



**MEETING MINUTES**  
**Wednesday, December 4, 2019**

- Location:** E.T. Woolfolk State Office Building  
501 North West Street, Room 145  
Jackson, Mississippi
- Board Members Present:** Rita Wray, Chair  
Jeffery Belk, Vice-Chair  
Laura Jackson, Department of Finance and Administration  
Norman McLeod  
Billy Morehead  
Leila Malatesta (*via teleconference*)
- Staff:** Romaine Richards, Assistant Attorney General  
Edward Wiggins, Special Assistant Attorney General  
Aubrey Leigh Goodwin  
Catoria Martin  
Ross Campbell  
Kent Adams  
Calvin Sibley  
Liz DeRouen  
Scott Owens  
Anna Boggan  
Alicia Coleman  
Tenetra Walton  
Shandra Thompson  
Lashonda Washington  
Victoria James  
Ashley Harrell  
Candace Hay  
Easter Haimur  
Steve Tucker  
Billy Beard  
LaShun Smith
- Guests:** Danielle Ratliff-Fair, Department of Finance and Administration  
Monique Corley, Mississippi Department of Education  
Harris Van Buskirk, Mississippi Department of Transportation

Nick Walters, Mississippi Department of Transportation  
Sam Lewis, University of Mississippi Medical Center  
Marty Burgess, University of Mississippi Medical Center  
Leif McDonald, University of Mississippi Medical Center  
Jennifer Dotson, Mississippi Department of Health  
Monica May, Mississippi Department of Education  
Diane Hargrove, Mississippi Department of Health  
Jeremy Stinson, Mississippi Department of Education  
Danny Lynch, Mississippi Department of Employment Services  
Eva Bengten, University of Mississippi Medical Center  
Melanie Wilson, University of Mississippi Medical Center  
Alyssa Bailey, Mississippi Department of Public Safety  
Jonathan Dillard, Mississippi Secretary of State  
Joyce Greer, Mississippi Department of Education  
Tiffany Johnson, Mississippi Department of Health  
Betsy Toles, Mississippi Department of Public Safety  
Saranne Smith, Mississippi Division of Medicaid  
Matthew Dry, PEER  
Tricia Shannon, Mississippi Development Authority  
Carson Cranford, Mississippi Development Authority  
Johnny Nelson, Mississippi Department of Health  
Terry Ashley, Mississippi Department of Finance and  
Administration  
Richard Self, Mississippi Department of Finance and Administration  
Dianne Rayfield, Mississippi Oil and Gas Board  
Jess New, Mississippi Oil and Gas Board  
Noah Gibson, Mississippi Department of Child Protective Services  
Sherry Johnson, Mississippi Department of Child Protective  
Services  
Evelyn Johnson, Capitol Resources  
Tray Smith, Mississippi Department of Corrections  
Alan Pearson, Counties of Covington and Monroe School Districts;  
and Aberdeen, Nettleton, Newton Municipal, and Union Public  
School Districts (*via teleconference*)  
Tommie Morgan, Chickasaw County (*via teleconference*)  
Stephanie Jackson, Lauderdale County (*via teleconference*)  
Aaron Lewis, Bay St. Louis-Waveland School District (*via  
teleconference*)  
Neil Gong, Cleveland School District (*via teleconference*)  
Chris Hill, Forrest County School District (*via teleconference*)  
Mike Fortenberry, Oxford School District (*via teleconference*)  
Chris Corbett, Grenada School District (*via teleconference*)  
Joseph Selman, Holly Springs School District (*via teleconference*)  
Janice Bridges, Jefferson Davis County, *via teleconference*  
Ross Randall, Lamar County School District Resources (*via  
teleconference*)  
Pamela Turner, Leake County School District (*via teleconference*)  
Matthew Ely, Long Beach School District (*via teleconference*)

Pamela Bass, Neshoba County School District (*via teleconference*)  
Rick Kinnard, Mississippi Department of Marine Resources (*via teleconference*)  
Emily Satterfield, Mississippi Department of Marine Resources (*via teleconference*)  
Kathy Michael, North Mississippi State Hospital (*via teleconference*)  
Nolan Davis, Mississippi Department of Corrections (*via teleconference*)

**I. Call to Order**

The meeting was called to order by Chair Rita Wray.

**II. Approval of Minutes from November 6, 2019 Public Procurement Review Board Meeting**

**Action:** A motion was made by Mr. Belk to approve the Minutes from the November 6, 2019 PPRB meeting as corrected *with the arrival of Ms. Wray during the discussion of Item IV.A.1.vii*. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**III. Approval of per diem and expenses for the December 4, 2019 meeting and for any additional expenses incurred prior to the January 8, 2020 meeting**

**Action:** A motion was made by Mr. McLeod to approve per diem and expenses for the December 4, 2019 meeting and for any additional expenses incurred prior to the January 8, 2020 meeting. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Petitions for Relief from Reverse Auction**

**1. Governing Authorities**

*Items IV.A.1.i through IV.A.1.xv were presented together and voted together.*

**i. Requesting Governing Authority:** Aberdeen School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$178,240.00 estimated

**Summary of Request:** Aberdeen School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid.

Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

ii. **Requesting Governing Authority:** Bay St. Louis-Waveland School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** Use of remaining C2 budget

**Summary of Request:** Bay St. Louis-Waveland School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

iii. **Requesting Governing Authority:** Cleveland School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$ 350,000.00 estimated

**Summary of Request:** Cleveland School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

iv. **Requesting Governing Authority:** Covington County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$437,600.00 estimated

**Summary of Request:** Covington County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under

the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**v. Requesting Governing Authority:** Forrest County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Forrest County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**vi. Requesting Governing Authority:** Grenada School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$641,075.00 estimated

**Summary of Request:** Grenada School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**vii. Requesting Governing Authority:** Holly Springs School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$90,000.00 estimated

**Summary of Request:** Holly Springs School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**viii. Requesting Governing Authority:** Leake County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$475,000.00 estimated

**Summary of Request:** Leake County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**ix. Requesting Governing Authority:** Long Beach School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** Use of remaining C2 budget

**Summary of Request:** Long Beach School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**x. Requesting Governing Authority:** Monroe County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$355,000.00 estimated

**Summary of Request:** Monroe County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**xi. Requesting Governing Authority:** Neshoba County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$327,825.00 estimated

**Summary of Request:** Neshoba County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**xii. Requesting Governing Authority:** Nettleton School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$200,320.00 estimated

**Summary of Request:** Nettleton School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**xiii. Requesting Governing Authority:** Newton Municipal School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$150,000.00 estimated

**Summary of Request:** Newton Municipal School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**xiv. Requesting Governing Authority:** Oxford School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$250,000.00 estimated

**Summary of Request:** Oxford School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**xv. Requesting Governing Authority:** Union Public School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$258,240.00 estimated

**Summary of Request:** Union Public School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid.



Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these exemptions and the use of competitive sealed bidding for the procurements.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendations as presented on Items IV.A.1.i through IV.A.1.xv. The motion was seconded by Mr. Belk and unanimously approved by all members present.

*Items IV.A.1.xvi through IV.A.1.xx were presented together and voted together.*

**xvi. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt (CRS -2)

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of asphalt (CRS-2). They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**xvii. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Culverts

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**xviii. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Crushed stone

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of crushed stone. They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**xix. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Rip/rap

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of rip/rap. They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**xx. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Fly ash

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of fly ash. They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these exemptions and the use of competitive sealed bidding for the procurements.

**Action:** A motion was made by Mr. McLeod to approve the staff recommendations as presented on Items IV.A.1.xvi through IV.A.1.xx. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

*Items IV.A.1.xxi through IV.A.1.xxiv were presented together and voted together.*

**xxi. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown<sup>4</sup>

**Term:** 12 months

**Commodities:** Asphalt

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the County has received only one bid when using reverse auction and the prices were highly inflated. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**xxii. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Gravel, stone and concrete

**Total Value:** \$200,000.00

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of gravel, stone, and concrete. They are requesting an exemption because the County tried holding a reverse auction and no vendors participated. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**xxiii. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Corrugated metal, plastic and concrete pipe

**Total Value:** \$75,000.00

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of pipe. They are requesting an exemption because the County wishes to award to multiple vendors and use the one closest to the project. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**xxiv. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Scrub seal and micro surfacing

**Total Value:** \$75,000.00

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of scrub seal and micro surfacing. They are requesting an exemption because the County wishes to award to multiple vendors and use the one closest to the project. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these exemptions and the use of competitive sealed bidding for the procurements.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendations as presented on Items IV.A.1.xxi through IV.A.1.xxiv. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

*Items IV.A.1.xxv and IV.A.1.xxvi were presented together and voted together.*

**xxv. Requesting Governing Authority:** Jefferson Davis County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Hot mix, cold mix and liquid asphalt

**Total Value:** \$400,000.00

**Summary of Request:** Jefferson Davis County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption

because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**xxvi. Requesting Governing Authority:** Jefferson Davis County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Rock and pea gravel

**Total Value:** \$100,000.00

**Summary of Request:** Jefferson Davis County has requested an exemption from using the reverse auction process for the purchase of rock and pea gravel. They are requesting an exemption because the County wishes to award to multiple vendors and use the one closest to the project. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these exemptions and the use of competitive sealed bidding for the procurements.

**Action:** A motion was made by Mr. Belk to approve the staff recommendations as presented on Items IV.A.1.xxv and IV.A.1.xxvi. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

**xxvii. Requesting Governing Authority:** Lamar County School District

**Supplier:** Apple Inc.

**Term:** Multiple years

**Commodities:** Apple products

**Total Value:** \$2,000,000.00 estimated

**Summary of Request:** Lamar County School District has requested an exemption from using the reverse auction process for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the District feels that the competitive sealed bidding process should be utilized.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**B. Consideration of State Agency Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel Inc.

**Contract #:** 8200048904 and 8200048944

**Term:** 8200048904 – One time purchase 12/4/2019 through 10/31/2020

8200048944 – 12/4/19 through 11/30/2020 with up to four (4) twelve (12) month extensions

**Total Value:** \$575,242.00, \$1,725,726.00

**Summary of Request:** MDOT was granted an exemption from the reverse auction process at the July 10, 2019 PPRB meeting for the purchase of one (1) Under-Bridge Inspection Unit-Truck Mounted and the establishment of an agency contract for the purchase of up to three (3) additional trucks. MDOT sent the Invitation for Bids to fifteen (15) vendors and received three (3) bids. MDOT is awarding to the second lowest bidder as the low bidder did not meet the specifications for brakes. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel Inc.

**Contract #:** 8200048984, 8200048985

**Term:** 8200048984 - One Time Purchase (12/4/2019 through 6/30/2020)

8200048985 - 12/4/2019 through 11/30/2020 with up to four (4) twelve (12) month extensions

**Total Value:** \$542,500.00, \$3,924,000.00

**Summary of Request:** MDOT held a reverse auction for the purchase of five (5) truck tractors and to establish an agency contract for the purchase of up to thirty-six (36) additional truck tractors. MDOT sent the Invitation for Bids to fifteen (15) vendors. They received four (4) responses with only two (2) bidders that qualified for the reverse auction, and both of those vendors participated. MDOT awarded to the low bidder. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts *with the corrections to the summary, "They received four (4) responses with only two (2) bidders that qualified for the reverse auction, and both of those vendors participated. MDOT awarded to the low bidder."*

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented *with the corrections to the summary, "They received four (4) responses with only two (2) bidders that qualified for the reverse auction, and both of those vendors participated. MDOT awarded to the low bidder."* The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel Inc.

**Contract #:** 8200043041

**Term:** 12/5/2018 through 12/04/2020

**Total Value:** \$3,138,000.00

**Summary of Request:** MDOT is requesting a twelve (12) month extension. This is the first of a possible four (4) extensions for the purchase of tandem axle cab & chassis, 66,000 GVWR. MDOT completed a reverse auction to establish an agency contract for the purchase of up to an additional thirty (30) trucks. This contract was approved by the PPRB on December 5, 2018. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**4. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Tri-State Truck Center Inc.

**Contract #:** 8200043043

**Term:** 12/5/2018 through 12/04/2020

**Total Value:** \$718,000.00

**Summary of Request:** MDOT is requesting a twelve (12) month extension. This is the first of a possible four (4) extensions for the purchase of single axle cab & chassis, 33,000 GVWR. MDOT completed a reverse auction to establish an agency contract for the purchase of up to an additional ten (10) trucks. This contract was approved by the PPRB on December 5, 2018. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**5. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Alliance Bus Group Inc.

**Contract #:** 8200043281

**Term:** 1/9/2019 through 12/31/2020

**Total Value:** \$5,514,900.00

**Summary of Request:** MDOT is requesting a twelve (12) month extension. This is the first of a possible four (4) extensions for the purchase of 17-A Passenger, Non-ADA buses. MDOT completed a reverse auction to establish an agency contract for the purchase of up to an additional one hundred (100) buses. This contract was approved by the PPRB on January 9, 2019. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been

determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

**Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.**

**6. Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Supplier:** Emergency Equipment Professionals (Pierce Manufacturing Inc.)

**Contract #:** 8200043281

**Term:** 12/4/2019 through 12/31/2020

**Total Value:** \$560,556.00

**Summary of Request:** UMMC is requesting to purchase a C32X Mobile Communication Command Vehicle utilizing statewide contract 8200027988 for Fire Trucks and Fire Apparatus. This procurement is funded fully through the U.S. Department of Homeland Security Rural Emergency Medical Communications Demonstration Project Grant.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

**Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.**

**7. Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Supplier:** Becton, Dickson and Company

**Contract #:** 8800007014

**Term:** 12/4/2019 through 10/30/2020

**Total Value:** \$1,367,586.68

**Summary of Request:** UMMC has submitted a sole source P-1 request for the purchase of two flow cytometry instruments: a FACSSymphony analyzer and BD FACSAria fusion cell sorter with a biosafety hood. These items are used to perform both clinical and basic science research. The FACSSymphony analyzer quantitates the defined characteristics of single cells in a population, one cell at a time. The FACSAria Fusion physically sorts cells based on the defined markers under sterile conditions. The sorted cells can directly be used for research experiments or be placed in culture to expand that specific population for research purposes. UMMC followed the regulations in the OPTFM Procurement Manual by advertising twice in the newspaper and for fourteen (14) days on the Procurement Portal. UMMC received no objections to this sole source procurement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

**Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.**

**C. OPTFM Staff Approvals reported to the Board**

OPTFM Staff Approvals are attached to these Minutes as **Attachment A**.

**D. OPTFM Sole Source Purchases**

OPTFM Sole Source Approvals are attached to these Minutes as **Attachment B**.

**E. OPTFM Emergency Purchases**

OPTFM Emergency Purchase Approvals are attached to these Minutes as **Attachment C**.

*Mr. Campbell stated there are no new Emergency Purchase to report this month.*

**F. OPTFM Director's Report**

*Mr. Campbell's report included:*

- OPTFM new employees introduction, contract analysts LaShun Smith and Easter Haimur
- A CMPA class in November produced 20 new Certified Mississippi Purchasing Agents.

**V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)**

*Mr. Sibley stated there are no contracts to approve this month.*

**A. BOB Staff Approvals Reported to the Board**

BOB Staff Approvals are attached to these Minutes as **Attachment D**.

**B. BOB Director's Report**

*Mr. Sibley discussed the Request for Qualifications process and upcoming contract approvals.*

**a. Professional Selection Request for Qualifications (RFQ)**

- RFQs were sent out to professionals on the following projects:
  - ADA campus improvements at Alcorn State University
    - 9 respondents
  - Preplan Nursing school expansion at Delta State University
    - 16 respondents
  - Preplan Mississippi School for Math and Science Dorm renovations
    - 15 respondents
  - Preplan Student Union expansion/renovation Valley State University
    - 14 respondents
  - Preplan Criminal Justice renovation at University of Southern Mississippi
    - 21 respondents with 3 selected for interviews later this month



- Buccaneer State Park (2 projects)
  1. Preplan RV and recreation improvements
  2. RV infrastructure improvements
    - 13 respondents with interviews scheduled for later this month

**C. RPM New Leases**

**1. Requesting Agency: Mississippi Department of Employment Security**

**Lease #:** 260-431-22A

**Lessor:** Tom L. Moak Properties

**Term:** 01-01-2020 thru 12-31-2022

**Total Yearly Cost:** \$38,400.00

**Cost PSF:** \$7.73 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 496

**Federal Funds:** 100%

**Square Footage Proposed:** 4,966

**Previous Square Footage:** N/A

**Address of Property:** 545 Broadway Blvd., Brookhaven, MS.

**Purpose of Lease:** WIN Job Center

**Note:** MDES advertised for lease space and received one response. MDES requests a waiver on the Space Efficiency Allowance due to the need for a computer/training room. The computers give the candidates access to the internet during their job searches and are used in the preparation of resumes.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**2. Requesting Agency: Mississippi Department of Corrections**

**Lease #:** 170-651-24A

**Lessor:** Jerrel T. Bowen

**Term:** 01-01-2020 thru 12-31-2024

**Total Yearly Cost:** \$14,400.00

**Cost PSF:** 6.86 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 233

**Federal Funds:** 0%

**Square Footage Proposed:** 2,100

**Previous Square Footage:** N/A

**Address of Property:** 230 Magnolia Drive, Raleigh, MS.

**Purpose of Lease:** This location will serve as the Smith County Probation and Parole office.

**Note:** MDOC advertised and received one response. MDOC awarded the lease based on the lowest cost. This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-751-25A

**Lessor:** John R. Middleton dba Cappaert Enterprises

**Term:** 02-01-2020 thru 01-31-2025

**Total Yearly Cost:** \$22,800.00

**Cost PSF:** \$12.00 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 237

**Federal Funds:** 0%

**Square Footage Proposed:** 1,900

**Previous Square Footage:** N/A

**Address of Property:** 4211 Rifle Range Road, Vicksburg, MS.

**Purpose of Lease:** This location will serve as the Warren County Probation and Parole office.

**Note:** MDOC advertised and received two responses. MDOC awarded the lease based on lowest cost. This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**D. RPM Succeeding Leases**

**1. Requesting Agency:** Mississippi Department of Employment Security

**Lease #:** 260-242-24A

**Lessor:** Trebig Southpark Properties, LLC.

**Term:** 1-1-2020 thru 12-31-2024

**Total Yearly Cost:** \$292,020.00

**Cost PSF:** \$18.84 + Utilities & Janitorial

**Previous Cost PSF:** \$18.84 + Utilities & Janitorial

**Total Space per Occupant:** 1,550 sq. ft.

**Federal Funds:** 100%

**Square Footage Proposed:** 15,500

**Previous Square Footage:** 15,500

**Address of Property:** 10162 Southpark Drive, Gulfport, MS.

**Purpose of Lease:** This job center houses partners of MDES and provides required meeting space, including training labs and classrooms. There is also an area with computer access for the job candidates.

**Note:** This is a five (5) year lease with no renewals. MDES requests a waiver on the Space Efficiency Allowance due to the need for a computer room and classroom. The computers give the candidates to access the internet during their job searches and are used in the preparation of resumes.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease *with the addition of "and classroom" to the note.*

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented *with addition of "and classroom" to the note.* The motion was seconded by Mr. Belk and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi Secretary of State

**Lease #:** 775-251-21A

**Lessor:** Mattiace Office Company, LLC.

**Term:** 05-01-2020 thru 04-30-2021

**Total Yearly Cost:** \$402,137.60

**Cost PSF:** \$12.80 Inclusive

**Previous Cost PSF:** \$12.50 Inclusive

**Total Space per Occupant:** 327

**Federal Funds:** 0%

**Square Footage Proposed:** 31,417

**Previous Square Footage:** 31,417

**Address of Property:** 125 South Congress, Jackson, MS.

**Purpose of Lease:** This is the main office for the Mississippi Secretary of State.

**Note:** This is the second of a possible five (5) one (1) year options to renew. MSOS asks for a waiver on the Space Efficiency Allowance due to the fact that the original contract was signed prior to the policy taking effect.

