



MEETING MINUTES
Wednesday, February 6, 2019

- Location:** E.T. Woolfolk State Office Building
501 North West Street, Room 145
Jackson, Mississippi
- Board Members Present:** Rita Wray, Chair
J.K. "Hoopy" Stringer, Jr., Vice-Chair
Jeffery Belk
Leila Malatesta, *(via teleconference)*
Billy Morehead
Laura Jackson, Department of Finance and Administration
- Staff:** Romaine Richards, Assistant Attorney General
Edward Wiggins, Special Assistant Attorney General
Ross Campbell
Kent Adams
Clay Chastain
Catoria Martin
Liz DeRouen
Mike Cook
Calvin Sibley
Glenn Kornbrek
Alicia Coleman
Tenetra Walton
Shandra Thompson
Lashonda Washington
Vergenia Coleman
Victoria James
Jeremy Holmes
James Brabston
Stephen Tucker
Billy Beard
Aimee Moncure
Ashley Harrell
Paula DeYoung
Gilda Reyes
Chuck McIntosh

Guests:

Harris VanBuskirk, Mississippi Department of Transportation
Nick Walters, Mississippi Department of Transportation
Anita Evans, Mississippi Department of Health
Marilynn Winborne, Mississippi Department of Health
Ron Purvis, Mississippi Department of Health
Jeff Jennings, Mississippi Information Technology Services
Michael Kinkead, Mississippi Information Technology Services
Debbie Britt, Mississippi Information Technology Services
Bob Ponder, Mississippi Forestry Commission
Gus Dear, Mississippi Forestry Commission
Rebecca Olander, Mississippi Forestry Commission
Betsy Toles, Mississippi Department of Public Safety
Sonya Toaster, Mississippi Department of Public Safety
Creede Mansell, Mississippi Department of Public Safety
Deedra Hughes, Mississippi Department of Public Safety
Earl Scales, Mississippi Department of Human Services
Sherry Johnson, Mississippi Department of Human Services
Bryan Wardlaw, Mississippi Department of Human Services
Edward Williams, Mississippi Emergency Management Agency
Clayton French, Mississippi Emergency Management Agency
Chris Dear, Mississippi Emergency Management Agency
George Humphrey, Mississippi Emergency Management Agency
Lief McDonald, University of Mississippi Medical Center
Yann Gibert, University of Mississippi Medical Center
Eric Davis, Mississippi Department of Rehabilitation Services
Lavonda Hart, Mississippi Department of Rehabilitation Services
Matthew Dry, PEER
Trey Smith, Mississippi Department of Corrections
Dell Lemly, Mississippi Department of Corrections
Judy Miller, Mississippi Department of Finance and Administration
Brandon Fons, Mississippi Department of Finance and Administration
Richard Self, Mississippi Department of Finance and Administration
Terri Ashley, Mississippi Department of Finance and Administration
Jess New, Mississippi Oil and Gas Board
Dianne Rayfield, Mississippi Oil and Gas Board
Sheralyn Hibbler, Mississippi State Veterans' Affairs Board

Nick Ivy, Mississippi Soil and Water Conservation Commission (*via teleconference*)
Danielle Ashley, Jones County School District (*via teleconference*)
Jason Price, Scott County (*via teleconference*)

I. Call to Order

The meeting was called to order by Chair Rita Wray.

II. Approval of Minutes from January 9, 2019 Public Procurement Review Board Meeting

Action: A motion was made by Mr. Belk to approve the Minutes from the January 9, 2019 PPRB meeting as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

III. Approval of per diem and expenses for the February 6, 2019 meeting and for any additional expenses incurred prior to the March 6, 2019 meeting

Action: A motion was made by Mr. Belk to approve per diem and expenses for the February 6, 2019 meeting and for any additional expenses incurred prior to the March 6, 2019 meeting. The motion was seconded by Col. Stringer and unanimously approved by all members present.

IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief From Reverse Auction

1. State Agencies

i. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Unknown

Contract #: 3180000648

Term: July 1, 2019 through June 30, 2020 with potential of two (2) 12-month extensions

Total Value: \$500,000.00 estimated

Summary of Request: MDOT is requesting an exemption from use of the reverse auction process for equipment rental contracts. Equipment needs vary throughout the State based on location, equipment required and availability. MDOT believes this request is the best option to serve the State both fiscally and efficiently. A multi award bid would be used allowing all vendors that submit and meet specifications a contract. The use of contracts will then be determined by the lowest cost at the time of equipment rental. Two (2) possible extensions will be available for twelve (12) months for each contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

ii. Requesting Agency: University of Mississippi Medical Center (UMMC)

Supplier: Unknown

Contract #: 3180000646

Term: Unknown

Total Value: \$215,000.00 estimated

Summary of Request: UMMC is requesting approval to forgo competitive sealed bidding or an Invitation for Bid (Institutes of Higher Learning are statutorily exempt from the use of Reverse Auction). They believe that a Request for Proposals (RFP) would be more advantageous and practicable for them in the purchase of necessary components for the development of an Aquatic Facility, which encompasses installation, service, training, and preventative maintenance. The selection of a vendor for the project is based on more than just price, as the training of staff and maintenance of the facility is crucial to zebrafish research at UMMC. UMMC intends to evaluate the proposals using the following weights: 35% cost/ price, 20% technical qualifications, 7.5% bidder qualifications and experience, 7.5% project work plan/implementation, 10% training, and 20% warranty/ maintenance.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of a Request for Proposals for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

Items IV.B.1 through IV.B.3 were presented together and voted together.

1. Requesting Governing Authority: Jones County

Supplier: Dunn Roadbuilders, L.L.C.

Term: February 6, 2019 through January 31, 2020

Total Value: \$200,000.00 estimated

Summary of Request: Jones County was granted an exemption from Reverse Auction at the December 5, 2018 PPRB meeting. They requested the exemption because of the increase in prices after a Reverse Auction was completed. They advertised for competitive sealed bids for bituminous materials and received one bid. They wish to award to Dunn Roadbuilders, L.L.C.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

2. Requesting Governing Authority: Jones County

Supplier: Vance Brothers

Term: February 6, 2019 through January 31, 2020

Total Value: \$500,000.00 estimated

Summary of Request: Jones County was granted an exemption from Reverse Auction at the December 5, 2018 PPRB meeting. They requested the exemption because of the increase in prices after completing a Reverse Auction. They advertised for competitive sealed bids for slurry seal. They wish to award to Vance Brothers.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information submitted by the County, we ask that the Board approve this contract.

- 3. Requesting Governing Authority:** Jones County
Supplier: McCraney's Striping & Seal Coating, LLC
Term: February 6, 2019 through January 31, 2020
Total Value: \$50,000.00 estimated

Summary of Request: Jones County was granted an exemption from Reverse Auction at the December 5, 2018 PPRB meeting. They requested the exemption because of the increase in prices after completing a Reverse Auction. They advertised for competitive sealed bids for striping. They wish to award to McCraney's Striping & Seal Coating, LLC.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve these contracts.

Action: A motion was made by Col. Stringer to approve the staff recommendations as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

- 4. Requesting Governing Authority:** Scott County
Supplier: W.E. Blain Sons, Dickerson & Bowen, Cold Mix Inc., Custom Paving Inc., Ergon Asphalt & Emulsions Inc., Blacklidge Emulsions Inc.
Term: February 6, 2019 through January 31, 2020
Total Value: \$500,000.00 estimated

Summary of Request: Scott County was granted an exemption from Reverse Auction at the November 6, 2018 PPRB meeting. They requested the exemption because they have limited vendors for the commodities and wish to award to multiple vendors. They advertised for competitive sealed bids for asphalt, liquid asphalt, hot mix and cold mix. They wish to award to hot mix asphalt to W.E. Blain and Sons as primary and the alternate to Dickerson & Bowen. For cold mix asphalt, they wish to award as primary to Cold Mix Inc., and alternates to W.E. Blain & Sons and Dickerson & Bowen. For re-seal, they wish to award as primary to Custom Paving Inc. and alternate to W.E. Blain & Sons. For liquid asphalt, they wish to award as primary to Ergon Asphalt & Emulsions Inc. and alternate to Blacklidge Emulsions Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve these contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

- 5. Requesting Governing Authority:** Scott County
Supplier: John E. Smith, Vulcan Materials, and Hammett Gravel Company Inc.
Term: February 6, 2019 through January 31, 2020
Total Value: \$500,000.00 estimated

Summary of Request: Scott County was granted an exemption from Reverse Auction at the November 6, 2018 PPRB meeting. They requested an exemption because they have limited

vendors for the commodities in the area and wish to award to multiple vendors. They advertised for sand, gravel, rip rap, and limestone. For limestone, rip rap and crusher run, they wish to award to John E. Smith as primary and to Vulcan Materials as alternate. For sand and gravel, they wish to award to Hammett Gravel Company Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve these contracts.

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

C. OPTFM Staff Approvals Reported to the Board

OPTFM Staff Approvals (January 3, 2019 – January 28, 2019) are attached to these Minutes as **Attachment A**.

D. Emergency Purchases

Mr. Campbell stated there were no Emergency Purchases to report.

E. Sole Source Purchases

Sole Source Purchase Approvals are attached to these Minutes as **Attachment B**.

F. OPTFM Director's Report

Mr. Campbell discussed the Fleet Certification and CMPA classes being held by OPTFM. He reviewed legislation, HB1561 and HB528. He talked about the PEER report on UMMC and recommendations made by PEER. Mr. Campbell also discussed deadline issues with Exemption Requests on E-Rate.

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. Consideration of Contracts for Board Action

1. **Using Agency:** Alcorn State University

Number: GS# 101-297

Project Title: Technology Classroom Building

General Contractor: Flagstar Construction Company, Inc., Brandon, Mississippi (lower of 2 bids received)

Construction Days from Notice to Proceed [Term]: 450 days

Total Value at Award: \$18,770,000.00

Project Scope: Construction of a new Technology Classroom Building on the campus of Alcorn State University in Lorman, Mississippi. The new facility shall consist of a two-story 38,565

square foot building. The facility will house advanced technology labs, classrooms, offices, and an auditorium.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and executed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

B. Consideration of Prime Professional Selected by RFQ

1. Using Agency: Mississippi State University

Number: GS# 105-358

Title: Preplan Kinesiology Building

Location: Starkville, Mississippi

Project Budget: \$750,000.00 preplanning (estimated fees of \$1,685,141.00)

Funding Sources: HB 1649, L'18

Professional Fee: C

Professional: EGH Architects/Dale Partners Architects, a Joint Venture – Jackson, Mississippi

Project Scope: Preplanning through Construction Document Phase of a 60,000 square foot facility located on the University's main campus as funds permit. This new facility will house classrooms, lab spaces, and administrative offices for the Kinesiology Department which currently resides in the McCarthy Gymnasium. MSU's intent is to demolish McCarthy, a 55,600 square foot 1950's era structure, after the construction of the new building has been completed. All applicable Codes, including ADA compliance, will need to be addressed during the design process. The selected professional will also assist with the procurement of furniture and equipment.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

Data/Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at the Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. Using Agency: Mississippi State University – DAFVM

Number: GS# 113-149

Title: Preplan Forest & Wildlife Facilities

Location: Starkville, Mississippi

Project Budget: \$250,000.00 preplanning (estimated fees of \$600,000.00)

Funding Sources: HB 1649, L'18

Professional Fee: C

Professional: Shafer-Zahner-Zahner, PLLC – Starkville, Mississippi

Project Scope: Preplanning through Construction Document Phase of new facilities to sustain and increase research capacity in the Forestry and Wildlife departments. Component 1 will be a forest genetics greenhouse Complex that will allow computer-controlled regulation of the environment. The greenhouse complex will include 3 greenhouses (totaling 4,000 square feet), walk-in freezer/cooler storage, and additional space for media (storage and mixing).

