipment, and/or services" effective upon passage

F. OPSCR Staff Approvals Reported to the Board

G. OPSCR Director's Report

VII. Other Business

VIII. Adjournment

# **Attachment A**

**OPTFM**

**Staff Approvals**

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
AS OF APRIL 22, 2019 - MAY 21, 2019**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1	MS DEPT OF TRANSPORTATION	ERGON ASPHALT & EMULSIONS INC	COMPETITIVE RFX	LIQUID ASPHALT	MODIFICATION	\$1,500,000.00
2	MS DEPT OF TRANSPORTATION	B & G EQUIPMENT INC	COMPETITIVE RFX	BRUSH CHIPPER	NEW	\$456,000.00
3	MS DEPT OF TRANSPORTATION	GRAVES CARROLL	COMPETITIVE RFX	SAND & GRAVEL	MODIFICATION	\$75,000.00
4	MS DEPT OF TRANSPORTATION	UNITED RENTALS NORTH AMERICA	COMPETITIVE RFX	EXCAVATOR	MODIFICATION	\$20,000.00
5	MSU	GRAHAM JASON	COMPETITIVE BID	TWO 3,000,000 BTU BOILERS	NEW	\$113,896.00
6	MS DEPARTMENT OF HUMAN SERVICES	TOSHIBA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$111,708.00
7	DEPARTMENT OF MARINE RESOURCES	J&W MARINE ENTERPRISES, INC.	COMPETITIVE RFX	OYSTER SHELL CULTCH	MODIFICATION	\$399,960.00
8	MDOT	DICKERSON & BOWEN INC	COMPETITIVE RFX	HOT/COLD ASPHALT	MODIFICATION	\$2,000,000.00
9	MDOT	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$44,248.80
10	MDOT	W E BLAIN & SONS INC	COMPETITIVE PURCHASING AGREEMENTS	HOT/COLD ASPHALT	MODIFICATION	\$1,500,000.00
11	MDOT	DUNN ROADBUILDERS LLC	COMPETITIVE PURCHASING AGREEMENTS	HOT/COLD ASPHALT	MODIFICATION	\$1,635,000.00
12	FISHERIES & PARKS	WARMWATER POND MANAGEMENT INC	STATUTORY EXEMPTIONS, LIVE ANIMALS	CATFISH	NEW	\$93,456.25

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
AS OF APRIL 22, 2019 - MAY 21, 2019**

13	8200045129	UNIVERSITY OF SOUTHERN MS	WATERS TECHNOLOGIES CORPORATION	COMPETITIVE BID	APC, ADVANCED POLYMER CHROMATOGRAPHY SYSTEM	NEW	\$142,612.05
14	8200045135	UNIVERSITY OF SOUTHERN MS	MALVERN PANALYTICAL INC.	COMPETITIVE BID	GPC, GEL PERMEATION CHROMATOGRAPHY SYSTEM	NEW	\$61,027.50
15	8200045258	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$50,541.60
16	4600001417	BOSWELL REGIONAL CENTER (HUDSPETH)	BORDENDIARY OF ALABAMA	OPEN PURCHASE ORDER	DIARY PRODUCTS	MODIFICATION	\$18,874.09
17	8200041598	HOSPITAL (EAST MISSISSIPPI STATE HOSPITAL)	SARTIN'S DISCOUNT DRUGS	COMPETITIVE REF	PHARMACEUTICAL AND MISCELLANEOUS DRUGS	MODIFICATION	\$139,429.63
18	8200004813	MS DEPARTMENT OF HUMAN SERVICES	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$101,864.00
19	8200045095	MS DEPARTMENT OF HUMAN SERVICES	FRANCOTYP POSTALIA	COMPETITIVE PURCHASING AGREEMENT	MAILING EQUIPMENT	NEW	\$7,221.60
20	8200045179	ELLISVILLE STATE SCHOOL	CANON USA	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL	NEW	\$3,272.16
21	8900001061	MDOT	AVERY DENNISON	COMPETITIVE REF	REFLECTIVE SHEETING	MODIFICATION	\$285,000.00
22	8900000922	MDOT	3M COMPANY	COMPETITIVE REF	REFLECTIVE SHEETING	MODIFICATION	\$75,000.00
23	8200045229	UNIVERSITY OF MS	BRUNSWICK CORPORATION	COMPETITIVE BID	STRENGTH FITNESS EQUIPMENT FOR SCRT FACILITY	NEW	\$448,882.00

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
AS OF APRIL 22, 2019 - MAY 21, 2019**

24	8200045228	UNIVERSITY OF MS	BRUNSWICK CORPORATION	COMPETITIVE BID	CARDIO FITNESS EQUIPMENT FOR SCRT FACILITY	NEW	\$393,673.00
25	8900000804	MDOT	VULCAN MATERIALS CO	COMPETITIVE RFX	CRUSHED AGGREGATES	MODIFICATION	\$4,000,000.00
26	8900000902	MDOT	NUTRIEN AG SOLUTIONS INC	COMPETITIVE RFX	HERBICIDES	MODIFICATION	\$600,000.00
27	8900001067	MS DEPARTMENT OF EDUCATION	OFFICE DEPOT-JACKSON	QUOTES (EXEMPTION FROM STATE CONTRACT)	OFFICE SUPPLIES FOR MDE LITERACY TEAM TEACHERS	NEW	\$6,537.40
28	8900000816	MDOT	LEHMAN-ROBERTS CO INC	COMPETITIVE RFX	ASPHALT	MODIFICATION	\$1,500,000.00
29	4600001421	ELLISVILLE STATE SCHOOL	BORDEN DAIRY OF AL	OPEN PURCHASE ORDER	DAIRY PRODUCTS	MODIFICATION	\$22,863.36
30	8200045313	INSURANCE DEPARTMENT	RICOH USA	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL	NEW	\$6,562.20
31	4600001553	ELLISVILLE STATE SCHOOL	NESTLE USA	OPEN PURCHASE ORDER	NUTRITION SUPPLEMENTS & FEEDING SUPPLEMENTS	MODIFICATION	\$80,000.00
32	8200045560	UNIVERSITY OF MS	SOUTHERN PIPE & SUPPLY OF TUPELO	COMPETITIVE BID	VARIOUS APPLIANCES FOR CAMPUS WALK APARTMENTS	NEW	\$95,457.53
33	8200044955	MDOT	ENNIS-FLINT INC	COMPETITIVE RFX	TRAFFIC PAINT	NEW	\$425,000.00
34	8200044757	MS FORESTRY COMMISSION	MS INDUSTRIES FOR THE BLIND	STATUTORY EXEMPTIONS	UNIFORMS	MODIFICATION	\$275,700.00



