



MEETING MINUTES
Wednesday, March 6, 2019

Location: E.T. Woolfolk State Office Building
501 North West Street, Room 145
Jackson, Mississippi

Board Members Present: Rita Wray, Chair (*arrived during the discussion of Item IV.A.vii*)
Jeffery Belk, Vice-Chair
J.K. "Hoopy" Stringer, Jr.
Billy Morehead
Laura Jackson, Department of Finance and Administration
Leila Malatesta

Absent:

Staff: Romaine Richards, Assistant Attorney General
Edward Wiggins, Special Assistant Attorney General
Aubrey Leigh Goodwin
Ross Campbell
Kent Adams
Clay Chastain
Catoria Martin
Liz DeRouen
Mike Cook
Calvin Sibley
Glenn Kornbrek
Alicia Coleman
Tenetra Walton
Shandra Thompson
Lashonda Washington
Victoria James
Jeremy Holmes
Aimee Moncure
Yolanda Thurman
Paula DeYoung
Gilda Reyes
Chuck McIntosh
Philando Brown
Deron Simpson
Krista Robinson

Ramona Jones
Carlos Galloway

Guests:

Harris VanBuskirk, Mississippi Department of Transportation
Nick Walters, Mississippi Department of Transportation
Kathie Childress, Madison County Schools
Barry McKenzie, Madison County Schools
Gavin Guynes, Madison County Schools
Johnny Nelson, Mississippi State Department of Health
Heather Wagner, Mississippi State Department of Health
Jennifer Dotson, Mississippi State Department of Health
Victor Sutton, Mississippi State Department of Health
Frank Puryer, Mississippi Department of Revenue
Erica Greenwood, Mississippi Department of Revenue
Millie Rodabough, Rodabough Education Group, Hinds, Jeff Davis,
Copiah, Webster Counties
Margaret Rollins, Rodabough Education Group, Hinds, Jeff Davis,
Copiah, Webster Counties
Bill Benson, Lee County
Monique Corley, Mississippi Department of Education
Madeleine Morris, Mississippi Department of Education
Yvonne Ellis, Mississippi Department of Education
Darla Gibbs Hammons, Mississippi Department of Education
Constance Evans, Mississippi Department of Education
Bob Ponder, Mississippi Forestry Commission
Rebecca Olander, Mississippi Forestry Commission
David Shumate, South Mississippi Regional Center
Tricia Shannon, Mississippi Development Authority
Danny Lynch, Mississippi Department of Employment Services
Eric Davis, Mississippi Department of Rehabilitation Services
Shannon Chesney, Mississippi Department of Rehabilitation
Services
Tommy Browning, Mississippi Department of Rehabilitation
Services
Richie McCluskey, Office of the State Auditor
Bo Howard, Office of the State Auditor
Matthew Dry, PEER
Lance Fulcher, Rankin County School District
Dr. Amanda Harris, Rankin County School District (*via
teleconference*)
Eric Stewart, Jeff Davis County School District
Kathy Caldwell, State Veterans Affairs Board
Audrey McAfee, Mississippi Department of Corrections
Dell Lemley, Mississippi Department of Corrections
Christy Gutherz, Mississippi Department of Corrections
Joe Cotton, Mississippi Department of Corrections
Brandon Fons, Mississippi Department of Finance and
Administration

Terri Ashley, Mississippi Department of Finance and Administration
Mary Ford, Mississippi State Veterans Affairs Board
Lisa Jones, Hinds County School District
Jackie Barraco, Ellisville State School at South Mississippi
Regional Center (*via teleconference*)
Shannon Griffin, East Mississippi State Hospital (*via teleconference*)
McNeil Stanford, Lafayette County School District (*via teleconference*)
Chuck McGee, Stone County School District (*via teleconference*)
Jody Webster, Harrison County (*via teleconference*)
Tami Dangerfield, Pike County (*via teleconference*)
Michelle Floyd, Itawamba County School District (*via teleconference*)
Stephanie Bradshaw, Copiah County School District (*via teleconference*)
Roger Smith, Tate County School District

I. Call to Order

The meeting was called to order by the Vice Chair Jeffery Belk.

II. Approval of Minutes from February 6, 2019 Public Procurement Review Board Meeting

Action: A motion was made by Col. Stringer to approve the Minutes from the February 6, 2019 PPRB meeting as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

III. Approval of per diem and expenses for the March 6, 2019 meeting and for any additional expenses incurred prior to the April 3, 2019 meeting

Action: A motion was made by Col. Stringer to approve per diem and expenses for the March 6, 2019 meeting and for any additional expenses incurred prior to the April 3, 2019 meeting. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief From Reverse Auction

1. Governing Authorities

i. Requesting Governing Authority: Madison County School District

Supplier: Apple, Inc.

Term: One Time Purchase

Commodities: MacBooks

Total Value: \$1,200,000.00 estimated

Summary of Request: Madison County School District has requested an exemption from using the Reverse Auction process for the purchase of Apple devices. They are requesting the exemption because Apple does not participate in Reverse Auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that the competitive sealed bid process should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

ii. **Requesting Governing Authority:** Lee County

Supplier: Unknown

Term: 12 months

Commodities: Hot Mix

Total Value: \$1,200,000.00 estimated

Summary of Request: Lee County has requested an exemption from using the Reverse Auction process for the purchase of hot mix. They are requesting the exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bid process should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

Items IV.A.1.iii and IV.A.1.iv were presented together and voted together.

iii. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Pesticides and Chemicals

Total Value: \$153,404.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of pesticides and chemicals. They are requesting an exemption because in previous Reverse Auctions there has been little participation and higher pricing received. The County feels that the competitive sealed bid process should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Corrugated Polyethylene Culvert Pipe

Total Value: \$190,742.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of corrugated polyethylene culvert pipe. They are requesting the exemption because in previous Reverse Auctions there has been little participation and higher pricing received. The County feels that competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Col. Stringer to approve the staff recommendations as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

v. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Scrub Seal, Slurry Seal, and Micro Surfacing

Total Value: \$481,000.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of various commodities. They are requesting the exemption because they wish to award to multiple vendors. The past four (4) years, only two suppliers have bid, and the County has awarded to one as primary and one as alternate. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

Items IV.A.1.vi and IV.A.1.vii were presented together and voted together.

vi. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt Tack

Total Value: \$1,617.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of asphalt tack. They are requesting the exemption because in a previous Reverse Auction they only had one bidder and it resulted in an inflation in prices. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vii. Requesting Governing Authority: Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt Milling

Total Value: \$10,428.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of asphalt milling. They are requesting the exemption because in a previous Reverse Auction they had an inflation in prices with two bidders and another decided not to bid. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

viii. Requesting Governing Authority: Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Ready Mix Concrete

Total Value: Unknown

Summary of Request: Harrison County has requested an exemption from using Reverse Auction process for the purchase of ready mix concrete. They are requesting an exemption because this category has only had two (2) bidders in the past six (6) years. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

ix. Requesting Governing Authority: Pike County

Supplier: Unknown

Term: 12 months

Commodities: Clay Aggregate

Total Value: \$78,000.00 estimated

Summary of Request: Pike County has requested an exemption from using the Reverse Auction process for the purchase of clay aggregate. They are requesting the exemption because in previous years they only had one bid for this commodity and in a previous Reverse Auction the vendor did not participate. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

x. Requesting Governing Authority: Pike County

Supplier: Unknown

Term: 12 months

Commodities: Liquid Asphalt & Emulsions (CRS-2)

Total Value: \$60,000.00 estimated

Summary of Request: Pike County has requested an exemption from using the Reverse Auction process for the purchase of liquid asphalt and emulsions. They are requesting the exemption because they wish to make multiple awards for these commodities. They did try a Reverse Auction and did not receive any bids. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

2. State Agencies

Items IV.A.2.i and IV.A.2.ii were presented together and voted together.

i. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Multiple Award

Contract #: N/A (RFx Number: 3180000675)

Term: 12 months with extensions

Total Value: \$3,000,000.00 (Estimated)

Summary of Request: MDOT has requested an exemption from using the Reverse Auction process for the purchase of Certified Bituminous (liquid asphalt). The location of the work, type of mix needed, and availability at the time of work must be known to determine lowest cost. The pricing includes transportation and is awarded to the lowest three vendors by line item (mix) per county. Due to availability, MDOT needs to award to more than one vendor per county even if the price is higher than another vendor. Based on these factors these materials are not good candidates for the Reverse Auction process. MDOT requests to utilize the competitive sealed bid process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

ii. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Multiple Award

Contract #: N/A (RFx Number 3180000676)

Term: 12 months with extensions

Total Value: \$5,000,000.00 (Estimated)

Summary of Request: MDOT has requested an exemption from using the Reverse Auction process for the purchase of hot and cold asphalt mix. Hot and cold asphalt mix are used by MDOT road maintenance crews at various locations throughout the State. The location of the work, type of asphalt mix needed, and plants producing at the time of work must be known to determine lowest cost. In addition, hot mix must be used within a short time period, and only plants within a certain geographical range of the work location can be considered when determining lowest cost. MDOT wishes to award all vendors and make a determination at the time of purchase. Based on these factors these materials are not good candidates for the Reverse Auction process. MDOT requests to utilize the competitive sealed bid process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

iii. Requesting Agency: South Mississippi Regional Center (SMRC)

Supplier: Unknown

Contract #: N/A (RFx Number 3180000663)

Term: July 1, 2019 - June 30, 2020 (Option to renew for 3 consecutive years)

Total Value: \$500,000.00 (Estimated)

Summary of Request: SMRC is requesting an exemption from use of the Reverse Auction process for the purchase of wheelchairs and wheelchair equipment. Wheelchairs and wheelchair equipment needs vary based on the medical conditions of the patients served in the facility. To accommodate the variety of needs, previous awards were made based on the highest percentage discount off the overall manufacturer's suggested retail price for each item requested for purchase. Unlike a Reverse Auction process where bids entered get progressively lower, this award will be made to the vendor offering the highest overall discount. SMRC believes procurement of the wheelchairs and equipment by the competitive bid process is the best option to serve the State.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

Items IV.B.1 through IV.B.11 were presented together and voted together.

1. Requesting Governing Authority: Copiah County School District

Supplier: BCI

Term: July 1, 2019 through June 30, 2024

Total Value: \$112,033.00

Summary of Request: Copiah County School District was granted an exemption from Reverse Auction on November 16, 2018. They advertised for competitive sealed bids for E-Rate Category 2 cabling and equipment. Three bids were received. The District wishes to award to the second lowest bidder BCI for this procurement as it was determined to be the lowest and best solution.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

2. Requesting Governing Authority: Hinds County School District

Supplier: Synergetics

Term: July 1, 2019 through June 30, 2024

Total Value: \$337,219.80

Summary of Request: Hinds County School District was granted an exemption from Reverse Auction on November 16, 2018. They advertised for competitive sealed bids for E-Rate Category 2 equipment and cabling. They received two bids. The District wishes to award to the low bidder Synergetics for the procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that Board approve this contract.

3. Requesting Governing Authority: Itawamba County School District

Supplier: S.H.O.T.S.

Term: July 1, 2019 through June 30, 2020

Total Value: \$42,135.00

Summary of Request: Itawamba County School District was granted an exemption from Reverse Auction on January 10, 2019. They advertised for E-Rate Category 2 cabling and equipment. They received two bids. The District wishes to award to the low bidder SHOTS for this procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

4. Requesting Governing Authority: Jefferson Davis County School District

Supplier: Venture Technologies

Term: July 1, 2019 through June 30, 2021

Total Value: \$74,291.10

Summary of Request: Jefferson Davis County School District was granted an exemption from Reverse Auction on December 12, 2018. They advertised for E-rate Category 2 cabling and equipment. They received one bid and wish to award to Venture Technologies.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

5. Requesting Governing Authority: Rankin County School District

Supplier: Dell

Term: July 1, 2019 through June 30, 2020

Total Value: \$199,032.29

Summary of Request: Rankin County School District was granted an exemption on January 9, 2019. They advertised for competitive sealed bids for E-rate Category 2 wireless networks. They received four bids but one vendor withdrew their bid. They wish to award to the low bidder Dell.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

6. Requesting Governing Authority: Rankin County School District

Supplier: JSI

Term: July 1, 2019 through June 30, 2020

Total Value: \$68,777.20

Summary of Request: Rankin County School District was granted an exemption on January 9, 2019. They advertised for competitive sealed bids for an E-rate Category 2 cabling project. They received two bids and wish to award to the low bidder JSI.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

7. **Requesting Governing Authority:** Lafayette County School District

Supplier: S.H.O.T.S

Term: July 1, 2019 through June 30, 2020

Total Value: \$100,950.00

Summary of Request: Lafayette County School District was granted an exemption on December 7, 2018. They advertised for competitive sealed bids for E-rate Category 2 wireless network infrastructure upgrades. They received three bids and wish to award to the low bidder S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract

8. **Requesting Governing Authority:** Stone County School District

Supplier: Synergetics

Term: July 1, 2019 through September 30, 2020

Total Value: \$24,728.50

Summary of Request: Stone County School District was granted an exemption from Reverse Auction on December 18, 2018. They advertised for E-rate Category 2 internal fiber upgrades. They received two bids and wish to award to the low bidder Synergetics.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

9. **Requesting Governing Authority:** Stone County School District

Supplier: S.H.O.T.S.

Term: July 1, 2019 through September 30, 2020

Total Value: \$45,682.00

Summary of Request: Stone County School District was granted an exemption from Reverse Auction on December 18, 2018. They advertised for E-rate products and services for a wireless upgrade. They received three bids. They wish to award to the low bidder S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

10. **Requesting Governing Authority:** Tate County School District

Supplier: Synergetics

Term: July 1, 2019 through December 31, 2021

Total Value: \$130,237.66

Summary of Request: Tate County School District was granted an exemption from Reverse Auction on December 10, 2018. They advertised for competitive sealed bids for an E-Rate

Category 2 wireless project. They received three bids and wish to award to the low bidder Synergetics.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

11. Requesting Governing Authority: Webster County School District

Supplier: Howard Technologies

Term: July 1, 2019 through June 30, 2024

Total Value: \$181,948.00

Summary of Request: Webster County School District was granted an exemption from Reverse Auction at the November 7, 2018 PPRB Meeting. They advertised for competitive sealed bids for E-rate Category 2 cabling and equipment. They received four bids and wish to award to the low bidder Howard Technologies.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

C. Consideration of Awards for State Agencies

Items IV.C.1 through IV.C.4 were presented together and voted together.

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Striping Service and Supply, Inc.

Contract #: 8200036605

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$2,758,500.00

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year, for the purchase up to one hundred forty-six (146) Attenuators. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

2. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Chemical Containers, Inc.

Contract #: 8200036585

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$3,584,175.00

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year, for the purchase of up to forty (40) chemical sprayers. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Hall Manufacturing, Inc.

Contract #: 8200032415

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$600,000.00

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year, to allow the Agency to purchase mower parts. The original contract was approved by the prior PPRB on 05/22/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus

Contract #: 8200036518

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,737,420.00 (Agency Contract) Total

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year, to allow the Agency to purchase up to thirty (30) additional 50HP 16,000 lbs. excavators. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 06/06/2018. This request is the second (2nd) of four possible extensions and contains no price increases.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of the extension.

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

5. Requesting Agency: Mississippi Department of Corrections (MDOC)

Supplier: Canon USA, Inc.