Component 2 will be a Wildlife and Fisheries research complex. The research complex will include a Multi-Purpose Research Building (approximately 3,500 square feet) and an Avian Research Building (approximately 2,500 square feet). All applicable codes, including ADA compliance, will need to be addressed during the design process. The selected professional will also assist with the procurement of furniture and equipment.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, adjusting and Balancing (TAB) service provider.

Data/Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

3. Using Agency: Mississippi Public Broadcasting

Number: GS# 529-004

Title: Tower Repack (Various)

Location: various throughout Mississippi

Project Budget: \$3,500,000.00

Funding Sources: Outside Funding

Professional Fee: D (estimated fees of \$211,750.00)

Professional: Kessler and Gehman Associates, Inc.

Project Scope: Mississippi Public Broadcasting ("MPB" aka "MAET") seeks qualifications from qualified Consulting Telecommunications Engineering firms with a current Certificate of Authority (Engineering) from the Mississippi Board of Licensure for Professional Engineers and Surveyors with experience in the field of Broadcast Telecommunications with knowledge of the latest trends in Broadcast (ATSC 3.0, DTV Repack, etc.) and Wireless Communication Technology, system evaluation / design, and project management services.

The project will predominantly involve the specification of, and procurement of, television broadcast related equipment in connection with the Federal Communication Commission's current DTV Repack. The ability and willingness to travel to, and be on-site, at remote broadcast site location(s) in the State of Mississippi is required.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

C. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment C**.

D. BOB Director's Report

Mr. Sibley gave an update on the public construction projects issue with the court decision not allowing funds to be added to a project after bid time, but will only allow negotiations if it is within 10% of the allocated funds. The Bureau has been trying to maximize construction budgets to accommodate any differences in bids vs. budget on bid date. Mr. Sibley was happy that HB698 was introduced which requires an entity to establish a budget for a project and allocate an amount for construction, but allows additional funds to be added to a project at any time, including for the purpose of awarding a contract to the lowest and best bidder. HB698 has been sent to the Senate for their review.

E. RPM Non-Competitive Leases

- 1. Requesting Agency:** Mississippi State Veterans Affairs Board
Lease #: 857-612-20B
Lessor: Storage Choice
Term: 03/01/2019 through 02/28/2020
Total Yearly Cost: \$1,080.00
Cost PSF: \$10.80
Previous Cost PSF: \$10.80

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 100

Previous Square Footage: 100

Address of Property: 177 Pruitt Lane, Pearl, MS

Purpose of Lease: Storage of administrative, accounting documents and personnel records. Contents of storage facility to be moved when new location has been finished.

Note: This is a one (1) year month to month storage contract with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

F. RPM Emergency Leases

Items V.F.1 through V.F.4 were presented together and voted together.

1. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-531-19A

Lessor: Jimmy Brown

Term: 02/01/2019 through 12/31/2019

Total Yearly Cost: \$26,181.00

Cost PSF: \$10.60 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 2,578

Address of Property: 110 N. Lafayette Street, Starkville, MS

Purpose of Lease: Oktibbeha County Probation & Parole Office

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than eleven months with no renewals. The agency will be required to advertise within the eleven month period.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

2. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-751-20A

Lessor: Rose Carson

Term: 02/01/2019 through 01/31/2020

Total Yearly Cost: \$23,400.00

Cost PSF: \$12.33 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 1,898

Address of Property: 2709 Clay Street, Vicksburg, MS

Purpose of Lease: Warren County Probation & Parole Office

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals. The agency will be required to advertise within the twelve month period.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

3. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-511-20A

Lessor: Wayne Comans

Term: 02/01/2019 through 01/31/2020

Total Yearly Cost: \$6,800.00

Cost PSF: \$7.85 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 994

Address of Property: 89 B. Broad Street, Decatur, MS.

Purpose of Lease: Newton/Decatur Probation & Parole Office

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals. The agency will be required to advertise within the twelve month period.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

4. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-181-20A

Lessor: Equity Alliance of Hattiesburg

Term: 02/01/2019 through 01/31/2020

Total Yearly Cost: \$38,499.96

Cost PSF: \$11.67 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 3,300

Address of Property: Clover Leaf Mall, 5916 Hwy. 49 Space B-6, Hattiesburg, MS

Purpose of Lease: Forest County Probation & Parole Office

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals. The agency will be required to advertise within the twelve month period.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Items V.F.5 and V.F.6 were presented together and voted together.

5. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-254-19A

Lessor: John Bell Williams Airport

Term: 08/01/2018 through 07/31/2019

Total Yearly Cost: \$1,200.00

Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: N/A

Address of Property: John Bell Williams Airport, Post Office Box 1100, Raymond, MS

Purpose of Lease: Store aircraft until repairs can be made to Madison hangar. This is an open covered hangar that protects the aircraft from the weather.

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

6. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-254-19B

Lessor: RLG Development Group

Term: 08/01/2018 through 07/31/2019

Total Yearly Cost: \$4,800.00

Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 600

Address of Property: John Bell Williams Airport, Post Office Box 1100, Raymond, MS.

Purpose of Lease: Store aircraft until repairs can be made to Madison hangar. This is an enclosed hangar suitable to perform maintenance to the aircraft.

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of these leases.

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

G. RPM Amended Lease

1. Requesting Agency: Mississippi Department of Human Services

Lease #: 865-251-31A

Lessor: Madated, LLC.

Term: 01/01/2008 thru 12/31/2031

Total Yearly Cost:

Period 1 January 1, 2019 thru December 31, 2023-\$2,074,188.00

Period 2 January 1, 2024 thru December 31, 2031-\$2,223,222.44

Cost PSF:

Period 1 \$11.83 + Utilities & Janitorial

Period 2 \$12.68 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 175,333

Address of Property: 750 North State Street, Jackson, MS

Purpose of Lease: DHS/CPS offices

Note: MDHS asks for a waiver on the Space Efficiency Allowance due to the fact that the original contract was signed prior to the policy taking effect. The original contract and Amendment 3 was approved by PPRB on 06-08-2016. This is a request for the approval of Amendment 4 which states the following:

Amendment Four

1. LESSOR and LESSEE hereby agree that the rental amount shall be adjusted for the demised premises pursuant to and based on the following schedule:

<u>Years</u>	<u>Monthly Amount</u>	<u>Yearly Amount</u>
January 1, 2019 - December 31, 2023	\$172,849.00	\$2,074,188.00
January 1, 2024 - December 31, 2031	\$185,268.54	\$2,223,222.44

2. LESSOR AND LESSEE hereby agree to delete SECTION 11 of the initial Lease Agreement and replace it with the following language:

SECTION 11: The LESSOR shall allow the Lessee to assign this lease or sub-let the lease in whole or any part of the demised premises, including parking spaces and any part thereof and shall not unreasonably withhold consent to do such so that the space may be utilized by others. The LESSEE shall remain liable for the performance of covenants and obligations on its part to be performed under this Lease during the primary or extended term thereof.

In the event any part or whole of the premises is sub-leased to a non-State entity, the Sub-Lessee will be responsible to acquire any and all appropriate licenses, certifications, and any type of insurance coverage(s) for their business purposes, their employees, and patrons, such as, but not limited to Worker's Compensation, property/premise liability, rental insurance, and any and all standard extended coverage perils for the full, fair insurable value thereof in a solvent and responsible manner as a company and/or organization authorizes to do business in the State of Mississippi would carry. The Sub-Lessee must also carry its own coverage for bodily injury and hold harmless and indemnify the LESSEE and LESSOR

against any and all liability for injury or death to any person or damage to property in or upon the leased premises not caused directly by an act or omission of the LESSOR or LESSEE or by an employee or patron of the LESSOR or LESSEE.

Should the Sub-Lessee need or require any improvements or renovations to their specified portion of the premises, LESSEE shall not unreasonably withhold consent to allow such to be done at the cost of the Sub-Lessee.

IN WITNESS WHEREOF, this Lease Agreement has been duly executed in duplicate originals and is in full compliance with the Department of Finance & Administration/and Bureau of Building and Grounds & Real Property Management as required by the State of Mississippi and is signed on the date hereinabove set forth.

Staff Recommendation: With the waiver for the space efficiency allowance this request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this amendment.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

H. Parchman Farmland Assignments

Items V.H.1 through V.H.3 were presented together and voted together.

1. Consider a request from Mississippi Department of Corrections to assign/sub-lease approximately 1,145.8 acres of tracts 12, 13, 8, & 36 located in the Mississippi State Penitentiary Farmland in Sunflower County, Mississippi from Hal Swann to Corrona Farms for the 2019 crop year per paragraph 18 of the original lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original lease between the Lessee and the State of Mississippi. The Lessee and Assignee will both be responsible for the tract(s) until expiration of the lease term, which is January 14th, 2020. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely. The total yearly amount of the assigned leases is \$105,554.91.
2. Consider a request from Mississippi Department of Corrections to assign/sub-lease approximately 711.17 acres of tracts 5 (parts of fields 2 & 3), 1, 7, 5 (parts 4,5,6,7,8, & 9) located in the Mississippi State Penitentiary Farmland in Sunflower County, Mississippi from William E. Livingston to Josh Chandler for the 2019 crop year per paragraph 18 of the original Lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original lease between the Lessee and the State of Mississippi. The Lessee and Assignee will both be responsible for the tract(s) until expiration of the lease term which is January 14th, 2020. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely. The total yearly amount of the assigned leases is \$61,455.82.

3. Consider a request from Mississippi Department of Corrections to assign/sub-lease approximately 197 acres of tract 1 located in the Mississippi State Penitentiary Farmland in Quitman County, Mississippi from Kellin Corbin to C2 Farms for the 2019 crop year per paragraph 18 of the original Lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original lease between the Lessee and the State of Mississippi. The Lessee and Assignee will both be responsible for the tract(s) until expiration of the lease term, which is January 14th, 2020. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely. The total yearly amount of the assigned lease is \$13,987.00.

Staff Recommendation: These assignment requests have been reviewed for compliance and have been determined to comply with all rules, regulations, and legal requirements by DFA staff. All of the farmers mentioned herein are in good standing with Mississippi State Penitentiary Farmland. Therefore, RPM recommends the approval of these Parchman Farmland assignments.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

I. RPM Director's Report

Mr. Adams discussed the monetary savings DFA will see and parking spaces that will become available, as a result of the recent purchases of the Wright & Ferguson Funeral Home and the Sun-N-Sand properties.

A recess was taken at 10:05 a.m. The Board reconvened at 10:15 a.m.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Rehabilitation Services
RFx Number: 3180000639
Procurement Request: Request for Proposals
Anticipated Term: One (1) year with four (4) optional one-year renewals
Anticipated Contract Amount: \$75,000.00 - \$500,000.00 per vendor
Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of multiple vendors, to serve as Pre-Employment Transition (Pre-ETS) Counselors. The agency contends the use of an Invitation for Bids is neither practicable nor advantageous, as the service requires skilled Contractors with a certain degree of technical and professional experience in providing transition services to students with disabilities. This procurement will aid the agency in meeting the requirements set forth in the Workforce Innovation and Opportunities Act (WIOA). Pre-ETS Counselors will provide MDRS with an additional mechanism to provide comprehensive and coordinated pre-employment transition services to assist students with disabilities with successful transitions

from high school to post-secondary education and competitive integrated employment. The respondents will be evaluated based on technical, cost and management factors. Technical factors will be weighted at twenty percent (20%) or 20 points, cost factors will be weighted at fifty-five percent (55%) or 55 points (with price (relative cost) assigned an individual weight of thirty-five percent (35%) or 35 points), and management factors will be weighted at a combined twenty-five percent (25%) or 25 points.

