



MEETING MINUTES
Wednesday, July 11, 2018

- Location:** E.T. Woolfolk State Office Building
501 North West Street, Room 145
Jackson, Mississippi
- Board Members Present:** J.K. "Hoopy" Stringer, Jr., Chair
Rita Wray, Vice-Chair, (*via teleconference*)
Jeffery Belk
Leila Malatesta
Billy Morehead
Laura Jackson, Department of Finance and Administration
- Staff:** Romaine Richards, Special Assistant Attorney General
Edward Wiggins, Special Assistant Attorney General
Aubrey Leigh Goodwin
Ross Campbell
Glenn Kornbrek
Scott Owens
Catoria Martin
Mike Cook
Kent Adams
Alicia Coleman
Ramona Jones
Vernea Weathers
Tenetra Walton
Chuck McIntosh
Liz DeRouen
Shandra Thompson
Lashonda Washington
Vergenia Coleman
Ashley Harrell
- Guests:** Rebekah Olander, Mississippi Forestry Commission
Robert Ponder, Mississippi Forestry Commission
Kathy Roberts, Mississippi Development Authority
Tricia Shannon, Mississippi Development Authority
Matthew Dry, PEER
Harris VanBuskirk, Mississippi Department of Transportation
Nick Walters, Mississippi Department of Transportation

Ginny Mizelle, Mississippi Department of Environmental Quality
Aveleka Moore, Mississippi Department of Environmental Quality
Kayleigh Aicklen, Capitol Resources
Blake Bell, Capitol Resources
Chip Butler, Mississippi Department of Human Services
Sherry Johnson, Mississippi Department of Human Services
Rick Grimes, Boswell Regional Center
Clint Ashley, Boswell Regional Center
Art Kennard, Mississippi Department of Wildlife, Fisheries, and
Parks
Lynn Ainsworth, Mississippi Department of Information Technology
Services
Constance Evans, Mississippi Department of Education
Monique Corley, Mississippi Department of Education
Jennifer Robinson, Mississippi Department of Education
Sandra Edwards, Mississippi Department of Education
Danny Lynch, Mississippi Department of Employment Security
Hugh Strebeck, Mississippi State Board of Funeral Services
Della Smith, Mississippi State Board of Funeral Services
Rebecca Thompson, Veterans Home Purchase Board
Lonnie Carlton, Veterans Home Purchase Board
Matthew Nassar, Mississippi Division of Medicaid
Brittney Thompson, Mississippi Division of Medicaid
Billy Beard, Mississippi Department of Finance and Administration,
Office of Purchasing, Travel, and Fleet Management
David Pitcock, Mississippi Department of Finance and
Administration
Terry Ashley, Mississippi Department of Finance and
Administration, Insurance
Caroline Sims, Butler Snow
Van White, SCI, Mississippi Hospital Association

Tara Clark, Mississippi Division of Medicaid (*via teleconference*)
Jody Webster, Harrison County (*via teleconference*)
Missy Shelton, City of Tupelo (*via teleconference*)
Pam Blassingame, City of Tupelo (*via teleconference*)
Chuck Williams, City of Tupelo, Public Works, (*via teleconference*)
Lance Fulcher, Rankin County School District, (*via teleconference*)
Jackie Barraco, South Mississippi Regional Center, (*via
teleconference*)
Dr. Mark Carpenter, South Mississippi Regional Center, (*via
teleconference*)

I. Call to Order

The meeting was called to order by Chair J.K. "Hoopy" Stringer, Jr.

Motion: A motion was made by Mr. Belk to amend the July 11, 2018 Agenda to correct

the dates in Item V, and to remove Items VI.A.1.i, and VI.C.i through VI.C.iv. The motion was seconded by Ms. Wray and unanimously approved by all members present. The meeting continued in accordance with the Proposed Amended Agenda.

II. Approval of Minutes from May 16, 2018 Public Procurement Review Board Meeting

Action: A motion was made by Mr. Belk to approve the Minutes from the May 16, 2018 PPRB meeting as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

III. Approval of Minutes from June 6, 2018 Public Procurement Review Board Meeting

A. Motion to Amend Attachment F of June 6, 2018 Minutes

Motion: A motion was made by Mr. Belk to amend Attachment F for Item VI.E. of the June 6, 2018 Minutes to modify the "OPSCR Staff Approvals Reported to the Board" attachment to correct DPS service types. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Amended OPSCR Staff Approvals as of May 30, 2018 are attached to these Minutes as **Attachment A.**

Action: A motion was made by Mr. Belk to approve the Minutes as amended from the June 6, 2018 PPRB meeting as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

IV. Approval of Minutes from June 20, 2018 Public Procurement Review Board Meeting

Action: A motion was made by Ms. Wray to approve the Minutes from the June 20, 2018 PPRB meeting as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

V. Approval of per diem and expenses for the July 11, 2018 meeting and for any additional expenses incurred prior to the August 1, 2018 meeting

Action: A motion was made by Ms. Malatesta to approve per diem and expenses for the July 11, 2018 meeting and for any additional expenses incurred prior to the August 1, 2018 meeting. The motion was seconded by Mr. Belk and unanimously approved by all members present.

VI. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

Mr. Campbell stated there were no Governing Authorities petitioning for relief from the use of Reverse Auction as a procurement method to report.

2. State Agencies

i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Unknown-N/A

Contract #: 3180000384

Term: One (1) Year (09/01/2018 – 08/31/2019)

Total Value: \$475,000.00

Summary of Request: MDOT has requested an exemption from using the Reverse Auction process for the purchase of rock salt. MDOT is requesting the exemption because rock salt is used by MDOT road maintenance crews at various locations throughout the state for ice removal on bridge deck surfaces and roadways. The availability of the commodity and the location of the work must be known to determine the lowest cost. Availability of rock salt is an important determinate due to the unpredictability of severe weather events, the criticality of a timely application to roads and bridges so that they remain open and passable during severe weather events, and availability issues generated by high demand from other cities and counties throughout Mississippi and neighboring states dealing with the same severe weather event. Because MDOT awards to all suppliers and makes determinations at the time of purchase the reverse auction process is not in the best interest of the State. MDOT requests approval to utilize the competitive sealed bid process to procure rock salt.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Unknown-N/A

Contract #: 3180000383

Term: One (1) Year (09/01/2018 – 08/31/2019)

Total Value: \$400,000.00

Summary of Request: MDOT has requested an exemption from using the Reverse Auction process for the purchase of sand and gravel. MDOT is requesting the exemption because sand and gravel is used by MDOT road maintenance crews at various locations throughout the state. The location of the work, type of aggregate needed, and pits producing at the time of the work, must be known to determine the lowest cost. For these reasons, MDOT needs all locations and vendors to bid, even if their price is higher than another vendor. Because MDOT awards to all and makes determinations at the time of purchase the reverse auction process

is not in the best interest of the State. MDOT requests approval to utilize the competitive sealed bid process to procure sand and gravel.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

- i. **Requesting Agency:** Harrison County
Supplier: T.L. Wallace Construction Inc.
Term: 9/1/2018 - 6/30/2019

Total Value: \$ 481,000.00 estimated

Summary of Request: Harrison County requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The County advertised for competitive sealed bids for slurry seal, scrub seal and micro surfacing. They received two bids and wish to award to the low bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

- i. **Requesting Agency:** Harrison County
Supplier: Coast Concrete
Term: 9/1/2018 - 6/30/2019

Total Value: \$ determined by project

Summary of Request: Harrison County requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The County advertised for competitive sealed bids for ready mix concrete. They received two bids and wish to award to the low bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

- ii. **Requesting Agency:** Harrison County
Supplier: Adapco, AllPro, Clarke Mosquito Control, Gaubert, SiteOne Landscape, Univar
Term: 9/1/2018 - 6/30/2019
Total Value: \$103,000.00 estimated
Summary of Request: Harrison County requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The County advertised for competitive sealed bids for pesticides and chemicals. They received 6 bids and wish to award to the low bidder per line item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the county, we ask that the Board approve this contract.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

- iii. **Requesting Agency:** Harrison County
Supplier: G and O Supply, Southern Pipe and Supply, MS Utility Supply
Term: 7/1/2018 - 6/30/2019
Total Value: \$93,700.00 estimated
Summary of Request: Harrison County requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The County advertised for competitive sealed bids for polyethylene pipe. They received 3 bids and wish to award to all 3 vendors and will purchase depending on availability and performance.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

- iv. **Requesting Agency:** City of Tupelo
Supplier: Reynolds Hardware, Monts Paper, Lann Chemical, All American Poly, Newell Paper, Columbus Paper, MIB, Interboro
Term: 12 months
Total Value: \$55,000.00 estimated
Summary of Request: City of Tupelo requested an exemption from using Reverse Auction and OPTFM approved the request at in February 2018. The City advertised for competitive sealed bids for janitorial supplies. They received 8 bids and wish to award to low bidder per line item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the City, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

v. **Requesting Agency:** City of Tupelo

Supplier: APAC Mississippi, Booneville Trucking, Century Construction, Nunley Trucking

Term: 7/1/2018 - 6/30/2019

Total Value: \$55,000.00 estimated

Summary of Request: City of Tupelo requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The City advertised for competitive sealed bids for stone and riprap. They received 4 bids and wish to award to low bidder per line item, with the next lowest bidder being the alternate as appropriately needed.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the City, we ask that the Board approve this contract.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

vi. **Requesting Agency:** Rankin County School District

Supplier: Coomes Distributors

Term: 8/1/2018 - 6/30/2019

Total Value: \$93,700.00 estimated

Summary of Request: Rankin County School District requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The school district advertised for competitive sealed bids for snacks for their Frontiers after school program. They received 1 bid and wish to award to Coomes Distributors.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the School District, we ask that the Board approve this contract.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

C. **Consideration of State Agency Contracts for Board Action**

i. **Requesting Agency:** South Mississippi Regional Center (SMRC)

Supplier: Sartin's Discount Drugs

Contract #: 8200039450

Term: One (1) Year with the potential for Four (4) one year extensions
(09/01/2018 – 08/31/2019)

Total Value: \$499,999.99

Summary of Request: SMRC was granted an exemption from Reverse Auction in April 2018. The exemption was granted because the pharmaceutical procurements are not awarded based on a single award to the lowest bid for the line item. Other factors such as dispensing fees, cost of OTC medications that are not covered by Medicare/Medicaid, percentage of cost below the average wholesale price on name brand medications, determine the award for the pharmaceuticals. SMRC advertised for competitive sealed bids for pharmaceuticals for clients at multiple sites and four (4) responses were received. SMRC is requesting to award to Sartin's Discount Drugs. The total contract amount is \$499,999.99, which will be for the entire contract period with extensions included.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. OPTFM Staff Approvals reported to the Board

OPTFM Staff Approvals are attached to these Minutes as **Attachment B**.

i. Emergency Purchases

OPTFM Emergency Purchases are attached to these Minutes as **Attachment C**.

ii. Sole Source Purchases

OPTFM Sole Source Purchases are attached to these Minutes as **Attachment D**.

E. OPTFM Director's Report

i. Report on University Athletic Apparel Procurements

OPTFM Report on University Athletic Apparel Procurements are attached to these Minutes as **Attachment E**.

VII. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. BOB Staff Approvals Reported to the Board

BOB Staff Approvals are attached to these Minutes as **Attachment F**.

B. Consideration of Contracts for Board Action

i. **Using Agency:** Mississippi State University – Division of Agriculture, Forestry & Vet Medicine

Number: GS# 113-141

Project Title: ADS & Poultry Complex

General Contractor: Amason & Associates, Inc.

Construction Days from Notice to Proceed [Term]: 400 days

Total Value at Award: \$11,054,000.00

Project Scope: Construct an approximately 26,000 SF two-story masonry and steel frame building containing Classrooms, Offices, Administration Areas, Laboratories, and Ancillary spaces on the campus of Mississippi State University located in Starkville, Mississippi.

Note: Lowest bidder of seven bids received. IHL has forwarded their approval.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

C. **Consideration of Change Order for Board Action**

1. **Using Agency:** Central High School (MDE)

Project Number: GS# 352-023

Project Title: Interior Renovations

General Contractor: Robertson Construction LLC

Original Contract Sum: \$293,240.00

Net Change by Previous Change Orders: \$52,060.00

Total Value at Award before Change Order: \$345,300.00

Total Value of this Change Order: \$45,160.00

Construction Days to Date [Term]: 323 including CO

Change Order Scope: 1. Provide/connect security access to Doors #1 and #2 as requested by MDE. 2. Install new doors, frames, and additional security system to four (4) existing doors for increased security to employees and limiting the public's access to sensitive areas in the facility. It will be time effective and cost effective and in the best interest of the State of Mississippi to use the current General contractor who is thoroughly familiar with the existing conditions in the building and already on site and mobilized.

Note: Board Action required when Change Order exceeds 25%.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. Using Agency: Ellisville State School

Project Number: GS# 422-157

Project Title: Wastewater Lagoon Upgrades

General Contractor: T. L. Wallace Construction, Inc.

Original Contract Sum: \$715,930.00

Net Change by Previous Change Orders: \$17,252.40

Total Value at Award before Change Order: \$733,182.40

Total Value of this Change Order: \$201,037.68

Construction Days to Date [Term]: 359 including CO

Change Order Scope: Add two aerators to upgrade Ellisville State School's treatment system to comply with the latest MDEQ issued permit. More specifically to address the increased requirements found during Mississippi Department of Environmental Quality's (MDEQ) latest inspection. During the course of the project, Ellisville State School was issued a revised permit with more stringent limits on the treatment of Biological Oxygen Demand (BOD). Since these were not previously known, additional improvements to the treatment system are required to meet said standards. It will be cost effective since we have a qualified general contractor currently working on site and can complete the work required.

Note: Board Action required when Change Order exceeds 25%.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

D. Consideration of Commissioning Professionals

1. Using Agency: Any Using Agency

Location: Statewide

Project Number / Name: Various

Project Budget: Typical projects range in size from \$3 million to \$10 million

Funding Sources: Various – mainly Bond Funds

Professional Fee Type: Commissioning Percentage Fee based on project complexity

Time Period: Projects initiated between August 1, 2018 – July 31, 2021

Commissioning Professionals Selected:

Commissioning & Green Building Solutions, Inc. – Lawrenceville, Georgia

Horizon Engineering Associates, LLC – St. Louis, Missouri

Sanders Engineering Inc. – Clinton, Mississippi

Sinergi Integrated Building Sciences, LLC – Byram, Mississippi

Project Scope: Commissioning is a systematic process of quality assurance for buildings and their systems. The Process will span the entire project from Pre-Design through the one-year Warranty period. The intent of commissioning is to result in facilities with increased energy efficiency, improved occupant comfort, shorter project turnover times, less post-occupancy corrective work, improved indoor air quality, greater equipment life, and less changes during the construction process. A scope of services for the Commissioning Agent for a typical project provides some insight to the detailed technical effort required to ensure that the systems are designed, installed, programmed, started, and operated properly.

Note: All major facility projects administered by the Bureau of Building will be commissioned. A major facility project is generally defined as all new construction projects over five thousand (5,000) gross square feet and all repair and renovation projects which involve greater than fifty percent (50%) of the facility replacement value (See Mississippi Code 31-11-35). Systems that will be commissioned include HVAC systems, plumbing systems, electrical systems, data/communication systems, life-safety systems, conveying systems, building envelope and other specialty systems depending upon project complexity.

Clarification or Remarks: Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Seven proposals were received. All firms were interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. The Bureau of Building will endeavor to allocate all project assignments among all four selected Commissioning Professionals.

The Request for Qualifications for Commissioning Professional Services (RFQ) is attached to these Minutes as **Attachment G**.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

E. BOB Director's Report

Mr. Kornbrek stated there were no additional comments in the absence of Calvin Sibley, Director of Bureau of Building, Grounds and Real Property Management.

F. RPM Competitive Leases

1. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-452-23A

Lessor: Litchfield 588-B, LLC

Term: 08/01/2018 through 07/31/2023

Total Yearly Cost: \$52,000

Cost PSF: \$6.50

Federal Funds: 100%

Square Footage Proposed: 8000

Previous Square Footage: N/A

Address of Property: 588 Century Place Ridgeland, MS.

Purpose of Lease: This warehouse space will allow Mississippi Department of Employment Security to store furniture and other equipment that can be used during emergency and disaster situations. During times of catastrophe, Mississippi Department of Employment Security must be able to quickly assemble a temporary office so that customer service is uninterrupted. This is part of the agency's Continuity of Operations Plan. In addition, the agency must be able to erect a temporary office or supply added employees with office equipment during unpredictable economic downturns to accommodate a large influx of unemployment claims. Further, this space allows the agency to house documents for specified lengths of time per the agency's records retention policy and Federal requirements. This lease will replace a current warehouse in Canton, MS.

Note: This will be a five (5) year lease with up to two (2) five (5) year renewals. The Agency advertised and received (2) two responses. The lowest response did not meet the ADA Requirements or general layout needs. Modifications to the standard lease agreement recognized in Section 20 are as follows:

(1)**Modification #1:** Section 14 - Due to this lease being warehouse space, the language in this section is not applicable and is modified as follows:

DELETE:

SUBSECTION 1 (Flooring)

SUBSECTION 2 (Walls) except the language stating, painted drywall or plaster walls and partitions shall be in good condition, free from stains, fading, dents, holes and shall have been painted within the previous 5 years or shall be repainted prior to start of lease term.

DELETE:

SUBSECTION 3 (Ceiling)

SUBSECTION 4 (Building Envelope) except the language stating roof(s) shall be in good condition, free from leaks, and properly sloped to drains and maintained in such condition throughout the initial term including any/all subsequent renewals. Flat roofs, if any, shall be under manufacturer's warranty for 20 years at start of lease or shall be replaced prior to the start of lease term. Throughout the initial term and any/all subsequent renewals, all flat roofs shall be maintained, repaired, replaced and/or restored such that roof covering tenant space is under a manufacturer's warranty continuously throughout the lease term and surfaces shall be in good condition, free from cracks, mold and mildew, water-tight and maintained in such conditions throughout the initial term including any/all subsequent renewals. Painted surfaces, if any, shall have been painted within the previous 5 years or shall be repainted prior to the start of lease term.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Forestry Commission

Lease #: 330-781-23A

Lessor: Bellefontaine Auto Parts, LLC.