Contract #: 8200043696

Term: Three (3) Years (03/15/2019 – 03/14/2022)

Total Value: \$2,920,000.00

Summary of Request: MDOC is requesting approval to enter into a rental agreement with Canon USA, Inc., to rent over 400 Digital Copiers/Multi-Function Equipment, Supplies and Services for MDOC's central office complex, off-site canteens, community corrections sites, pre-release centers, Central Mississippi Corrections Facility, Mississippi State Penitentiary and South Mississippi Correctional Institution. MDOC used the OPTFM state copier contract to select a vendor and all the equipment and supplies are covered under the contract. MDOC submitted a Request for Quotes (RFQ) to all dealers listed on the state copier contract. A team of seven (7) MDOC staff evaluated the proposals based on a two (2) step process with a maximum score of 50 points for Evaluation of Annual Cost and a maximum overall score of 105. MDOC selected this vendor based on an assessment of the Agency's specifications for each office and used competitive negotiation seeking the best combination of price, experience, and quality of equipment and service. Attached is the link to the contract, which is OPTFM's approved Rental Agreement, along with the ITS CP-1 Exemption. MDOC selected RJ Young, a dealer of Canon USA, Inc. MDOC is requesting the Board's approval of this rental agreement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM asks that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

D. Master Lease Purchase Proposed Equipment Acquisitions

1. Requesting Agency: Mississippi Department of Revenue

Master Lease Purchase: \$319,190.00

Term of Contract: Master Lease Purchase Series 2018A

Purchase Method: OPTFM State contract, ITS EPL and Reverse Auction

Comments: Pursuant to Miss. Code Ann. § 31-7-10, as amended, Mississippi Department of Revenue is requesting authority to utilize the Master Lease Purchase Program to finance vehicles, fork lifts and IT equipment (schedule of equipment is attached). This planning form was originally approved by PPRB at the May 2, 2018 meeting. MDOR has decided not to purchase the items on the original planning form and wishes to amend the form with the new items. The vehicles will be purchased from OPTFM state contract. The IT equipment will be purchased from the ITS EPL and the forklifts will be procured using reverse auction.

Staff Recommendation: Granting of authority to the agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

E. OPTFM Staff Approvals Reported to the Board

OPTFM Staff Approvals (January 28, 2019 – February 25, 2019) are attached to these Minutes as **Attachment A**.

F. Emergency Purchases

Mr. Campbell stated there were no Emergency Purchases to report this month.

G. Sole Source Purchases

Sole Source Purchase Approvals are attached to these Minutes as **Attachment B**.

H. OPTFM Director's Report

In his report, Mr. Campbell stated that another CMPA class will be held this month. He also discussed HB1561 which is a bill covering an exemption for governing authorities using reverse auction to bid on term contracts. It was amended to exempt all governing authorities from using reverse auction. But, the bill was tabled after it was amended and then it died.

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. Consideration of Contracts for Board Action

1. Using Agency: Alcorn State University

Number: GS# 101-310

Project Title: New Faculty and Staff Housing

General Contractor: Ergon Construction Group, Inc., Flowood, Mississippi (lowest of 3 bids received)

Construction Days from Notice to Proceed [Term]: 540 days

Total Value at Award: \$8,720,800.00

Project Scope: Construction of approximately 24,825 square feet of townhouse and apartment style housing units located at Alcorn State University in Lorman, Mississippi. The housing units include living, kitchen, and sleeping areas to be utilized by faculty and staff members of the University. The site also includes a common area, parking, and areas reserved for future expansion.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and executed contracts.

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. Using Agency: Pearl River Community College

Number: GS# 214-063

Project Title: Math & Science Renovation

General Contractor: Starks Contracting Company, Inc. dba Starks Contracting Co., Inc.
(lowest of 5 bids received)

Construction Days from Notice to Proceed [Term]: 365 days

Total Value at Award: \$5,560,000.00

Project Scope: Construction through warranty phase for the renovation of Math & Science Building, Pearl River Community College, Poplarville, Mississippi

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

B. Consideration of Prime Professionals Selected by RFQ

NOTE: BOB Standard Operating Procedures established in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. Using Agency: Northwest Mississippi Community College

Number: GS# 213-054

Title: New Student Apartments

Location: Senatobia, Mississippi

Project Budget: \$3,200,000.00

Funding Sources: SB3100, L'11; SB2903, L'15; HB1729, L'16

Professional Fee: C (estimated fees \$186,334.00)

Professional: Eley Guild Hardy Architects, PA (Biloxi, Mississippi)

Scope: Planning and construction of a 48,000 square foot student housing complex with apartment-style structures, a lounge, a central office and support facilities. This design will include all applicable Codes, including mechanical, electrical, plumbing, life safety systems, and comply with ADA requirements. It will also include the procurement of necessary furniture and equipment. Upon completion of this construction, two existing 1970's era units will be demolished.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority

Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

Data/Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at the Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. Using Agency: Mississippi State Fire Academy
Number: GS# 505-030
Title: Preplan Fire Station Dormitory
Project Budget: \$1,000,000.00
Funding Sources: HB 1649, L'18, Agency Funds
Professional Fee: C (estimated fees \$600,000.00)
Professional: Burris/Wagnon Architects, P.A.

Project Scope: Preplanning through Construction Document Phase of a 43,000 square foot facility. This building will contain three fire truck bays, 32 double-occupant dorm rooms, training areas, classrooms, offices, and support spaces. The building will be utilized on a daily basis and also serve as staging area for first responders in the event of a disaster. All applicable Codes, including ADA compliance, will need to be addressed during the design process. The selected professional will also assist with the procurement of furniture and equipment.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

Data Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

3. Using Agency: Mississippi State Veterans Affairs Board
Number: GS# 507-052
Title: Preplan New Nursing Home
Location: Biloxi, Mississippi
Project Budget: \$200,000.00
Funding Sources: Agency Funding
Professional Fee: D (estimated fees \$509,917.00)
Professional: Allred Stolarski Architects, PA (Biloxi, Mississippi)

Scope: Preplanning thru Schematic Design Phase of a new 100 private bed nursing home for veterans to be located in Biloxi, Mississippi. State and Federal matching funds for this project will be sought for construction. Ability of Professional and Consultants to adhere to Federal grant funding cycle deadlines is essential. Proposed design team must demonstrate familiarity and experience with VA nursing guidelines including the "Small House Model" concept and all other federal requirements.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

Data/Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

C. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment D**.

D. BOB Director's Report

Mr. Sibley discussed bills he has been tracking in the legislature. He followed up on his report from last month on HB698, which requires an entity to establish a budget for a project and allocate an amount for construction, but allows additional funds to be added to a project at any

time, including for the purpose of awarding a contract to the lowest and best bidder. Last month that bill was sent to the Senate, and is now at the Public Property, Accounting, and Transparency Committees. He knows of no opposition and is hoping it will pass so they can get back to the normal process of adding funds in order to award.

HB1531 excludes IHL from having to come to the PPRB for approval of construction contracts they choose to administer themselves. Language was added requiring an MOU be written between DFA and IHL.

Bills that affect the bonds and projects are also being followed.

E. RPM Succeeding Leases

1. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-612-20A

Lessor: Patton Plaza Office Park, LLC.

Term: 04/01/2019 thru 12/31/2020

Total Yearly Cost: \$65,667.96

Cost PSF: \$11.03 + Utilities & Janitorial

Previous Cost PSF: \$11.03 + Utilities & Janitorial

Total Space per Occupant: 248 sq. ft.

Federal Funds: 100%

Square Footage Proposed: 5,956

Previous Square Footage: 5,956

Address of Property: 212 St. Paul Street, Pearl, MS.

Purpose of Lease: This location will serve as the Pearl WIN Job Center office.

Note: This lease is for 21 months with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Rehabilitative Services

Lease #: 725-801-24A

Lessor: Hal Nowell

Term: 06/01/2019 thru 05/31/2024

Total Yearly Cost: \$19,200

Cost PSF: \$8.00 + Utilities & Janitorial

Previous Cost PSF: \$8.00 + Utilities & Janitorial

Total Space per Occupant: 300 sq. ft.

Federal Funds: 80%

Square Footage Proposed: 2,400

Previous Square Footage: 2,400

Address of Property: 211 Ball Dr., Louisville, MS.

Purpose of Lease: This location serves the Louisville/Winston County area. Personnel housed at this office work with approximately 350 disabled clients who require rehabilitation services.

Note: This is a five (5) year lease with no renewals. MDRS asks PPRB for a waiver on the Space Efficiency Allowance because this contract was executed prior to the regulation taking effect.

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation with the noted correction changing the lease from four (4) years to five (5) as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

F. RPM Non-Competitive Lease (Exempt from Competition)

1. Requesting Agency: Mississippi Office of State Auditor

Lease #: 085-361-24A

Lessor: Vice Chancellor of Administration and Finance, University of Mississippi

Term: 04/01/2019 thru 03/31/2024

Total Yearly Cost: \$9,900.00

Cost PSF: \$5.25 Inclusive

Previous Cost PSF: N/A

Total Space per Occupant: 235 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,885

Previous Square Footage: N/A

Address of Property: 2301 S. Lamar Blvd., Oxford, MS

Purpose of Lease: The primary purpose and objective of this space will be to provide OSA criminal investigators and auditors with office space to conduct day-to-day operations of criminal investigations and audits. In addition, this space will allow OSA Special Agents living in north Mississippi with a private, secure location that may be used to analyze and store sensitive and/or confidential investigative files, conduct private interviews, hold private meetings and to communicate securely with the OSA Jackson office via telecommunications

Note: This is a five (5) year lease with one (1) five (5) year renewal option.

Modifications to Lease: Per Section 20 of the RPM-5 Standard Lease any modification to the standard lease must be identified and approved by DFA, RPM & PPRB. The modifications are as listed below:

- (1) **Modification #1:** SECTION 12 Modify as follows: Lessor is an agency of the State of Mississippi under the management and control of the Board of Trustees of the State Institutions of Higher Learning (IHL). As authorized by law, IHL maintains a program of self-insurance for purposes of workers' compensation and general liability, pursuant to the Mississippi Tort Claims Act as set forth in Chapter 46, Title 11, Mississippi Code 1972, as amended. The Lessor agrees to keep the building improvements erected on the demised premises insured against loss or damage by fire and all standard extended coverage perils for the full, fair

insurable value thereof in a solvent and responsible company or companies authorized to do business in the State of Mississippi. The Lessor agrees to hold Lessee harmless and indemnified against any liability for injury or death to any person or damage to property in or upon the leased premises not caused directly by an act or omission of the Lessee or employee, agent, or patron of the Lessee. The Lessee agrees to hold Lessor harmless and indemnified against any liability for the loss or damage to any and all improvements, fixtures, and other personal property that Lessee brings and maintains at the lease Premises.

(2) **Modification #2:** SECTION 18 Modify as follows: Lessor will make sufficient parking available to Lessee. Lessee has no right to specific parking spaces pursuant to this Lease. Upon execution of the Lease and on an annual basis thereafter, Lessor will issue Lessee up to six (6) vehicle parking decals that allow parking in certain designated areas around or near the leased Premises and one hundred (100) visitor parking passes. Vehicles using the parking decals must be registered individually with Parking Services. The parties agree to adjust the parking made available to Lessee on an annual basis commensurate with actual need. Lessor reserves the right to build improvements upon, reduce the size of, relocate, reconfigure, eliminate, and/or make alterations or additions at any time to the parking made available to Lessee pursuant to this Lease and any other parking facilities in or around the leased Premises. Lessor may also designate visitor parking spaces. The parking lot and vehicle use contemplated by this Lease are subject to the most recently issued University of Mississippi Parking and Traffic Rules and Regulations. Parking Services may impose fines for vehicles improperly parked in visitor parking spaces in and around the leased Premises. Lessee acknowledges and agrees that all issues pertaining to vehicle registration and fees must be directed to the University Police and Campus Safety Department Parking Services Office ("Parking Services").

(3) **Modification #3:** SECTION 14 Modify as follows: The Lessor covenants to keep and maintain, at Lessor's expense and with minimal disruption to the Lessee, said demised premises and facilities in a state of tenantable repair during the term of the Lease. Lessor shall not be called upon to make any such repairs occasioned by the acts of negligence of the Lessee, its agents, patrons, or employees, except where covered under Lessor's fire and extended coverage insurance. Lessor shall be responsible for moving and/or protecting tenant furniture and equipment as required to maintain space in tenantable condition. Lessor makes no warranty or representation, express or implied, regarding the fitness, design or use of the Leased Premises for a particular purpose. Lessee, at its own expense and cost, shall make no alterations, improvements, or additions to the Leased Premises without the Lessor's prior written consent, and shall comply with any requirements or specifications that Lessor may impose as a condition precedent to Lessee making any such alterations, improvements or additions. Lessee shall provide Lessor written notice that describes the proposed alterations, improvements, or additions with particularly and copies of the Lessee's proposed plans, drawings, and specifications. Any such plans, drawings and specifications must be filed with and approved in writing by Lessor's Department of Facilities Planning (DFP) before Lessee begins any alterations, improvements or additions to the leased Premises. Lessee agrees that all work on the leased Premises shall be done in accordance with Lessee's approved plans, drawings and specifications. All proposals for any and all alterations to the leased space shall be produced on behalf of the Lessee by architects and/or engineers licensed in the State of Mississippi. Work shall comply with the International Building Code and other life safety codes currently in use at the University of Mississippi. Scale drawings, specifications, and product

data shall fully describe 'The Work' which will then be submitted by the Lessee to the DFP for approval. Response from DFP will be forthcoming in a reasonable time after receipt. No work shall begin until a letter of "Notice to Proceed" has been issued to the lessee by the UM Department of Facilities Planning. All alterations, improvements or additions to the leased Premises shall remain with the Premises upon the expiration or termination of the Lease, unless the parties expressly agree in writing otherwise. At the termination or expiration of the Lease, Lessee shall surrender the Leased Premises in as good a condition as on the date that the Lessee accepted the leased Premises. Tenantable condition shall be defined below for the following components and systems:

(1) Flooring:

- a. Carpet –Lessor agrees to carpet the leased Premises at its own expense in accordance with Lessor's standard requirements and specifications. Throughout the initial term and any/all subsequent renewals, all carpet shall be replaced a minimum of every 10 years from date of last installation.
- b. Resilient – Vinyl Composition Tile, Luxury Vinyl Tile or similar resilient tile / plank floors shall be in good condition, free from scratches, chips, blemishes and shall be less than 15 years old at start of lease or shall be replaced prior to start of lease term. Throughout the initial term and any/all subsequent renewals, all resilient flooring shall be replaced a minimum of every 15 years from date of last installation.
- c. Other – Wood, Stone, Terrazzo, Ceramic, Porcelain and other similarly durable flooring shall be in good condition, sound, free from scratches, chips and other damage with any re-finishing, re-sealing, or re-grouting completed prior to start of lease or shall be replaced prior to start of term. Throughout the initial term and any/all subsequent renewals, all such flooring shall be re-finished, re-sealed, or re-grouted on a schedule consistent with respective industry best practice.

(2) Walls:

- a. Painted – Lessor agrees to paint the leased Premises at its own expense in accordance with Lessor's standard requirements and specifications. Throughout the initial term and any/all subsequent renewals, all painted drywall / plaster walls shall be re-painted a minimum of every 5 years from date of last application. Painting of walls shall include any / all applicable base, door frames / trim, window frames / trim, casing, crown, wainscot and other such trim components.
- b. Wall Covering – Wall coverings shall be in good condition, free from stains, scratches, peeling, holes and shall have been installed within the previous 5 years or shall be replace or removed with walls painted prior to start of lease term. Throughout the initial term and any/all subsequent renewals, all wall coverings shall be replaced (or removed with walls painted) a minimum of every 15 years from date of last application.