Staff Recommendation: Granting of the agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the agency's request to use a Request for Proposals as the procurement method to select multiple vendors to provide Pre-Employment Transition Services to students with disabilities for transition into the work force.

Action: A motion was made by Col. Stringer to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

B. Consideration of Contracts for Board Action

Items VI.B.1 and VI.B.2 were presented together and voted together.

1. Requesting Agency: Mississippi Department of Health

Supplier: Healthcare Management Solutions, LLC

Contract #: 8200043691

Term: 02/15/2019 – 09/30/2019

Total Value: \$626,330.00

New

\$626,330.00

Summary of Request: The term of the contract is seven months and sixteen days with two optional one-year renewals. The Contractor will provide professional, turn-key, Long-Term Care (hereinafter "LTC") Survey Team services to conduct Centers for Medicare and Medicaid Services recertification, revisit, and complaint surveys at LTC facilities identified by the agency. The Contractor was selected through an IFB with three respondents and resulted in the award of two contracts. The unit price is paid according to the rates provided in Attachment C, Compensation. The agency requests an exception to Section 3-202.03.4 for failure to require acknowledgment of the receipt of amendments. After reviewing the amendment, OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exception to Section 3-202.03.4 will comply with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.03.4 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$1,226,330.00

2. Requesting Agency: Mississippi Department of Health

Supplier: Ascellon Corporation

Contract #: 8200043669

Term: 02/15/2019 – 09/30/2019

Total Value: \$527,070.00

New

\$527,070.00

Summary of Request: The term of the contract is seven months and sixteen days with two optional one-year renewals. The Contractor will provide professional, turn-key, Long-Term Care (hereinafter "LTC") Survey Team services to conduct Centers for Medicare and Medicaid Services recertification, revisit, and complaint surveys at LTC facilities identified by the agency. The Contractor was selected through an IFB with three respondents and resulted in the award of two contracts. The unit price is paid according to the rates provided in Attachment C, Compensation. The agency requests an exception to Section 3-202.03.4 for failure to require acknowledgment of the receipt of amendments. After reviewing the amendment, OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exception to Section 3-202.03.4 will comply with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.03.4 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$1,127,070.00

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

Items VI.B.3 and VI.B.4 were presented together and voted together.

3. Requesting Agency: Mississippi Emergency Management Agency

Supplier: Horne, LLP

Contract #: 8200023136

Term: 02/17/2016 – 02/16/2020

Total Value: \$2,288,218.00

**Renewal
\$355,000.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Fifth Amendment has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides accounting and oversight services for reimbursement as a result of Hurricane Katrina. These accounting, oversight, and compliance services are essential in enabling Mississippi to manage and audit its reconstruction efforts in an open and effective manner. The Contractor works with local municipalities, state agencies, and other states to facilitate fund tracking and sub-grantee internal controls; ensure state and local contracting compliance; and track and reconcile project financial performance. The Contractor works side by side with MEMA's Office of Mitigation and the Office of the State Auditor, assisting them in reconciling obligated funding for qualified and authorized projects. The Contractor was originally selected through an RFP. The original contract was approved at the February 2016 PSCR meeting; First Amendment was statutorily approved based on Miss. Code Ann. §25-9-120 (4) at the December 2016 PSCR meeting; Second Amendment was approved at the February 2017 PSCR meeting; Third Amendment was approved at the November 2017 PSCR meeting; and Fourth Amendment was approved at the January 2019 PPRB meeting. Fifth Amendment updates the Period of Performance and Priority clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$2,288,218.00

4. Requesting Agency: Mississippi Emergency Management Agency

Supplier: Horne, LLP

Contract #: 8200023133

Term: 03/01/2016 – 02/29/2020

Total Value: \$10,456,628.70

Renewal
0.00

Summary of Request: The term of the original contract remains one year with four optional one-year renewals. Third Amendment has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides accounting and oversight services for reimbursement as a result of Hurricane Katrina. These accounting, oversight, and compliance services are essential in enabling Mississippi to manage and audit its reconstruction efforts in an open and effective manner. The Contractor works with local municipalities, state agencies, and other states to facilitate fund tracking and sub-grantee internal controls; ensure state and local contracting compliance; and track and reconcile project financial performance. The Contractor works side by side with MEMA's Office of Public Assistance and the Office of the State Auditor, assisting them in reconciling obligated funding for qualified and authorized projects. The Contractor was originally selected through an RFP. The original contract was approved at the February 2016 PSCR meeting; First Amendment was approved at the February 2017 PSCR meeting; and Second Amendment was approved at the November 2017 PSCR meeting. Third Amendment updates the Stop Work Order, E-Payment, Representation Regarding Gratuities, Procurement Regulations, Period of Performance, Approval, Priority and Termination for Default clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$10,456,628.70

Action: A motion was made by Mr. Morehead to approve the staff recommendations as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

5. Requesting Agency: Mississippi Department of Information Technology Services

Supplier: Johnson Controls, Inc.

Contract #: 8200043632

Term: 03/26/2019 – 03/25/2023

Total Value: \$509,485.34

New
\$509,485.34

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide maintenance services for the mechanical and controls equipment in the Eastwood Complex and the Robert E. Lee Building. The Contractor was selected through an IFB with one respondent. Proof of the vendor's required workers'

compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of required workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates.

Projected Budget for Life of the Contract: \$642,616.62

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

6. **Requesting Agency:** Mississippi Soil and Water Conservation Commission

Supplier: HDN Engineering & Consulting, LLC

Contract #: 8200035941

Term: 10/02/2017 – 10/01/2019

Renewal (N)/Modification

Total Value: \$120,000.00

\$60,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides assistance in coordinating water quality programs, projects, and activities for the MSWCC with Mississippi Department of Environmental Quality and the Natural Resources Conservation Service. The unit price remains \$65.00 per hour not to exceed \$60,000.00 annually. The Contractor was originally selected through an IFB with one respondent. Modification One, which was effective October 1, 2018, was submitted executed to OPSCR on January 9, 2019, as a result of the agency increasing the spending authority in MAGIC. This is the first time this contract was submitted to the PPRB as the original contract value did not exceed \$75,000.00 cumulatively and did not require PPRB approval. As the IFB was issued on August 30, 2017, the procurement must comply with PSCR Rules and Regulations, while the contract must comply with PPRB OPSCR Rules and Regulations. The agency requests an exception to 3-202.05.1 of the PSCR Rules and Regulations for failure to include a space for insertion of the bid price on the IFB bid form. The bid form submitted by the Contractor contained pricing. OPSCR does not have concerns regarding the competitiveness of this procurement. Modification One updated the period of performance and the total compensation of the contract; while Modification Two updates the Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, and E-Payment clauses and adds the Approval clause as well as previously omitted IFB contract management language and the IFB Professional Services Contract Discrepancy Report document. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exception to 3-202.05.1, will comply with PSCR and PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception, retroactive approval of the contract renewal, and approval of the contract modification as requested grant.

Projected Budget for Life of the Contract: \$300,000.00

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

7. Requesting Agency: Mississippi Oil and Gas Board

Supplier: Oilfield Service & Supply Company, Inc.

Contract #: 8200043591

Term: 02/06/2019 – 06/30/2019

Total Value: \$465,635.00

New

\$465,635.00

Summary of Request: The term of the contract is from February 6, 2019 through June 30, 2019 with an optional 120-day extension. The Contractor will provide plugging and abandonment service for 10 orphaned oil and gas and/or salt water and disposal wells and wells drilled as dry holes located in Adams, Franklin, Hancock, Jones, Lamar, and Wilkinson counties. The Contractor was selected through an IFB with two respondents. One respondent was deemed non-responsive because it did not meet the acceptability requirements. Black Jack Oil Company, Inc. filed a protest to the contract award dated December 26, 2018. On December 27, 2018, Mississippi Oil and Gas Board Executive Director responded to the protest with the final decision that the protest had no merit. Pursuant to PPRB OPSCR Rules and Regulations, Black Jack Oil Company, Inc. had until January 3, 2019 to file an appeal with PPRB. OPSCR did not receive an appeal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval with the corrected term of the contract as requested.

Projected Budget for Life of the Contract: \$465,635.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation with the amended term of the contract as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

8. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Elliot Aviation of the Quad Cities, Inc.

Contract #: 8200043638

Term: 02/22/2019 – 05/31/2019

Total Value: \$210,000.00

New

\$210,000.00

Summary of Request: The term of the contract is 99 days with no optional renewal. The Contractor will provide the Beechcraft King Air 350 general maintenance and inspection services and the G1000 NXi King Air TCAS II (safety) upgrade installation services. The agency requests \$210,000.00 in spending authority, which is comprised of \$54,900.00 for general maintenance and inspection services, \$108,600.00 for G1000 NXi King Air TCAS II (safety) upgrade services and \$46,500.00 for approved repairs not listed in the IFB but deemed necessary during the inspections and limited to the IFB scope of work. The Contractor was selected through an IFB with one respondent.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$210,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Col. Stringer and unanimously approved by all members present.

9. **Requesting Agency:** Mississippi Department of Public Safety

Supplier: Bode Cellmark Forensics, Inc.

Contract #: 8200028689

Term: 01/01/2017 – 12/31/2019

Total Value: \$626,557.80

Modification

\$170,000.00

Summary of Request: The term of the original contract remains three years with one optional one-year renewal. Amendment One has been submitted to increase the amount of the contract by \$170,000.00 as a result of the increased number of convicted offender samples collected and tested as well as passage of the DNA Arrestee Collection Law and establishment of the DNA Data Bank pursuant to Miss. Code Ann. § 45-47-1. The Contractor provides DNA sample analysis services on behalf of the State. The Contractor was originally selected through an RFP. Amendment One updates the Approval, Procurement Regulations, Representation Regarding Gratuities, Stop Work Order, Notices, Oral Statements, Priority of Documents, Record Retention and Access to Records, Anti-Assignment/Subcontracting, Contract Amendments, Independent Contract Status and Waiver clauses and adds the E-Payment, Contractor Personnel, Debarment and Suspension, Disclosure of Confidential Information, Headings, Infringement Indemnification, Ownership of Documents and Work Papers, Scope of Agreement and Severability clauses. All other terms and conditions of the original contract, including the rates per sample, remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$778,743.73

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

10. **Requesting Agency:** Mississippi Department of Public Safety

Supplier: Morris & McDaniel, Inc.

Contract #: 8200031017

Term: 04/18/2017 – 04/17/2020

Total Value: \$235,500.00

Renewal

\$78,500.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Renewal Two exercises the second optional renewal allowed by the original contract. The Contractor provides all components of testing services associated with the

Mississippi Highway Safety Patrol Trooper School, including development, administration, and scoring. The Contractor was originally selected through an RFP. Renewal Two updates the Approval, Representation Regarding Gratuities, Period of Contract, Compensation, Procurement Regulations, and E-Payment clauses and adds the Priority of Documents, Anti-Assignment/Subcontracting and Acknowledgement of Amendments clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$392,500.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

11. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: American Well

Contract #: 8200029792

Term: 03/01/2017 – 02/29/2020

Total Value: \$414,000.00

Modification

0.00

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment One has been submitted to add Mississippi-licensed nurse practitioners in the definition of medical providers within the Scope of Services to clarify that these professionals are eligible to provide medical care under this contract and to remove the specific CPT Codes from Exhibit A, Financial Exhibit, as these classifications are dated and/or no longer applicable to the services being provided under the contract. The Contractor provides Mississippi State and School Employees' Health Insurance Plan participants with access to qualified healthcare professionals providing HIPAA-compliant delivery of healthcare services such as diagnosis, consultation, or treatment through the use of interactive audio, video, or other electronic media to improve a person's health and well-being. The Contractor was originally selected through an RFP. The original contract was approved at the February 2017 PSCR meeting. Amendment One also updates the Procurement Regulations, Representation Regarding Gratuities, and Approval clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$414,000.00

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS.