Term: 07/12/2018 through 07/11/2023

Total Yearly Cost: \$9,600

Cost PSF: \$10.40+ Janitorial

Federal Funds: 0%

Square Footage Proposed: 923

Previous Square Footage: N/A

Address of Property: 214 Sprayberry Road, Bellefontaine, MS.

Purpose of Lease: This lease will house area Foresters and the Forest Technicians. It will also serve to store Forestry equipment.

Note: This will be a five (5) year lease with no renewals. The Agency advertised and received (1) one response. The response was within the acceptable figures of the Marketing Rent Survey.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

G. RPM Non-Competitive Leases (Exempt from Competition)

1. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-041-21A

Lessor: Attala County Board of Supervisors

Term: 09/01/2018 - 08/31/2021

Total Yearly Cost: \$6,000

Cost PSF: \$.14 + Utilities & Janitorial

Federal Funds: 80%

Square Footage Proposed: 43,900

Previous Square Footage: 43,900

Address of Property: 610 W. Jefferson St., Kosciusko, MS.

Purpose of Lease: Allied Enterprises of Kosciusko is a nonprofit, transitional rehabilitation facility owned and operated by Mississippi Department of Rehabilitation Services. This facility provides vocational evaluation, personal vocational adjustment training, and job placement services to persons with mental and or physical disabilities referred by district Vocational Rehabilitation counselors. The facility uses real work subcontractors from local industries as a tool to provide services. Clients are paid on a piece-rate basis while receiving services. The space requested is needed for the production aspect of the program.

Note: This is a three (3) year lease with no renewals. This lease is exempt from competitive advertisement under 300.9 (1).

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

H. Succeeding Leases

1. Requesting Agency: Mississippi State Board of Funeral Services

Lease #: 335-615-23A

Lessor: Faries Lakeland Properties, LLC

Term: 09/01/2018 - 08/31/2023

Total Yearly Cost: \$28,060

Cost PSF: \$14.03 + Utilities

Previous Cost PSF: \$14.03 + Utilities

Federal Funds: 0%

Square Footage Proposed: 2,000

Previous Square Footage: 2,000

Address of Property: 3010 Lakeland Cove, Suite W, Flowood, MS

Purpose of Lease: Offices for 2 full time employees and 3 contract investigators. There is also a boardroom, filing room, kitchenette and bathroom.

Note: This is a five (5) year lease with no renewals. The Mississippi State Board of Funeral Services advertised and received four (4) responses. None of the responses were considered to be in the best interest of Mississippi State Funeral Board Services. After a review of the possible moving expenses and other expense considerations, Mississippi State Board of Funeral Services considers it to be in the best interest to stay in the present location. Mississippi State Funeral Board Services employs two (2) full time employees and three (3) contract investigators. Mississippi State Funeral Board Services conducts board meetings and must be able to access the boardroom from the main office. There are also a large number of required filing and storage requirements that Mississippi State Funeral Board Services would like PPRB to consider. Mississippi State Board of Funeral Services requests a waiver on the Space Compliance requirement.

Staff Recommendation: This request has been reviewed for compliance and with the granting of the Waiver for Space Compliance, will comply with all rules, regulations and legal requirements by DFA staff. RPM recommends granting the waiver for Space Compliance and approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

2. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-441-19B

Lessor: Lehmborg Crossing Properties, LLC

Term: 08/01/2018 through 07/31/2019

Total Yearly Cost: \$14,400

Cost PSF: \$12.00+ Utilities & Janitorial

Previous Cost PSF: \$12.00+ Utilities & Janitorial

Federal Funds: 80%

Square Footage Proposed: 1,200

Previous Square Footage: 1,200

Address of Property: 915 E. Alabama Street, Columbus, MS.

Purpose of Lease: This office allows clients who require rehabilitation services to have direct access to professional trained staff who are trained to provide services in an efficient and timely manner thus providing an essential link in the Department's service delivery system.

Note: This will be a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Mr. Belk and unanimously approved by all members present.

3. Requesting Agency: Boswell Regional Center

Lease #: 533-641-23A

Lessor: Dickson Appliance and Furniture

Term: 10/01/2018 through 09/30/2023

Total Yearly Cost: \$68,400

Cost PSF: \$6.84+ Utilities & Janitorial

Previous Cost PSF: \$6.84+ Utilities & Janitorial

Federal Funds: 0%

Square Footage Proposed: 10,000

Previous Square Footage: 10,000

Address of Property: 224 Main Avenue South, Magee, MS.

Purpose of Lease: Day Service Program Workshop.

Note: This will be a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

I. RPM Emergency Leases

1. **Requesting Agency:** Mississippi Department of Human Services

Lease #: 865-251-19A

Lessor: Hertz Jackson City Centre, LLC

Term: 06/15/2018 - 06/14/2019

Total Yearly Cost: \$2,043,465.00

Cost PSF: \$15.00 Inclusive

Federal Funds: 0%

Square Footage Proposed: 136,231

Address of Property: 200 South Lamar Street, Jackson, MS

Purpose of Lease: Offices for Mississippi Department of Human Services and Child Protective Services

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than one year with no renewals. Modifications to the standard lease agreement recognized in Section 20 are as follows:

(1) Modification #1: SECTION 3, Landlord will not give any option to renew with a year lease.

(2) Modification #2: SECTION 14, Tenant to take the space in "as-is" condition with a one (1) year lease with the exception of any agreed upon improvements to be made as agreed upon between Lessor and Lessee for the Lessee to move into building.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

Action: A motion was made by Mr. Belk to ratify the Emergency Lease as presented. The motion was seconded by Ms. Wray and unanimously approved by all members present.

J. **RPM Land Leases**

Items VII.J.1 and VII.J.2 were presented together.

1. **Requesting Agency:** Mississippi Department of Wildlife, Fisheries and Parks

Lease #: 899-305-23A

Lessor: Jackson County School District

Term: 07/01/2018 through 06/30/2023

Total Yearly Cost: \$1,602.00

Yearly Cost Per Acre: \$11.00

Federal Funds: 0%

Total Acreage Leased: 145.6

Address of Property: Jackson County Section 16-6S-6W

Purpose of Lease: Wildlife Management Area

Note: This will be a five (5) year lease with no renewals. Mississippi Department of Wildlife, Fisheries and Parks was awarded this lease through competitive bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Wildlife, Fisheries and Parks

Lease #: 899-305-23B

Lessor: Jackson County School District

Term: 07/01/2018 through 06/30/2023

Total Yearly Cost: \$4,794.00

Yearly Cost Per Acre: \$7.50

Federal Funds: 0%

Total Acreage Leased: 639

Address of Property: Jackson County Section 16-5S-6W

Purpose of Lease: Wildlife Management Area

Note: This will be a five (5) year lease with no renewals. Mississippi Department of Wildlife, Fisheries and Parks was awarded this lease through competitive bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

Action: A motion was made by Mr. Morehead to approve the staff recommendations for Items VII.J.1 and VII.J.2 as presented. The motion was seconded by Mr. Belk and Ms. Malatesta, and unanimously approved by all members present and voting.

K. RPM Director's Report

Mr. Adams stated there were no additional comments.

A ten-minute recess was taken prior to the presentation of Item VIII.

VIII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

There were no Petitions for Relief from the use of Competitive Sealed Bidding as a procurement method. Ms. Martin explained how the "Projected Budget for Life of the Contract" figures were calculated.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Education

Supplier: Data Recognition Corporation

Contract #: 8200039469

Term: 07/12/2018 – 06/30/2019

Total Value: \$3,292,826.00

New
\$3,292,826.00

Projected Budget for Life of the Contract: \$14,963,864.00

Summary of Request: The contractor will create and administer a custom Mississippi Academic Assessment Program for Science, Grades 5 and 8, and High School End of Course Assessments in Biology I and U.S. History. The services provided will include all associated

technical services and professional development for these assessments. The contractor was selected through an RFP with five respondents, of which three were deemed non-responsive and not considered as the proposals contained information that identified or distinguished the offeror. One post-award vendor debriefing was requested by Questar Assessments, Inc. and held. There was one protest filed regarding the procurement: Measured Progress filed a protest to the contract award dated May 22, 2018. On June 5, 2018, MDE responded to the protest with the final decision that the protest had no merit. Pursuant to PPRB OPSCR Rules and Regulations, Measured Progress had until approximately June 18, 2018 to file an appeal with PPRB if they were unsatisfied with the MDE protest decision. According to the RFP and contract, a bond for the total amount of the contract is required and the bond must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon the agency providing the required bond certification.

Ms. Coleman corrected the agenda by listing Measured Progress as the protestor.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented with the corrections of Measured Progress filing the protest. The motion was seconded by Mr. Belk and unanimously approved by all members present.

2. **Requesting Agency:** Mississippi Department of Education

Supplier: Valley Services, Inc.

Contract #: 8200019188

Term: 08/01/2015 to 07/31/2019

Total Value: \$1,850,022.00

Renewal
\$435,801.00

Projected Budget for Life of the Contract: \$2,285,823.00

Summary of Request: Modification Four has been submitted to renew the contract for one year. This is the third of four optional one-year renewals allowed by the original contract. Modification Four updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Price Adjustment, Approval, Priority, Statement of Work, Budget Narrative, and Compensation and Financial Reports clauses. All other terms and conditions of the original contract, including the unit prices, remain the same. The contractor provides food management services for the Mississippi Schools for the Blind and Deaf. The contractor was originally selected through an RFP. According to the RFP and contract, a bond for the total amount of the contract is required and the bond must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required bond certification.

Action: A motion was made by Ms. Malatesta to approve the staff recommendations as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present and voting.

3. Requesting Agency: Department of Finance & Administration

Supplier: Warner, Inc. d/b/a ServiceMaster

Contract #: 8200039266

Term: 08/01/2018 - 07/31/2021

Total Value: \$1,674,800.00

**New
\$1,674,800.00**

Projected Budget for Life of the Contract: \$2,712,400.00

Summary of Request: The contractor will provide custodial services of DFA buildings at 620 North Street, 660 North Street, 700 North State Street, Robert G. Clark, Jr. State Office Building, Patrick Alan Nunnelee State Office Building, the two Mississippi Museums in Jackson, the State Service Center in Hattiesburg, and the Eldon Langston Bolton Building in Biloxi. The contractor will also provide pre-Legislative session, during Legislative session, and post-Legislative session services at the New Capitol. The term of the contract is three years with two optional one-year renewals. The contractor was selected through an IFB with seven respondents. One respondent was deemed non-responsive for failure to submit a complete bid form. Proof of the vendor's workers' compensation, comprehensive general or commercial liability, motor vehicle liability, and motor vehicle property damage insurance certification must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of certificate of insurances.

Action: A motion was made by Ms. Malatesta to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

4. Requesting Agency: Veterans Home Purchase Board

Supplier: Rogers Dunn, LLC

Contract #: 8200026104

Term: 09/01/2016 - 08/31/2019

Total Value: \$189,900.00

**Renewal
\$63,300.00**

Projected Budget for Life of the Contract: \$316,500.00

Summary of Request: Amendment One has been submitted to renew the contract for one year. This is the first of three optional one-year renewals allowed by the original contract. Amendment One updates the Acknowledgments and Acceptance of Terms, Compensation, Period of Performance, Entire Agreement, Approval, Representation Regarding Gratuities, Procurement Regulations, E-Verification, and Stop Work Order clauses. Amendment One also provides edits to Attachment B, Scope of Work, as follows: clarification was added to Section I, Interior and Exterior Building Maintenance/Repair that repairs must be procured by VHPB, not the vendor; removal of the following sentence from Section 6, Monitoring and Maintenance Operations Budget, "We will provide detailed cost estimates for all major repairs, and when requested, competitively bid and manage work of potential contractors"; conflicting language was removed and clarification was added to Section 7, General Services that ensures that

VHPB authorization and approval will be sought and received prior to the vendor implementing any repairs/work. All other terms and conditions of the original contract remain the same. The contractor provides professional management, maintenance, and upkeep of the agency's facility in Pearl. Services include janitorial work, grounds upkeep, pest control, and building maintenance. The contractor was originally selected through an RFP.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Action: A motion was made by Mr. Belk to approve the staff recommendation as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

5. **Requesting Agency:** Mississippi Department of Environmental Quality

Supplier: Yelverton Consulting, LLC

Contract #: 8200020442

Term: 08/01/2015 - 07/31/2019

Total Value: \$192,000.00

Renewal
\$48,000.00

Projected Budget for Life of the Contract: \$240,000.00

Summary of Request: Modification Two has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by Modification One. Modification Two updates the Period of Performance, Consideration and Payment, Representation Regarding Gratuities, Paymode, and Procurement Regulations clauses and adds the Counterparts and Approval clauses. All other terms and conditions of the original contract remain the same. The contractor provides consulting services relating to the Mississippi Coordinating Council for Remote Sensing and Geographic Information Systems (hereinafter "MCCRSGIS"). These consulting services include developing working relationships, maintaining contract, and acting as a liaison between MDEQ, MCCRSGIS, and federal, state, county, municipal, and any other appropriate entities; developing strategies for coordinating outreach messages; coordinating the collection of digital orthoimagery for tax mapping purposes; and providing regular communication and reports to MDEQ and MCCRSGIS on all activities. The contractor was originally selected through an RFP. 82

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Action: A motion was made by Mr. Morehead to approve the staff recommendation as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Items VIII.B.6 through VIII.B.8 were presented together.

6. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: Magnolia Health

Contract #: N/A

Term: 07/01/2017 to 06/30/2020

Modification

Total Value: N/A

N/A

Projected Budget for Life of the Contract: N/A

Summary of Request: Amendment One has been submitted to adhere to a CMS request to amend capitation payment language in the original contract. The Mississippi Coordinated Access Network (hereinafter "MississippiCAN") contract is paid via a medical claims process through DOM's fiscal agent; therefore, no spending authority is being requested. DOM will pay the contracts a per member per month (hereinafter "PMPM") capitation payment to cover the services provided. The PMPM rates are risk adjusted to account for population variables and certified by a national actuarial firm. The agency contends CMS has not provided a letter memorializing their mandate. However, through meetings and several phone calls with CMS, it has been made clear that until DOM changes the capitation payment language, CMS will not approve DOM's Care Coordination Organization (hereinafter "CCO") contracts. The agency also contends CMS will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting executed contracts or modifications to CMS. Amendment One updates the Stop Work Order and Bribes, Gratuities, and Kickbacks clauses and adds E-Payment, Procurement Regulations, and the Approval clauses. Amendment One also provides edits to the Scope of Work, as follows: a timeline was added to Section 1.R, Readiness Reviews that the Readiness Review for the contract is October 1, 2017 through June 30, 2018, the Special Open Enrollment Period is July 1, 2018 through August 31, 2018, with an effective date of October 1, 2018, and the Annual Open Enrollment Period is October 1, 2018 through December 15, 2018; clarification was added to Section 4.A, Enrollment of Members with a Contractor that explains when time-limited auto-assignment will occur to ensure entities reach a minimum threshold of 20% of the program, specifies the dates for the Special Open Enrollment Period and the Annual Open Enrollment Period; Section 4.K, Member Listing Report that states the agency or its agent will prepare a Member Listing Report; and clarification was added to Section 13.A, Capitation Payments that DOM will not pay monthly capitation payments to the contractors during the implementation year, DOM will pay FY 2018 monthly capitation payments to the contractors under the July 1, 2014 contract, DOM will pay the contractors monthly capitation payments for FY 2019 based on two separate capitation rate periods July 1, 2018 through September 30, 2018, which will only be paid to managed care contractors with members, and October 1, 2018 through June 30, 2019. All other terms and conditions of the original contract remain the same. The contractor provides services for statewide administration of the MississippiCAN. The contractor was originally selected through an RFQ, which resulted in the award of three contracts. This contract was presented at the September 19, 2017 PSCR Meeting and statutorily approved pursuant to Miss. Code Ann. § 25-9-120(4) (2017) prior to HB 1109 revisions.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

7. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: Molina

Contract #: N/A

Term: 07/01/2017 to 06/30/2020

Total Value: N/A

Projected Budget for Life of the Contract: N/A

Modification

N/A

Summary of Request: Amendment One has been submitted to adhere to a CMS request to amend capitation payment language in the original contract. The Mississippi Coordinated Access Network (hereinafter “MississippiCAN”) contract is paid via a medical claims process through DOM’s fiscal agent; therefore, no spending authority is being requested. DOM will pay the contracts a per member per month (hereinafter “PMPM”) capitation payment to cover the services provided. The PMPM rates are risk adjusted to account for population variables and certified by a national actuarial firm. The agency contends CMS has not provided a letter memorializing their mandate. However, through meetings and several phone calls with CMS, it has been made clear that until DOM changes the capitation payment language, CMS will not approve DOM’s Care Coordination Organization (hereinafter “CCO”) contracts. The agency also contends CMS will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting executed contracts or modifications to CMS. Amendment One updates the Stop Work Order and Bribes, Gratuities, and Kickbacks clauses and adds E-Payment, Procurement Regulations, and the Approval clauses. Amendment One also provides edits to the Scope of Work, as follows: a timeline was added to Section 1.R, Readiness Reviews that the Readiness Review for the contract is October 1, 2017 through June 30, 2018, the Special Open Enrollment Period is July 1, 2018 through August, 31, 2018, with an effective date of October 1, 2018, and the Annual Open Enrollment Period is October 1, 2018 through December 15, 2018; clarification was added to Section 4.A, Enrollment of Members with a Contractor that explains when time-limited auto-assignment will occur to ensure entities reach a minimum threshold of 20% of the program, specifies the dates for the Special Open Enrollment Period and the Annual Open Enrollment Period; Section 4.K, Member Listing Report that states the agency or its agent will prepare a Member Listing Report; and clarification was added to Section 13.A, Capitation Payments that DOM will not pay monthly capitation payments to the contractors during the implementation year, DOM will pay FY 2018 monthly capitation payments to the contractors under the July 1, 2014 contract, DOM will pay the contractors monthly capitation payments for FY 2019 based on two separate capitation rate periods July 1, 2018 through September 30, 2018, which will only be paid to managed care contractors with members, and October 1, 2018 through June 30, 2019. All other terms and conditions of the original contract remain the same. The contractor provides services for statewide administration of the MississippiCAN. The contractor was originally selected through an RFQ, which resulted in the award of three contracts. This contract was presented at the September 19, 2017 PSCR Meeting and statutorily approved pursuant to Miss. Code Ann. § 25-9-120(4) (2017) prior to HB 1109 revisions.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