# **Attachment B**

**OPTFM**

**Sole Source Approvals**



**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION
1	MSU	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	GAS CHROMATOGRAPH	\$208,676.00	1/7/19	NEW	FROM SSD FORM; BASED ON THE FACT THAT WE ARE ALREADY USING COMPATIBLE EQUIPMENT AND THE PURCHASE FROM ANYONE OTHER THAN AGLENT WOULD REQUIRE REFITTING A GOOD PORTION OF OUR LAB, THIS IS OUR ONLY ECONOMICALLY REASONABLE OPTION.
2	MS STATE DEPARTMENT OF HEALTH	CEPHEID	SOLE SOURCE	TEST KITS FOR MTB-RIF-NAAT TESTING	\$76,795.67	1/8/09	NEW	(MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RIFAMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF-NAAT) ON THIS PLATFORM. THE MPHL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF NAAT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. (COMPATIBILITY)
3	MISSISSIPPI STATE UNIVERSITY	ARMFIELD INC.	SOLE SOURCE	AEROBIC DIGESTER	\$20,579.00	1/9/19	NEW	ONLY MODEL THAT FITS CLASSROOM SIZE REQUIREMENTS
4	UNIVERSITY OF MS	ENVIRONMENTAL TECHNICAL SALES	SOLE SOURCE	TROJAN UV (LAMP SLEEVE KIT 794447-ORD PART NO. 331014-003)	\$11,376.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WASTE TREATMENT LIGHT BULBS SPECIFIED BY THE WARRANTY.
5	UNIVERSITY OF MS	FUJIFILM VISUALSONICS CORP	SOLE SOURCE	FUJIFILM VISUALSONICS VEVO 3100 MICRO-ULTRASOUND SYSTEM	\$326,750.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; ULTRASOUND SYSTEM NEEDED FOR RESEARCH
7	MSU	WINTERSTEIGER INC.	SOLE SOURCE	CIBUS FORAGE PLOT HARVESTER.	\$135,715.00	1/9/19	NEW	FROM SSD FORM; COMPATIBILITY WITH EXISTING HARVESTER AND HEADER.
8	MS STATE DEPARTMENT OF HEALTH	BECTON, DICKINSON AND COMPANY	SOLE SOURCE	REAGENTS AND SUPPLIES FOR TESTS	\$91,261.45	1/16/19	NEW	(MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGIT 960 AUTOMATED SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. NO OTHER REAGENTS MAY BE SUBSTITUTED TO USE WITH THE BACTEC MGIT 960 INSTRUMENT. (COMPATIBILITY)

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

9	8800006592	MS STATE DEPARTMENT OF HEALTH	INBIO INTERNATIONAL, INC.	SOLE SOURCE	INBIO DETECT IGM ELISA TEST KITS	\$63,836.00	1/24/19	NEW	INBIO IS THE SOLE MANUFACTURER AND DISTRIBUTOR OF THESE TEST KITS. INBIO DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES.
10	8800006607	UNIVERSITY OF MS	HORIBA INSTRUMENTS INCORPORATED	SOLE SOURCE	QUANTAMASTER 8075-21 SPECTROFLUOROMETER FOR RESEARCH PURPOSES	\$101,356.18	1/28/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER, COMPATIBILITY, WITH OUR TWO CURRENT HORIBA SCIENTIFIC INSTRUMENTS WHICH IS REQUIRED FOR OUR RESEARCH.
11	8800006609	UMMC	ALLIED HIGH TECH PRODUCTS INC.	SOLE SOURCE	MULTIPREP POLISHING SYSTEM (DENTAL)	\$22,524.50	1/31/19	NEW	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY OF ATTACHMENTS, SPECIMEN HOLDERS, POLISHING MEDIA AND CALIBRATION ATTACHMENTS.
12	8800006552	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	TWO CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES	\$82,980.00	2/7/19	NEW	FROM P1 HEADER SUPPLIER NOTES; THE EQUIPMENT AND SOFTWARE WORK TOGETHER AS A UNIT AND ANY COMPONENTS FROM OTHER SYSTEMS ARE NOT COMPATIBLE.
13	8800006631	UNIVERSITY OF SOUTHERN MS	NEWPORT CORPORATION	SOLE SOURCE	OPTICAL TABLE	\$12,554.90	2/11/19	NEW	FROM SSD FORM; ONLY EQUIPMENT THAT IS COMPATIBLE WITH THE EXISTING NEWPORT INTERGRITY VCS SYSTEM.
14	8800006641	MS STATE DEPARTMENT OF HEALTH	QIAGEN, INC.	SOLE SOURCE	TB REAGENTS TEST KITS	\$265,159.75	2/19/19	NEW	THE REAGENTS FOR THE QUANTIFERON-TB GOLD PLUS ARE MANUFACTURED ONLY BY QIAGEN. QIAGEN DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES. NO OTHER TEST REAGENTS ARE FDA APPROVED TO PERFORM QFT TESTS ON HUMAN PATIENTS IN-HOUSE.