**Staff Recommendation:** This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**3. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-452-24C

**Lessor:** Nerhus Properties

**Term:** 12-15-2019 thru 12-14-2024

**Total Yearly Cost:** \$94,500.00

**Cost PSF:** \$14.00 Inclusive

**Previous Cost PSF:** \$14.00 Inclusive

**Total Space per Occupant:** 241

**Federal Funds:** 100%

**Square Footage Proposed:** 6,750

**Previous Square Footage:** 6,750

**Address of Property:** 805 S. Wheatley Street, Ridgeland, MS.

**Purpose of Lease:** This location will serve as the central office for the WIC program and will have oversight of the entire program in Mississippi. That oversight includes the WIC-IT unit, Financial Management, and Vendor Management.

**Note:** This is a five (5) year lease with no renewals

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**4. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-452-24B

**Lessor:** Nerhus Properties

**Term:** 12-15-2019 thru 12-14-2024

**Total Yearly Cost:** \$166,764.00

**Cost PSF:** \$13.00 Inclusive

**Previous Cost PSF:** \$13.00 Inclusive

**Total Space per Occupant:** 377

**Federal Funds:** 50%

**Square Footage Proposed:** 12,828

**Previous Square Footage:** 12,828

**Address of Property:** 805 S. Wheatley Drive, Ridgeland, MS

**Purpose of Lease:** This location will serve as the Supplemental Special Nutrition Program for Women, Infants and Children. It will also house the Tobacco Control Program that is mandated to prevent tobacco use, increase adult cessation opportunities, reduce second hand smoke exposure, and reduce tobacco-related disparities.

**Note:** This is a five (5) year lease with no renewals. MSDH asks for a waiver on the Space Efficiency Allowance due to the fact that the original contract was signed prior to the policy taking effect.

**Staff Recommendation:** This request has been reviewed for compliance by DFA staff, and upon granting of the waiver for the Space Efficiency Allowance will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**E. RPM Non-Competitive Leases (Exempt from Competition)**

**1. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-073-22A

**Lessor:** Calhoun County Board of Supervisors

**Term:** 01-01-2020 thru 12-31-2022

**Total Yearly Cost:** \$5,000

**Cost PSF:** \$4.15 + Utilities & Janitorial

**Previous Cost PSF:** \$4.15 + Utilities & Janitorial

**Total Space per Occupant:** 241

**Federal Funds:** 0%

**Square Footage Proposed:** 1,205

**Previous Square Footage:** 1,205

**Address of Property:** 111 East Main Street, Pittsboro, MS.

**Purpose of Lease:** This location serves as the Parole and Probation office for Calhoun County.

**Note:** This is a three (3) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**2. Requesting Agency:** Mississippi Department of Finance and Administration

**Lease #:** 899-251-20A Special

**Lessor:** Angelo Dorizas & Family

**Term:** 12-4-19 thru 6-30-20

**Cost Per Day:** \$247.50

**Number of Parking Spaces:** 165

**Address of Property:** 255 George Street, Jackson, MS.

**Purpose of Lease:** This is a request for supplemental parking during special events while permanent parking is under construction.

**Note:** This is a temporary parking lease.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease contingent upon an executed lease agreement *and the modification of Cost Per Day.*

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented *with the modification of Cost Per Day.* The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**F. RPM Director's Report**

*In his report, Mr. Adams gave an update on:*

- Parchman Penitentiary Farmland Leasing
  - New leases, renewals, and extensions of existing contracts coming before the board in January

## VI. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180000940

**Procurement Request:** Request for Proposals (RFP)

**Anticipated Term:** Four (4) years with one (1) optional one-year renewal

**Anticipated Contract Amount:** \$300,000.00 per year or \$1,200,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of recruitment of investment services, expansion of existing firms in Mississippi, and new investment opportunities from Japan. The Agency will award to one Contractor to provide full-time representation of the State of Mississippi in Japan to recruit foreign direct investments to Mississippi. The Agency contends the use of an IFB is neither practicable nor advantageous as an RFP allows the greatest amount of flexibility in evaluating the proposals for experience, capabilities, staffing, technical proficiencies, and other factors that would not be considered during the IFB process. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at thirty-two (32) points or 32%, management factors will be weighted at thirty-three (33) points or 33%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor for the recruitment of investment services, expansion of existing firms in Mississippi, and new investment opportunities from Japan.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

2. **Requesting Agency:** Mississippi Department of Corrections

**RFx Number:** 3180000933

**Procurement Request:** Request for Proposals (RFP)

**Anticipated Term:** Three (3) years with two (2) optional one-year renewals

**Anticipated Contract Amount:** \$35,880,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of on-site food services at the Mississippi State Penitentiary, Central Mississippi Correctional Facility, Youthful Offender Unit, South Mississippi Correctional Institution, 14 Community Work Centers, and four Restitution Centers. The Agency will award to one contractor. The Agency contends the use of an IFB is neither practicable nor advantageous as an RFP allows the greatest amount of flexibility in evaluating the proposals for experience, capabilities, staffing, food quality, preparation and management based on the special needs of the population being served including dietary restrictions, which would not be considered during the IFB process. The respondents will be evaluated based on

technical, management, and cost factors. The technical factors will be weighted at twenty (20) points or 20%, management factors will be weighted at twenty-five (25) points or 25%, and cost factors will be weighted at twenty (20) points or 20%. Price will be weighted at thirty-nine (39) points or 39%, which includes an additional four (4) points or 4% from "relative cost" in cost factors.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide on-site food services.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**3. Requesting Agency:** DMH – North Mississippi State Hospital

**RFx Number:** 3180000970

**Procurement Request:** Request for Qualifications

**Anticipated Term:** One (1) year with four (4) optional one-year renewals

**Anticipated Contract Amount:** \$208,000.00 per year or \$1,040,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of a part-time psychiatrist that will admit, evaluate, diagnose, treat and provide consultation to adult patients who suffer from mental, behavioral, addictive, and/or emotional disorders under the direct supervision of the Agency's clinical director. The Agency contends the use of an Invitation for Bids will not provide the flexibility needed to be able to interview applicants and enter into in-depth conversations that would better assess skills and evaluate candidates' knowledge. Particular knowledge and experience in an inpatient psychiatric hospital is necessary due to the chronic nature of the mental illness not traditionally found in other hospital settings. The respondents will be evaluated based on technical, cost and management factors. The technical factors will be weighted at (33%) or 33 points, management factors will be weighted at (32%) or 32 points, and cost factors will be weighted at (35%) or 35 points. Whether the vendor accepts the agency's price is the only factor to be considered under cost factors.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to serve as a part-time psychiatrist.

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Child Protection Services

**Supplier:** Public Catalyst Group Corporation

**Contract #:** 8800007005

**Term:** 01/01/2020 – 12/31/2020

**Total Value:** \$1,654,000.00

**New**  
**\$1,654,000.00**

**Summary of Request:** The term of the contract is one year with no optional renewal. The Contractor provides court monitoring services required by the Second Modified Settlement Agreement and Reform Plan approved by the United States District Court for the Southern District of Mississippi. The Contractor will be paid \$1,575,000.00 for monitoring fees, which includes compensation for the Monitoring Team Members (staff, consultants, experts and administrative support), fringe/tax, and administrative costs; and \$79,000.00 for project expenses, which includes airfare, hotel, meals, ground transportation, parking, tolls and mileage incurred by the Monitoring Team and consultants/experts, teleconference and video conference services, costs of meetings related to monitoring, printing and reproduction costs for large or specialized documents, and electronic storage of documents. This contract is part of the *Olivia Y. v. Bryant* Second Modified Mississippi Settlement Agreement and Reform Plan. The Contractor was declared a sole-source provider by the Agency, as mandated by a federal court order. The Agency provided a copy of the court order and complied with all sole-source requirements. From the OPSCR review of the settlement agreement, the deadline for several of the benchmarks monitored by Public Catalyst have passed. According to the agency, some have been met and some have not yet been met. There has not been another modification of the federal court order, but this contract includes a clause to allow the agency to terminate in the event another federal court order names a different monitor or requires the monitoring service to end. OPSCR notified the agency that if a new settlement agreement is issued, OPSCR should be notified and this contract should be modified as necessary.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,654,000.00

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented with an updated summary. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. **Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** ActiveHealth Management, Inc.

**Contract #:** 8200021987

**Term:** 01/01/2016 – 12/31/2020

**Total Value:** \$31,990,000.00

**Renewal**  
**\$1,590,000.00**

**Summary of Request:** The term of the original contract was four years with one optional one-year renewal. Amendment One exercises the only optional renewal allowed by the original contract; modifies Section 3.F.15.c, d, f, and h-j to clarify the requirements of the Maternity Case Management Program; removes the 24-hour optional Nurse Line Program from the fee schedule as it was replaced with the telemedicine services contract; modifies Exhibit B, Performance Standards, by adding a minimum qualifier for the performance guarantee associated for the Highly Impactible Emergency Room Visits, Highly Impactible Hospital Admissions, and All Cause Hospital Readmission to be applicable in Year 5 and the removal of the standards for Disease Management Services rendered in Year 5; and modifies the costs



associated with the renewal term identified in Exhibit A, Fee Schedule. The Contractor provides comprehensive health management services for the Mississippi State and School Employees' Health Insurance Plan. Health management services include but are not limited to case management, utilization management, disease management, and wellness promotion services. The Core Health Management Program fee per participant per month remains \$2.34. The Contractor was originally selected through an RFP. The original contract was approved at the December 2016 PSCR meeting. Amendment One updates the Contract Term, Procurement Regulations, Representation Regarding Gratuities, Approval, Notices, and Incorporation of Documents clauses and adds the Termination Upon Bankruptcy and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remains the same. This contract is subject to a protective order entered into by the Hinds County Chancery Court on April 14, 2016 to protect from release any confidential proprietary, commercial and financial information and/or trade secrets with regard to the proposal and its attachments submitted by ActiveHealth Management.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$31,990,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendation as presented with an updated summary. The motion was seconded by Mr. Belk and unanimously approved by all members present.

3. **Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** American Well Corporation

**Contract #:** 8200029792

**Term:** 03/01/2017 – 02/28/2021

**Total Value:** \$414,000.00

**Renewal**  
**\$0.00**

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment Two exercises the first optional renewal allowed by the original contract and decreases the Year Four rates/fees contained in Exhibit A, Financial Exhibit, for the medical consultation, marketing and communication, and account management services. The Agency requests no additional spending authority because only \$185,000.00 has been expended so far. The Contractor provides Mississippi State and School Employees' Health Insurance Plan participants with access to qualified healthcare professionals providing HIPAA-compliant delivery of healthcare services such as diagnosis, consultation, or treatment through the use of interactive audio, video, or other electronic media to improve a person's health and well-being. The Contractor was originally selected through an RFP. Amendment One was approved at the February 2019 PPRB meeting. Amendment Two also updates the Contract Term, Incorporation of Documents, Procurement Regulations, Representation Regarding Gratuities, Indemnification, and Approval clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$414,000.00**

**Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.**

4. **Requesting Agency:** Mississippi Division of Medicaid  
**Supplier:** The University of Mississippi, School of Pharmacy  
**Contract #:** 8200048860  
**Term:** 01/01/2020 – 12/31/2022  
**Total Value:** 2,357,150.00

**New**

**\$2,357,150.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide retrospective drug utilization review services and Centers for Medicare and Medicaid Services child and adult quality measure reporting. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of DOM determined that the services meet the Agency's requirements and the price represents a fair market value for the services based on a cost comparison of other states with similar programs.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract: \$4,029,932.00**

**Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.**

5. **Requesting Agency:** Mississippi Division of Medicaid  
**Supplier:** Ascend Management Innovations, LLC  
**Contract #:** 8200022434  
**Term:** 01/01/2016 – 12/31/2020  
**Total Value:** 4,939,389.47

**Renewal**

**\$1,366,629.82**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment Two exercises the last optional renewal allowed by the original contract. The Contractor provides Preadmission Screening and Resident Reviews (hereinafter "PASRR"). The PASRR program is a collaborative effort between the Division of Medicaid and the Department of Mental Health. All persons who apply to or reside in Medicaid certified nursing facilities must have a Level I screening. The Level I (preliminary) screening is conducted by a staff member of the discharging hospital or admitting nursing facility. The Contractor reviews all Level I reviews to determine if there is an indication of mental illness or intellectual disability/developmental disability. The Contractor conducts all Level II screenings for individuals referred from Level I. The Level II screening determines the appropriateness of nursing facility placement. The Contractor was originally selected through an RFP. The cost

per assessments remains at \$38.50 for Level I and \$502.27 for Level II. Amendment One was approved at the December 2018 PPRB meeting. Amendment Two increased the estimated volume of Level I assessments from 3,836 to 6,587 and increased the Level II assessments from 1,751 to 2,216 to adjust the number of screenings to more accurately reflect the changes in the Medicaid population subject to these screenings due to the 2016 final regulations for Long Term Care and revisions to Survey and Certification guidance as allowed in the RFP and updates the Entire Agreement, Period of Performance, and Cost for Services clauses. All other terms and conditions of the original contract remain the same. Proof of the vendor's updated workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certificates must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the vendor's updated workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certificates.

**Projected Budget for Life of the Contract:** \$4,300,681.68

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

*Items VI.B.6 and VI.B.7 were presented together and voted together.*

**6. Requesting Agency:** Mississippi Department of Marine Resources

**Supplier:** W.C. Fore Trucking, Inc.

**Contract #:** 8200048663

**Term:** 12/06/2019 – 12/05/2020

**Total Value:** \$350,000.00

**New  
\$350,000.00**

**Summary of Request:** The term of the contract is one year with no optional renewal. The Contractor will transport and deploy artificial reef material, donated by Ingalls Shipbuilding in Pascagoula, by barge from the Ingalls Shipbuilding loading area to Fish Haven 13 (FH-13) for the development of artificial reefs. The project must begin during the fourth quarter of 2019 or early first quarter of 2020 and must be completed in 2020. Although the term of the contract is one year, the contract may be terminated once the project has been completed to MDMR's satisfaction and all approved invoices are paid. Artificial reefs promote the production of marine life in state and adjacent federal waters as these waters consist primarily of a flat mud/sand bottom. The Agency contends the addition of artificial reefs will enhance the environment by providing reef fish and other invertebrates with structures acceptable for producing viable reef habitats. The Contractor will be paid \$33.20 per ton. The Contractor was selected through an IFB with two respondents. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for not deeming the respondents non-responsive for failure to fully complete the required document of Attachment H, Bidder's Checklist. As the two respondents were not awarded the contract based solely on the amount of their bids, OPSCR does not have concerns regarding competition, fairness, and transparency. Proof of the vendor's required worker's compensation and general liability

insurance certificates, performance bond, and payment bond must be received from the Agency prior to processing the contract.

**Projected Budget for Life of the Contract: \$350,000.00**

**7. Requesting Agency: Mississippi Department of Marine Resources**

**Supplier:** W.C. Fore Trucking, Inc.

**Contract #:** 8200048740

**Term:** 12/09/2019 – 12/08/2020

**Total Value:** \$200,000.00

**New**

**\$200,000.00**

**Summary of Request:** The term of the contract is one year with no optional renewal. The Contractor will transport and deploy concrete culvert material by barge from MDMR's staging site in Gulfport to Katrina Key in the Gulf of Mexico, which is located approximately three quarters of a mile south of Deer Island, for the development of artificial reefs. The project must begin during the fourth quarter of 2019 or early first quarter of 2020 and must be completed within a maximum of 120 business days. Although the term of the contract is one year, the contract may be terminated once the project has been completed to MDMR's satisfaction and all approved invoices are paid. Artificial reefs promote the production of marine life in state and adjacent federal waters as these waters consist primarily of a flat mud/sand bottom. The Agency contends the addition of artificial reefs will enhance the environment by providing reef fish and other invertebrates with structures acceptable for producing viable reef habitats. The Contractor will be paid \$32.00 per ton. The Contractor was selected through an IFB with three respondents. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for not deeming the respondents non-responsive for failure to fully complete the required document of Attachment H, Bidder's Checklist. As the two respondents were not awarded the contract based solely on the amount of their bids, OPSCR does not have concerns regarding competition, fairness, and transparency. Proof of the vendor's required workers' compensation and general liability insurance certificates, performance bond, and payment bond must be received from the Agency prior to processing the contract.

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and upon granting of the requested exception will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exception and approval of the contracts as requested contingent upon receipt of the vendor's required worker's compensation and general liability insurance certificates, performance bond, and payment bond.

**Projected Budget for Life of the Contract: \$200,000.00**

**Action:** A motion was made by Mr. Morehead to approve the staff recommendations as presented on Items VI.B.6 and VI.B.7. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**8. Requesting Agency: Mississippi Department of Finance and Administration**

**Supplier:** Health Data and Management Solutions, Inc.

**Contract #:** 8200048498

**Term:** 03/01/2020 – 02/28/2024

**New**

**Total Value:** \$997,352.00

**\$997,352.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide decision support and health care analysis to the Mississippi State and School Employees Health Insurance Management Board (hereinafter "Board"), which includes assisting the Board by providing analytical reporting, access to a health care database that integrates information collected from the State and School Employees' Health Insurance Plan's third party administrator, pharmacy benefits manager, and a medical management vendor to support various analysis. Such services include, but are not limited to claims expense and utilization analysis, benchmarking against valid comparable standards (national norms, regional norms, etc.), plan and program evaluation, and benefit design and modeling. The Contractor will also provide management with assistance in identifying trends in the medical data and make recommendations based on an analysis of those trends, as well as assist in constructing analyses to evaluate the impact of proposed or previously implemented benefit changes. The Contractor was selected through an RFP with four respondents. One respondent was deemed non-responsive and rejected for failure to meet the minimum of five years of experience. The Agency requests an exception to Section 3-202.08.2 for failure to post the Question and Answer Amendment documents onto the Mississippi Contract Opportunity Procurement Search Portal. The Question and Answer document was posted on the Agency's website and prospective contractors were notified in the RFP that questions and answers would be posted to the Agency's website. As all respondents submitted Acknowledgements of the Question and Answer document with their submission, OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Two post award vendor debriefings were requested and held. Receipt of the current Performance Bond and Professional Liability insurance certificate must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the requested exception will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exception and approval of the contract as requested contingent upon receipt of the performance bond and professional liability insurance certificate.

**Projected Budget for Life of the Contract:** \$1,219,690.00

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

9. **Requesting Agency:** Mississippi Department of Public Safety

**Supplier:** National Medical Services, Inc.

**Contract #:** 8200023279

**Term:** 03/01/2016 – 02/28/2021

**Total Value:** \$2,350,000.00

**Renewal**

**\$450,000.00**

**Summary of Request:** The original term of the contract was one year with four optional one-year renewals. Renewal Four exercises the last optional renewal allowed by the original contract. The Contractor provides customized testing and reporting services for forensic dry testing in ante and post mortem human biological samples, which include post-mortem toxicology testing, including blood, urine, and vitreous humor, liver, muscle, and other body

tissue when required. This information is used by the Medical Examiner's Office to aid in determining cause and manner of death. The Contractor was originally selected through an RFP. Renewal Three was approved at the January 2019 PPRB meeting. Renewal Four updates the Period of Contract, Compensation, and Priority of Documents clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$2,350,000.00

**Action:** A motion was made by Mr. Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. McLeod and unanimously approved by all members present.