8. Requesting Agency: Mississippi Division of Medicaid

Supplier: UnitedHealthcare

Contract #: N/A

Term: 07/01/2017 – 06/30/2020

Total Value: N/A

Projected Budget for Life of the Contract: N/A

Modification
N/A

Summary of Request: Amendment One has been submitted to adhere to a CMS request to amend capitation payment language in the original contract. The Mississippi Coordinated

Access Network (hereinafter "MississippiCAN") contract is paid via a medical claims process through DOM's fiscal agent; therefore, no spending authority is being requested. DOM will pay the contracts a per member per month (hereinafter "PMPM") capitation payment to cover the services provided. The PMPM rates are risk adjusted to account for population variables and certified by a national actuarial firm. The agency contends CMS has not provided a letter memorializing their mandate. However, through meetings and several phone calls with CMS, it has been made clear that until DOM changes the capitation payment language, CMS will not approve DOM's Care Coordination Organization (hereinafter "CCO") contracts. The agency also contends CMS will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting executed contracts or modifications to CMS. Amendment One updates the Stop Work Order and Bribes, Gratuities, and Kickbacks clauses and adds E-Payment, Procurement Regulations, and the Approval clauses. Amendment One also provides edits to the Scope of Work, as follows: a timeline was added to Section 1.R, Readiness Reviews that the Readiness Review for the contract is October 1, 2017 through June 30, 2018, the Special Open Enrollment Period is July 1, 2018 through August, 31, 2018, with an effective date of October 1, 2018, and the Annual Open Enrollment Period is October 1, 2018 through December 15, 2018; clarification was added to Section 4.A, Enrollment of Members with a Contractor that explains when time-limited auto-assignment will occur to ensure entities reach a minimum threshold of 20% of the program, specifies the dates for the Special Open Enrollment Period and the Annual Open Enrollment Period; Section 4.K, Member Listing Report that states the agency or its agent will prepare a Member Listing Report; and clarification was added to Section 13.A, Capitation Payments that DOM will not pay monthly capitation payments to the contractors during the implementation year, DOM will pay FY 2018 monthly capitation payments to the contractors under the July 1, 2014 contract, DOM will pay the contractors monthly capitation payments for FY 2019 based on two separate capitation rate periods July 1, 2018 through September 30, 2018, which will only be paid to managed care contractors with members, and October 1, 2018 through June 30, 2019. All other terms and conditions of the original contract remain the same. The contractor provides services for statewide administration of the MississippiCAN. The contractor was originally selected through an RFQ, which resulted in the award of three contracts. According to the RFP and contract, a certification of insurance for professional and general liability, fire and property damage, and workers' compensation is required. Proof of the vendor's required insurance certificate and workers' compensation must be received from the agency prior to processing the contract modification. This contract was presented at the September 19, 2017 PSCRB Meeting and statutorily approved pursuant to Miss. Code Ann. § 25-9-120(4) (2017) prior to HB 1109 revisions.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon receipt of required insurance certification and workers' compensation.

Action: A motion was made by Mr. Morehead to approve the staff recommended contract modifications for Items VIII.B.6 through VIII.B.8 as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

Items VIII.B.9 through VIII.B.11 were presented together.

9. **Requesting Agency:** Mississippi Development Authority
Supplier: Maris, West, and Baker, Inc.
Contract #: 8200026147
Term: 08/01/2016 - 07/31/2019
Total Value: \$600,000.00
Projected Budget for Life of the Contract: \$800,000.00
Renewal
\$100,000.00
Summary of Request: Amendment Two has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by the original contract. Amendment Two updates the Period of Performance, Compensation, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Trade Secret, Commercial and Financial Information, Termination Upon Bankruptcy clauses, and adds the Approval clause. All other terms and conditions of the original contract remain the same. The contractor provides advertising and marketing services to promote economic development and tourism in Mississippi. The contractor was originally selected through an RFP, which resulted in the award of three contracts.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with the PPRB, OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract renewal as requested.

10. **Requesting Agency:** Mississippi Development Authority
Supplier: Frontier Strategies, LLC
Contract #: 8200026148
Term: 08/01/2016 – 07/31/2018
Total Value: \$400,000.00
Projected Budget for Life of the Contract: \$530,000.00
Renewal
\$100,000.00
Summary of Request: Amendment One has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by the original contract. Amendment One updates the period of performance, compensation, representation regarding gratuities, procurement regulations, stop work order, termination of stopped work, e-payment, trade secret, commercial and financial information, termination upon bankruptcy clauses, and adds the approval clause. All other terms and conditions of the original contract remain the same. The contractor provides advertising and marketing services to promote economic development and tourism in Mississippi. The contractor was originally selected through an RFP, which resulted in the award of three contracts.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with the PPRB, OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract renewal as requested.

11. **Requesting Agency:** Mississippi Development Authority
Supplier: The Gibbes Company, Inc.
Contract #: 8200026146
Term: 08/01/2016 – 07/31/2019
Total Value: \$300,000.00
Renewal
\$0.00

Projected Budget for Life of the Contract: \$400,000.00

Summary of Request: Amendment One has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by the original contract. Amendment One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Trade Secrets, Commercial and Financial Information, Termination Upon Bankruptcy clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same. The contractor provides advertising and marketing services to promote economic development and tourism in Mississippi. The contractor was originally selected through an RFP, which resulted in the award of three contracts.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with the PPRB, OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract renewal as requested.

Action: A motion was made by Mr. Morehead to approve the staff recommended contract renewals for Items VIII.B.9 through VIII.B.11 as presented. The motion was seconded by Ms. Malatesta and unanimously approved by all members present.

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2018

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS.

An updated report for all Department of Child Protection Services Contracts and Department of Human Services Contracts useful in establishing and operating DCPS reported to the Board for Fiscal Year 2018 is attached to these Minutes as **Attachment H**.

1. 8200030275, DCPS and 200 Million Flowers, Inc.

DCPS and 200 Million Flowers, Inc. Contract Termination Documents are attached to these Minutes as **Attachment I**.

D. Emergency Contracts Reported to the Board for Fiscal Year 2018

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to

correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

An updated report of all emergency contracts reported to the Board for Fiscal Year 2018 is attached to these Minutes as **Attachment J**.

1. Requesting Agency: Veterans Affairs Board

Supplier: Pro-Nurse, LLC

Contract #: 8400000760

Term: 02/28/2018 - 05/15/2018

Modification

Total Value: \$262,000.00

\$112,000.00

Summary of Request: This contract was originally entered to include the remaining unexpended authorized spending authority of \$21,863.27 from 8200032563, and to increase the requested spending authority from Modification One by \$76,000.00 for a total of \$97,863.27 under contract 8400000760. This modification was submitted to increase the amount of the contract by \$112,000.00 and to correct the previous modification budget miscalculation of needed spending authority and pay outstanding invoices.

E. OPSCR Staff Approvals Reported to the Board

An updated report of all emergency contracts reported to the Board for Fiscal Year 2018 is attached to these Minutes as **Attachment K**.

F. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

The Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency is attached to these Minutes as **Attachment L**.

Action: A motion was made by Mr. Belk to approve the staff recommendation to file the report as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.

G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency and the House of Representatives and Senate Appropriations Committees on Emergency Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

The Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency is attached to these Minutes as **Attachment M**.

Action: A motion was made by Mr. Belk to approve the staff recommendation to file the report as presented. The motion was seconded by Mr. Morehead and unanimously approved by all members present.


H. OPSCR Director's Report

Ms. Martin introduced a new contract analyst, Vergenia Coleman.

IX. Adjournment

Action: A motion was made by Ms. Malatesta to adjourn. The motion was seconded by Mr. Belk and unanimously approved by all members present.

These Minutes of the Public Procurement Review Board were approved by the members on the 1st of August, 2018.



J. K. "Hoopy" Stringer, Jr., Chair



Date



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, July 11, 2018, 9:00 a.m. in
Room 145 Conference Room
Woolfolk State Office Building



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, July 11, 2018
9:00 a.m.

PPRB STAFF ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please Print)

CHUCK MCINTOSH	DFA
Scott Owens	DFA
Ross Campbell	DFA
Clay Chastain	DFA
Aubrey Leigh Goodwin	DFA
Catoria Martin	DFA
Glenn R. Kornbrek	DFA
Alicia Coleman	DFA/OPSCR
Fisley Harvell	DFA
Vernie Weathers	DFA/OPTFM
Ramona Jones	DFA/OPTFM
Mike Cook	DFA/OPTFM
Tenora Walter	DFA/OPSCR
Shandra Thompson	DFA/OPSCR
Lashonda Washington	DFA/OPSCR
Vergenia Coleman	DFA/OPSCR
Edward Wiggins, Sr.	AG/DFA



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, July 11, 2018

9:00 a.m.

GUEST ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please Print)

Robert Ponder Dir. Dir.	MS Forestry Comm.
Rebekah Olander Purchasing	MS Forestry Comm.
Nicky Grimes	Baswell Regional Center
Cliff Ashley	Baswell Regional Center
Art Kennard	MDWFP
LYNN AINSWORTH	ITS
Matthew Dr.	PEER
Stacia Shannon	MDA
Kathy Roberts	MDA
Harris VanBuskirk	MDOT
NICK WALTERS	MDOT
Billy Beard	DFA/OPTFM
Ginny Muzelle	MDEQ
Aveleka Moore	MDEQ
Constance Evans	MDE
Monique Cortey	WPE
Sandra Edwards	WPE
Ramona Jones	DFA/OPTFM

NAME AND TITLE

AGENCY/COMPANY

(Please Print)

Danny Lynch	MDES
Jennifer Robinson	MDE
Math Nessor	DOM
Brittney Thompson	DOM
David Pirock	DIA
Kayleigh Aicklen/Blake Bell	Capitol Resources
CHIP BUTLER	DHA
STACY JOHNSON	DHA
Rainal LEE	AGO/MDE
Toni Johnson	OMH
Redwyn Sparks	MDCPS
Della Shurtz	MSBFS
Hugh Strebeck	MSBFS
Rebecca Thompson	MSBFS VHPB
Louie Carlton	VHPB
VAN WHITE	SCI/MHA
Caroline Sims	
Jeri Ashby	DFA / Irburg Co
Romaine Richards	AG / DEA



PPRB
PUBLIC PROCUREMENT
REVIEW BOARD
PROPOSED AMENDED
MEETING AGENDA
Wednesday, July 11, 2018
9:00 a.m.

- I. **Call to Order**
- II. **Approval of Minutes from May 16, 2018 Public Procurement Review Board Meeting**
- III. **Approval of Minutes from June 6, 2018 Public Procurement Review Board Meeting**
 - A. **Motion to Amend Attachment F of June 6, 2018 Minutes**
- IV. **Approval of Minutes from June 20, 2018 Public Procurement Review Board Meeting**
- V. **Approval of per diem and expenses for the July 11, 2018 meeting and for any additional expenses incurred prior to the August 1, 2018 meeting**
- VI. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. **Petitions for Relief from Reverse Auction**
 - 1. **Governing Authorities**

There are no Petitions for Relief from Reverse Auctions from Governing Authorities
 - 2. **State Agencies**
 - i. **Requesting Agency:** Mississippi Department of Transportation (MDOT)
Supplier: Unknown-N/A
Contract #: 3180000384
Term: One (1) Year (09/01/2018 – 08/31/2019)
Total Value: \$475,000.00

Summary of Request: MDOT has requested an exemption from using the Reverse Auction process for the purchase of rock salt. MDOT is requesting the exemption because rock salt is used by MDOT road maintenance crews at various locations throughout the state for ice removal on bridge deck surfaces and roadways. The availability of the commodity and the location of the work must be known to determine the lowest cost. Availability of rock salt is an important determinate due to the unpredictability of severe weather events, the criticality of a

timely application to roads and bridges so that they remain open and passable during severe weather events, and availability issues generated by high demand from other cities and counties throughout Mississippi and neighboring states dealing with the same severe weather event. Because MDOT awards to all suppliers and makes determinations at the time of purchase the reverse auction process is not in the best interest of the State. MDOT requests approval to utilize the competitive sealed bid process to procure rock salt.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Unknown-N/A

Contract #: 3180000383

Term: One (1) Year (09/01/2018 – 08/31/2019)

Total Value: \$400,000.00

Summary of Request: MDOT has requested an exemption from using the Reverse Auction process for the purchase of sand and gravel. MDOT is requesting the exemption because sand and gravel is used by MDOT road maintenance crews at various locations throughout the state. The location of the work, type of aggregate needed, and pits producing at the time of the work, must be known to determine the lowest cost. For these reasons, MDOT needs all locations and vendors to bid, even if their price is higher than another vendor. Because MDOT awards to all and makes determinations at the time of purchase the reverse auction process is not in the best interest of the State. MDOT requests approval to utilize the competitive sealed bid process to procure sand and gravel.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of Awards for Governing Authorities Receiving Exemptions

i. **Requesting Agency:** Harrison County

Supplier: T.L. Wallace Construction Inc.

Term: 9/1/2018 - 6/30/2019

Total Value: \$ 481,000.00 estimated

Summary of Request: Harrison County requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The County advertised for competitive sealed bids for slurry seal, scrub seal and micro surfacing. They received two bids and wish to award to the low bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

i. Requesting Agency: Harrison County

Supplier: Coast Concrete

Term: 9/1/2018 - 6/30/2019

Total Value: \$ determined by project

Summary of Request: Harrison County requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The County advertised for competitive sealed bids for ready mix concrete. They received two bids and wish to award to the low bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

ii. Requesting Agency: Harrison County

Supplier: Adapco, AllPro, Clarke Mosquito Control, Gaubert, SiteOne Landscape, Univar

Term: 9/1/2018 - 6/30/2019

Total Value: \$103,000.00 estimated

Summary of Request: Harrison County requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The County advertised for competitive sealed bids for pesticides and chemicals. They received 6 bids and wish to award to the low bidder per line item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the county, we ask that the Board approve this contract.

iii. Requesting Agency: Harrison County

Supplier: G and O Supply, Southern Pipe and Supply, MS Utility Supply

Term: 7/1/2018 - 6/30/2019

Total Value: \$93,700.00 estimated

Summary of Request: Harrison County requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The County advertised for competitive sealed bids for polyethylene pipe. They received 3 bids and wish to award to all 3 vendors and will purchase depending on availability and performance.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the County, we ask that the Board approve this contract.

iv. Requesting Agency: City of Tupelo

Supplier: Reynolds Hardware, Monts Paper, Lann Chemical, All American Poly, Newell Paper, Columbus Paper, MIB, Interboro

Term: 12 months

Total Value: \$55,000.00 estimated

Summary of Request: City of Tupelo requested an exemption from using Reverse Auction and OPTFM approved the request at in February 2018. The City advertised for competitive sealed bids for janitorial supplies. They received 8 bids and wish to award to low bidder per line item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the City, we ask that the Board approve this contract.

v. **Requesting Agency:** City of Tupelo

Supplier: APAC Mississippi, Booneville Trucking, Century Construction, Nunley Trucking

Term: 7/1/2018 - 6/30/2019

Total Value: \$55,000.00 estimated

Summary of Request: City of Tupelo requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The City advertised for competitive sealed bids for stone and riprap. They received 4 bids and wish to award to low bidder per line item, with the next lowest bidder being the alternate as appropriately needed.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the City, we ask that the Board approve this contract.

vi. **Requesting Agency:** Rankin County School District

Supplier: Coomes Distributors

Term: 8/1/2018 - 6/30/2019

Total Value: \$93,700.00 estimated

Summary of Request: Rankin County School District requested an exemption from using Reverse Auction and the PPRB approved the request at the May 2, 2018 Board meeting. The school district advertised for competitive sealed bids for snacks for their Frontiers after school program. They received 1 bid and wish to award to Coomes Distributors.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the School District, we ask that the Board approve this contract.

C. Consideration of State Agency Contracts for Board Action

i. **Requesting Agency:** South Mississippi Regional Center (SMRC)

Supplier: Sartin's Discount Drugs

Contract #: 8200039450

Term: One (1) Year with the potential for Four (4) one year extensions
(09/01/2018 – 08/31/2019)

Total Value: \$499,999.99

Summary of Request: SMRC was granted an exemption from Reverse Auction in April 2018. The exemption was granted because the pharmaceutical procurements are not awarded

based on a single award to the lowest bid for the line item. Other factors such as dispensing fees, cost of OTC medications that are not covered by Medicare/Medicaid, percentage of cost below the average wholesale price on name brand medications, determine the award for the pharmaceuticals. SMRC advertised for competitive sealed bids for pharmaceuticals for clients at multiple sites and four (4) responses were received. SMRC is requesting to award to Sartin's Discount Drugs. The total contract amount is \$499,999.99, which will be for the entire contract period with extensions included.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board approve this contract.

D. OPTFM Staff Approvals reported to the Board

i. Emergency Purchases

ii. Sole Source Purchases

E. OPTFM Director's Report

i. Report on University Athletic Apparel Procurements

VII. DFA Bureau of Building, Grounds, and Real Property Management (BOB/RPM)

A. BOB Staff Approvals Reported to the Board

B. Consideration of Contracts for Board Action

i. Using Agency: Mississippi State University – Division of Agriculture, Forestry & Vet Medicine

Number: GS# 113-141

Project Title: ADS & Poultry Complex

General Contractor: Amason & Associates, Inc.