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

15	8800006652	MSU	PHDS COMPANY	SOLE SOURCE	GEGH GAMMA-RAY IMAGING DETECTOR WITH ACCESSORIES AND CUSTOM MODIFICATIONS	\$115,335.00	2/27/19	NEW	FROM SSD LETTER; THE PURCHASE OF THIS DETECTOR IS REQUIRED TO COMPLETE THE RESEARCH DESCRIBED IN OUR COOPERATIVE AGREEMENT WITH THE USACE-ERDC.
16	8800006662	UNIVERSITY OF MS	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	QUADRAPOLE/TIME-OF-FLIGHT MASS SPECTROMETER	\$254,912.00	3/7/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; THE AGILENT 7250 GC/Q-TOF SYSTEM IS THE ONLY SYSTEM AVAILABLE THAT COUPLES A Q-TOF MS WITH A GAS CHROMATOGRAPH (GC)
17	8800006680	MSU	BRASCO INTERNATIONAL INC.	SOLE SOURCE	THREE (3) BUS SHELTERS	\$24,975.00	3/19/19	NEW	FROM SSD LETTER; DESIGN COMPATIBILITY WITH EXISTING SHELTERS, SPARE PARTS AND ETA NOTIFICATION DEVICES.
18	8800006696	UMMC	FUJIFILM VISUALSONICS CORPORATION	SOLE SOURCE	VEVO 2100 LAB WORKSTATION AND COMPATIBLE TRANSDUCERS	\$32,550.00	3/28/19	NEW	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH EXISTING TRANSDUCERS AND VEVO 2100 IMAGING SYSTEM CURRENTLY USED BY THE DEPARTMENT OF PHYSIOLOGY AND BIOPHYSICS.
19	8800006703	MS STATE DEPARTMENT OF HEALTH	VERU, INC.	SOLE SOURCE	FEMALE CONDOMS FC2	\$16,500.00	4/8/19	NEW	THE FC2 IS THE ONLY FEMALE CONDOM APPROVED BY THE UNITED STATES FOOD AND DRUG ADMINISTRATION FOR SALE AND USE IN THE UNITED STATES
20	8800006552	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	THREE CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES, ONE ADDED IN THIS P1.	\$112,980.00	4/8/19	MODIFICATION	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH THEIR EXISTING CHEMIDOC IMAGING SYSTEMS

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

21	8800006699	UNIVERSITY OF SOUTHERN MS	DANA SIGALL	SOLE SOURCE	GEOPHYSICAL FLUID DYNAMICS (GFD) TURNTABLE	\$6,710.00	4/8/19	NEW	EACH DEVICE IS HAND MADE BY DANA SIGALL AND BUILT TO THE DESIGN SPECIFICATIONS OF PROF. JOHN MARSHALL MIT.
22	8800006735	MSU	US FOREST SERVICE	SOLE SOURCE	15,000 MARK TRAIL COLORING BOOKS AND 15,000 MARK TRAIL ACTIVITY BOOKS	\$33,000.00	4/30/19	NEW	FROM SSD LETTER: THIS IS THE ONLY BOOK THAT GOES INTO DETAIL ON FOREST FIRE PREVENTION. NOTE: THESE BOOKS ARE FOR YOUNG CHILDREN.
23	8800006734	MS STATE DEPARTMENT OF HEALTH	FLORIDA STATE UNIVERSITY	SOLE SOURCE	EDUCATIONAL BROCHURES - PARTNERS FOR A HEALTHY BABY	\$39,102.00	4/25/19	NEW	THE CURRICULUM WAS DEVELOPED AND IS THE SOLE PROPERTY OF FLORIDA STATE UNIVERSITY. FLORIDA STATE UNIVERSITY IS THE SOLE CREATOR, PUBLISHER, AND SUPPLIER OF COPYRIGHTED SCRIPTOGRAPHIC MATERIAL
24	8800006750	UMMC	GOLD ONE SUPPLIES LLC	SOLE SOURCE	MECHATRONIK CS-4-4 CHEWING SIMULATOR WITH FOUR STATIONS	\$43,303.76	5/3/19	NEW	MECHATRONIK PRODUCT ALLOWS INDIVIDUAL FAILURE DETECTION, WEAR MEASUREMENT, AND LOAD SETTING FOR EACH OF ITS STATIONS
25	8800006751	MS DEPARTMENT OF REHABILITATION SERVICES	LIFE ESSENTIALS, INC	SOLE SOURCE	FLAT BED PILOT LIFT	\$46,375.00	5/14/19	NEW	THIS IS THE ONLY COMPANY IN THE U. S. THAT MAKES AND DISTRIBUTES THIS TYPE OF LIFT ACCESS TO AGRICULTURE EQUIPMENT FOR AN INDIVIDUAL WITH A PHYSICAL DISABILITY. THIS LIFT IS BEING CUSTOM MADE FOR THE CLIENT'S VEHICLE AND AGRICULTURE EQUIPMENT. FUTURE REFERENCE: COMPLETE QUALIFYING INFORMATION (PART B) ON THE SOLE SOURCE DETERMINATION FORM.
26	8800006791	MSU	LONGEVITY LINK CORPORATION	SOLE SOURCE	PORTABLE SKIN CAROTENOID DETECTION DEVICE	\$13,450.00	5/15/19	NEW	FROM SSD LETTER: MULTISTATE RESEARCH COLLABORATION; ALL UNIVERSITIES PARTICIPATING IN THIS RESEARCH MUST USE THIS DEVICE.

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

27	8800006738	DEPARTMENT OF ENVIRONMENTAL QUALITY	ESC AGILAIRE	SOLE SOURCE	DATA LOGGERS (BASE MODEL 8872) WITH AIRVISION SOFTWARE COMPATIBILITY	\$26,280.00	5/10/19	NEW	MDEQ ALREADY HAS A CONTRACT FOR AIRVISION SOFTWARE. THESE ARE THE ONLY DATA LOGGERS THAT ARE COMPATIBLE WITH EXISTING EQUIPMENT FOR REPORTING ENVIRONMENTAL DATA TO THE EPA
28	8800006781	UNIVERSITY OF MS	GIDDINGS MACHINE COMPANY, INC.	SOLE SOURCE	CUSTOM TOOLING AND CONSUMABLES FOR THEIR CUSTOM MADE GIDDINGS SOIL-CORING DRILLING RIG	\$10,761.48	5/15/19	NEW	COMPATIBILITY WITH THEIR EXISTING CUSTOM MADE GIDDINGS SOIL-CORING DRILLING RIG
29	8800006782	UNIVERSITY OF MS	E3 GORDON STOWE	SOLE SOURCE	INTERACOUSTICS EQUINOX 2.0 AUDIOMETER HARDWARE AND SOFTWARE	\$30,755.00	5/15/19	NEW	THIS AUDIOMETER AND ITS FUNCTIONALITY IS THE ONLY ONE OF ITS TYPE THAT CAN MEET THE VERY SPECIFIC RESEARCH NEEDS OF THE AUDIOLOGY & HEARING RESEARCH LABORATORY.
30	8800006790	MSU	BRUKER BIOSPIN CORP.	SOLE SOURCE	ACCESSORIES, (1) SAMPLECASE 24-POSITION NMR SAMPLE CHANGER, BROADBAND HPPR PREAMPLIFIER, SIGNAL GENERATING UNIT ELECTRONICS FOR A 500 MHZ NMR CHANNEL, 500 W NMR AMPLIFIER, GRASP/II/GAB/2 XYZ NMR GRADIENT AMPLIFIER, AND 3-CHANNEL (1H, 15N, 13C) 500 MHZ NMR PROBE WITH XYZ GRADIENTS AND INSTALLATION	\$200,000.00	5/17/19		FROM SSD LETTER, COMPATIBILITY WITH EXISTING BRUKER 500 MHZ AVANCE III HD NMR (Nuclear Magnetic Resonance) DEVICE
<b>SOLE SOURCE APPROVALS CALENDAR YEAR 2019 TOTAL: \$2,426,553.69</b>									