**10. Requesting Agency:** Mississippi Department of Education

**Supplier:** Curriculum Associates, LLC

**Contract #:** 8200048332

**Term:** 1/09/2020 – 06/30/2020

**Total Value:** \$97,565.16

**New  
\$97,565.16**

**Summary of Request:** The term of the contract is approximately six months with four optional one-year renewals. The Contractor will provide a Comprehensive Early Learning Assessment/Screening tool on an annual basis that will be used throughout all school districts to evaluate and assess the effectiveness of pre-kindergarten (pre-k) classrooms. The Contractor was selected through an RFP with three respondents. The Agency requests an exception to Section 3-202.08.1 and 3-202.08.2 for failure to treat the Question and Answer document as an Amendment and not obtaining signature for Acknowledgement of Amendments and for not posting the Amendment onto the Mississippi Procurement Portal. The Question and Answer document was posted on the Agency's website and prospective contractors were notified in the RFP that questions and answers would be posted to the Agency's website. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exceptions and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$247,192.36

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented with an updated summary. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

*Items VI.B.11 and VI.B.12 were presented together and voted together.*

**11. Requesting Agency:** Mississippi Department of Education

**Supplier:** SeeWriteHear, LLC

**Contract #:** 8200048897

**Term:** 01/01/2020 – 12/31/2020

**Total Value:** \$75,000.01

**New  
\$75,000.01**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide new braille textbooks and instructional material services on an as needed basis to the Mississippi Instructional Resource Center and the Mississippi School for the Blind. The services include formatting, transcribing, creating tactile, proofing, embossing binding, packaging and delivery of braille versions of all new textbooks and instructional materials. The Contractor was selected through an RFP with three respondents and resulted in the award of two contracts. Two post-award vendor debriefings were requested and held. The Foundation for the Blind was deemed non-responsive and rejected for being a late submission. The Agency requests an exception to Sections 3-202.08.1 and 3-202.08.2 for failure to treat the Question and Answer document as an Amendment and not obtaining signature for Acknowledgement of Amendments and for not posting the Amendment onto the Mississippi Procurement Portal. The Question and Answer document was posted on the Agency's website and prospective contractors were notified in the RFP that questions and answers would be posted to the Agency's website. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of the regulatory board's approval (State Board of Education) and current Performance Bond certificate must be received from the Agency prior to processing the contract. This Board will meet December 19, 2019.

**Projected Budget for Life of the Contract:** \$300,000.04

**12. Requesting Agency:** Mississippi Department of Education

**Supplier:** T-Base Communications USA, Inc.

**Contract #:** 8200048896

**Term:** 01/01/2020 – 12/31/2020

**Total Value:** \$75,000.01

**New  
\$75,000.01**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide new braille textbooks and instructional material services on an as need basis to the Mississippi Instructional Resource Center and the Mississippi School for the Blind. The services include formatting, transcribing, creating tactile, proofing, embossing binding, packaging and delivery of braille versions of all new textbooks and instructional materials. The Contractor was selected through an RFP with three respondents and resulted in the award of two contracts. Two post-award vendor debriefings were requested and held. The Foundation for the Blind was deemed non-responsive and rejected for being a late submission. The Agency requests an exception to Sections 3-202.08.1 and 3-202.08.2 for failure to treat the Question and Answer document as an Amendment and not obtaining signature for Acknowledgement of Amendments and for not posting the Amendment onto the Mississippi Procurement Portal. The Question and Answer document was posted on the Agency's website and prospective contractors were notified in the RFP that questions and answers would be posted to the Agency's website. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of the regulatory board's approval (State Board of Education) and current Performance Bond certificate must be received from the Agency prior to processing the contract. This Board will meet December 19, 2019.

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and upon granting of the requested exceptions will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exceptions and approval of the contracts as requested contingent upon proof of regulatory board approval and receipt of the performance bond certificate.

**Projected Budget for Life of the Contract:** \$300,000.04

**Action:** A motion was made by Mr. Morehead to approve the staff recommendations as presented on Items VI.B.11 and VI.B.12. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**13. Requesting Agency:** Mississippi Oil and Gas Board

**Supplier:** Black Jack Oil Company

**Contract #:** 8200048854

**Term:** 12/05/2019 – 06/30/2020

**Total Value:** \$489,000.00

**New**

**\$489,000.00**

**Summary of Request:** The term of the contract is approximately seven months with no optional renewal. The Contractor will plug thirteen abandoned wells in Adams, Amite, Jefferson, Pike, and Wilkinson County. The Contractor was selected through an Invitation for Bid (IFB) with four respondents. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.12.4.1 for failure to obtain corrected documents from all vendors. As documents submitted contained minor informalities or insignificant mistakes with little or no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the requested exception will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$489,000.00

**Action:** A motion was made by Mr. Morehead to approve the staff recommendations as presented with an updated summary. The motion was seconded by Mr. Belk and unanimously approved by all members present.

**C. Emergency Contracts Reported to the Board for Calendar Year 2019**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the*



PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

Ms. Martin stated there were no new emergency contracts to report to the board this month.

Emergency contracts reported to the Board for Calendar Year 2019 are attached to these Minutes as **Attachment E**.

**D. Mississippi Veterans Affairs f/k/a State Veterans Affairs Board State Veterans Homes Service Contracts**

Pursuant to Senate Bill 2723 (2019 Regular Session) when procuring contracts to operate and provide services to state veterans homes, the Mississippi State Veterans Affairs Board decisions supersede any rule or regulation of the Public Procurement Review Board to the contrary. OPSCR staff processed the contracts in MAGIC upon receipt and reviewed these contracts for technical compliance. OPSCR will notify the Agency of any problems found during the review, however it is the responsibility of the Agency to correct any errors. These contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts.

1. **Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board  
**Supplier:** Precision Healthcare Staffing, LLC  
**Contract #:** 8200031574  
**Term:** 03/17/2017 – 06/30/2020  
**Total Value:** \$2,274,000.00  
**Modification**  
**\$100,000.00**  
**Summary of Request:** The term of the original contract was two years with optional renewals not to extend past December 31, 2021 as allowed by the PSCRB Professional Nursing Services IFB No. 2016.02. Modification Eight was submitted to increase the amount of the contract by \$100,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Jackson VAB facility. Modification Eight is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."
  
2. **Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board  
**Supplier:** Precision Healthcare Staffing, LLC  
**Contract #:** 8200032806  
**Term:** 06/01/2017 – 06/30/2020  
**Total Value:** \$580,000.00  
**Modification**  
**\$30,000.00**  
**Summary of Request:** The term of the original contract was two years with optional renewals not to extend past December 31, 2021 as allowed by the PSCRB Professional Nursing Services IFB No. 2016.02. Modification Six was submitted to increase the amount of the contract by \$30,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Oxford VAB

facility. Modification Six is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

3. **Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

**Supplier:** AHS Staffing, LLC

**Contract #:** 8200034273

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$60,000.00

**Modification**

**\$15,000.00**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification Five was submitted to increase the amount of the contract by \$15,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Oxford VAB facility. Modification Four, and Modification Three were approved by OPSCR staff, while Modification Two, Modification One, and the original contract were system approved; however, Modification Five is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

4. **Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

**Supplier:** Mid South Rehab Outpatient Clinic

**Contract #:** 8200034313

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$75,000.00

**Modification**

**\$10,000.00**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification Four was submitted to increase the amount of the contract by \$10,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Oxford VAB facility. Modification Three, Modification Two, and Modification One were approved by OPSCR staff, while the original contract was system approved; however, Modification Four is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

5. **Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

**Supplier:** Gamma Healthcare, Inc.

**Contract #:** 8200034249

**Term:** 07/01/2017 – 06/30/2020

**Total Value:** \$32,000.00

**Modification**

**\$7,000.00**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification Three was submitted to increase the amount of the contract by \$7,000.00 for continuity of services. All other terms and conditions of the contract remain the

same. The Contractor provides professional nursing services for the Jackson VAB facility. Modification Two was approved by OPSCR staff, while Modification One and the original contract were system approved; however, Modification Three is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes... The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

**E. OPSCR Staff Approvals Reported to the Board**

The list of staff approvals for OPSCR reported to the Board for the month of November is attached to these Minutes as **Attachment F**.

**F. OPSCR Director's Report**

*Ms. Martin reported on:*

- PVL market research meetings held in November:
  - Agencies – great attendance and feedback was received
  - Vendors – great attendance feedback was received
- Upcoming OPSCR Training on December 12, 2019

**VII. Other Business**

**A. 2020 Board Meeting Dates and Submission Deadlines**

<u>PPRB Meeting Date</u>	<u>Submission Deadlines</u>
January 8, 2020	December 4, 2019
February 5, 2020	January 8, 2020
March 4, 2020	February 5, 2020
April 1, 2020	March 4, 2020
May 6, 2020	April 1, 2020
June 3, 2020	May 6, 2020
July 1, 2020	June 3, 2020
August 5, 2020	July 1, 2020
September 2, 2020	August 5, 2020
October 7, 2020	<b>September 2, 2020</b>
November 4, 2020	October 7, 2020
December 2, 2020	November 4, 2020
	December 2, 2020

**Staff Recommendation:** Adoption of 2020 meeting dates and submission deadlines.

**Action:** A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

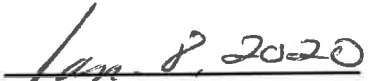
- *Mr. Belk inquired about the status on the Sun-N-Sand demolition.*
  - *Ms. Jackson provided an update.*

**VIII. Adjournment**

**Action:** The Chair adjourned the meeting.

These Minutes of the Public Procurement Review Board were approved by the members on the 8<sup>th</sup> of January, 2020.

  
\_\_\_\_\_  
Rita Wray, Chair

  
\_\_\_\_\_  
Date



**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

LAURA D. JACKSON  
EXECUTIVE DIRECTOR

# **NOTICE**

A Regular Meeting of the

**PUBLIC PROCUREMENT REVIEW BOARD**

will be held Wednesday, December 4, 2019, 9:00 a.m. in  
Room 145 Conference Room  
Woolfolk State Office Building





PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, December 4, 2019  
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Ross Campbell	DFA/OPTFM
Ashanda Washington	DFA/OPSCR
Billy Bees	DFA/OPTFM
Kent Adams	DEA/RPA
Scott Owens	DFA/OIT
Ashley Harrell	DFA/OPTFM
Candice Fey	DEA/OPTFM
Easter Hamner	DFA/OPTFM
Alicia Coleman	DFA/OPSCR
Lamelle Katlynn Faye	DFA
Victoria James	DEA/OPSCR
Edward Wiggins, Jr.	DEA/AG
Steve T...	DEA/OPTFM
Shonda Thompson	DFA/OPSCR
Janetra Walton	DFA/OPSCR
Kecianis White	DFA/OPTFM
Liz DeRoven	PPRB Recorder
Cathy Blum	DFA/BUB
Romaine Richards	DFA/Legal
Aubrey Leigh Goodwin	DFA/PPRB
Catoria Martin	DFA/OPSCR



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, December 4, 2019  
9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Sherry Johnson - Chief Legal	MDCPS
Sam Lewis - Div Business Admis	UMMC
Marty Burgess - MedCan Tech Mgr	UMMC
Lief McDonald - Category Mgr	UMMC
Betsy M. Toles - Branch Director Procurement	DPS
Harris VanBuskirk - Advertising Manager	MDOT
NICK WATERS - MDOT - PROCUREMENT DIRECTOR	
Jennifer Dats on - Dir Supp Services	MSDH
Monica May - ASSISTANT DIRECTOR Early Childhood	MDE
Diane Haradovic - WIC Director	MSDH
Josh Carlson - Procurement Director	MDCPS
Jeremy Stinson - MIRC	MDE
Monique Corley - Procurement Director	MDE
Matthew Day	PEER
Danny Lynch	MDES
ERA Bengten - Flow cytometry core	UMMC
Melanie Wilson - Flow cytometry core	UMMC
Alyssa Bailey	MSFL



NAME AND TITLE

AGENCY/COMPANY

(Please write legibly)

Jonathan Dillard	MS Secretary of State
Joyce Greer	MOE
Tiffany Johnson	MSDF
Terri Ashley	DFA-Office of Insurance
Suzanne Smith	Medicaid.
Tricia Shannon	MDA
Cargo-Cranford	MDA
Johnny Nelson	MSDH
Deanne Rayfield	OGB
Jess New	OGB
Trey Smith	MDIC
Richard Self	DFA
RICHARD McLee	UMMC
Evelyn Johnson	Capital Resources
Caroline Sims	Butler Snow



**PPRB**  
**PUBLIC PROCUREMENT**  
**REVIEW BOARD**

**MEETING AGENDA**

**Wednesday, December 4, 2019**

**9:00 a.m.**

- I. **Call to Order**
- II. **Approval of Minutes from November 6, 2019 Public Procurement Review Board Meeting**
- III. **Approval of per diem and expenses for the December 4, 2019 meeting and for any additional expenses incurred prior to the January 8, 2020 meeting**

**IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Petitions for Relief from Reverse Auction**

**1. Governing Authorities**

**i. Requesting Governing Authority: Aberdeen School District**

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$178,240.00 estimated

**Summary of Request:** Aberdeen School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Bay St. Louis-Waveland School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** Use of remaining C2 budget

**Summary of Request:** Bay St. Louis-Waveland School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Cleveland School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$ 350,000.00 estimated

**Summary of Request:** Cleveland School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Covington County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$437,600.00 estimated

**Summary of Request:** Covington County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Forrest County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Forrest County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. **Requesting Governing Authority:** Grenada School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$641,075.00 estimated

**Summary of Request:** Grenada School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund,

which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**vii. Requesting Governing Authority:** Holly Springs School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$90,000.00 estimated

**Summary of Request:** Holly Springs School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**viii. Requesting Governing Authority:** Leake County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$475,000.00 estimated

**Summary of Request:** Leake County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid.

Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ix. **Requesting Governing Authority:** Long Beach School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** Use of remaining C2 budget

**Summary of Request:** Long Beach School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

x. **Requesting Governing Authority:** Monroe County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$355,000.00 estimated

**Summary of Request:** Monroe County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xi. Requesting Governing Authority:** Neshoba County School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$327,825.00 estimated

**Summary of Request:** Neshoba County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xii. Requesting Governing Authority:** Nettleton School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$200,320.00 estimated

**Summary of Request:** Nettleton School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff.

Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xiii. Requesting Governing Authority:** Newton Municipal School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$150,000.00 estimated

**Summary of Request:** Newton Municipal School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xiv. Requesting Governing Authority:** Oxford School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$250,000.00 estimated

**Summary of Request:** Oxford School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.



**xv. Requesting Governing Authority:** Union Public School District

**Supplier:** Unknown

**Term:** 7/1/2020 through 6/30/2021

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$258,240.00 estimated

**Summary of Request:** Union Public School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xvi. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt (CRS -2)

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of asphalt (CRS-2). They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xvii. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Culverts

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xviii. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Crushed stone

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of crushed stone. They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xix. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Rip/rap

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of rip/rap. They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xx. Requesting Governing Authority:** Chickasaw County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Fly ash

**Total Value:** \$60,000.00 - \$80,000.00

**Summary of Request:** Chickasaw County has requested an exemption from using the reverse auction process for the purchase of fly ash. They are requesting an exemption because the County wishes to make multiple awards. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff.

Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxi. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the County has received only one bid when using reverse auction and the prices were highly inflated. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxii. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Gravel, stone and concrete

**Total Value:** \$200,000.00

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of gravel, stone, and concrete. They are requesting an exemption because the County tried holding a reverse auction and no vendors participated. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxiii. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Corrugated metal, plastic and concrete pipe

**Total Value:** \$75,000.00

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of pipe. They are requesting an exemption because the County wishes to award to multiple vendors and use the one closest to the project. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff.

Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxiv. Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Scrub seal and micro surfacing

**Total Value:** \$75,000.00

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of scrub seal and micro surfacing. They are requesting an exemption because the County wishes to award to multiple vendors and use the one closest to the project. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxv. Requesting Governing Authority:** Jefferson Davis County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Hot mix, cold mix and liquid asphalt

**Total Value:** \$400,000.00

**Summary of Request:** Jefferson Davis County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxvi. Requesting Governing Authority:** Jefferson Davis County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Rock and pea gravel

**Total Value:** \$100,000.00

**Summary of Request:** Jefferson Davis County has requested an exemption from using the reverse auction process for the purchase of rock and pea gravel. They are requesting an exemption because the County wishes to award to multiple vendors and use the one closest to the project. The County feels that the competitive sealed bidding process should be utilized to procure the items.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff.

Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxvii. Requesting Governing Authority:** Lamar County School District

**Supplier:** Apple Inc.

**Term:** Multiple years

**Commodities:** Apple products

**Total Value:** \$2,000,000.00 estimated

**Summary of Request:** Lamar County School District has requested an exemption from using the reverse auction process for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the District feels that the competitive sealed bidding process should be utilized.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**B. Consideration of State Agency Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel Inc.

**Contract #:** 8200048904 and 8200048944

**Term:** 8200048904 – One time purchase 12/4/2019 through 10/31/2020

8200048944 – 12/4/19 through 11/30/2020 with up to four (4) twelve (12) month extensions

**Total Value:** \$575,242.00, \$1,725,726.00

**Summary of Request:** MDOT was granted an exemption from the reverse auction process at the July 10, 2019 PPRB meeting for the purchase of one (1) Under-Bridge Inspection Unit-Truck Mounted and the establishment of an agency contract for the purchase of up to three (3) additional trucks. MDOT sent the Invitation for Bids to fifteen (15) vendors and received three (3) bids. MDOT is awarding to the second lowest bidder as the low bidder did not meet the specifications for brakes. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

**2. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel Inc.

**Contract #:** 8200048984, 8200048985

**Term:** 8200048984 - One Time Purchase (12/4/2019 through 6/30/2020)

8200048985 - 12/4/2019 through 11/30/2020 with up to four (4) twelve (12) month extensions

**Total Value:** \$542,500.00, \$3,924,000.00

**Summary of Request:** MDOT held a reverse auction for the purchase of five (5) truck tractors and to establish an agency contract for the purchase of up to thirty-six (36) additional truck

tractors. MDOT sent the Invitation for Bids to fifteen (15) vendors. They received five (5) responses and all five (5) qualified for the reverse auction, but only one (1) vendor participated. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

**3. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel Inc.

**Contract #:** 8200043041

**Term:** 12/5/2018 through 12/04/2020

**Total Value:** \$3,138,000.00

**Summary of Request:** MDOT is requesting a twelve (12) month extension. This is the first of a possible four (4) extensions for the purchase of tandem axle cab & chassis, 66,000 GVWR. MDOT completed a reverse auction to establish an agency contract for the purchase of up to an additional thirty (30) trucks. This contract was approved by the PPRB on December 5, 2018. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

**4. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Tri-State Truck Center Inc.

**Contract #:** 8200043043

**Term:** 12/5/2018 through 12/04/2020

**Total Value:** \$718,000.00

**Summary of Request:** MDOT is requesting a twelve (12) month extension. This is the first of a possible four (4) extensions for the purchase of single axle cab & chassis, 33,000 GVWR. MDOT completed a reverse auction to establish an agency contract for the purchase of up to an additional ten (10) trucks. This contract was approved by the PPRB on December 5, 2018. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

**5. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Alliance Bus Group Inc.

**Contract #:** 8200043281

**Term:** 1/9/2019 through 12/31/2020

**Total Value:** \$5,514,900.00

**Summary of Request:** MDOT is requesting a twelve (12) month extension. This is the first of a possible four (4) extensions for the purchase of 17-A Passenger, Non-ADA buses. MDOT completed a reverse auction to establish an agency contract for the purchase of up to an additional one hundred (100) buses. This contract was approved by the PPRB on January 9, 2019. This contract is available to MDOT, governing authorities, and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

**6. Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Supplier:** Emergency Equipment Professionals (Pierce Manufacturing Inc.)