Construction Days from Notice to Proceed [Term]: 400 days

Total Value at Award: \$11,054,000.00

Project Scope: Construct an approximately 26,000 SF two-story masonry and steel frame building containing Classrooms, Offices, Administration Areas, Laboratories, and Ancillary spaces on the campus of Mississippi State University located in Starkville, Mississippi.

Note: Lowest bidder of seven bids received. IHL has forwarded their approval.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed contracts.

C. Consideration of Change Order for Board Action

1. Using Agency: Central High School (MDE)

Project Number: GS# 352-023

Project Title: Interior Renovations

General Contractor: Robertson Construction LLC

Original Contract Sum: \$293,240.00

Net Change by Previous Change Orders: \$52,060.00

Total Value at Award before Change Order: \$345,300.00

Total Value of this Change Order: \$45,160.00

Construction Days to Date [Term]: 323 including CO

Change Order Scope: 1. Provide/connect security access to Doors #1 and #2 as requested by MDE. 2. Install new doors, frames, and additional security system to four (4) existing doors for increased security to employees and limiting the public's access to sensitive areas in the facility. It will be time effective and cost effective and in the best interest of the State of Mississippi to use the current General contractor who is thoroughly familiar with the existing conditions in the building and already on site and mobilized.

Note: Board Action required when Change Order exceeds 25%.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

2. Using Agency: Ellisville State School

Project Number: GS# 422-157

Project Title: Wastewater Lagoon Upgrades

General Contractor: T. L. Wallace Construction, Inc.

Original Contract Sum: \$715,930.00

Net Change by Previous Change Orders: \$17,252.40

Total Value at Award before Change Order: \$733,182.40

Total Value of this Change Order: \$201,037.68

Construction Days to Date [Term]: 359 including CO

Change Order Scope: Add two aerators to upgrade Ellisville State School's treatment system to comply with the latest MDEQ issued permit. More specifically to address the increased requirements found during Mississippi Department of Environmental Quality's (MDEQ) latest inspection. During the course of the project, Ellisville State School was issued a revised permit with more stringent limits on the treatment of Biological Oxygen Demand (BOD). Since these were not previously known, additional improvements to the treatment system are required to meet said standards. It will be cost effective since we have a qualified general contractor currently working on site and can complete the work required.

Note: Board Action required when Change Order exceeds 25%.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

D. Consideration of Commissioning Professionals

1. Using Agency: Any Using Agency

Location: Statewide

Project Number / Name: Various

Project Budget: Typical projects range in size from \$3 million to \$10 million

Funding Sources: Various – mainly Bond Funds

Professional Fee Type: Commissioning Percentage Fee based on project complexity

Time Period: Projects initiated between August 1, 2018 – July 31, 2021

Commissioning Professionals Selected:

Commissioning & Green Building Solutions, Inc. – Lawrenceville, Georgia

Horizon Engineering Associates, LLC – St. Louis, Missouri

Sanders Engineering Inc. – Clinton, Mississippi

Sinergi Integrated Building Sciences, LLC – Byram, Mississippi

Project Scope: Commissioning is a systematic process of quality assurance for buildings and their systems. The Process will span the entire project from Pre-Design through the one-year Warranty period. The intent of commissioning is to result in facilities with increased energy efficiency, improved occupant comfort, shorter project turnover times, less post-occupancy corrective work, improved indoor air quality, greater equipment life, and less changes during the construction process. A scope of services for the Commissioning Agent for a typical project provides some insight to the detailed technical effort required to ensure that the systems are designed, installed, programmed, started, and operated properly.

Note: All major facility projects administered by the Bureau of Building will be commissioned. A major facility project is generally defined as all new construction projects over five thousand (5,000) gross square feet and all repair and renovation projects which involve greater than fifty percent (50%) of the facility replacement value (See Mississippi Code 31-11-35). Systems that will be commissioned include HVAC systems, plumbing systems, electrical systems, data/communication systems, life-safety systems, conveying systems, building envelope and other specialty systems depending upon project complexity.

Clarification or Remarks: Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Seven proposals were received. All firms were interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. The Bureau of Building will endeavor to allocate all project assignments among all four selected Commissioning Professionals.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

E. BOB Director's Report

F. RPM Competitive Leases

1. **Requesting Agency:** Mississippi Department of Employment Security

Lease #: 260-452-23A

Lessor: Litchfield 588-B, LLC

Term: 08/01/2018 through 07/31/2023

Total Yearly Cost: \$52,000

Cost PSF: \$6.50

Federal Funds: 100%

Square Footage Proposed: 8000

Previous Square Footage: N/A

Address of Property: 588 Century Place Ridgeland, MS.

Purpose of Lease: This warehouse space will allow Mississippi Department of Employment Security to store furniture and other equipment that can be used during emergency and disaster situations. During times of catastrophe, Mississippi Department of Employment Security must be able to quickly assemble a temporary office so that customer service is uninterrupted. This is part of the agency's Continuity of Operations Plan. In addition, the agency must be able to erect a temporary office or supply added employees with office equipment during unpredictable economic downturns to accommodate a large influx of unemployment claims. Further, this space allows the agency to house documents for specified lengths of time per the agency's records retention policy and Federal requirements. This lease will replace a current warehouse in Canton, MS.

Note: This will be a five (5) year lease with up to two (2) five (5) year renewals. The Agency advertised and received (2) two responses. The lowest response did not meet the ADA Requirements or general layout needs. Modifications to the standard lease agreement recognized in Section 20 are as follows:

(1)**Modification #1:** Section 14 - Due to this lease being warehouse space, the language in this section is not applicable and is modified as follows:

DELETE:

SUBSECTION 1 (Flooring)

SUBSECTION 2 (Walls) except the language stating, painted drywall or plaster walls and partitions shall be in good condition, free from stains, fading, dents, holes and shall have been painted within the previous 5 years or shall be repainted prior to start of lease term.

DELETE:

SUBSECTION 3 (Ceiling)

SUBSECTION 4 (Building Envelope) except the language stating roof(s) shall be in good condition, free from leaks, and properly sloped to drains and maintained in such condition throughout the initial term including any/all subsequent renewals. Flat roofs, if any, shall be under manufacturer's warranty for 20 years at start of lease or shall be replaced prior to the start of lease term. Throughout the initial term and any/all subsequent renewals, all flat roofs shall be maintained, repaired, replaced and/or restored such that roof covering tenant space is under a manufacturer's warranty continuously throughout the lease term and surfaces shall be in good condition, free from cracks, mold and mildew, water-tight and maintained in such

conditions throughout the initial term including any/all subsequent renewals. Painted surfaces, if any, shall have been painted within the previous 5 years or shall be repainted prior to the start of lease term.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Forestry Commission

Lease #: 330-781-23A

Lessor: Bellefontaine Auto Parts, LLC.

Term: 07/12/2018 through 07/11/2023

Total Yearly Cost: \$9,600

Cost PSF: \$10.40+ Janitorial

Federal Funds: 0%

Square Footage Proposed: 923

Previous Square Footage: N/A

Address of Property: 214 Sprayberry Road, Bellefontaine, MS.

Purpose of Lease: This lease will house area Foresters and the Forest Technicians. It will also serve to store Forestry equipment.

Note: This will be a five (5) year lease with no renewals. The Agency advertised and received (1) one response. The response was within the acceptable figures of the Marketing Rent Survey.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

G. RPM Non-Competitive Leases (Exempt from Competition)

1. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-041-21A

Lessor: Attala County Board of Supervisors

Term: 09/01/2018 - 08/31/2021

Total Yearly Cost: \$6,000

Cost PSF: \$.14 + Utilities & Janitorial

Federal Funds: 80%

Square Footage Proposed: 43,900

Previous Square Footage: 43,900

Address of Property: 610 W. Jefferson St., Kosciusko, MS.

Purpose of Lease: Allied Enterprises of Kosciusko is a nonprofit, transitional rehabilitation facility owned and operated by Mississippi Department of Rehabilitation Services. This facility provides vocational evaluation, personal vocational adjustment training, and job placement services to persons with mental and or physical disabilities referred by district Vocational Rehabilitation counselors. The facility uses real work subcontractors from local industries as a tool to provide services. Clients are paid on a piece-rate basis while receiving services. The space requested is needed for the production aspect of the program.

Note: This is a three (3) year lease with no renewals. This lease is exempt from competitive advertisement under 300.9 (1).

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

H. Succeeding Leases

1. **Requesting Agency:** Mississippi State Board of Funeral Services

Lease #: 335-615-23A

Lessor: Faries Lakeland Properties, LLC

Term: 09/01/2018 - 08/31/2023

Total Yearly Cost: \$28,060

Cost PSF: \$14.03 + Utilities

Previous Cost PSF: \$14.03 + Utilities

Federal Funds: 0%

Square Footage Proposed: 2,000

Previous Square Footage: 2,000

Address of Property: 3010 Lakeland Cove, Suite W, Flowood, MS

Purpose of Lease: Offices for 2 full time employees and 3 contract investigators. There is also a boardroom, filing room, kitchenette and bathroom.

Note: This is a five (5) year lease with no renewals. The Mississippi State Board of Funeral Services advertised and received four (4) responses. None of the responses were considered to be in the best interest of Mississippi State Funeral Board Services. After a review of the possible moving expenses and other expense considerations, Mississippi State Board of Funeral Services considers it to be in the best interest to stay in the present location. Mississippi State Funeral Board Services employs two (2) full time employees and three (3) contract investigators. Mississippi State Funeral Board Services conducts board meetings and must be able to access the boardroom from the main office. There are also a large number of required filing and storage requirements that Mississippi State Funeral Board Services would like PPRB to consider. Mississippi State Board of Funeral Services requests a waiver on the Space Compliance requirement.

Staff Recommendation: This request has been reviewed for compliance and with the granting of the Waiver for Space Compliance, will comply with all rules, regulations and legal requirements by DFA staff. RPM recommends granting the waiver for Space Compliance and approval of this lease.

2. **Requesting Agency:** Mississippi Department of Rehabilitation Services

Lease #: 725-441-19B

Lessor: Lehmborg Crossing Properties, LLC

Term: 08/01/2018 through 07/31/2019

Total Yearly Cost: \$14,400

Cost PSF: \$12.00+ Utilities & Janitorial

Previous Cost PSF: \$12.00+ Utilities & Janitorial

Federal Funds: 80%

Square Footage Proposed: 1,200

Previous Square Footage: 1,200

Address of Property: 915 E. Alabama Street, Columbus, MS.

Purpose of Lease: This office allows clients who require rehabilitation services to have direct access to professional trained staff who are trained to provide services in an efficient and timely manner thus providing an essential link in the Department's service delivery system.

Note: This will be a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. Requesting Agency: Boswell Regional Center

Lease #: 533-641-23A

Lessor: Dickson Appliance and Furniture

Term: 10/01/2018 through 09/30/2023

Total Yearly Cost: \$68,400

Cost PSF: \$6.84+ Utilities & Janitorial

Previous Cost PSF: \$6.84+ Utilities & Janitorial

Federal Funds: 0%

Square Footage Proposed: 10,000

Previous Square Footage: 10,000

Address of Property: 224 Main Avenue South, Magee, MS.

Purpose of Lease: Day Service Program Workshop.

Note: This will be a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

I. RPM Emergency Leases

1. Requesting Agency: Mississippi Department of Human Services

Lease #: 865-251-19A

Lessor: Hertz Jackson City Centre, LLC

Term: 06/15/2018 - 06/14/2019

Total Yearly Cost: \$2,043,465.00

Cost PSF: \$15.00 Inclusive

Federal Funds: 0%

Square Footage Proposed: 136,231

Address of Property: 200 South Lamar Street, Jackson, MS

Purpose of Lease: Offices for Mississippi Department of Human Services and Child Protective Services

Note: This lease is an Emergency Lease as described in 300.9 (3) with a term of no more than one year with no renewals. Modifications to the standard lease agreement recognized in Section 20 are as follows:

(1) Modification #1: SECTION 3, Landlord will not give any option to renew with a year lease.

(2) Modification #2: SECTION 14, Tenant to take the space in "as-is" condition with a one (1) year lease with the exception of any agreed upon improvements to be made as agreed upon between Lessor and Lessee for the Lessee to move into building.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

J. RPM Land Leases

1. **Requesting Agency:** Mississippi Department of Wildlife, Fisheries and Parks

Lease #: 899-305-23A

Lessor: Jackson County School District

Term: 07/01/2018 through 06/30/2023

Total Yearly Cost: \$1,602.00

Yearly Cost Per Acre: \$11.00

Federal Funds: 0%

Total Acreage Leased: 145.6

Address of Property: Jackson County Section 16-6S-6W

Purpose of Lease: Wildlife Management Area

Note: This will be a five (5) year lease with no renewals. Mississippi Department of Wildlife, Fisheries and Parks was awarded this lease through competitive bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. **Requesting Agency:** Mississippi Department of Wildlife, Fisheries and Parks

Lease #: 899-305-23B

Lessor: Jackson County School District

Term: 07/01/2018 through 06/30/2023

Total Yearly Cost: \$4,794.00

Yearly Cost Per Acre: \$7.50

Federal Funds: 0%

Total Acreage Leased: 639

Address of Property: Jackson County Section 16-5S-6W

Purpose of Lease: Wildlife Management Area

Note: This will be a five (5) year lease with no renewals. Mississippi Department of Wildlife, Fisheries and Parks was awarded this lease through competitive bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

K. RPM Director's Report

VIII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

There are no Petitions for Relief from the use of Competitive Sealed Bidding as a procurement method.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Education

Supplier: Data Recognition Corporation

Contract #: 8200039469

Term: 07/12/2018 – 06/30/2019

Total Value: \$3,292,826.00

New

\$3,292,826.00

Projected Budget for Life of the Contract: \$14,963,864.00

Summary of Request: The contractor will create and administer a custom Mississippi Academic Assessment Program for Science, Grades 5 and 8, and High School End of Course Assessments in Biology I and U.S. History. The services provided will include all associated technical services and professional development for these assessments. The contractor was selected through an RFP with five respondents, of which three were deemed non-responsive and not considered as the proposals contained information that identified or distinguished the offeror. One post-award vendor debriefing was requested and held. There was one protest filed regarding the procurement: Questar Assessments, Inc. filed a protest to the contract award dated May 22, 2018. On June 5, 2018, MDE responded to the protest with the final decision that the protest had no merit. Pursuant to PPRB OPSCR Rules and Regulations, Questar Assessments, Inc., had until approximately June 18, 2018 to file an appeal with PPRB if they were unsatisfied with the MDE protest decision. According to the RFP and contract, a bond for the total amount of the contract is required and the bond must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon the agency providing the required bond certification.

2. Requesting Agency: Mississippi Department of Education

Supplier: Valley Services, Inc.

Contract #: 8200019188

Term: 08/01/2015 to 07/31/2019

Total Value: \$1,850,022.00

Renewal

\$435,801.00

Projected Budget for Life of the Contract: \$2,285,823.00

Summary of Request: Modification Four has been submitted to renew the contract for one year. This is the third of four optional one-year renewals allowed by the original contract. Modification Four updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Price Adjustment, Approval, Priority, Statement of Work, Budget Narrative, and Compensation and Financial Reports clauses. All other terms and conditions of the original contract, including the unit prices, remain the same.

The contractor provides food management services for the Mississippi Schools for the Blind and Deaf. The contractor was originally selected through an RFP. According to the RFP and contract, a bond for the total amount of the contract is required and the bond must be certified within ten days of execution. Proof of the vendor's performance bond certification must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the required bond certification.

3. **Requesting Agency:** Department of Finance & Administration

Supplier: Warner, Inc. d/b/a ServiceMaster

Contract #: 8200039266

Term: 08/01/2018 - 07/31/2021

Total Value: \$1,674,800.00

New

\$1,674,800.00

Projected Budget for Life of the Contract: \$2,712,400.00

Summary of Request: The contractor will provide custodial services of DFA buildings at 620 North Street, 660 North Street, 700 North State Street, Robert G. Clark, Jr. State Office Building, Patrick Alan Nunnelee State Office Building, the two Mississippi Museums in Jackson, the State Service Center in Hattiesburg, and the Eldon Langston Bolton Building in Biloxi. The contractor will also provide pre-Legislative session, during Legislative session, and post-Legislative session services at the New Capitol. The term of the contract is three years with two optional one-year renewals. The contractor was selected through an IFB with seven respondents. One respondent was deemed non-responsive for failure to submit a complete bid form. Proof of the vendor's workers' compensation, comprehensive general or commercial liability, motor vehicle liability, and motor vehicle property damage insurance certification must be received from the agency prior to processing the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of certificate of insurances.

