



MEETING MINUTES
Wednesday, April 3, 2019

Location:

E.T. Woolfolk State Office Building
501 North West Street, Room 145
Jackson, Mississippi

Board Members Present:

Rita Wray, Chair
Jeffery Belk, Vice-Chair
J.K. "Hoopy" Stringer, Jr.
Billy Morehead
Laura Jackson, Department of Finance and Administration
Leila Malatesta

Staff:

Romaine Richards, Assistant Attorney General
Edward Wiggins, Special Assistant Attorney General
Aubrey Leigh Goodwin
Ross Campbell
Kent Adams
Clay Chastain
Catoria Martin
Liz DeRouen
Mike Cook
Calvin Sibley
Glenn Kornbrek
Alicia Coleman
Tenetra Walton
Shandra Thompson
Lashonda Washington
Victoria James
Jeremy Holmes
Aimee Moncure
Chris Stratham
Paula DeYoung
Gilda Reyes
Chuck McIntosh
Philando Brown
Deron Simpson
Krista Robinson

Regina Irvin
Billy Beard
Steve Tucker

Guests:

Harris VanBuskirk, Mississippi Department of Transportation
Nick Walters, Mississippi Department of Transportation
Johnny Nelson, Mississippi State Department of Health
Diane Hargrove, Mississippi State Department of Health
Frank Puryear, Mississippi Department of Revenue
Danny Lynch, Mississippi Department of Employment Security
Sebrina Palmer, Mississippi Department of Education
Madeleine Morris, Mississippi Department of Education
Jill Dent, Mississippi Department of Education
Darla Gibbs Hammons, Mississippi Department of Education
Tricia Shannon, Mississippi Development Authority
Sharolyn Miller, Jackson Public Schools
Matthew Dry, PEER
Lance Fulcher, Rankin County School District
Dr. Amanda Harris, Rankin County School District
Melissa Barnes, Rankin County School District
Kevin Brantley, Rankin County School District
Cole Trowbridge, Mississippi Department of Public Safety
Betsy Toles, Mississippi Department of Public Safety
H.L. Lockhart, Mississippi State Hospital
Keneshia Anderson, Mississippi Division of Medicaid
Audrey McAfee, Mississippi Department of Corrections
Takesha Darby, Mississippi Department of Corrections
Trey Smith, Mississippi Department of Corrections
Terri Ashley, Mississippi Department of Finance and Administration
Richard Self, Mississippi Department of Finance and Administration
Art Kinnard, Mississippi Department of Wildlife, Fisheries, and
Parks
Millie Rodabough, Columbus-Lowndes Public Library System (*via
teleconference*)
Michelle Kittrell, Wayne County School District (*via teleconference*)
Lonnie Johnson, East Mississippi State Hospital (*via
teleconference*)
Shannon Griffin, East Mississippi State Hospital, (*via
teleconference*)
Eva Harvell, Pascagoula-Gautier School District (*via
teleconference*)
Jeannie Steer, Pascagoula-Gautier School District (*via
teleconference*)
Tommie Morgan, Chickasaw County (*via teleconference*)
Rick Entrekin, Mississippi Department of Marine Resources (*via
teleconference*)
Michelle Williams, Mississippi Department of Marine Resources (*via
teleconference*)

Faye James, Mississippi Department of Marine Resources (via teleconference)
Dr. Paul Mickle, Mississippi Department of Marine Resources (via teleconference)
Peter Stewart, Ellisville State School (via teleconference)
Stephen Smith, Ellisville State School (via teleconference)
Rinsey McSwain, Ellisville State School (via teleconference)
Mike Valdez, Harrison County School District (via teleconference)
Bobby Dawson, Lawrence County School District (via teleconference)
Todd Sanderson, Marshall County School District (via teleconference)
Kevin Knuckles, Pearl Public School District (via teleconference)
Dylan Lambert, Alcorn School District (via teleconference)
Julie Weaver, Tupelo Public School District (via teleconference)
Jennifer Meadows, Tupelo Public School District (via teleconference)
Rachel Mitchell, Tupelo Public School District (via teleconference)
Mike Fortenberry, Oxford School District (via teleconference)

I. Call to Order

The meeting was called to order by Chair Rita Wray.

II. Approval of Minutes from March 6, 2019 Public Procurement Review Board Meeting

Action: A motion was made by Mr. Belk to approve the Minutes from the March 6, 2019 PPRB meeting as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

III. Approval of per diem and expenses for the April 3, 2019 meeting and for any additional expenses incurred prior to the May 1, 2019 meeting

Action: A motion was made by Col. Stringer to approve per diem and expenses for the April 3, 2019 meeting and for any additional expenses incurred prior to the May 1, 2019 meeting. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

i. Requesting Governing Authority: Jackson Public School District

Supplier: unknown

Term: unknown

Commodities: Math Curriculum Materials

Total Value: \$457,114.65 estimated

Summary of Request: Jackson Public School District has requested an exemption from using the reverse auction process for the purchase of math curriculum materials. The District wishes to issue an RFP for the procurement because of the technical aspect of the textbooks and accompanying materials for different grade levels. The District will use an evaluation committee to review the proposals and determine the best curriculum for their needs.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of an RFP for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

ii. **Requesting Governing Authority:** Oxford School District

Supplier: Apple, Inc.

Term: One Time Purchase

Commodities: Apple computer devices

Total Value: \$680,000.00 estimated

Summary of Request: Oxford School District has requested an exemption from using the reverse auction process for the purchase of Apple devices. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that the competitive sealed bid process should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

iii. **Requesting Governing Authority:** Tupelo Public School District

Supplier: Apple, Inc.

Term: One Time Purchase

Commodities: MacBook computers

Total Value: \$70,000.00 estimated

Summary of Request: Tupelo Public School District has requested an exemption from using the reverse auction process for the purchase of Apple devices. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that competitive sealed bidding should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

iv. **Requesting Governing Authority:** Rankin County School District

Supplier: Unknown

Term: 07/01/2019 through 6/30/2020

Commodities: Snacks for Frontiers Program

Total Value: \$126,000.00 estimated

Summary of Request: Rankin County School District has requested an exemption from using the reverse auction process for the purchase of snacks for their after school Frontiers program. Bids have been advertised for the last six (6) years and only one (1) response has been submitted each year. Since only one bid has been submitted for the last six (6) years, the School District feels that the competitive sealed bid process should be utilized for this procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

v. **Requesting Governing Authority:** Rankin County School District

Supplier: Apple, Inc.

Term: 5 Years

Commodities: Apple computer devices

Total Value: \$15,000,000.00 estimated

Summary of Request: Rankin County School District has requested exemption from using the reverse auction process for the purchase of Apple devices. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that competitive sealed bidding should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Belk to approve the staff recommendation with the noted corrections of a five (5) year Term and estimated \$15,000,000.00 Total Value as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

Items IV.B.1 through IV.B.8 were presented together and voted together.

- 1. Requesting Governing Authority:** Alcorn School District
Supplier: Synergetics
Term: 07/01/2019 through 6/30/2020
Total Value: \$155,865.00
Summary of Request: Alcorn School District was granted an exemption from reverse auction on January 8, 2019. They advertised for competitive sealed bids for an E-Rate Category 2 Project. They received one (1) bid. The District wishes to award to the Synergetics.
- 2. Requesting Governing Authority:** Columbus-Lowndes Public Library System
Supplier: Synergetics
Term: 07/01/2019 through 06/30/2024
Total Value: \$86,649.74
Summary of Request: Columbus-Lowndes Public Library System was granted an exemption from reverse auction on January 25, 2019. They advertised for competitive sealed bids for an E-Rate Category 2 Project. They received one (1) bid. The Library wishes to award to Synergetics.
- 3. Requesting Governing Authority:** Harrison County School District
Supplier: C-Spire
Term: 07/01/2019 through 06/30/2020
Total Value: \$198,149.48
Summary of Request: Harrison County School District was granted an exemption from reverse auction on January 11, 2019. They advertised for competitive sealed bids for an E-Rate Category 2 Project. They received two (2) bids, but one was nonresponsive as the equipment did not meet specifications. The District wishes to award to C-Spire.
- 4. Requesting Governing Authority:** Lawrence County School District
Supplier: BCI
Term: 07/01/2019 through 06/30/2024
Total Value: \$118,891.88
Summary of Request: Lawrence County School District was granted an exemption from reverse auction on January 16, 2019. They advertised for E-Rate Category 2 equipment and cabling. They received one (1) bid. The District wishes to award BCI for the procurement.
- 5. Requesting Governing Authority:** Marshall County School District
Supplier: Howard Technologies
Term: 07/01/2019 through 06/30/2020
Total Value: \$132,589.00
Summary of Request: Marshall County was granted an exemption from reverse auction on January 10, 2019. They advertised for competitive sealed bids for their E-Rate Category 2

project. They received three (3) bids. The District wishes to award to the low bidder, Howard Technologies.

6. **Requesting Governing Authority:** Pearl Public School District
Supplier: DCO Distribution, JSI, Network Cabling Solutions, Inc., BCI
Term: 07/01/2019 through 06/30/2020
Total Value: \$167,914.53
Summary of Request: Pearl Public School District was granted an exemption from reverse auction on December 12, 2018. They advertised for competitive sealed bids for their E-Rate Category 2 Project. They received bids for four (4) categories. For battery backup, they received three (3) bids and wish to award to the lowest bidder, DCO Distribution (\$21,608.00). For their fiber project, they received two (2) bids and wish to award to the lowest bidder, JSI (\$72,195.70). For fiber replacement, they received three (3) bids and wish to award to the lowest bidder, Network Cabling Solutions, Inc. (\$17,790.69). For the wireless project, they received two (2) bids and wish to award to the lowest bidder, BCI (\$56,320.14).
7. **Requesting Governing Authority:** Wayne County School District
Supplier: Venture Technologies
Term: 07/01/2019 through 06/30/2020
Total Value: \$142,450.00
Summary of Request: Wayne County School District was granted an exemption from reverse auction on January 7, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 project. They received two (2) bids. The District wishes to award to the low bidder, Venture Technologies.
8. **Requesting Governing Authority:** Pascagoula-Gautier School District
Supplier: iConvergence and Synergetics
Term: 07/01/2019 through 06/30/2024
Total Value: \$501,028.33
Summary of Request: Pascagoula-Gautier School District was granted an exemption from reverse auction on December 18, 2018. They advertised for competitive sealed bids for their E-Rate Category 2 project. They received five (5) bids for two (2) categories. The District wishes to award to iConvergence as lowest and best for switches (second low, but longest warranty) and to the lowest bidder Synergetics for wireless access points.

Staff Recommendation: These requests have been reviewed for compliance and determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve these contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

9. **Requesting Governing Authority:** Chickasaw County
Supplier: Blue Water Inc., Vulcan Inc, G & O Supply Co. Inc., Coburn's Supply Co., and Ergon Inc.
Term: 04/03/2019 through 12/31/2019
Total Value: Crushed stone and rip rap (\$80,000.00 estimated), culverts (\$70,000.00

estimated), and liquid asphalt (\$80,000.00 estimated)

Summary of Request: Chickasaw County was granted an exemption from reverse auction at the December 5, 2018 PPRB Meeting in order to make multiple awards. They advertised for competitive sealed bids for rip rap, crushed stone, culverts, and liquid asphalt. For rip rap, they wish to award to Blue Water as primary and Vulcan Inc. as alternate. For crushed stone, they wish to award to Blue Water Inc., as primary and Vulcan Inc. as alternate. For culverts, they wish to award to G & O Supply Co. Inc. as primary and Coburn's Supply as alternate. For liquid asphalt, they wish to award to Ergon Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve these contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

C. Consideration of State Agency Contracts for Board Action

1. **Requesting Agency:** Mississippi State Department of Health (MSDH)

Supplier: Bimbo Bakeries, USA

Contract #: 8200038842

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,650,000.00

Summary of Request: MSDH is requesting to extend this contract for one (1) year with Bimbo Bakeries, USA, to purchase bread for the Women, Infants and Children Special Supplemental Nutrition (WIC) Program. PPRB approved a reverse auction exemption on 3/7/2018 to procure the commodity by competitive sealed bids due to MSDH only receiving one (1) responsive bid during a reverse auction. Competitive sealed bids were solicited and they received two (2) bids. One bidder was unresponsive for not submitting samples and the one (1) responsive bidder was awarded the contract. The original contract was approved by PPRB on 6/6/2018 with an expiration date of 6/30/2019. This extension does not contain price increases. The original bid did allow for this one and only extension. MSDH is requesting the Board's approval of this contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

2. **Requesting State Agency:** Mississippi Department of Marine Resources (MDMR)

Supplier: Spat-Tech of Mississippi, LLC

Contract #: 8200044375

Term: One (1) Year (05/01/2019 - 04/30/2020)

Total Value: \$3,000,000.00

Summary of Request: MDMR is requesting approval for a contract with Spat-Tech of Mississippi, LLC (Spat-Tech) for providing Mississippi brood stock oyster seed set onto cultch material, then deploying them into the Mississippi Sound. Even though live animals are exempt from the competitive bid process {per Section 3.101.02(12) of the MS Procurement Manual}, MDMR conducted research to identify and solicit other potential sources to maximize competition. Spat-Tech is the only vendor that has both access to Mississippi brood stock oysters and the capability to set them onto cultch material. This technique also has a higher survival rate for the oysters. Spat-Tech has performed similar work for the State under a contract approved by the prior Board, and post-contract monitoring has verified this seeding method as successful. MDMR has worked with the Governor's Office, the Mississippi Development Authority (MDA), and the Mississippi Department of Environmental Quality (MDEQ) to allocate Gulf of Mexico Energy Security Act (GOMESA) funds for this oyster restoration project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Items IV.C.3 through IV.C.8 were presented together and voted together.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment Company

Contract #: 8200028616

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,135,000.00

Summary of Request: MDOT is requesting an extension of this contract for a period of one (1) year to allow for the purchase of up to ten (10) additional 100hp excavators, at the same unit price. The original bid was a competitive sealed bid with six (6) responsive bids and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 10/05/2016. The first extension request was approved on 10/05/2017 by the prior PPRB and the second extension was approved by PPRB on 06/06/2018. This will be the third (3rd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Clark Equipment Company

Contract #: 8200036521

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,636,682.40

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to thirty (30) additional 49hp excavators at the same unit price. The original bid was a competitive sealed bid with two (2) bids (1 non-responsive and 1 responsive) and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period on 06/06/2018. This will be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

5. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Clark Equipment Company

Contract #: 8200036166

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,540,379.70

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to thirty (30) additional 72hp compact track loaders at the same unit price. The original bid was a competitive sealed bid with five (5) bids (3 non-responsive and 2 responsive) and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period on 06/06/2018. This will be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

6. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment Company

Contract #: 8200036169

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,963,500.00

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to fifteen (15) additional 170hp front end loaders at the same unit price. The original bid was a competitive sealed bid with five (5) bids (4 non-responsive and 1 responsive) and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period on 06/06/2018. This would be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

7. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment Company

Contract #: 8200036173

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$2,510,700.00

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to thirty (30) additional front end loader/backhoes at the same unit price. The original bid was a competitive sealed bid with three (3) responsive bids and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period on 06/06/2018. This would be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

8. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment Company

Contract #: 8200036514

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$4,665,000.00

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to thirty (30) additional 140hp excavators at the same unit price. The original

bid was a competitive sealed bid with eight (8) responsive bids and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period by PPRB on 06/06/2018. This would be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

Staff Recommendation: These requests have been reviewed for compliance and determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these extensions.