# **Attachment C**

**BOB**

Staff Approvals

BoB-AD-080 PPRB - Staff Approvals GC

PPRB - June 5, 2019

Query Parameters:  
Results matching ALL following condition(s):

Data Element: Condition Value  
Date: between 2019-04-18 to 2019-05-23

Completed  
Dir\_Approved\_SAF\_Printed  
0 to 5000000

Workflow / Setup Name: contains GC

6/5/2019

Project Name	Institution/Agency Name	Contract Scope	Bid Classification	Low Baller Bid #	# Bids	Award Number	Company Name	Dr. Approval Date	Amount	Contract Term	
101-312 Ag Extension Building Interior Renovations	Alcorn State University	Interior renovation of all restrooms as well as new flooring surfaces in the offices, classrooms, hallways, and other areas located in the Ag Extension Building located on the ASU Lorman, MS campus		Yes	5	0	GC001	Comerly Construction, Inc	5/17/2019	\$317,000.00	120 Days
108-284 Bond Hall Roof Replacement	University of Southern Mississippi	Demolish existing roof and install a new fluid applied roofing system. The roof area is approximately 14000sq ft.		Yes	3	0	GC001	Mandall's, Inc	5/1/2019	\$587,991.00	90 Days
203-059 Campus Wide Parking Lot Construction	East Central Community College	Construction and Warranty for Parking Lots at the East Central Community College Campus in Decatur, MS		Yes	4	0	GC001	Simmons Erosion Control, Inc.	4/24/2019	\$893,560.00	150 Days
209-057 Re-roof Ivy Hall	Meridian Community College	Construction scope is to re-roof the existing Ivy Hall on the campus of Meridian Community College located in Meridian, MS.		Yes	2	0	GC001-Rebid	Norman Enterprises, Inc.	4/18/2019	\$692,000.00	180 Days
374-004 Tenant Improvements	Office of Capitol Facilities (Department of Finance and Administration)	Parking upgrades to the Bolton Building		Yes	4	0	GC003	DCD Construction, Inc.	4/24/2019	\$474,000.00	150 Days
412-186 Building 55 Renovation	Mississippi State Hospital	Renovations to building 55 to include interior modifications, updating mechanical systems, minor envelope repair.		Yes	3	0	GC001	Paul Jackson & Son, Inc.	5/17/2019	\$2,636,500.00	270 Days
428-020 Chiller Replacement	Central Mississippi Residential Center	Installation through warranty for replacement of a new chiller and new controls system for CRMC.	GC001 was terminated per previous SAF. Based on legal opinion, since award was contingent upon executable contract, and the State is prohibited by statute from entering into contract with a bidder failing to identify COR # on the outside of the bid envelope, the award was terminated and is being awarded to low responsive bidder above, contingent upon executable contract.	Yes	5	0	GC002	Upchurch Plumbing, Inc.	5/6/2019	\$139,000.00	90 Days
428-020 Chiller Replacement	Central Mississippi Residential Center	Installation through warranty for replacement of a new chiller and new controls system for CRMC.	GC002 was terminated per previous SAF. This SAF is correcting the contractors name. The award date for this bid will be used as the contract is dated and bond has been obtained.	Yes	5	0	GC003	Upchurch Services, LLC (Horn Lake through the Office listed herein)	5/17/2019	\$139,000.00	90 Days

Bid Award - GC  
Count 8

\$5,869,071.00

Total:  
Count 8

\$5,869,071.00

PPRB 03:- BOB  
 <This report contains data from 1321 projects.>

Staff Approvals - PP

Period April 13, 2019 - May 23, 2019

PPRB - June 5, 2019

Project Name	Initiator/Agency Name	Professional Scope of Work	Awards Number	Company Name	On Approval Date	Selection Method	Competency	F&E Percentage	Appr. Duration
215-054 New Student Housing	Northwest Mississippi Community College	Commissioning of mechanical, controls, electrical, life safety and conveying systems as well as building envelope for the new student housing. The commissioning process begins at Schematic Design Phase and complete through Construction Phase. The project includes the following: Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.	CP001	Horizon Engineering Associates, LLP (New York through the Office listed herein)	5/6/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	D (Cx)		3.5 yrs
105-264 Campus Drainage & Paving Improvements	Mississippi Valley State University	Planning through construction administration, as funding permits, for site drainage improvements, sidewalk repairs, resurfacing of streets and parking lots on the campus of MVSU	PP001	W.L. Burle Engineers, P.A.	5/6/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+		2 yrs
345-117 Coliseum Seating Replacement	Fair Commission (Department of Agriculture and Commerce)	To include but not limited to the replacement of approximately 6,500 fixed seats in the coliseum. Renovations and repairs to concrete, handrails and electrical.	PP001	Wier Boerner Allin Architecture, PLLC	5/17/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+		2 yrs
354-050 Tenant Improvement-DMH	Robert E. Lee Building (Office of Capitol Facilities) (Department of Finance and Administration)	Tenant improvement to accommodate Department of Mental Health. Planning through Construction Administration of the tenant improvements to the interior of several floors at the Robert E. Lee Building (Office of Capitol Facilities), 239 North Lamar Street, Jackson, Mississippi for the Department of Mental Health. (The Project is a continuation of a previous project - GS# 354-046 and GS# 354-048.) The project will include the planning and construction for the interior renovations for this new tenant.	PP001	BurnsWagnon Architects, P.A.	5/17/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	D+		2.5 yrs
345-016 Education Building Roofing	Mississippi Agricultural & Forestry Museum - National Agricultural Aviation Museum (OAC)	Planning through Construction administration phase for a new metal roof on the Education Building	PP001	Shafer-Zahner-Zahner, PLLC	5/10/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C		2 yrs
355-054 Rounds Renovations	New Capitol Building (Office of Capitol Facilities) (Department of Finance and Administration)	Fire alarm upgrades in the New Capitol Building	PP003	WFT Architects, P.A.	5/9/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	D+		2.5 yrs
343-115 Fairgrounds Improvements - PH1	Fair Commission (Department of Agriculture and Commerce)	Planning through installation of the furniture and equipment for the cafe and lobby in the new Trade Mart	PP006	Wier Boerner Allin Architecture, PLLC	4/19/2019	Professional appointed to F&E contract incidental to prime contract (Statutory Exemption)		F&E (7%)	1 yr