4. **Requesting Agency:** Veterans Home Purchase Board

Supplier: Rogers Dunn, LLC

Contract #: 8200026104

Term: 09/01/2016 - 08/31/2019

Total Value: \$189,900.00

Renewal

\$63,300.00

Projected Budget for Life of the Contract: \$316,500.00

Summary of Request: Amendment One has been submitted to renew the contract for one year. This is the first of three optional one-year renewals allowed by the original contract. Amendment One updates the Acknowledgments and Acceptance of Terms, Compensation, Period of Performance, Entire Agreement, Approval, Representation Regarding Gratuities, Procurement Regulations, E-Verification, and Stop Work Order clauses. Amendment One also provides edits to Attachment B, Scope of Work, as follows: clarification was added to Section I, Interior and Exterior Building Maintenance/Repair that repairs must be procured by VHPB, not the vendor; removal of the following sentence from Section 6, Monitoring and Maintenance

Operations Budget, "We will provide detailed cost estimates for all major repairs, and when requested, competitively bid and manage work of potential contractors"; conflicting language was removed and clarification was added to Section 7, General Services that ensures that VHPB authorization and approval will be sought and received prior to the vendor implementing any repairs/work. All other terms and conditions of the original contract remain the same. The contractor provides professional management, maintenance, and upkeep of the agency's facility in Pearl. Services include janitorial work, grounds upkeep, pest control, and building maintenance. The contractor was originally selected through an RFP.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

5. **Requesting Agency:** Mississippi Department of Environmental Quality

Supplier: Yelverton Consulting, LLC

Contract #: 8200020442

Term: 08/01/2015 - 07/31/2019

Total Value: \$192,000.00

Renewal
\$48,000.00

Projected Budget for Life of the Contract: \$240,000.00

Summary of Request: Modification Two has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by Modification One. Modification Two updates the Period of Performance, Consideration and Payment, Representation Regarding Gratuities, Paymode, and Procurement Regulations clauses and adds the Counterparts and Approval clauses. All other terms and conditions of the original contract remain the same. The contractor provides consulting services relating to the Mississippi Coordinating Council for Remote Sensing and Geographic Information Systems (hereinafter "MCCRSGIS"). These consulting services include developing working relationships, maintaining contract, and acting as a liaison between MDEQ, MCCRSGIS, and federal, state, county, municipal, and any other appropriate entities; developing strategies for coordinating outreach messages; coordinating the collection of digital orthoimagery for tax mapping purposes; and providing regular communication and reports to MDEQ and MCCRSGIS on all activities. The contractor was originally selected through an RFP. 82

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

6. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: Magnolia Health

Contract #: N/A

Term: 07/01/2017 to 06/30/2020

Total Value: N/A

Modification
N/A

Projected Budget for Life of the Contract: N/A

Summary of Request: Amendment One has been submitted to adhere to a CMS request to amend capitation payment language in the original contract. The Mississippi Coordinated Access Network (hereinafter "MississippiCAN") contract is paid via a medical claims process through DOM's fiscal agent; therefore, no spending authority is being requested. DOM will pay the contracts a per member per month (hereinafter "PMPM") capitation payment to cover the

services provided. The PMPM rates are risk adjusted to account for population variables and certified by a national actuarial firm. The agency contends CMS has not provided a letter memorializing their mandate. However, through meetings and several phone calls with CMS, it has been made clear that until DOM changes the capitation payment language, CMS will not approve DOM's Care Coordination Organization (hereinafter "CCO") contracts. The agency also contends CMS will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting executed contracts or modifications to CMS. Amendment One updates the Stop Work Order and Bribes, Gratuities, and Kickbacks clauses and adds E-Payment, Procurement Regulations, and the Approval clauses. Amendment One also provides edits to the Scope of Work, as follows: a timeline was added to Section 1.R, Readiness Reviews that the Readiness Review for the contract is October 1, 2017 through June 30, 2018, the Special Open Enrollment Period is July 1, 2018 through August, 31, 2018, with an effective date of October 1, 2018, and the Annual Open Enrollment Period is October 1, 2018 through December 15, 2018; clarification was added to Section 4.A, Enrollment of Members with a Contractor that explains when time-limited auto-assignment will occur to ensure entities reach a minimum threshold of 20% of the program, specifies the dates for the Special Open Enrollment Period and the Annual Open Enrollment Period; Section 4.K, Member Listing Report that states the agency or its agent will prepare a Member Listing Report; and clarification was added to Section 13.A, Capitation Payments that DOM will not pay monthly capitation payments to the contractors during the implementation year, DOM will pay FY 2018 monthly capitation payments to the contractors under the July 1, 2014 contract, DOM will pay the contractors monthly capitation payments for FY 2019 based on two separate capitation rate periods July 1, 2018 through September 30, 2018, which will only be paid to managed care contractors with members, and October 1, 2018 through June 30, 2019. All other terms and conditions of the original contract remain the same. The contractor provides services for statewide administration of the MississippiCAN. The contractor was originally selected through an RFQ, which resulted in the award of three contracts. This contract was presented at the September 19, 2017 PSCR Meeting and statutorily approved pursuant to Miss. Code Ann. § 25-9-120(4) (2017) prior to HB 1109 revisions.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

7. Requesting Agency: Mississippi Division of Medicaid

Supplier: Molina

Contract #: N/A

Term: 07/01/2017 to 06/30/2020

Modification

Total Value: N/A

N/A

Projected Budget for Life of the Contract: N/A

Summary of Request: Amendment One has been submitted to adhere to a CMS request to amend capitation payment language in the original contract. The Mississippi Coordinated Access Network (hereinafter "MississippiCAN") contract is paid via a medical claims process through DOM's fiscal agent; therefore, no spending authority is being requested. DOM will pay the contracts a per member per month (hereinafter "PMPM") capitation payment to cover the services provided. The PMPM rates are risk adjusted to account for population variables and certified by a national actuarial firm. The agency contends CMS has not provided a letter

memorializing their mandate. However, through meetings and several phone calls with CMS, it has been made clear that until DOM changes the capitation payment language, CMS will not approve DOM's Care Coordination Organization (hereinafter "CCO") contracts. The agency also contends CMS will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting executed contracts or modifications to CMS. Amendment One updates the Stop Work Order and Bribes, Gratuities, and Kickbacks clauses and adds E-Payment, Procurement Regulations, and the Approval clauses. Amendment One also provides edits to the Scope of Work, as follows: a timeline was added to Section 1.R, Readiness Reviews that the Readiness Review for the contract is October 1, 2017 through June 30, 2018, the Special Open Enrollment Period is July 1, 2018 through August, 31, 2018, with an effective date of October 1, 2018, and the Annual Open Enrollment Period is October 1, 2018 through December 15, 2018; clarification was added to Section 4.A, Enrollment of Members with a Contractor that explains when time-limited auto-assignment will occur to ensure entities reach a minimum threshold of 20% of the program, specifies the dates for the Special Open Enrollment Period and the Annual Open Enrollment Period; Section 4.K, Member Listing Report that states the agency or its agent will prepare a Member Listing Report; and clarification was added to Section 13.A, Capitation Payments that DOM will not pay monthly capitation payments to the contractors during the implementation year, DOM will pay FY 2018 monthly capitation payments to the contractors under the July 1, 2014 contract, DOM will pay the contractors monthly capitation payments for FY 2019 based on two separate capitation rate periods July 1, 2018 through September 30, 2018, which will only be paid to managed care contractors with members, and October 1, 2018 through June 30, 2019. All other terms and conditions of the original contract remain the same. The contractor provides services for statewide administration of the MississippiCAN. The contractor was originally selected through an RFQ, which resulted in the award of three contracts. This contract was presented at the September 19, 2017 PSCR Meeting and statutorily approved pursuant to Miss. Code Ann. § 25-9-120(4) (2017) prior to HB 1109 revisions.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

8. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: UnitedHealthcare

Contract #: N/A

Term: 07/01/2017 – 06/30/2020

Modification

Total Value: N/A

N/A

Projected Budget for Life of the Contract: N/A

Summary of Request: Amendment One has been submitted to adhere to a CMS request to amend capitation payment language in the original contract. The Mississippi Coordinated Access Network (hereinafter "MississippiCAN") contract is paid via a medical claims process through DOM's fiscal agent; therefore, no spending authority is being requested. DOM will pay the contracts a per member per month (hereinafter "PMPM") capitation payment to cover the services provided. The PMPM rates are risk adjusted to account for population variables and certified by a national actuarial firm. The agency contends CMS has not provided a letter memorializing their mandate. However, through meetings and several phone calls with CMS, it has been made clear that until DOM changes the capitation payment language, CMS will not

approve DOM's Care Coordination Organization (hereinafter "CCO") contracts. The agency also contends CMS will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting executed contracts or modifications to CMS. Amendment One updates the Stop Work Order and Bribes, Gratuities, and Kickbacks clauses and adds E-Payment, Procurement Regulations, and the Approval clauses. Amendment One also provides edits to the Scope of Work, as follows: a timeline was added to Section 1.R, Readiness Reviews that the Readiness Review for the contract is October 1, 2017 through June 30, 2018, the Special Open Enrollment Period is July 1, 2018 through August 31, 2018, with an effective date of October 1, 2018, and the Annual Open Enrollment Period is October 1, 2018 through December 15, 2018; clarification was added to Section 4.A, Enrollment of Members with a Contractor that explains when time-limited auto-assignment will occur to ensure entities reach a minimum threshold of 20% of the program, specifies the dates for the Special Open Enrollment Period and the Annual Open Enrollment Period; Section 4.K, Member Listing Report that states the agency or its agent will prepare a Member Listing Report; and clarification was added to Section 13.A, Capitation Payments that DOM will not pay monthly capitation payments to the contractors during the implementation year, DOM will pay FY 2018 monthly capitation payments to the contractors under the July 1, 2014 contract, DOM will pay the contractors monthly capitation payments for FY 2019 based on two separate capitation rate periods July 1, 2018 through September 30, 2018, which will only be paid to managed care contractors with members, and October 1, 2018 through June 30, 2019. All other terms and conditions of the original contract remain the same. The contractor provides services for statewide administration of the MississippiCAN. The contractor was originally selected through an RFQ, which resulted in the award of three contracts. According to the RFP and contract, a certification of insurance for professional and general liability, fire and property damage, and workers' compensation is required. Proof of the vendor's required insurance certificate and workers' compensation must be received from the agency prior to processing the contract modification. This contract was presented at the September 19, 2017 PSCR Meeting and statutorily approved pursuant to Miss. Code Ann. § 25-9-120(4) (2017) prior to HB 1109 revisions.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon receipt of required insurance certification and workers' compensation.

9. **Requesting Agency:** Mississippi Development Authority

Supplier: Maris, West, and Baker, Inc.

Contract #: 8200026147

Term: 08/01/2016 - 07/31/2019

Total Value: \$600,000.00

Projected Budget for Life of the Contract: \$800,000.00

Renewal
\$100,000.00

Summary of Request: Amendment Two has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by the original contract. Amendment Two updates the Period of Performance, Compensation, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Trade Secret, Commercial and Financial Information, Termination Upon Bankruptcy clauses, and adds the Approval clause. All other terms and conditions of the original contract remain the same. The contractor provides advertising and marketing services to promote economic development and

tourism in Mississippi. The contractor was originally selected through an RFP, which resulted in the award of three contracts.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with the PPRB, OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract renewal as requested.

10. Requesting Agency: Mississippi Development Authority

Supplier: Frontier Strategies, LLC

Contract #: 8200026148

Term: 08/01/2016 – 07/31/2018

Total Value: \$400,000.00

Renewal
\$100,000.00

Projected Budget for Life of the Contract: \$530,000.00

Summary of Request: Amendment One has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by the original contract. Amendment One updates the period of performance, compensation, representation regarding gratuities, procurement regulations, stop work order, termination of stopped work, e-payment, trade secret, commercial and financial information, termination upon bankruptcy clauses, and adds the approval clause. All other terms and conditions of the original contract remain the same. The contractor provides advertising and marketing services to promote economic development and tourism in Mississippi. The contractor was originally selected through an RFP, which resulted in the award of three contracts.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with the PPRB, OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract renewal as requested.

11. Requesting Agency: Mississippi Development Authority

Supplier: The Gibbes Company, Inc.

Contract #: 8200026146

Term: 08/01/2016 – 07/31/2019

Total Value: \$300,000.00

Renewal
\$0.00

Projected Budget for Life of the Contract: \$400,000.00

Summary of Request: Amendment One has been submitted to renew the contract for one year. This is the first of two optional one-year renewals allowed by the original contract. Amendment One updates the Period of Performance, Representation Regarding Gratuities, Procurement Regulations, Stop Work Order, E-Payment, Trade Secrets, Commercial and Financial Information, Termination Upon Bankruptcy clauses and adds the Approval clause. All other terms and conditions of the original contract remain the same. The contractor provides advertising and marketing services to promote economic development and tourism in Mississippi. The contractor was originally selected through an RFP, which resulted in the award of three contracts.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with the PPRB, OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract renewal as requested.

C. Department of Child Protection Services Contracts and Department of Human Services Contracts Useful in Establishing and Operating DCPS for Fiscal Year 2018

Neither the Public Procurement Review Board nor OPSCR staff approves Department of Child Protection Services (DCPS) contracts or Department of Human Services (DHS) contracts useful in establishing and operating DCPS. These contracts are reported to the board for consideration of recommendations, but are not subject to OPSCR Rules and Regulations. The implementation of any board recommendations is at the discretion of DHS and/or DCPS. Pursuant to Miss. Code Ann. § 27-104-7(f), the board is not authorized to disapprove any proposed personal service contracts for DCPS or DHS contracts that are useful in establishing and operating DCPS

1. 8200030275, DCPS and 200 Million Flowers, Inc.

D. Emergency Contracts Reported to the Board for Fiscal Year 2018

Emergency contracts are reviewed by OPSCR staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report under the statutory authority to audit or to take other action as deemed appropriate.

1. Requesting Agency: Veterans Affairs Board

Supplier: Pro-Nurse, LLC

Contract #: 8400000760

Term: 02/28/2018 – 05/15/2018

Total Value: \$262,000.00

Modification

\$112,000.00

Summary of Request: This contract was originally entered to include the remaining unexpended authorized spending authority of \$21,863.27 from 8200032563, and to increase the requested spending authority from Modification One by \$76,000.00 for a total of \$97,863.27 under contract 8400000760. This modification was submitted to increase the amount of the contract by \$112,000.00 and to correct the previous modification budget miscalculation of needed spending authority and pay outstanding invoices.

E. OPSCR Staff Approvals Reported to the Board

F. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole-Source Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency and the House of Representatives and Senate Appropriations Committees on Emergency Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

H. OPSCR Director's Report

IX. Adjournment

Attachment A

OPSCR Staff Approvals
(as of May 30, 2018)

Public Procurement Review Board
OPSCR Staff Approvals
(as of May 30, 2018)

	Contract Number	Agency	Vendor	Request Type*	Service Type	Contract Action	Contract Action Amount
1	8200024459	Mississippi Department of Corrections	Superior Protection Services, Inc.	PVL	Security	Modification	\$750,000.00
2	88232	Department of Public Safety	Gina Pineda	WIN	Professional - Other	Renewal	\$72,990.00
3	100257	Department of Public Safety	Anastasia Holobinko	WIN	Professional - Other	Renewal	\$69,208.00
4	48308	Department of Public Safety	Terrell Todd	WIN	Professional - Other	Renewal	\$61,708.00
5	97304	Department of Public Safety	Sharon Nguyen	WIN	Professional - Other	Renewal	\$61,703.00
6	83033	Department of Public Safety	Ronald Turan	WIN	Equipment Inspectors	Renewal	\$50,943.00
7	100917	Department of Public Safety	Tommy Coleman	WIN	Professional - Other	Renewal	\$49,326.00
8	100922	Department of Public Safety	Calvin Weathersby	WIN	Professional - Other	Renewal	\$49,326.00
9	99837	Department of Public Safety	Tevin Coleman	WIN	Professional - Other	Renewal	\$48,855.00
10	94864	Department of Marine Resources	Joshua Lambert	WIN	Fishery Related Occupations	Renewal	\$47,279.88
11	100910	Department of Public Safety	Austin Bowman	WIN	Maintenance/Physical Facilities	Renewal	\$46,591.00
12	87218	Department of Public Safety	Jimmy Myers	WIN	Security Service Worker	Renewal	\$44,782.00
13	94219	Department of Public Safety	Christopher Grayson	WIN	Maintenance/Physical Facilities	Renewal	\$44,352.00

**Public Procurement Review Board
OPSCR Staff Approvals
(as of May 30, 2018)**

14	76963	Department of Public Safety	Anthony Thompson	WIN	Investigators	Renewal	\$43,060.00
15	46895	Department of Public Safety	Larry Rainey	WIN	Managers	Renewal	\$42,869.00
16	54974	Department of Public Safety	Floyd Sartin	WIN	Managers	Renewal	\$42,869.00
17	81508	Department of Marine Resources	Nadine Ross	WIN	Fishery Related Occupations	Renewal	\$42,026.56
18	99019	Department of Marine Resources	Thomas Bustamante	WIN	Fishery Related Occupations	Renewal	\$42,026.56
19	62733	Department of Public Safety	David Yates Jr	WIN	Clerks	Renewal	\$41,128.00
20	92094	Department of Public Safety	Gayle Corley	WIN	Professional - Other	Renewal	\$39,487.00
21	45249	Department of Public Safety	Ronald Sennett	WIN	Professional - Other	Renewal	\$38,501.00
22	96481	Department of Public Safety	Jeffrey Miller	WIN	Maintenance/Physical Facilities	Renewal	\$33,587.00
23	8200033772	Department of Health	Staffers, Inc.	PVL	Temporary Staffing Services	Modification	\$16,924.80
24	8200034209	Veterans Affairs Board	Deborah Holden	Multiple Contracts	Barber/Beautician	Modification	\$6,000.00
25	8200034204	Veterans Affairs Board	Deborah Holden	Multiple Contracts	Barber/Beautician	Modification	\$6,000.00
26	8200034201	Veterans Affairs Board	Deborah Holden	Multiple Contracts	Barber/Beautician	Modification	\$6,000.00
27	8200034194	Veterans Affairs Board	Deborah Holden	Multiple Contracts	Barber/Beautician	Modification	\$6,000.00
28	8200034205	Veterans Affairs Board	Deborah Holden	Multiple Contracts	Barber/Beautician	Modification	\$1,000.00

Attachment B

OPTFM Staff Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
(AS OF JUNE 2018)**