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

9. Requesting Agency: Mississippi Department of Transportation (MDOT)

Suppliers: Vulcan Materials Company-Birmingham, Greenville Gravel Company, Green Dream International, Leon Vance Ghetti, Fullen Dock and Warehouse, Two-J Ranch, Inc., TRN LWBR, LLC, APAC – Mississippi Inc., Mallette Brothers Construction Company Inc., John E Smith & Company Inc., Warren Paving Inc., and Nunley Trucking Co Inc.

Contract #: 8900000804, 8900000805, 8900000807, 8900000808, 8900000809, 8900000814, 8900000820, 8900000821, 8900000822, 8900000830

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: 3,475,000.00 (Previously: 3,545,000.00)

Summary of Request: MDOT is requesting to extend these multi-award contracts for a period of one (1) year to purchase crushed aggregate material for highways at the same price. PPRB approved an MDOT reverse auction exemption request on 05/02/2018 to procure using competitive seal bids, due to the reverse auction process not allowing for multi-awards for the same commodities. MDOT awarded contracts to all twelve (12) vendors that met specifications and the contracts were approved by PPRB on 08/01/2018. At this time, only ten (10) of the twelve (12) vendors have agreed to extend their contracts. This would be the first (1st) of two (2) possible extensions. Purchases are made based on lowest possible cost to MDOT, factoring in a timely delivery based on project needs. MDOT is requesting the Board's approval to extend these contracts.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these extensions.

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. Master Lease Purchase Proposed Equipment Acquisitions

1. Requesting Agency: Mississippi Department of Revenue

Master Lease Purchase: \$319,190.00

Term of Contract: Master Lease Purchase Series 2018A

Purchase Method: State contract, EPL and Reverse Auction

Comments: Pursuant to Miss. Code Ann. § 31-7-10, as amended, Mississippi Department of Revenue is requesting authority to utilize the Master Lease Purchase Program to finance vehicles, fork lifts and IT equipment (schedule of equipment is attached). This planning form was originally approved by PPRB at the May 2, 2018 meeting. The planning form was amended and approved by PPRB, at the February 6, 2019 meeting, with five (5) Dodge Ram pickups included. Dodge cannot deliver the vehicles, so MDOR wishes to purchase five (5) Ford pickups, which are on state contract.

Staff Recommendation: Granting of authority to the agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. OPTFM Staff Approvals reported to the Board

OPTFM Staff Approvals (February 25, 2019 – March 26, 2019) are attached to these Minutes as **Attachment A**.

E. Sole Source Purchases

Sole Source Purchase Approvals are attached to these Minutes as **Attachment B**.

F. **OPTFM Director's Report**

Mr. Campbell reported a CMPA class was finished last week with 24 new CMPAs. The next CMPA class will be held in May.

Training classes are in the process of being set up for UMC staff upon PEER recommendation.

Mr. Campbell and Mr. Steve Tucker from OPTFM will be going to the NASPO Exchange Conference in Denver, Colorado the week of April 8-12 for vendor one-on-ones.

V. **DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**

A. **Consideration of Contracts for Board Action**

1. **Using Agency:** Jackson State University

Number: GS# 103-286

Project Title: Stewart Renovation

General Contractor: Diversified Construction, Inc. (lowest of 5 bids received)

Construction Days from Notice to Proceed [Term]: 480 days

Total Value at Award: \$6,134,000.00

Project Scope: Renovations of the 37,033 square foot E.T. Stewart Hall. Scope will include reconfiguration and interior upgrades, ADA compliance, asbestos abatement, along with major renovations of mechanical, electrical, plumbing, and life safety systems.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and executed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. Consideration of Prime Professionals Selected by RFQ's

NOTE: BOB Standard Operating Procedures established in April 2004 require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

- Using Agency:** Pearl River Community College
Location: Poplarville, Mississippi
Number: GS# 214-070
Title: Preplan Seal Hall Renovation
Project Budget: \$500,000.00
Funding Sources: House Bill 1649, Laws of 2018
Professional Fee: C+ (estimated fees \$153,308.00)
Professional: Albert & Robinson Architects, PLLC (Hattiesburg, Mississippi)

Scope: Preplanning, through Construction Document Phase, for the renovation of Seal Hall on the Pearl River Community College Poplarville campus. This 17,300 square foot building, constructed in 1968, currently serves as home for the liberal arts department. This dated facility houses administrative offices, classrooms, and labs which are in desperate need of modernization in order to meet all applicable Codes including academic, life safety, and ADA requirements. The existing mechanical, electrical, and communication systems will also need to be addressed. Given the age of this building, it is anticipated that coordination with the Mississippi Department of Archives and History will be required.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

C. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment C**.

D. BOB Director's Report

Mr. Sibley stated three BOB staff members participated in the CMPA training classes and passed, with a couple more staff members planning to take the upcoming class.

E. RPM Succeeding Leases

1. Requesting Agency: Mississippi Division of Medicaid

Lease #: 515-061-24A

Lessor: McClellan's Rental, LLC.

Term: 05-01-2019 thru 04-30-2024

Total Yearly Cost: \$62,015.00

Cost PSF: \$7.75 + Utilities & Janitorial

Previous Cost PSF: \$7.75 + Utilities & Janitorial

Total Space per Occupant: 347 sq. ft.

Federal Funds: 50%

Square Footage Proposed: 8,000

Previous Square Footage: 8,000

Address of Property: 211 N. Chrisman Avenue, Cleveland, MS.

Purpose of Lease: This location will serve as the Cleveland Regional Office for the Mississippi Division of Medicaid.

Note: This is a five (5) year lease with no renewals. Mississippi Division of Medicaid asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Items V.E.2 through V.E.4 were presented together and voted together.

2. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-141-24A

Lessor: Graham Media, Inc.

Term: 05-01-2019 thru 04-30-2024

Total Yearly Cost: \$10,800

Cost PSF: \$6.35 + Utilities & Janitorial

Previous Cost PSF: \$6.35 + Utilities & Janitorial

Total Space per Occupant: 242 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,700

Previous Square Footage: 1,700

Address of Property: 132 Sunflower Avenue, Clarksdale, MS.

Purpose of Lease: This location serves as the Coahoma County area Probation & Parole Office.

Note: This is a five (5) year lease with no renewals.

3. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-821-22A

Lessor: Alan T. Ramsay

Term: 05-01-2019 thru 04-30-2022

Total Yearly Cost: \$9,600

Cost PSF: \$8.00 + Utilities & Janitorial

Previous Cost PSF: \$8.00 + Utilities & Janitorial

Total Space per Occupant: 240 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,200

Previous Square Footage: 1,200

Address of Property: 333 N. Main Street, Suite F & G, Yazoo City, MS.

Purpose of Lease: This location serves as the Yazoo County area Probation & Parole Office.

Note: This is a three (3) year lease with no renewals.

4. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-591-24A

Lessor: John T. Sanders

Term: 05-01-2019 thru 04-30-2024

Total Yearly Cost: \$5,700

Cost PSF: \$5.23 + Utilities & Janitorial

Previous Cost PSF: \$5.23+ Utilities & Janitorial

Total Space per Occupant: 272 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,090

Previous Square Footage: 1,090

Address of Property: 106 Pinehill Drive, Booneville, MS.

Purpose of Lease: This location serves as the Prentiss County area Probation & Parole Office.

Note: This is a five (5) year lease with no renewals. MDOC asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB these lease requests will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these leases.

Action: A motion was made by Mr. Belk to approve the staff recommendations as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

F. RPM Non-Competitive Leases (Exempt from Competition)

1. **Requesting Agency:** Mississippi Department of Public Safety

Lease #: 670-254-20A

Lessor: John Bell Williams Airport, Hinds Comm. College.

Term: 07-01-2019 thru 06-30-2020

Total Yearly Cost: \$45,000.00

Cost PSF: \$3.75 Inclusive

Previous Cost PSF: 3.75

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 12,000

Previous Square Footage: 12,000

Address of Property: 4100 Airport Road, Bolton, MS.

Purpose of Lease: This hangar will house several aircraft owned and operated by the Department of Public Safety. The hangar also has crew quarters for the 24/7 operation requirements.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

G. RPM Amended Lease

Mr. Adams requested Item V.G.1 to be tabled until the next PPRB meeting.

1. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-251-19A-R

Lessor: 633 North State Street LLC.

Term: 06-01-2019 thru 08-31-2019

Total Yearly Cost: \$874,224.00

Total Monthly Cost: \$72,852.00

Cost PSF: \$19.50 Inclusive

Previous Cost PSF: \$12.75 Inclusive

Total Space per Occupant: 276 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 44,832

Previous Square Footage: 44,832

Address of Property: 633 North State Street, Jackson, MS.

Purpose of Lease: This is the main office for the Mississippi Department of Corrections.

Note: This is a month-to-month lease written in accordance with 300.9 (7). MDOC will be moving into a State owned building as soon as construction is finished. The planned move-in date is July 15, 2019. Written notice of termination must be given to the Lessor 10 days prior to the start of the next month. Mississippi Department of Corrections asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect. Modifications to this lease are as follows:

1. The Month-to Month rental rate on 44,832 square feet will be \$19.50 per square foot or \$72,852.00 per month for up to three (3) months.
2. In accordance with State Leasing policy 300.9 (7) this lease shall include an option to terminate upon written Notice of Termination by Lessee to Lessor not less than ten (10) days prior to the start of the subsequent month.
3. This is Month-to-Month extension of the current contract as provided under 300.9 (7) of the State Leasing manual.
4. The start date of this agreement will be June 1, 2019 and will expire on August 31, 2019 unless Lessor is notified by the Lessee of an early termination in accordance with 300.9 (7).

Ms. Wray stated Item V.G.1 is tabled.

H. Wildlife Farmland Lease

1. Consider a request from the Mississippi Department of Wildlife, Fisheries and Parks (MDWFP) to award the following new farmland WMA Lease for the next five years to Lee Ross Farms. A check for the full rent was delivered with the bid to MDWFP for the year 2019. This request from the MDWFP includes a lease for one (1) year in duration for grain crop only, with four (4) options to renew by mutual consent in writing by October 1 of the given year with payment for the renewal term received by MDWFP no later than December 1st of each succeeding year.

Howard Miller WMA-Farms 1310 (Issaquena County)

Bid Date: March 19, 2019 11:00 a.m.

Acreage: 1718±

Lessee: Lee Ross Farms

Bid Amount: \$310,958.00

Note: Selection was based on the highest of three bids received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this new farmland lease.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

I. Parchman Farmland Leases

1. New Leases:

Sunflower County		Winning Bidder	Acers	Bid per Acre	Total Bid
Tract					
3	All	Camron Burrell	449	\$150.00	\$67,350.00
18	All	Orlando Simon & Marcus Johnson	471.8	\$65.00	\$30,667.00
26	All	Tyrone Grayer	362.2	\$90.00	\$32,598.00
27	All	Camron Burrell	369	\$90.00	\$33,210.00

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS. and the Division of Agricultural

Enterprises. MDOC request PPRB approve these new leases listed above. These leases are presented for consideration from a bid that took place on April 2nd, 2019.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these new farmland leases.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

J. RPM Director's Report

Mr. Adams reported that SB 2681 passed which will allow Jackson State University to sell tax forfeited property without having to go through DFA, but still must follow state regulations by soliciting bids and such. JSU had been ok'd by the Secretary of State and DFA to do this in an attempt to revitalize that area and dispose of properties without any liabilities.

K. Legislative Update

Mr. Kornbrek reported on SB 2867 sponsored by IHL for self-management of certain projects for construction and planning. The bill passed with some DFA input, taking self-generated funded projects for construction and planning that are administered by IHL institutions and clarifies that there is no PPRB oversight for that, but only IHL oversight. It also sets up a process whereby the IHL Board annually can determine which of its universities have the skills, resources, and capabilities to administer their own construction and planning projects. Subject to executing a Memorandum of Understanding, much as we do with bonds transferred to local entities which stipulate they must follow procurement rules, all the liability rests on the institution and the board of trustees, as opposed to the State in general. And it sets up PPRB for any resolution of dispute of this process.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Education

RFx Number: 3180000681

Procurement Request: Request for Proposals

Anticipated Term: One (1) year with four (4) optional one-year renewals

Anticipated Contract Amount: \$250,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one single vendor to provide a comprehensive early learning assessment/screener for schools providing services to pre-kindergarten aged children. The Agency contends the use of an Invitation for Bids is neither practicable nor advantageous as this assessment/screener will be used to measure "whole child development" required by the State to ensure that programs are meeting the developmental and instructional needs of Pre-K children. The characteristics of the assessment/screener must be specific to collect and compile information of the development of the child to indicate if there are any

delays. The respondents will be evaluated based on technical, management, and cost factors. The Agency also requests to score cost factors openly as price is based on an objective determination and the only factor under cost. The technical factors will be weighted at thirty (30) points, management factors will be weighted at fifteen (15) points, cost factors (price) will be weighted at forty-five (45) points, and the oral presentation will be weighted at ten (10) points.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide a comprehensive early learning assessment/screener.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Department of Finance and Administration

Supplier: Prime Therapeutics, LLC

Contract #: 8200018362

Term: 01/01/2016 – 12/31/2020

Total Value: \$34,000,000.00

Renewal
\$6,000,000.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. Amendment One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides pharmacy prescription drug benefit management services for the Mississippi State and School Employees' Health Insurance Plan. The Contractor was originally selected through an RFP. The original contract was approved at the June 2015 PSCRB meeting. Amendment One updates the E-Payment, Transparency, E-Verification, Procurement Regulations, Representation Regarding Gratuities, Incorporation of Documents, and Approval clauses and adds the Paymode, Termination Upon Bankruptcy, and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same. This contract is subject to a protective order entered into by Hinds County Chancery Court on August 31, 2015 to protect from release of confidential proprietary, commercial and financial information and/or trade secrets with regard to the proposal and its attachments submitted by Prime Therapeutics, LLC dated March 6, 2015, which was incorporated into the final contract as Exhibit C, and the State of Mississippi Request for Proposal for Pharmacy Benefit Manager dated January 30, 2015, which was incorporated into the final contract as Exhibit D.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$34,000,000.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Education

Supplier: North Mississippi Education Consortium

Contract #: 8200044355

Term: 07/01/2019- 06/30/2020

Total Value: \$5,250,136.84

**New
\$5,250,136.84**

Summary of Request: The term of the contract is one year with no optional renewals. The Contractor will provide various professional development and technical assistance training services for regional training opportunities to include 312 sessions planned for approximately 48,560 participants during the 2019-2020 school year. The Contractor will subcontract with five other Regional Educational Service Agencies (hereinafter "RESAs") and the University of Mississippi for coordinating and facilitating training sessions, procuring speakers and/or trainers, developing training materials, and offering focused professional assistance to schools and school districts. The Contractor was selected pursuant to Miss. Code Ann. § 37-7-345, which grants MDE statutory authority to contract with and provide funds to RESAs for any education-related service. Proof of the regulatory board's approval (State Board of Education) must be received by the Agency prior to processing the contract. This Board met on March 28, 2019 and approved this contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$5,250,136.84

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

3. Requesting Agency: Mississippi State Hospital

Supplier: BFI Waste Services, LLC d/b/a Republic Services, Inc.