# BoB-AD-080 PPRB - BOB Staff Approvals - F&E

PPRB - June 5, 2019

Query Parameters:

Results matching ALL following condition(s):

Data Element: Condition Value

Dir and Quote Awards / Dir. Approval Date:

between 2019-04-18 to 2019-05-23

Completed

Dir\_Aproved.SAF\_Printed

to 5000000

Workflow / Setup Name: contains FE

6/5/2019

Quote Award - FE	Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Quote	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount
106-253	College Hall I Renovations	Mississippi Valley State University	Procurement, delivery and installation for Dorm Room Furniture for Mississippi Valley State University, 14000 US-82, Itta Bena, Mississippi 38941, State Contract #8200039292.	Yes	1	FE001	8200039292	John Savoy & Son Inc.	5/14/2019	\$237,206.75
106-257	Edna Horton Renovation	Mississippi Valley State University	Procurement, delivery and installation for Dorm Room Furniture for Mississippi Valley State University, 14000 US-82 Itta Bena, Mississippi 38941, State Contract #8200039292.	Yes	1	FE001	8200039292	John Savoy & Son Inc.	5/14/2019	\$417,430.75
109-223	Clinical Research Unit	University Medical Center	Procurement, delivery and installation of Furniture for UMMC Clinical Research Unit, 2500 North State Street, Jackson, MS 39216, State Contract #8200038817.	Yes	1	FE001	8200038817	Office Innovations, Inc.	5/23/2019	\$5,997.94
109-223	Clinical Research Unit	University Medical Center	Procurement, delivery and installation of Furniture for UMMC Clinical Research Unit, 2500 North State Street, Jackson, MS 39216, State Contract #8200042348.	Yes	1	FE002	8200042348	Office Innovations, Inc.	5/10/2019	\$35,049.79
109-223	Clinical Research Unit	University Medical Center	Procurement, delivery and installation of Furniture for UMMC Clinical Research Unit, 2500 North State Street, Jackson MS 39216, State Contract #8200039654.	Yes	1	FE003	8200039654	Office Innovations, Inc.	5/13/2019	\$12,527.10
109-223	Clinical Research Unit	University Medical Center	Procurement, delivery and installation of Furniture for UMMC Clinical Research Unit, 2500 North State Street, Jackson, MS 39216, State Contract #8200039793.	Yes	1	FE004	8200039793	Office Innovations, Inc.	5/13/2019	\$24,004.80
109-223	Clinical Research Unit	University Medical Center	Procurement, delivery and installation for Tables for UMMC Clinical Research Unit, 2500 North State Street, Jackson, MS 39216, State Contract #8200039645.	Yes	1	FE005	8200039645	Office Innovations, Inc.	5/13/2019	\$5,950.00
109-223	Clinical Research Unit	University Medical Center	Procurement, delivery and installation of Furniture for UMMC Clinical Research Unit, 2500 North State Street, Jackson, MS 39216, State Contract #8200038813.	Yes	1	FE006	8200038813	Office Innovations, Inc.	5/13/2019	\$69,980.00
109-223	Clinical Research Unit	University Medical Center	Procurement, delivery and installation of Tables for UMMC Clinical Research Unit, 2500 North State Street, Jackson, Mississippi 39216, State Contract #8200039645.	Yes	1	FE007	8200039645	Business Interiors, Inc.	5/23/2019	\$5,950.00

109-223 Clinical Research Unit	University Medical Center	Procurement, delivery and installation of Furniture for UMMC Clinical Research Unit, 2500 North State Street, Jackson, Mississippi 39216. State Contract #8200038813.	Yes	1	FE008	8200038813 Business Interiors, Inc.	5/23/2019	\$69,980.00
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Quote Award - FE  
Count: 13

Total: \$887,650.97

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Count: 13

BoB-AD-080 PPRB - BOB Staff Approvals - ITS

PPRB - June 5, 2019

Query Parameters:  
 condition(s):  
 Data Element: Condition Value  
 between 2019-04-18 to 2019-05-23  
 Completed  
 Dir\_ Approved\_SAF\_ Printed  
 0 to 5000000  
 Workflow / Setup Name: contains ITS

6/5/2019

Quote Award - ITS	Project Name	Institution/Agency Name	Contract Scope	Award Number	CP-1 #	Company Name	Dir. Approval Date	Amount
108-281	Greene Hall Renovations	University of Southern Mississippi	These computers will be used in Greene Hall on the campus of the University of Southern Mississippi. This is a Bureau of Building project; ITS Board approval is not required.	SC008	20190400	Dell Marketing L. P.	5/10/2019	\$7,245.09
204-075	CMTE 2.0	East Mississippi Community College	This equipment will be used for classroom teaching in the new CTME Building for East Mississippi Community College. This is a Bureau of Building project; ITS Board approval is not required.	SC008	20190422	Howard Industries, Inc. Howard Technology Solutions	5/22/2019	\$25,875.00
208-057	Home & Health Auditorium Renov.	Jones County Junior College	This equipment will be installed in the new Auditorium at Jones College. This is a Bureau of Building project; ITS Board approval is not required. A Turnkey Agreement has been executed.	SC004	20190411	The ESB Group, Inc.	5/10/2019	\$205,234.00
350-024	Space Utilization Program	Office of Capital Facilities (Department of Finance and Administration)	This cable will be installed in the Woolfolk Building.	SC009	20190398	Lane-Tedder & Associates, Inc.	4/23/2019	\$15,951.00
367-013	Tenant Improvements-MDOC	Robert G. Clark, Jr. Building (Office of Capital Facilities) (Department of Finance and Administration)	This Communication cable will be used in the Clark Building for the Mississippi Department of Corrections.	SC001	20190425	Lane-Tedder & Associates, Inc.	5/10/2019	\$108,924.04
Quote Award - ITS								\$1,388,911.13
Count: 12								\$1,388,911.13