Ms. Martin stated there were no new contracts from DCPS to report to the Board this month.

Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2019 are attached to these Minutes as **Attachment D**.

D. Emergency Contracts Reported to the Board for Calendar Year 2019

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

Ms. Martin stated there have been no Emergency Contracts this year to report to the Board.

E. OPSCR Staff Approvals Reported to the Board

The list of staff approvals for OPSCR reported to the Board for the month of December is attached to these Minutes as **Attachment E**.

F. The January 2019 Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

The January 2019 Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts is attached to these Minutes as **Attachment F**.

G. The January 2019 Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

Action: A motion was made by Col. Stringer to approve the staff report for filing with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

The January 2019 Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts is attached to these Minutes as **Attachment G**.

H. OPSCR Director's Report

Ms. Martin reported that her staff had all taken and passed the Certified Mississippi Purchasing Agent course. Ms. Martin will be teaching the HRCP course to educate agencies about contract worker contracts. The bi-monthly training for agencies will be held on February 22, 2019. She also discussed issuing expiring contract reports to agencies to notify them of contracts that will expire at the end of this fiscal year.

VII. Other Business

a. Legislative Update

Ms. Martin reported on proposed legislation including House Bills 528, 714, 1204, 1290, and 1561, as well as Senate Bills 2046, 2723 and 2759. Ms. Jackson added Senate Bill 2918 to that report.

VIII. Adjournment

Action: A motion was made by Mr. Belk to adjourn. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 6th of March, 2019.


Rita Wray, Chair


Date



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, February 6, 2019, 9:00 a.m. in
Room 145 Conference Room
Woolfolk State Office Building



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, February 6, 2019
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Ross Campbell	DFA
CHUCK MCINTOSH	DFA
Clay Chastain	DFA/OIT
Aimee Mercure	DFA/RPM
Gilda Reyes	DFA
Paula De Young	DFA
Glenn Kornbrek	DFA
ASHLEY HARRELL	DFA/OPT
JAMES BRADSTON	DFA/OPT
ASHONDA WASHINGTON	DFA/OPSCR
Alicia Coleman	DFA/OPSCR
Vergenia Coleman	DFA/OPSCR
Shandra Thompson	DFA/OPSCR
Tenebra Walton	DFA/OPSCR
Victoria James	DFA/OPSCR
MIKE COOK	DFA/OPTFM
Calvin Sibley	DFA/130B
Billy Beard	OPTFM
Edward Wiggings J.	ASO/DAR
Catoria Martin	OPSCR/DFA
Liz DeRouen	DFA/Recorder
Steve Tucker	OPTFM/DFA



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, February 6, 2019
9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Anita Evans	UMSDH
Marilynn Winborne	MS DM
Ron Purvis	MSDA
Bob Ponder	MS Forestry Commission
Eric Davis	MORS
Rebekah Olander	MS Forestry Commission
Betsy Toles	DPS - Procurement
Sonya Bastel	DPS - Procurement
CRIGOE MASSON	DPS - Admin. Ops
Jeff Jennings	ITS
Brandon Fong / State Aviation Admin.	PFA
Harris VonBuskirk	MDOT
NICK WALTERS	MDOT
Edward Williams	MEMA
Clayton Frazier	MEMA
Sherby Johnson	DHS
Earl Scates	DHS
Bryan Wurdlan	DHS

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Lief McDonald	UMMC
Trey Smith	MDOC
Bryan Wardlaw	MDHS
Sheralyn Kibbler	SVA/B
DEEDRA HUGHES/ASST. DIRECTOR	MDPS
Sidy Miller, Purchasing Div.	DFA
Jess New	MSOGB
Dizane Rayfield	OGS
Matthew Dry	PEER
Michael Kielbaso	ITS
Walter W. Bott	ITS
Yann GIBERT	UMMC
Dell Leby	DOC
TERM ASINEX	
Guyce Humphrey	DFA-OOI
Chris Deen	WOMD
Lavonda Hunt	MPC
Richard D. Selt	MDPS
Kamaine Richards	DFA-INT
Kamaine Richards	AG/DFA



PPRB
PUBLIC PROCUREMENT
REVIEW BOARD
MEETING AGENDA

**Wednesday, February 6, 2019
9:00 a.m.**

- I. **Call to Order**
- II. **Approval of Minutes from January 9, 2019 Public Procurement Review Board Meeting**
- III. **Approval of per diem and expenses for the February 6, 2019 meeting and for any additional expenses incurred prior to the March 6, 2019 meeting**
- IV. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

A. Petitions for Relief From Reverse Auction

1. State Agencies

i. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Unknown

Contract #: 3180000648

Term: July 1, 2019 through June 30, 2020 with potential of two (2) 12-month extensions

Total Value: \$500,000.00 estimated

Summary of Request: MDOT is requesting an exemption from use of the reverse auction process for equipment rental contracts. Equipment needs vary throughout the State based on location, equipment required and availability. MDOT believes this request is the best option to serve the State both fiscally and efficiently. A multi award bid would be used allowing all vendors that submit and meet specifications a contract. The use of contracts will then be determined by the lowest cost at the time of equipment rental. Two (2) possible extensions will be available for twelve (12) months for each contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. Requesting Agency: University of Mississippi Medical Center (UMMC)

Supplier: Unknown

Contract #: 3180000646

Term: Unknown

Total Value: \$215,000.00 estimated

Summary of Request: UMMC is requesting approval to forgo competitive sealed bidding or an Invitation for Bid (Institutes of Higher Learning are statutorily exempt from the use of Reverse Auction). They believe that a Request for Proposals (RFP) would be more advantageous and practicable for them in the purchase of necessary components for the development of an Aquatic Facility, which encompasses installation, service, training, and preventative maintenance. The selection of a vendor for the project is based on more than just price, as the training of staff and maintenance of the facility is crucial to zebrafish research at UMMC. UMMC intends to evaluate the proposals using the following weights: 35% cost/ price, 20% technical qualifications, 7.5% bidder qualifications and experience, 7.5% project work plan/implementation, 10% training, and 20% warranty/ maintenance.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of a Request for Proposals for the procurement.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

1. Requesting Governing Authority: Jones County

Supplier: Dunn Roadbuilders, L.L.C.

Term: February 6, 2019 through January 31, 2020

Total Value: \$200,000.00 estimated

Summary of Request: Jones County was granted an exemption from Reverse Auction at the December 5, 2018 PPRB meeting. They requested the exemption because of the increase in prices after a Reverse Auction was completed. They advertised for competitive sealed bids for bituminous materials and received one bid. They wish to award to Dunn Roadbuilders, L.L.C.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

2. Requesting Governing Authority: Jones County

Supplier: Vance Brothers

Term: February 6, 2019 through January 31, 2020

Total Value: \$500,000.00 estimated

Summary of Request: Jones County was granted an exemption from Reverse Auction at the December 5, 2018 PPRB meeting. They requested the exemption because of the increase in prices after completing a Reverse Auction. They advertised for competitive sealed bids for slurry seal. They wish to award to Vance Brothers.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

3. Requesting Governing Authority: Jones County

Supplier: McCraney's Striping & Seal Coating, LLC

Term: February 6, 2019 through January 31, 2020

Total Value: \$50,000.00 estimated

Summary of Request: Jones County was granted an exemption from Reverse Auction at the December 5, 2018 PPRB meeting. They requested the exemption because of the increase in prices after completing a Reverse Auction. They advertised for competitive sealed bids for striping. They wish to award to McCraney's Striping & Seal Coating, LLC.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve these contracts.

4. Requesting Governing Authority: Scott County

Supplier: W.E. Blain Sons, Dickerson & Bowen, Cold Mix Inc., Custom Paving Inc., Ergon Asphalt & Emulsions Inc., Blacklidge Emulsions Inc.

Term: February 6, 2019 through January 31, 2020

Total Value: \$500,000.00 estimated

Summary of Request: Scott County was granted an exemption from Reverse Auction at the November 6, 2018 PPRB meeting. They requested the exemption because they have limited vendors for the commodities and wish to award to multiple vendors. They advertised for competitive sealed bids for asphalt, liquid asphalt, hot mix and cold mix. They wish to award to hot mix asphalt to W.E. Blain and Sons as primary and the alternate to Dickerson & Bowen. For cold mix asphalt, they wish to award as primary to Cold Mix Inc., and alternates to W.E. Blain & Sons and Dickerson & Bowen. For re-seal, they wish to award as primary to Custom Paving Inc. and alternate to W.E. Blain & Sons. For liquid asphalt, they wish to award as primary to Ergon Asphalt & Emulsions Inc. and alternate to Blacklidge Emulsions Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve these contracts.

5. Requesting Governing Authority: Scott County

Supplier: John E. Smith, Vulcan Materials, and Hammett Gravel Company Inc.

Term: February 6, 2019 through January 31, 2020

Total Value: \$500,000.00 estimated

Summary of Request: Scott County was granted an exemption from Reverse Auction at the November 6, 2018 PPRB meeting. They requested an exemption because they have limited vendors for the commodities in the area and wish to award to multiple vendors. They advertised for sand, gravel, rip rap, and limestone. For limestone, rip rap and crusher run, they wish to award to John E. Smith as primary and to Vulcan Materials as alternate. For sand and gravel, they wish to award to Hammett Gravel Company Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve these contracts.

D. OPTFM Staff Approvals Reported to the Board

E. Emergency Purchases

F. Sole Source Purchases

G. OPTFM Director's Report

V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. Consideration of Contracts for Board Action

1. Using Agency: Alcorn State University

Number: GS# 101-297

Project Title: Technology Classroom Building

General Contractor: Flagstar Construction Company, Inc., Brandon, Mississippi (lower of 2 bids received)

Construction Days from Notice to Proceed [Term]: 450 days

Total Value at Award: \$18,770,000.00

Project Scope: Construction of a new Technology Classroom Building on the campus of Alcorn State University in Lorman, Mississippi. The new facility shall consist of a two-story 38,565 square foot building. The facility will house advanced technology labs, classrooms, offices, and an auditorium.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and executed contracts.

B. Consideration of Prime Professional Selected by RFQ

1. Using Agency: Mississippi State University

Number: GS# 105-358

Title: Preplan Kinesiology Building

Location: Starkville, Mississippi

Project Budget: \$750,000.00 preplanning (estimated fees of \$1,685,141.00)

Funding Sources: HB 1649, L'18

Professional Fee: C

Professional: EGH Architects/Dale Partners Architects, a Joint Venture – Jackson, Mississippi

Project Scope: Preplanning through Construction Document Phase of a 60,000 square foot facility located on the University's main campus as funds permit. This new facility will house classrooms, lab spaces, and administrative offices for the Kinesiology Department which currently resides in the McCarthy Gymnasium. MSU's intent is to demolish McCarthy, a 55,600 square foot 1950's era structure, after the construction of the new building has been completed. All applicable Codes, including ADA compliance, will need to be addressed during the design process. The selected professional will also assist with the procurement of furniture and equipment.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase.

Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.