Contract #: 8200044310

Term: 05/01/2019- 04/30/2022

Total Value: \$218,758.56

**New
\$218,758.56**

Summary of Request: The term of the contract is three years with no optional renewal. The Contractor will provide waste management services which includes collection, containment, transport, tracking, and disposal of general wastes. The services will be provided at MSH programs and divisions, which include Whitfield Medical Surgical Hospital, Jaquith Nursing Home, and Oak Circle Center. The location of the waste containers, size of containers and frequency of waste pick up will be according to the submitted schedule in Attachment A of the contractor's proposal. The Contractor was selected through an RFP with three respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$218,758.56

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

4. **Requesting Agency:** DMH – Ellisville State School

Supplier: Maxim Health Systems d/b/a Maxim Healthcare Services, Inc.

Contract #: 8200044440

Term: 04/22/2019 – 04/21/2020

Total Value: \$2,000,000.00

New

\$2,000,000.00

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor will provide professional registered nursing and/or licensed practical nursing services. The Contractor was selected through an RFQ with three respondents. The Agency requests exceptions to Section 3-202.08.1 for failure to compile all questions and answers into an Amendment and failure to obtain acknowledgement of Amendments and to Section 3-202.13.2 for not deeming HMP Nursing Services and Precision Healthcare non-responsive as their responses failed to conform to all material respects of the RFQ. As the amendments were posted on the Agency website and the Mississippi Contract/Procurement Opportunity Contract Search Portal and the vendors' mistakes were minor with little or no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR does not have concerns regarding competition, fairness, and transparency. The rates will be \$39.00 per hour for registered nurses and \$33.00 per hour for licensed practical nurses. No holiday, overtime, or weekend rates will be paid. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This Board meets April 22, 2019.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exceptions to Section 3-202.08.1 and Section 3-202.13.2, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$10,000,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

5. **Requesting Agency:** DMH – East Mississippi State Hospital

Supplier: Rush Medical Foundation, Inc.

Contract #: 8200037399

Term: 02/10/2018 – 06/30/2020

Total Value: \$235,000.00

Renewal

\$85,000.00

Summary of Request: The term of the original contract was approximately five months with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides licensed independent clinical laboratory services. The Contractor was originally selected through an RFP. Amendment One was approved at the June 2018 PPRB meeting; while the original contract was system approved as the value did not exceed \$75,000.00 cumulatively and did not require regulatory approval. Amendment Two updates the Contract Term and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health) and general or professional liability insurance certificate must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval and general or professional liability insurance certificate.

Projected Budget for Life of the Contract: \$400,000.00

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

6. **Requesting Agency:** Mississippi Department of Marine Resources

Supplier: Cypress Environmental Services, LLC

Contract #: 8200032069

Term: 05/01/2017 – 04/30/2020

Total Value: \$147,839.00

**Renewal
\$49,295.00**

Summary of Request: The term of the original contract remains one year with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract and begin Phase Three, Year One of the Comprehensive Ecological Risk Assessment and Land Use Management Planning project. The Contractor provides inventory services for Coastal Preserves to develop an ecological risk assessment to support a quantitative process for management decision making. Phases One and Two have been completed. Phase Three includes incorporating ecological risk assessment into the development of Coastal Preserves management/site use plans for all inventoried sites. The Contractor was originally selected through an RFP. Amendment One was approved at the April 2018 PPRB meeting; while the original contract was system approved as the value did not exceed \$75,000.00 cumulatively. Amendment Two updates the Summary, Scope of Services, Deliverables, Consideration and Payment, Period of Performance, E-Payment, Stop Work Order, and Entire Agreement clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same including the phase and year pricing.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$216,009.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

7. Requesting Agency: Mississippi Department of Employment Security

Supplier: Warner, Inc. d/b/a Service Master One Call

Contract #: 8200017250

Term: 05/01/2015 – 04/30/2020

Total Value: \$750,000.00

Renewal

\$0.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. Modification One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides janitorial services at the Echelon Parkway location of MDES. The rate is \$0.075 per square foot for services provided during non-business hours. The Contractor was originally selected through an RFP. The original contract was approved at the April 2015 PSCRB meeting. Modification One also updates Representation Regarding Gratuities, Duration, E-Verification, Stop Work Order, Procurement Regulations, Approval, Insurance, Paymode, Priority, Termination for Convenience, Termination for Default, Compliance with Laws, and Modifications or Amendments clauses and adds the Termination Upon Bankruptcy, E-Payment, and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$750,000.00

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

8. Requesting Agency: Mississippi Department of Employment Security

Supplier: U.S. Security Associates, Inc.

Contract #: 8200017251

Term: 05/01/2015 – 04/30/2020

Total Value: \$1,500,000.00

Renewal

\$0.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. Modification One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides armed security services for the main office location of MDES, the Pearl WIN Job Center, the Jackson WIN Job Center, and other MDES offices statewide as requested. The rate is \$17.60 per hour per security guard. The contract allows for an overtime rate of \$26.40 per hour if the Agency requests additional guards and does not give 24-hours' notice. The Contractor was originally selected through an RFP. The original contract was approved at the April 2015 PSCRB meeting. Modification One updates the Duration, Paymode, Priority, Insurance, Termination for Convenience,

Termination for Default, Representation Regarding Gratuities, E-Verification, Stop Work Order, Procurement Regulations, Approval, Compliance with Laws, and Modifications or Amendments clauses and adds the E-Payment, Termination Upon Bankruptcy, Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,500,000.00

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

9. **Requesting Agency:** Mississippi Department of Corrections
Supplier: Mississippi State University, Office of Sponsored Projects
Contract #: 8200044402
Term: 04/03/2019 – 09/30/2021

Total Value: \$89,600.00

**New
\$89,600.00**

Summary of Request: The term of the contract is approximately two years and six months with no optional renewal. The Contractor will provide project evaluation services for the Second Chance Act Re-Entry Program for Adults with Co-Occurring Substance Abuse and Mental Health Disorders Competitive Grant to ensure that data tracking systems are sufficient to meet all reporting requirements associated with the grant. These project evaluation services include preparing, reviewing, and completing all associated project reports and making presentations related to project expansion and sustainability. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The MDOC Commissioner determined that the services meet the Agency's requirements and the price represents a fair market value for similar positions of surrounding universities and colleges in Mississippi and in two neighboring states (Louisiana and Alabama).

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$89,600.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

A ten minute recess was taken before the presentation of Item VI.C, at which time Ms. Wray exited the meeting. Mr. Belk presided for the duration of the meeting.

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS

Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2019 are attached to these Minutes as **Attachment D**.

D. Emergency Contracts Reported to the Board for Calendar Year 2019

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

1. Requesting Agency: Mississippi Department of Health

Supplier: Raney's Carpet Care, Inc.

Contract #: 8400001001

Term: 02/26/2019 – 06/30/2019

Total Value: \$125,000.00

New

\$125,000.00

Summary of Request: The term of the contract is approximately four months. The Contractor will provide emergency fire and water damage response and cleaning services for the second, third, and fourth floors of the Osborne Building. The agency requests \$125,000.00 in spending authority, in which \$43,088.41 has been invoiced and expended for services already rendered. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." The agency contends the emergency contract is necessary to restore affected areas to operational conditions for the Epidemiology, Legal, and Immunization and STD/HIV departments. The Agency Head declared a state of emergency for the Mississippi Department of Health on March 6, 2019 after a fire occurred February 25, 2019.

2. **Requesting Agency:** Mississippi Department of Education

Supplier: Margie B. Pulley

Contract #: 8400001000

Term: 07/01/2019 – 12/31/2019

Total Value: \$99,750.00

**New
\$99,750.00**

Summary of Request: The term of the contract is six months. The Contractor will serve as the conservator (interim superintendent) responsible for the administration, management, and operation of the Tunica County School District. This Independent Contractor is a Mississippi Public Employees Retirement System retiree. The agency requests \$99,750.00 in spending authority, which is comprised of \$85,000.00 for personal services or \$850.00 a day for 100 days and \$14,750.00 for travel. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." The Agency contends the extreme emergency situation jeopardizes the safety, security, and educational interest of children enrolled in schools in this district and without intervention by the State, it could result in the continuation of an inadequate and unstable educational environment, thereby denying the students of this district the opportunity to learn, to excel, and to obtain a free and appropriate public education. The Governor declared a state of emergency for Tunica County School District on July 9, 2015.

Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2019 are attached to these Minutes as **Attachment E**.

E. **OPSCR Staff Approvals Reported to the Board**

The list of staff approvals for OPSCR reported to the Board for the month of February is attached to these Minutes as **Attachment F**.

F. **Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts**

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

The Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts is attached to these Minutes as **Attachment G**.

G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

The Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts is attached to these Minutes as **Attachment H**.

H. OPSCR Director's Report

Ms. Martin reported HB 714 Amendment, which extends the exemption for Child Protective Services from PPRB/OPSCR purview for one year, passed and was signed by the Governor on March 22, with an end date of June 30, 2020. This is a one year extension, opposed to the 3 years initially requested. Therefore, OPSCR will continue with the same procedure for DCPS contracts.

The next bill discussed was SB 2723 which is the VA bill that passed and was signed by the Governor on March 22, effective July 1, 2019. The passing of this bill will allow the VA Board to supersede PPRB. VA contracts approved by the VAB will still be reported to PPRB, along with any recommendations for VA. However, PPRB will not have the authority to disapprove those contracts. It is the agency's discretion whether or not the recommendations will be implemented. Ms. Martin stated we do not have a final determination on that bill, but we will be meeting with our Special Assistant Attorney General to draft an operating procedure.

Ms. Jackson noted that the VAB name has changed to Mississippi Veterans Affairs.

The last bill Ms. Martin discussed was SB 2918, the Airport Bill that's been previously discussed, which will exempt the purchase of aircraft and aircraft maintenance from PPRB/OPSCR purview. Although those purchases will still be reported to the Board, along with any modifications to those contracts, the board will not have the authority to disapprove those contracts.

Ms. Martin announced that OPSCR will hold their last full training class April 17th. They believe most of the service procurement professionals in the state have been trained, with the exception of any turnover within agencies. The June class was cancelled and a new revamped training, which will include a workshop, will start in August. There are also plans to train agencies in MAGIC with a more direct approach which will better aid the agencies in ensuring there are no mistakes in the procurement.

The National Association of State Procurement Professionals Conference (NASPO) in Denver, Colorado the week of April 8-12 will be attended by Ms. Martin and Ms. Coleman of OPSCR, along with Mr. Campbell and Mr. Tucker of OPTFM.

VII. Other Business

a. Legislative Update

Ms. Goodwin reported on HB 1204 which is the bill requested by DFA to amend the Public Records Act to allow agencies to move forward with contracts when a protective order has been filed, and has not been ruled on by the court in 90 days. That bill has been signed by the Governor and will take effect July 1, 2019.

Also discussed by Ms. Goodwin was SB 2625 which is going to exempt Mississippi School for the Arts from PPRB purview. This bill also passed and was signed by the Governor on March 29, effective July 1, 2019.

Ms. Jackson reminded the Board that the July PPRB Meeting will be held on July 10 due to the Fourth of July holiday falling on the Tuesday before the first Wednesday of that month.

VIII. Adjournment

Action: A motion was made by Col. Stringer to adjourn. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 1st of May, 2019.



Rita Wray, Chair



Date



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, April 3, 2019, 9:00 a.m. in
Room 145 Conference Room
Woolfolk State Office Building



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, April 3, 2019

9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Alicia Coleman	DFA/OPSCR
Lashonda Washington	DFA/OPSCR
KENT ADAMS	DFA/RPM
Ashley Harrell	DFA/OPTFM
Chris Statton	DFA/OPTFM
Clay Chastain	DFA/OIT
Melendo Brewer	DFA/Internal Audit
Krista Robinson	DFA/Internal Audit
Deron J. Simpson	DFA/Internal Audit
Aimee Mancure	DFA/RPM
Catoria Martin	DFA/OPSCR
Paula DeYoung	DFA/CCID
Gilda Reyes	DFA/CCID
Calvin Sibley	DFA/BOB
Tenetra Walton	DFA/OPSCR
Shandra Thompson	DFA/OPSCR
Mike Coch	DFA/OPTFM
Victoria James	DFA/OPSCR

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Regina Irvin	DFA / OPTFM
Edward Wigg's ST,	ASO / DFA
CHUCK MCINTOSH	DFA
Billy Beard	DFA / OPTFM
Glenn Kornbrek	DFA
Steve Tucker	DFA / OPTFM
Aubrey Leigh Broadwin	DFA
Liz DeRowen	DFA



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, April 3, 2019

9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Lance Fulcher	RCSD
Harris VanBuren	MDOT
NICK WALTERS	MDOT
Betsy M. Toles	DPS-
Melissa Barnes	RCSD
Kevin Brannan	RCSD
Cole Trowbridge	DPS
Audrey McAfee	MDOC
Talisha Darby	MDOC
G. Lunnard	MD WFP
Ananda Harris	RCSD
Diane Hargrove	MSDH
Terr Ashby	DFA/DOE
Danny Lynch	MDES
Darla Hammons	MDE
Madeline Thomas	MDE
Trey Smith	MDOC
Matthew Day	PEER

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Jill Dent	MDE
Sebrina Palmer	MDE
Sharolyn Miller	Jackson Public Schools
Keneshia Anderson	Medicaid
Johnny Nelson	Dept of Health
Tricia Shannon	MDA
Bl. D. Abbott	M.S.H
Richard Solie	DFW
Kamaine Richard	AG/IDFA

2/25



MEETING AGENDA
Wednesday, April 3, 2019
9:00 a.m.