- (4) Modification #4: Addition:** Lessee agrees that the Leased Premises shall not be used for any treatment, storage or disposal of or otherwise contaminated by any "Hazardous Substances." "Hazardous Substances" shall mean: (i) any hazardous wastes as defined under Resource Conservation and Recovery Act (ii) any hazardous substances as defined under the Comprehensive Environmental Response, Compensation, and Liability Act, (iii) any toxic pollutants as defined under the Clean Water Act, (iv) any hazardous air pollutants as defined under the Clean Air Act, (v) any hazardous chemicals as defined under the Toxic Substances Control Act, (vi) any hazardous substances as defined under Emergency Planning and

Community Right-to-Know Act, (vii) radioactive materials covered by the Atomic Energy Act, (viii) similar wastes, substances, pollutants, chemicals regulated under analogous state and local laws, (ix) asbestos, (x) polychlorinated biphenyls, (xi) petroleum and petroleum products or synthetic fuels or any fraction thereof, (xii) any hazardous material, chemical, or odor deemed unacceptable by the Mississippi Department of Environmental Quality, (xiii) any substance, the presence of which is prohibited under any applicable environmental law; and (xiv) any other substance where applicable environmental law requires remediation or special handling or notification or reporting to any federal, state or local governmental authority regarding the generation, use, handling, collection, treatment, storage, recycling, transportation, recovery, removal, discharge, or disposal of the substance. Lessee acknowledges that its failure to comply with this provision constitutes a material breach for which the Lessor may terminate the Lease upon seven (7) days written notice, without further obligation or penalty hereunder. Lessee will pay the cost of any remediation, repair or clean-up caused by its violation of this provision.

(5) **Modification #5.** Deletion of Section 19

Staff Recommendation This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

G. RPM Amended Leases

1. Requesting Agency: Mississippi Department of Health

Lease #: 390-452-21A

Lessor: Nehrus Properties, LLC.

Term: 04/1/2019 thru 12/14/2021

Total Yearly Cost: \$263,232.83

Previous Yearly Cost: \$202,664.35

Cost PSF: \$13.19 Inclusive

Previous Cost PSF: \$13.19 Inclusive

Total Space per Occupant: 249

Federal Funds: 99%

Square Footage Proposed: 19,957

Previous Square Footage: 15,365

Address of Property: 715 S. Pear Orchard Road, Madison, MS.

Purpose of Lease: The Mississippi Department of Health along with the Office Against Interpersonal Violence is requesting approval to do a lease modification to the current leasing agreement with Nerhus Properties, LLC. This modification will include office space to house staff. Due to an increased stream of federal funds, OAIV staff has been increased to include new positions, increasing the total staff for the office from 13 to 21 positions. Two contractual positions were also added. Additional space is necessary because OAIV has already exceeded the maximum space capacity in our current location. Further expansion within the current lease will allow program staff to be located together and not face the dilemma of

splitting staff. This will permit the office to continue to work effectively as a team and optimize cost by leveraging and sharing office equipment, furniture and administrative support. OAIV has a current annual budget in excess of \$29 million in predominantly federal funds. With the influx of additional Victim of Crime Act funds, this is anticipated to increase over the next several years. In addition to the justification/expansion of the MSDH Office of Interpersonal Violence (OIV), as outlined in the Agenda narrative, the requested additional office space also covers space for the re-establishment of our agency's Office of Health Equity. The two together totals the requested 4592 sq. ft.

Note: This amendment increases the total space leased by 4,592 square feet. The lease rate will remain the same as the original lease. PPRB approved the original lease on 09/07/2016. This increase is in accordance with leasing policy 500.1 (1).

Staff Recommendation This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this amendment.

Action: A motion was made by Mr. Morehead to approve the staff recommendation with the noted correction of the addition to the justification/expansion of the MSDH OIV as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Rehabilitative Services

Lease #: 725-681-22A

Lessor: Dr. Ronal F. Roberson

Term: 04/01/2019 thru 03/05/2022

Total Yearly Cost: \$13,921.60

Previously Yearly Cost: \$8993.60

Cost PSF: \$6.16 + Utilities & Janitorial

Previous Cost PSF: \$6.16 + Utilities & Janitorial

Total Space per Occupant: 226 sq. ft.

Federal Funds: 80%

Square Footage Proposed: 2,260

Previous Square Footage: 1460

Address of Property: 203 South Market Street, Charleston, MS.

Purpose of Lease: This is an amendment to increase the current lease space by 800 square feet. MDRS has added three (3) new Office of Special Disability employees to the Charleston location. This increase is in accordance with leasing policy 500.1 (1).

Note: This is a four (4) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

H. Parchman Farmland Lease

1. NEW LEASES:

Sunflower County

| Tract | Winning Bidder | Acres | Bid per Acre | Total Bid |
|-------|-----------------------|--------|--------------|-------------|
| 4 All | William E. Livingston | 373.89 | \$77.20 | \$28,864.31 |

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS and the Division of Agricultural Enterprises. MDOC requests PPRB approve this new lease listed above. This lease is presented for consideration from a bid that took place on February, 12, 2019. There were no protests to the bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this new farmland lease.

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

I. RPM Director's Report

Mr. Adams discussed SB2681 which allows Jackson State University to sell tax forfeited property that has become a liability to the school. He stated the reason JSU is selling that property, rather than the Secretary of State selling it, is because several years ago JSU requested the SOS transfer tax forfeited property to them. Now the current JSU administration no longer considers that practice advantageous to the school.

A ten minute recess was taken before the presentation of Item VI.A.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

There were no Petitions for Relief from Competitive Sealed Bidding to report to the Board this month.

B. Consideration of Contracts for Board Action

Items VI.B.1 through VI.B.5 were presented together and voted together.

- 1. Requesting Agency:** Mississippi Department of Corrections
Supplier: New Way, Mississippi
Contract #: 8200044024

Term: 04/01/2019 – 03/31/2022

Total Value: \$2,737,500.00

New

\$2,737,500.00

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed one hundred twenty-five. The Contractor has six housing locations in Jackson and one location in Mendenhall. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$4,562,500.00

2. **Requesting Agency:** Mississippi Department of Corrections
Supplier: Mississippi Offender Reentry Experience (M.O.R.E)
Contract #: 8200044035

Term: 04/01/2019 – 03/31/2022

Total Value: \$2,358,630.00

New

\$2,358,630.00

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed one hundred twenty. The Contractor has two housing locations in Raymond and Magee. The rate is \$17.95 per day per resident, but no more than \$556.45 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award,

OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$3,931,050.00

3. **Requesting Agency:** Mississippi Department of Corrections

Supplier: Sober Living Residential, LLC

Contract #: 8200044025

Term: 04/01/2019 – 03/31/2022

Total Value: \$744,600.00

**New
\$744,600.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed thirty-four. The Contractor has three housing locations in Meridian. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$1,241,000.00

4. **Requesting Agency:** Mississippi Department of Corrections

Supplier: Crossroads Outreach Ministries

Contract #: 8200044023

Term: 04/01/2019 – 03/31/2022

Total Value: \$547,500.00

**New
\$547,500.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed twenty-five. The Contractor has two housing locations in Canton and Madison. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$912,500.00

5. **Requesting Agency:** Mississippi Department of Corrections

Supplier: Center for Independent Learning, Inc.

Contract #: 8200044026

Term: 04/01/2019 – 03/31/2022

Total Value: \$219,000.00

New

\$219,000.00

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed ten. The Contractor has one housing location in Jackson. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns

regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$365,000.00

Action: A motion was made by Mr. Belk to approve the staff recommendations as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

6. **Requesting Agency:** Mississippi Department of Education

Supplier: Valley Services, Inc.

Contract #: 8200019188

Term: 08/01/2015 – 07/31/2020

Total Value: \$2,285,823.00

Renewal
\$435,801.00

Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Five has been submitted to exercise the last optional renewal allowed by the original contract. The Contractor provides food management services for the Mississippi Schools for the Blind and Deaf. The Contractor was originally selected through an RFP. Modification Four was approved at the July 2018 PPRB meeting; Modification Three was approved at the July 2017 PSCRB meeting; Modification Two was statutorily approved based on Miss. Code Ann. §25-9-120(4) at the June 2016 PSCRB meeting; Modification One was statutorily approved at the April 2016 PSCRB meeting; and the original contract was approved at the July 2015 PSCBR meeting. Modification Five updates the Statement of Work, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract, including the unit prices, remain the same. Proof of the regulatory board's approval (State Board of Education) must be received from the Agency prior to processing the contract. This Board met on February 21, 2019. According to the RFP and contract, a bond for the total amount of the contract is required and the bond must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSRC recommends approval of the contract renewal as requested contingent upon proof of regulatory board approval and the agency providing the required vendor's performance bond certification.

Projected Budget for Life of the Contract: \$2,285,823.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

7. **Requesting Agency:** Mississippi Department of Education

Supplier: Michael D. Kent

Contract #: 103677

Term: 07/01/2017 – 06/30/2020

Total Value: \$333,648.18

Renewal
\$111,216.06

Summary of Request: The term of the original contract is one year with three optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. Mr. Kent is a contract worker. He performs administrative duties for the Office of Academic Education. He is a PERS retiree. He is paid \$76.92 per hour not to exceed 20 hours per week. The total requested FY 2020 spending authority is \$111,216.06, which is comprised of \$79,996.80 for personal services, \$6,119.76 for FICA, \$12,599.50 for PERS, and \$12,500.00 for travel. The contract total is consistent with previous years. The Contract Worker was selected through an RFQ. Modification One was approved at the May 2018 PPRB meeting; while the original contract was approved at the June 2017 PSCR meeting. Modification Two updates the Period of Performance, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remains the same. Proof of the regulatory board's approval (State Board of Education) must be received from the agency prior to processing the contract. This Board met on February 21, 2019, but did not consider this contract. It is scheduled to meet again March 28, 2019 to consider this contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$444,864.24

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

8. **Requesting Agency:** Mississippi Department of Education

Supplier: Reading and Language Arts Center, Inc. d/b/a Brainspring

Contract #: 8200032893

Term: 07/19/2017 – 06/30/2020

Total Value: \$5,571,610.00

Renewal
\$2,000,710.00

Summary of Request: The term of the original contract was eleven months and thirteen days with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides a professional development training system based on the Orton Gillingham reading methodology to a minimum of 500 new teachers of students with disabilities annually; follow-up trainings; and an annual survey of all participants trained as it relates to program process, practice and other concerns as needed/identified by the agency. The Contractor was originally selected through an RFP. Modification One was approved at the June 2018 PPRB meeting; while the original contract was approved at the July 2017 PSCR meeting. Modification Two updates the Period of Performance, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same.

According to the RFP and contract, a bond for the total amount of the contract is required and must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required performance bond.

Projected Budget for Life of the Contract: \$9,633,260.00

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

9. **Requesting Agency:** DMH – East Mississippi State Hospital

Supplier: Weisser Psychiatric Services, LLC

Contract #: 8200044003

Term: 03/07/2019 – 03/06/2023

Total Value: \$832,000.00

**New
\$832,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will serve as Clinical Director of East Mississippi State Hospital providing medical and administrative direction and supervision to subordinate professional, technical and clerical staff. The Contractor was selected through an IFB with one respondent. The Contractor will be paid \$200.00 an hour not to exceed 40 hours every two weeks. The agency requests an exception to Section 3-202.16 of the PPRB OPSCR Rules and Regulations for failure to post the award of the contract on the Mississippi Contract Procurement Opportunity Search Portal. OPSCR does not have concerns regarding competition, fairness, and transparency of the procurement. Proof of the vendor's required fidelity bond and liability insurance certificates must be received from the Agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.16, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required fidelity bond and liability insurance certificate.

Projected Budget for Life of the Contract: \$1,040,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

10. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: FlightSafety International, Inc.

Contract #: 8800006642

Term: 06/01/2019 – 05/31/2021

Total Value: \$100,000.00

**New
\$100,000.00**

Summary of Request: The term of the contract is two years with one optional one-year renewal. The Contractor will provide mechanical and flight training utilizing a full-motion level D simulator with a similar Garmin 1000 cockpit to that of the state aircraft. The year one rates are \$18,385.00 per individual for the King Air 350 initial training; \$9,250.00 per individual for the King Air 350 recurrent training; \$600.00 per year for the King Air G1000 e-learning course with training record for two training events; \$370.00 per individual event for the DRVSM initial or recurrent training; \$550.00 per individual training event in the AHA Heartsaver First Aid, AED, and CPR training. The contract also allows for a 3% increase rounded to the nearest tenth in year two, which will increase the King Air 350 initial training per individual to \$18,940.00 and the King Air 350 recurrent training per individual to \$9,530.00. There is no escalation in price in year three. The Contractor was declared to be a sole-source provider by the agency based on Mississippi Code Annotated § 27-104-7(2)(o)(iii).

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$150,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

Items VI.B.11 through VI.B.15 were presented together and voted together.

11. Requesting Agency: DMH – Ellisville State School at South Mississippi Regional Center

Supplier: Steven Schepens Medical, LLC

Contract #: 8200025260

Term: 07/01/2016 – 06/30/2020

Total Value: \$312,000.00

**Renewal
\$78,000.00**

Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour for all locations, \$1,000.00 per month on-call pay for the Long Beach campus, and \$750.00 per month on-call pay for the Biloxi, Gautier, and Wiggins Community Homes. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCRB meeting; and the original contract was statutorily approved based on Miss. Code Ann. §25-9-120(4) at the June 2016 PSCRB meeting. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR

recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$390,000.00

12. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center
Supplier: Robert Culpepper, M.D.
Contract #: 8200025252
Term: 07/01/2016 – 06/30/2020
Total Value: \$192,000.00
Renewal \$48,000.00
Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides psychiatric services to individuals with intellectual and developmental disabilities at the agency's Long Beach Campus and four satellite community programs. The rates remain \$300.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCRB meeting; and the original contract was system approved as the value did not exceed \$75,000.00 cumulatively and did not required PSCRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the agency providing the regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$240,000.00

13. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center
Supplier: Bryan Vyverberg, M.D.
Contract #: 8200029602
Term: 07/01/2016 – 06/30/2020
Total Value: \$192,000.00
Renewal \$48,000.00
Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides psychiatric services to individuals with intellectual and developmental disabilities at the agency's Long Beach Campus and four satellite community programs. The rates remain \$300.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCRB meeting; and the original contract was system approved as the value did not exceed \$75,000.00 cumulatively

and did not required PSCRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the agency providing the regulatory board's approval, current medical licensures, and, vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$240,000.00

14. Requesting Agency: DMH – Ellisville State School at South Mississippi Regional Center

Supplier: Dimitriades Management, LLC

Contract #: 8200025249

Term: 07/01/2016 – 06/30/2020

Total Value: \$150,000.00

Renewal
\$37,500.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; while Modification One and the original contract were system approved as the values did not exceed \$75,000.00 cumulatively and did not require PPRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$187,500.00

15. Requesting Agency: DMH – Ellisville State School at South Mississippi Regional Center

Supplier: Richard Bryant McCrary, M.D.