**BOB STAFF APPROVALS - Outside Contracts in Magic**

Period April 18, 2019 through May 23, 2019

PPRB - June 5, 2019

Agency Desc	GTR Type Desc	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Request Type	Contract Category Desc	Material/Service Type	Appr/Rel Date	Appr Text
MS SOIL & WATER CONSERVATION COMMISSION	Purchasing (General)	1486-18-C-CNTR-00009-V004	11/6/2017	11/5/2019	2,000,000.00	DUNGAN ENGINEERING PA	COMPETITIVE RFX	BOB-OTHER	ENGINEERS	4/22/2019	Approve change in contract value from \$1,000,000.00 to \$2,000,000.00
Ellesville State School	Purchasing (General)	3373-19-C-CNTR-00062	4/23/2019	4/17/2020	20,238.87	Chas N Clark Associates LTD	COMPETITIVE RFX	BOB-OTHER	ENGINEERS	5/16/2019	(CS30608693 04/22/2019 14:08:59 CST ) Approve Prof contract with Chad N Clark asso, c+ fee, contribution estimate \$224,205, 56 days planning (CS30608693 05/16/2019 17:24:11 CST)
Mississippi soil and Water Conservation Commission	Purchasing (General)	1486-18-C-CNTR-00010-V007	12/4/2017	8/26/2019	23,189.85	Triple E Construction, Inc.	APPROVAL REQUEST	BOB-CONSTRUCTION	CONSTRUCTION	5/16/2019	Approve CO#4, adding 90 days extension. No change in cost (CS30608693 05/16/2019 17:06:00 CST)
MS Military Department	Purchasing (General)	1701-19-C-SOLC-00031-V001	1/29/2019	9/30/2019	1,458,840.00	Dixon Contracting Group LLC	APPROVAL REQUEST	BOB-CONSTRUCTION	CONSTRUCTION	5/13/2019	Approv CO#1, Dixon Contracting Group,\$18,646.76 & 21 days, scope change for safety & function (CS30608693 05/13/2019 17:10:03 CST)
MS Military Department	Purchasing (General)	1701-19-C-SOLC-00014-V001	9/14/2019	9/13/2019	781,066.00	Ralph McKnight & Son Const Inc.	APPROVAL REQUEST	BOB-CONSTRUCTION	CONSTRUCTION	5/13/2019	Approve CO#1, Add \$10,521.00 & 7 days due to USACOE program scope changes. (CS30608693 05/13/2019 09:53:10 CST)
MS Military Department	Purchasing (General)	1701-19-C-SOLC-00035	4/26/2019	12/32/2021	1,774,757.00	Hawthorne's Custom Construction, Inc.	APPROVAL REQUEST	BOB-CONSTRUCTION	CONSTRUCTION	5/8/2019	Approve contract w/ Hawthorne's Custom construction, Inc. in amount of \$1,774,757 (2 base bids minus \$119,590 negotiation), 310 days (CS30608693 05/08/2019 08:50:12 CST)
Mississippi soil and Water Conservation Commission	Purchasing (General)	1486-18-C-CNTR-00009-V004	11/6/2017	11/5/2019	2,000,000.00	DUNGAN ENGINEERING PA	COMPETITIVE RFX	BOB-OTHER	ENGINEERS	4/22/2019	Approve change in contract value from \$1,000,000.00 to \$2,000,000.00 (CS30608693 04/22/2019 14:08:59 CST)

# **Attachment D**

**DCPS Contracts and DHS Contracts Useful  
in Establishing and Operating DCPS for  
Fiscal Year 2019**

**DCPS Contracts and DHS Contracts Useful in  
Establishing and Operating DCPS as Reported in the PPRB Minutes  
Calendar Year 2019**

Contract Number	Agency	Contractor	Type	Contract Action Amount	Start Date	End Date	Reported to the PPRB
1	Mississippi Department of Child Protection Services	Public Catalyst Group	New	\$1,589,000.00	1/1/2019	12/31/2019	1/9/2019
2	Mississippi Department of Child Protection Services	ComPsych Corporation	Renewal	\$150,000.00	1/1/2017	12/31/2019	1/9/2019
	<b>Calendar Year 2019 Total</b>			<b>\$1,739,000.00</b>			

*Neither the Public Procurement Review Board nor Office of Personal Service Contract Review (OPSCR) staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the Board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any Board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(9), the Board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS that are useful in establishing and operating DCPS.*

# **Attachment E**

**OPSCR**

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes  
Calendar Year 2019**

	<b>Contract Number</b>	<b>Agency</b>	<b>Contractor</b>	<b>Type</b>	<b>Total Contract Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Reported to the PPRB</b>
1	8400000990	Mississippi Department of Corrections	U. S. Corrections, LLC	New	\$412,500.00	2/11/2019	2/10/2020	3/6/2019
2	8400001001	Mississippi Department of Health	Raney's Carpet Care, Inc.	New	\$125,000.00	2/26/2019	6/30/2019	4/3/2019
3	8400001000	Mississippi Department of Education	Margie B. Pulley	New	\$99,750.00	7/1/2019	12/31/2019	4/3/2019
4	8400001032	Mississippi Department of Transportation, Office of State Aid Road Construction	Atwood Fence Company, Inc.	New	\$600,000.00	4/5/2019	12/31/2019	5/1/2019
		<b>Calendar Year 2019 Total</b>			<b>\$1,237,250.00</b>			

*Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.*



# **Attachment F**

**OPSCR**

Staff Approvals

**Public Procurement Review Board  
OPSCR Staff Approvals for May 2019**

<b>Contract Number</b>	<b>Agency</b>	<b>Vendor</b>	<b>Request Type*</b>	<b>Service Type</b>	<b>Contract Action</b>	<b>Contract Action Amount</b>
1	8200031879 Division of Medicaid	Tempstaff, Inc.	PVL	MiscNo2, Personnel Services, Temporary	Renewal	\$729,104.00
2	8200044787 Department of Information Technology Services	North Atlantic Security Company	PVL	Security & Emergency Services, Guard and Security Services	New	\$109,142.00
3	88232 Department of Public Safety	Gina M. Pineda	WIN	Professional - Other	Renewal	\$74,990.00
4	100257 Department of Public Safety	Anastasia Holobinko	WIN	Professional - Other	Renewal	\$74,473.00
5	105283 Department of Public Safety	Donna K. McFarland	WIN	Consultants	Renewal	\$65,026.00
6	103678 Mississippi Department of Rehabilitation Services	Amy Morgan Baskin	WIN	Psychologists	Renewal	\$65,000.00
7	48308 Department of Public Safety	Terrell Lindsey Todd	WIN	Professional - Other	Renewal	\$61,708.00
8	108157 Department of Public Safety	John Lewis, Jr.	WIN	Scientists	Renewal	\$56,273.00
9	101153 Department of Public Safety	Andrew A. Bailey	WIN	Salvage, Demolition, & Removal Serv.	Renewal	\$55,978.00
10	103160 Department of Public Safety	Carol A. Karr	WIN	Professional - Other	Renewal	\$54,276.00
11	83033 Department of Public Safety	Ronald E. Turan	WIN	Equipment Inspectors	Renewal	\$50,943.00

**Public Procurement Review Board  
OPSCR Staff Approvals for May 2019**

12	100917	Department of Public Safety	Tommy M. Coleman	WIN	Professional - Other	Renewal	\$49,326.00
13	100922	Department of Public Safety	Calvin R. Weathersby	WIN	Professional - Other	Renewal	\$49,326.00
14	99837	Department of Public Safety	Tevin Rasheed Coleman	WIN	Professional - Other	Renewal	\$48,855.00
15	108233	Department of Public Safety	Joseph Raymond Wells	WIN	Maintenance/Physical Facilities	Renewal	\$48,830.00
16	111141	Department of Public Safety	Patricia A. Dixon	WIN	Professional - Other	Renewal (N)	\$47,366.00
17	112813	Department of Public Safety	William E. Simmons	WIN	Maintenance/Physical Facilities	Renewal (N)	\$46,591.00
18	112423	Department of Public Safety	George Humer	WIN	Maintenance/Physical Facilities	Renewal (N)	\$46,591.00
19	112815	Department of Public Safety	James Kyle Bryan	WIN	Medical Personnel	Renewal (N)	\$45,471.00
20	112816	Department of Public Safety	Cody White	WIN	Medical Personnel	Renewal (N)	\$45,471.00
21	113250	Department of Public Safety	Scott B. Dejong	WIN	Medical Personnel	Renewal (N)	\$45,471.00
22	113869	Department of Public Safety	Chelsea Ann English	WIN	Clerks	Renewal (N)	\$45,471.00
23	113267	Department of Public Safety	Lauren V. Johnson	WIN	Medical Personnel	Renewal (N)	\$45,471.00
24	87218	Department of Public Safety	Jimmy F. Myers	WIN	Security Service Worker	Renewal	\$44,782.00
25	46895	Department of Public Safety	Larry D. Rainey	WIN	Managers	Renewal	\$42,869.00
26	54974	Department of Public Safety	Floyd D. Sartin	WIN	Managers	Renewal	\$42,869.00
27	62733	Department of Public Safety	David Yates, Jr.	WIN	Clerks	Renewal	\$41,128.00

**Public Procurement Review Board  
OPSCR Staff Approvals for May 2019**

28	105257	Department of Public Safety	Kevin Michael Lundy	WIN	Professional - Other	Renewal	\$41,009.00
29	105274	Department of Public Safety	Charles N. Scarborough	WIN	Security Service Worker	Renewal	\$40,304.00
30	101988	Department of Public Safety	James E. Gann	WIN	Security Service Worker	Renewal	\$40,304.00
31	112425	Department of Public Safety	Amber Green	WIN	Administrative Assistants	Renewal (N)	\$39,185.00
32	114201	Department of Public Safety	Patricia A. Smith-Powell	WIN	Professional - Other	Renewal (N)	\$39,016.00
33	92094	Department of Public Safety	Gayle R. Corley	WIN	Professional - Other	Renewal	\$38,495.00
34	106957	Department of Public Safety	Kimberly B. Proctor	WIN	Professional - Other	Renewal (N)	\$37,085.00
35	108581	Department of Public Safety	James William Daniel, Jr.	WIN	Inventory Officers	Renewal (N)	\$35,826.00
36	108391	Department of Public Safety	Kimberly D. Harris	WIN	Professional - Other	Renewal (N)	\$33,826.00
37	107664	Department of Public Safety	Aubrey M. Hopkins	WIN	Security Service Worker	Renewal (N)	\$30,745.00
38	96762	Department of Public Safety	Jennifer J. Brown	WIN	Office Assistants	Renewal	\$30,052.00
39	107907	Department of Public Safety	Dana Brewington	WIN	Secretaries	Renewal (N)	\$29,109.00
40	107912	Department of Public Safety	Daisjha E. Phillips	WIN	Secretaries	Renewal (N)	\$29,109.00
41	106964	Department of Public Safety	James G. Eklund	WIN	Instructors	Renewal (N)	\$27,518.00
42	85915	Department of Public Safety	Cynthia E. Harper	WIN	Administrative Assistants	Renewal	\$26,900.00
43	108156	Department of Public Safety	Jada Dantzler	WIN	Customer Service Worker	Renewal (N)	\$26,869.00