(P-1) CONTRACT#	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	ACTION	AMOUNT
1	MDOT MS DEPARTMENT OF HUMAN SERVICES	ENNIS-FLINT INC	COMPETITIVE RFX	RAISED PAVEMENT MARKERS	MODIFICATION	\$50,000.00
2	MDOT	TOSHIBA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENT	COPIER RENTAL AND MAINTENANCE AGREEMENT	NEW	\$176,072.00
3	MDOT	MARTIN KELLY S	COMPETITIVE RFX	GRAVEL	MODIFICATION	\$45,000.00
4	MS MILITARY DEPT.		OPEN PURCHASE ORDER	FOOD FOR THE YOUTH CHALLENGE PROGRAM, CRUMBLEY PAPER CO., INC. VENDOR.	MODIFICATION	\$38,000.00
5	MDOT	OWENS BUSINESS MACHINES INC	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	\$17,057.60
6	DOI	RICOH USA INC	COMPETITIVE PURCHASING AGREEMENTS	COPIER MODEL MP301SPF - COMMISSIONER'S OFFICE	MODIFICATION	\$13,223.58
7	ELLISVILLE STATE SCHOOL	NESTLE, USA	OPEN P.O.	FEEDING AND NUTRITIONAL SUPPLEMENTS	MODIFICATION	\$72,871.60
8	ELLISVILLE STATE SCHOOL	BORDEN DAIRY OF AMERICA	PURCHASE ORDER	DAIRY	MODIFICATION	\$40,000.00
9	ELLISVILLE STATE SCHOOL	PERSONAL PHARMACY CARE	PURCHASE ORDER	MEDICATION	MODIFICATION	\$6,000.00
10	ELLISVILLE STATE SCHOOL	JONES COUNTY MEDICAL SUPPLIES PERSONAL	COMPETITIVE PURCHASING AGREEMENTS	MEDICAL SUPPLIES	MODIFICATION	\$250,000.00
11	ELLISVILLE STATE SCHOOL	PHARMACY CARE	PURCHASE ORDER	MEDICATION	MODIFICATION	\$6,800.00
12	MDOT	OWENS BUSINESS MACHINES INC	COMPETITIVE PURCHASING AGREEMENT	MONTHLY COPIER RENTAL	NEW	\$14,529.60

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
(AS OF JUNE 2018)**

13	8200039428		MDOT	OWENS BUSINESS MACHINES INC	COMPETITIVE PURCHASING AGREEMENT	MONTHLY COPIER RENTAL	NEW	\$20,146.64
14	8200039446		MDOT	OWENS BUSINESS MACHINES INC	COMPETITIVE PURCHASING AGREEMENT	MONTHLY COPIER RENTAL	NEW	\$20,146.64
15	8900000787		UNIVERSITY OF MS	BARNEYS INC.	COMPETITIVE BID WITH TRADE IN (OREQ)	PURCHASE OF NEW GLOCK PISTOLS WITH THE TRADE IN OF OLD GLOCK PISTOLS	NEW	\$6,258.00
16	8200039362		UNIVERSITY OF MS	AGILENT TECHNOLOGIES INC.	COMPETITIVE BID WITH TRADE IN	COLLISION/REACTION CELL ICP-MS SYSTEM	NEW	\$131,085.95
17	8800004382		SMRC	MOBILITY MEDICAL CENTER	COMPETITIVE PURCHASING AGREEMENTS	WHEEL CHAIRS	MODIFICATION	\$499,999.99
18	8800004141		SMRC	WHITE'S PHARMACY INC	COMPETITIVE PURCHASING AGREEMENTS	PHARMACEUTICALS	MODIFICATION	\$50,000.00
19	8200025221		SMRC	SARTIN'S DISCOUNT DRUGS	COMPETITIVE PURCHASING AGREEMENTS	PHARMACEUTICALS		\$499,999.99
20	8900000789		MDOT	UNIFIRST CORPORATION	COMPETITIVE RFX	UNIFORM LEASE DISTRICT I MDOT	MODIFICATION	\$196,885.08
21	8900000788		MDOT	UNIFIRST CORPORATION	COMPETITIVE RFX	UNIFORM LEASE DISTRICT I MDOT	MODIFICATION	\$254,616.22
22	8200022658		DPS	INTOXIMETERS INC	COMPETITIVE RFX	DRY GAS ETHANOL CYLINDERS	MODIFICATION	\$123,750.00
23	8200034027		DOR	R R DONNELLEY	COMPETITIVE RFX	LABELS AND RIBBONS	MODIFICATION	\$90,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
(AS OF JUNE 2018)**

24	8200039571	UNIVERSITY OF MS	SHIMADZU SCIENTIFIC INSTRUMENTS	COMPETITIVE BID	GEL PERMEATION CHROMATOGRAPHY SYSTEM	NEW	\$85,668.25
25	8200039576	MSU	HEADWALL PHOTONICS INC.	COMPETITIVE BID	SHORT WAVE NEAR INFRARED HYPERSPECTRAL IMAGING SYSTEM	NEW	\$124,583.00
26	8200039578	MSU	SWIFT STRAW	COMPETITIVE BID	PINE STRAW. WE ARE AWARING TO A PRIMARY & SECONDARY. THIS IS THE PRIMARY	NEW	\$60,000.00
27	8200039600	MSU	LECO CORPORATION	COMPETITIVE BID	CARBON & NITROGEN ANALYZER	NEW	\$55,000.00
28	8200039570	SMRC	KYOCERA	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$140,768.64
29	8200033907	ELLSVILLE STATE SCHOOL	CANON USA	COMPETITIVE PURCHASING AGREEMENTS	COPIERS	MODIFICATION	\$3,729.10
30	8800004143	SMRC	PEARL RIVER DRUG COMPANY	COMPETITIVE RFX	PHARMACEUTICALS CONCRETE & OTHER MATERIALS. MSU IS AWARING PRIMARY IN YELLOW & SECONDARY IN PINK PER LINE ITEM. MMC MATERIALS INC. GOLDEN TRIANGLE IS STATED AS BEING THE "SECONDARY" FOR THIS AWARD.		\$50,000.00
31	8200039603	MSU	MMC MATERIALS INC.- GOLDEN TRIANGLE	COMPETITIVE BID		NEW	\$50,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
(AS OF JUNE 2018)**

32	8200025805	MS STATE DEPARTMENT OF HEALTH	SUPERVALU HOLDINGS, INC.	COMPETITIVE PURCHASING AGREEMENTS	WTC FOOD AND BAGS MAINTENANCE AGREEMENT	MODIFICATION	\$66,418,237.00
33	8200039205	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE AGREEMENT	NEW	\$12,624.00
34	8200039206	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE AGREEMENT	NEW	\$3,579.36
35	8200039201	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE AGREEMENT	NEW	\$23,266.56
36	8200024236	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE AGREEMENT	MODIFICATION	\$8,000.00
37	8900000168	MDOT	ENNIS-FLINT INC	COMPETITIVE RFX	RAISED PAVEMENT MARKERS	MODIFICATION	\$50,000.00
38	4600001350	DPS	ROGERS DABBS CHEVROLET INC	OPEN P. O.	AUTOMOTIVE PARTS	NEW	\$5,000.00
39	8200039608	DPS	NEOPOST USA INC	COMPETITIVE PURCHASING AGREEMENTS	MONTHLY MAILING RENTAL	NEW	\$133,311.00
40	8200039679	MDOT	TOSHIBA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	\$6,984.00
41	8200039681	MDOT	TOSHIBA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	\$6,984.00
42	8200039514	DFA	CANON U.S.A., INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	\$11,702.40
43	8200039677	MDOT	TOSHIBA BUSINESS SOLUTIONS	COMPETITIVE PURCHASING AGREEMENTS	COPIER MONTHLY RENTAL	NEW	\$6,984.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
(AS OF JUNE 2018)**

44	4600001260	DPS	ROGERS DABBS CHEVROLET INC	OPEN P. O.	AUTOMOTIVE PARTS	NEW	\$5,000.00
45	8200039604	MSU	DELTA INDUSTRIES INC.	COMPETITIVE BID	CONCRETE & OTHER MATERIALS. MSU IS AWARDING PRIMARY IN YELLOW & SECONDARY IN PINK PER LINE ITEM. DELTA IS STATED AS BEING THE "PRIMARY" FOR THIS AWARD.	NEW	\$75,000.00
46	8200039812	SMRC	BROADWAY LINEN SERVICES	COMPETITIVE PURCHASING AGREEMENTS	LINEN	NEW	\$84,000.00
47	8900000803	UMMC	CATES MAINTENANCE CO. INC.	COMPETITIVE BID WITH TRADE IN (OREQ)	PURCHASE OF NEW GAS DRYER WITH THE TRADE IN OF OLD GAS DRYER; VALUE \$100.00	NEW	\$9,550.00
48	8200039203	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE AGREEMENT	NEW	\$19,360.00
49	8200039204	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE AGREEMENT	NEW	\$18,880.00
50	8200039202	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE AGREEMENT	NEW	\$8,004.40
51	8200039960	MSU	ELEMENTAR AMERICAS INC.	COMPETITIVE BID	CARBON & NITROGEN ANALYZER	NEW	\$65,152.50
52	4600001380	MS FAIR COMMISSION	MS OFFICE OF SURPLUS PROPERTY	COMPETITIVE PURCHASING AGREEMENT	1 USED VAN	NEW	\$4,000.00

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM STAFF APPROVALS
(AS OF JUNE 2018)**

53	4000304687	MS DEPT OF WILDLIFE, FISHERIES & PARKS	GRAY-DANIELS FORD	COMPETITIVE PURCHASING AGREEMENT	2 POLICE TRUCKS	NEW	\$59,764.00
54	4000308008	MS DEPT OF WILDLIFE, FISHERIES & PARKS	COURTESY MOTORS	REVERSE AUCTION	18 POLICE TRUCKS	NEW	\$499,950.00
55	8200032313	MS STATE DEPARTMENT OF HEALTH	CANON USA, INC.	COMPETITIVE PURCHASING AGREEMENTS	COPIER RENTAL AND MAINTENANCE AGREEMENT	MODIFICATION	\$50,000.00

Attachment C

Emergency OPTFM Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
EMERGENCY OPTFM APPROVALS**

	(P-1) Contract #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION
1	8400000800	MDOT	TRIAD METALS INTERNATIONAL	EMERGENCY	HR H PILE	\$77,605.00	3/23/2018	NEW
2	8400000801	MDOT	TWINGREST INC	EMERGENCY	TRAFFIC SIGNAL DEVICES	\$64,802.00	3/28/2018	NEW
3	8400000802	MS STATE DEPARTMENT OF HEALTH	BIMBO BAKERIES USA	EMERGENCY	BREAD, WHOLE WHEAT, GRAIN FOR WIC	\$258,000.00	3/29/2018	NEW
4	8400000802	MS STATE DEPARTMENT OF HEALTH	BIMBO BAKERIES USA	EMERGENCY	BREAD, WHOLE WHEAT, GRAIN FOR WIC	\$258,000.00	4/2/2018	NEW
5	8400000580	MS STATE DEPARTMENT OF HEALTH	NEXAIR LLC	EMERGENCY	ICP LIQUID ARGON GAS AND BULK TANK RENTAL	\$80,963.70	4/25/2018	MODIFICATION
6	8400000802	MS STATE DEPARTMENT OF HEALTH	BIMBO BAKERIES USA	EMERGENCY	BREAD FOR WIC PROGRAM	\$258,000.00	5/10/2018	MODIFICATION

Attachment D

OPTFM Sole Source Approvals

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS**

(P-1) CONTRACT #	AGENCY	VENDOR	REQUEST TYPE	COMMODITY	AMOUNT	DATE RECEIVED	ACTION
1	UMMC	TUCKER-DAVIS TECHNOLOGIES	SOLE SOURCE	RECORDING SYSTEM FOR AUDITORY EVOKE POTENTIALS AND DISTORTION PRODUCT OF ACOUSTIC EMISSIONS IN RODENTS AND RELATED ACCESSORIES FROM TUCKER-DAVIS TECHNOLOGIES.	\$27,265.00	1/8/2018	NEW
2	UMMC MS STATE DEPARTMENT OF HEALTH	BIO-RAD LABORATORIES QIAGEN, INC.	SOLE SOURCE	TWO (2) CHEMIDOC MP IMAGING SYSTEMS, ACCESSORIES AND COMMODITIES FROM BIORAD.	\$84,480.00	1/9/2018	NEW
3	MS STATE DEPARTMENT OF HEALTH	QIAGEN, INC.	SOLE SOURCE	TB REAGENTS TEST KITS	\$373,437.00	1/26/2018	NEW
4	MS STATE DEPARTMENT OF HEALTH	BECTON, DICKSON AND COMPANY	SOLE SOURCE	REAGENTS AND SUPPLIES FOR BD BACTEC MGIT SYSTEM	\$71,271.90	1/26/2018	NEW
5	MSU	INTERNATIONAL ASSOCIATION OF ASSESSING O	SOLE SOURCE	COURSE MATERIALS	\$99,750.00	1/11/2018	NEW
6	MSU	CRAIC TECHNOLOGIES, INC	SOLE SOURCE	SPECTROPHOTOMETER	\$76,355.00	1/18/2018	NEW
7	UNIVERSITY OF MS	UNIVERSITY OF ALASKA FAIRBANKS	SOLE SOURCE	CHAPARRAL MODEL 50A INFRASOUND SENSORS	\$8,160.00	2/21/2018	MODIFICATION
8	UNIVERSITY OF MS	D E HOKANSON INC.	SOLE SOURCE	HOKANSON NIVP3 NONINVASIVE ARTERIAL INFLOW AND EC6 STRAIN GAUGE AND PHOTO PLETHYSMOGRAPH WITH ACCESSORIES	\$9,054.00	2/21/2018	MODIFICATION
9	UNIVERSITY OF MS	WYLE LABORATORIES INC	SOLE SOURCE	BIOREACTOR DOMES- CUSTOM DESIGNED INSTRUMENT FOR CANCER RESEARCH	\$42,224.97	2/21/2018	MODIFICATION
10	UNIVERSITY OF MS	RHOADES CAR INTERNATIONAL	SOLE SOURCE	RHOADES CAR GOBOY X2 WITH MOTOR, CANOPY, AND ACCESSORIES	\$6,472.00	2/21/2018	MODIFICATION
11	UNIVERSITY OF MS	HORIBA INSTRUMENTS INC.	SOLE SOURCE	LABRAM HR EVOLUTION RAMAN MICROSCOPE WITH ACCESSORIES	\$288,090.00	2/21/2018	MODIFICATION
12	UNIVERSITY OF MS	PARR INSTRUMENT COMPANY	SOLE SOURCE	MINI PRESSURE REACTION APPARATUS, 300 ML, REMOVABLE HEAD ALLOY C-276 (HAST C-276)	\$24,485.00	2/21/2018	MODIFICATION
13	UNIVERSITY OF MS	METRO LASER, INC.	SOLE SOURCE	CUSTOM DOUBLE PULSE LASER SHEAROGRAPHY SYSTEM WITH PIXELATED, INSTANTANEOUS PHASE SHIFTING INTERFEROMETRY	\$570,521.00	2/21/2018	MODIFICATION

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS**

	UNIVERSITY OF	BRUKER BIOSPIN CORP	SOLE SOURCE	BRUKER BIOSPIN CORP FOURIER™ 300 FT-NMR SPECTROMETER, COMPLETE SYSTEM DEMO UNIT	\$160,950.00	2/21/2018	MODIFICATION
14	MS	BRUKER BIOSPIN CORP	SOLE SOURCE	BRUKER BIOSPIN CORP FOURIER™ 300 FT-NMR SPECTROMETER, COMPLETE SYSTEM DEMO UNIT	\$160,950.00	2/21/2018	MODIFICATION
15	UNIVERSITY OF MS	S G FRANTZ CO INC	SOLE SOURCE	CONVERSION PARTS TO CONVERT FRANTZ ISODYNAMIC MAGNETIC SEPARATOR MODEL L-1 (S/N 1245) TO A FRANTZ MAGNETIC BARRIER LABORATORY SEPARATOR MODEL LB-1	\$11,558.74	2/21/2018	MODIFICATION
16	UNIVERSITY OF MS	WATERS TECHNOLOGIES CORPORATION	SOLE SOURCE	XEVO TDQ BENCHTOP TANDEM QUADRUPOLE MASS DETECTOR	\$160,010.48	2/21/2018	MODIFICATION
17	UNIVERSITY OF MS	MOLMEX SCIENTIFIC INC	SOLE SOURCE	MOLMEX SCIENTIFIC LS INSTRUMENTS 3D LS SPECTROMETER PACKAGE	\$147,992.00	2/21/2018	MODIFICATION
18	UNIVERSITY OF MS	WATERS TECHNOLOGIES CORPORATION DBA: TA INSTRUMENTS - WATERS LLC	SOLE SOURCE	TA INSTRUMENTS DISCOVERY DSC25 SYSTEM DISCOVERY REFRIGERATED COOLING SYSTEM	\$39,240.00	2/21/2018	MODIFICATION
19	UNIVERSITY OF MS	AGILENT TECHNOLOGIES, INC.	SOLE SOURCE	AGILENT 6230 MASS SPECTROMETER ANALYZER	\$150,787.62	2/21/2018	MODIFICATION
20	UNIVERSITY OF MS	JASPER CANYON RESEARCH INCORPORATED	SOLE SOURCE	JASPER CANYON RESEARCH, INC. ZIRCON WATER TABLE SEPARATOR SYSTEM	\$18,500.00	2/21/2018	MODIFICATION
21	UNIVERSITY OF MS	NIKON INSTRUMENTS	SOLE SOURCE	NIKON MODEL T12-E W/CUSTOM CONFIGURATION PER DR. ASHPOLE	\$149,997.36	2/21/2018	MODIFICATION
22	UNIVERSITY OF MS	NIKON INSTRUMENTS	SOLE SOURCE	NIKON MODEL T12-E W/CUSTOM CONFIGURATION PER DR. PARIS	\$149,965.60	2/21/2018	MODIFICATION
23	UNIVERSITY OF MS	L-COR, INC.	SOLE SOURCE	L-COR, INC. ODYSSEY CLX INFRARED IMAGING SYSTEM	\$55,155.00	2/21/2018	MODIFICATION
24	UNIVERSITY OF MS	COSMED USA INC	SOLE SOURCE	COSMED USA, INC. BOD POD GOLD STANDARD	\$48,536.00	2/21/2018	MODIFICATION
25	MSU	BRASCO INTERNATIONAL INC.	SOLE SOURCE	BUS STOP SHELTERS: BRASCO INTERNATIONAL 5'X10' SLIMLINE SERIES ALUMINUM FOUR-SIDED STRUCTURE WITH FRONT CENTERED WINDSCREEN, TWO ADA OPENINGS, DARK ANODIZED ALUMINUM FINISH, 1/4" CLEAR TEMPERED SAFETY GLASS, HORIZONTAL MULLIONS WITH THREE-WAY SPLIT GLASS, FLAT ALUMINUM ROOF, 12" ALUMINUM FASCIA, PARTIAL LENGTH ALUMINUM BENCH, SOLAR POWERED LIGHTING PACKAGE, 4'X6' DISPLAY CASE	\$39,850.00	2/26/2018	NEW
26	UMMC	ANDOR TECHNOLOGY LTD	SOLE SOURCE	ANDOR DSD2 CONFOCAL 3D IMAGING SYSTEM, CAMERA AND ASSOCIATED ACCESSORIES	\$76,632.00	1/24/2018	NEW