Contract #: 8200025248

Term: 07/01/2016 – 06/30/2020

Total Value: \$132,000.00

Renewal
\$33,000.00

Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Four has been submitted to exercise the third optional renewal

allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Three was approved at the August 2018 PPRB meeting; while Modification Two, Modification One, and the original contract were system approved as the values did not exceed \$75,000.00 cumulatively and did not require PSCRB approval. Modification Four updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$165,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

16. Requesting Agency: Mississippi Development Authority

Supplier: Douglas, Inc. d/b/a Douglas Express Delivery

Contract #: 8200032058

Term: 07/01/2017 – 06/30/2020

Total Value: \$115,000.00

**Modification
\$35,000.00**

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment One has been submitted to increase the amount of the contract by \$35,000.00, which is comprised of \$32,000.00 for courier services and \$3,000.00 for storage services, as a result of higher than anticipated usage. The Contractor provides fulfillment services to include warehousing and transportation of MDA Welcome Center brochures. The Contractor maintains the MDA Tour Guides and Visit MS brochures and delivers the guides and brochures to the MDA main office and Welcome Centers throughout the State. The Contractor was originally selected through an RFP. The original contract was approved at the May 2017 PSCRB meeting. Amendment One increases the contract maximum amount identified in the Compensation Exhibit, updates the Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, and E-Payment clauses, and adds the Approval clause. All other terms and conditions of the original contract, including rates contained in the Compensation Exhibit, remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$133,333.00

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

17. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center
Supplier: Mischa Woods
Contract #: 110968
Term: 07/01/2016 – 06/30/2020
Total Value: \$582,171.20
Renewal
\$145,542.80
Summary of Request: The term of the original contract is one-year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Woods is a contract worker. She provides speech language pathology services. She is paid \$65.00 per hour not to exceed 40 hours per week. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the May 2017 PSCRB meeting; and the original contract was statutorily approved at the May 2016 PSCRB meeting. The contract worker was originally selected through an RFQ. The total requested FY 2020 spending authority is \$145,542.80, which is comprised of \$135,200.00 for personal services and \$10,342.80 for FICA. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$727,714.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

18. **Requesting Agency:** Mississippi Department of Education
Supplier: The Riverside Publishing Company d/b/a HM Receivables, LLC
Contract #: 8200005583
Term: 09/15/2011 – 06/30/2020
Total Value: \$775,258.13
Renewal
\$102,932.91
Summary of Request: The term of the original contract is one-year with nine optional one-year renewals. Modification Eight has been submitted to exercise the eighth optional renewal allowed by the original contract. Section 27-104-7(2)(l) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor provides an assessment system that yields valid results for preschool students with disabilities, ages three to five, in comparison to their peers. The Contractor was originally selected through an RFP. Modification Seven was approved at the May 2018 PPRB meeting; Modification Six was approved at the June 2017 PSCRB meeting; Modification Five was statutorily approved based on the Miss. Code Ann. § 25-9-120(4) at the June 2016 PSCRB meeting; Modification Four was approved at the May 2015 PSCRB

meeting; Modification Three was approved at the May 2014 PSCR meeting; Modification Two was approved at the June 2013 PSCR meeting; Modification One was approved at the June 2012 PSCR meeting; and the original contract was system approved as the value did not exceed \$75,000 cumulatively and did not require PSCR approval. Modification Eight updates the Period of Performance, Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education) must be received by the Agency prior to processing the contract renewal. This Board met on February 21, 2019.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$883,105.11

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

19. Requesting Agency: State Veterans Affairs Board

Supplier: Healthcare Services Group, Inc.

Contract #: 8200042720/8200044081

Term: 12/06/2018 – 12/05/2020

Modification

Total Value: \$10,000,000.00

\$0.00

Summary of Request: The original term of the contract is two years with one optional one-year renewal. The Contractor provides food services at the State Veterans Homes in Collins, Jackson, Kosciusko, and Oxford. The Contractor was originally selected through an RFP with one respondent. Modification One corrects the breakfast meat price from \$0.47 to \$0.46, increases the daily price per resident from \$23.00 to \$24.30 to include a Soup and Salad Bar, and modifies Sections 4.17 and 4.18 of the original contract to change the responsibilities of the vendor and agency. Modification One also adds the Priority clause. All other terms and conditions of the original contract remain the same. Due to technical issues, a new contract was created generating a new contract number. Proof of the vendor's updated workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon receipt of required workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates.

Projected Budget for Life of the Contract: \$15,000,000.00

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS

Ms. Martin stated there were no new contracts from DCPS to report to the Board this month.

Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2019 are attached to these Minutes as **Attachment C**.

D. Emergency Contracts Reported to the Board for Calendar Year 2019

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

1. Requesting Agency: Mississippi Department of Corrections

Supplier: U.S. Corrections, LLC

Contract #: 8400000990

Term: 02/11/2019 – 02/10/2020

Total Value: \$412,500.00

New

\$412,500.00

Summary of Request: The term of the contract is one year. The Contractor will provide interstate transportation for the return of MDOC prisoners, parole and/or release violators, and prison escapees from the continental United States to designated MDOC institutions in the State of Mississippi at the rate of \$1.25 per mile. The Contractor will also make arrangements for air travel and will provide qualified medical personnel to ride along when transporting inmates with unsound medical conditions. Both the air travel and the usage of qualified medical personnel must be pre-approved by and reimbursed by MDOC. The Contractor was selected

through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." The agency contends the emergency is necessary to maintain public safety. At the May 2018 PPRB Meeting, a new contract with Texas Prisoner Transportation Services was approved to provide said service. However, on February 5, 2019, MDOC received notification from the competitively selected vendor that it was ceasing business as of February 10, 2019. Therefore, MDOC has entered into this emergency contract with the next lowest vendor from the previous competitive process at the rate bid.

E. OPSCR Staff Approvals Reported to the Board

The list of staff approvals for OPSCR reported to the Board for the month of February is attached to these Minutes as **Attachment D**.

F. OPSCR Director's Report

Ms. Martin reported on legislation pertaining to OPSCR. First, she discussed HB714 which extends the exemption for the Department of Child Protection Services. The bill is still alive, but the Public Health and Welfare Committee has submitted an amendment that changes the exemption deadline to June of 2020, instead of June of 2022. This would cut the extension to four (4) years, instead of the initial six (6) year extension. The bill is now pending in the Senate.

Next, Ms. Martin discussed SB2723 which would effectively state that all Veterans Affairs Board (VAB) service contracts would be reported to the PPRB, but would be superseded by VAB decisions. According to VAB staff, it operates its nursing homes as a business and the passing of this bill would give the VAB more freedom for those operations. This legislation is still alive, has passed out of the committee, and is on its way to the House Floor.

Ms. Martin also mentioned that Service Contract Training was held on February 22, and that notifications were sent out to all the agencies notifying them of expiring contracts.

VII. Legislative Update

Ms. Goodwin reported on HB 1204, which was requested by DFA to revise the Public Records Act to allow moving forward in executing emergency contracts if courts have not ruled in time. This bill has passed out of the Senate AET Committee and is moving on to the Senate Floor.

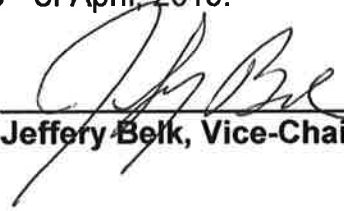
SB 2625 is also being tracked, which is a bill exempting Mississippi School for the Arts from all PPRB purview. This bill has passed out of the House Committee, as amended, and is heading to the House Floor.

SB 2918, the aircraft bill previously discussed by Ms. Jackson, has passed out of the House Appropriations Committee and is moving on to the House Floor. This bill would change the law, allowing the use of a commercially reasonable method to procure an aircraft maintenance contract.

VIII. Adjournment

Action: A motion was made by Mr. Belk to adjourn. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 3rd of April, 2019.



Jeffery Belk, Vice-Chair

4/3/19

Date



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, March 6, 2019, 9:00 a.m. in
Room 145 Conference Room
Woolfolk State Office Building



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, March 6, 2019
9:00 a.m.

BOARD MEMBERS ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

Jeffery Bell

PPRB

Billy McReas

PPRB

HOOPY SPRINGER

PPRB

Jeta Gray

PPRB

Rachel Jable

DFA



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, March 6, 2019
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

| | |
|----------------------|----------------------|
| Ross Campbell | DFA / OPTFM |
| Chuck McIntosh | DFA |
| Aubrey Leigh Goodwin | DFA |
| Ginae Mancure | DFA / Bob |
| Philando Brown | DFA / Internal Audit |
| Deron Simpson | DFA / Internal Audit |
| Krista Robinson | DFA / Internal Audit |
| Clay Chastin | DFA / O&T |
| Lashonda Washington | DFA / OPSCR |
| Victoria James | DFA / OPSCR |
| Tenetra Walton | DFA / OPSCR |
| Aliaia Coleman | DFA / OPSOR |
| Catoria Martin | DFA / OPSCR |
| Shandra Thompson | DFA / OPSCR |
| Mike Cook | DFA / OPTFM |
| Calvin Sibley | DFA / BOB |
| Gilda Reyes | DFA / CCID |
| Paula De Young | DFA / CCID |
| Fig DeRouen | DFA |

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Yolanda Thurman - Contract Analyst

Romaine Richards AG/DFA

Glenn F. Koribrek DFA

Edward Wissin, Jr. DFA/AGO

Ramona Jones DFA/contract analyst

Steve Tucker DFA/OPTFM



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, March 6, 2019
9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

| | |
|---|------------------------------------|
| Kathie Childress, Purchasing Agent | Madison County Schools |
| FRANK PURYAN, OFFICE MANAGER | DEPT OF REVENUE |
| ERICA GREENWOOD Contract Analyst Sr. | Dept of Revenue |
| Jeather Wagner Director | OAIU / MSDH |
| Robert B Ponder Purchasing / Property / Fleet | MS Forestry Comm |
| Rebekah Olander Purchasing | MS Forestry Comm |
| Harris VanBuren MDOT | |
| Mike Walth MDOT | |
| Bill Ben | Lee County |
| Nikki Rodabough Rodabough Education Group | Hinds, Jeff Davis, Copiah, Waltham |
| Margaret Collins Rodabough Ed. Group | Hinds, Jeff Davis, Copiah, Waltham |
| Monique Corley Procurement Director (MSD) | |
| Madeleine Morris Procurement | MDE |
| Eric David | MDAS |
| Shannon Chesney | MDPS |
| DAVID STUMATE | SMRC |
| Grain Guynes Director IT | Madison County Schools |
| Brandon Foss State Aviation Admin | DFA |

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

| | | |
|---------------------|-----------------|----------------------------------|
| Jennifer Dotson | Dir-Support Svc | MSDH |
| Lance Fubler | KCSD | PCSD |
| ERIC K. STEWART | JDCSD | JEFF DAVIS Candy Shop / District |
| Matthew Dwy | PEER | |
| Kathy Caldwell | MSVA / AB | |
| Wynne Ellis | MDE | |
| Shirley Shannon | MDA | |
| Audrey McAfee | MDOC | |
| Joe Cotton | MDOC | |
| Ridie McCloskey | OSA | |
| Bo Howard | OSA | |
| Danny Lynch | MDES | |
| Tern Ashley | DFA-OUI | |
| Mary Fald | SVA | |
| John Nelson | | MSDH |
| Christine Evans | MDE | |
| Christy Guther | m doc | |
| Dell Kelly | M Dec | |
| Carlos Galloway | DFA | |
| Victor Suttant | MSDH | |
| Benny McKenzi | MCS | |
| Darla Gibbs Hammons | MDE | |



MEETING AGENDA
Wednesday, March 6, 2019
9:00 a.m.

- I. Call to Order
- II. Approval of Minutes from February 6, 2019 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the March 6, 2019 meeting and for any additional expenses incurred prior to the April 3, 2019 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)
 - A. Petitions for Relief From Reverse Auction
 - 1. Governing Authorities
 - i. **Requesting Governing Authority:** Madison County School District
Supplier: Apple, Inc.
Term: One Time Purchase
Commodities: MacBooks
Total Value: \$1,200,000.00 estimated
Summary of Request: Madison County School District has requested an exemption from using the Reverse Auction process for the purchase of Apple devices. They are requesting the exemption because Apple does not participate in Reverse Auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase directly from Apple and not resellers. Because there will only be one qualified supplier, the School District feels that the competitive sealed bid process should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.
 - ii. **Requesting Governing Authority:** Lee County
Supplier: Unknown
Term: 12 months
Commodities: Hot Mix
Total Value: \$1,200,000.00 estimated
Summary of Request: Lee County has requested an exemption from using the Reverse Auction process for the purchase of hot mix. They are requesting the exemption because the County

wishes to make multiple awards. The County feels that the competitive sealed bid process should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Pesticides and Chemicals

Total Value: \$153,404.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of pesticides and chemicals. They are requesting an exemption because in previous Reverse Auctions there has been little participation and higher pricing received. The County feels that the competitive sealed bid process should be utilized to procure the items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Corrugated Polyethylene Culvert Pipe

Total Value: \$190,742.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of corrugated polyethylene culvert pipe. They are requesting the exemption because in previous Reverse Auctions there has been little participation and higher pricing received. The County feels that competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Scrub Seal, Slurry Seal, and Micro Surfacing

Total Value: \$481,000.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of various commodities. They are requesting the exemption because they wish to award to multiple vendors. The past four (4) years, only two suppliers have

bid, and the County has awarded to one as primary and one as alternate. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. Requesting Governing Authority: Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt Tack

Total Value: \$1,617.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of asphalt tack. They are requesting the exemption because in a previous Reverse Auction they only had one bidder and it resulted in an inflation in prices. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vii. Requesting Governing Authority: Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt Milling

Total Value: \$10,428.00 estimated

Summary of Request: Harrison County has requested an exemption from using the Reverse Auction process for the purchase of asphalt milling. They are requesting the exemption because in a previous Reverse Auction they had an inflation in prices with two bidders and another decided not to bid. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

viii. Requesting Governing Authority: Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Ready Mix Concrete

Total Value: Unknown

Summary of Request: Harrison County has requested an exemption from using Reverse Auction process for the purchase of ready mix concrete. They are requesting an exemption

because this category has only had two (2) bidders in the past six (6) years. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ix. Requesting Governing Authority: Pike County

Supplier: Unknown

Term: 12 months

Commodities: Clay Aggregate

Total Value: \$78,000.00 estimated

Summary of Request: Pike County has requested an exemption from using the Reverse Auction process for the purchase of clay aggregate. They are requesting the exemption because in previous years they only had one bid for this commodity and in a previous Reverse Auction the vendor did not participate. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and use of competitive sealed bidding for the procurement.

x. Requesting Governing Authority: Pike County

Supplier: Unknown

Term: 12 months

Commodities: Liquid Asphalt & Emulsions (CRS-2)

Total Value: \$60,000.00 estimated

Summary of Request: Pike County has requested an exemption from using the Reverse Auction process for the purchase of liquid asphalt and emulsions. They are requesting the exemption because they wish to make multiple awards for these commodities. They did try a Reverse Auction and did not receive any bids. The County feels that the competitive sealed bid process should be utilized to procure these items.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and use of competitive sealed bidding for the procurement.