Data/Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at the Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

2. Using Agency: Mississippi State University – DAFVM

Number: GS# 113-149

Title: Preplan Forest & Wildlife Facilities

Location: Starkville, Mississippi

Project Budget: \$250,000.00 preplanning (estimated fees of \$600,000.00)

Funding Sources: HB 1649, L'18

Professional Fee: C

Professional: Shafer-Zahner-Zahner, PLLC – Starkville, Mississippi

Project Scope: Preplanning through Construction Document Phase of new facilities to sustain and increase research capacity in the Forestry and Wildlife departments. Component 1 will be a forest genetics greenhouse Complex that will allow computer-controlled regulation of the environment. The greenhouse complex will include 3 greenhouses (totaling 4,000 square feet), walk-in freezer/cooler storage, and additional space for media (storage and mixing).

Component 2 will be a Wildlife and Fisheries research complex. The research complex will include a Multi-Purpose Research Building (approximately 3,500 square feet) and an Avian Research Building (approximately 2,500 square feet). All applicable codes, including ADA compliance, will need to be addressed during the design process. The selected professional will also assist with the procurement of furniture and equipment.

Commissioning: This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, adjusting and Balancing (TAB) service provider.

Data/Communications: Professional will coordinate work with Mississippi Department of Information Technology Services (ITS). ITS involvement will begin at Schematic Design Phase.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

3. Using Agency: Mississippi Public Broadcasting

Number: GS# 529-004

Title: Tower Repack (Various)

Location: various throughout Mississippi

Project Budget: \$3,500,000.00

Funding Sources: Outside Funding

Professional Fee: D (estimated fees of \$211,750.00)

Professional: Kessler and Gehman Associates, Inc.

Project Scope: Mississippi Public Broadcasting ("MPB" aka "MAET") seeks qualifications from qualified Consulting Telecommunications Engineering firms with a current Certificate of Authority (Engineering) from the Mississippi Board of Licensure for Professional Engineers and Surveyors with experience in the field of Broadcast Telecommunications with knowledge of the latest trends in Broadcast (ATSC 3.0, DTV Repack, etc.) and Wireless Communication Technology, system evaluation / design, and project management services.

The project will predominantly involve the specification of, and procurement of, television broadcast related equipment in connection with the Federal Communication Commission's current DTV Repack. The ability and willingness to travel to, and be on-site, at remote broadcast site location(s) in the State of Mississippi is required.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

C. BOB Staff Approvals Reported to the Board

D. BOB Director's Report

E. RPM Non-Competitive Leases

1. Requesting Agency: Mississippi State Veterans Affairs Board

Lease #: 857-612-20B

Lessor: Storage Choice

Term: 03/01/2019 through 02/28/2020

Total Yearly Cost: \$1,080.00

Cost PSF: \$10.80

Previous Cost PSF: \$10.80

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 100

Previous Square Footage: 100

Address of Property: 177 Pruitt Lane, Pearl, MS

Purpose of Lease: Storage of administrative, accounting documents and personnel records. Contents of storage facility to be moved when new location has been finished.

Note: This is a one (1) year month to month storage contract with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Emergency Leases

1. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-531-19A

Lessor: Jimmy Brown

Term: 02/01/2019 through 12/31/2019

Total Yearly Cost: \$26,181.00

Cost PSF: \$10.60 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 2,578

Address of Property: 110 N. Lafayette Street, Starkville, MS

Purpose of Lease: Oktibbeha County Probation & Parole Office

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than eleven months with no renewals. The agency will be required to advertise within the eleven month period.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

2. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-751-20A

Lessor: Rose Carson

Term: 02/01/2019 through 01/31/2020

Total Yearly Cost: \$23,400.00

Cost PSF: \$12.33 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 1,898

Address of Property: 2709 Clay Street, Vicksburg, MS

Purpose of Lease: Warren County Probation & Parole Office

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals. The agency will be required to advertise within the twelve month period.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

3. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-511-20A

Lessor: Wayne Comans

Term: 02/01/2019 through 01/31/2020

Total Yearly Cost: \$6,800.00

Cost PSF: \$7.85 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 994

Address of Property: 89 B. Broad Street, Decatur, MS.

Purpose of Lease: Newton/Decatur County Probation & Parole Office

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals. The agency will be required to advertise within the twelve month period.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

4. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-181-20A

Lessor: Equity Alliance of Hattiesburg

Term: 02/01/2019 through 01/31/2020

Total Yearly Cost: \$38,499.96

Cost PSF: \$11.67 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 3,300

Address of Property: Clover Leaf Mall, 5916 Hwy. 49 Space B-6, Hattiesburg, MS

Purpose of Lease: Forest County Probation & Parole Office

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals. The agency will be required to advertise within the twelve month period.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

5. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-254-19A

Lessor: John Bell Williams Airport

Term: 08/01/2018 through 07/31/2019

Total Yearly Cost: \$1,200.00

Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: N/A

Address of Property: John Bell Williams Airport, Post Office Box 1100, Raymond, MS

Purpose of Lease: Store aircraft until repairs can be made to Madison hangar. This is an open covered hangar that protects the aircraft from the weather.

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

6. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-254-19B

Lessor: RLG Development Group

Term: 08/01/2018 through 07/31/2019

Total Yearly Cost: \$4,800.00

Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 600

Address of Property: John Bell Williams Airport, Post Office Box 1100, Raymond, MS.

Purpose of Lease: Store aircraft until repairs can be made to Madison hangar. This is an enclosed hangar suitable to perform maintenance to the aircraft.

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than twelve months with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

G. RPM Amended Lease

1. Requesting Agency: Mississippi Department of Human Services

Lease #: 865-251-31A

Lessor: Madated, LLC.

Term: 01/01/2008 thru 12/31/2031

Total Yearly Cost:

Period 1 January 1, 2019 thru December 31, 2023-\$2,074,188.00

Period 2 January 1, 2024 thru December 31, 2031-\$2,223,222.44

Cost PSF:

Period 1 \$11.83 + Utilities & Janitorial

Period 2 \$12.68 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 175,333

Address of Property: 750 North State Street, Jackson, MS

Purpose of Lease: DHS/CPS offices

Note: MDHS asks for a waiver on the Space Efficiency Allowance due to the fact that the original contract was signed prior to the policy taking effect. The original contract and Amendment 3 was approved by PPRB on 06-08-2016. This is a request for the approval of Amendment 4 which states the following:

Amendment Four

1. LESSOR and LESSEE hereby agree that the rental amount shall be adjusted for the demised premises pursuant to and based on the following schedule:

<u>Years</u>	<u>Monthly Amount</u>	<u>Yearly Amount</u>
January 1, 2019 - December 31, 2023	\$172,849.00	\$2,074,188.00
January 1, 2024 - December 31, 2031	\$185,268.54	\$2,223,222.44

2. LESSOR AND LESSEE hereby agree to delete SECTION 11 of the initial Lease Agreement and replace it with the following language:

SECTION 11: The LESSOR shall allow the Lessee to assign this lease or sub-let the lease in whole or any part of the demised premises, including parking spaces and any part thereof and shall not unreasonably withhold consent to do such so that the space may be utilized by others. The LESSEE shall remain liable for the performance of covenants and obligations on its part to be performed under this Lease during the primary or extended term thereof. In the event any part or whole of the premises is sub-leased to a non-State entity, the Sub-Lessee will be responsible to acquire any and all appropriate licenses, certifications, and any type of insurance coverage(s) for their business purposes, their employees, and patrons, such as, but not limited to Worker's Compensation, property/premise liability, rental insurance, and any and all standard extended coverage perils for the full, fair insurable value thereof in a solvent and responsible manner as a company and/or organization authorizes to do business in the State of Mississippi would carry. The Sub-Lessee must also carry its own coverage for bodily injury and hold harmless and indemnify the LESSEE and LESSOR against any and all liability for injury or death to any person or damage to property in or upon the leased premises not caused directly by an act or omission of the LESSOR or LESSEE or by an employee or patron of the LESSOR or LESSEE.

Should the Sub-Lessee need or require any improvements or renovations to their specified portion of the premises, LESSEE shall not unreasonably withhold consent to allow such to be done at the cost of the Sub-Lessee.

IN WITNESS WHEREOF, this Lease Agreement has been duly executed in duplicate originals and is in full compliance with the Department of Finance & Administration/and Bureau of Building and Grounds & Real Property Management as required by the State of Mississippi and is signed on the date hereinabove set forth.

Staff Recommendation: With the waiver for the space efficiency allowance this request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this amendment.

H. Parchman Farmland Assignments

1. Consider a request from Mississippi Department of Corrections to assign/sub-lease

approximately 1,145.8 acres of tracts 12, 13, 8, & 36 located in the Mississippi State Penitentiary Farmland in Sunflower County, Mississippi from Hal Swann to Corrona Farms for the 2019 crop year per paragraph 18 of the original lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original lease between the Lessee and the State of Mississippi. The Lessee and Assignee will both be responsible for the tract(s) until expiration of the lease term, which is January 14th, 2020. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely. The total yearly amount of the assigned leases is \$105,554.91.

2. Consider a request from Mississippi Department of Corrections to assign/sub-lease approximately 711.17 acres of tracts 5 (parts of fields 2 & 3), 1, 7, 5 (parts 4,5,6,7,8, & 9) located in the Mississippi State Penitentiary Farmland in Sunflower County, Mississippi from William E. Livingston to Josh Chandler for the 2019 crop year per paragraph 18 of the original Lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original lease between the Lessee and the State of Mississippi. The Lessee and Assignee will both be responsible for the tract(s) until expiration of the lease term which is January 14th, 2020. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely. The total yearly amount of the assigned leases is \$61,455.82.
3. Consider a request from Mississippi Department of Corrections to assign/sub-lease approximately 197 acres of tract 1 located in the Mississippi State Penitentiary Farmland in Quitman County, Mississippi from Kellin Corbin to C2 Farms for the 2019 crop year per paragraph 18 of the original Lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original lease between the Lessee and the State of Mississippi. The Lessee and Assignee will both be responsible for the tract(s) until expiration of the lease term, which is January 14th, 2020. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely. The total yearly amount of the assigned lease is \$13,987.00.

I. RPM Director's Report

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Rehabilitation Services
RFx Number: 3180000639
Procurement Request: Request for Proposals
Anticipated Term: One (1) year with four (4) optional one-year renewals
Anticipated Contract Amount: \$75,000.00 - \$500,000.00 per vendor
Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of multiple vendors, to serve as Pre-Employment Transition (Pre-ETS) Counselors. The agency contends the use of an Invitation for Bids is neither practicable nor advantageous, as the service requires skilled Contractors with a certain degree of technical and professional experience in providing transition services to students

with disabilities. This procurement will aid the agency in meeting the requirements set forth in the Workforce Innovation and Opportunities Act (WIOA). Pre-ETS Counselors will provide MDRS with an additional mechanism to provide comprehensive and coordinated pre-employment transition services to assist students with disabilities with successful transitions from high school to post-secondary education and competitive integrated employment. The respondents will be evaluated based on technical, cost and management factors. Technical factors will be weighted at twenty percent (20%) or 20 points, cost factors will be weighted at fifty-five percent (55%) or 55 points (with price (relative cost) assigned an individual weight of thirty-five percent (35%) or 35 points), and management factors will be weighted at a combined twenty-five percent (25%) or 25 points.