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS**

27	8800005280	MSU	MARQUIS ENTERTAINMENT	SOLE SOURCE	MINIATURE MILKING COW. THE MILKING COW IS MADE OF FIBERGLASS AND MOUNTED ON A FIBERGLASS BASE.	\$8,915.00	3/6/2018	MODIFICATION
28	8800005520	MSU	PHYSICS APPLICATIONS	SOLE SOURCE	TWO-STAGE LIGHT-GAS GUN TO INCLUDE ALL PERIPHERAL SENSORS, TANKS, LASER VELOCIMETER SYSTEM, INSTALLATION, AND DEMONSTRATION.	\$115,000.00	3/6/2018	MODIFICATION
29	8800005555	MSU	SPARY EMBEDDED AB	SOLE SOURCE	RADIOSONDE S1H3-S (WEATHER INSTRUMENTATION WITH BALLOON)	\$28,997.00	3/6/2018	MODIFICATION
30	8800005633	MSU	ACEA BIOSCIENCES	SOLE SOURCE	FLOW CYTOMETER, THE NOVOCYTE 3000, PRODUCED BY ACEA BIOSCIENCES, INC., SAN DIEGO, CA. IT IS A 3-LASER INSTRUMENT WITH 13 FLUORESCENT CHANNELS (AS WELL AS SIDE SCATTER AND FORWARD SCATTER) AND IS EQUIPPED WITH AN AUTOSAMPLER FOR HANDS-OFF OPERATION.	\$135,476.70	3/6/2018	MODIFICATION

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS**

31	8800005655	MSU	LPW TECHNOLOGY INC.	SOLE SOURCE	15 KG OF PLASMA ATOMIZED TI-6AL-4V POWDER (45-150 MICRON) 13.6 KG OF PLASMA ROTATING ELECTRODE PROCESS TI-6AL-4V POWDER (45-150 MICRON).	\$6,727.50	3/6/2018	MODIFICATION
32	8800005645	MSU	ANTON PAAR USA INC.	SOLE SOURCE	PELTIER TEMPERATURE CONTROL DEVICE FOR CONCENTRIC CYLINDER MEASURING GEOMETRIES TEMPERATURE RANGE -30 TO 200C	\$17,393.53	3/6/2018	MODIFICATION
33	8800005675	MSU	TELONICS INC.	SOLE SOURCE	TGW-4677-4 GPS/IRIDIUM SYSTEM WITH FULL CAST FOR BROWN BEAR. TGW-4677-4 GPS/IRIDIUM SYSTEM FOR ELK.	\$85,314.00	3/6/2018	MODIFICATION
34	8800005612	MSU	OPTOMECH INC.	SOLE SOURCE	TWO POWDER FEEDERS MOUNTED ON A STANDALONE CART WITH INDIVIDUAL RPM CONTROL AND A PROGRAM FOR CUSTOM BLENDING OF MATERIALS	\$49,000.00	3/6/2018	MODIFICATION

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS**

35	8800005692	MSU	PI PHYSIK INSTRUMENTIE LP	SOLE SOURCE	<p>P-025 40P: PICA POWER PIEZO ACTUATOR, 60µM, OD25XL60MM P-025 80P: PICA POWER PIEZO ACTUATOR, 120µM, OD25XL113MM P-202 06: PICA HVPZT CABLE LEMO / OPEN END, 0.6 M E-482 00: QTY 2-PICA HIGH-POWER PIEZO DRIVER/CONTROLLER WITH ENERGY RECOVERY, 1050V, 6 A, 19" P-056 40P: PICA POWER PIEZO ACTUATOR, 60µM, OD56XL63MM</p>	\$33,413.00	3/6/2018	MODIFICATION
36	8800005794	MSU	COLORADO STATE UNIVERSITY	SOLE SOURCE	EATING SMART • BEING ACTIVE CURRICULUM ORIGINALLY WRITTEN IN 2005, UPDATED IN 2010, AND THOROUGHLY REVISED IN 2017.	\$13,154.85	3/6/2018	MODIFICATION
37	8800005799	MSU	US FOREST SERVICE	SOLE SOURCE	14,000 MARK TRAIL COLORING BOOK 13,000 MARK TRAIL ACTIVITY BOOKS	\$27,000.00	3/6/2018	MODIFICATION
38	8800005520	MSU	PHYSICS APPLICATIONS	SOLE SOURCE	TWO-STAGE LIGHT-GAS GUN TO INCLUDE ALL PERIPHERAL SENSORS, TANKS, LASER VELOCIMETER SYSTEM, INSTALLATION, AND DEMONSTRATION.	\$115,000.00	3/12/2018	MODIFICATION

**PUBLIC PROCUREMENT REVIEW BOARD
OPTFM SOLE SOURCE APPROVALS**

39	8800005555	MSU	SPARY EMBEDDED AB	SOLE SOURCE	RADIOSONDE SIH3-S (WEATHER INSTRUMENTATION WITH BALLOON)	\$28,997.00	3/12/2018	MODIFICATION
40	8800005633	MSU	ACEA BIOSCIENCES	SOLE SOURCE	FLOW CYTOMETER, THE NOVOCYTE 3000, PRODUCED BY ACEA BIOSCIENCES, INC., SAN DIEGO, CA. IT IS A 3-LASER INSTRUMENT WITH 13 FLUORESCENT CHANNELS (AS WELL AS SIDE SCATTER AND FORWARD SCATTER) AND IS EQUIPPED WITH AN AUTOSAMPLER FOR HANDS-OFF OPERATION.	\$135,476.70	3/12/2018	MODIFICATION
41	8800005655	MSU	LPW TECHNOLOGY INC.	SOLE SOURCE	15 KG OF PLASMA ATOMIZED TI-6AL-4V POWDER (45-150 MICRON) 13.6 KG OF PLASMA ROTATING ELECTRODE PROCESS TI-6AL-4V POWDER (45-150 MICRON).	\$6,727.50	3/12/2018	MODIFICATION
42	8800005645	MSU	ANTON PAAR USA INC.	SOLE SOURCE	PELTIER TEMPERATURE CONTROL DEVICE FOR CONCENTRIC CYLINDER MEASURING GEOMETRIES TEMPERATURE RANGE -30 TO 200C.	\$17,399.53	3/12/2018	MODIFICATION

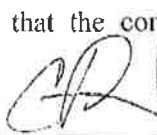
PROPRIETARY INFORMATION

Did the contractor submit any information to the agency for the Rescue 100 Project which contained trade secrets or other proprietary data which the contractor wishes to remain confidential in accordance with Section 25-61-9 and 79-23-1 of the Mississippi Code?

Yes _____

No X

If yes, please indicate which parts/pages below that the contractor wishes to designate as proprietary.



Authorized Agency Representative

200 Million Flowers, Inc.
Company

12/8/16
Date

Minority Vendor Form

ATTACHMENT D

STATE OF MISSISSIPPI
MINORITY VENDOR SELF CERTIFICATION FORM

Please complete the following information on this form and return immediately to the Mississippi Department of Finance and Administration, Attention: Vendor File Maintenance, P.O. Box 1060, Jackson, Mississippi 39215. Forms may also be faxed to (601) 359-5525.

Name of Business: 200 Million Flowers

Address: 128 N. Maple Street, Ste A Post Office Box:

City: Ridgeland State: MS Zip: 39157

Telephone: 601.898.8655 Tax I.D.: 45-2380477

SAAS Vendor #s (if known): _____

MINORITY STATUS

As used in this provision, means a business concern that (1) is at least 51% minority-owned by one or more individuals, or minority business enterprises that are both socially and economically disadvantaged and (2) have its management and daily business controlled by one or more such individuals as ascribed under the Minority Business Enterprise Act 57-69 and the Small Business Act 15 USCS, Section 637 (a). See back of form for more information. Should you require additional information regarding your Minority Status, or need assistance in completing this form please call the Mississippi Development Authority, Minority Business Enterprise Division at 601-359-3448.

Applicable Not Applicable

IF MINORITY STATUS IS APPLICABLE, PLEASE CHECK APPROPRIATE CODE BELOW:

Minority Business Enterprise

- A (Asian Indian)
- B (Asian Pacific)
- C (Black American)
- D (Hispanic American)
- E (Native American)

Women Business Enterprise

- M (Asian Indian)
- N (Asian Pacific)
- O (Black American)
- P (Hispanic American)
- Q (Native American)
- R (Other) Non Ethnic Women

The undersigned certifies under the penalties (administrative suspension and/or ineligibility for participation) set forth in the Minority Business Enterprise Act 57-69, and the Small Business Act 15 USCS, Section 637 (a), that the company classification and selected information above is true and correct. The undersigned will advise of any change in such classification at once.

Business: 200 Million Flowers Certified by: 

Date: 8.15.16 Title: Project Director Name Printed: Clint Pentecost

Issue Date March 31, 2002



Proposal to Serve as Overall Coordinator for Rescue 100

Rescue 100 is a collaborative effort between the Mississippi Department of Child Protection Services, the Mississippi Commission on Children's Justice, 200 Million Flowers and churches across the state of Mississippi to provide loving homes for children in the foster system. These organizations work together to streamline the training and certification process for resource families – most of which happens over one weekend after a family attends a brief orientation/informational meeting.

Through its work with Rescue 100, 200 Million Flowers, Inc. (a Mississippi non-profit organization) has helped to address the tension between the rising foster care population in Mississippi and what is an inadequate number of family-based placements for children. 200 Million Flowers has helped leverage Rescue 100 to bring together the courts, local CPS, and community-based and faith-based partners to not only assist in increasing the number of licensed family based placements for children, but also in increasing supportive services for children as well as resource families.

To increase capacity of licensed resource families in the state, 200 Million Flowers proposes to restructure Rescue 100 so it coordinates the entire project from recruitment through home study. 200 Million Flowers further proposes Rescue 100 be limited to non-relative resource families with relative, or expedited, family licensure being coordinated through CPS.

The format for the Rescue 100 project is based on a 3-4 month cycle for each Training Weekend. 200 Million Flowers proposes the following for Rescue 100:

Services Provided by 200 Million Flowers

- Weeks 1 – 4: Initial Planning
 - Confirm dates, venues, leadership involvement
 - Plan for Vision Meeting
 - Create event specific materials and registration system
 - Begin coordination of trainers for weekend with MCEC and other vendors as needed for PATH training, finance training, and child safety training
- Week 4: Vision Meeting
 - Judges, pastors, and community leaders invited to hear the vision of Rescue 100 to equip them to pass the vision to their spheres of influence
 - Provide Rescue 100 promotional materials to attendees to be utilized in passing the vision of Rescue 100 to their spheres of influence
- Weeks 5 – 8: Recruitment of prospective families & continued planning
 - Maintain and monitor online registrations
 - Field inquiries from prospective families related to process
 - Confirm sites for orientations



- Finalize trainers for weekend
- Finalize CPS workers for fingerprinting
- Finalize facilities details for weekend
- **Week 9:** Orientations
 - Lead four separate orientations held at different courthouses within the identified regions
 - Prepare and present Orientation Certificates to each attendee
 - After each Orientation, work with MDCPS to pre-screen registrants through MACWIS and local background checks
- **Week 10:** Final Planning for Training Weekend
 - Maintain and monitor online registrations
 - Ensure registrants have necessary paperwork
 - Confirm trainers for weekend needed for PATH training, finance training, and child safety training
 - Confirm CPS workers for fingerprinting
- **Week 11:** Training Weekend and initial follow-up
 - Serve as coordinator for weekend – work with CPS, MCEC and other groups to coordinate training weekend and address any logistical concerns
 - Obtain all necessary paperwork for prospective families
 - Prepare and present Training Certificates to each attendee
- **Weeks 12 – 15+:** Preparation for home studies and wrap-around services
 - Determine which families are ready to move toward a home study
 - Coordinate home safety check
 - Confirm fingerprint check has cleared
 - Troubleshoot any families not ready for home study
 - Refer all families with a Cleared status from CPS to a SAFE certified, licensed social worker to conduct the necessary home studies, including the home environment check
 - Continue to field inquiries from prospective families about status of process
 - Assist local churches in forming support groups for those prospective families within the local church
 - Monitor progress of home study process for each referred family
 - Finalize each file after completion of home studies and forward to CPS for licensure



Services provided by MDCPS

- Designate a point of contact for: 1) MACWIS/background checks; 2) Fingerprinting; 3) trainer coordination; 4) third-party vendor payment processing; 5) licensure
- Conduct MACWIS checks and local background checks for all who attend an Orientation
- Arrange for fingerprinting machines and workers for Training Weekends
- Arrange for trainers for finance training, PATH training, and child safety training through third-party vendors
- Arrange for local CPS workers to be present in training sessions
- Conduct fingerprint checks for all families to be referred for home studies
 - If a check returns a “hit”, communicate the justification needed to proceed
 - Provide 200 Million Flowers with a status list for all families checked – noting: Cleared; Pending; or Denied
 - CPS will provide updated lists as justifications are received
- Process payments for services provided by third-party vendors
 - MCEC trainers
 - Child Safety trainers
 - Fingerprints
- After receiving completed home studies and necessary paperwork, perform all necessary steps to finalize licenses for families

Proposed Schedule

- February 2017 – North Mississippi
 - Orientations: Hernando; Oxford; Tupelo; Corinth
 - Training Weekend: Oxford
- April 2017 – South Mississippi
 - Orientations: Pascagoula; Biloxi; Gulfport; Bay St. Louis
 - Training Weekend: Biloxi
- July 2017 – Southcentral Mississippi
 - Orientations: Natchez; Magnolia; Mendenhall; Hazelhurst
 - Training Weekend: Wesson
- October 2017 – East Mississippi
 - Orientations: Laurel; Meridian; Starkville; Columbus
 - Training Weekend: Meridian
- February 2018 – Northwest Mississippi
 - Orientations: Grenada; Batesville; Greenville; Clarksdale
 - Training Weekend: Cleveland
- April 2018 – South Mississippi
 - Orientations: Lucedale; Gulfport; Hattiesburg; Woodville
 - Training Weekend: Hattiesburg



-
- July 2018 – Central Mississippi
 - Orientations: Jackson; Meridian; Canton; Carthage
 - Training Weekend: Brandon
 - October 2018 – North Mississippi
 - Orientations: Hernando; Oxford; Starkville; Greenwood
 - Training Weekend: Oxford
 - The cities noted in the schedule may be revised depending on facility availability.

By Spring 2018, all MDCPS Regions within the state will have had a Rescue 100 event. Beyond Spring 2018, additional Rescue 100 events could be held on a rotating basis throughout three sections of the state. For example, a Rescue 100 training could be held annually in South Mississippi, Central Mississippi, and North Mississippi. Participation in training weekends will not be limited to residents of specified counties but will, instead, be permitted for any eligible family within the state.



Proposed Budget

200 Million Flowers proposes separating the budget for Rescue 100 into two parts: 1) recruitment and training; and 2) home study oversight.

Recruitment and Training Budget – 2017-2018

Administrative Expenses	Per Month	2017	2018
Personnel			
Project Director	\$ 2,500	\$ 30,000	\$ 30,000
Communications Director	\$ 3,000	\$ 36,000	\$ 36,000
Pastor/Trainer	\$ 1,000	\$ 12,000	\$ 12,000
Case Worker	\$ 2,500	\$ 30,000	\$ 30,000
Commodities			
Office Supplies	\$ 500	\$ 6,000	\$ 6,000
Total Administrative Expenses	\$ 9,500	\$ 114,000	\$ 114,000
Program Expenses			
Catering & Food Services			
Vision Meetings (4)		\$ 400	\$ 400
Orientations (16)		\$ 1,600	\$ 1,600
Training Weekends (4)*		\$ 19,500	\$ 12,000
Advertising		\$ 18,000	\$ 18,000
Total Program Expenses		\$ 39,500	\$ 32,000
Total Expenses		\$ 153,500	\$ 146,000

**Based on assumption that training will move to a single day beginning in April 2017; if not, this line item will increase to accommodate a full weekend of training.*



Home Study Budget – 2017-2018

Program Expenses**	2017	2018
Quarter 1	\$ 87,500	\$ 87,500
Quarter 2	\$ 87,500	\$ 87,500
Quarter 3	\$ 87,500	\$ 87,500
Quarter 4	\$ 87,500	\$ 87,500
Total Expenses	\$ 350,000	\$ 350,000
OVERALL TOTAL - Recruiting, Training & Home Study	\$ 503,500	\$ 496,000

***Based on assumption of:*

*35 families per Training Weekend
\$ 2,500 per home study*

Billing

200 Million Flowers will invoice CPS on a monthly basis for expenses incurred. The monthly billing for the Home Study portion of the budget will be based on the following:

- 200 Million Flowers will invoice CPS when a family has completed the home study process using the following payment schedule:
 - \$500 if one home study visit was conducted;
 - \$1,500 if two home study visits were conducted; or
 - \$2,500 if three home study visits were conducted, even if the licensure is ultimately denied

200 Million Flowers
Rescue 100 Coordinator
Scope of Services
January 1, 2017 – December 31, 2018

Rescue 100 is a collaborative effort between the Mississippi Department of Child Protection Services, the Mississippi Commission on Children's Justice, 200 Million Flowers and churches across the state of Mississippi to provide loving homes for children in the foster system. These organizations work together to streamline the training and certification process for resource families – most of which happens over one weekend after a family attends a brief orientation/informational meeting.