2. State Agencies

i. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Multiple Award

Contract #: N/A (RFx Number: 3180000675)

Term: 12 months with extensions

Total Value: \$3,000,000.00 (Estimated)

Summary of Request: MDOT has requested an exemption from using the Reverse Auction

process for the purchase of Certified Bituminous (liquid asphalt). The location of the work, type of mix needed, and availability at the time of work must be known to determine lowest cost. The pricing includes transportation and is awarded to the lowest three vendors by line item (mix) per county. Due to availability, MDOT needs to award to more than one vendor per county even if the price is higher than another vendor. Based on these factors these materials are not good candidates for the Reverse Auction process. MDOT requests to utilize the competitive sealed bid process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Multiple Award

Contract #: N/A (RFx Number 3180000676)

Term: 12 months with extensions

Total Value: \$5,000,000.00 (Estimated)

Summary of Request: MDOT has requested an exemption from using the Reverse Auction process for the purchase of hot and cold asphalt mix. Hot and cold asphalt mix are used by MDOT road maintenance crews at various locations throughout the State. The location of the work, type of asphalt mix needed, and plants producing at the time of work must be known to determine lowest cost. In addition, hot mix must be used within a short time period, and only plants within a certain geographical range of the work location can be considered when determining lowest cost. MDOT wishes to award all vendors and make a determination at the time of purchase. Based on these factors these materials are not good candidates for the Reverse Auction process. MDOT requests to utilize the competitive sealed bid process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bids for the procurement.

iii. **Requesting Agency:** South Mississippi Regional Center (SMRC)

Supplier: Unknown

Contract #: N/A (RFx Number 3180000663)

Term: July 1, 2019 - June 30, 2020 (Option to renew for 3 consecutive years)

Total Value: \$500,000.00 (Estimated)

Summary of Request: SMRC is requesting an exemption from use of the Reverse Auction process for the purchase of wheelchairs and wheelchair equipment. Wheelchairs and wheelchair equipment needs vary based on the medical conditions of the patients served in the facility. To accommodate the variety of needs, previous awards were made based on the highest percentage discount off the overall manufacturer's suggested retail price for each item requested for purchase. Unlike a Reverse Auction process where bids entered get progressively lower, this award will be made to the vendor offering the highest overall discount. SMRC believes procurement of the wheelchairs and equipment by the competitive bid process is the best option to serve the State.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

1. Requesting Governing Authority: Copiah County School District

Supplier: BCI

Term: July 1, 2019 through June 30, 2024

Total Value: \$112,033.00

Summary of Request: Copiah County School District was granted an exemption from Reverse Auction on November 16, 2018. They advertised for competitive sealed bids for E-Rate Category 2 cabling and equipment. Three bids were received. The District wishes to award to the second lowest bidder BCI for this procurement as it was determined to be the lowest and best solution.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

2. Requesting Governing Authority: Hinds County School District

Supplier: Synergetics

Term: July 1, 2019 through June 30, 2024

Total Value: \$286,586.00

Summary of Request: Hinds County School District was granted an exemption from Reverse Auction on November 16, 2018. They advertised for competitive sealed bids for E-Rate Category 2 equipment and cabling. They received two bids. The District wishes to award to the low bidder Synergetics for the procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that Board approve this contract.

3. Requesting Governing Authority: Itawamba County School District

Supplier: S.H.O.T.S.

Term: July 1, 2019 through June 30, 2020

Total Value: \$42,135.00

Summary of Request: Itawamba County School District was granted an exemption from Reverse Auction on January 10, 2019. They advertised for E-Rate Category 2 cabling and equipment. They received two bids. The District wishes to award to the low bidder SHOTS for this procurement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

4. **Requesting Governing Authority:** Jefferson Davis County School District
Supplier: Venture Technologies
Term: July 1, 2019 through June 30, 2021
Total Value: \$74,291.10
Summary of Request: Jefferson Davis County School District was granted an exemption from Reverse Auction on December 12, 2018. They advertised for E-rate Category 2 cabling and equipment. They received one bid and wish to award to Venture Technologies.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

5. **Requesting Governing Authority:** Rankin County School District
Supplier: Dell
Term: July 1, 2019 through June 30, 2020
Total Value: \$199,032.29
Summary of Request: Rankin County School District was granted an exemption on January 9, 2019. They advertised for competitive sealed bids for E-rate Category 2 wireless networks. They received four bids but one vendor withdrew their bid. They wish to award to the low bidder Dell.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

6. **Requesting Governing Authority:** Rankin County School District
Supplier: JSI
Term: July 1, 2019 through June 30, 2020
Total Value: \$68,777.20
Summary of Request: Rankin County School District was granted an exemption on January 9, 2019. They advertised for competitive sealed bids for an E-rate Category 2 cabling project. They received two bids and wish to award to the low bidder JSI.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

7. **Requesting Governing Authority:** Lafayette County School District
Supplier: S.H.O.T.S
Term: July 1, 2019 through June 30, 2020
Total Value: \$100,950.00
Summary of Request: Lafayette County School District was granted an exemption on December 7, 2018. They advertised for competitive sealed bids for E-rate Category 2 wireless network infrastructure upgrades. They received three bids and wish to award to the low bidder S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract

- 8. Requesting Governing Authority:** Stone County School District
Supplier: Synergetics
Term: July 1, 2019 through September 30, 2020
Total Value: \$24,728.50
Summary of Request: Stone County School District was granted an exemption from Reverse Auction on December 18, 2018. They advertised for E-rate Category 2 internal fiber upgrades. They received two bids and wish to award to the low bidder Synergetics.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
- 9. Requesting Governing Authority:** Stone County School District
Supplier: S.H.O.T.S.
Term: July 1, 2019 through September 30, 2020
Total Value: \$45,682.00
Summary of Request: Stone County School District was granted an exemption from Reverse Auction on December 18, 2018. They advertised for E-rate products and services for a wireless upgrade. They received three bids. They wish to award to the low bidder S.H.O.T.S.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
- 10. Requesting Governing Authority:** Tate County School District
Supplier: Synergetics
Term: July 1, 2019 through December 31, 2021
Total Value: \$130,237.66
Summary of Request: Tate County School District was granted an exemption from Reverse Auction on December 10, 2018. They advertised for competitive sealed bids for an E-Rate Category 2 wireless project. They received three bids and wish to award to the low bidder Synergetics.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
- 11. Requesting Governing Authority:** Webster County School District
Supplier: Howard Technologies
Term: July 1, 2019 through June 30, 2024
Total Value: \$181,948.00
Summary of Request: Webster County School District was granted an exemption from Reverse Auction at the November 7, 2018 PPRB Meeting. They advertised for competitive sealed bids for E-rate Category 2 cabling and equipment. They received four bids and wish to award to the low bidder Howard Technologies.

Staff Recommendation: This request has been reviewed for compliance and has been

determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

C. Consideration of Awards for State Agencies

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Striping Service and Supply, Inc.

Contract #: 8200036605

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$2,758,500.00

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year, for the purchase up to one hundred forty-six (146) Attenuators. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

2. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Chemical Containers, Inc.

Contract #: 8200036585

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$3,584,175.00

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year, for the purchase of up to forty (40) chemical sprayers. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Hall Manufacturing, Inc.

Contract #: 8200032415

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$600,000.00

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year, to allow the Agency to purchase mower parts. The original contract was approved by the prior PPRB on 05/22/2017 with an expiration of 06/30/2018. A one (1) year extension was

approved by PPRB on 05/02/2018. Both the prior extension request and the current extension contain no price increases. This would be the second (2nd) of four (4) possible extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus

Contract #: 8200036518

Term: One (1) Year Extension (07/01/2019 – 06/30/2020)

Total Value: \$1,737,420.00 (Agency Contract) Total

Summary of Request: MDOT has submitted a request to extend this contract for a period of one (1) year, to allow the Agency to purchase up to thirty (30) additional 50HP 16,000 lbs. excavators. The original contract was approved by the prior PPRB on 12/06/2017 with an expiration of 06/30/2018. A one (1) year extension was approved by PPRB on 06/06/2018. This request is the second (2nd) of four possible extensions and contains no price increases.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of the extension.

5. Requesting Agency: Mississippi Department of Corrections (MDOC)

Supplier: Canon USA, Inc.

Contract #: 8200043696

Term: Three (3) Years (03/15/2019 – 03/14/2022)

Total Value: \$2,920,000.00

Summary of Request: MDOC is requesting approval to enter into a rental agreement with Canon USA, Inc., to rent over 400 Digital Copiers/Multi-Function Equipment, Supplies and Services for MDOC's central office complex, off-site canteens, community corrections sites, pre-release centers, Central Mississippi Corrections Facility, Mississippi State Penitentiary and South Mississippi Correctional Institution. MDOC used the OPTFM state copier contract to select a vendor and all the equipment and supplies are covered under the contract. MDOC submitted a Request for Quotes (RFQ) to all dealers listed on the state copier contract. A team of seven (7) MDOC staff evaluated the proposals based on a two (2) step process with a maximum score of 50 points for Evaluation of Annual Cost and a maximum overall score of 105. MDOC selected this vendor based on an assessment of the Agency's specifications for each office and used competitive negotiation seeking the best combination of price, experience, and quality of equipment and service. Attached is the link to the contract, which is OPTFM's approved Rental Agreement, along with the ITS CP-1 Exemption. MDOC selected RJ Young, a dealer of Canon USA, Inc. MDOC is requesting the Board's approval of this rental agreement.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM asks that the Board approve this contract.

D. Master Lease Purchase Proposed Equipment Acquisitions

1. Requesting Agency: Mississippi Department of Revenue

Master Lease Purchase: \$319,190.00

Term of Contract: Master Lease Purchase Series 2018A

Purchase Method: OPTFM State contract, ITS EPL and Reverse Auction

Comments: Pursuant to Miss. Code Ann. § 31-7-10, as amended, Mississippi Department of Revenue is requesting authority to utilize the Master Lease Purchase Program to finance vehicles, fork lifts and IT equipment (schedule of equipment is attached). This planning form was originally approved by PPRB at the May 2, 2018 meeting. MDOR has decided not to purchase the items on the original planning form and wishes to amend the form with the new items. The vehicles will be purchased from OPTFM state contract. The IT equipment will be purchased from the ITS EPL and the forklifts will be procured using reverse auction.

Staff Recommendation: Granting of authority to the agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

E. OPTFM Staff Approvals Reported to the Board

F. Emergency Purchases

G. Sole Source Purchases

H. OPTFM Director's Report

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. Consideration of Contracts for Board Action

1. Using Agency: Alcorn State University

Number: GS# 101-310

Project Title: New Faculty and Staff Housing

General Contractor: Ergon Construction Group, Inc., Flowood, Mississippi (lowest of 3 bids received)

Construction Days from Notice to Proceed [Term]: 540 days

Total Value at Award: \$8,720,800.00

Project Scope: Construction of approximately 24,825 square feet of townhouse and apartment style housing units located at Alcorn State University in Lorman, Mississippi. The housing units include living, kitchen, and sleeping areas to be utilized by faculty and staff members of the University. The site also includes a common area, parking, and areas reserved for future expansion.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and executed contracts.

2. Using Agency: Pearl River Community College

Number: GS# 214-063

Project Title: Math & Science Renovation

General Contractor: Starks Contracting Company, Inc. dba Starks Contracting Co., Inc.
(lowest of 5 bids received)

Construction Days from Notice to Proceed [Term]: 365 days

Total Value at Award: \$5,560,000.00

Project Scope: Construction through warranty phase for the renovation of Math & Science Building, Pearl River Community College, Poplarville, Mississippi

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

B. Consideration of Prime Professionals Selected by RFQ

NOTE: BOB Standard Operating Procedures established in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. Using Agency: Northwest Mississippi Community College

Number: GS# 213-054

Title: New Student Apartments

Location: Senatobia, Mississippi

Project Budget: \$3,200,000.00

Funding Sources: SB3100, L'11; SB2903, L'15; HB1729, L'16

Professional Fee: C (estimated fees \$186,334.00)

Professional: Eley Guild Hardy Architects, PA (Biloxi, Mississippi)

Scope: Planning and construction of a 48,000 square foot student housing complex with apartment-style structures, a lounge, a central office and support facilities. This design will include all applicable Codes, including mechanical, electrical, plumbing, life safety systems, and comply with ADA requirements. It will also include the procurement of necessary furniture and equipment. Upon completion of this construction, two existing 1970's era units will be demolished.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

Data/Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at the Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

2. **Using Agency:** Mississippi State Fire Academy
Number: GS# 505-030
Title: Preplan Fire Station Dormitory
Project Budget: \$1,000,000.00
Funding Sources: HB 1649, L'18, Agency Funds
Professional Fee: C (estimated fees \$600,000.00)
Professional: Burris/Wagnon Architects, P.A.

Project Scope: Preplanning through Construction Document Phase of a 43,000 square foot facility. This building will contain three fire truck bays, 32 double-occupant dorm rooms, training areas, classrooms, offices, and support spaces. The building will be utilized on a daily basis and also serve as staging area for first responders in the event of a disaster. All applicable Codes, including ADA compliance, will need to be addressed during the design process. The selected professional will also assist with the procurement of furniture and equipment.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

Data Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

3. **Using Agency:** Mississippi State Veterans Affairs Board
Number: GS# 507-052
Title: Preplan New Nursing Home
Location: Biloxi, Mississippi
Project Budget: \$200,000.00
Funding Sources: Agency Funding
Professional Fee: D (estimated fees \$509,917.00)
Professional: Allred Stolarski Architects, PA (Biloxi, Mississippi)

Scope: Preplanning thru Schematic Design Phase of a new 100 private bed nursing home for veterans to be located in Biloxi, Mississippi. State and Federal matching funds for this project will be sought for construction. Ability of Professional and Consultants to adhere to Federal grant funding cycle deadlines is essential. Proposed design team must demonstrate familiarity

and experience with VA nursing guidelines including the "Small House Model" concept and all other federal requirements.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

Data/Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

C. BOB Staff Approvals Reported to the Board

D. BOB Director's Report

E. RPM Succeeding Leases

1. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-612-20A

Lessor: Patton Plaza Office Park, LLC.

Term: 04/01/2019 thru 12/31/2020

Total Yearly Cost: \$65,667.96

Cost PSF: \$11.03 + Utilities & Janitorial

Previous Cost PSF: \$11.03 + Utilities & Janitorial

Total Space per Occupant: 248 sq. ft.

Federal Funds: 100%

Square Footage Proposed: 5,956

Previous Square Footage: 5,956

Address of Property: 212 St. Paul Street, Pearl, MS.

Purpose of Lease: This location will serve as the Pearl WIN Job Center office.

Note: This lease is for 21 months with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Rehabilitative Services

Lease #: 725-801-24A

Lessor: Hal Nowell

Term: 06/01/2019 thru 05/31/2024

Total Yearly Cost: \$19,200

Cost PSF: \$8.00 + Utilities & Janitorial
Previous Cost PSF: \$8.00 + Utilities & Janitorial
Total Space per Occupant: 300 sq. ft.
Federal Funds: 80%
Square Footage Proposed: 2,400
Previous Square Footage: 2,400
Address of Property: 211 Ball Dr., Louisville, MS.

Purpose of Lease: This location serves the Louisville/Winston County area. Personnel housed at this office work with approximately 350 disabled clients who require rehabilitation services.

Note: This is a four (4) year lease with no renewals. MDRS asks PPRB for a waiver on the Space Efficiency Allowance because this contract was executed prior to the regulation taking effect.

Staff Recommendation: Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Non-Competitive Lease (Exempt from Competition)

1. Requesting Agency: Mississippi Office of State Auditor

Lease #: 085-361-24A

Lessor: Vice Chancellor of Administration and Finance, University of Mississippi

Term: 04/01/2019 thru 03/31/2024

Total Yearly Cost: \$9,900.00

Cost PSF: \$5.25 Inclusive

Previous Cost PSF: N/A

Total Space per Occupant: 235 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,885

Previous Square Footage: N/A

Address of Property: 2301 S. Lamar Blvd., Oxford, MS

Purpose of Lease: The primary purpose and objective of this space will be to provide OSA criminal investigators and auditors with office space to conduct day-to-day operations of criminal investigations and audits. In addition, this space will allow OSA Special Agents living in north Mississippi with a private, secure location that may be used to analyze and store sensitive and/or confidential investigative files, conduct private interviews, hold private meetings and to communicate securely with the OSA Jackson office via telecommunications

Note: This is a five (5) year lease with one (1) five (5) year renewal option.