Staff Recommendation: Granting of the agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the agency's request to use a Request for Proposals as the procurement method to select multiple vendors to provide Pre-Employment Transition Services to students with disabilities for transition into the work force.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Health

Supplier: Healthcare Management Solutions, LLC

Contract #: 8200043691

Term: 02/15/2019 – 09/30/2019

Total Value: \$626,330.00

New

\$626,330.00

Summary of Request: The term of the contract is seven months and sixteen days with two optional one-year renewals. The Contractor will provide professional, turn-key, Long-Term Care (hereinafter "LTC") Survey Team services to conduct Centers for Medicare and Medicaid Services recertification, revisit, and complaint surveys at LTC facilities identified by the agency. The Contractor was selected through an IFB with three respondents and resulted in the award of two contracts. The unit price is paid according to the rates provided in Attachment C, Compensation. The agency requests an exception to Section 3-202.03.4 for failure to require acknowledgment of the receipt of amendments. After reviewing the amendment, OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exception to Section 3-202.03.4 will comply with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.03.4 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$1,226,330.00

2. Requesting Agency: Mississippi Department of Health

Supplier: Ascillon Corporation

Contract #: 8200043669

Term: 02/15/2019 – 09/30/2019

Total Value: \$527,070.00

New

\$527,070.00

Summary of Request: The term of the contract is seven months and sixteen days with two optional one-year renewals. The Contractor will provide professional, turn-key, Long-Term

Care (hereinafter "LTC") Survey Team services to conduct Centers for Medicare and Medicaid Services recertification, revisit, and complaint surveys at LTC facilities identified by the agency. The Contractor was selected through an IFB with three respondents and resulted in the award of two contracts. The unit price is paid according to the rates provided in Attachment C, Compensation. The agency requests an exception to Section 3-202.03.4 for failure to require acknowledgment of the receipt of amendments. After reviewing the amendment, OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of exception to Section 3-202.03.4 will comply with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.03.4 and approval of the contract as requested.

Projected Budget for Life of the Contract: \$1,127,070.00

3. **Requesting Agency:** Mississippi Emergency Management Agency

Supplier: Horne, LLP

Contract #: 8200023136

Term: 02/17/2016 – 02/16/2020

Total Value: \$2,288,218.00

Renewal
\$355,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Fifth Amendment has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides accounting and oversight services for reimbursement as a result of Hurricane Katrina. These accounting, oversight, and compliance services are essential in enabling Mississippi to manage and audit its reconstruction efforts in an open and effective manner. The Contractor works with local municipalities, state agencies, and other states to facilitate fund tracking and sub-grantee internal controls; ensure state and local contracting compliance; and track and reconcile project financial performance. The Contractor works side by side with MEMA's Office of Mitigation and the Office of the State Auditor, assisting them in reconciling obligated funding for qualified and authorized projects. The Contractor was originally selected through an RFP. The original contract was approved at the February 2016 PSCR meeting; First Amendment was statutorily approved based on Miss. Code Ann. §25-9-120 (4) at the December 2016 PSCR meeting; Second Amendment was approved at the February 2017 PSCR meeting; Third Amendment was approved at the November 2017 PSCR meeting; and Fourth Amendment was approved at the January 2019 PPRB meeting. Fifth Amendment updates the Period of Performance and Priority clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$2,288,218.00

4. **Requesting Agency:** Mississippi Emergency Management Agency

Supplier: Horne, LLP

Contract #: 8200023133

Term: 03/01/2016 – 02/29/2020

Renewal

Total Value: \$10,456,628.70

0.00

Summary of Request: The term of the original contract remains one year with four optional one-year renewals. Third Amendment has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor provides accounting and oversight services for reimbursement as a result of Hurricane Katrina. These accounting, oversight, and compliance services are essential in enabling Mississippi to manage and audit its reconstruction efforts in an open and effective manner. The Contractor works with local municipalities, state agencies, and other states to facilitate fund tracking and sub-grantee internal controls; ensure state and local contracting compliance; and track and reconcile project financial performance. The Contractor works side by side with MEMA's Office of Public Assistance and the Office of the State Auditor, assisting them in reconciling obligated funding for qualified and authorized projects. The Contractor was originally selected through an RFP. The original contract was approved at the February 2016 PSCRB meeting; First Amendment was approved at the February 2017 PSCRB meeting; and Second Amendment was approved at the November 2017 PSCRB meeting. Third Amendment updates the Stop Work Order, E-Payment, Representation Regarding Gratuities, Procurement Regulations, Period of Performance, Approval, Priority and Termination for Default clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$10,456,628.70

5. **Requesting Agency:** Mississippi Department of Information Technology Services

Supplier: Johnson Controls, Inc.

Contract #: 8200043632

Term: 03/26/2019 – 03/25/2023

New

Total Value: \$509,485.34

\$509,485.34

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide maintenance services for the mechanical and controls equipment in the Eastwood Complex and the Robert E. Lee Building. The Contractor was selected through an IFB with one respondent. Proof of the vendor's required workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of required workers' compensation, comprehensive general liability or professional liability, and fidelity bond insurance certificates.

Projected Budget for Life of the Contract: \$642,616.62

6. **Requesting Agency:** Mississippi Soil and Water Conservation Commission

Supplier: HDN Engineering & Consulting, LLC

Contract #: 8200035941

Term: 10/02/2017 – 10/01/2019

Total Value: \$120,000.00

**Renewal (N)/Modification
\$60,000.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides assistance in coordinating water quality programs, projects, and activities for the MSWCC with Mississippi Department of Environmental Quality and the Natural Resources Conservation Service. The unit price remains \$65.00 per hour not to exceed \$60,000.00 annually. The Contractor was originally selected through an IFB with one respondent. Modification One, which was effective October 1, 2018, was submitted executed to OPSCR on January 9, 2019, as a result of the agency increasing the spending authority in MAGIC. This is the first time this contract was submitted to the PPRB as the original contract value did not exceed \$75,000.00 cumulatively and did not require PPRB approval. As the IFB was issued on August 30, 2017, the procurement must comply with PSCR Rules and Regulations, while the contract must comply with PPRB OPSCR Rules and Regulations. The agency requests an exception to 3-202.05.1 of the PSCR Rules and Regulations for failure to include a space for insertion of the bid price on the IFB bid form. The bid form submitted by the Contractor contained pricing. OPSCR does not have concerns regarding the competitiveness of this procurement. Modification One updated the period of performance and the total compensation of the contract; while Modification Two updates the Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, and E-Payment clauses and adds the Approval clause as well as previously omitted IFB contract management language and the IFB Professional Services Contract Discrepancy Report document. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exception to 3-202.05.1, will comply with PSCR and PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception, retroactive approval of the contract renewal, and approval of the contract modification as requested grant.

Projected Budget for Life of the Contract: \$300,000.00

7. **Requesting Agency:** Mississippi Oil and Gas Board

Supplier: Oilfield Service & Supply Company, Inc.

Contract #: 8200043591

Term: 02/06/2019 – 06/30/2019

Total Value: \$465,635.00

**New
\$465,635.00**

Summary of Request: The term of the contract is one year with an optional 120-day extension. The Contractor will provide plugging and abandonment service for 10 orphaned oil and gas and/or salt water and disposal wells and wells drilled as dry holes located in Adams, Franklin, Hancock, Jones, Lamar, and Wilkinson counties. The Contractor was selected through an IFB with two respondents. One respondent was deemed non-responsive because it did not meet the acceptability requirements. Black Jack Oil Company, Inc. filed a protest to the contract award dated December 26, 2018. On December 27, 2018, Mississippi Oil and Gas Board Executive Director responded to the protest with the final decision that the protest

had no merit. Pursuant to PPRB OPSCR Rules and Regulations, Black Jack Oil Company, Inc. had until January 3, 2019 to file an appeal with PPRB. OPSCR did not receive an appeal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$465,635.00

8. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: Elliot Aviation of the Quad Cities, Inc.

Contract #: 8200043638

Term: 02/22/2019 – 05/31/2019

Total Value: \$210,000.00

**New
\$210,000.00**

Summary of Request: The term of the contract is 99 days with no optional renewal. The Contractor will provide the Beechcraft King Air 350 general maintenance and inspection services and the G1000 NXi King Air TCAS II (safety) upgrade installation services. The agency requests \$210,000.00 in spending authority, which is comprised of \$54,900.00 for general maintenance and inspection services, \$108,600.00 for G1000 NXi King Air TCAS II (safety) upgrade services and \$46,500.00 for approved repairs not listed in the IFB but deemed necessary during the inspections and limited to the IFB scope of work. The Contractor was selected through an IFB with one respondent.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$210,000.00

9. **Requesting Agency:** Mississippi Department of Public Safety

Supplier: Bode Cellmark Forensics, Inc.

Contract #: 8200028689

Term: 01/01/2017 – 12/31/2019

Total Value: \$626,557.80

**Modification
\$170,000.00**

Summary of Request: The term of the original contract remains three years with one optional one-year renewal. Amendment One has been submitted to increase the amount of the contract by \$170,000.00 as a result of the increased number of convicted offender samples collected and tested as well as passage of the DNA Arrestee Collection Law and establishment of the DNA Data Bank pursuant to Miss. Code Ann. § 45-47-1. The Contractor provides DNA sample analysis services on behalf of the State. The Contractor was originally selected through an RFP. Amendment One updates the Approval, Procurement Regulations, Representation Regarding Gratuities, Stop Work Order, Notices, Oral Statements, Priority of Documents, Record Retention and Access to Records, Anti-Assignment/Subcontracting, Contract Amendments, Independent Contract Status and Waiver clauses and adds the E-Payment, Contractor Personnel, Debarment and Suspension, Disclosure of Confidential Information, Headings, Infringement Indemnification, Ownership of Documents and Work Papers, Scope of Agreement and Severability clauses. All other terms and conditions of the original contract, including the rates per sample, remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$778,743.73

10. Requesting Agency: Mississippi Department of Public Safety

Supplier: Morris & McDaniel, Inc.

Contract #: 8200031017

Term: 04/18/2017 – 04/17/2020

Total Value: \$235,500.00

Renewal
\$78,500.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Renewal Two exercises the second optional renewal allowed by the original contract. The Contractor provides all components of testing services associated with the Mississippi Highway Safety Patrol Trooper School, including development, administration, and scoring. The Contractor was originally selected through an RFP. Renewal Two updates the Approval, Representation Regarding Gratuities, Period of Contract, Compensation, Procurement Regulations, and E-Payment clauses and adds the Priority of Documents, Anti-Assignment/Subcontracting and Acknowledgement of Amendments clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$392,500.00

11. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: American Well

Contract #: 8200029792

Term: 03/01/2017 – 02/29/2020

Total Value: \$414,000.00

Modification
0.00

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment One has been submitted to add Mississippi-licensed nurse practitioners in the definition of medical providers within the Scope of Services to clarify that these professionals are eligible to provide medical care under this contract and to remove the specific CPT Codes from Exhibit A, Financial Exhibit, as these classifications are dated and/or no longer applicable to the services being provided under the contract. The Contractor provides Mississippi State and School Employees' Health Insurance Plan participants with access to qualified healthcare professionals providing HIPAA-compliant delivery of healthcare services such as diagnosis, consultation, or treatment through the use of interactive audio, video, or other electronic media to improve a person's health and well-being. The Contractor was originally selected through an RFP. The original contract was approved at the February 2017 PSCRB meeting. Amendment One also updates the Procurement Regulations, Representation Regarding Gratuities, and Approval clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$414,000.00

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Calendar Year 2019

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS.

D. Emergency Contracts Reported to the Board for Calendar Year 2019

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

There are no Emergency Contracts to report at this time.