- I. **Call to Order**
- II. **Approval of Minutes from March 6, 2019 Public Procurement Review Board Meeting**
- III. **Approval of per diem and expenses for the April 3, 2019 meeting and for any additional expenses incurred prior to the May 1, 2019 meeting**
- IV. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

- A. **Petitions for Relief from Reverse Auction**

- 1. **Governing Authorities**

- i. **Requesting Governing Authority:** Jackson Public School District

- Supplier:** unknown

- Term:** unknown

- Commodities:** Math Curriculum Materials

- Total Value:** \$457,114.65 estimated

- Summary of Request:** Jackson Public School District has requested an exemption from using the reverse auction process for the purchase of math curriculum materials. The District wishes to issue an RFP for the procurement because of the technical aspect of the textbooks and accompanying materials for different grade levels. The District will use an evaluation committee to review the proposals and determine the best curriculum for their needs.

- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of an RFP for the procurement.

- ii. **Requesting Governing Authority:** Oxford School District

- Supplier:** Apple, Inc.

- Term:** One Time Purchase

- Commodities:** Apple computer devices

- Total Value:** \$680,000.00 estimated

- Summary of Request:** Oxford School District has requested an exemption from using the reverse auction process for the purchase of Apple devices. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought

clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that the competitive sealed bid process should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Tupelo Public School District

Supplier: Apple, Inc.

Term: One Time Purchase

Commodities: MacBook computers

Total Value: \$70,000.00 estimated

Summary of Request: Tupelo Public School District has requested an exemption from using the reverse auction process for the purchase of Apple devices. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that competitive sealed bidding should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Rankin County School District

Supplier: Unknown

Term: 07/01/2019 through 6/30/2020

Commodities: Snacks for Frontiers Program

Total Value: \$126,000.00 estimated

Summary of Request: Rankin County School District has requested an exemption from using the reverse auction process for the purchase of snacks for their after school Frontiers program. Bids have been advertised for the last six (6) years and only one (1) response has been submitted each year. Since only one bid has been submitted for the last six (6) years, the School District feels that the competitive sealed bid process should be utilized for this procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Rankin County School District

Supplier: Apple, Inc.

Term: One Time Purchase

Commodities: Apple computer devices

Total Value: \$1,400,000.00 estimated

Summary of Request: Rankin County School District has requested exemption from using the reverse auction process for the purchase of Apple devices. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that competitive sealed bidding should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided by the District, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

1. Requesting Governing Authority: Alcorn School District

Supplier: Synergetics

Term: 07/01/2019 through 6/30/2020

Total Value: \$155,865.00

Summary of Request: Alcorn School District was granted an exemption from reverse auction on January 8, 2019. They advertised for competitive sealed bids for an E-Rate Category 2 Project. They received one (1) bid. The District wishes to award to the Synergetics.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve this contract.

2. Requesting Governing Authority: Columbus-Lowndes Public Library System

Supplier: Synergetics

Term: 07/01/2019 through 06/30/2024

Total Value: \$86,649.74

Summary of Request: Columbus-Lowndes Public Library System was granted an exemption from reverse auction on January 25, 2019. They advertised for competitive sealed bids for an E-Rate Category 2 Project. They received one (1) bid. The Library wishes to award to Synergetics.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

3. Requesting Governing Authority: Harrison County School District

Supplier: C-Spire

Term: 07/01/2019 through 06/30/2020

Total Value: \$198,149.48

Summary of Request: Harrison County School District was granted an exemption from reverse auction on January 11, 2019. They advertised for competitive sealed bids for an E-Rate Category 2 Project. They received two (2) bids, but one was nonresponsive as the equipment did not meet specifications. The District wishes to award to C-Spire.

Staff Recommendation: This request has been reviewed for compliance and has been

determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve this contract.

4. Requesting Governing Authority: Lawrence County School District

Supplier: BCI

Term: 07/01/2019 through 06/30/2024

Total Value: \$118,891.88

Summary of Request: Lawrence County School District was granted an exemption from reverse auction on January 16, 2019. They advertised for E-Rate Category 2 equipment and cabling. They received one (1) bid. The District wishes to award BCI for the procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve this contract.

5. Requesting Governing Authority: Marshall County School District

Supplier: Howard Technologies

Term: 07/01/2019 through 06/30/2020

Total Value: \$132,589.00

Summary of Request: Marshall County was granted an exemption from reverse auction on January 10, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 project. They received three (3) bids. The District wishes to award to the low bidder, Howard Technologies.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve this contract.

6. Requesting Governing Authority: Pearl Public School District

Supplier: DCO Distribution, JSI, Network Cabling Solutions, Inc., BCI

Term: 07/01/2019 through 06/30/2020

Total Value: \$167,914.53

Summary of Request: Pearl Public School District was granted an exemption from reverse auction on December 12, 2018. They advertised for competitive sealed bids for their E-Rate Category 2 Project. They received bids for four (4) categories. For battery backup, they received three (3) bids and wish to award to the lowest bidder, DCO Distribution (\$21,608.00). For their fiber project, they received two (2) bids and wish to award to the lowest bidder, JSI (\$72,195.70). For fiber replacement, they received three (3) bids and wish to award to the lowest bidder, Network Cabling Solutions, Inc. (\$17,790.69). For the wireless project, they received two (2) bids and wish to award to the lowest bidder, BCI (\$56,320.14).

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve these contracts.

7. Requesting Governing Authority: Wayne County School District

Supplier: Venture Technologies

Term: 07/01/2019 through 06/30/2020

Total Value: \$142,450.00

Summary of Request: Wayne County School District was granted an exemption from reverse auction on January 7, 2019. They advertised for competitive sealed bids for their E-Rate Category 2 project. They received two (2) bids. The District wishes to award to the low bidder, Venture Technologies.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve this contract.

8. Requesting Governing Authority: Pascagoula-Gautier School District

Supplier: iConvergence and Synergetics

Term: 07/01/2019 through 06/30/2024

Total Value: \$501,028.33

Summary of Request: Pascagoula-Gautier School District was granted an exemption from reverse auction on December 18, 2018. They advertised for competitive sealed bids for their E-Rate Category 2 project. They received five (5) bids for two (2) categories. The District wishes to award to iConvergence as lowest and best for switches (second low, but longest warranty) and to the lowest bidder Synergetics for wireless access points.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the District, we ask that the Board approve this contract.

9. Requesting Governing Authority: Chickasaw County

Supplier: Blue Water Inc., Vulcan Inc, G & O Supply Co. Inc., Coburn's Supply Co., and Ergon Inc.

Term: 04/03/2019 through 12/31/2019

Total Value: Crushed stone and rip rap (\$80,000.00 estimated), culverts (\$70,000.00 estimated), liquid asphalt (\$80,000.00 estimated)

Summary of Request: Chickasaw County was granted an exemption from reverse auction at the December 5, 2018 PPRB Meeting in order to make multiple awards. They advertised for competitive sealed bids for rip rap, crushed stone, culverts, and liquid asphalt. For rip rap, they wish to award to Blue Water as primary and Vulcan Inc. as alternate. For crushed stone, they wish to award to Blue Water Inc., as primary and Vulcan Inc. as alternate. For culverts, they wish to award to G & O Supply Co. Inc. as primary and Coburn's Supply as alternate. For liquid asphalt, they wish to award to Ergon Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve these contracts.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi State Department of Health (MSDH)

Supplier: Bimbo Bakeries, USA

Contract #: 8200038842

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,650,000.00

Summary of Request: MSDH is requesting to extend this contract for one (1) year with Bimbo Bakeries, USA, to purchase bread for the Women, Infants and Children Special Supplemental Nutrition (WIC) Program. PPRB approved a reverse auction exemption on 3/7/2018 to procure the commodity by competitive sealed bids due to MSDH only receiving one (1) responsive bid during a reverse auction. Competitive sealed bids were solicited and they received two (2) bids. One bidder was unresponsive for not submitting samples and the one (1) responsive bidder was awarded the contract. The original contract was approved by PPRB on 6/6/2018 with an expiration date of 6/30/2019. This extension does not contain price increases. The original bid did allow for this one and only extension. MSDH is requesting the Board's approval of this contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

2. Requesting State Agency: Mississippi Department of Marine Resources (MDMR)

Supplier: Spat-Tech of Mississippi, LLC

Contract #: 8200044375

Term: One (1) Year (05/01/2019 - 04/30/2020)

Total Value: \$3,000,000.00

Summary of Request: MDMR is requesting approval for a contract with Spat-Tech of Mississippi, LLC (Spat-Tech) for providing Mississippi brood stock oyster seed set onto cultch material, then deploying them into the Mississippi Sound. Even though live animals are exempt from the competitive bid process {per Section 3.101.02(12) of the MS Procurement Manual}, MDMR conducted research to identify and solicit other potential sources to maximize competition. Spat-Tech is the only vendor that has both access to Mississippi brood stock oysters and the capability to set them onto cultch material. This technique also has a higher survival rate for the oysters. Spat-Tech has performed similar work for the State under a contract approved by the prior Board, and post-contract monitoring has verified this seeding method as successful. MDMR has worked with the Governor's Office, the Mississippi Development Authority (MDA), and the Mississippi Department of Environmental Quality (MDEQ) to allocate Gulf of Mexico Energy Security Act (GOMESA) funds for this oyster restoration project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment Company

Contract #: 8200028616

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,135,000.00

Summary of Request: MDOT is requesting an extension of this contract for a period of one (1) year to allow for the purchase of up to ten (10) additional 100hp excavators, at the same unit price. The original bid was a competitive sealed bid with six (6) responsive bids and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 10/05/2016. The first extension request was approved on 10/05/2017 by the prior PPRB and

the second extension was approved by PPRB on 06/06/2018. This will be the third (3rd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Clark Equipment Company

Contract #: 8200036521

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,636,682.40

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to thirty (30) additional 49hp excavators at the same unit price. The original bid was a competitive sealed bid with two (2) bids (1 non-responsive and 1 responsive) and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period on 06/06/2018. This will be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

5. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Clark Equipment Company

Contract #: 8200036166

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,540,379.70

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to thirty (30) additional 72hp compact track loaders at the same unit price. The original bid was a competitive sealed bid with five (5) bids (3 non-responsive and 2 responsive) and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period on 06/06/2018. This will be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

6. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment Company

Contract #: 8200036169

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,963,500.00

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to fifteen (15) additional 170hp front end loaders at the same unit price. The

original bid was a competitive sealed bid with five (5) bids (4 non-responsive and 1 responsive) and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period on 06/06/2018. This would be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

7. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment Company

Contract #: 8200036173

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$2,510,700.00

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to thirty (30) additional front end loader/backhoes at the same unit price. The original bid was a competitive sealed bid with three (3) responsive bids and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period on 06/06/2018. This would be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

8. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment Company

Contract #: 8200036514

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$4,665,000.00

Summary of Request: MDOT is requesting to extend this contract for a period of one (1) year to purchase up to thirty (30) additional 140hp excavators at the same unit price. The original bid was a competitive sealed bid with eight (8) responsive bids and awarded to the lowest responsive bidder. The original contract was approved by the prior PPRB on 12/06/2017 with the first extension approved for a one (1) year period by PPRB on 06/06/2018. This would be the second (2nd) of four (4) possible extensions. MDOT is requesting the Board's approval of this contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

9. Requesting Agency: Mississippi Department of Transportation (MDOT)

Suppliers: Vulcan Materials Company-Birmingham, Greenville Gravel Company, Green Dream International, Leon Vance Ghetti, Fullen Dock and Warehouse, Two-J Ranch, Inc., TRN LWBR,

LLC, APAC – Mississippi Inc., Mallette Brothers Construction Company Inc., John E Smith & Company Inc., Warren Paving Inc., and Nunley Trucking Co Inc.

Contract #: 8900000804, 8900000805, 8900000807, 8900000808, 8900000809, 8900000814, 8900000820, 8900000821, 8900000822, 8900000830

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: 3,475,000.00 (Previously: 3,545,000.00)

Summary of Request: MDOT is requesting to extend these multi-award contracts for a period of one (1) year to purchase crushed aggregate material for highways at the same price. PPRB approved an MDOT reverse auction exemption request on 05/02/2018 to procure using competitive seal bids, due to the reverse auction process not allowing for multi-awards for the same commodities. MDOT awarded contracts to all twelve (12) vendors that met specifications and the contracts were approved by PPRB on 08/01/2018. At this time, only ten (10) of the twelve (12) vendors have agreed to extend their contracts. This would be the first (1st) of two (2) possible extensions. Purchases are made based on lowest possible cost to MDOT, factoring in a timely delivery based on project needs. MDOT is requesting the Board's approval to extend these contracts.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these extensions.

D. Master Lease Purchase Proposed Equipment Acquisitions

1. Requesting Agency: Mississippi Department of Revenue

Master Lease Purchase: \$319,190.00

Term of Contract: Master Lease Purchase Series 2018A

Purchase Method: State contract, EPL and Reverse Auction

Comments: Pursuant to Miss. Code Ann. § 31-7-10, as amended, Mississippi Department of Revenue is requesting authority to utilize the Master Lease Purchase Program to finance vehicles, fork lifts and IT equipment (schedule of equipment is attached). This planning form was originally approved by PPRB at the May 2, 2018 meeting. The planning form was amended and approved by PPRB, at the February 6, 2019 meeting, with five (5) Dodge Ram pickups included. Dodge cannot deliver the vehicles, so MDOR wishes to purchase five (5) Ford pickups, which are on state contract.

Staff Recommendation: Granting of authority to the agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

E. OPTFM Staff Approvals reported to the Board

F. Sole Source Purchases

G. OPTFM Director's Report

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. Consideration of Contracts for Board Action

1. Using Agency: Jackson State University

Number: GS# 103-286

Project Title: Stewart Renovation

General Contractor: Diversified Construction, Inc. (lowest of 5 bids received)

Construction Days from Notice to Proceed [Term]: 480 days

Total Value at Award: \$6,134,000.00

Project Scope: Renovations of the 37,033 square foot E.T. Stewart Hall. Scope will include reconfiguration and interior upgrades, ADA compliance, asbestos abatement, along with major renovations of mechanical, electrical, plumbing, and life safety systems.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and executed contracts.