**Public Procurement Review Board  
OPSCR Staff Approvals for May 2019**

44	108154	Department of Public Safety	Delisa Day	WIN	Customer Service Worker	Renewal (N)	\$26,869.00
45	103485	Department of Public Safety	Jasmine Antoinette Brown	WIN	Radio Dispatchers	Renewal (N)	\$26,869.00
46	103661	Department of Public Safety	Brian Anthony Daniels	WIN	Technicians	Renewal (N)	\$26,869.00
47	107779	Department of Public Safety	Latoshia Marie Johnson	WIN	Receptionist/Switch board	Renewal (N)	\$26,869.00
48	103570	Department of Public Safety	Brady Keith White	WIN	Technicians	Renewal (N)	\$26,869.00
49	108790	Department of Public Safety	Rita R. Anderson	WIN	Secretaries	Renewal (N)	\$26,869.00
50	108579	Department of Public Safety	Betsy Ann Grantham	WIN	Administrative Assistants	Renewal (N)	\$26,869.00
51	108071	Department of Public Safety	Paula Rae Jackson	WIN	Secretaries	Renewal (N)	\$26,869.00
52	107911	Department of Public Safety	Caprisa A. James	WIN	Secretaries	Renewal (N)	\$26,869.00
53	108063	Department of Public Safety	Jasmine J. Stubblefield	WIN	Receptionist/Switch board	Renewal (N)	\$26,869.00
54	108323	Department of Public Safety	Sharon D. Thomas	WIN	Secretaries	Renewal (N)	\$26,869.00
55	8200038906	Department of Finance and Administration	Rotolo Consultants, Inc.	Multiple Contract with One Vendor	Recreational & Park Services, Grounds Maintenance	Renewal (N)	\$31,199.00
56	8200044866	Department of Finance and Administration	Warner, Inc.	Multiple Contract with One Vendor	Building Services, Janitorial/Custodial	New	\$22,446.00
57	64204	Mississippi Department of Health	Senicka D. Waddell	WIN	Instructors	Modification	\$6,000.00

**Public Procurement Review Board  
OPSCR Staff Approvals for May 2019**

58	8200034204	State Veterans Affairs Board	Deborah Holden	Multiple Contract with One Vendor	Human Services, Barber/Beautician Services	Renewal	\$21,000.00
59	8200034201	State Veterans Affairs Board	Deborah Holden	Multiple Contract with One Vendor	Human Services, Barber/Beautician Services	Renewal	\$21,000.00
60	8200034209	State Veterans Affairs Board	Deborah Holden	Multiple Contract with One Vendor	Human Services, Barber/Beautician Services	Renewal	\$0.00
61	8200034205	State Veterans Affairs Board	Deborah Holden	Multiple Contract with One Vendor	Human Services, Barber/Beautician Services	Renewal	\$0.00
62	8200034194	State Veterans Affairs Board	Deborah Holden	Multiple Contract with One Vendor	Human Services, Barber/Beautician Services	Renewal	\$0.00
63	8200034188	State Veterans Affairs Board	Deborah Holden	Multiple Contract with One Vendor	Human Services, Barber/Beautician Services	Renewal	\$0.00
64	8200034270	State Veterans Affairs Board	AHS Staffing, LLC	Multiple Contract with One Vendor	Health Related Services, Pharmaceutical Services	Renewal	\$10,000.00
65	8200034273	State Veterans Affairs Board	AHS Staffing, LLC	Multiple Contract with One Vendor	Health Related Services, Pharmaceutical Services	Renewal	\$5,000.00

**Public Procurement Review Board  
OPSCR Staff Approvals for May 2019**

66	8200034271	State Veterans Affairs Board	AHS Staffing, LLC	Multiple Contract with One Vendor	Health Related Services, Pharmaceutical Services	Renewal	\$0.00
67	8200034249	State Veterans Affairs Board	Gamma Healthcare, Inc.	Multiple Contract with One Vendor	Health Related Services, Medical & Laboratory (NonPhysician)	Renewal (N)	\$5,000.00
68	8200034310	State Veterans Affairs Board	Mid South Outpatient Clinic, LLC	Multiple Contract with One Vendor	Health Related Services, Therapy and Rehabilitation Services	Renewal	\$2,000.00
69	8200034311	State Veterans Affairs Board	Mid South Outpatient Clinic, LLC	Multiple Contract with One Vendor	Health Related Services, Therapy and Rehabilitation Services	Renewal	\$2,000.00
70	8200034312	State Veterans Affairs Board	Mid South Outpatient Clinic, LLC	Multiple Contract with One Vendor	Health Related Services, Therapy and Rehabilitation Services	Renewal	\$0.00
71	8200034313	State Veterans Affairs Board	Mid South Outpatient Clinic, LLC	Multiple Contract with One Vendor	Health Related Services, Therapy and Rehabilitation Services	Renewal	\$2,000.00
72	8200032510	State Veterans Affairs Board	Worldwide Travel Staffing, Ltd.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
73	8200032806	State Veterans Affairs Board	Precision Healthcare Staffing, LLC	PVL	Health Related Services, Nursing Services	Renewal	\$0.00

**Public Procurement Review Board  
OPSCR Staff Approvals for May 2019**

74	8200032802	State Veterans Affairs Board	Precision Healthcare Staffing, LLC	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
75	8200032801	State Veterans Affairs Board	Precision Healthcare Staffing, LLC	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
76	8200031574	State Veterans Affairs Board	Precision Healthcare Staffing, LLC	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
77	8200032799	State Veterans Affairs Board	Prime Care Nursing, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
78	8200032798	State Veterans Affairs Board	Prime Care Nursing, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
79	8200032797	State Veterans Affairs Board	Prime Care Nursing, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
80	8200032796	State Veterans Affairs Board	Prime Care Nursing, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
81	8200037946	State Veterans Affairs Board	Staffing Innovations, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
82	8200033928	State Veterans Affairs Board	Southern Healthcare Agency, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
83	8200032779	State Veterans Affairs Board	Southern Healthcare Agency, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00



**Public Procurement Review Board  
OPSCR Staff Approvals for May 2019**

84	8200032778	State Veterans Affairs Board	Southern Healthcare Agency, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00
85	8200032777	State Veterans Affairs Board	Southern Healthcare Agency, Inc.	PVL	Health Related Services, Nursing Services	Renewal	\$0.00

*\*Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:*

*PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.*

*WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.*

*CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.*

*Multiple Contracts: Staff authority to approve multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.*

*Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.*

*Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.*

*Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.*