Modifications to Lease: Per Section 20 of the RPM-5 Standard Lease any modification to the standard lease must be identified and approved by DFA, RPM & PPRB. The modifications are as listed below:

- (1) **Modification #1:** SECTION 12 Modify as follows: Lessor is an agency of the State of Mississippi under the management and control of the Board of Trustees of the State Institutions of Higher Learning (IHL). As authorized by law, IHL maintains a program of self-insurance for purposes of workers' compensation and general liability, pursuant to the Mississippi Tort Claims Act as set forth in Chapter 46, Title 11, Mississippi Code 1972, as amended. The

Lessor agrees to keep the building improvements erected on the demised premises insured against loss or damage by fire and all standard extended coverage perils for the full, fair insurable value thereof in a solvent and responsible company or companies authorized to do business in the State of Mississippi. The Lessor agrees to hold Lessee harmless and indemnified against any liability for injury or death to any person or damage to property in or upon the leased premises not caused directly by an act or omission of the Lessee or employee, agent, or patron of the Lessee. The Lessee agrees to hold Lessor harmless and indemnified against any liability for the loss or damage to any and all improvements, fixtures, and other personal property that Lessee brings and maintains at the lease Premises.

- (2) **Modification #2:** SECTION 18 Modify as follows: Lessor will make sufficient parking available to Lessee. Lessee has no right to specific parking spaces pursuant to this Lease. Upon execution of the Lease and on an annual basis thereafter, Lessor will issue Lessee up to six (6) vehicle parking decals that allow parking in certain designated areas around or near the leased Premises and one hundred (100) visitor parking passes. Vehicles using the parking decals must be registered individually with Parking Services. The parties agree to adjust the parking made available to Lessee on an annual basis commensurate with actual need. Lessor reserves the right to build improvements upon, reduce the size of, relocate, reconfigure, eliminate, and/or make alterations or additions at any time to the parking made available to Lessee pursuant to this Lease and any other parking facilities in or around the leased Premises. Lessor may also designate visitor parking spaces. The parking lot and vehicle use contemplated by this Lease are subject to the most recently issued University of Mississippi Parking and Traffic Rules and Regulations. Parking Services may impose fines for vehicles improperly parked in visitor parking spaces in and around the leased Premises. Lessee acknowledges and agrees that all issues pertaining to vehicle registration and fees must be directed to the University Police and Campus Safety Department Parking Services Office ("Parking Services").
- (3) **Modification #3:** SECTION 14 Modify as follows: The Lessor covenants to keep and maintain, at Lessor's expense and with minimal disruption to the Lessee, said demised premises and facilities in a state of tenantable repair during the term of the Lease. Lessor shall not be called upon to make any such repairs occasioned by the acts of negligence of the Lessee, its agents, patrons, or employees, except where covered under Lessor's fire and extended coverage insurance. Lessor shall be responsible for moving and/or protecting tenant furniture and equipment as required to maintain space in tenantable condition. Lessor makes no warranty or representation, express or implied, regarding the fitness, design or use of the Leased Premises for a particular purpose. Lessee, at its own expense and cost, shall make no alterations, improvements, or additions to the Leased Premises without the Lessor's prior written consent, and shall comply with any requirements or specifications that Lessor may impose as a condition precedent to Lessee making any such alterations, improvements or additions. Lessee shall provide Lessor written notice that describes the proposed alterations, improvements, or additions with particularly and copies of the Lessee's proposed plans, drawings, and specifications. Any such plans, drawings and specifications must be filed with and approved in writing by Lessor's Department of Facilities Planning (DFP) before Lessee begins any alterations, improvements or additions to the leased Premises. Lessee agrees that all work on the leased Premises shall be done in accordance with Lessee's approved plans, drawings and specifications. All proposals for any and all alterations to the leased space shall be produced on behalf of the Lessee by architects and/or engineers licensed in the State of

Mississippi. Work shall comply with the International Building Code and other life safety codes currently in use at the University of Mississippi. Scale drawings, specifications, and product data shall fully describe 'The Work' which will then be submitted by the Lessee to the DFP for approval. Response from DFP will be forthcoming in a reasonable time after receipt. No work shall begin until a letter of "Notice to Proceed" has been issued to the lessee by the UM Department of Facilities Planning. All alterations, improvements or additions to the leased Premises shall remain with the Premises upon the expiration or termination of the Lease, unless the parties expressly agree in writing otherwise. At the termination or expiration of the Lease, Lessee shall surrender the Leased Premises in as good a condition as on the date that the Lessee accepted the leased Premises. Tenantable condition shall be defined below for the following components and systems:

(1) Flooring:

- a. Carpet –Lessor agrees to carpet the leased Premises at its own expense in accordance with Lessor's standard requirements and specifications. Throughout the initial term and any/all subsequent renewals, all carpet shall be replaced a minimum of every 10 years from date of last installation.
- b. Resilient – Vinyl Composition Tile, Luxury Vinyl Tile or similar resilient tile / plank floors shall be in good condition, free from scratches, chips, blemishes and shall be less than 15 years old at start of lease or shall be replaced prior to start of lease term. Throughout the initial term and any/all subsequent renewals, all resilient flooring shall be replaced a minimum of every 15 years from date of last installation.
- c. Other – Wood, Stone, Terrazzo, Ceramic, Porcelain and other similarly durable flooring shall be in good condition, sound, free from scratches, chips and other damage with any re-finishing, re-sealing, or re-grouting completed prior to start of lease or shall be replaced prior to start of term. Throughout the initial term and any/all subsequent renewals, all such flooring shall be re-finished, re-sealed, or re-grouted on a schedule consistent with respective industry best practice.

(2) Walls:

- a. Painted – Lessor agrees to paint the leased Premises at its own expense in accordance with Lessor's standard requirements and specifications. Throughout the initial term and any/all subsequent renewals, all painted drywall / plaster walls shall be re-painted a minimum of every 5 years from date of last application. Painting of walls shall include any / all applicable base, door frames / trim, window frames / trim, casing, crown, wainscot and other such trim components.
- b. Wall Covering – Wall coverings shall be in good condition, free from stains, scratches, peeling, holes and shall have been installed within the previous 5 years or shall be replace or removed with walls painted prior to start of lease term. Throughout the initial term and any/all subsequent renewals, all wall coverings shall be replaced (or removed with walls painted) a minimum of every 15 years from date of last application.

- (4) Modification #4: Addition:** Lessee agrees that the Leased Premises shall not be used for any treatment, storage or disposal of or otherwise contaminated by any "Hazardous Substances." "Hazardous Substances" shall mean: (i) any hazardous wastes as defined under Resource Conservation and Recovery Act (ii) any hazardous substances as defined under the Comprehensive Environmental Response, Compensation, and Liability Act, (iii) any toxic pollutants as defined under the Clean Water Act, (iv) any hazardous air pollutants as defined

under the Clean Air Act, (v) any hazardous chemicals as defined under the Toxic Substances Control Act, (vi) any hazardous substances as defined under Emergency Planning and Community Right-to-Know Act, (vii) radioactive materials covered by the Atomic Energy Act, (viii) similar wastes, substances, pollutants, chemicals regulated under analogous state and local laws, (ix) asbestos, (x) polychlorinated biphenyls, (xi) petroleum and petroleum products or synthetic fuels or any fraction thereof, (xii) any hazardous material, chemical, or odor deemed unacceptable by the Mississippi Department of Environmental Quality, (xiii) any substance, the presence of which is prohibited under any applicable environmental law; and (xiv) any other substance where applicable environmental law requires remediation or special handling or notification or reporting to any federal, state or local governmental authority regarding the generation, use, handling, collection, treatment, storage, recycling, transportation, recovery, removal, discharge, or disposal of the substance. Lessee acknowledges that its failure to comply with this provision constitutes a material breach for which the Lessor may terminate the Lease upon seven (7) days written notice, without further obligation or penalty hereunder. Lessee will pay the cost of any remediation, repair or clean-up caused by its violation of this provision.

(5) **Modification #5.** Deletion of Section 19

Staff Recommendation This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

G. RPM Amended Leases

1. Requesting Agency: Mississippi Department of Health

Lease #: 390-452-21A

Lessor: Nehrus Properties, LLC.

Term: 04/1/2019 thru 12/14/2021

Total Yearly Cost: \$263,232.83

Previous Yearly Cost: \$202,664.35

Cost PSF: \$13.19 Inclusive

Previous Cost PSF: \$13.19 Inclusive

Total Space per Occupant: 249

Federal Funds: 99%

Square Footage Proposed: 19,957

Previous Square Footage: 15,365

Address of Property: 715 S. Pear Orchard Road, Madison, MS.

Purpose of Lease: The Mississippi Department of Health along with the Office Against Interpersonal Violence is requesting approval to do a lease modification to the current leasing agreement with Nerhus Properties, LLC. This modification will include office space to house staff. Due to an increased stream of federal funds, OAIV staff has been increased to include new positions, increasing the total staff for the office from 13 to 21 positions. Two contractual positions were also added. Additional space is necessary because OAIV has already exceeded the maximum space capacity in our current location. Further expansion within the current lease will allow program staff to be located together and not face the dilemma of splitting staff. This will permit the office to continue to work effectively as a team and optimize cost by leveraging and sharing office equipment, furniture and administrative support. OAIV

has a current annual budget in excess of \$29 million in predominantly federal funds. With the influx of additional Victim of Crime Act funds, this is anticipated to increase over the next several years.

Note: This amendment increases the total space leased by 4,592 square feet. The lease rate will remain the same as the original lease. PPRB approved the original lease on 09/07/2016. This increase is in accordance with leasing policy 500.1 (1).

Staff Recommendation This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this amendment.

2. Requesting Agency: Mississippi Department of Rehabilitative Services

Lease #: 725-681-22A

Lessor: Dr. Ronal F. Roberson

Term: 04/01/2019 thru 03/05/2022

Total Yearly Cost: \$13,921.60

Previously Yearly Cost: \$8993.60

Cost PSF: \$6.16 + Utilities & Janitorial

Previous Cost PSF: \$6.16 + Utilities & Janitorial

Total Space per Occupant: 226 sq. ft.

Federal Funds: 80%

Square Footage Proposed: 2,260

Previous Square Footage: 1460

Address of Property: 203 South Market Street, Charleston, MS.

Purpose of Lease: This is an amendment to increase the current lease space by 800 square feet. MDRS has added three (3) new Office of Special Disability employees to the Charleston location. This increase is in accordance with leasing policy 500.1 (1).

Note: This is a four (4) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

H. Parchman Farmland Lease

1. NEW LEASES:

Sunflower County

| <u>Tract</u> | <u>Winning Bidder</u> | <u>Acres</u> | <u>Bid per Acre</u> | <u>Total Bid</u> |
|--------------|-----------------------|--------------|---------------------|------------------|
| 4 All | William E. Livingston | 373.89 | \$77.20 | \$28,864.31 |

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS and the Division of Agricultural Enterprises. MDOC requests PPRB approve this new lease listed above. This lease is presented for consideration from a bid that took place on February, 12, 2019. There were no protests to the bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this new farmland lease.

I. RPM Director's Report

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Corrections

Supplier: New Way, Mississippi

Contract #: 8200044024

Term: 04/01/2019 – 03/31/2022

Total Value: \$2,737,500.00

**New
\$2,737,500.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed one hundred twenty-five. The Contractor has six housing locations in Jackson and one location in Mendenhall. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$4,562,500.00

2. **Requesting Agency:** Mississippi Department of Corrections
Supplier: Mississippi Offender Reentry Experience (M.O.R.E)
Contract #: 8200044035
Term: 04/01/2019 – 03/31/2022
Total Value: \$2,358,630.00

New
\$2,358,630.00

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed one hundred twenty. The Contractor has two housing locations in Raymond and Magee. The rate is \$17.95 per day per resident, but no more than \$556.45 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$3,931,050.00

3. **Requesting Agency:** Mississippi Department of Corrections
Supplier: Sober Living Residential, LLC
Contract #: 8200044025
Term: 04/01/2019 – 03/31/2022
Total Value: \$744,600.00

New
\$744,600.00

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed thirty-four. The Contractor has three housing locations in Meridian. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow

Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$1,241,000.00

4. **Requesting Agency:** Mississippi Department of Corrections

Supplier: Crossroads Outreach Ministries

Contract #: 8200044023

Term: 04/01/2019 – 03/31/2022

Total Value: \$547,500.00

**New
\$547,500.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed twenty-five. The Contractor has two housing locations in Canton and Madison. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$912,500.00

5. **Requesting Agency:** Mississippi Department of Corrections

Supplier: Center for Independent Learning, Inc.

Contract #: 8200044026

Term: 04/01/2019 – 03/31/2022

Total Value: \$219,000.00

**New
\$219,000.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide transitional housing for individuals released from the care and custody of MDOC. The transitional housing program includes alcohol and drug counseling and assists residents with re-entering society. Each former offender's stay is between four and six months. However, the Contractor will aggressively assist residents to secure employment and move to a more permanent housing location. The maximum number of housed residents cannot exceed ten. The Contractor has one housing location in Jackson. The rate is \$20.00 per day per resident, but no more than \$620.00 per month per resident. The Contractor was selected through an IFB with five respondents and resulted in the award of five contracts. Five post-award vendor debriefings were requested and held. Each Contractor took exception to the "Plan for Providing the Services" section of the IFB and it was modified to allow Contractors to hire persons previously incarcerated by MDOC on a case by case basis with prior approval from MDOC. The agency contends subjective evaluations were conducted to aid the agency in matching residents with the appropriate facility based on their needs. As the subjective evaluation of bids was not used in determining award, OPSCR staff does not have concerns regarding the competitiveness of this procurement. The contract start date is April 1, 2019, however, on or before the date the transitional housing facility is actually occupied by residents, the Contractor will ensure the facility is habitable and all noted deficiencies have been cured.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$365,000.00

6. **Requesting Agency:** Mississippi Department of Education

Supplier: Valley Services, Inc.

Contract #: 8200019188

Term: 08/01/2015 – 07/31/2020

Total Value: \$2,285,823.00

**Renewal
\$435,801.00**

Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Five has been submitted to exercise the last optional renewal allowed by the original contract. The Contractor provides food management services for the Mississippi Schools for the Blind and Deaf. The Contractor was originally selected through an RFP. Modification Four was approved at the July 2018 PPRB meeting; Modification Three was approved at the July 2017 PSCR meeting; Modification Two was statutorily approved based on Miss. Code Ann. §25-9-120(4) at the June 2016 PSCR meeting; Modification One was statutorily approved at the April 2016 PSCR meeting; and the original contract was approved at the July 2015 PSCR meeting. Modification Five updates the Statement of Work, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract, including the unit prices, remain the same. Proof of the regulatory board's approval (State Board of Education) must be received from the Agency prior

to processing the contract. This Board met on February 21, 2019. According to the RFP and contract, a bond for the total amount of the contract is required and the bond must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSRC recommends approval of the contract renewal as requested contingent upon proof of regulatory board approval and the agency providing the required vendor's performance bond certification.