B. Consideration of Prime Professionals Selected by RFQ's

NOTE: BOB Standard Operating Procedures established in April 2004 require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. Using Agency: Pearl River Community College

Location: Poplarville, Mississippi

Number: GS# 214-070

Title: Preplan Seal Hall Renovation

Project Budget: \$500,000.00

Funding Sources: House Bill 1649, Laws of 2018

Professional Fee: C+ (estimated fees \$153,308.00)

Professional: Albert & Robinson Architects, PLLC (Hattiesburg, Mississippi)

Scope: Preplanning, through Construction Document Phase, for the renovation of Seal Hall on the Pearl River Community College Poplarville campus. This 17,300 square foot building, constructed in 1968, currently serves as home for the liberal arts department. This dated facility houses administrative offices, classrooms, and labs which are in desperate need of modernization in order to meet all applicable Codes including academic, life safety, and ADA requirements. The existing mechanical, electrical, and communication systems will also need to be addressed. Given the age of this building, it is anticipated that coordination with the Mississippi Department of Archives and History will be required.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

C. BOB Staff Approvals Reported to the Board

D. BOB Director's Report

E. RPM Succeeding Leases

1. Requesting Agency: Mississippi Division of Medicaid

Lease #: 515-061-24A

Lessor: McClellan's Rental, LLC.

Term: 05-01-2019 thru 04-30-2024

Total Yearly Cost: \$62,015.00

Cost PSF: \$7.75 + Utilities & Janitorial

Previous Cost PSF: \$7.75 + Utilities & Janitorial

Total Space per Occupant: 347 sq. ft.

Federal Funds: 50%

Square Footage Proposed: 8,000

Previous Square Footage: 8,000

Address of Property: 211 N. Chrisman Avenue, Cleveland, MS.

Purpose of Lease: This location will serve as the Cleveland Regional Office for the Mississippi Division of Medicaid.

Note: This is a five (5) year lease with no renewals. Mississippi Division of Medicaid asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-141-24A

Lessor: Graham Media, Inc.

Term: 05-01-2019 thru 04-30-2024

Total Yearly Cost: \$10,800

Cost PSF: \$6.35 + Utilities & Janitorial

Previous Cost PSF: \$6.35 + Utilities & Janitorial

Total Space per Occupant: 242 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,700

Previous Square Footage: 1,700

Address of Property: 132 Sunflower Avenue, Clarksdale, MS.

Purpose of Lease: This location serves as the Coahoma County area Probation & Parole Office.

Note: This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-821-22A

Lessor: Alan T. Ramsay

Term: 05-01-2019 thru 04-30-2022

Total Yearly Cost: \$9,600

Cost PSF: \$8.00 + Utilities & Janitorial

Previous Cost PSF: \$8.00 + Utilities & Janitorial

Total Space per Occupant: 240 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,200

Previous Square Footage: 1,200

Address of Property: 333 N. Main Street, Suite F & G, Yazoo City, MS.

Purpose of Lease: This location serves as the Yazoo County area Probation & Parole Office.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

4. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-591-24A

Lessor: John T. Sanders

Term: 05-01-2019 thru 04-30-2024

Total Yearly Cost: \$5,700

Cost PSF: \$5.23 + Utilities & Janitorial

Previous Cost PSF: \$5.23+ Utilities & Janitorial

Total Space per Occupant: 272 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,090

Previous Square Footage: 1,090

Address of Property: 106 Pinehill Drive, Booneville, MS.

Purpose of Lease: This location serves as the Prentiss County area Probation & Parole Office.

Note: This is a five (5) year lease with no renewals. MDOC asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect.

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Non-Competitive Leases (Exempt from Competition)

1. Requesting Agency: Mississippi Department of Public Safety

Lease #: 670-254-20A

Lessor: John Bell Williams Airport, Hinds Comm. College.

Term: 07-01-2019 thru 06-30-2020

Total Yearly Cost: \$45,000.00

Cost PSF: \$3.75 Inclusive

Previous Cost PSF: 3.75

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 12,000

Previous Square Footage: 12,000

Address of Property: 4100 Airport Road, Bolton, MS.

Purpose of Lease: This hangar will house several aircraft owned and operated by the Department of Public Safety. The hangar also has crew quarters for the 24/7 operation requirements.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

G. RPM Amended Lease

1. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-251-19A-R

Lessor: 633 North State Street LLC.

Term: 06-01-2019 thru 08-31-2019

Total Yearly Cost: \$874,224.00

Total Monthly Cost: \$72,852.00

Cost PSF: \$19.50 Inclusive

Previous Cost PSF: \$12.75 Inclusive

Total Space per Occupant: 276 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 44,832

Previous Square Footage: 44,832

Address of Property: 633 North State Street, Jackson, MS.

Purpose of Lease: This is the main office for the Mississippi Department of Corrections.

Note: This is a month-to-month lease written in accordance with 300.9 (7). MDOC will be moving into a State owned building as soon as construction is finished. The planned move-in date is July 15, 2019. Written notice of termination must be given to the Lessor 10 days prior to the start of the next month. Mississippi Department of Corrections asks PPRB for a waiver on the Space Efficiency Allowance because the original contract was executed prior to the regulation taking effect. Modifications to this lease are as follows:

I. Parchman Farmland Leases

1. NEW LEASES:

Sunflower County		Winning Bidder	Acers	Bid per Acre	Total Bid
3	All	Camron Burrell	449	\$150.00	\$67,350.00
18	All	Orlando Simon & Marcus Johnson	471.8	\$65.00	\$30,667.00
26	All	Tyrone Grayer	362.2	\$90.00	\$32,598.00
27	All	Camron Burrell	369	\$90.00	\$33,210.00

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS. and the Division of Agricultural Enterprises. MDOC request PPRB approve these new leases listed above. These leases are presented for consideration from a bid that took place on April 2nd, 2019.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this new farmland lease.

1. The Month-to Month rental rate on 44,832 square feet will be \$19.50 per square foot or \$72,852.00 per month for up to three (3) months.
2. In accordance with State Leasing policy 300.9 (7) this lease shall include an option to terminate upon written Notice of Termination by Lessee to Lessor not less than ten (10) days prior to the start of the subsequent month.
3. This is Month-to-Month extension of the current contract as provided under 300.9 (7) of the State Leasing manual.
4. The start date of this agreement will be June 1, 2019 and will expire on August 31, 2019 unless Lessor is notified by the Lessee of an early termination in accordance with 300.9 (7).

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

H. Wildlife Farmland Lease

1. Consider a request from the Mississippi Department of Wildlife, Fisheries and Parks (MDWFP) to award the following new farmland WMA Lease for the next five years to Lee Ross Farms. A check for the full rent was delivered with the bid to MDWFP for the year 2019. This request from the MDWFP includes a lease for one (1) year in duration for grain crop only, with four (4) options to renew by mutual consent in writing by October 1 of the given year with payment for the renewal term received by MDWFP no later than December 1st of each succeeding year.

Howard Miller WMA-Farms 1310 (Issaquena County)

Bid Date: March 19, 2019 11:00 a.m.

Acreage: 1718±

Lessee: Lee Ross Farms

Bid Amount: \$310,958.00

Note: Selection was based on the highest of three bids received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this new farmland lease.

J. RPM Director's Report

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Education
RFx Number: 3180000681
Procurement Request: Request for Proposals
Anticipated Term: One (1) year with four (4) optional one-year renewals
Anticipated Contract Amount: \$250,000.00
Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one single vendor to provide a comprehensive early learning assessment/screener for schools providing services to pre-kindergarten aged

children. The Agency contends the use of an Invitation for Bids is neither practicable nor advantageous as this assessment/screener will be used to measure "whole child development" required by the State to ensure that programs are meeting the developmental and instructional needs of Pre-K children. The characteristics of the assessment/screener must be specific to collect and compile information of the development of the child to indicate if there are any delays. The respondents will be evaluated based on technical, management, and cost factors. The Agency also requests to score cost factors openly as price is based on an objective determination and the only factor under cost. The technical factors will be weighted at thirty (30) points, management factors will be weighted at fifteen (15) points, cost factors (price) will be weighted at forty-five (45) points, and the oral presentation will be weighted at ten (10) points.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide a comprehensive early learning assessment/screener.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Department of Finance and Administration

Supplier: Prime Therapeutics, LLC

Contract #: 8200018362

Term: 01/01/2016 – 12/31/2020

Total Value: \$34,000,000.00

Renewal
\$6,000,000.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. Amendment One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides pharmacy prescription drug benefit management services for the Mississippi State and School Employees' Health Insurance Plan. The Contractor was originally selected through an RFP. The original contract was approved at the June 2015 PSCR meeting. Amendment One updates the E-Payment, Transparency, E-Verification, Procurement Regulations, Representation Regarding Gratuities, Incorporation of Documents, and Approval clauses and adds the Paymode, Termination Upon Bankruptcy, and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same. This contract is subject to a protective order entered into by Hinds County Chancery Court on August 31, 2015 to protect from release of confidential proprietary, commercial and financial information and/or trade secrets with regard to the proposal and its attachments submitted by Prime Therapeutics, LLC dated March 6, 2015, which was incorporated into the final contract as Exhibit C, and the State of Mississippi Request for Proposal for Pharmacy Benefit Manager dated January 30, 2015, which was incorporated into the final contract as Exhibit D.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$34,000,000.00

2. **Requesting Agency:** Mississippi Department of Education

Supplier: North Mississippi Education Consortium

Contract #: 8200044355

Term: 07/01/2019- 06/30/2020

Total Value: \$5,250,136.84

New

\$5,250,136.84

Summary of Request: The term of the contract is one year with no optional renewals. The Contractor will provide various professional development and technical assistance training services for regional training opportunities to include 312 sessions planned for approximately 48,560 participants during the 2019-2020 school year. The Contractor will subcontract with five other Regional Educational Service Agencies (hereinafter "RESAs") and the University of Mississippi for coordinating and facilitating training sessions, procuring speakers and/or trainers, developing training materials, and offering focused professional assistance to schools and school districts. The Contractor was selected pursuant to Miss. Code Ann. § 37-7-345, which grants MDE statutory authority to contract with and provide funds to RESAs for any education-related service. Proof of the regulatory board's approval (State Board of Education) must be received by the Agency prior to processing the contract. This Board meets on March 28, 2019.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$5,250,136.84

3. **Requesting Agency:** Mississippi State Hospital

Supplier: BFI Waste Services, LLC d/b/a Republic Services, Inc.

Contract #: 8200044310

Term: 05/01/2019- 04/30/2022

Total Value: \$218,758.56

New

\$218,758.56

Summary of Request: The term of the contract is three years with no optional renewal. The Contractor will provide waste management services which includes collection, containment, transport, tracking, and disposal of general wastes. The services will be provided at MSH programs and divisions, which include Whitfield Medical Surgical Hospital, Jaquith Nursing Home, and Oak Circle Center. The location of the waste containers, size of containers and frequency of waste pick up will be according to the submitted schedule in Attachment A of the contractor's proposal. The Contractor was selected through an RFP with three respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$218,758.56

4. **Requesting Agency:** DMH – Ellisville State School

Supplier: Maxim Health Systems d/b/a Maxim Healthcare Services, Inc.

Contract #: 8200044440

Term: 04/22/2019 – 04/21/2020

New

Total Value: \$2,000,000.00

\$2,000,000.00

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor will provide professional registered nursing and/or licensed practical nursing services. The Contractor was selected through an RFQ with three respondents. The Agency requests exceptions to Section 3-202.08.1 for failure to compile all questions and answers into an Amendment and failure to obtain acknowledgement of Amendments and to Section 3-202.13.2 for not deeming HMP Nursing Services and Precision Healthcare non-responsive as their responses failed to conform to all material respects of the RFQ. As the amendments were posted on the Agency website and the Mississippi Contract/Procurement Opportunity Contract Search Portal and the vendors' mistakes were minor with little or no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR does not have concerns regarding competition, fairness, and transparency. The rates will be \$39.00 per hour for registered nurses and \$33.00 per hour for licensed practical nurses. No holiday, overtime, or weekend rates will be paid. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This Board meets April 22, 2019.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exceptions to Section 3-202.08.1 and Section 3-202.13.2, will comply with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$10,000,000.00

5. Requesting Agency: DMH – East Mississippi State Hospital

Supplier: Rush Medical Foundation, Inc.

Contract #: 8200037399

Term: 02/10/2018 – 06/30/2020

Total Value: \$235,000.00

Renewal

\$85,000.00

Summary of Request: The term of the original contract was approximately five months with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides licensed independent clinical laboratory services. The Contractor was originally selected through an RFP. Amendment One was approved at the June 2018 PPRB meeting; while the original contract was system approved as the value did not exceed \$75,000.00 cumulatively and did not require regulatory approval. Amendment Two updates the Contract Term and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health) and general or professional liability insurance certificate must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval and general or professional liability insurance certificate.

Projected Budget for Life of the Contract: \$400,000.00

6. **Requesting Agency:** Mississippi Department of Marine Resources

Supplier: Cypress Environmental Services, LLC

Contract #: 8200032069

Term: 05/01/2017 – 04/30/2020

Total Value: \$147,839.00

Renewal
\$49,295.00

Summary of Request: The term of the original contract remains one year with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract and begin Phase Three, Year One of the Comprehensive Ecological Risk Assessment and Land Use Management Planning project. The Contractor provides inventory services for Coastal Preserves to develop an ecological risk assessment to support a quantitative process for management decision making. Phases One and Two have been completed. Phase Three includes incorporating ecological risk assessment into the development of Coastal Preserves management/site use plans for all inventoried sites. The Contractor was originally selected through an RFP. Amendment One was approved at the April 2018 PPRB meeting; while the original contract was system approved as the value did not exceed \$75,000.00 cumulatively. Amendment Two updates the Summary, Scope of Services, Deliverables, Consideration and Payment, Period of Performance, E-Payment, Stop Work Order, and Entire Agreement clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same including the phase and year pricing.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$216,009.00

7. **Requesting Agency:** Mississippi Department of Employment Services

Supplier: Warner, Inc. d/b/a Service Master One Call

Contract #: 8200017250

Term: 05/01/2015 – 04/30/2020

Total Value: \$750,000.00

Renewal
\$0.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. Modification One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides janitorial services at the Echelon Parkway location of MDES. The rate is \$0.075 per square foot for services provided during non-business hours. The Contractor was originally selected through an RFP. The original contract was approved at the April 2015 PSCRB meeting. Modification One also updates Representation Regarding Gratuities, Duration, E-Verification, Stop Work Order, Procurement Regulations, Approval, Insurance, Paymode, Priority, Termination for Convenience, Termination for Default, Compliance with Laws, and Modifications or Amendments clauses and adds the Termination Upon Bankruptcy, E-Payment, and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$750,000.00

8. Requesting Agency: Mississippi Department of Employment Services

Supplier: U.S. Security Associates, Inc.