**Contract #:** 8200043281

**Term:** 12/4/2019 through 12/31/2020

**Total Value:** \$560,556.00

**Summary of Request:** UMMC is requesting to purchase a C32X Mobile Communication Command Vehicle utilizing statewide contract 8200027988 for Fire Trucks and Fire Apparatus. This procurement is funded fully through the U.S. Department of Homeland Security Rural Emergency Medical Communications Demonstration Project Grant.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

**7. Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Supplier:** Becton, Dickson and Company

**Contract #:** 8800007014

**Term:** 12/4/2019 through 10/30/2020

**Total Value:** \$1,367,586.68

**Summary of Request:** UMMC has submitted a sole source P-1 request for the purchase of two flow cytometry instruments: a FACSSymphony analyzer and BD FACSAria fusion cell sorter with a biosafety hood. These items are used to perform both clinical and basic science research. The FACSymphony analyzer quantitates the defined characteristics of single cells in a population, one cell at a time. The FACSAria Fusion physically sorts cells based on the defined markers under sterile conditions. The sorted cells can directly be used for research experiments or be placed in culture to expand that specific population for research purposes. UMMC followed the regulations in the OPTFM Procurement Manual by advertising twice in the newspaper and for fourteen (14) days on the Procurement Portal. UMMC received no objections to this sole source procurement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

**C. OPTFM Staff Approvals reported to the Board**

**D. OPTFM Sole Source Purchases**

**E. OPTFM Emergency Purchases**

## F. OPTFM Director's Report

- New hires in OPTFM – LaShun Smith and Easter Haimur
- November CMPA class – 20 new CMPAs

## V. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

### A. BOB Staff Approvals Reported to the Board

### B. BOB Director's Report

- Professional Selection Request for Qualifications (RFQ)

### C. RPM New Leases

#### 1. Requesting Agency: Mississippi Department of Employment Security

**Lease #:** 260-431-22A

**Lessor:** Tom L. Moak Properties

**Term:** 01-01-2020 thru 12-31-2022

**Total Yearly Cost:** \$38,400.00

**Cost PSF:** \$7.73 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 496

**Federal Funds:** 100%

**Square Footage Proposed:** 4,966

**Previous Square Footage:** N/A

**Address of Property:** 545 Broadway Blvd., Brookhaven, MS.

**Purpose of Lease:** WIN Job Center

**Note:** MDES advertised for lease space and received one response. MDES requests a waiver on the Space Efficiency Allowance due to the need for a computer/training room. The computers give the candidates access to the internet during their job searches and are used in the preparation of resumes.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### 2. Requesting Agency: Mississippi Department of Corrections

**Lease #:** 170-651-24A

**Lessor:** Jerrel T. Bowen

**Term:** 01-01-2020 thru 12-31-2024

**Total Yearly Cost:** \$14,400.00

**Cost PSF:** 6.86 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 233

**Federal Funds:** 0%

**Square Footage Proposed:** 2,100

**Previous Square Footage:** N/A



**Address of Property:** 230 Magnolia Drive, Raleigh, MS.

**Purpose of Lease:** This location will serve as the Smith County Probation and Parole office.

**Note:** MDOC advertised and received one response. MDOC awarded the lease based on the lowest cost. This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-751-25A

**Lessor:** John R. Middleton dba Cappaert Enterprises

**Term:** 02-01-2020 thru 01-31-2025

**Total Yearly Cost:** \$22,800.00

**Cost PSF:** \$12.00 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 237

**Federal Funds:** 0%

**Square Footage Proposed:** 1,900

**Previous Square Footage:** N/A

**Address of Property:** 4211 Rifle Range Road, Vicksburg, MS.

**Purpose of Lease:** This location will serve as the Warren County Probation and Parole office.

**Note:** MDOC advertised and received two responses. MDOC awarded the lease based on lowest cost. This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**D. RPM Succeeding Leases**

**1. Requesting Agency:** Mississippi Department of Employment Security

**Lease #:** 260-242-24A

**Lessor:** Trebig Southpark Properties, LLC.

**Term:** 1-1-2020 thru 12-31-2024

**Total Yearly Cost:** \$292,020.00

**Cost PSF:** \$18.84 + Utilities & Janitorial

**Previous Cost PSF:** \$18.84 + Utilities & Janitorial

**Total Space per Occupant:** 1,550 sq. ft.

**Federal Funds:** 100%

**Square Footage Proposed:** 15,500

**Previous Square Footage:** 15,500

**Address of Property:** 10162 Southpark Drive, Gulfport, MS.

**Purpose of Lease:** This job center houses partners of MDES and provides required meeting space, including training labs and classrooms. There is also an area with computer access for the job candidates.

**Note:** This is a five (5) year lease with no renewals. MDES requests a waiver on the Space Efficiency Allowance due to the need for a computer room. The computers give the candidates to access the internet during their job searches and are used in the preparation of resumes.

**Staff Recommendation:** Upon the granting of the waiver for the Space Efficiency Allowance by PPRB this lease request will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Secretary of State

**Lease #:** 775-251-21A

**Lessor:** Mattiace Office Company, LLC.

**Term:** 05-01-2020 thru 04-30-2021

**Total Yearly Cost:** \$402,137.60

**Cost PSF:** \$12.80 Inclusive

**Previous Cost PSF:** \$12.50 Inclusive

**Total Space per Occupant:** 327

**Federal Funds:** 0%

**Square Footage Proposed:** 31,417

**Previous Square Footage:** 31,417

**Address of Property:** 125 South Congress, Jackson, MS.

**Purpose of Lease:** This is the main office for the Mississippi Secretary of State.

**Note:** This is the second of a possible five (5) one (1) year options to renew. MSOS asks for a waiver on the Space Efficiency Allowance due to the fact that the original contract was signed prior to the policy taking effect.

**Staff Recommendation:** This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-452-24C

**Lessor:** Nerhus Properties

**Term:** 12-15-2019 thru 12-14-2024

**Total Yearly Cost:** \$94,500.00

**Cost PSF:** \$14.00 Inclusive

**Previous Cost PSF:** \$14.00 Inclusive

**Total Space per Occupant:** 241

**Federal Funds:** 100%

**Square Footage Proposed:** 6,750

**Previous Square Footage:** 6,750

**Address of Property:** 805 S. Wheatley Street, Ridgeland, MS.

**Purpose of Lease:** This location will serve as the central office for the WIC program and will have oversight of the entire program in Mississippi. That oversight includes the WIC-IT unit, Financial Management, and Vendor Management.

**Note:** This is a five (5) year lease with no renewals

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**4. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-452-24B

**Lessor:** Nerhus Properties

**Term:** 12-15-2019 thru 12-14-2024

**Total Yearly Cost:** \$166,764.00

**Cost PSF:** \$13.00 Inclusive

**Previous Cost PSF:** \$13.00 Inclusive

**Total Space per Occupant:** 377

**Federal Funds:** 50%

**Square Footage Proposed:** 12,828

**Previous Square Footage:** 12,828

**Address of Property:** 805 S. Wheatley Drive, Ridgeland, MS

**Purpose of Lease:** This location will serve as the Supplemental Special Nutrition Program for Women, Infants and Children. It will also house the Tobacco Control Program that is mandated to prevent tobacco use, increase adult cessation opportunities, reduce second hand smoke exposure, and reduce tobacco-related disparities.

**Note:** This is a five (5) year lease with no renewals. MSDH asks for a waiver on the Space Efficiency Allowance due to the fact that the original contract was signed prior to the policy taking effect.

**Staff Recommendation:** This request has been reviewed for compliance by DFA staff, and upon granting of the waiver for the Space Efficiency Allowance will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

**E. RPM Non-Competitive Leases (Exempt from Competition)**

**1. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-073-22A

**Lessor:** Calhoun County Board of Supervisors

**Term:** 01-01-2020 thru 12-31-2022

**Total Yearly Cost:** \$5,000

**Cost PSF:** \$4.15 + Utilities & Janitorial

**Previous Cost PSF:** \$4.15 + Utilities & Janitorial

**Total Space per Occupant:** 241

**Federal Funds:** 0%

**Square Footage Proposed:** 1,205

**Previous Square Footage:** 1,205

**Address of Property:** 111 East Main Street, Pittsboro, MS.

**Purpose of Lease:** This location serves as the Parole and Probation office for Calhoun County.

**Note:** This is a three (3) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Department of Finance and Administration

**Lease #:** 899-251-20A Special

**Lessor:** Angelo Dorizas & Family

**Term:** 12-4-19 thru 6-30-20

**Cost Per Event:** \$247.50

**Number of Parking Spaces:** 165

**Address of Property:** 255 George Street, Jackson, MS.

**Purpose of Lease:** This is a request for supplemental parking during special events while permanent parking is under construction.

**Note:** This is a temporary parking lease.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease contingent upon an executed lease agreement.

**F. RPM Director's Report**

- Update on Parchman Penitentiary Farmland Leasing

**VI. DFA Office of Personal Service Contract Review (OPSCR)**

**A. Petitions for Relief from Competitive Sealed Bidding**

**1. Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180000940

**Procurement Request:** Request for Proposals (RFP)

**Anticipated Term:** Four (4) years with one (1) optional one-year renewal

**Anticipated Contract Amount:** \$300,000.00 per year or \$1,200,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of recruitment of investment services, expansion of existing firms in Mississippi, and new investment opportunities from Japan. The Agency will award to one Contractor to provide full-time representation of the State of Mississippi in Japan to recruit foreign direct investments to Mississippi. The Agency contends the use of an IFB is neither practicable nor advantageous as an RFP allows the greatest amount of flexibility in evaluating the proposals for experience, capabilities, staffing, technical proficiencies, and other factors that would not be considered during the IFB process. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at thirty-two (32) points or 32%, management factors will be weighted at thirty-three (33) points or 33%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor for the recruitment of investment services, expansion of existing firms in Mississippi, and new investment opportunities from Japan.

**2. Requesting Agency:** Mississippi Department of Corrections

**RFx Number:** 3180000933

**Procurement Request:** Request for Proposals (RFP)

**Anticipated Term:** Three (3) years with two (2) optional one-year renewals

**Anticipated Contract Amount:** \$35,880,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of on-site food services at the Mississippi State Penitentiary, Central Mississippi Correctional Facility, Youthful Offender Unit, South Mississippi Correctional Institution, 14 Community Work Centers, and four Restitution Centers. The Agency will award to one contractor. The Agency contends the use of an IFB is neither practicable nor advantageous as an RFP allows the greatest amount of flexibility in evaluating the proposals for experience, capabilities, staffing, food quality, preparation and management based on the special needs of the population being served including dietary restrictions, which would not be considered during the IFB process. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at twenty (20) points or 20%, management factors will be weighted at twenty-five (25) points or 25%, and cost factors will be weighted at twenty (20) points or 20%. Price will be weighted at thirty-nine (39) points or 39%, which includes an additional four (4) points or 4% from "relative cost" in cost factors.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide on-site food services.

3. **Requesting Agency:** DMH – North Mississippi State Hospital

**RFx Number:** 3180000970

**Procurement Request:** Request for Qualifications

**Anticipated Term:** One (1) year with four (4) optional one-year renewals

**Anticipated Contract Amount:** \$208,000.00 per year or \$1,040,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. §31-7-403(4) for the competitive procurement of a part-time psychiatrist that will admit, evaluate, diagnose, treat and provide consultation to adult patients who suffer from mental, behavioral, addictive, and/or emotional disorders under the direct supervision of the Agency's clinical director. The Agency contends the use of an Invitation for Bids will not provide the flexibility needed to be able to interview applicants and enter into in-depth conversations that would better access skills and evaluate candidates' knowledge. Particular knowledge and experience in an inpatient psychiatric hospital is necessary due to the chronic nature of the mental illness not traditionally found in other hospital settings. The respondents will be evaluated based on technical, cost and management factors. The technical factors will be weighted at (33%) or 33 points, management factors will be weighted at (32%) or 32 points, and cost factors will be weighted at (35%) or 35 points. Whether the vendor accepts the agency's price is the only factor to be considered under cost factors.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. §31-7-403(4) and approval of the Agency's

request to use a Request for Qualifications as the procurement method to select one vendor to serve as the Utilization Review Physician Advisor.

## B. Consideration of Contracts for Board Action

### 1. **Requesting Agency:** Mississippi Department of Child Protection Services

**Supplier:** Public Catalyst Group Corporation

**Contract #:** 8800007005

**Term:** 01/01/2020 – 12/31/2020

**Total Value:** \$1,654,000.00

**New**

**\$1,654,000.00**

**Summary of Request:** The term of the contract is one year with no optional renewal. The Contractor provides court monitoring services required by the Second Modified Settlement Agreement and Reform Plan approved by the United States District Court for the Southern District of Mississippi. The Contractor will be paid \$1,500,000.00 for monitoring fees, which includes compensation for the Monitoring Team Members (staff, consultants, experts and administrative support), fringe/tax, and administrative costs; and \$89,000.00 for project expenses, which includes airfare, hotel, meals, ground transportation, parking, tolls and mileage incurred by the Monitoring Team and consultants/experts, teleconference and video conference services, costs of meetings related to monitoring, printing and reproduction costs for large or specialized documents, and electronic storage of documents. This contract is part of the *Olivia Y. v. Bryant* Second Modified Mississippi Settlement Agreement and Reform Plan. The Contractor was declared a sole-source provider by the Agency, as mandated by a federal court order. The Agency provided a copy of the court order and complied with all sole-source requirements.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,654,000.00

### 2. **Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** ActiveHealth Management, Inc.

**Contract #:** 8200021987

**Term:** 01/01/2016 – 12/31/2020

**Total Value:** \$31,990,000.00

**Renewal**

**\$1,590,000.00**

**Summary of Request:** The term of the original contract was four years with one optional one-year renewal. Amendment One exercises the only optional renewal allowed by the original contract; modifies Section 3.F.15.c, d, f, and h-j to clarify the requirements of the Maternity Case Management Program; retroactively removes the 24-hour Nurse Line Program from Year 4 (2019) and Year 5 (2020) as it was replaced with a telemedicine services contract; modifies Exhibit B, Performance Standards, by adding a minimum qualifier for the performance guarantee associated for the Highly Impactible Emergency Room Visits, Highly Impactible Hospital Admissions, and All Cause Hospital Readmission to be applicable in Year 5 and the removal of the standards for Disease Management Services rendered in Year 5; and modifies the costs associated with the renewal term identified in Exhibit A, Fee Schedule. The Contractor provides comprehensive health management services for the Mississippi State and School Employees' Health Insurance Plan. Health management services include but are not

limited to case management, utilization management, disease management, and wellness promotion services. The Core Health Management Program fee per participant per month remains \$2.34. The Contractor was originally selected through an RFP. The original contract was approved at the December 2016 PSCRB meeting. Amendment One updates the Contract Term, Procurement Regulations, Representation Regarding Gratuities, Approval, Notices, and Incorporation of Documents clauses and adds the Termination Upon Bankruptcy and Trade Secrets, Commercial and Financial Information clauses. All other terms and conditions of the original contract remains the same. This contract is subject to a protective order entered into by the Hinds County Chancery Court on April 14, 2016 to protect from release any confidential proprietary, commercial and financial information and/or trade secrets with regard to the proposal and its attachments submitted by ActiveHealth Management.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$31,990,000.00

3. **Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** American Well Corporation

**Contract #:** 8200029792

**Term:** 03/01/2017 – 02/28/2021

**Renewal**  
**\$0.00**

**Total Value:** \$414,000.00

**Summary of Request:** The term of the original contract remains three years with two optional one-year renewals. Amendment Two exercises the first optional renewal allowed by the original contract and decreases the Year Four rates/fees contained in Exhibit A, Financial Exhibit, for the medical consultation, marketing and communication, and account management services. The Agency requests no additional spending authority because only \$185,000.00 has been expended so far. The Contractor provides Mississippi State and School Employees' Health Insurance Plan participants with access to qualified healthcare professionals providing HIPAA-compliant delivery of healthcare services such as diagnosis, consultation, or treatment through the use of interactive audio, video, or other electronic media to improve a person's health and well-being. The Contractor was originally selected through an RFP. Amendment One was approved at the February 2019 PPRB meeting. Amendment Two also updates the Contract Term, Incorporation of Documents, Procurement Regulations, Representation Regarding Gratuities, Indemnification, and Approval clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$414,000.00

4. **Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** The University of Mississippi, School of Pharmacy

**Contract #:** 8200048860

**Term:** 01/01/2020 – 12/31/2022

**New**

**Total Value:** 2,357,150.00

**\$2,357,150.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide retrospective drug utilization review services and Centers for Medicare and Medicaid Services child and adult quality measure reporting. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of DOM determined that the services meet the Agency's requirements and the price represents a fair market value for the services based on a cost comparison of other states with similar programs.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$4,029,932.00

5. **Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Ascend Management Innovations, LLC

**Contract #:** 8200022434

**Term:** 01/01/2016 – 12/31/2020

**Total Value:** 4,939,389.47

**Renewal**

**\$1,366,629.80**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment Two exercises the last optional renewal allowed by the original contract. The Contractor provides Preadmission Screening and Resident Reviews (hereinafter "PASRR"). The PASRR program is a collaborative effort between the Division of Medicaid and the Department of Mental Health. All persons who apply to or reside in Medicaid certified nursing facilities must have a Level I screening. The Level I (preliminary) screening is conducted by a staff member of the discharging hospital or admitting nursing facility. The Contractor reviews all Level I reviews to determine if there is an indication of mental illness or intellectual disability/developmental disability. The Contractor conducts all Level II screenings for individuals referred from Level I. The Level II screening determines the appropriateness of nursing facility placement. The Contractor was originally selected through an RFP. The cost per assessments remains at \$38.50 for Level I and \$502.27 for Level II. Amendment One was approved at the December 2018 PPRB meeting. Amendment Two increased the estimated volume of Level I assessments from 3,836 to 6,587 and increased the Level II assessments from 1,751 to 2,216 to adjust the number of screenings to more accurately reflect the changes in the Medicaid population subject to these screenings due to the 2016 final regulations for Long Term Care and revisions to Survey and Certification guidance as allowed in the RFP and updates the Entire Agreement, Period of Performance, and Cost for Services clauses. All other terms and conditions of the original contract remain the same. Proof of the vendor's updated workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certificates must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the



vendor's updated workers' compensation, professional liability, general liability against bodily injury or death, and property damage and fire insurance certificates.