E. OPSCR Staff Approvals Reported to the Board

F. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

H. OPSCR Director's Report

VII. Other Business

A. Legislative Update

VIII. Adjournment

Attachment A

OPTFM Staff Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 3, 2019 - JANUARY 28, 2019**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1 8200043601	UNIVERSITY OF MS	MAVERICK JACKETS	COMPETITIVE BID	SENIOR FRAMED AWARDS	NEW	\$59,843.25
2 8200043603	MSU	KINCAID EQUIPMENT MANUFACTURING	COMPETITIVE BID	ONE (1) DIESEL POWERED COMBINE	NEW	\$294,955.00
3 8200043613	MSU	AYRES-DELTA IMPLEMENT INC.	COMPETITIVE BID	TRACTOR	NEW	\$109,850.00
4 4600001551	ELLISVILLE	FLOWERS BAKING COMPANY	OPEN P.O.	BREAD & BAKERY	NEW	\$9,573.00
5 8200030527	MDAC	SIGNATURE OFFSET SOUTHEAST, LLC	COMPETITIVE PURCHASING AGREEMENTS	PRINTING MATERIALS/SERVICE	MODIFICATION	\$440,000.00
6 4600001553	ELLISVILLE	NESTLE, USA	OPEN P.O.	NUTRITION SUPP. & FEEDING SUPPLIES	NEW	\$40,000.00
7 8200024796	MS DEPT OF PUBLIC SAFETY	BROADWAY LINEN SERVICES DIV	COMPETITIVE RFx	LINEN'S	MODIFICATION	\$307,840.00
8 8200043413	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$15,057.60
9 3100002396	MS DEPT OF WILDLIFE, FISHERIES & PARKS	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$306,443.20
10 8200043240	MEMA	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$340,807.20
11 8200024069	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$50,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 3, 2019 - JANUARY 28, 2019**

12	4600001561	BOSWELL REGIONAL CENTER	CINTAS CORPORATION NO. 2	OPEN PURCHASE ORDER	JANITORIAL SUPPLY RENTAL	NEW	\$12,000.00
13	8200043434	MDOT	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$15,057.60
14	8200043448	DEPARTMENT MARINE RESOURCES	SEVEN C'S MARINE, INC.	PURCHASING (GEN)	TWO 25-27 FT BOATS	NEW	\$115,980.00
15	8200040329	MS DEPT FINANCE & ADMINISTRATION	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$12,372.00
16	8200043546	MS DEPT OF WILDLIFE, FISHERIES & PARKS	LSC COMMUNICATIONS, INC	COMPETITIVE REF	MAGAZINE PRINTING	MODIFICATION	\$68,500.00
17	8200034396	MS COMMUNITY COLLEGE BOARD	CANON USA	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$41,520.00
18	4600001552	ELLISVILLE	PERSONAL PHARMACY CARE	OPEN P.O.	PHARMACEUTICALS	NEW	\$6,000.00
19	4600001554	ELLISVILLE	BORDEN DAIRY	OPEN P.O.	DAIRY	NEW	\$28,000.00
20	8200043446	MS DEPT FINANCE & ADMINISTRATION	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	NEW	\$992.00
21	8200043713	MDOT	SHARP ELECTRONICS CORPORATION	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$65,229.65
22	8200043449	DEPARTMENT MARINE RESOURCES	SEVEN C'S MARINE, INC.	PURCHASING (GEN)	27-30 FOOT ARTIFICIAL REEF VESSEL	NEW	\$83,220.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 3, 2019 - JANUARY 28, 2019**

23	8200037131	BOSWELL REGIONAL CENTER	BORDEN DAIRY OF AL	COMPETITIVE RFX	BEVERAGES	MODIFICATION	\$84,968.54
24	8200032298	MS DEPT OF HEALTH	AIRGAS USA LLC	COMPETITIVE RFX	GASES	MODIFICATION	\$131,878.80
25	8200043830	UNIVERSITY OF MS	MAVERICK JACKETS	COMPETITIVE BID	LETTERMAN JACKETS, BLANKETS AND SHADOW BOXES	NEW	\$53,600.00
26	8200043833	UNIVERSITY OF MS	ADVANCED CONTROL SOLUTIONS LLC	COMPETITIVE BID	COLLABORATIVE ROBOTS	NEW	\$82,549.00
27	8900000843	MDOT	MATERIAL RESOURCES, INC	COMPETITIVE RFX	ASPHALT	MODIFICATION	\$200,000.00
28	820002041	MDOT	XEROX CORP	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$41,269.00
29	8200043446	MS DEPT FINANCE & ADMINISTRATION	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$1,792.00
30	8200043606	NORTH MS REGIONAL CENTER	TURNER HOLDINGS	COMPETITIVE PURCHASING AGREEMENTS	DAIRY	MODIFICATION	\$30,780.93
31	8200043710	UMMC	RESCUE SAFETY PRODUCTS LLC	COMPETITIVE BID	MOBILE AMBULANCE SIMULATOR	NEW	\$65,500.00
32	4600001441	ELLISVILLE	FLOWERS BAKERY	OPEN P.O.	BAKERY PRODUCTS	MODIFICATION	\$10,375.00
33	4000344105	DFA	KIRK AUTO WORLD	COMPETITIVE PURCHASING AGREEMENT	4 DODGE DURANGO PPV	NEW	\$110,460.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 3, 2019 - JANUARY 28, 2019**

34	8200043759	MDOT	MCCOMB DIESEL	AGENCY CONTRACT	1 DUMP TRUCK	NEW	\$104,600.00
35	8200043752	MDOT	MCCOMB DIESEL	AGENCY CONTRACT	2 DUMP TRUCKS	NEW	\$209,200.00
36	8200043757	MDOT	TRI-STATE TRUCK	AGENCY CONTRACT	1 DUMP TRUCK	NEW	\$71,800.00
37	8200043758	MDOT	TRI-STATE TRUCK	AGENCY CONTRACT	1 DUMP TRUCK	NEW	\$71,800.00
38	4600001570	MISSISSIPPI DEPT OF MILITARY	KIRK AUTO WORLD	COMPETITIVE PURCHASING AGREEMENT	2 DODGE RAM CREW CAB TRUCKS	REPLACEMENT PO	\$33,816.00
39	1401011170	MS DEPT OF AGRICULTURE & COMMERCE	LANDERS DODGE	COMPETITIVE PURCHASING AGREEMENT	2 DODGE RAM EXT CAB TRUCKS	NEW	\$44,800.00
40		ALCORN COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$144,000.00
41		AMITE COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$163,418.62
42		BOONEVILLE SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$250,000.00
43		CLARKSDALE MUNICIPAL SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$60,000.00
44		COLUMBUS-LOWNDES PUBLIC LIBRARY SYSTEM	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$96,000.00
45		EAST TALLAHATCHIE SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$92,934.43
46		HARRISON COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$234,000.00
47		ITAWAMBA COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$170,000.00
48		JACKSON COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE NETWORK SWITCHES	NEW	\$308,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
AS OF JANUARY 3, 2019 - JANUARY 28, 2019**

49	LAMAR COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$600,000.00
50	LAWRENCE COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$194,273.41
51	MARSHALL COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$160,000.00
52	NEW ALBANY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$20,000.00
53	NEW ALBANY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$53,000.00
54	NORTH PANOLA SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	Remaining Category 2 budget
55	NORTH PIKE SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$334,288.00
56	PEARL RIVER COUNTY SCHOOL	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$295,130.00
57	RANKIN COUNTY SCHOOL DISTRICT	USAC/FCC	REVERSE AUCTION EXEMPTION	E-RATE CATEGORY 2 PROJECT	NEW	\$341,600.00

Attachment B

OPTFM

Sole Source Purchase Approvals

PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION
1	MSU	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	GAS CHROMATOGRAPH	\$208,676.00	1/7/19	NEW	FROM SSD FORM; BASED ON THE FACT THAT WE ARE ALREADY USING COMPATIBLE EQUIPMENT AND THE PURCHASE FROM ANYONE OTHER THAN AGILENT WOULD REQUIRE REHITTING A GOOD PORTION OF OUR LAB. THIS IS OUR ONLY ECONOMICALLY REASONABLE OPTION.
2	MS STATE DEPARTMENT OF HEALTH	CEPHEID	SOLE SOURCE	TEST KITS FOR MTB-RIF-NAAT TESTING	\$76,795.67	1/8/09	NEW	(MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RIF-AMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF NAAT) ON THIS PLATFORM. THE MPHL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF NAAT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. (COMPATIBILITY)
3	MISSISSIPPI STATE UNIVERSITY	ARMFIELD INC.	SOLE SOURCE	AEROBIC DIGESTER	\$20,579.00	1/9/19	NEW	ONLY MODEL THAT FITS CLASSROOM SIZE REQUIREMENTS
4	UNIVERSITY OF MS	ENVIRONMENTAL TECHNICAL SALES	SOLE SOURCE	TROJAN UV LAMP SLEEVE KIT 79447-ORD PART NO. 331014-003)	\$11,376.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WASTE TREATMENT LIGHT BULBS SPECIFIED BY THE WARRANTY.
5	UNIVERSITY OF MS	FUJIFILM VISUALSONICS CORP	SOLE SOURCE	FUJIFILM VISUALSONICS VEVO 3100 MICRO-ULTRASOUND SYSTEM	\$326,750.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; ULTRASOUND SYSTEM NEEDED FOR RESEARCH
7	MSU	WINTERSTEIGER INC.	SOLE SOURCE	CIBUS FORAGE PLOT HARVESTER.	\$135,715.00	1/9/19	NEW	FROM SSD FORM; COMPATIBILITY WITH EXISTING HARVESTER AND HEADER
8	MS STATE DEPARTMENT OF HEALTH	BECTON, DICKINSON AND COMPANY	SOLE SOURCE	REAGENTS AND SUPPLIES FOR TESTS	\$91,261.45	1/16/19	NEW	(MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGIT 960 AUTOMATED SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. NO OTHER REAGENTS MAY BE SUBSTITUTED TO USE WITH THE BACTEC MGIT 960 INSTRUMENT. (COMPATIBILITY)

SOLE SOURCE APPROVALS CALENDAR YEAR 2019 TOTAL: \$871,153.12

Attachment C

BOB

Staff Approvals Reported to the Board

BoB-AD-080 Staff Approvals - GC

PPRB - Feb 6, 2019

Query Parameters:

Results matching ALL following condition(s):

Data Element: Condition Value

Approval Date: between 2018-12-27 to 2019-01-21

Workflow / Workflow Status:

equals Completed

equals Dir_Approved SAF_Printed between 0 to 5000000

GC

2/6/2019

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	State Contract #	Company Name	Dir. Approval Date	Amount	Contract Time
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341-074 Reroof McCarty Building	Department of Agriculture and Commerce	The contract is for the Contractor to remove and re-roof approximately 17,500 square feet of roofing at the McCarty Building located on the campus of Mississippi State University located in Starkville, MS		Yes	6	0	GC001		Rowell Roofing, Inc.	1/15/2019	\$237,000.00	120 days
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Bid Award - GC

Count: 1

Quote Award - GC

\$237,000.00

321-260 Storm Repairs (EMER)	Mississippi State Penitentiary	To perform emergency roof replacement and repair of consequential damages at Unit 26 A building, C & D pods as a result of recent storm.		Yes		3	GC001		Marchbanks Specialty Co., Inc.	1/16/2019	\$671,995.00	150 days
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Quote Award - GC

Count: 1

\$671,995.00

Total:

Count: 2

\$908,995.00

BoB-AD-080 PPRB Staff Approvals - FE & ITS

PPRB - Feb 6, 2019

Query Parameters:
 Results matching ALL following condition(s):
 Data Element: Condition Value between 2018-12-27 to 2019-01-21 Completed
 Dir_Approved, SAF_Printed 0 to 5000000
 Workflow / Setup Name: contains FE, IT