Contract #: 8200017251

Term: 05/01/2015 – 04/30/2020

Total Value: \$1,500,000.00

Renewal

\$0.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. Modification One has been submitted to exercise the only optional renewal allowed by the original contract. The Contractor provides armed security services for the main office location of MDES, the Pearl WIN Job Center, the Jackson WIN Job Center, and other MDES offices statewide as requested. The rate is \$17.60 per hour per security guard. The contract allows for an overtime rate of \$26.40 per hour if the Agency requests additional guards and does not give 24-hours' notice. The Contractor was originally selected through an RFP. The original contract was approved at the April 2015 PSCRB meeting. Modification One updates the Duration, Paymode, Priority, Insurance, Termination for Convenience, Termination for Default, Representation Regarding Gratuities, E-Verification, Stop Work Order, Procurement Regulations, Approval, Compliance with Laws, and Modifications or Amendments clauses and adds the E-Payment, Termination Upon Bankruptcy, Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,500,000.00

9. Requesting Agency: Mississippi Department of Corrections

Supplier: Mississippi State University, Office of Sponsored Projects

Contract #: 8200044402

Term: 04/03/2019 – 09/30/2021

Total Value: \$89,600.00

New

\$89,600.00

Summary of Request: The term of the contract is approximately two years and six months with no optional renewal. The Contractor will provide project evaluation services for the Second Chance Act Re-Entry Program for Adults with Co-Occurring Substance Abuse and Mental Health Disorders Competitive Grant to ensure that data tracking systems are sufficient to meet all reporting requirements associated with the grant. These project evaluation services include preparing, reviewing, and completing all associated project reports and making presentations related to project expansion and sustainability. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The MDOC Commissioner determined that the services meet the Agency's requirements and the price represents a fair market value for similar positions of surrounding universities and colleges in Mississippi and in two neighboring states (Louisiana and Alabama).

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$89,600.00

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS

D. Emergency Contracts Reported to the Board for Calendar Year 2019

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

1. Requesting Agency: Mississippi Department of Health

Supplier: Raney's Carpet Care, Inc.

Contract #: 8400001001

Term: 02/26/2019 – 06/30/2019

Total Value: \$125,000.00

New

\$125,000.00

Summary of Request: The term of the contract is approximately four months. The Contractor will provide emergency fire and water damage response and cleaning services for the second, third, and fourth floors of the Osborne Building. The agency requests \$125,000.00 in spending authority, in which \$43,088.41 has been invoiced and expended for services already rendered. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." The agency contends the emergency contract is necessary to restore affected areas to operational conditions for the Epidemiology, Legal, and Immunization

and STD/HIV departments. The Agency Head declared a state of emergency for the Mississippi Department of Health on March 6, 2019 after a fire occurred February 25, 2019.

2. **Requesting Agency:** Mississippi Department of Education

Supplier: Margie B. Pulley

Contract #: 8400001000

Term: 07/01/2019 – 12/31/2019

Total Value: \$99,750.00

**New
\$99,750.00**

Summary of Request: The term of the contract is six months. The Contractor will serve as the conservator (interim superintendent) responsible for the administration, management, and operation of the Tunica County School District. This Independent Contractor is a Mississippi Public Employees Retirement System retiree. The agency requests \$99,750.00 in spending authority, which is comprised of \$85,000.00 for personal services or \$850.00 a day for 100 days and \$14,750.00 for travel. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." The Agency contends the extreme emergency situation jeopardizes the safety, security, and educational interest of children enrolled in schools in this district and without intervention by the State, it could result in the continuation of an inadequate and unstable educational environment, thereby denying the students of this district the opportunity to learn, to excel, and to obtain a free and appropriate public education. The Governor declared a state of emergency for Tunica County School District on July 9, 2015.

E. OPSCR Staff Approvals Reported to the Board

F. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

H. **OPSCR Director's Report**

VII. **Other Business**

A. **Legislative Update**

VIII. **Adjournment**

Attachment A

OPTFM

Staff Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF FEBRUARY 25, 2019 - MARCH 26, 2019**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1	8200043847 MS DEPARTMENT OF CORRECTIONS	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$150,000.00
2	8200044248 MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$19,679.68
3	8200044328 MSU	STANBURY UNIFORMS INC.	COMPETITIVE BID	BAND UNIFORMS, (400 TOTAL)	NEW	\$150,100.00
4	8200044280 MS DEPT OF TRANSPORTATION	LEXMARK INTERNATIONAL, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$1,839.00
5	8200044261 MS DEPT OF TRANSPORTATION	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$3,630.09
6	8200044343 UNIVERSITY OF SOUTHERN MS	CODAR OCEAN SENSORS, LTD.	COMPETITIVE BID	HIGH FREQUENCY RADAR SYSTEM 25MHZ	NEW	\$264,000.00
7	8200044304 MS DEPT OF TRANSPORTATION	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$7,368.00
8	8200031489 MS DEPT OF PUBLIC SAFETY	SOUTHEASTERN SHIRT CORPORATION	COMPETITIVE RFX	SHIRTS/UNIFORMS	MODIFICATION	\$100,000.00
9	4600001592 MS DEPT FINANCE & ADMINISTRATION	THYSSENKRUPP ELEVATOR-ATLANTA	PO	ELEVATOR	MODIFICATION	\$14,883.00
10	8200040150 MS DEPT FINANCE & ADMINISTRATION	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$23,360.00
11	8900000812 MDOT	ERGON ASPHALT & EMULSIONS INC	COMPETITIVE RFX	CERTIFIED BITUMINOUS	MODIFICATION	\$1,000,000.00
12	8900000813 MDOT	BLACKLIDGE EMULSIONS INC	COMPETITIVE RFX	CERTIFIED BITUMINOUS	MODIFICATION	\$75,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF FEBRUARY 25, 2019 - MARCH 26, 2019**

13	8900000816	MDOT	LEHMAN-ROBERTS CO INC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$1,000,000.00
14	8900000817	MDOT	APAC - MISSISSIPPI INC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$2,500,000.00
15	8900000818	MDOT	BARRIERE CONST CO INC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$225,000.00
16	8900000819	MDOT	MALLETTE BROTHERS CONST CO INC	COMPETITIVE REF	HOT MIX ASPHALT	MODIFICATION	\$200,000.00
17	8900000823	MDOT	DICKERSON & BOWEN INC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$600,000.00
18	8900000824	MDOT	W E BLAIN & SONS INC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$550,000.00
19	8900000825	MDOT	STANDARD CONSTRUCTION CO INC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$50,000.00
20	8900000826	MDOT	WARREN PAVING INC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$425,000.00
21	8900000827	MDOT	CENTRAL PIPE SUPPLY INC	COMPETITIVE REF	COLD MIX ASPHALT	MODIFICATION	\$45,000.00
22	8900000828	MDOT	SUPERIOR ASPHALT INC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$50,000.00
23	8900000829	MDOT	W G CONSTRUCTION CO INC	COMPETITIVE REF	HOT MIX ASPHALT	MODIFICATION	\$100,000.00
24	8900000840	MDOT	DUNN ROADBUILDERS LLC	COMPETITIVE REF	HOT & COLD MIX ASPHALT	MODIFICATION	\$635,000.00
25	8900000841	MDOT	ADCAMP INC	COMPETITIVE REF	HOT MIX ASPHALT	MODIFICATION	\$60,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF FEBRUARY 25, 2019 - MARCH 26, 2019**

26	8900000842	MDOT	SEABOARD ASPHALT PRODUCTS COMPANY	COMPETITIVE RFX	COLD MIX ASPHALT	MODIFICATION	\$50,000.00
27	8900000843	MDOT	MATERIAL RESOURCES INC.	COMPETITIVE RFX	COLD MIX ASPHALT	MODIFICATION	\$200,000.00
28	8900000844	MDOT	HUEY STOCKSTILL INC	COMPETITIVE RFX	HOT MIX ASPHALT	MODIFICATION	\$125,000.00
29	8900001010	MSU	THE SOUTHERN CONNECTION POLICE SUPPLY	COMPETITIVE BID WITH TRADE IN (OREQ)	PURCHASE OF (45) NEW GLOCK HANDGUNS WITH A TRADE-IN OF OLD HANDGUNS	NEW	\$19,282.50
30	8200044401	STATE FIRE ACADEMY	FRED GARRISON OIL COMPANY	PURCHASING (GEN)	BULK LOAD NAPHTHA FUEL- 18,000 GALLONS	NEW	\$81,720.00
31	8200024269	MS DEPT OF REVENUE	PITNEY BOWES INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$9,832.97
32	8200044082	MS DEPT OF WILDLIFE, FISHERIES & PARKS	TREVOR SAUL	STATUTORY EXEMPTIONS	CATFISH	MODIFICATION	\$134,850.00
33	4600001601	MS DEPT OF PUBLIC SAFETY	VENABLE GLASS SERVICES		OPEN PO - GLASS REPAIR	NEW	\$5,000.00
34	8200024269	MS DEPT OF REVENUE	PITNEY BOWES INC	MAIL EQUIPMENT RENTAL	MAIL EQUIPMENT	MODIFICATION	\$10,103.71
35	8200043240	MS EMERGENCY MANAGEMENT AGENCY	RICOH USA INC		COPIERS	MODIFICATION	\$340,807.20
36	8200044308	MDAC	PITNEY BOWES	COMPETITIVE PURCHASING AGREEMENTS	MAILING EQUIPMENT	MODIFICATION	\$2,397.08

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF FEBRUARY 25, 2019 - MARCH 26, 2019**

37	8200044369	ELLISVILLE	CANON USA	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$20,698.56
38	8200039432	MS DEPARTMENT OF HUMAN SERVICES	TOSHIBA AMERICA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$93,596.00
39	8200035502	MS DEPARTMENT OF HUMAN SERVICES	RICOH USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$62,962.36
40	8200044495	UNIVERSITY OF SOUTHERN MS	BRADY ELECTRIC INC.	COMPETITIVE BID	MECHANICAL DISTRIBUTION PANEL AND MOTOR CONTROL CENTER FOR WILBUR HALL (EQUIPMENT AND PARTS ONLY, NO INSTALLATION)	NEW	\$73,888.00
41	8200044518	MSU	MAGNASYNC MOVIOLA CORP.	COMPETITIVE BID	TELEVISION PRODUCTION CONTROL ROOM EQUIPMENT	NEW	\$67,472.32
42	8200044243	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$16,746.72
43	8200044490	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$6,239.52
44	8200044364	DEPARTMENT OF MARINE RESOURCES	METAL CRAFT MARINE US, INC.	COMPETITIVE RFX	TWO 30-33 FT VESSELS	NEW	\$408,000.00
45	8200044559	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE	NEW	\$24,552.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF FEBRUARY 25, 2019 - MARCH 26, 2019**

46	8200044558	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE	NEW	\$8,807.84
47	8200044529	UNIVERSITY OF SOUTHERN MS	APPLIANCES ETC.	COMPETITIVE BID	FLOORING MATERIAL AND BASE, NO LABOR OR INSTALLATION INCLUDED.	NEW	\$170,565.00
48	8200044500	UMMC	NIKON INSTRUMENTS INC.	COMPETITIVE BID	CONFOCAL LASER SCANNING MICROSCOPE AND ADDITIONAL COMPONENTS	NEW	\$181,595.98
49	8200044469	MS DEPT OF TRANSPORTATION	VULCAN INC	COMPETITIVE REF	ALUMINUM SIGN BLANKS	NEW	\$282,032.00
50	8200044477	MS DEPT FINANCE & ADMINISTRATION	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$19,040.00
51	8200044536	DEPARTMENT OF MARINE RESOURCES	J&W MARINE ENTERPRISES, INC.	COMPETITIVE REF	OYSTER SHELL CULTCH (FURNISH AND DEPLOY)	NEW	\$399,960.00
52	4600001413	ELLISVILLE	PERSONAL PHARMACY CARE	OPEN P.O.	PHARMACEUTICALS	MODIFICATION	\$7,485.03
53	8200044595	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$54,352.00
54	8200044491	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$8,328.32
55	8200044584	MS DEPT OF PUBLIC SAFETY	AXON ENTERPRISE INC	COMPETITIVE REF	ELECTRONIC WEAPONS	MODIFICATION	\$159,540.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF FEBRUARY 25, 2019 - MARCH 26, 2019**

56	8200039996	MS DEPT OF REVENUE	MS INDUSTRIES FOR THE BLIND	STATUTORY EXEMPTIONS	BOXES					\$150,000.00
57	8900001041	UMMC	FISHER SCIENTIFIC	GPO PURCHASE WITH TRADE IN (OREQ)	CENTRIFUGE				NEW	\$30,114.70
58		HUMPHREYS COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT				NEW	\$150,000.00
59		NORTH BOLIVAR CONSOLIDATED SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT				NEW	\$83,632.61

Attachment B

OPTFM

Sole Source Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION
1	MSU	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	GAS CHROMATOGRAPH	\$208,676.00	1/7/19	NEW	FROM SSD FORM; BASED ON THE FACT THAT WE ARE ALREADY USING COMPATIBLE EQUIPMENT AND THE PURCHASE FROM ANYONE OTHER THAN AGILENT WOULD REQUIRE REFITTING A GOOD PORTION OF OUR LAB, THIS IS OUR ONLY ECONOMICALLY REASONABLE OPTION.
2	MS STATE DEPARTMENT OF HEALTH	CEPHEID	SOLE SOURCE	TEST KITS FOR MTB-RIF-NAAT TESTING	\$76,795.67	1/8/09	NEW	(MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RIFAMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF-NAAT) ON THIS PLATFORM. THE MPHL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF-NAAT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. (COMPATIBILITY)
3	MISSISSIPPI STATE UNIVERSITY	ARMFIELD INC.	SOLE SOURCE	AEROBIC DIGESTER	\$20,579.00	1/9/19	NEW	ONLY MODEL THAT FITS CLASSROOM SIZE REQUIREMENTS
4	UNIVERSITY OF MS	ENVIRONMENTAL TECHNICAL SALES	SOLE SOURCE	TROJAN UV (LAMP SLEEVE KIT 794447-ORD PART NO. 331014-003)	\$11,376.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WASTE TREATMENT LIGHT BULBS SPECIFIED BY THE WARRANTY.
5	UNIVERSITY OF MS	FUJIFILM VISUALSONICS CORP	SOLE SOURCE	FUJIFILM VISUALSONICS VEVO 3100 MICRO-ULTRASOUND SYSTEM	\$326,750.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; ULTRASOUND SYSTEM NEEDED FOR RESEARCH.
7	MSU	WINTERSTEIGER INC.	SOLE SOURCE	CIBUS FORAGE PLOT HARVESTER.	\$135,715.00	1/9/19	NEW	FROM SSD FORM; COMPATIBILITY WITH EXISTING HARVESTER AND HEADER.
8	MS STATE DEPARTMENT OF HEALTH	BECTON, DICKINSON AND COMPANY	SOLE SOURCE	REAGENTS AND SUPPLIES FOR TESTS	\$91,261.45	1/16/19	NEW	(MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGIT 960 AUTOMATED SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. NO OTHER REAGENTS MAY BE SUBSTITUTED TO USE WITH THE BACTEC MGIT 960 INSTRUMENT. (COMPATIBILITY)