**Projected Budget for Life of the Contract: \$4,300,681.68**

**6. Requesting Agency: Mississippi Department of Marine Resources**

**Supplier:** W.C. Fore Trucking, Inc.

**Contract #:** 8200048663

**Term:** 12/06/2019 – 12/05/2020

**Total Value:** \$350,000.00

**New  
\$350,000.00**

**Summary of Request:** The term of the contract is one year with no optional renewal. The Contractor will transport and deploy artificial reef material, donated by Ingalls Shipbuilding in Pascagoula, by barge from the Ingalls Shipbuilding loading area to Fish Haven 13 (FH-13) for the development of artificial reefs. The project must begin during the fourth quarter of 2019 or early first quarter of 2020 and must be completed in 2020. Although the term of the contract is one year, the contract may be terminated once the project has been completed to MDMR's satisfaction and all approved invoices are paid. Artificial reefs promote the production of marine life in state and adjacent federal waters as these waters consist primarily of a flat mud/sand bottom. The Agency contends the addition of artificial reefs will enhance the environment by providing reef fish and other invertebrates with structures acceptable for producing viable reef habitats. The Contractor will be paid \$33.20 per ton. The Contractor was selected through an IFB with two respondents. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for not deeming the respondents non-responsive for failure to fully complete the required document of Attachment H, Bidder's Checklist. As the two respondents were not awarded the contract based solely on the amount of their bids, OPSCR does not have concerns regarding competition, fairness, and transparency. Proof of the vendor's required worker's compensation and general liability insurance certificates, performance bond, and payment bond must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the requested exception will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exception and approval of the contract as requested contingent upon receipt of the vendor's required worker's compensation and general liability insurance certificates, performance bond, and payment bond.

**Projected Budget for Life of the Contract: \$350,000.00**

**7. Requesting Agency: Mississippi Department of Marine Resources**

**Supplier:** W.C. Fore Trucking, Inc.

**Contract #:** 8200048740

**Term:** 12/09/2019 – 12/08/2020

**Total Value:** \$200,000.00

**New  
\$200,000.00**

**Summary of Request:** The term of the contract is one year with no optional renewal. The Contractor will transport and deploy concrete culvert material by barge from MDMR's staging site in Gulfport to Katrina Key in the Gulf of Mexico, which is located approximately three quarters of a mile south of Deer Island, for the development of artificial reefs. The project must begin during the fourth quarter of 2019 or early first quarter of 2020 and must be completed within a maximum of 120 business days. Although the term of the contract is one year, the contract may be terminated once the project has been completed to MDMR's satisfaction and all approved invoices are paid. Artificial reefs promote the production of marine life in state and adjacent federal waters as these waters consist primarily of a flat mud/sand bottom. The Agency contends the addition of artificial reefs will enhance the environment by providing reef fish and other invertebrates with structures acceptable for producing viable reef habitats. The Contractor will be paid \$32.00 per ton. The Contractor was selected through an IFB with three respondents. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for not deeming the respondents non-responsive for failure to fully complete the required document of Attachment H, Bidder's Checklist. As the two respondents were not awarded the contract based solely on the amount of their bids, OPSCR does not have concerns regarding competition, fairness, and transparency. Proof of the vendor's required workers' compensation and general liability insurance certificates, performance bond, and payment bond must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the requested exception will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exception and approval of the contract as requested contingent upon receipt of the vendor's required worker's compensation and general liability insurance certificates, performance bond, and payment bond.

**Projected Budget for Life of the Contract:** \$200,000.00

**8. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Health Data and Management Solutions, Inc.

**Contract #:** 8200048498

**Term:** 03/01/2020 – 02/28/2024

**Total Value:** \$997,352.00

**New  
\$997,352.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide decision support and health care analysis to the Mississippi State and School Employees Health Insurance Management Board (hereinafter "Board"), which includes assisting the Board by providing analytical reporting, access to a health care database that integrates information collected from the State and School Employees' Health Insurance Plan's third party administrator, pharmacy benefits manager, and a medical management vendor to support various analysis. Such services include, but not limited to claims expense and utilization analysis, benchmarking against valid comparable standards (national norms, regional norms, etc.), plan and program evaluation, and benefit design and modeling. The Contractor will also provide management with assistance in identifying trends in the medical data and make recommendations based on an analysis of those trends, as well as assist in constructing analyses to evaluate the impact of proposed or previously implemented benefit changes. The Contractor was selected through an RFP with

four respondents. One respondent was deemed non-responsive and rejected for failure to meet the minimum of five years of experience. The Agency requests an exception to Section 3-202.08.2 for failure to post the Question and Answer Amendment documents onto the Mississippi Contract Opportunity Procurement Search Portal. The Question and Answer document was posted on the Agency's website and prospective contractors were notified in the RFP that questions and answers would be posted to the Agency's website. As all respondents submitted Acknowledgements of the Question and Answer document with their submission, OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Two post award vendor debriefings were requested and held. Receipt of the current Performance Bond and Professional Liability insurance certificate must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the requested exception will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exception and approval of the contract as requested contingent upon receipt of the performance bond and professional liability insurance certificate.

**Projected Budget for Life of the Contract:** \$1,219,690.00

9. **Requesting Agency:** Mississippi Department of Public Safety

**Supplier:** National Medical Services, Inc.

**Contract #:** 8200023279

**Term:** 03/01/2016 – 02/28/2021

**Total Value:** \$2,350,000.00

**Renewal**  
**\$450,000.00**

**Summary of Request:** The original term of the contract was one year with four optional one-year renewals. Renewal Four exercises the last optional renewal allowed by the original contract. The Contractor provides customized testing and reporting services for forensic dry testing in ante and post mortem human biological samples, which include post-mortem toxicology testing, including blood, urine, and vitreous humor, liver, muscle, and other body tissue when required. This information is used by the Medical Examiner's Office to aid in determining cause and manner of death. The Contractor was originally selected through an RFP. Renewal Three was approved at the January 2019 PPRB meeting. Renewal Four updates the Period of Contract, Compensation, and Priority of Documents clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$2,350,000.00

10. **Requesting Agency:** Mississippi Department of Education

**Supplier:** Curriculum Associates, LLC

**Contract #:** 8200048332

**Term:** 1/09/2020 – 06/30/2020

**Total Value:** \$97,565.16

**New**  
**\$97,565.16**

**Summary of Request:** The term of the contract is approximately six months with four optional one-year renewals. The Contractor will provide a Comprehensive Early Learning Assessment/Screening tool on an annual basis that will be used throughout the district to evaluate and assess the effectiveness of pre-kindergarten (pre-k) classrooms. The Contractor was selected through an RFP with three respondents. The Agency requests an exception to Section 3-202.08.1 and 3-202.08.2 for failure to treat the Question and Answer document as an Amendment and not obtaining signature for Acknowledgement of Amendments and for not posting the Amendment onto the Mississippi Procurement Portal. The Question and Answer document was posted on the Agency's website and prospective contractors were notified in the RFP that questions and answers would be posted to the Agency's website. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of the vendor's performance bond certificate must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exceptions and approval of the contract as requested contingent upon receipt of the performance bond certificate.

**Projected Budget for Life of the Contract:** \$247,192.36

11. **Requesting Agency:** Mississippi Department of Education

**Supplier:** SeeWriteHear, LLC

**Contract #:** 8200048897

**Term:** 01/01/2020 – 12/31/2020

**Total Value:** \$75,000.01

**New  
\$75,000.01**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide new braille textbooks and instructional material services on an as needed basis to the Mississippi Instructional Resource Center and the Mississippi School for the Blind. The services include formatting, transcribing, creating tactile, proofing, embossing binding, packaging and delivery of braille versions of all new textbooks and instructional materials. The Contractor was selected through an RFP with three respondents and resulted in the award of two contracts. Two post-award vendor debriefings were requested and held. The Foundation for the Blind was deemed non-responsive and rejected for being a late submission. The Agency requests an exception to Sections 3-202.08.1 and 3-202.08.2 for failure to treat the Question and Answer document as an Amendment and not obtaining signature for Acknowledgement of Amendments and for not posting the Amendment onto the Mississippi Procurement Portal. The Question and Answer document was posted on the Agency's website and prospective contractors were notified in the RFP that questions and answers would be posted to the Agency's website. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of the regulatory board's approval (State Board of Education) and current Performance Bond certificate must be received from the Agency prior to processing the contract. This Board will meet December 19, 2019.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the requested exceptions will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested

exceptions and approval of the contract as requested contingent upon proof of regulatory board approval and receipt of the performance bond certificate.

**Projected Budget for Life of the Contract: \$300,000.04**

**12. Requesting Agency: Mississippi Department of Education**

**Supplier:** T-Base Communications USA, Inc.

**Contract #:** 8200048896

**Term:** 01/01/2020 – 12/31/2020

**Total Value:** \$75,000.01

**New  
\$75,000.01**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide new braille textbooks and instructional material services on an as need basis to the Mississippi Instructional Resource Center and the Mississippi School for the Blind. The services include formatting, transcribing, creating tactile, proofing, embossing binding, packaging and delivery of braille versions of all new textbooks and instructional materials. The Contractor was selected through an RFP with three respondents and resulted in the award of two contracts. Two post-award vendor debriefings were requested and held. The Foundation for the Blind was deemed non-responsive and rejected for being a late submission. The Agency requests an exception to Sections 3-202.08.1 and 3-202.08.2 for failure to treat the Question and Answer document as an Amendment and not obtaining signature for Acknowledgement of Amendments and for not posting the Amendment onto the Mississippi Procurement Portal. The Question and Answer document was posted on the Agency's website and prospective contractors were notified in the RFP that questions and answers would be posted to the Agency's website. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of the regulatory board's approval (State Board of Education) and current Performance Bond certificate must be received from the Agency prior to processing the contract. This Board will meet December 19, 2019.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the requested exceptions will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exceptions and approval of the contract as requested contingent upon proof of regulatory board approval and receipt of the performance bond certificate.

**Projected Budget for Life of the Contract: \$300,000.04**

**13. Requesting Agency: Mississippi Oil and Gas Board**

**Supplier:** Black Jack Oil Company

**Contract #:** 8200048854

**Term:** 12/05/2019 – 06/30/2020

**Total Value:** \$489,000.00

**New  
\$489,000.00**

**Summary of Request:** The term of the contract is approximately seven months with no optional renewal. The Contractor will plug thirteen abandoned wells in Adams, Amite, Jefferson, Pike, and Wilkinson County. The Contractor was selected through an Invitation for Bid (IFB) with four respondents. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.14.4.1 for failure to obtain corrected documents from all vendors. As documents submitted contained minor informalities or insignificant mistakes with

little or no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR does not have concerns regarding competition, fairness, and transparency as all respondents were considered. Proof of the vendor's surety bond certificate must be received from the Agency prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the requested exception will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the requested exception and approval of the contract as requested contingent upon proof of the vendor's surety bond certificate.

**Projected Budget for Life of the Contract:** \$489,000.00

**C. Emergency Contracts Reported to the Board for Calendar Year 2019**

*Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.*

**D. Mississippi Veterans Affairs f/k/a State Veterans Affairs Board State Veterans Homes Service Contracts**

*Pursuant to Senate Bill 2723 (2019 Regular Session) when procuring contracts to operate and provide services to state veterans homes, the Mississippi State Veterans Affairs Board decisions supersede any rule or regulation of the Public Procurement Review Board to the contrary. OPSCR staff processed the contracts in MAGIC upon receipt and reviewed these contracts for technical compliance. OPSCR will notify the Agency of any problems found during the review, however it is the responsibility of the Agency to correct any errors. These contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts.*

**1. Requesting Agency: Mississippi Veterans Affairs f/k/a State Veterans Affairs Board**

**Supplier:** Precision Healthcare Staffing, LLC

**Contract #:** 8200031574

**Term:** 03/17/2017 – 06/30/2020

**Total Value:** \$2,274,000.00

**Modification  
\$100,000.00**

**Summary of Request:** The term of the original contract was two years with optional renewals not to extend past December 31, 2021 as allowed by the PSCRB Professional Nursing Services IFB No. 2016.02. Modification Eight was submitted to increase the amount of the contract by \$100,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Jackson VAB facility. Modification Eight is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

**2. Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

**Supplier:** Precision Healthcare Staffing, LLC

**Contract #:** 8200032806

**Term:** 06/01/2017 – 06/30/2020

**Modification**

**Total Value:** \$580,000.00

**\$30,000.00**

**Summary of Request:** The term of the original contract was two years with optional renewals not to extend past December 31, 2021 as allowed by the PSCRB Professional Nursing Services IFB No. 2016.02. Modification Six was submitted to increase the amount of the contract by \$30,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Oxford VAB facility. Modification Six is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

**3. Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

**Supplier:** AHS Staffing, LLC

**Contract #:** 8200034273

**Term:** 07/01/2017 – 06/30/2020

**Modification**

**Total Value:** \$60,000.00

**\$15,000.00**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification Five was submitted to increase the amount of the contract by \$15,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Oxford VAB facility. Modification Four, and Modification Three were approved by OPSCR staff, while Modification Two, Modification One, and the original contract were system approved; however, Modification Five is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes....The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

**4. Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

**Supplier:** Mid South Rehab Outpatient Clinic

**Contract #:** 8200034313

**Term:** 07/01/2017 – 06/30/2020

**Modification**

**Total Value:** \$75,000.00

**\$10,000.00**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification Four was submitted to increase the amount of the contract by \$10,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Oxford VAB facility. Modification Three, Modification Two, and Modification One were approved by OPSCR staff, while the original contract was system approved; however, Modification Four is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes...The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

**5. Requesting Agency:** Mississippi Veterans Affairs f/k/a State Veterans Affairs Board

**Supplier:** Gamma Healthcare, Inc.

**Contract #:** 8200034249

**Term:** 07/01/2017 – 06/30/2020

**Modification**

**Total Value:** \$32,000.00

**\$7,000.00**

**Summary of Request:** The term of the original contract was two years with one optional one-year renewal. Modification Three was submitted to increase the amount of the contract by \$7,000.00 for continuity of services. All other terms and conditions of the contract remain the same. The Contractor provides professional nursing services for the Jackson VAB facility. Modification Two was approved by OPSCR staff, while Modification One and the original contract were system approved; however, Modification Three is exempt from purview of PPRB OPSCR as allowed by Senate Bill 2723, which states, "The State Veterans Affairs Board may contract with nongovernmental entities or the United States Department of Veterans Affairs to operate and provide services to state veterans homes...The provisions of this paragraph shall supersede any rule or regulation of the\*\*\*Public Procurement Review Board to the contrary."

**E. OPSCR Staff Approvals Reported to the Board**

**F. OPSCR Director's Report**

- PVL market research held separately in November with agencies and vendors
- Upcoming OPSCR Training on December 12, 2019

**VII. Other Business**

**A. 2019 Board Meeting Dates and Submission Deadlines**

**PPRB Meeting Date**

**Submission Deadlines**

January 8, 2020  
 February 5, 2020  
 March 4, 2020  
 April 1, 2020  
 May 6, 2020  
 June 3, 2020

December 4, 2019  
 January 8, 2020  
 February 5, 2020  
 March 4, 2020  
 April 1, 2020  
 May 6, 2020



July 1, 2020  
August 5, 2020  
September 2, 2020  
October 7, 2020  
November 4, 2020  
December 2, 2020

June 3, 2020  
July 1, 2020  
August 5, 2020  
September 5, 2020  
October 7, 2020  
November 4, 2020  
December 2, 2020

**Staff Recommendation:** Adoption of 2020 meeting dates and submission deadlines.

### **VIII. Adjournment**

# **Attachment A**

**OPTFM**

October 24, 2019 – November 19, 2019

**Staff Approvals**

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
OCTOBER 24, 2019 - NOVEMBER 19, 2019**

	(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1	8900000804	MS DEPT OF TRANSPORTATION	VULCAN MATERIALS CO	COMPETITIVE RFX	CRUSHED AGGREGATE	MODIFICATION	\$5,750,000.00
2	8900000817	MS DEPT OF TRANSPORTATION	APAC - MISSISSIPPI INC	COMPETITIVE RFX	ASPHALT	MODIFICATION	\$2,500,000.00
3	8200048341	MS DEPT OF REVENUE	CANON U.S.A., INC.	COMPETITIVE RFX	COPIERS	NEW	\$194,800.00
4	8200048638	MSU	SIEMENS HEALTHCARE DIAGNOSTICS	COMPETITIVE BID	HEMATOLOGY ANALYZER WITH FOUR YEAR SERVICE AGREEMENT	NEW	\$140,686.00
5	8200047401	MSU	CIRCLE S IRRIGATION	RFP/ COMPETITIVE BID WITH TRADE IN	EXPERIMENTAL IRRIGATION SYSTEM #2 AND #3	MODIFICATION 2	\$324,943.34
6	8900001053	MS DEPT OF TRANSPORTATION	SCOTT JOHNSON SPECIALTY SERVICES L	COMPETITIVE RFX	EQUIPMENT RENTAL	MODIFICATION	\$60,000.00
7	8900001240	MS DEPT OF TRANSPORTATION	TAYLOR AUCTION & REALTY, INC	COMPETITIVE RFX	AUCTION SERVICES CONTRACT	NEW	\$50,000.00
8	8900001241	MS DEPT OF TRANSPORTATION	DEANCO AUCTION COMPANY	COMPETITIVE RFX	AUCTION SERVICES CONTRACT	NEW	\$50,000.00
9	8900001242	MS DEPT OF TRANSPORTATION	JEFF MARTIN AUCTIONEERS INC	COMPETITIVE RFX	AUCTION SERVICES CONTRACT	NEW	\$50,000.00
10	8900001243	MS DEPT OF TRANSPORTATION	THOMAS AUCTION & REAL ESTATE	COMPETITIVE RFX	AUCTION SERVICES CONTRACT	NEW	\$50,000.00

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
OCTOBER 24, 2019 - NOVEMBER 19, 2019**

11	4600001811	MS DEPT OF PUBLIC SAFETY	JACKSON MAC HAIK CDJR	OPEN PO	OPEN PO FOR CHRYSLER/DODGE/JEEP PARTS	NEW	\$5,000.00
12	4600001810	MS DEPT OF PUBLIC SAFETY	JACKSON MAC HAIK F LTD	OPEN PO	OPEN PO FOR FORD AUTO PARTS	NEW	\$5,000.00
13	8200022658	MS DEPT OF PUBLIC SAFETY	INTOXIMETERS INC	COMPETITIVE RFX	DRY GAS ETHANOL CYLINDERS	MODIFICATION	\$123,750.00
14	3180000891	MS DEPARTMENT OF AGRICULTURE & COMMERCE	UNKNOWN	REVERSE AUCTION	PRINTING OF THE MISSISSIPPI MARKET BULLETIN	NEW	\$500,000.00
15	8200048819	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$43,480.00
16	8200047530	MS DEPARTMENT OF MARINE RESOURCES	J & W MARINE ENTERPRISES, INC.	FURNISH AND DEPLOY CLUTCH MATERIAL	COMPETITIVE RFX (REVERSE AUCTION)	MODIFICATION	\$500,000.00
17	8200048363	MS DEPT OF TRANSPORTATION	WILLIAMS EQUIP & SUPPLY CO INC	COMPETITIVE RFX	COMPACT TRUCK LOADERS	NEW	\$1,913,291.50
18	8200048361	MS DEPT OF TRANSPORTATION	WILLIAMS EQUIP & SUPPLY CO INC	COMPETITIVE RFX	COMPACT TRUCK LOADERS	NEW	\$76,531.66
19	8200048372	MS DEPT OF TRANSPORTATION	PUCKETT MACHINERY COMPANY	COMPETITIVE RFX	ROAD WIDENER/SPREADER	NEW	\$610,000.00
20	8200048371	MS DEPT OF TRANSPORTATION	PUCKETT MACHINERY COMPANY	COMPETITIVE RFX	ROAD WIDENER/SPREADER	NEW	\$122,000.00
21	8200022582	MS DEPT OF TRANSPORTATION	JOHN DEERE FINANCIAL FSB	COMPETITIVE RFX	TRACTOR RENTAL	MODIFICATION	\$924,212.50