2/6/2019

Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	Bids	Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir Approval Date	Amount
102-262 Young-Mauldin Renovation	Delta State University	Procurement, delivery and installation of Chairs for Delta State University Young Mauldin Cafeteria, 200 Washington Street, Cleveland, MS 38733. State Contract #8200039573.	Yes	1	1	FE006		8200039573	Barefield Workplace Solutions	1/18/2019	\$5,030.30
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery and installation of Systems Furniture for Department of Finance and Administration, (Tort Claims Department) 501 N. West Street, Suite 1301, Jackson, Mississippi 39201. State contract #8200039373.	Yes	1	1	FE006		8200039373	Office Innovations, Inc.	1/14/2019	\$44,133.06
350-024 Space Utilization Program	Office of Capitol Facilities (Department of Finance and Administration)	Procurement, delivery and installation for chairs for Department of Finance and Administration, Tort Claims Office, CCID and Executive Break Room, 501 N. West Street, Suite 1301, Jackson, Mississippi 39201. State Contract #8200039654.	Yes	1	1	FE010		8200039654	Office Innovations, Inc.	1/14/2019	\$2,487.00
Quote Award - FE											
Count: 3											\$51,650.36
Quote Award - ITS											
108-281 Greene Hall Renovations	University of Southern Mississippi	Labor and materials to terminate OSP fiber cable in the Greene Hall Building for the University of Southern Mississippi. This is a Bureau of Building project; ITS Board approval is not required.		0	0	SC004	2E+07		James Self, Inc.	1/17/2019	\$2,129.54
214-063 Math & Science Renovation	Pearl River Community College	Labor and materials to provide outside communication cable for the Math and Science Building at Pearl River Community College.		0	0	SC001	2E+07		Cde Integrated Systems, Inc	1/14/2019	\$19,121.82
Quote Award - ITS											
Count: 2											\$21,251.36
Total:											\$72,901.72
Count: 5											

PPRB 03: Staff Approvals - PP

PPRB - Feb 6, 2019

<This report contains data from 1287 projects.>

2/6/2019

Project Name	Institution/Agency Name	Professional Scope of Work	Award Number	Company Name	Dr. Approval Date	Selection Method	Fee Complexity	Fee Percentage	Approx. Duration
101-315 Nursing School Renov (EMER)	Alcorn State University	Planning and construction of an emergency project to include the re-roof of the School of Nursing and Nursing School Clinic located on the ASU Natchez, MS campus.	PP001	Salmon Architect PLLC	1/15/2019	Professional appointed based upon qualifications to emergency project (Statutory Exemption)	C		2 yrs.
104-187 Demonstration School Renov.	Mississippi University for Women	Mississippi University for Women request that PryonMorrow PC- Columbus, Mississippi, through the Office listed herein) be appointed the professional for the planning and procurement of F&E for the Demonstration School Renovation Project. This will include planning and procurement of Furniture and Equipment.	PP002	PryonMorrow PC - Columbus (Columbus, Mississippi, through the Office listed herein)	1/17/2019	Professional appointed to F&E contract incidental to prime contract (Statutory Exemption)		F&E (7%)	8 mo.

BOB-STAFF APPROVAL - Outside Contracts in Magic
 Dec 27, 2018 through Jan 21, 2019

PPRB - February 6, 2019

Agency	CTR Type Desc	CTR ID	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Request Type	Contract Category Desc	Material/Service Type	Approver Type	Appr/Rej Date	Appr Text
MS SOIL & WATER CONSERVATION COMMISSION	Purchasing (General)	8200036629	1465-18-C-CNTR-00010-V006	12/4/2017	5/28/2019	\$479,508.75	Triple E Construction Inc	COMPETITIVE RFX	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	CTR Commodity Oversight 1 Approval	1/16/2019	Approve CO#2 adding 212 days due to weather. No change in cost. (CS30608693 01/16/2019 15:44:33 CST)
MS DEPT OF MILITARY	Purchasing (General)	8800006579	1701-19-C-SOLC-00028	1/4/2019	3/30/2020	\$1,553,894.64	C B Developers, Inc.	COMPETITIVE RFX	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	CTR Commodity Oversight 1 Approval	1/7/2019	Approve Plans, Specs, Contract w C B Developers, \$1,553,894.64 @ 300 days (CS30608693 01/07/2019 16:16:10 CST)
MS DEPT OF MILITARY	Purchasing (General)	8800006452	1702-19-C-SOLC-00013-V002	9/14/2018	9/13/2019	\$99,697.83	Gilreath Construction, LLC	COMPETITIVE RFX	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	CTR Commodity Oversight 1 Approval	1/4/2019	Approve C#1, \$4,197.83 & 0 days due to latent conditions (CS30608693 01/04/2019 13:06:24 CST)

Attachment D

**DCPS Contracts and DHS Contracts Useful
in Establishing and Operating DCPS for
Fiscal Year 2019**

**DCPS Contracts and DHS Contracts Useful in
Establishing and Operating DCPS as Reported in the PPRB Minutes
Calendar Year 2019**

Contract Number	Agency	Contractor	Type	Contract Action Amount	Start Date	End Date	Reported to the PPRB
1	Mississippi Department of Child Protection Services	Public Catalyst Group	New	\$1,589,000.00	1/1/2019	12/31/2019	1/9/2019
2	Mississippi Department of Child Protection Services	ComPsych Corporation	Renewal	\$150,000.00	1/1/2017	12/31/2019	1/9/2019
	Calendar Year 2019 Total			\$1,739,000.00			

Neither the Public Procurement Review Board nor Office of Personal Service Contract Review (OPSCR) staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the Board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any Board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(9), the Board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS that are useful in establishing and operating DCPS.

Attachment E

OPSCR

Staff Approvals

**Public Procurement Review Board
OPSCR Staff Approvals for February 2019**

	Contract Number	Agency	Vendor	Request Type*	Service Type	Contract Action	Contract Action Amount
1	8200031024	DMH - East Mississippi State Hospital	Precision Healthcare Staffing, LLC	PVL	Nursing Services	Modification	\$600,000.00
2	8200043402	Veterans Affairs Board	Safe Security, Inc.	PVL	Security Services	New	\$125,000.00
3	8200043405	Veterans Affairs Board	Safe Security, Inc.	PVL	Security Services	New	\$125,000.00
4	8200043408	Veterans Affairs Board	Safe Security, Inc.	PVL	Security Services	New	\$125,000.00
5	8200043409	Veterans Affairs Board	Safe Security, Inc.	PVL	Security Services	New	\$125,000.00
6	8200040387	Mississippi Department of Health	Staffers, Inc.	PVL	Temporary Staffing	Modification	\$75,000.00
7	8200040583	Mississippi Department of Health	Staffing Innovation, Inc.	PVL	Temporary Staffing	Modification	\$75,000.00
8	108319	Secretary of State	John Dalgety	WIN	Clerk	Renewal	\$74,625.00
9	8200043600	Mississippi Department of Environmental Quality	Micro Methods, Inc.	Multiple Contracts	MiscNo1, Lab & Field Testing Svcs (Not Otherwise Classified)	New	\$49,900.00
10	8200034247	Veterans Affairs Board	Gamma Healthcare, Inc.	Multiple Contracts	Health Related Services, Medical & Laboratory (NonPhysician)	Modification	\$5,000.00

*Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:

PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.

WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.

CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.

**Public Procurement Review Board
OPSCR Staff Approvals for February 2019**

Multiple Contracts: Staff authority to approve multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.

Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.

Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.

Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.

Attachment F

Quarterly Report
(Sole-Source Contracts)

**January 29, 2019
Via Hand Delivery**

Senator John A. Polk, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi State Senate
400 High Street, Room 404-C
Jackson, MS 39201

Dear Chair Polk:

Pursuant to Miss. Code Ann. § 27-104-7(2)(o)(vi), as amended by House Bill 1109 (2017 Regular Session), please find herein and below, the quarterly report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency detailing sole source contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review and the reasons the Public Procurement Review Board approved or rejected each contract for the period of September 12, 2018 to December 5, 2018:

No sole source contracts for personal or professional services were presented to the Public Procurement Review Board for the period of September 12, 2018 to December 5, 2018.

The contracts listed below are Sole Source Contracts that were processed by the Office of Personal Service Contract Review due to statutory exemptions.

Agency: Mississippi Department of Corrections
Contractor: Management & Training Corporation
Contract Number: 8800001175
Reason for Exemption: "...private correctional facilities and services contracted for pursuant to provisions of Section 47-5-1211 through 47-5-1227 are not subject to purchasing laws requiring public bids." MS AG. Op., Puckett (May 31, 1996)

Agency: Mississippi Department of Child Protection Services
Contractor: Public Catalyst Group
Contract Number: 8800006500
Reason for Exemption: Pursuant to 27-104-7(f) neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS.

In addition, for informational purposes, please find below information about sole source contracts presented to the Public Procurement Review Board from the Office of Purchasing, Travel and Fleet Management during the same period.

Agency: University of Southern Mississippi
Contractor: Wyatt Technology Corporation
Contract Number: 8800006431
Reason for approval: The contract met publication requirements specified in 31-7-13(c) and this device is the only one compatible with their existing software (solvent delivery system and analog digital converter) and thus the only source available to provide the required commodity.

Agency: University of Mississippi
Contractor: Biorad Laboratories, Inc.
Contract Number: 8800006448
Reason for approval: The contract met publication requirements specified in 31-7-13(c) and this is the only fast protein liquid chromatography (FPLC) system that has certain features (LED Point to Plumb, Plug and Play, and Buffer Blending Valve Technology) required by the research department and thus the only source available to provide the required commodity.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

Enclosures

**January 29, 2019
Via Hand Delivery**

Representative Jerry R. Turner, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi House of Representatives
400 High Street, Room 102-B
Jackson, MS 39201

Dear Chair Turner:

Pursuant to Miss. Code Ann. § 27-104-7(2)(o)(vi), as amended by House Bill 1109 (2017 Regular Session), please find herein and below, the quarterly report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency detailing sole source contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review and the reasons the Public Procurement Review Board approved or rejected each contract for the period of September 12, 2018 to December 5, 2018:

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Contract Number: 8800006500
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Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

Enclosures

Attachment G

Quarterly Report
(Emergency Contracts)

January 29, 2019
Via Hand Delivery

Senator John A. Polk, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi State Senate
400 High Street, Room 404-C
Jackson, MS 39201

Dear Chair Polk:

Please find herein and below, a quarterly report detailing emergency contracts presented to the Public Procurement Review Board from the Office of Personal Service Contract Review for the period of September 12, 2018 to December 5, 2018:

Agency: Mississippi Department of Education
Contractor: Margie B. Pulley
Contract Number: 8400000811
Total Value: \$199,500.00
Reported to PPRB: November 7, 2018
Emergency: The Governor declared a state of emergency for Tunica County School District on July 9, 2015.

Agency: Mississippi Department of Education
Contractor: James Johnson-Waldington
Contract Number: 8400000810
Total Value: \$195,500.00
Reported to PPRB: November 7, 2018
Emergency: The Governor declared a state of emergency for Leflore County School District on September 16, 2013.

Agency: Mississippi Department of Corrections
Contractor: Superior Protection Services Inc.
Contract Number: 8400000923
Total Value: \$410,400.00
Reported to PPRB: November 7, 2018
Emergency: The Contractor provides uniformed armed and unarmed security guard services for outpatient clinic visits and hospitalized state prisoners. The contract was necessary to maintain public safety as MDOC does not have sufficient staff to provide this service.

Emergency contracts are presented to the PPRB at its regular meetings and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

January 29, 2019
Via Hand Delivery

Representative Jerry R. Turner, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi House of Representatives
400 High Street, Room 102-B
Jackson, MS 39201

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Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director