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

9	8800006592	MS STATE DEPARTMENT OF HEALTH	INBIO INTERNATIONAL, INC.	SOLE SOURCE	INBIO DETECT IGM ELISA TEST KITS	\$63,836.00	1/24/19	NEW	INBIO IS THE SOLE MANUFACTURER AND DISTRIBUTOR OF THESE TEST KITS. INBIO DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES
10	8800006607	UNIVERSITY OF MS	HORIBA INSTRUMENTS INCORPORATED	SOLE SOURCE	QUANTAMASTER 8075-21 SPECTROFLUOROMETER FOR RESEARCH PURPOSES	\$101,356.18	1/28/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY WITH OUR TWO CURRENT HORIBA SCIENTIFIC INSTRUMENTS WHICH IS REQUIRED FOR OUR RESEARCH
11	8800006609	UMMC	ALLIED HIGH TECH PRODUCTS INC.	SOLE SOURCE	MULTIPREP POLISHING SYSTEM (DENTAL)	\$22,524.50	1/31/19	NEW	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY OF ATTACHMENTS, SPECIMEN HOLDERS, POLISHING MEDIA AND CALIBRATION ATTACHMENTS
12	8800006552	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	TWO CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES	\$82,980.00	2/7/19	NEW	FROM P1 HEADER SUPPLIER NOTES; THE EQUIPMENT AND SOFTWARE WORK TOGETHER AS A UNIT AND ANY COMPONENTS FROM OTHER SYSTEMS ARE NOT COMPATIBLE
13	8800006631	UNIVERSITY OF SOUTHERN MS	NEWPORT CORPORATION	SOLE SOURCE	OPTICAL TABLE	\$12,554.90	2/11/19	NEW	FROM SSD FORM; ONLY EQUIPMENT THAT IS COMPATIBLE WITH THE EXISTING NEWPORT INTERGRITY VCS SYSTEM
14	8800006641	MS STATE DEPARTMENT OF HEALTH	QIAGEN, INC.	SOLE SOURCE	TB REAGENTS TEST KITS	\$265,159.75	2/19/19	NEW	THE REAGENTS FOR THE QUANTIFERON-TB GOLD PLUS ARE MANUFACTURED ONLY BY QIAGEN. QIAGEN DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES. NO OTHER TEST REAGENTS ARE FDA APPROVED TO PERFORM QFT TESTS ON HUMAN PATIENTS IN-HOUSE

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

15	8800006652	MSU	PHDS COMPANY	SOLE SOURCE	GEGI GAMMA-RAY IMAGING DETECTOR WITH ACCESSORIES AND CUSTOM MODIFICATIONS	\$115,335.00	2/27/19	NEW	FROM SSD LETTER. THE PURCHASE OF THIS DETECTOR IS REQUIRED TO COMPLETE THE RESEARCH DESCRIBED IN OUR COOPERATIVE AGREEMENT WITH THE USACE-ERDC.
16	8800006662	UNIVERSITY OF MS	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	QUADRAPOLE/TIME-OF-FLIGHT MASS SPECTROMETER	\$254,912.00	3/7/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER, THE AGILENT 7250 GC/Q-TOF SYSTEM IS THE ONLY SYSTEM AVAILABLE THAT COUPLES A Q-TOF MS WITH A GAS CHROMATOGRAPH (GC)
17	8800006680	MSU	BRASCO INTERNATIONAL INC.	SOLE SOURCE	THREE (3) BUS SHELTERS	\$24,975.00	3/19/19	NEW	FROM SSD LETTER: DESIGN COMPATIBILITY WITH EXISTING SHELTERS, SPARE PARTS AND ETA NOTIFICATION DEVICES.
SOLE SOURCE APPROVALS CALENDAR YEAR 2019 TOTAL: \$1,814,786.45									

Attachment C

BOB

Staff Approvals

BoB-AD-080 PPRB - Staff Approvals - GC

PPRB - April 3, 2019

Query Parameters:

condition(s):
 Data Element: Condition Value
 Bid and Quote Awards / Dir. Approval Date:
 between 2019-02-22 to 2019-03-19
 Completed
 Dir_Approved,SAF_Printed
 0 to 5000000
 Workflow / Setup Name: contains GC

4/3/2019

Project Name	Institution/Agency Name	Contract Scope	Bid Classification	Low Base Bid?	Bids	Quote	Award Number	Company Name	Dir. Approval Date	Amount	Contract Term
108-287 McCain Library Envelope Repairs	University of Southern Mississippi	Construction through warranty phase for the renovation of McCain Library located on the campus of USM, Hattiesburg.		Yes	4	0	GC001	Southeastern Contracting, LLC	3/7/2019	\$1,183,400.00	180 Days
350-022 Hall Damage	Office of Capitol Facilities (Department of Finance and Administration)	Contract Scope includes the replacement of existing hollow metal frames (4), the addition of a 10'-6" x 9'-0" h, 22ga Steel Colling Door, the relocation of an existing wood framed partition, the installation of a new 4000 CFM exhaust fan and intake gravity louver, Demolition of existing masonry construction including stack bond CMU and exterior veneer brick. Accessories such as adjustable veneer anchors, cavity wall flashing, weeps, etc., have also been taken into account in Division 4. All electrical work is to include 1" conduit.		Yes	3	0	GC004	Gleath Construction Company, LLC	3/4/2019	\$74,000.00	120 Days
377-004 Interior Upgrades	Stennis Space Center (Office of Capitol Facilities) (Department of Finance and Administration)	Replace existing fire sprinkler system in rooms as indicated with a new pre-action type fire suppression system in accordance with the plans and specifications.	Award on lowest and best with a minimum performance rating of satisfactory.	Yes	2	0	GC003	Dixon Contracting Group LLC	2/22/2019	\$999,960.00	130 days

Bid Award - GC
 Count: 3

\$2,257,360.00

Total:
 Count: 3

\$2,257,360.00

PPRB 03 - Staff Approvals - PP

PPRB - April 3, 2019

<This report contains data from 1304 projects.>

Period 2/22/2019 through 3/19/2019

Project Name	Institution/Agency Name	Professional Scope of Work	Amend Number	Company Name	Dir. Approval Date	Selection Method	Fee Complexity	Approx. Duration
801-126 HQ IT Center Upgrades	Department of Wildlife, Fisheries and Parks	Replacement of existing sprinker heads, wet pipe and dry pipe, located in the MDWFP main office space, garage, and Museum of Natural Science.	PP007	Cox Design Services, LLC	3/12/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C+	2 Yr.
215-062 Streets and Parking Overlay	Southwest Mississippi Community College	Planning through construction administration to mill and overlay approximately 80% of the streets and parking lots on the Southwest Mississippi Community College Summit, MS campus.	PP001	Nee-Schaefer, Inc. - Jackson (Jackson, Mississippi, through the Office listed herein)	3/13/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFX)	B+	30 mo.
382-009 Museum Complex Improvements	The Mississippi Museums (Office of Capitol Facilities) (Department of Finance and Administration)	Work to include HVAC work in collections storage and mechanical room, exterior work to dumpsters, irrigation, landscape	PP001	Cooke Douglas Farr Lemons Architects & Engineers PA	3/14/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	E+	18 mo.
502-032 Interior Renovations	Mississippi Industries for the Blind	Planning through warranty phase of a quote request to replace mechanical unit located in Jackson, MS.	PP004	JHM Architects, P.A. - Jackson (Jackson, Mississippi, through the Office listed herein)	3/14/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C+	18 mo.
374-004 Tenant Improvements	Office of Capitol Facilities (Department of Finance and Administration)	Planning through warranty phases of elevator modernization to existing elevators in the Bolton Building.	PP006	Allred Stolarki Architects, PA	2/28/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C+	18 mo.
382-086 West Lot Improvements	Woodfolk Building (Office of Capitol Facilities) (Department of Finance and Administration)	Planning through warranty phase including but not limited to the demolition of the building structure and site infrastructure.	PP001	Shaler-Zahner-Zahner, PLLC	3/4/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFX)	C+	18 mo.
105-356 Preplan Kinesiology Building	Mississippi State University	Commissioning of mechanical, controls, electrical, life safety and conveying systems as well as building envelope for the new Kinesiology Building through Construction Document Phase on the campus of Mississippi State University located in Starkville, MS.	CP001	SINERGI Integrated Building Sciences, LLC	3/12/2019	Professional appointed as a continuation of previous RFP selection (Competitive RFX)	D	14 mo.
204-079 New Dormitory	Scoba Campus East Mississippi Community College	The Professional to revise the scope of the two dormitory project that was previously bid and was out of the project funds to one dormitory building with an increased occupancy on the same site. There will be a credit for the schematic design phase and will start from the design development phase through the construction administration phase of the project. There are a few issues that have not been resolved such as room count and how many stories. However, these issues will be addressed at the Design Development Phase. The DD phase will not be approved until EMCC and the Bureau of Building agree all issues have been addressed in the funds available.	PP002	LPK Architects, P.A.	2/25/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C	2 Yr.

BoB-AD-080 PPRB - Staff Approvals - FE

PPRB - April 3, 2019

Query Parameters:

condition(s):

Data Element: Condition Value
between 2019-02-22 to 2019-03-19
Completed

Dir_Approved,SAF_Printed

0 to 5000000

Workflow / Setup Name: contains FE,

4/3/2019

Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Quote	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount
108-281 Greene Hall Renovations	University of Southern Mississippi	Procurement, delivery and installation of Furniture for the University of Southern Mississippi, Greene Hall, 118 College Drive #5058, Hattiesburg, Mississippi, 39406. State Contract #8200038647.	Yes	1	FE001	8200038647	Mainspace Office Solutions, LLC	3/6/2019	\$1,236.00
108-281 Greene Hall Renovations	University of Southern Mississippi	Procurement, delivery and installation of Furniture and Equipment for University of Southern Mississippi, Greene Hall, 118 College Drive #5058, Hattiesburg, Mississippi, 39406. State Contract #8200039583.	Yes	1	FE002	8200039583	Mainspace Office Solutions, LLC	2/28/2019	\$3,704.50
108-281 Greene Hall Renovations	University of Southern Mississippi	Procurement, delivery and installation of Furniture for University of Southern Mississippi, Greene Hall, 118 College Drive #5058, Hattiesburg, Mississippi, 39406. State Contract #8200039654.	Yes	1	FE003	8200039654	Mainspace Office Solutions, LLC	3/6/2019	\$40,342.00
108-281 Greene Hall Renovations	University of Southern Mississippi	Procurement, delivery and installation of Benches for University of Southern Mississippi, Greene Hall, 118 College Drive #5058, Hattiesburg, Mississippi, 39402. State Contract #8200038802.	Yes	1	FE004	8200038802	Mainspace Office Solutions, LLC	3/6/2019	\$23,269.95
108-281 Greene Hall Renovations	University of Southern Mississippi	Procurement, delivery and installation of Furniture for University of Southern Mississippi, Greene Hall, 118 College Drive #5058, Hattiesburg, Mississippi, 39406. State Contract #8200039553.	Yes	1	FE005	8200039553	Mainspace Office Solutions, LLC	3/14/2019	\$93,711.54
108-281 Greene Hall Renovations	University of Southern Mississippi	Procurement, delivery and installation of Furniture for University of Southern Mississippi, Greene Hall, 118 College Drive #5058, Hattiesburg, Mississippi, 39406. State Contract #8200038817.	Yes	1	FE006	8200038817	Mainspace Office Solutions, LLC	3/14/2019	\$136,945.48
108-281 Greene Hall Renovations	University of Southern Mississippi	Procurement, installation, and delivery of Furniture for University of Southern Mississippi, Green Hall, 118 College Drive #5104, Hattiesburg, Mississippi, 39406. Under \$5,000.00.	Yes	1	FE007		Commercial Business Interiors	3/14/2019	\$696.00

113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Procurement, delivery and installation of Equipment for Mississippi State University Animal and Dairy Science Building 240 Wise Center, Mississippi State, Mississippi 39762. State Contract #8200040379.	Yes	1	FE008	8200040379 Fisher Scientific Company LLC	2/22/2019	\$65,184.60
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery, and installation of an End Table for Bureau of Building, 14th floor Conference Room, 501 N. West Street, Suite 1401B, Jackson, Mississippi 39201. State Contract #8200038817.	Yes	1	FE011	8200038817 Office Innovations, Inc.	2/25/2019	\$439.00
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery and installation of Lateral File Cabinets for DFA, Bureau of Building (CCID Offices) 1301 N. West Street, Suite 1301, Jackson, Mississippi 39201. State Contract #8200038817.	Yes	1	FE012	8200038817 Office Innovations, Inc.	3/5/2019	\$3,291.00
367-013 Tenant Improvements-MDOC	Robert G. Clark, Jr. Building (Office of Capitol Facilities) (Department of Finance and Administration)	Procurement, delivery and installation for Systems Furniture for MDOC at the Robert Clark Building, 301 N. Lamar Street, Jackson, MS 39201. State Contract #8200041676.	Yes	1	FE001	8200041676 Business Interiors, Inc.	3/7/2019	\$406,567.00
367-013 Tenant Improvements-MDOC	Robert G. Clark, Jr. Building (Office of Capitol Facilities) (Department of Finance and Administration)	Procurement, delivery and installation of Chairs for MDOC, Robert G. Clark, Jr. Building, 301 N. Lamar Street, Jackson, Mississippi 39215. State Contract #8200039654.	Yes	1	FE002	8200039654 Business Interiors, Inc.	3/18/2019	\$34,900.00