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM STAFF APPROVALS  
OCTOBER 24, 2019 - NOVEMBER 19, 2019**

22	8200030367	MS DEPT OF TRANSPORTATION	JOHN DEERE FINANCIAL FSB	COMPETITIVE RFX	TRACTOR RENTAL	MODIFICATION	\$951,712.00
23	8200048708	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$36,952.00
24	8200048718	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$40,312.00
25	8200048725	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$39,072.00
26	8200048358	MS STATE DEPARTMENT OF HEALTH	XEROX DIRECT	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	NEW	\$217,005.60
27	8900001250	MSU	FISHER SCIENTIFIC CO. LLC	COMPETITIVE BID WITH TRADE IN (OREQ)	QUANTSTUDIO 3 REAL-TIME PCR SYSTEM WITH TRADE OF ANALYZER RT PCR,	NEW	\$15,900.00
28	8200044369	ELLISVILLE STATE SCHOOL	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE	MODIFICATION	\$21,526.08
29	4600001711	ELLISVILLE STATE SCHOOL	BIMBO BAKERIES, USA	OPEN PURCHASE ORDER (GPO)	BAKERY PRODUCTS	MODIFICATION	\$8,512.50
30	4600001721	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE, LLC	OPEN PURCHASE ORDER (GPO)	PHARMACY PRODUCTS FOR COMMUNITY HOME	MODIFICATION	\$8,500.00

# **Attachment B**

**OPTFM**

**Sole Source Approvals**

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

	(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION	SOLE SOURCE JUSTIFICATION
1	8800006580	MSU	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	GAS CHROMATOGRAPH	\$208,676.00	1/7/19	NEW	FROM SSD FORM; BASED ON THE FACT THAT WE ARE ALREADY USING COMPATABLE EQUIPMENT AND THE PURCHASE FROM ANYONE OTHER THAN AGILENT WOULD REQUIRE REFITTING A GOOD PORTION OF OUR LAB, THIS IS OUR ONLY ECONOMICALLY REASONABLE OPTION.
2	8800006591	MS STATE DEPARTMENT OF HEALTH	CEPHEID	SOLE SOURCE	TEST KITS FOR MTB-RIF-NAAT TESTING	\$76,795.67	1/8/09	NEW	(MPHL) CURRENTLY POSSESSES A CEPHEID GENEXPERT SYSTEM AND PERFORMS THE M. TUBERCULOSIS/RIFAMPIN NUCLEIC ACID AMPLIFICATION TEST (MTB/RIF NAAT) ON THIS PLATFORM. THE MPHL WOULD LIKE TO PURCHASE TEST KITS THAT ARE FDA APPROVED TO PERFORM MTB-RIF NAAT TESTING ON HUMAN PATIENTS USING THE CEPHEID GENEXPERT SYSTEM. (COMPATIBILITY)
3	8800006595	MISSISSIPPI STATE UNIVERSITY	ARMPFIELD INC.	SOLE SOURCE	AEROBIC DIGESTER	\$20,579.00	1/9/19	NEW	ONLY MODEL THAT FITS CLASSROOM SIZE REQUIREMENTS
4	8800006594	UNIVERSITY OF MS	ENVIRONMENTAL TECHNICAL SALES	SOLE SOURCE	TROJAN UV (LAMP SLEEVE KIT 794447-ORD PART NO. 331014-003)	\$11,376.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WASTE TREATMENT LIGHT BULBS SPECIFIED BY THE WARRANTY.
5	8800006593	UNIVERSITY OF MS	FUJIFILM VISUALSONICS CORP	SOLE SOURCE	FUJIFILM VISUALSONICS VEVO 3100 MICRO-ULTRASOUND SYSTEM	\$326,750.00	1/8/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; ULTRASOUND SYSTEM NEEDED FOR RESEARCH.
7	8800006590	MSU	WINTERSTEIGER INC.	SOLE SOURCE	CIBUS FORAGE PLOT HARVESTER.	\$135,715.00	1/9/19	NEW	FROM SSD FORM, COMPATIBILITY WITH EXISTING HARVESTER AND HEADER.
8	8800006610	MS STATE DEPARTMENT OF HEALTH	BECTON, DICKINSON AND COMPANY	SOLE SOURCE	REAGENTS AND SUPPLIES FOR TESTS	\$91,261.45	1/16/19	NEW	(MPHL) CURRENTLY USES THE BECTON DICKINSON (BD) BACTEC MGIT 960 AUTOMATED SYSTEM, SPECIALLY DESIGNED FOR THE RAPID GROWTH AND PROPAGATION OF MYCOBACTERIA THROUGH A REAGENT RENTAL AGREEMENT. NO OTHER REAGENTS MAY BE SUBSTITUTED TO USE WITH THE BACTEC MGIT 960 INSTRUMENT. (COMPATIBILITY)

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

9	8800006592	MS STATE DEPARTMENT OF HEALTH	INBIOS INTERNATIONAL, INC.	SOLE SOURCE	INBIOS DETECT IGM ELISA TEST KITS	\$63,836.00	1/24/19	NEW	INBIOS IS THE SOLE MANUFACTURER AND DISTRIBUTOR OF THESE TEST KITS. INBOIS DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES.
10	8800006607	UNIVERSITY OF MS	HORIBA INSTRUMENTS INCORPORATED	SOLE SOURCE	QUANTAMASTER 8075-21 SPECTROFLUOROMETER FOR RESEARCH PURPOSES	\$101,356.18	1/28/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; COMPATIBILITY, WITH OUR TWO CURRENT HORIBA SCIENTIFIC INSTRUMENTS WHICH IS REQUIRED FOR OUR RESEARCH.
11	8800006609	UMMC	ALLIED HIGH TECH PRODUCTS INC.	SOLE SOURCE	MULTIPREP POLISHING SYSTEM (DENTAL)	\$22,524.50	1/31/19	NEW	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY OF ATTACHMENTS, SPECIMEN HOLDERS, POLISHING MEDIA AND CALIBRATION ATTACHMENTS.
12	8800006552	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	TWO CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES.	\$82,980.00	2/7/19	NEW	FROM P1 HEADER SUPPLIER NOTES; THE EQUIPMENT AND SOFTWARE WORK TOGETHER AS A UNIT AND ANY COMPONENTS FROM OTHER SYSTEMS ARE NOT COMPATIBLE.
13	8800006631	UNIVERSITY OF SOUTHERN MS	NEWPORT CORPORATION	SOLE SOURCE	OPTICAL TABLE	\$12,554.90	2/11/19	NEW	FROM SSD FORM; ONLY EQUIPMENT THAT IS COMPATIBLE WITH THE EXISTING NEWPORT INTERGRITY VCS SYSTEM.
14	8800006641	MS STATE DEPARTMENT OF HEALTH	QIAGEN, INC.	SOLE SOURCE	TB REAGENTS TEST KITS	\$265,159.75	2/19/19	NEW	THE REAGENTS FOR THE QUANTIFERON-TB GOLD PLUS ARE MANUFACTURED ONLY BY QIAGEN. QIAGEN DOES NOT USE DISTRIBUTORS IN THE CLINICAL MARKET AND SALES DIRECTLY TO LABORATORIES. NO OTHER TEST REAGENTS ARE FDA APPROVED TO PERFORM QFT TESTS ON HUMAN PATIENTS IN-HOUSE.



**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

15	8800006652	MSU	PHDS COMPANY	SOLE SOURCE	GEGI GAMMA-RAY IMAGING DETECTOR WITH ACCESSORIES AND CUSTOM MODIFICATIONS.	\$115,335.00	2/27/19	NEW	FROM SSD LETTER; THE PURCHASE OF THIS DETECTOR IS REQUIRED TO COMPLETE THE RESEARCH DESCRIBED IN OUR COOPERATIVE AGREEMENT WITH THE USACE-ERDC.
16	8800006662	UNIVERSITY OF MS	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	QUADRAPOLE/TIME-OF-FLIGHT MASS SPECTROMETER	\$254,912.00	3/7/19	NEW	TAKEN FROM THEIR SOLE SOURCE JUSTIFICATION LETTER; THE AGILENT 7250 GC/Q-TOF SYSTEM IS THE ONLY SYSTEM AVAILABLE THAT COUPLES A Q-TOF MS WITH A GAS CHROMATOGRAPH (GC).
17	8800006680	MSU	BRASCO INTERNATIONAL INC.	SOLE SOURCE	THREE (3) BUS SHELTERS	\$24,975.00	3/19/19	NEW	FROM SSD LETTER; DESIGN COMPATIBILITY WITH EXISTING SHELTERS, SPARE PARTS AND ETA NOTIFICATION DEVICES.
18	8800006696	UMMC	FUJIFILM VISUALSONICS CORPORATION.	SOLE SOURCE	VEVO 2100 LAB WORKSTATION AND COMPATIBLE TRANSDUCERS	\$32,550.00	3/28/19	NEW	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH EXISTING TRANSDUCERS AND VEVO 2100 IMAGING SYSTEM CURRENTLY USED BY THE DEPARTMENT OF PHYSIOLOGY AND BIOPHYSICS.
19	8800006703	MS STATE DEPARTMENT OF HEALTH	VERU, INC.	SOLE SOURCE	FEMALE CONDOMS FC2	\$16,500.00	4/8/19	NEW	THE FC2 IS THE ONLY FEMALE CONDOM APPROVED BY THE UNITED STATES FOOD AND DRUG ADMINISTRATION FOR SALE AND USE IN THE UNITED STATES.
20	8800006552	UMMC	BIORAD LABORATORIES INC.	SOLE SOURCE	THREE CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES. ONE ADDED IN THIS P1.	\$112,980.00	4/8/19	MODIFICATION	FROM P1 HEADER SUPPLIER NOTES; COMPATIBILITY WITH THEIR EXISTING CHEMIDOC IMAGING SYSTEMS

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

21	8800006699	UNIVERSITY OF SOUTHERN MS	DANA SIGALL	SOLE SOURCE	GEOPHYSICAL FLUID DYNAMICS (GFD) TURNTABLE	\$6,710.00	4/8/19	NEW	EACH DEVICE IS HAND MADE BY DANA SIGALL AND BUILT TO THE DESIGN SPECIFICATIONS OF PROF. JOHN MARSHALL/ MIT.
22	8800006735	MSU	US FOREST SERVICE	SOLE SOURCE	15,000 MARK TRAIL COLORING BOOKS AND 15,000 MARK TRAIL ACTIVITY BOOKS	\$33,000.00	4/30/19	NEW	FROM SSD LETTER; THIS IS THE ONLY BOOK THAT GOES INTO DETAIL ON FOREST FIRE PREVENTION. NOTE; THESE BOOKS ARE FOR YOUNG CHILDREN.
23	8800006734	MS STATE DEPARTMENT OF HEALTH	FLORIDA STATE UNIVERSITY	SOLE SOURCE	EDUCATIONAL BROCHURES - PARTNERS FOR A HEALTHY BABY	\$39,102.00	4/25/19	NEW	THE CURRICULUM WAS DEVELOPED AND IS THE SOLE PROPERTY OF FLORIDA STATE UNIVERSITY. FLORIDA STATE UNIVERSITY IS THE SOLE CREATOR, PUBLISHER, AND SUPPLIER OF COPYRIGHTED SCRIPTOGRAPHIC MATERIAL.
24	8800006750	UMMC	GOLD ONE SUPPLIES LLC	SOLE SOURCE	MECHATRONIK CS-4.4 CHEWING SIMULATOR WITH FOUR STATIONS	\$43,303.76	5/3/19	NEW	MECHATRONIK PRODUCT ALLOWS INDIVIDUAL FAILURE DETECTION, WEAR MEASUREMENT, AND LOAD SETTING FOR EACH OF ITS STATIONS.
25	8800006751	MS DEPARTMENT OF REHABILITATION SERVICES	LIFE ESSENTIALS, INC.	SOLE SOURCE	FLAT BED PILOT LIFT	\$46,375.00	5/14/19	NEW	THIS IS THE ONLY COMPANY IN THE U. S. THAT MAKES AND DISTRIBUTES THIS TYPE OF LIFT ACCESS TO AGRICULTURE EQUIPMENT FOR AN INDIVIDUAL WITH A PHYSICAL DISABILITY. THIS LIFT IS BEING CUSTOM MADE FOR THE CLIENT'S VEHICLE AND AGRICULTURE EQUIPMENT. FUTURE REFERENCE: COMPLETE QUALIFYING INFORMATION (PART B) ON THE SOLE SOURCE DETERMINATION FORM.
26	8800006791	MSU	LONGEVITY LINK CORPORATION	SOLE SOURCE	PORTABLE SKIN CAROTENOID DETECTION DEVICE	\$13,450.00	5/15/19	NEW	FROM SSD LETTER; MULTISTATE RESEARCH COLLABORATION; ALL UNIVERSITIES PARTICIPATING IN THIS RESEARCH MUST USE THIS DEVICE.

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

27	8800006738	DEPARTMENT OF ENVIRONMENTAL QUALITY	ESC AGILAIRE	SOLE SOURCE	DATA LOGGERS (BASE MODEL 8872) WITH AIRVISION SOFTWARE COMPATIBILITY	\$26,280.00	5/10/19	NEW	MDEQ ALREADY HAS A CONTRACT FOR AIRVISION SOFTWARE, THESE ARE THE ONLY DATA LOGGERS THAT ARE COMPATIBLE WITH EXISTING EQUIPMENT FOR REPORTING ENVIRONMENTAL DATA TO THE EPA
28	8800006781	UNIVERSITY OF MS	GIDDINGS MACHINE COMPANY, INC.	SOLE SOURCE	CUSTOM TOOLING AND CONSUMABLES FOR THEIR CUSTOM MADE GIDDINGS SOIL-CORING DRILLING RIG	\$10,761.48	5/15/19	NEW	COMPATIBILITY WITH THEIR EXISTING CUSTOM MADE GIDDINGS SOIL-CORING DRILLING RIG
29	8800006782	UNIVERSITY OF MS	E3 GORDON STOWE	SOLE SOURCE	INTERACOUSTICS EQUINOX 2.0 AUDIOMETER HARDWARE AND SOFTWARE	\$30,755.00	5/15/19	NEW	THIS AUDIOMETER AND ITS FUNCTIONALITY IS THE ONLY ONE OF ITS TYPE THAT CAN MEET THE VERY SPECIFIC RESEARCH NEEDS OF THE AUDIOLOGY & HEARING RESEARCH LABORATORY.
30	8800006790	MSU	BRUKER BIOSPIN CORP.	SOLE SOURCE	ACCESSORIES, (1) SAMPLECASE 24-POSITION NMR SAMPLE CHANGER, BROADBAND HPPR PREAMPLIFIER, SIGNAL GENERATING UNIT ELECTRONICS FOR A 500 MHZ NMR CHANNEL, 500 W NMR AMPLIFIER, GRASPIII/GAB/2 XYZ NMR GRADIENT AMPLIFIER, AND 3-CHANNEL (1H, 15N, 13C) 500 MHZ NMR PROBE WITH XYZ GRADIENTS AND INSTALLATION.	\$200,000.00	5/17/19		FROM SSD LETTER, COMPATIBILITY WITH EXISTING BRUKER 500 MHZ AVANCE III HD NMR (Nuclear Magnetic Resonance) DEVICE
31	8800006783	UMMC	10X GENOMICS INC.	SOLE SOURCE	CHROMIUM CONTROLLER AND ACCESSORY KIT	\$69,517.00	5/20/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH EXISTING HIGH THROUGHPUT SEQUENCING SYSTEMS (ILLUMINA NEXTSEQ).

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

32	8800006784	UMMC	CARTER2 SYSTEMS, INC	SOLE SOURCE	(1) CARTER2 SYSTEMS, INC, CASSETTE CART TRANSFER TOWER.	\$6,950.00	5/23/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH EXISTING CARTER2 CAGING SYSTEMS
33	8800006793	MS DEPT OF PUBLIC SAFETY	QIAGEN INC	SOLE SOURCE	DNA INVESTIGATOR KITS	\$432,000.00	5/28/19	NEW	ONLY KITS COMPATIBLE WITH EQUIPMENT
34	8800006794	MS DEPT OF PUBLIC SAFETY	LIFE TECHNOLOGIES CORPORATION	SOLE SOURCE	DNA IDENTIFICATION KITS	\$497,000.00	5/28/19	NEW	ONLY KITS COMPATIBLE WITH EQUIPMENT
35	8800006799	UNIVERSITY OF SOUTHERN MS	ADVANCED MECHANICAL TECHNOLOGY INC.	SOLE SOURCE	AMTI FORCE SENSING PLATFORMS	\$81,772.25	5/30/19	NEW	FROM SSD FORM; ARE THE ONLY PLATFORMS FULLY COMPATIBLE WITH EXISTING QUALISYS TRACKING SYSTEM, MOTION CAPTURE CAMERA SYSTEM, EXISTING DAQ SYSTEMS AND EXISTING AMTI BP400600 FORCE PLATES.
36	8800006802	MSU	WILDLIFE COMPUTERS INC.	SOLE SOURCE	TOWED POSITION AND TEMPERATURE TAGS FOR TARPON	\$8,160.00	5/31/19	NEW	FROM SSD LETTER; THIS IS THE ONLY TYPE OF "SPOT" TAG THAT CAN BE TOWED BEHIND A TARPON. THESE ARE THE SAME TAGS USED LAST YEAR AND THAT MAKES THE DATA MORE CONSISTENT.
37	8800006801	MSU	LI-COR INC.	SOLE SOURCE	PLANT CANOPY ANALYZER	\$9,500.00	5/31/19	NEW	FROM SSD LETTER; IT IS THE ONLY INSTRUMENT THAT ALLOWS FOR LAI MEASUREMENTS TO BE TAKEN THROUGHOUT THE DAY.
38	8800006831	MS DEPT OF TRANSPORTATION	POTTERS INDUSTRIES INC	SOLE SOURCE	TRAFFIC PAINT DRYING AGENT	\$200,000.00	6/13/18	NEW	TRUE SOLE SOURCE - ONE MANUFACTUER/SELLER

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39	8800006851	UMMC	SABLE SYSTEMS INTERNATIONAL.	SOLE SOURCE	METABOLIC TREADMILL FOR RODENTS	\$10,450.00	6/17/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH EXISTING SABLE SYSTEMS INTERNATIONAL PROMETHION METABOLIC PHENOTYPING SYSTEM.
40	8800006852	MS DEPT OF PUBLIC SAFETY	U S TARGET TECHNOLOGY INC	SOLE SOURCE	TARGET TURNING SYSTEM	\$84,420.00	6/18/19	NEW	EXISTING PARTS COMPATIBILITY
41	8800006860	MS STATE DEPARTMENT OF HEALTH	ILLUMINA, INC.	SOLE SOURCE	ILLUMINA MISEQ INSTRUMENT	\$100,980.00	6/18/19	NEW	THE MISSISSIPPI PUBLIC HEALTH (MPHL) PROPOSES TO PURCHASE ONE (1) LLLUMINA MISEQ INSTRUMENT TO PERFORM WHOLE GENOME SEQUENCING (WGS) FOR FOODBORNE ISOLATES AND OTHER INFECTIOUS AGENTS. 410-1003ASSY,TLA,MISEQ2:MISEQ SYSTEM-THE MISEQ IS AN INTEGRATED SYSTEM FOR AUTOMATED GENERATION OF DNA CLONAL CLUSTERS BY BRIDGE AMPLIFICATION, SEQUENCING, PRIMARY AND SECONDARY ANALYSIS.
42	8800006850	UNIVERSITY OF SOUTHERN MS	LPKF DISTRBUTION INC.	SOLE SOURCE	LPKF PROTOMAT S104® CIRCUIT BOARD PLOTTER WITH MILLING MACHINE CAPABILITIES AND SOLDER PASTE DISPENSING CAPABILITIES.	\$41,974.00	6/17/19	NEW	FROM SSD FORM; NO OTHER SYSTEM THAT FIT THE BASIC MILLING CRITERIA WAS CAPABLE OF MEETING ALL OF THESE OTHER REQUIREMENTS.
43	8800006862	MSU	UT-BATTELLE LLC	SOLE SOURCE	VARIOUS ISOTOPES, VCD-110 CADMIUM 110: 110 MG CADMIUM, CD-110 PELLETT, CADMIUM METAL, CD-111 PELLETT – 4 MM DIAMETER	\$9,369.00	6/25/19	NEW	THESE ISOTOPES ARE THE ONLY ONES THAT CONFORM TO THE SPECIFICATIONS AND REQUIREMENTS OF THE LOS ALAMOS NATIONAL LABORATORY FOR RESEARCH PURPOSES AND REQUIRED BY THE DOE.