Projected Budget for Life of the Contract: \$2,285,823.00

7. **Requesting Agency:** Mississippi Department of Education

Supplier: Michael D. Kent

Contract #: 103677

Term: 07/01/2017 – 06/30/2020

Total Value: \$333,648.18

**Renewal
\$111,216.06**

Summary of Request: The term of the original contract is one year with three optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. Mr. Kent is a contract worker. He performs administrative duties for the Office of Academic Education. He is a PERS retiree. He is paid \$76.92 per hour not to exceed 20 hours per week. The total requested FY 2020 spending authority is \$111,216.06, which is comprised of \$79,996.80 for personal services, \$6,119.76 for FICA, \$12,599.50 for PERS, and \$12,500.00 for travel. The contract total is consistent with previous years. The Contract Worker was selected through an RFQ. Modification One was approved at the May 2018 PPRB meeting; while the original contract was approved at the June 2017 PSCR meeting. Modification Two updates the Period of Performance, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remains the same. Proof of the regulatory board's approval (State Board of Education) must be received from the agency prior to processing the contract. This Board met on February 21, 2019.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

Projected Budget for Life of the Contract: \$444,864.24

8. **Requesting Agency:** Mississippi Department of Education

Supplier: Reading and Language Arts Center, Inc. d/b/a Brainspring

Contract #: 8200032893

Term: 07/19/2017 – 06/30/2020

Total Value: \$5,571,610.00

**Renewal
\$2,000,710.00**

Summary of Request: The term of the original contract was eleven months and thirteen days with four option one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides a

professional development training system based on the Orton Gillingham reading methodology to a minimum of 500 new teachers of students with disabilities annually; follow-up trainings; and an annual survey of all participants trained as it relates to program process, practice and other concerns as needed/identified by the agency. The Contractor was originally selected through an RFP. Modification One was approved at the June 2018 PPRB meeting; while the original contract was approved at the July 2017 PSCR meeting. Modification Two updates the Period of Performance, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. According the RFP and contract, a bond for the total amount of the contract is required and must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required performance bond.

Projected Budget for Life of the Contract: \$9,633,260.00

9. **Requesting Agency:** DMH – East Mississippi State Hospital

Supplier: Weisser Psychiatric Services, LLC

Contract #: 8200044003

Term: 03/07/2019 – 03/06/2023

Total Value: \$832,000.00

**New
\$832,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will serve as Clinical Director of East Mississippi State Hospital providing medical and administrative direction and supervision to subordinate professional, technical and clerical staff. The Contractor was selected through an IFB with one respondent. The Contractor will be paid \$200.00 an hour not to exceed 40 hours every two weeks. The agency requests an exception to Section 3-202.16 of the PPRB OPSCR Rules and Regulations for failure to post the award of the contract on the Mississippi Contract Procurement Opportunity Search Portal. OPSCR does not have concerns regarding competition, fairness, and transparency of the procurement. Proof of the vendor's required updated worker's compensation, fidelity bond, and liability insurance certificates must be received from the Agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.16, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required updated workers' compensation, fidelity bond, and liability insurance certificate.

Projected Budget for Life of the Contract: \$1,040,000.00

10. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: FlightSafety International, Inc.

Contract #: 8800006642

Term: 06/01/2019 – 05/31/2021

New

Total Value: \$100,000.00

\$100,000.00

Summary of Request: The term of the contract is two years with one optional one-year renewal. The Contractor will provide mechanical and flight training utilizing a full-motion level D simulator with a similar Garmin 1000 cockpit to that of the state aircraft. The year one rates are \$18,385.00 per individual for the King Air 350 initial training; \$9,250.00 per individual for the King Air 350 recurrent training; \$600.00 per year for the King Air G1000 e-learning course with training record for two training events; \$370.00 per individual event for the DRVSM initial or recurrent training; \$550.00 per individual training event in the AHA Heartsaver First Aid, AED, and CPR training. The contract also allows for a 3% increase rounded to the nearest tenth in year two, which will increase the King Air 350 initial training per individual to \$18,940.00 and the King Air 350 recurrent training per individual to \$9,530.00. There is no escalation in price in year three. The Contractor was declared to be a sole-source provider by the agency based on Mississippi Code Annotated § 27-104-7(2)(o)(iii).

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$150,000.00

11. Requesting Agency: DMH – Ellisville State School at South Mississippi Regional Center

Supplier: Steven Schepens Medical, LLC

Contract #: 8200025260

Term: 07/01/2016 – 06/30/2020

Total Value: \$312,000.00

Renewal

\$78,000.00

Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour for all locations, \$1,000.00 per month on-call pay for the Long Beach campus, and \$750.00 per month on-call pay for the Biloxi, Gautier, and Wiggins Community Homes. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCRB meeting; and the original contract was statutorily approved based on Miss. Code Ann. §25-9-120(4) at the June 2016 PSCRB meeting. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$390,000.00

12. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center

Supplier: Robert Culpepper, M.D.

Contract #: 8200025252

Term: 07/01/2016 – 06/30/2020

Total Value: \$192,000.00

**Renewal
\$48,000.00**

Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides psychiatric services to individuals with intellectual and developmental disabilities at the agency's Long Beach Campus and four satellite community programs. The rates remain \$300.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCRB meeting; and the original contract was system approved as the value did not exceed \$75,000.00 cumulatively and did not required PSCRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the agency providing the regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$240,000.00

13. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center

Supplier: Bryan Vyverberg, M.D.

Contract #: 8200029602

Term: 07/01/2016 – 06/30/2020

Total Value: \$192,000.00

**Renewal
\$48,000.00**

Summary of Request: The term of the original contract is one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides psychiatric services to individuals with intellectual and developmental disabilities at the agency's Long Beach Campus and four satellite community programs. The rates remain \$300.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the June 2017 PSCRB meeting; and the original contract was system approved as the value did not exceed \$75,000.00 cumulatively and did not required PSCRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the agency providing the regulatory board's approval, current medical licensures, and, vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$240,000.00

14. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center
Supplier: Dimitriades Management, LLC
Contract #: 8200025249
Term: 07/01/2016 – 06/30/2020
Total Value: \$150,000.00
- | | |
|--|--------------------|
| | Renewal |
| | \$37,500.00 |
- Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Two was approved at the June 2018 PPRB meeting; while Modification One and the original contract were system approved as the values did not exceed \$75,000.00 cumulatively and did not require PPRB approval. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$187,500.00

15. **Requesting Agency:** DMH – Ellisville State School at South Mississippi Regional Center
Supplier: Richard Bryant McCrary, M.D.
Contract #: 8200025248
Term: 07/01/2016 – 06/30/2020
Total Value: \$132,000.00
- | | |
|--|--------------------|
| | Renewal |
| | \$33,000.00 |
- Summary of Request:** The term of the original contract is one year with four optional one-year renewals. Modification Four has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides medical care services for the South Mississippi Regional Center main campus and four satellite programs. The rates remain \$150.00 per hour plus \$1,000.00 per month on-call pay. The Contractor was originally selected through an RFQ. Modification Three was approved at the August 2018 PPRB meeting; while Modification Two, Modification One, and the original contract were system approved as the

values did not exceed \$75,000.00 cumulatively and did not require PSCRB approval. Modification Four updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi Board of Mental Health), vendor's required professional liability insurance certificate, and current medical licensures must be received from the agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required regulatory board's approval, current medical licensures, and vendor's professional liability insurance certificate.

Projected Budget for Life of the Contract: \$165,000.00

16. Requesting Agency: Mississippi Development Authority

Supplier: Douglas, Inc. d/b/a Douglas Express Delivery

Contract #: 8200032058

Term: 07/01/2017 – 06/30/2020

Total Value: \$115,000.00

Modification

\$35,000.00

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment One has been submitted to increase the amount of the contract by \$35,000.00, which is comprised of \$32,000.00 for courier services and \$3,000.00 for storage services, as a result of as a result of higher than anticipated usage. The Contractor provides fulfillment services to include warehousing and transportation of MDA Welcome Center brochures. The Contractor maintains the MDA Tour Guides and Visit MS brochures and delivers the guides and brochures to the MDA main office and Welcome Centers throughout the State. The Contractor was originally selected through an RFP. The original contract was approved at the May 2017 PSCRB meeting. Amendment One increases the contract maximum amount identified in the Compensation Exhibit, updates the Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, and E-Payment clauses, and adds the Approval clause. All other terms and conditions of the original contract, including rates contained in the Compensation Exhibit, remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$133,333.00

17. Requesting Agency: DMH – Ellisville State School at South Mississippi Regional Center

Supplier: Mischa Woods

Contract #: 110968

Term: 07/01/2016 – 06/30/2020

Total Value: \$582,171.20

Renewal

\$145,542.80

Summary of Request: The term of the original contract is one-year with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal allowed by the original contract. Ms. Woods is a contract worker. She provides speech

language pathology services. She is paid \$65.00 per hour not to exceed 40 hours per week. Modification Two was approved at the June 2018 PPRB meeting; Modification One was statutorily approved based on Mississippi Code Annotated §25-9-120(4) at the May 2017 PSCRB meeting; and the original contract was statutorily approved at the May 2016 PSCRB meeting. The contract worker was originally selected through an RFQ. The total requested FY 2020 spending authority is \$145,542.80, which is comprised of \$135,200.00 for personal services and \$10,342.80 for FICA. Modification Three updates the Contract Term, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$727,714.00

18. Requesting Agency: Mississippi Department of Education

Supplier: The Riverside Publishing Company d/b/a HM Receivables, LLC

Contract #: 8200005583

Term: 09/15/2011 – 06/30/2020

Total Value: \$775,258.13

**Renewal
\$102,932.91**

Summary of Request: The term of the original contract is one-year with nine optional one-year renewals. Modification Eight has been submitted to exercise the eighth optional renewal allowed by the original contract. Section 27-104-7(2)(l) of the Miss. Code Ann. allows the State Board of Education to enter into contractual agreements for student assessment for a period up to ten years. The Contractor provides an assessment system that yields valid results for preschool students with disabilities, ages three to five, in comparison to their peers. The Contractor was originally selected through an RFP. Modification Seven was approved at the May 2018 PPRB meeting; Modification Six was approved at the June 2017 PSCRB meeting; Modification Five was statutorily approved based on the Miss. Code Ann. § 25-9-120(4) at the June 2016 PSCRB meeting; Modification Four was approved at the May 2015 PSCRB meeting; Modification Three was approved at the May 2014 PSCRB meeting; Modification Two was approved at the June 2013 PSCRB meeting; Modification One was approved at the June 2012 PSCRB meeting; and the original contract was system approved as the value did not exceed \$75,000 cumulatively and did not require PSCRB approval. Modification Eight updates the Period of Performance, Priority, Liquidated Damages, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (State Board of Education) must be received by the Agency prior to processing the contract renewal. This Board met on February 21, 2019.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$883,105.11

19. Requesting Agency: State Veterans Affairs Board

Supplier: Healthcare Services Group, Inc.

Contract #: 8200042720/8200044081

Term: 12/06/2018 – 12/05/2020

Total Value: \$10,000,000.00

Modification

\$0.00

Summary of Request: The original term of the contract is two years with one optional one-year renewal. The Contractor provides food services at the State Veterans Homes in Collins, Jackson, Kosciusko, and Oxford. The contract was originally selected through an RFP with one respondent. Modification One corrects the breakfast meat price from \$0.47 to \$0.46, increases the daily price per resident from \$23.00 to \$24.30 to include a Soup and Salad Bar, and modifies Sections 4.17 and 4.18 of the original contract to change the responsibilities of the vendor and agency. Modification One also adds the Priority clause. All other terms and conditions of the original contract remain the same. Due to technical issues, a new contract was created generating a new contract number. Proof of the vendor's updated workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon receipt of required workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates.

Projected Budget for Life of the Contract: \$15,000,000.00

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS

D. Emergency Contracts Reported to the Board for Calendar Year 2019

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not

constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

1. **Requesting Agency:** Mississippi Department of Corrections

Supplier: U.S. Corrections, LLC

Contract #: 8400000990

Term: 02/11/2019 – 02/10/2020

Total Value: \$412,500.00

**New
\$412,500.00**

Summary of Request: The term of the contract is one year. The Contractor will provide interstate transportation for the return of MDOC prisoners, parole and/or release violators, and prison escapees from the continental United States to designated MDOC institutions in the State of Mississippi at the rate of \$1.25 per mile. The Contractor will also make arrangements for air travel and will provide qualified medical personnel to ride along when transporting inmates with unsound medical conditions. Both the air travel and the usage of qualified medical personnel must be pre-approved by and reimbursed by MDOC. The Contractor was selected through emergency procurement procedures pursuant to Section 3-207 of the Public Procurement Review Board Office of Personal Service Contract Review Rules and Regulations, which states "[i]f the Agency Head ... determines ... that the delay incident to undertaking a competitive procurement would threaten the health or safety of any person, or the preservation or protection of property, then the Agency Head ... may make an emergency procurement." The agency contends the emergency is necessary to maintain public safety. At the May 2018 PPRB Meeting, a new contract with Texas Prisoner Transportation Services was approved to provide said service. However, on February 5, 2019, MDOC received notification from the competitively selected vendor that it was ceasing business as of February 10, 2019. Therefore, MDOC has entered into this emergency contract with the next lowest vendor from the previous competitive process at the rate bid.

E. OPSCR Staff Approvals Reported to the Board

F. **OPSCR Director's Report**

VII. **Legislative Update**

VIII. **Adjournment**

Attachment A

OPTFM Staff Approvals

January 28, 2019 – February 25, 2019

PUBLIC PROCUREMENT REVIEW BOARD
OPTM STAFF APPROVALS
AS OF JANUARY 28, 2019 - FEBRUARY 25, 2019

| (P-1) CONTRACT# | AGENCY | VENDOR | REQUEST TYPE | COMMODITY | ACTION | AMOUNT |
|-----------------|-------------------------------|---------------------------------|-----------------------------------|--|--------------|----------------|
| 1 | UNIVERSITY OF SOUTHERN MS | SEAHORSE GEOMATICS INCORPORATED | COMPETITIVE BID | POWER MULTIBEAM ECHO-SOUNDER (MBES) SYSTEM | NEW | \$205,275.00 |
| 2 | UNIVERSITY OF SOUTHERN MS | CODAR OCEAN SENSORS, L.TD. | COMPETITIVE BID | HIGH FREQUENCY RADAR SYSTEM | NEW | \$362,062.00 |
| 3 | MDOT | ENNIS-FLINT INC | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | NEW | \$200,000.00 |
| 4 | MDOT | GEVEKO MARKINGS INC. | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | NEW | \$75,000.00 |
| 5 | MDOT | OZARK MATERIALS, LLC | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | NEW | \$200,000.00 |
| 6 | MS STATE DEPARTMENT OF HEALTH | CANON USA, INC. | COMPETITIVE PURCHASING AGREEMENT | COPIER RENTAL AND MAINTENANCE | NEW | \$34,347.20 |
| 7 | ELLISVILLE | CANON U.S.A | COMPETITIVE PURCHASING AGREEMENTS | COPIERS | MODIFICATION | \$20,134.24 |
| 8 | MS DEPARTMENT OF CORRECTIONS | CANON USA, INC. | COMPETITIVE PURCHASING AGREEMENT | COPIER RENTAL AND MAINTENANCE | NEW | \$150,000.00 |
| 9 | MS DEPARTMENT OF CORRECTIONS | CANON USA, INC. | COMPETITIVE PURCHASING AGREEMENT | COPIER RENTAL AND MAINTENANCE | MODIFICATION | \$2,418,000.00 |
| 10 | MDOT | HUMBOLDT MFG CO | OVERSIGHT | MOISTURE GAUGES | NEW | \$29,000.00 |
| 11 | MDOT | GEVEKO MARKINGS INC. | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | MODIFICATION | \$75,000.00 |
| 12 | MDOT | OZARK MATERIALS, LLC | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | MODIFICATION | \$200,000.00 |
| 13 | MDOT | ENNIS-FLINT INC | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | MODIFICATION | \$200,000.00 |