Quote Award - FE
Count: 12
Total: \$810,487.07

Count: 12
Total: \$810,487.07

BoB-AD-080 PPRB - BOB Staff Approvals - ITS

PPRB - April 3, 2019

Query Parameters:

condition(s):

Data Element: Condition Value
between 2019-02-22 to 2019-03-19
Completed

Dir_Approved_SAF_Printed

0 to 5000000

Workflow / Setup Name: contains ITS

4/3/2019

Project Name	Institution/Agency Name	Contract Scope	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir Approval Date	Amount
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108-281 Greene Hall Renovations	University of Southern Mississippi	This equipment will be used in Greene Hall at the University of Southern Mississippi. This is a Bureau of Building project. ITS Board approval is not required.	0	SC006	20190300		Academic Technologies, Inc.	2/25/2019	\$9,557.76
204-075 CMTE 2.0	East Mississippi Community College	These power supplies will be used in the new CMTE Building at East Mississippi Community College. This is a Bureau of Building project. ITS Board approval is not required.	0	SC003	20190324		Howard Industries, Inc. Howard Technology Solutions	3/6/2019	\$5,074.00
204-075 CMTE 2.0	East Mississippi Community College	These wireless access points will be used in the new CMTE Building for East Mississippi Community College. This is a Bureau of Building project. ITS Board approval is not required.	0	SC004	20190325		Howard Industries, Inc. Howard Technology Solutions	3/6/2019	\$38,336.00
411-117 Kemper Multipurpose Building	East Mississippi State Hospital	Labor and materials to provide communication cable in the new Kemper County Multi-Purpose Building for East Mississippi State Hospital (EMSH).	0	SC001	20190332		Lane-Tedder & Associates, Inc.	3/8/2019	\$17,892.40

Quote Award - ITS

Count: 4

Total:

Count: 4

\$70,860.16

\$70,860.16

BOB STAFF APPROVALS - Outside Contracts in Magic

Feb 22, 2019 through Mar 19, 2019

PPRB - April 3, 2019

Agcy Desc	CTR Type Desc.	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Request Type	Contract Category Desc	Material/Service Type	Appr/Rej Date	Appr Text
MS DEPT OF ARCHIVES & HISTORY	Emergency Contract	1475-17-C-EMEC-00008	3/15/2019	6/30/2019	27,500.00	W L BURLE ENGINEERS PA	EMERGENCY+ H2H3H2.H2H 2:H21	BOB- PROFESSIONAL	ENGINEERS	3/15/2019	Approve emerg professional contract bwn MDAH and W L Burle for \$27,500. (CS030608693 03/15/2019 16:40:12 CST)
MS DEVELOPMENT AUTHORITY	Purchasing (General)	1411-19-C-CNTR-00071	3/1/2019	2/29/2020	\$100,000.00	NEEL-SCHAFFER, INC.	STATUTORY EXEMPTION	BOB- PROFESSIONAL	ENGINEERS	3/8/2019	Approve signed contract with Neel-Schaffer Inc. in amount of \$100,000.00. (CS030608693 3-8-2019 09:54 CST)

Attachment D

**DCPS Contracts and DHS Contracts Useful
in Establishing and Operating DCPS for
Fiscal Year 2019**

**DCPS Contracts and DHS Contracts Useful in
Establishing and Operating DCPS as Reported in the PPRB Minutes
Calendar Year 2019**

Contract Number	Agency	Contractor	Type	Contract Action Amount	Start Date	End Date	Reported to the PPRB
1	Mississippi Department of Child Protection Services	Public Catalyst Group	New	\$1,589,000.00	1/1/2019	12/31/2019	1/9/2019
2	Mississippi Department of Child Protection Services	ComPsych Corporation	Renewal	\$150,000.00	1/1/2017	12/31/2019	1/9/2019
	Calendar Year 2019 Total			\$1,739,000.00			

Neither the Public Procurement Review Board nor Office of Personal Service Contract Review (OPSCR) staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the Board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any Board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(9), the Board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS that are useful in establishing and operating DCPS.

Attachment E

OPSCR

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes
Calendar Year 2019**

Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PPRB
1	Mississippi Department of Corrections	U. S. Corrections, LLC	New	\$412,500.00	2/11/2019	2/10/2020	3/6/2019
	Calendar Year 2019 Total			\$412,500.00			

Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.

Attachment F

OPSCR Staff Approvals

**Public Procurement Review Board
OPSCR Staff Approvals for March 2019**

Contract Number	Agency	Vendor	Request Type*	Service Type	Contract Action	Contract Action Amount
1	Department of Revenue	S & S Management Group, LLC	PVL	Security Services	New	\$110,000.00
2	Mississippi Department of Health	Jenny Zorn	WIN	Consultants	Modification	\$3,928.50

*Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:

PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.

WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.

CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.

Multiple Contracts: Staff authority to approve multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.

Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.

Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.

Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.

Attachment G

Quarterly Report

Sole Source Contracts

March 26, 2019
Via Hand Delivery

Senator John A. Polk, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi State Senate
400 High Street, Room 404-C
Jackson, MS 39201

Dear Chair Polk:

Pursuant to Miss. Code Ann. § 27-104-7(2)(o)(vi), as amended by House Bill 1109 (2017 Regular Session), please find herein and below, the quarterly report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency detailing sole source contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review and the reasons the Public Procurement Review Board approved or rejected each contract for the period of December 6, 2018 to March 6, 2019:

Agency:	Mississippi Department of Finance and Administration
Contractor:	FlightSafety International, Inc.
Contract Number:	8800006642
Total Value:	\$100,000.00
Reason for approval:	The contract met publication requirements specified in 27-104-7(2)(o)(iii) and the agency determined FlightSafety is the only company offering flight training in a full motion Level D simulator with a similar cockpit (Garmin 1000) to that of the state aircraft and thus the only source available to provide the required service.

In addition, for informational purposes, please find attached information about sole source contracts presented to the Public Procurement Review Board from the Office of Purchasing, Travel and Fleet Management during the same period.

The documentation and memoranda required by OPSCR PPRB to be submitted by agencies is also attached.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

Enclosures

cc: Rita Wray, Chair
Jeffrey Belk, Vice-Chair
J.K. "Hoopy" Stringer, Jr.
Leila Malatesta
Billy Morehead
Laura Jackson
(Public Procurement Review Board)

March 26, 2019
Via Hand Delivery

Representative Jerry R. Turner, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi House of Representatives
400 High Street, Room 102-B
Jackson, MS 39201

Dear Chair Turner:

Session), please find herein and below, the quarterly report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency detailing sole source contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review and the reasons the Public Procurement Review Board approved or rejected each contract for the period of December 6, 2018 to March 6, 2019:

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Contractor:	FlightSafety International, Inc.
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In addition, for informational purposes, please find attached information about sole source contracts presented to the Public Procurement Review Board from the Office of Purchasing, Travel and Fleet Management during the same period.

The documentation and memoranda required by OPSCR PPRB to be submitted by agencies is also attached.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

Enclosures

cc: Rita Wray, Chair
Jeffrey Belk, Vice-Chair
J.K. "Hoopy" Stringer, Jr.
Leila Malatesta
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Laura Jackson
(Public Procurement Review Board)

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION
1	MSU	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	GAS CHROMATOGRAPH	\$208,676.00	1/7/19	NEW	FROM SSD FORM; BASED ON THE FACT THAT WE ARE ALREADY USING COMPATIBLE EQUIPMENT AND THE PURCHASE FROM ANYONE OTHER THAN AGILENT WOULD REQUIRE REFITTING A GOOD PORTION OF OUR LAB, THIS IS OUR ONLY ECONOMICALLY REASONABLE OPTION.
2	MS STATE DEPARTMENT OF HEALTH	CEPHEID	SOLE SOURCE	TEST KITS FOR MTB-RIF-NAAT TESTING	\$76,795.67	1/8/09	NEW	(MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RIF/AMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF/NAAT) ON THIS PLATFORM. THE MPHL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF NAAT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. (COMPATIBILITY)
3	MISSISSIPPI STATE UNIVERSITY	ARMFIELD INC.	SOLE SOURCE	AEROBIC DIGESTER	\$20,579.00	1/9/19	NEW	ONLY MODEL THAT FITS CLASSROOM SIZE REQUIREMENTS
4	UNIVERSITY OF MS	ENVIRONMENTAL TECHNICAL SALES	SOLE SOURCE	TROJAN UV (LAMP SLEEVE KIT 794447-ORD PART NO. 331014-003)	\$11,376.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WASTE TREATMENT LIGHT BULBS SPECIFIED BY THE WARRANTY.
5	UNIVERSITY OF MS	FUJIFILM VISUALSONICS CORP	SOLE SOURCE	FUJIFILM VISUALSONICS VEVO 3100 MICRO-ULTRASOUND SYSTEM	\$326,750.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; ULTRASOUND SYSTEM NEEDED FOR RESEARCH
7	MSU	WINTERSTEIGER INC.	SOLE SOURCE	CIBUS FORAGE PLOT HARVESTER	\$135,715.00	1/9/19	NEW	FROM SSD FORM; COMPATIBILITY WITH EXISTING HARVESTER AND HEADER.
8	MS STATE DEPARTMENT OF HEALTH	BECTON, DICKINSON AND COMPANY	SOLE SOURCE	REAGENTS AND SUPPLIES FOR TESTS	\$91,261.45	1/16/19	NEW	(MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGIT 960 AUTOMATED SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. NO OTHER REAGENTS MAY BE SUBSTITUTED TO USE WITH THE BACTEC MGIT 960 INSTRUMENT. (COMPATIBILITY)

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

9	8800006592	MS STATE DEPARTMENT OF HEALTH	INBIO INTERNATIONAL, INC.	SOLE SOURCE	INBIO DETECT IGM ELISA TEST KITS	\$63,836.00	1/24/19	NEW	INBIO IS THE SOLE MANUFACTURER AND DISTRIBUTOR OF THESE TEST KITS. INBIO DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES.
10	8800006607	UNIVERSITY OF MS	HORIBA INSTRUMENTS INCORPORATED	SOLE SOURCE	QUANTAMASTER 8075-21 SPECTROFLUOROMETER FOR RESEARCH PURPOSES	\$101,356.18	1/28/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER, COMPATIBILITY, WITH OUR TWO CURRENT HORIBA SCIENTIFIC INSTRUMENTS WHICH IS REQUIRED FOR OUR RESEARCH.
11	8800006609	UMMC	ALLIED HIGH TECH PRODUCTS INC.	SOLE SOURCE	MULTIPREP POLISHING SYSTEM (DENTAL)	\$22,524.50	1/31/19	NEW	FROM P1 HEADER SUPPLIER NOTES: COMPATIBILITY OF ATTACHMENTS, SPECIMEN HOLDERS, POLISHING MEDIA AND CALIBRATION ATTACHMENTS.
12	8800006552	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	TWO CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES.	\$82,980.00	2/7/19	NEW	FROM P1 HEADER SUPPLIER NOTES, THE EQUIPMENT AND SOFTWARE WORK TOGETHER AS A UNIT AND ANY COMPONENTS FROM OTHER SYSTEMS ARE NOT COMPATIBLE.
13	8800006631	UNIVERSITY OF SOUTHERN MS	NEWPORT CORPORATION	SOLE SOURCE	OPTICAL TABLE	\$12,554.90	2/11/19	NEW	FROM SSD FORM; ONLY EQUIPMENT THAT IS COMPATIBLE WITH THE EXISTING NEWPORT INTERGRITY VCS SYSTEM.
14	8800006641	MS STATE DEPARTMENT OF HEALTH	QIAGEN, INC.	SOLE SOURCE	TB REAGENTS TEST KITS	\$265,159.75	2/19/19	NEW	THE REAGENTS FOR THE QUANTIFERON-TB GOLD PLUS ARE MANUFACTURED ONLY BY QIAGEN. QIAGEN DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES. NO OTHER TEST REAGENTS ARE FDA APPROVED TO PERFORM QFT TESTS ON HUMAN PATIENTS IN-HOUSE.

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

15	8800006652	MSU	PHDS COMPANY	SOLE SOURCE	GEGI GAMMA-RAY IMAGING DETECTOR WITH ACCESSORIES AND CUSTOM MODIFICATIONS.	\$115,335.00	2/27/19	NEW	FROM SSD LETTER, THE PURCHASE OF THIS DETECTOR IS REQUIRED TO COMPLETE THE RESEARCH DESCRIBED IN OUR COOPERATIVE AGREEMENT WITH THE USACE-ERDC.
16	8800006662	UNIVERSITY OF MS	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	QUADRAPOLE/TIME-OF-FLIGHT MASS SPECTROMETER	\$254,912.00	3/7/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER, THE AGILENT 7250 GC/Q-TOF SYSTEM IS THE ONLY SYSTEM AVAILABLE THAT COUPLES A Q-TOF MS WITH A GAS CHROMATOGRAPH (GC).
17	8800006680	MSU	BRASCO INTERNATIONAL INC.	SOLE SOURCE	THREE (3) BUS SHELTERS	\$24,975.00	3/19/19	NEW	FROM SSD LETTER, DESIGN COMPATIBILITY WITH EXISTING SHELTERS, SPARE PARTS AND ETA NOTIFICATION DEVICES.
SOLE SOURCE APPROVALS CALENDAR YEAR 2019 TOTAL: \$1,814,786.45									

Attachment H

Quarterly Report
Emergency Contracts

March 22, 2019
Via Hand Delivery

Senator John A. Polk, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi State Senate
400 High Street, Room 404-C
Jackson, MS 39201

Dear Chair Polk:

Please find herein and below, a quarterly report detailing emergency contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review for the period of December 6, 2018 to March 6, 2019:

Agency:	Mississippi Department of Corrections
Contractor:	U.S. Corrections, LLC
Contract Number:	8400000990
Total Value:	\$412,500.00
Reported to PPRB:	March 6, 2019
Emergency:	The Contractor provides interstate transportation for the return of MDOC prisoners, parole and/or release violators, and prison escapees from the continental United States to designated MDOC institutions. The contract was necessary to maintain public safety as MDOC does not have sufficient staff to provide this service.

Emergency contracts are presented to the PPRB at its regular meetings and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

cc: Rita Wray, Chair
Jeffrey Belk, Vice-Chair

J.K. "Hoopy" Stringer, Jr.
Leila Malatesta
Billy Morehead
Laura Jackson
(Public Procurement Review Board)

March 22, 2019
Via Hand Delivery

Representative Jerry R. Turner, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi House of Representatives
400 High Street, Room 102-B
Jackson, MS 39201

Dear Chair Turner:

Please find herein and below, a quarterly report detailing emergency contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review for the period of December 6, 2018 to March 6, 2019:

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