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44	8800006863	MS STATE DEPARTMENT OF HEALTH	BIO-RAD LABORATORIES, INC.	SOLE SOURCE	GEENIUS HIV 1/2 SUPPLEMENTAL ASSAY	\$60,480.00	6/27/19	NEW	THE REAGENTS FOR THE GEENIUS 1/2 SUPPLEMENTAL ASSAY IS THE ONLY KIT APPROVED FOR USE ON THE GEENIUS SYSTEM. IN ACCORDANCE WITH THE CLINICAL LABORATORY IMPROVEMENT AMENDMENTS OF 1988 (CLIA'88) FDA APPROVED ASSAYS MUST BE PERFORMED AS INDICATED ON THE MANUFACTURER'S TEST PACKAGE INSERT WITHOUT DEVIATIONS.
45	8800006870	UNIVERSITY OF SOUTHERN MS	BEAMSEA ASSOCIATES LLC	SOLE SOURCE	360 DEGREE PULSED LASER LINE SCAN TRANSMITTER TO BE DELIVERED TO USM AS A PROTOTYPE	\$143,800.00	7/1/19	NEW	FROM SSD FORM; NO SUCH SYSTEM THAT HAS THE REQUIRED COMBINATION OF SCAN ANGLE (360 DEGREES), SCAN RATE, PULSE REPETITION RATE AND PULSE ENERGY EXISTS ANYWHERE ELSE, LETTER STATES THAT THIS IS A PROTOTYPE AND THE ONLY ONE OF ITS KIND
46	8800006864	MS STATE DEPARTMENT OF HEALTH	IDEXX LABORATORIES, INC.	SOLE SOURCE	REAGENTS FOR TOTAL COLIFORM AND E. COLI PRESENCE/ABSENCE IN DRINKING AND DIARY WATER	\$197,086.00	7/1/19	NEW	THE LDEXX REAGENTS ARE THE ONLY REAGENTS THAT ARE EPA APPROVED AND FDA APPROVED FOR A PRESENCE/ABSENCE TEST FOR TOTAL COLIFORM AND F. COLI IN DRINKING WATER AND DAIRY WATER. BOTH TESTS MUST USE REAGENTS APPROVED BY THESE REGULATORY AGENCIES TO MAINTAIN CERTIFICATION FOR TESTING. IDEXX LABORATORIES, INC. IS THE SOLE SUPPLIER AND DISTRIBUTOR OF THE MICROBIOLOGY TEST PRODUCTS LISTED ABOVE TO TEST FOR TOTAL COLIFORM IN DRINKING WATER AND DAIRY WATER FOR THE WATER MARKET.
47	8800006871	UMMC	ILLUMINA INC.	SOLE SOURCE	REAGENTS, 384 AND 96 REACTIONS AMPLISEQ LIBRARY PREP KIT	\$21,652.80	7/5/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; ILLUMINA IS THE ONLY COMPANY THAT DISTRIBUTES THE PROPRIETARY REAGENTS FOR USE WITH THE ILLUMINA MISEQ SEQUENCER THAT IS UTILIZED BY THE RESEARCHER

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48	8800006872	UNIVERSITY OF SOUTHERN MS	BECKMAN COULTER INC.	SOLE SOURCE	CELL ANALYZER THAT COUNTS AND MEASURES PARTICLES FROM 0.2 TO 1,600 UM.	\$50,937.07	7/15/19	NEW	FROM SSD FORM; OUR OPTICAL LABORATORY NEEDS PARTICLE CHARACTERIZATION THAT IS INDEPENDENT FROM THEIR OPTICAL PROPERTIES FOR RESEARCH AND TESTING AND THE MULTISIZER 4E COULTER CELL ANALYZER IS THE ONLY INSTRUMENT THAT ALLOWS THIS.
49	8800006900	UMMC	SIMULAB CORPORATION	SOLE SOURCE	TRAUMAMAN MEDICAL SIMULATION TISSUE SETS AND RELATED ACCESSORIES	\$6,800.00	7/16/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH THEIR EXISTING TRAUMAFAMILY SYSTEM.
50	8800006892	UNIVERSITY OF MS	VISHAY MEASUREMENTS GROUP	SOLE SOURCE	TWO 2310B SIGNAL CONDITIONING AMPS.	\$6,980.00	7/16/19	NEW	FROM SSD FORM; COMPATABILITY WITH THEIR EXISTING SPLIT HOPKINSON PRESSURE BAR EQUIPMENT.
51	8800006891	UNIVERSITY OF MS	REL INC.	SOLE SOURCE	HIGH STRAIN-RATE SHPB (SPLIT-HOPKINSON PRESSURE BAR) TEST SYSTEM	\$124,156.00	7/16/19	NEW	FROM SSD FORM; REL MODEL G3SW-30 TEST SYSTEM IS THE ONLY MACHINE HAVING UNIQUE QUALITIES FOR ACCOMPLISHING THE RESEARCH REQUIREMENTS REQUIRED BY DEPARTMENT OF DEFENSE-ERDC GRANT
52	8800006890	UNIVERSITY OF MS	INSTROM	SOLE SOURCE	CEAST MODEL 9350 DROP WEIGHT IMPACT TESTER WITH ACCESSORIES FOR RESEARCH PURPOSES	\$140,000.00	7/16/19	NEW	FROM SSD FORM; CEAST MODEL 9350 IS THE ONLY MACHINE HAVING UNIQUE QUALITIES FOR ACCOMPLISHING THE RESEARCH REQUIREMENTS.
53	8800006894	UMMC	PINNACLE TECHNOLOGY INC.	SOLE SOURCE	EEG/EMG SLEEP RECORDING SYSTEM WITH INTEGRATED AUTOMATED SLEEP DEPRIVATION	\$19,683.58	7/31/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; PINNACLE TECHNOLOGY IS THE ONLY COMMERCIAL SOURCE OF A COMPLETE SYSTEM THAT PROVIDES ALL OF THE FEATURES DESCRIBED.
54	8800006852	MS DEPT OF PUBLIC SAFETY	U S TARGET TECHNOLOGY INC	SOLE SOURCE	TARGET TURNING SYSTEM	\$84,420.00	8/8/19	MODIFICATION	COMPATABILITY

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OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

55	8800006852	MS DEPT OF PUBLIC SAFETY	U S TARGET TECHNOLOGY INC	SOLE SOURCE	TARGETING SYSTEM	\$84,420.00	8/12/19	MODIFICATION	COMPATABILITY
56	8800006911	UNIVERSITY OF MS	GISCO OR JERMIHOV ACQUISITION CORP.	SOLE SOURCE	ELECTRONIC SEISMIC SOURCE AND ACCESSORIES	\$15,000.00	8/15/19	NEW	FROM SSD FORM; GISCO IS THE ONLY COMPANY THAT OFFERS THE P- AND S- WAVE SOURCE OPTION THAT IS ESSENTIAL FOR THE RESEARCH PURPOSES
57	8800006912	UNIVERSITY OF MS	AGILENT TECHNOLOGIES INC.	SOLE SOURCE	SEAHORSE XFE96 ANALYZER	\$204,878.24	8/15/19	NEW	FROM SSD FORM; THE EXTENSIVE LIST OF PROPRIETARY CAPABILITIES OF THE SEAHORSE ANALYZER ARE ESSENTIAL FOR OUR CURRENT RESEARCH PROJECTS.
58	8800006920	UNIVERSITY OF SOUTHERN MS	BRUKER NANO INC.	SOLE SOURCE	DEKTAK XT PROFILOMETER	\$40,000.00	8/19/19	NEW	FROM SSD FORM; WITHOUT THE FEATURES OF THE DEKTAK XT PROFILOMETER, THE INTENDED RESEARCH GOALS WILL NOT BE ATTAINABLE.
59	8800006930	MSU	NAYMAR APPLIED SCIENCES CORPORATION	SOLE SOURCE	PARTS AND ASSOCIATED EQUIPMENT FOR THE NASC TIGERSHARK XP UAV. PATCH PANELS, HDMI MATRIX SWITCHES, CUSTOM TIGERSHARK XP UAS RACKS	\$100,000.00	8/26/19	NEW	COMPATIBILITY WITH MSU'S EXISTING TIGERSHARK XP UNMANNED AIRCRAFT SYSTEM (UAS).
60	8800006952	MS DEPT OF PUBLIC SAFETY	CMI INC	SOLE SOURCE	INTOXILYZER PARTS	\$210,000.00	9/5/19	NEW	CUSTOM MADE COMPATABILITY
61	8800006941	UMMC	BIO-RAD LABORATORIES	SOLE SOURCE	MICROPLATE ABSORBANCE SPECTROPHOTMETER	\$14,835.00	9/4/19	NEW	ONLY MICROPLATE READER THAT HAS ALL THE ESSENTIAL FEATURES NEEDED FOR THE PROPOSED RESEARCH; OTHER PLATE READERS DO NOT OFFER A PRODUCT THAT INCLUDES ALL REQUIRED FUNCTIONALITY.



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OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

62	8800006950	UMMC	ANCARE CORPORATION	SOLE SOURCE	RAT CAGES AND RELATED COMPONENTS THAT WILL INTEGRATE WITH EXISTING RACKS/ CAGES	\$50,000.00	9/6/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY WITH EXISTING RAT CAGES AND ATTACHED COMPONENTS
63	8800006942	MSU	TSI INCORPORATED	SOLE SOURCE	140 QCM MOUDI CASCADE IMPACTOR	\$89,500.00	9/11/19	NEW	IT IS STATED THAT THE QCM-MOUDI CASCADE IMPACTOR IS THE ONLY INSTRUMENT THAT CAN MEET THE RESEARCH NEEDS OF ICET (INSTITUTE FOR CLEAN ENERGY TECHNOLOGY) AND TSI INC. IS ON THEIR QUALIFIED SUPPLIERS LIST.
64	8800006944	MSU	KEYENCE CORPORATION OF AMERICA	SOLE SOURCE	VHX-7000 DIGITAL MICROSCOPE SYSTEM	\$100,000.00	9/13/19	NEW	STATED IN THEIR FULL NOTICE LETTER; THIS SYSTEM WAS SELECTED AS THE ONLY UNIT CAPABLE OF THE TYPE OF ANALYSIS NECESSARY TO THE RESEARCH PROGRAM GOALS.
65	8800006336	MSU	RENISHAW INC.	SOLE SOURCE	POWDER CHANGE KIT FOR RENISHAW AM400 (A-5771-1121), AM MATERIAL SILO/HOPPER FOR RENISHAW AM400 (A-5774-0302), AM SILO LIFT FOR RENISHAW AM400 (A-5771-100)	\$16,417.81	9/26/19	NEW	COMPATIBILITY WITH THEIR EXISTING RENISHAW AM400
66	8800006966	MSU	UIC	SOLE SOURCE	UIC CM 250 TC/TIC/TOC AUTO-ANALYZER COULOMETRIC DETECTION SYSTEM WITH AUTO SAMPLER AND FURNACE	\$79,556.11	10/1/19	NEW	THIS IS THE ONLY INSTRUMENT THAT HAS THE UNIQUE SPECIFICATIONS TO MEET THEIR RESEARCH NEEDS.
67	8800006980	MSU	TA INSTRUMENTS LLC	SOLE SOURCE	DISCOVERY TGA 5500 ADVANCED THERMOGRAVIMETRIC ANALYZER WITH AUTOSAMPLER	\$87,690.00	10/9/19	NEW	FROM LETTER; THIS IS THE ONLY INSTRUMENT WITH THE CAPABILITIES REQUIRED FOR THEIR RESEARCH GOALS.

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

68	8800006969	UNIVERSITY OF SOUTHERN MS	ADVANCED MECHANICAL TECHNOLOGY INC.	SOLE SOURCE	AMTI ACCUPOWER FORCE PLATFORM FOR USE WITH THE EXISTING QUALISYS TRACKING SYSTEM AND MOTION CAPTURE CAMERAS, USM#227205-227216, AND EXISTING DAQ SYSTEMS USM #0219531-0219532, AND AMTI BP400600 FORCE PLATES, USM #0219530-0219529.	\$13,722.50	10/15/19	NEW	THIS IS THE ONLY PLATFORM FULLY COMPATIBLE WITH THEIR EXISTING TRACKING SYSTEM AND MOTION CAPTURE CAMERA SYSTEM AND THE ONLY PLATFORM THAT CAN HELP USM MEET THEIR RESEARCH NEEDS.
69	8800006990	MSU	SPECTRAQUEST, INC.	SOLE SOURCE	MFS2010-PK8 PACKAGE NO. 8: MACHINERY FAULT SIMULATOR	\$87,301.00	ORIGINAL DATE 10/15/19, REVISED ON 10/22/19.	NEW	FROM LETTER; ONLY SYSTEM THAT CAN SIMULATE MULTIPLE TYPES OF MACHINE FALURES WITH ONE PIECE OF EQUIPMENT.
70	8800006943	MSU	BEAM MACHINES INC.	SOLE SOURCE	MODULO 250 BLOWN POWDER DIRECT ENERGY DEPOSITION ADDITIVE MANUFACTURING SYSTEM DESIGNED FOR RESEARCH	\$659,400.00	9/12/19	NEW	FROM SSD LETTER; THE BEAM MODULO 250 HAS TWO UNIQUE FEATURES THAT NO OTHER VENDORS OFFER THAT IS REQUIRED FOR THEIR PROCESS MONITORING RESEARCH.
71	8800007050	MSU	INSECURE.COM	SOLE SOURCE	NMAP V 7.80 (LINUX/WINDOWS SOURCE), NPCAP(VERSIONS 0.9983, 0.9982 WINDOWS) PERPETUAL LICENSES.	\$26,500.00	11/11/19	NEW	FROM SSD LETTER; NMAP IS THE ONLY SOURCE-LEVEL NETWORK TOOL THAT MET ALL OF THEIR NEEDS AND REQUIREMENTS.
72	8800007052	MSU	BIODISCOVERY LLC	SOLE SOURCE	ARBOR BIOSCIENCES MYBAITS ANGIOSPERMS 353 V1, 96 REACTIONS. BIOTINYLATED RNA BAIT SET.ARBOR BIOSCIENCES MYBAITS-1, 96 REACTIONS.	\$13,194.00	11/13/19	NEW	STATED IN THEIR FULL NOTICE LETTER; THIS THIS IS THE ONLY VENDOR THAT OFFERS ANGIOSPERM SPECIFIC KITS THAT ARE NECESSARY FOR THEIR RESEARCH GOALS.
73	8800007060	UMMC	ALLENTOWN INCORPORATED.	SOLE SOURCE	MICRO-VENT JAG75 MOURSE RACK AND COMPONENTS FOR USE IN THE RESEARCH SETTING FROM ALLENTOWN INCORPORATED.	\$16,061.00	11/13/19	NEW	FROM P1 SHORT CONTRACT DESCRIPTION, NOTES; COMPATIBILITY: REPLACEMENT CAGES MUST BE PURCHASED FROM ALLENTOWN TO INSURE PROPER FIT IN CURRENTLY OWNED EQUIPMENT FOR USE IN THE RESEARCH SETTING.

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OPTFM SOLE SOURCE APPROVALS CALENDAR YEAR 2019**

**SOLE SOURCE APPROVALS CALENDAR YEAR 2019 TOTAL: \$6,727,056.05**

# **Attachment C**

**OPTFM**

**Emergency Purchase Approvals**

**PUBLIC PROCUREMENT REVIEW BOARD  
OPTFM EMERGENCY PURCHASES CALENDAR YEAR 2019**

	<b>(P-1) Contract #</b>	<b>AGENCY</b>	<b>VENDOR</b>	<b>REQUEST TYPE</b>	<b>COMMODITY</b>	<b>AMOUNT</b>	<b>DATE RECEIVED</b>	<b>ACTION</b>
1	8400001100	MS STATE DEPARTMENT OF HEALTH	SUNRISE FRESH PRODUCE	EMERGENCY - TYPE I	RED APPLES, VALENCIA ORANGES, MINI CARROTS, MIXED SWEED PORATOES, WHITE POTATOES, AND STEAMED CABBAGE.	\$298,670.00	7/3/2019	NEW
2	8400001151	MS DEPT OF TRANSPORTATION	COASTAL METAL WORKS, LLC	EMERGENCY	STEEL GIRDERS	\$218,680.00	8/23/2019	NEW
3	8900001230	MSU	PARKS & PARKS WELL SERVICE	EMERGENCY - TYPE I	PURCHASE FOR A NEW WATER WELL PUMP IN VERONA, MS,	\$13,052.20	9/25/2019	NEW

**\$530,402.20**

# **Attachment D**

**BOB**

Staff Approvals

BoB-AD-080 PPRB - BOB Staff Approvals - GC

PPRB - 4 Dec. 2019

Query Parameters:  
Results matching ALL following condition(s):

Data Element: Condition Value  
between 2019-10-23 to 2019-11-19

Completed  
Dir\_Approved,SAF\_Printed  
to 5000000

Workflow / Setup Name: contains GC

12/4/2019

Project Name	Institution/Agency Name	Contract Scope	Low Base Bid?	# Bids	# Quote	Award Number	Company Name	Dir. Approval Date	Amount	duration
<b>Bid Award - GC</b>										
645-007 Simpson Dam Repairs	Division of Fisheries (Department of Wildlife, Fisheries and Parks)	Construction through warranty for repairs to the Simpson Lake Dam located in Simpson County.	Yes	3	0	GC001	Southern Rock, L.L.C.	10/28/2019	\$1,645,500.00	300 days
<b>Bid Award - GC</b>									\$1,645,500.00	
Count: 1										
<b>Quote Award - GC</b>										
321-261 Reroof Cold Storage Building (EMER)	Mississippi State Penitentiary	Complete re-roofing of the Cold Storage Building located on the grounds of Mississippi State Penitentiary.	Yes	3	0	GC001	Marchbanks Specialty Co., Inc.	11/8/2019	\$241,013.00	120 days
374-004 Tenant Improvements	Bolton Building (Office of Capitol Facilities) (Department of Finance and Administration)	Painting the metal roofs of the Bolton Building.	No	2	0	OC002	Shoemake Painting Services, Inc.	11/7/2019	\$24,900.00	30 days
400-038 System Wide Generator Project	Department of Mental Health	Construction through warranty phase to replace two generators for SMRC Long Beach Campus for Dietary Services Building and Diagnostic and Evaluation services and Information Technology Services.	Yes	2	0	GC001	Samuel B. Day Construction, Inc.	11/7/2019	\$364,700.00	140 days
422-158 Campus Road Improvements	Ellisville State School	Replacement of collapsed sewer line at the intersection of Jefferson Drive and Hillside Drive on the campus of Ellisville State School.	Yes	2	0	GC002	Mitchell Contracting, Inc.	11/15/2019	\$62,200.00	30 days
516-011 Miscellaneous Repairs	Mississippi Emergency Management Agency	Provide all labor and materials necessary to remove and replace (2) existing LAARS RHEOS Boilers (www.laars.com) labeled as HWB2 & HWB3 and configure the remaining existing Lochinvar, POWER-FIN(lochinvar.com) boiler as back up to a new replacement boiler.	Yes	2	0	GC001	Terry Service, Inc.	11/8/2019	\$49,600.00	60 days
<b>Quote Award - GC</b>									\$742,413.00	
Count: 5										
<b>Total:</b>									\$2,387,913.00	