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 28, 2019 - FEBRUARY 25, 2019**

| | | | | | | | |
|----|------------|----------------------------------|-------------------------------|-----------------------------------|-------------------------------|--------------|-----------------|
| 14 | 8800003551 | DEPT. OF REVENUE | WALDALE MANUFACTURING LIMITED | STATUTORY EXEMPTIONS | LICENSE TAGS | MODIFICATION | \$17,021,743.00 |
| 15 | 8200043901 | MS STATE DEPARTMENT OF HEALTH | CANON USA, INC. | COMPETITIVE PURCHASING AGREEMENT | COPIER RENTAL AND MAINTENANCE | NEW | \$19,391.68 |
| 16 | 8200036518 | MDOT | TRAXPLUS | COMPETITIVE RFX | HEAVY EQUIPMENT | NEW | \$1,737,420.00 |
| 17 | 8900001000 | MDOT | OZARK MATERIALS, LLC | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | MODIFICATION | \$200,000.00 |
| 18 | 8900000990 | MDOT | GEVEKO MARKINGS INC. | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | MODIFICATION | \$75,000.00 |
| 19 | 8900000993 | MDOT | ENNIS-FLINT INC | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | MODIFICATION | \$200,000.00 |
| 20 | 4600001572 | ELLISVILLE | US FOOD DALLAS | OPEN P.O. | FOOD SERVICE | NEW | \$40,000.00 |
| 21 | 4600001413 | ELLISVILLE | PERSONAL PHARMACY CARE | OPEN P.O. | PHARMACEUTICALS | NEW | \$7,626.05 |
| 22 | 8200034068 | ELLISVILLE | CANON USA | COMPETITIVE PURCHASING AGREEMENTS | COPIERS | MODIFICATION | \$2,393.28 |
| 23 | 8200036906 | MS DEPT OF PUBLIC SAFETY | APPLIED CONCEPTS INC | COMPETITIVE RFX | RADAR | MODIFICATION | \$158,900.00 |
| 24 | 8200025820 | MS DEPT FINANCE & ADMINISTRATION | CANON U.S.A., INC. | COMPETITIVE PURCHASING AGREEMENTS | COPIERS | MODIFICATION | \$7,704.00 |
| 25 | 8200025967 | MS DEPARTMENT OF HUMAN SERVICES | TOSHIBA BUSINESS SOLUTIONS | COMPETITIVE PURCHASING AGREEMENT | COPIER RENTAL AND MAINTENANCE | MODIFICATION | \$350,000.00 |
| 26 | 8900001000 | MS DEPT OF TRANSPORTATION | OZARK MATERIALS, LLC | COMPETITIVE RFX | PAVEMENT MARKING MATERIALS | MODIFICATION | \$200,000.00 |

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 28, 2019 - FEBRUARY 25, 2019**

| | | | | | | | |
|----|-------------|--|---------------------------|-----------------------------------|---------------------------------------|--------------|--------------|
| 27 | 8200044082 | MS DEPT. WILDLIFE AND FISHERIES | TREVOR SAUL | STATUTORY EXEMPTIONS | LIVE ANIMAL (CATFISH) | MODIFICATION | \$134,850.00 |
| 28 | 89000000990 | MS DEPT OF TRANSPORTATION | GEVEKO MARKINGS INC | COMPETITIVE REF | PAVEMENT MARKING MATERIALS | MODIFICATION | \$75,000.00 |
| 29 | 8200044087 | MS STATE UNIVERSITY | PAVEMENT TECHNOLOGY, INC. | COMPETITIVE REF | MULTIPURPOSE WHEEL TRACKER W/TRADE-IN | NEW | \$59,900.00 |
| 30 | 8200044088 | MS STATE DEPARTMENT OF HEALTH | CANON USA, INC. | COMPETITIVE PURCHASING AGREEMENT | COPIER RENTAL AND MAINTENANCE | NEW | \$16,041.60 |
| 31 | 8200044095 | MDAC | CANON USA | COMPETITIVE PURCHASING AGREEMENTS | COPIERS | NEW | \$27,925.40 |
| 32 | 4600001430 | ELLISVILLE | NESTLE, USA | OPEN P.O. | FOOD SERVICE | MODIFICATION | \$72,233.06 |
| 33 | | ALCORN COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$144,000.00 |
| 34 | | AMITE COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$163,418.62 |
| 35 | | BOONEVILLE SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$250,000.00 |
| 36 | | CLARKSDALE MUNICIPAL SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$60,000.00 |
| 37 | | COLUMBUS-LOWNDES PUBLIC LIBRARY SYSTEM | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$96,000.00 |
| 38 | | EAST TALLAHATCHIE SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$92,934.43 |

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 28, 2019 - FEBRUARY 25, 2019**

| | | | | | | |
|----|---------------------------------|----------|---------------------------|---------------------------|-----|-----------------------------|
| 39 | HARRISON COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$234,000.00 |
| 40 | ITAWAMBA COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$170,000.00 |
| 41 | JACKSON COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE NETWORK SWITCHES | NEW | \$308,000.00 |
| 42 | LAMAR COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$600,000.00 |
| 43 | LAWRENCE COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$194,273.41 |
| 44 | MARSHALL COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$160,000.00 |
| 45 | NEW ALBANY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$20,000.00 |
| 46 | NEW ALBANY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$53,000.00 |
| 47 | NORTH PANOLA SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | Remaining Category 2 budget |
| 48 | NORTH PIKE SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$334,288.00 |

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 28, 2019 - FEBRUARY 25, 2019

| | | | | | | |
|----|---|----------|---------------------------|---------------------------|-----|-----------------------------|
| 49 | PEARL RIVER COUNTY SCHOOL | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$295,130.00 |
| 50 | RANKIN COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$341,600.00 |
| 51 | SCOTT COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$118,000.00 |
| 52 | UNION COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$100,000.00 |
| 53 | WAYNE COUNTY SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$165,571.88 |
| 54 | WEST BOLIVAR CONSOLIDATED SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | \$80,000.00 |
| 55 | WESTERN LINE SCHOOL DISTRICT | USAC/FCC | REVERSE AUCTION EXEMPTION | E-RATE CATEGORY 2 PROJECT | NEW | Remaining Category 2 budget |
| | | | | | | |
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| | | | | | | |

Attachment B

OPTFM Sole Source Purchases

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

| (P-1) CONTRACT # | AGENCY | VENDOR | REQUEST TYPE | COMMODITY | AMOUNT | DATE RECEIVED | ACTION | SOLE SOURCE JUSTIFICATION |
|---------------------|-------------------------------|-------------------------------|--------------|--|--------------|---------------|--------|--|
| 1 | MSU | AGILENT TECHNOLOGIES INC. | SOLE SOURCE | GAS CHROMATOGRAPH | \$208,676.00 | 1/7/19 | NEW | FROM SSD FORM; BASED ON THE FACT THAT WE ARE ALREADY USING COMPATIBLE EQUIPMENT AND THE PURCHASE FROM ANYONE OTHER THAN AGILENT WOULD REQUIRE REFITTING A GOOD PORTION OF OUR LAB, THIS IS OUR ONLY ECONOMICALLY REASONABLE OPTION. |
| 2 | MS STATE DEPARTMENT OF HEALTH | CEPHEID | SOLE SOURCE | TEST KITS FOR MTB-RIF-NAAT TESTING | \$76,795.67 | 1/8/09 | NEW | (MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RIFAMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF NAAT) ON THIS PLATFORM. THE MPHL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF NAAT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. (COMPATIBILITY) |
| 3 | MISSISSIPPI STATE UNIVERSITY | ARMFIELD INC. | SOLE SOURCE | AEROBIC DIGESTER | \$20,579.00 | 1/9/19 | NEW | ONLY MODEL THAT FITS CLASSROOM SIZE REQUIREMENTS |
| 4 | UNIVERSITY OF MS | ENVIRONMENTAL TECHNICAL SALES | SOLE SOURCE | TROJAN UV (LAMP SLEEVE KIT 794447-ORD PART NO. 331014-003) | \$11,376.00 | 1/8/19 | NEW | TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WASTE TREATMENT LIGHT BULBS SPECIFIED BY THE WARRANTY. |
| 5 | UNIVERSITY OF MS | FUJIFILM VISUALSONICS CORP | SOLE SOURCE | FUJIFILM VISUALSONICS VEVO 3100 MICRO-ULTRASOUND SYSTEM | \$326,750.00 | 1/8/19 | NEW | TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; ULTRASOUND SYSTEM NEEDED FOR RESEARCH. |
| 7 | MSU | WINTERSIEIGER INC. | SOLE SOURCE | CIBUS FORAGE PLOT HARVESTER. | \$135,715.00 | 1/9/19 | NEW | FROM SSD FORM; COMPATIBILITY WITH EXISTING HARVESTER AND HEADER. |
| 8 | MS STATE DEPARTMENT OF HEALTH | BECTON, DICKINSON AND COMPANY | SOLE SOURCE | REAGENTS AND SUPPLIES FOR TESTS | \$91,261.45 | 1/16/19 | NEW | (MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGIT 960 AUTOMATED SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. NO OTHER REAGENTS MAY BE SUBSTITUTED TO USE WITH THE BACTEC MGIT 960 INSTRUMENT. (COMPATIBILITY) |

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

| | | | | | | | | | |
|----|------------|-------------------------------|---------------------------------|-------------|---|--------------|---------|-----|---|
| 9 | 8800006592 | MS STATE DEPARTMENT OF HEALTH | INBIO INTERNATIONAL, INC | SOLE SOURCE | INBIO DETECT IGM ELISA TEST KITS | \$63,836.00 | 1/24/19 | NEW | INBIO IS THE SOLE MANUFACTURER AND DISTRIBUTOR OF THESE TEST KITS. INBIO DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES. |
| 10 | 8800006607 | UNIVERSITY OF MS | HORIBA INSTRUMENTS INCORPORATED | SOLE SOURCE | QUANTAMASTER 8075-21 SPECTROFLUOROMETER FOR RESEARCH PURPOSES | \$101,356.18 | 1/28/19 | NEW | TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WITH OUR TWO CURRENT HORIBA SCIENTIFIC INSTRUMENTS WHICH IS REQUIRED FOR OUR RESEARCH. |
| 11 | 8800006609 | UMMC | ALLIED HIGH TECH PRODUCTS INC. | SOLE SOURCE | MULTIPREP POLISHING SYSTEM (DENTAL) | \$22,524.50 | 1/31/19 | NEW | FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY OF ATTACHMENTS, SPECIMEN HOLDERS, POLISHING MEDIA AND CALIBRATION ATTACHMENTS. |
| 12 | 8800006552 | UMMC | BIORAD LABORATORIES INC. | SOLE SOURCE | TWO CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES. | \$82,980.00 | 2/7/19 | NEW | FROM P1 HEADER SUPPLIER NOTES; THE EQUIPMENT AND SOFTWARE WORK TOGETHER AS A UNIT AND ANY COMPONENTS FROM OTHER SYSTEMS ARE NOT COMPATIBLE. |
| 13 | 8800006631 | UNIVERSITY OF SOUTHERN MS | NEWPORT CORPORATION | SOLE SOURCE | OPTICAL TABLE | \$12,554.90 | 2/11/19 | NEW | FROM SSD FORM; ONLY EQUIPMENT THAT IS COMPATIBLE WITH THE EXISTING NEWPORT INTERGRITY VCS SYSTEM. |
| 14 | 8800006641 | MS STATE DEPARTMENT OF HEALTH | QIAGEN, INC. | SOLE SOURCE | TB REAGENTS TEST KITS | \$265,159.75 | 2/19/19 | NEW | THE REAGENTS FOR THE QUANTIFERON-TB GOLD PLUS ARE MANUFACTURED ONLY BY QIAGEN. QIAGEN DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES. NO OTHER TEST REAGENTS ARE FDA APPROVED TO PERFORM QFT TESTS ON HUMAN PATIENTS IN-HOUSE. |

SOLE SOURCE APPROVALS CALENDAR YEAR 2019 TOTAL: \$1,419,564.45

Attachment C

**DCPS Contracts and DHS Contracts Useful
in Establishing and Operating DCPS for
Fiscal Year 2019**

**DCPS Contracts and DHS Contracts Useful in
Establishing and Operating DCPS as Reported in the PPRB Minutes
Calendar Year 2019**

| Contract Number | Agency | Contractor | Type | Contract Action Amount | Start Date | End Date | Reported to the PPRB |
|-----------------|---|-----------------------|---------|------------------------|------------|------------|----------------------|
| 1 | Mississippi Department of Child Protection Services | Public Catalyst Group | New | \$1,589,000.00 | 1/1/2019 | 12/31/2019 | 1/9/2019 |
| 2 | Mississippi Department of Child Protection Services | ComPsych Corporation | Renewal | \$150,000.00 | 1/1/2017 | 12/31/2019 | 1/9/2019 |
| | Calendar Year 2019 Total | | | \$1,739,000.00 | | | |

Neither the Public Procurement Review Board nor Office of Personal Service Contract Review (OPSCR) staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the Board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any Board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(9), the Board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS that are useful in establishing and operating DCPS.

Attachment D

OPSCR Staff Approvals

**Public Procurement Review Board
OPSCR Staff Approvals for February 2019**

| | Contract Number | Agency | Vendor | Request Type* | Service Type | Contract Action | Contract Action Amount |
|---|------------------------|---|---|-------------------------------------|--|--------------------------|-------------------------------|
| 1 | 8200044009 | Mississippi Department of Corrections | Superior Protection d/b/a Advert Group, USA | PVL | Security Services | New | \$1,191,326.00 |
| 2 | 8200043932 | DMH-Ellisville State School | Prime Care Nursing, Inc. | PVL | Nursing Services | New | \$250,000.00 |
| 3 | 8200043931 | DMH-Ellisville State School | Southern Healthcare Agency, Inc. | PVL | Nursing Services | New | \$250,000.00 |
| 4 | 8200039358 | Mississippi Department of Education | S & S Management Group, LLC | PVL | Security Services | New | \$158,000.00 |
| 5 | 8200043999 | DMH-South Mississippi Regional Center | Professional Building Services | PVL | Janitorial Services | New | \$148,896.00 |
| 6 | 8200034310 | State Veterans Affairs Board | Mid South Rehab Outpatient Clinic | Multiple Contracts with Same Vendor | Health Related Services, Therapy and Rehabilitation Services | Modification | \$5,000.00 |
| 7 | 8200042720 | State Veterans Affairs Board | Healthcare Services Group, Inc. | RFP | MiscNo1, Food Preparation Services (Including Food Canning) | Modification/Termination | \$0.00 |
| 8 | 8200044081 | State Veterans Affairs Board | Healthcare Services Group, Inc. | RFP | MiscNo1, Food Preparation Services (Including Food Canning) | Modification/New | \$0.00 |
| 9 | 8200043272 | Mississippi Department of Environmental Quality | Micro Methods, Inc. | Multiple Contracts with Same Vendor | MiscNo1, Lab & Field Testing Svcs (Not Otherwise Classified) | Modification | \$0.00 |

Public Procurement Review Board
OPSCR Staff Approvals for February 2019

**Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:
PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.
WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.*

CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.

Multiple Contracts: Staff authority to approve multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.

Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.

Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.

Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.