Count: 6

PPRB 03: - BOB Staff Approvals - PP

PPRB - 4 DEC 2019

<This report contains data from 1382 projects.>

11/19/2019

Project Name	Institution/Agency Name	Professional Scope of Work	Award Number	Company Name	Dir. Approval Date	Selection Method	Fee Complexity	Approx Duration
350-022 Hail Damage	Office of Capitol Facilities (Department of Finance and Administration)	Waterproofing of the ET Woolfolk State Office Building located in Jackson, MS from the Schematic Design through the Warranty Phase.	PP005	Shafer-Zahner-Zahner, PLLC	11/7/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C	24 mo
507-056 Boiler Replacement Kosciusko (EMER)	Mississippi State Veterans Affairs Board	The Professional will provide Planning and Construction Administration to remove and install a new domestic boiler at the Kosciusko VA Nursing Home on an emergency basis.	PP001	Corbett Legge & Associates, PLLC	11/15/2019	Professional appointed based upon qualifications to emergency project (Statutory Exemption)	C+	18 mo
525-025 Server Room Sub Floor Repairs	Department of Rehabilitation Services	Planning through the Construction and Warranty Phase to determine the cause and corrective steps needed to treat/repair the rust/corrosion on the support beams underneath the Computer Server Room Floor.	PP001	Burnis/Wagnon Architects, P.A.	10/30/2019	Professional appointed as a continuation of previous RFQ selection (Competitive RFx)	C+	18 mo
428-022 Campus Mechanical System Improvements	Central Mississippi Residential Center	Planning through Construction Administration for replacement of Campus Mechanical System located at CMRC.	PP001	Edmonds Engineering Inc (Hoover, Alabama, through the Office listed herein)	11/7/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	24 mo
201-078 Curry Hall Renovation	Coahoma Community College	Planning through construction administration, as funding permits, for renovations to Curry Hall to include ACM abatement, new roofing, window replacements, exterior wall repair, flooring, ceilings, caulking and painting, plumbing upgrades, new HVAC system with controls, fire protection upgrades, and electrical upgrades.	PP001	Major Andrews IV d/b/a Major Design Studio, PLLC	11/14/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	30 mo
422-160 Campus Generator Improvements	Ellisville State School	Planning through warranty phases of the repair and replacement of generators for campus buildings and facilities.	PP001	The Power Source, PLLC	10/28/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C+	20 mo
422-161 Campus Roofing	Ellisville State School	Planning, repair, and replacement of roofing for buildings 13, 42, 45, & 50.	PP001	Robert Lewis/Architect	11/8/2019	Professional selected through qualifications based selection from list of three eligibles (Competitive RFx)	C	24 mo
110-097 Campus Repairs & Renovations	University of Southern Mississippi - Gulf Coast Research Laboratory	Planning through warranty phase of replacement/addition of HVAC drain pan and coat penthouse roofing area.	PP002	Alfred Stolarski Architects, PA	11/14/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C+	18 mo
609-031 Marina Improvements	J. P. Coleman State Park	Planning through Construction and Warranty phases for the Marina Dock B.	PP001	Dean McRae Engineering, Inc.	11/15/2019	Professional appointed as a continuation of previous selection (Statutory Exemption)	C+	24 mo

Count 9



**BoB-AD-080 PPRB - BOB STAFF APPROVALS - ITS**

**PPRB - 4 DEC 2019**

Query Parameters:

Results matching ALL following condition(s):

Data Element: Condition Value

between 2019-10-23 to 2019-11-19

Completed

Dir\_Approved,SAF\_Printed

to 5000000

Workflow / Setup Name: contains FE, ITS

12/4/2019

Project Name	Institution/Agency Name	Contract Scope	#	Quote	Award Number	CP-1 #	Company Name	Dir. Approval Date	Amount
<b>Quote Award - ITS</b>									
103-264 Security Upgrades - PH II	Jackson State University	This equipment will be used for CCTV data storage on the campus of Jackson State University.	0	SC001	20200024		Venture Technologies	10/25/2019	\$49,500.00
106-253 College Hall I Renovations	Mississippi Valley State University	This equipment will be used in the College Building on the campus of Mississippi Valley State University.	0	SC003	20200127		OpenEdge Communications LLC	10/31/2019	\$45,235.00
113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	These readers will be used for access control and attendance in the Animal Dairy Science Building on the campus of Mississippi State University. This is a Bureau of Building project; ITS Board approval is not required.	0	SC007	20200139		BadgePass, Inc.	10/24/2019	\$4,705.00
113-141 ADS & Poultry Complex	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	This equipment will provide access control in the Poultry Science Building at Mississippi State University.	0	SC008	20200158		Skyhawk Security LLC	11/12/2019	\$16,482.71
207-050 Academic Student Services Building	Itawamba Community College	This equipment will be installed in the new Student Services Building at Itawamba Community College. This is a Bureau of Building project; ITS Board approval is not required. A Turnkey Agreement has been executed.	0	SC007	20200146		Academic Technologies, Inc.	10/24/2019	\$101,265.00
<b>Quote Award - ITS</b>									<b>\$217,187.71</b>
Count: 5									
<b>Total:</b>									<b>\$217,187.71</b>
Count: 5									

**BOB STAFF APPROVALS - MAGIC**

Period 10/23/2019 through 11/19/2019

PPRB - 4 DEC 2019

Agcy Desc	CTR ID	Contract Description	Valid From	Valid To	Total Amt	Vendor Name	Contract Category Des	Material/Service Type	Appr/Rej Da	Appr Text
MS SOIL & WATER CONSERVATION COMMISSION	8200036276	1486-18-C-CNTR-00009-V004	11/6/2017	11/5/2020	\$3,000,000.00	Duncan Engineering PA	ENGINEERING PROFESSIONAL SERVICES	CONSTRUCTION - OTHER	10/29/2019	Approve 1 year extension of contract time. This is the second of five extensions possible. (CS30609693 10-29-2019 18:04:24 CST)
MS SOIL & WATER CONSERVATION COMMISSION	8200036274	1486-18-C-CNTR-00008-V003	11/6/2017	11/5/2020	\$3,500,000.00	AMEC FOSTER WHEELER ENVIRONMENTAL	ENGINEERING PROFESSIONAL SERVICES	CONSTRUCTION - OTHER	10/29/2019	Approve 1 year extension of contract time. This is the second of five extensions possible. (CS30609693 10-29-2019 18:13:07 CST)
MS SOIL & WATER CONSERVATION COMMISSION	8200042227	1486-19-C-CNTR-00003-V002	3/1/2019	12/30/2019	\$865,669.20	ANDERSON CONTRACTING, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	10/29/2019	On backside of dam 2A, changes required to spring berm design to provide solid foundation. Also reduces maintenance. Cost \$57,560.00 and not time extension. CS3060869 10-29-2019 18:22:22 CST)
MS DEPT OF MILITARY	8800006800	1701-19-C-SOLC-00036-V002	5/30/2019	12/31/2019	\$985,484.60	ROBERTSON CONSTRUCTION CONTRACTORS, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	10/29/2019	Approve Change Order No. 1 for \$21,484.00 and no additional time. After demolition it was discovered rotten deck supports and mold beneath flooring and in duct that must be remediated. (CS30608693 10/30/2019 18:39:05 CST)
MS DEPT OF MILITARY	8800006608	1701-19-C-SOLC-00031-V002	1/29/2019	9/1/2020	\$1,510,984.82	DIXON CONTRACTING GROUP, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	10/31/2019	Approve CO#1, \$18,646.76 and 21 days, CO#2, 30 days, CO#3- \$33,497.26 and 60 days. Total contract \$1,510,984.02 and 261 days.. (CS30608693 10/31/2019 18:17:16 CST)
MS DEPT OF MILITARY	88000070044	1701-20-c-solc-00016	10/29/2019	9/1/2020	\$500,000.00	RALPH McKNIGHT & SON CONSTRUCTION, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	10/23/2019	Approve Award to Ralph McKnight & Son Construction, Inc. in amount of 323,900.00. zlow of 2 bods. 150 days.. (CS30608693 10/23/2019 18:29:35 CST)
MS DEPT OF WILDLIFE FISHERIES & PARKS	8200048643	1469-20-C-CNTR-00045-V001	9/5/2019	6/30/2020	\$326,064.00	JAMES W. BURWELL IV	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	11/20/2019	Approve change to NIGP code in order to receive funding (CS30603698 11/20/2019 17:29:32 cst)
MS DEVELOPMENT AUTHORITY	8200048733	1411-20-C-CNTR-00044	11/1/2019	6/30/2021	\$80,000.00	NEEL-SCHAFFER, INC.	ENGINEERING PROFESSIONAL SERVICES	CONSTRUCTION - OTHER	11/13/2019	Approve contract with Neel Schaffer, Inc for \$80,000.00 through 06/30/2021 plus annual renewal options. (CS30608693 11/13/2019 16:30:50 CST)
MS DEPT OF MILITARY	8800006579	1701-19-C-SOLC-00028-V001	1/4/2019	3/20/2020	\$1,576,143.64	C. B. Developers, Inc	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	11/7/2019	Approve CO#1 adding \$22,149.00 for new sewer under canopy construction and 67 days due to rain and added time to obtain SWPP permit. (CS30608693 11/7/2019 17:20:19 CST)
MS DEPT OF MILITARY	8800006616	1701-19-C-SOLC-00030-V001	1/25/2019	12/31/2021	\$1,656,853.43	RALPH McKNIGHT & SON CONSTRUCTION, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	11/13/2019	Approve Change in plumbing for future oil /water separator. Add \$19,153.43 and 15 days.(CS30608693 11/13/2019 8:48:19 CST)
MS DEPT OF MILITARY	8800007061	1701-20-C-SOLC-00017	11/13/2019	6/6/2020	\$887,945.00	T L WALLACE CONSTRUCTION CO., INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	11/13/2019	Approve Contract with T L Wallace Construction Co., Inc. in amount of \$887,945.00 base bid plus alt no. 1 for 218 days. (CS30608693 11/13/2019 17:01:30 CST)
MS DEPT OF MILITARY	8800006743	1701-19-C-SOLC-00017	4/26/2019	12/31/2021	\$1,804,187.00	HATHORNE'S CUSTOM CONSTRUCTION, INC.	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	11/14/2019	Approve CO no. 1 with added roof structure, omission of concrete ductbank and casework certification for net increase after credits of \$29,430.00 and 30 added days in time. (CS30608693 11/14/2019 14:56:23 CST)
MS DEPT OF MILITARY	8800007053	1701-20-C-SOLC-00016	11/15/2019	11/30/2020	348,410.00	AMNDERSON CONSTRUCTION, LLC	BOB-CONSTRUCTION	CONSTRUCTION - OTHER	11/19/2019	Approve contract with Anderson Construction LLC. in amount of \$348,410.00 base bid for 197 days..Low bidder requested withdrawal of bid due to obvious error in bid. Two bids received. (CS30608693 11/19/2019 10:20:43 CST)

# **Attachment E**

**OPSCR**

**Emergency Contracts**

**Emergency Contracts as Reported in the PPRB Minutes  
Calendar Year 2019**

	<b>Contract Number</b>	<b>Agency</b>	<b>Contractor</b>	<b>Type</b>	<b>Total Contract Amount</b>	<b>Start Date</b>	<b>End Date</b>	<b>Reported to the PPRB</b>
1	8400000990	Mississippi Department of Corrections	U. S. Corrections, LLC	New	\$412,500.00	2/11/2019	2/10/2020	3/6/2019
2	8400001001	Mississippi Department of Health	Raney's Carpet Care, Inc.	New	\$125,000.00	2/26/2019	6/30/2019	4/3/2019
3	8400001000	Mississippi Department of Education	Margie B. Pulley	New	\$99,750.00	7/1/2019	12/31/2019	4/3/2019
4	8400001032	Mississippi Department of Transportation, Office of State Aid Road Construction	Atwood Fence Company, Inc.	New	\$600,000.00	4/5/2019	12/31/2019	5/1/2019
5	8400001060	Mississippi Emergency Management Agency	Atkins North America, Inc.	New	\$400,000.00	5/3/2019	8/2/2019	6/5/2019
6	8400001050	DMH - East Mississippi State Hospital	Weisser Psychiatric Services, LLC	New	\$208,000.00	4/1/2019	3/29/2020	6/5/2019
7	8400001126	DMH - East Mississippi State Hospital	Oceanic Health Services, LLC (Dr. Olaoluwa Olaigbe)	New	\$374,400.00	8/12/2019	8/11/2020	9/4/2019
8	8400001140	DMH - Boswell Regional Center	Simpson Community Healthcare, Inc.	New	\$317,300.00	8/19/2019	8/18/2020	9/4/2019
9	8400001120	Mississippi Department of Child Protection Services	Apelah, Inc.	New	\$3,807,300.00	7/1/2019	6/30/2020	9/4/2019
10	8400001116	Mississippi Department of Child Protection Services	Southern Christian Services	New	\$1,895,971.00	7/1/2019	6/30/2020	9/4/2019
11	8400001114	Mississippi Department of Child Protection Services	Methodist Children's Home of Mississippi	New	\$1,150,997.00	7/1/2019	6/30/2020	9/4/2019
12	8400001123	Mississippi Department of Child Protection Services	Mississippi Children's Home Society d/b/a Canopy	New	\$423,852.00	7/1/2019	6/30/2020	9/4/2019

**Emergency Contracts as Reported in the PPRB Minutes  
Calendar Year 2019**

13	8400001131	Mississippi Department of Child Protection Services	Hope Village for Children, Inc.	New	\$180,000.00	7/1/2019	6/30/2020	9/4/2019
14	8400001119	Mississippi Department of Child Protection Services	Catholic Charities, Inc.	New	\$1,130,273.00	7/1/2019	6/30/2020	9/4/2019
15	8400001118	Mississippi Department of Child Protection Services	Sunnybrook Children's Home	New	\$750,000.00	7/1/2019	6/30/2020	9/4/2019
16	8400001111	Mississippi Department of Child Protection Services	Berean Children's Home	New	\$312,694.00	7/1/2019	6/30/2020	9/4/2019
17	8400001113	Mississippi Department of Child Protection Services	Faith Haven, Inc.	New	\$636,000.00	7/1/2019	6/30/2020	9/4/2019
18	8400001112	Mississippi Department of Child Protection Services	Christians in Action	New	\$636,000.00	7/1/2019	6/30/2020	9/4/2019
19	8400001124	Mississippi Department of Child Protection Services	Mississippi Children's Home Society d/b/a Canopy	New	\$481,802.00	7/1/2019	6/30/2020	9/4/2019
20	8400001130	Mississippi Department of Child Protection Services	Hope Village for Children, Inc.	New	\$481,802.00	7/1/2019	6/30/2020	9/4/2019
21	8400001122	Mississippi Department of Child Protection Services	Sally Kate Winters Family Services	New	\$481,802.00	7/1/2019	6/30/2020	9/4/2019
22	8400001125	Mississippi Department of Child Protection Services	Rehabilitation Centers d/b/a Millcreek of Pontotoc	New	\$2,800,000.00	7/1/2019	6/30/2020	9/4/2019
23	8400001115	Mississippi Department of Child Protection Services	Methodist Children's Home of Mississippi	New	\$2,725,903.00	7/1/2019	6/30/2020	9/4/2019
24	8400001132	Mississippi Department of Child Protection Services	Hope Village for Children, Inc.	New	\$1,900,000.00	7/1/2019	6/30/2020	9/4/2019
25	8400001121	Mississippi Department of Child Protection Services	Rehabilitation Centers d/b/a Millcreek Magee	New	\$1,706,875.00	7/1/2019	6/30/2020	9/4/2019
26	8400001117	Mississippi Department of Child Protection Services	Southern Christian Services	New	\$830,875.00	7/1/2019	6/30/2020	9/4/2019
		<b>Calendar Year 2019 Total</b>			<b>\$24,869,096.00</b>			

**Emergency Contracts as Reported in the PPRB Minutes  
Calendar Year 2019**

*Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.*

# **Attachment F**

OPSCR Staff Approvals

**Public Procurement Review Board  
OPSCR Staff Approvals for November 2019**

	<b>Contract Number</b>	<b>Agency</b>	<b>Vendor</b>	<b>Request Type*</b>	<b>Service Type</b>	<b>Contract Action</b>	<b>Contract Action Amount</b>
1	8200048581	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$57,240.00
2	8200048580	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$42,840.00
3	8200048578	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$40,140.00
4	8200048577	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$39,960.00
5	8200048579	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$39,600.00
6	8200048576	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$33,120.00
7	8200048581	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
8	8200048580	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
9	8200048578	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
10	8200048577	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
11	8200048579	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
12	8200048576	Division of Medicaid	Crane's Cleaning Services	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
13	8200048558	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$58,140.00
14	8200048568	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$57,600.00



**Public Procurement Review Board  
OPSCR Staff Approvals for November 2019**

15	8200048570	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$47,700.00
16	8200048560	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$47,700.00
17	8200048553	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$47,700.00
18	8200048542	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$46,980.00
19	8200048557	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$44,640.00
20	8200048572	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$43,740.00
21	8200048563	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$43,452.00
22	8200048549	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$43,200.00
23	8200048545	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$43,200.00
24	8200048550	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$41,940.00
25	8200048571	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$39,240.00
26	8200048540	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$36,900.00
27	8200048554	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$34,200.00
28	8200048565	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$31,500.00
29	8200048562	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$29,880.00
30	8200048573	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$25,560.00

**Public Procurement Review Board  
OPSCR Staff Approvals for November 2019**

31	8200048569	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	New	\$25,560.00
32	8200048558	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
33	8200048568	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
34	8200048570	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
35	8200048560	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
36	8200048553	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
37	8200048542	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
38	8200048557	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
39	8200048572	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
40	8200048563	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
41	8200048549	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
42	8200048545	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
43	8200048550	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
44	8200048571	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
45	8200048540	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
46	8200048554	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00

**Public Procurement Review Board  
OPSCR Staff Approvals for November 2019**

47	8200048565	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
48	8200048562	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
49	8200048573	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
50	8200048569	Division of Medicaid	Warner, Inc. d/b/a ServiceMaster One Call	Multiple Contracts	Building Services, Janitorial/Custodial	Modification	\$0.00
51	8200037416	Mississippi Department of Environmental Quality	Staffers, Inc.	PVL	MiscNo2, Personnel Services, Temporary	Renewal	\$27,483.00
52	8200021240	DMH - East Mississippi State Hospital	Valley Services, Inc.	RFP	MiscNo2, Food Preparation Services (Including Food Canning)	Modification/ Termination	(\$3,857,000.00)

*\*Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:*

*PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.*

*WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.*

*CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.*

*Multiple Contracts: Staff authority to approved multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.*

*Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.*

*Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.*

*Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and servies are unchanged.*