Through its work with Rescue 100, 200 Million Flowers, Inc. (a Mississippi non-profit organization) has helped to address the tension between the rising foster care population in Mississippi and what is an inadequate number of family-based placements for children. 200 Million Flowers has helped leverage Rescue 100 to bring together the courts, local CPS, and community-based and faith-based partners to not only assist in increasing the number of licensed family based placements for children, but also in increasing supportive services for children as well as resource families.

To increase capacity of licensed resource families in the state, 200 Million Flowers shall coordinate the entire Rescue 100 project from recruitment through home study. Rescue 100 will be limited to non-relative resource families with relative, or expedited, family licensure being coordinated through CPS.

The format for the Rescue 100 project is based on a 3-4 month cycle for each Training Weekend. The parties to this Agreement shall provide the following:

Services Provided by 200 Million Flowers

- Weeks 1 – 4: Initial Planning
 - Confirm dates, venues, leadership involvement
 - Plan for Vision Meeting
 - Create event specific materials and registration system
 - Begin coordination of trainers for weekend with MCEC and other vendors as needed for PATH training, finance training, and child safety training
- Week 4: Vision Meeting
 - Judges, and community leaders invited to hear the vision of Rescue 100 to equip them to pass the vision to their spheres of influence
 - Provide Rescue 100 promotional materials to attendees to be utilized in passing the vision of Rescue 100 to their spheres of influence
- Weeks 5 – 8: Recruitment of prospective families & continued planning
 - Maintain and monitor online registrations
 - Field inquiries from prospective families related to process
 - Confirm sites for orientations
 - Finalize trainers for weekend
 - Finalize CPS workers for fingerprinting
 - Finalize facilities details for weekend

- Week 9: Orientations
 - Lead four separate orientations held at different courthouses within the identified regions
 - Prepare and present Orientation Certificates to each attendee
 - After each Orientation, work with MDCPS to pre-screen registrants through MACWIS and local background checks
- Week 10: Final Planning for Training Weekend
 - Maintain and monitor online registrations
 - Ensure registrants have necessary paperwork
 - Confirm trainers for weekend needed for PATH training, finance training, and child safety training
 - Confirm CPS workers for fingerprinting
- Week 11: Training Weekend and initial follow-up
 - Serve as coordinator for weekend – work with CPS, MCEC and other groups to coordinate training weekend and address any logistical concerns
 - Obtain all necessary paperwork for prospective families
 - Prepare and present Training Certificates to each attendee
- Weeks 12 – 15+: Preparation for home studies and wrap-around services
 - Determine which families are ready to move toward a home study
 - Coordinate home safety check
 - Confirm fingerprint check has cleared
 - Troubleshoot any families not ready for home study
 - Provide SAFE Home Study, or any other agency approved training to the licensed social workers contracted to perform home studies.
 - Refer all families with a Cleared status from CPS to a SAFE certified, licensed social worker to conduct the necessary home studies, including the home environment check
 - Continue to field inquiries from prospective families about status of process
 - Assist local churches in forming support groups for those prospective families within the local church
 - Monitor progress of home study process for each referred family
 - Finalize each file after completion of home studies and forward to CPS for licensure

Services provided by MDCPS

- Designate a point of contact for: 1) MACWIS/background checks; 2) Fingerprinting; 3) trainer coordination; 4) third-party vendor payment processing; 5) licensure
- Conduct MACWIS checks and local background checks for all who attend an Orientation
- Arrange for fingerprinting machines and workers for Training Weekends
- Arrange for trainers for finance training, PATH training, and child safety training through third-party vendors
- Arrange for local CPS workers to be present in training sessions
- Conduct fingerprint checks for all families to be referred for home studies
 - If a check returns a “hit”, communicate the justification needed to proceed
 - Provide 200 Million Flowers with a status list for all families checked – noting: Cleared; Pending; or Denied
- CPS will provide updated lists as justifications are received
- Process payments for services provided by third-party vendors
 - MCEC trainers
 - Child Safety trainers
 - Fingerprints
- After receiving completed homes studies and necessary paperwork, perform all necessary steps to finalize licenses for families

Proposed Schedule

- February 2017 – North Mississippi
 - Orientations: Hernando; Oxford; Tupelo; Corinth
 - Training Weekend: Oxford
- April 2017 – South Mississippi
 - Orientations: Pascagoula; Biloxi; Gulfport; Bay St. Louis
 - Training Weekend: Biloxi
- July 2017 – Southcentral Mississippi
 - Orientations: Natchez; Magnolia; Mendenhall; Hazelhurst
 - Training Weekend: Wesson
- October 2017 – East Mississippi
 - Orientations: Laurel; Meridian; Starkville; Columbus
 - Training Weekend: Meridian
- February 2018 – Northwest Mississippi
 - Orientations: Grenada; Batesville; Greenville; Clarksdale
 - Training Weekend: Cleveland
- April 2018 – South Mississippi
 - Orientations: Lucedale; Gulfport; Hattiesburg; Woodville
 - Training Weekend: Hattiesburg

- July 2018 – Central Mississippi
 - Orientations: Jackson; Meridian; Canton; Carthage
 - Training Weekend: Brandon
- October 2018 – North Mississippi
 - Orientations: Hernando; Oxford; Starkville; Greenwood
 - Training Weekend: Oxford
- The cities noted in the schedule may be revised depending on facility availability.

By Spring 2018, all MDCPS Regions within the state will have had a Rescue 100 event. Beyond Spring 2018, additional Rescue 100 events could be held on a rotating basis throughout three sections of the state. For example, a Rescue 100 training could be held annually in South Mississippi, Central Mississippi, and North Mississippi. Participation in training weekends will not be limited to residents of specified counties but will, instead, be permitted for any eligible family within the state.

Proposed Budget

200 Million Flowers proposes separating the budget for Rescue 100 into two parts: 1) recruitment and training; and 2) home study oversight.

Recruitment and Training Budget – 2017-2018

Administrative Expenses	Per Month	2017	2018
Personnel			
Project Director	\$ 2,500	\$ 30,000	\$ 30,000
Communications Director	\$ 3,000	\$ 36,000	\$ 36,000
Trainer	\$ 1,000	\$ 12,000	\$ 12,000
Case Worker	\$ 2,500	\$ 30,000	\$ 30,000
Commodities			
Office Supplies	\$ 500	\$ 6,000	\$ 6,000
Total	\$ 9,500	\$ 114,000	\$ 114,000

Program Expenses

Catering & Food Services			
Vision Meetings (4)	\$ 400	\$ 400	
Orientations (16)	\$ 1,600	\$ 1,600	
Training Weekends (4)*	\$ 19,500	\$ 12,000	
Advertising	\$ 18,000	\$ 18,000	
Total Program Expenses	\$ 39,500	\$ 32,000	
Total Expenses	\$ 153,500	\$ 146,000	

*Based on assumption that training will move to a single day beginning in April 2017; if not, this line item will increase to accommodate a full weekend of training.

Home Study Budget – 2017-2018

Program Expenses**	2017	2018
Quarter 1	\$ 87,500	\$ 87,500
Quarter 2	\$ 87,500	\$ 87,500
Quarter 3	\$ 87,500	\$ 87,500
Quarter 4	\$ 87,500	\$ 87,500
Total Expenses	\$ 350,000	\$ 350,000

OVERALL TOTAL - Recruiting, Training & Home Study **\$ 503,500** **\$ 496,000**

**Based on assumption of:

35
\$ 2,500

families per Training Weekend
per home study

Billing

200 Million Flowers will invoice CPS on a monthly basis for expenses incurred. The monthly billing for the Home Study portion of the budget will be based on the following:

- 200 Million Flowers will invoice CPS when a family has completed the home study process using the following payment schedule:
- \$500 if one home study visit was conducted;
- \$1,500 if two home study visits were conducted; or
- \$2,500 if three home study visits were conducted, even if the licensure is ultimately denied

Attachment J

OPSCR

Emergency Contracts

**Emergency Contracts as Reported in the PPRB Minutes
Fiscal Year 2018 (as of the May 30, 2018 PPRB Meeting)**

Contract Number	Agency	Contractor	Type	Total Contract Amount	Start Date	End Date	Reported to the PSCRB
1	8400000620	Department of Corrections	Superior Protection Services, Inc. d/b/a Advert Group, USA	New	\$3,000,000.00	4/6/2017	7/18/2017
2	8400000610	Department of Education	Ilean A. Richards	New	\$97,750.00	7/1/2017	7/18/2017
3	8400000611	Department of Education	Margie B. Pulley	New	\$99,750.00	7/1/2017	7/18/2017
4	8400000631	Department of Health	Maris, West & Baker	New	\$500,000.00	8/1/2017	9/18/2017
5	8400000670	Department of Education	Questar Assessment, Inc.	New	\$2,200,000.00	7/1/2017	10/17/2017
6	8400000710	Mississippi Soil and Water Conservation Commission	Metis Services, LLC	New	\$123,965.00	10/3/2017	11/14/2017
7	8400000691	Department of Finance and Administration	Cannon Cochran Management Services, Inc.	New	\$306,500.00	10/1/2017	11/14/2017
8	8400000720	Veterans Affairs Board	Healthcare Services Group, Inc.	New	\$4,400,000.00	12/6/2017	12/19/2017
9	8400000730	Department of Education	James Johnson-Waldington	New	\$125,500.00	11/20/2017	12/19/2017
10	8400000611	Department of Education	Margie B. Pulley	Modification	\$99,750.00	1/1/2018	12/19/2017
11	8400000770	Mississippi Oil and Gas Board	Black Jack Oil Company, Inc.	New	\$168,000.00	1/10/2018	3/7/2018
12	8200032563	Veterans Affairs Board	Pro-Nurse, LLC	Modification/ Termination	-\$21,863.27	5/16/2017	4/4/2018
13	8400000760	Veterans Affairs Board	Pro-Nurse, LLC	New	\$150,000.00	2/28/2017	4/4/2018
14	8400000760	Veterans Affairs Board	Pro-Nurse, LLC	Modification	\$112,000.00	2/28/2017	5/15/2018
		Fiscal Year 2018 Total (as of 5/24/2018)			\$11,361,351.73		

Emergency contracts are reviewed by Office of Personal Service Contract Review (OPSCR) staff for technical compliance upon the written request of the submitting agency. The OPSCR staff will process the contract in MAGIC upon receipt of the contract, and then conduct the requested review and notify the

**Emergency Contracts as Reported in the PPRB Minutes
Fiscal Year 2018 (as of the May 30, 2018 PPRB Meeting)**

agency of any problems found during the requested review; however, it is the responsibility of the agency to correct any errors. If no written request for review is made by the submitting agency, OPSCR staff will process the contract in MAGIC upon receipt of same, and then conduct a review of the contract for internal auditing purposes. Emergency contracts are presented to the PPRB at its regular meeting and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes. This provision is not intended to prevent the PPRB from making a report or to take other action as deemed appropriate.

Attachment K

OPSCR Staff Approvals

**Public Procurement Review Board
OPSCR Staff Approvals
(as of June 30, 2018)**

Contract Number	Agency	Vendor	Request Type*	Service Type	Contract Action	Contract Action Amount
1 8200031574	Veterans Affairs Board	Precision Healthcare Staffing, LLC	PVL	Nursing	Renewal	\$250,000.00
2 8200038973	Mississippi Development Authority	North Atlantic Security	PVL	Security Services	New	\$199,202.40
3 8200036123	Mississippi Forestry Commission	Davey Resource Group, Inc.	Novation	EAB Mapping	New	\$176,622.16
4 8200039358	Department of Education	S&S Management Group, LLC f/k/a Advert Group, USA	PVL	Security Services	New	\$158,000.00
5 8200032486	MS Department of Rehabilitation Services	Safe Security	PVL	Security Services	Renewal	\$145,000.00
6 8200026278	South Mississippi Regional Center	Precision Healthcare Staffing, LLC	PVL	Nursing	Renewal	\$124,000.00
7 8200026308	South Mississippi Regional Center	LAMS Facility Solutions	PVL	Janitorial Services	Renewal	\$120,168.75
8 8200032679	Hudspeth Regional Center	Precision Healthcare Staffing, LLC	PVL	Nursing	Modification	\$75,000.00
9 8200033091	MS Department of Rehabilitation Services	Service Master OneCall	PVL	Janitorial Services	Renewal	\$75,000.00
10 104304	Department of Public Safety	Ashley Lynn Plato	WIN	Professional - Other	Renewal (N)	\$69,208.00
11 102788	Secretary of State	Janice Pearson	WIN	Clerk	Renewal (N)	\$69,000.00
12 103678	MS Department of Rehabilitation Services	Amy Baskin	WIN	Psychologist	Renewal	\$65,000.00
13 105770	MS Department of Corrections	Earnestine Johnson Cartier	WIN	Temporary Services	Renewal (N)	\$75,000.00
14 105283	Department of Public Safety	Donna K. McFarland	WIN	Consultant	Renewal (N)	\$64,168.00

**Public Procurement Review Board
OPSCR Staff Approvals
(as of June 30, 2018)**

15	105525	MS Department of Corrections	Yvonne Barton	WIN	Temporary Services	Renewal (N)	\$62,899.20
16	105626	MS Department of Corrections	Stephanie Smith	WIN	Temporary Services	Renewal (N)	\$62,899.20
17	102787	Secretary of State	Stephen Busby	WIN	Clerk	Renewal (N)	\$61,000.00
18	59076	MS Department of Health	Marsha Parker, RDH	WIN	Consultant	Renewal	\$60,000.00
19	103237	MS Department of Health	Lenita Simpson, RDH	WIN	Other (Miscellaneous)	Renewal (N)	\$60,000.00
20	88506	MS Department of Health	Laneida Williams, RDH	WIN	Consultant	Renewal	\$60,000.00
21	97176	MS Department of Health	Carla Bassett	WIN	Other (Miscellaneous)	Renewal	\$60,000.00
22	59071	MS Department of Health	Gennette D. Robinson	WIN	Consultant	Renewal	\$60,000.00
23	102793	Secretary of State	Richard Coleman	WIN	Clerk	Renewal (N)	\$58,000.00
24	33551	MS Department of Health	Mary Jane McNally	WIN	Nurse	Renewal	\$58,000.00
25	108138	MS Department of Corrections	Richard McCarty	WIN	Temporary Services	Renewal (N)	\$57,750.00
26	105553	MS Department of Corrections	Katrice Funchess	WIN	Temporary Services	Renewal (N)	\$56,160.00
27	105710	MS Department of Corrections	Daphne Levison	WIN	Temporary Services	Renewal (N)	\$56,160.00
28	105535	MS Department of Corrections	James Brown Jr.	WIN	Temporary Services	Renewal (N)	\$56,160.00
29	108157	Department of Public Safety	John Lewis, Jr.	WIN	Scientist	Renewal (N)	\$55,531.00
30	103160	Department of Public Safety	Carol A. Karr	WIN	Professional - Other	Renewal (N)	\$53,560.00
31	40105	MS Department of Health	Christy L. Hoover	WIN	Other (Miscellaneous)	Renewal	\$52,000.00
32	89616	MS Department of Health	Burton A. Schmitz	WIN	Consultant	Renewal	\$52,000.00

**Public Procurement Review Board
OPSCR Staff Approvals
(as of June 30, 2018)**

33	8200034310	Veterans Affairs Board	Mid South Rehab Outpatient	Multiple Contracts	Therapy	Modification	\$52,000.00
34	98748	Mississippi State Hospital	Wanda Niblett Smith	WIN	Therapist	Renewal	\$51,480.00
35	105531	MS Department of Corrections	Patricia Hicks	WIN	Temporary Services	Renewal (N)	\$50,544.00
36	8200034312	Veterans Affairs Board	Mid South Rehab Outpatient	Multiple Contracts	Therapy	Modification	\$50,000.00
37	108233	Department of Public Safety	Joseph Raymond Wells	WIN	Maintenance/Physical Facilities	Renewal (N)	\$48,065.00
38	8200034313	Veterans Affairs Board	Mid South Rehab Outpatient	Multiple Contracts	Therapy	Modification	\$48,000.00
39	64204	MS Department of Health	Senicka D. Waddell	WIN	Instructor	Renewal	\$48,000.00
40	105581	MS Department of Corrections	Joann Gathright Marshall	WIN	Temporary Services	Renewal (N)	\$47,840.00
41	8200034311	Veterans Affairs Board	Mid South Rehab Outpatient	Multiple Contracts	Therapy	Modification	\$47,000.00
42	105629	Department of Public Safety	Alyssa R. Harrison	WIN	Medical Personnel	Renewal (N)	\$45,471.00
43	103574	Department of Public Safety	Charles Edward Middleton	WIN	Medical Personnel	Renewal (N)	\$45,471.00
44	98618	MS Department of Health	Damien Pyles	WIN	Other (Miscellaneous)	Renewal	\$45,210.00
45	105605	MS Department of Corrections	Linda Nolan	WIN	Temporary Services	Renewal (N)	\$43,056.00
46	101122	MS Department of Health	Domincke Neely	WIN	Other (Miscellaneous)	Renewal	\$43,000.00
47	30608	MS Department of Health	Sheron Tate	WIN	Other (Miscellaneous)	Renewal	\$43,000.00
48	30113	MS Department of Health	Brenita Franklin	WIN	Other (Miscellaneous)	Renewal	\$43,000.00

**Public Procurement Review Board
OPSCR Staff Approvals
(as of June 30, 2018)**

49	36475	MS Department of Health	Angela Pinkston	WIN	Other (Miscellaneous)	Renewal	\$43,000.00
50	103738	MS Department of Health	Mary Jane Coleman	WIN	Other (Miscellaneous)	Renewal (N)	\$42,020.00
51	106790	MS Department of Health	Diane Carlisle	WIN	Nurse Practitioner	Renewal (N)	\$41,800.00
52	105592	MS Department of Corrections	Tiffany Murray	WIN	Temporary Services	Renewal (N)	\$41,600.00
53	105257	Department of Public Safety	Kevin Michael Lundy	WIN	Professional - Other	Renewal (N)	\$40,534.00
54	101153	Department of Public Safety	Andrew A. Bailey	WIN	Salvage, Demolition, & Removal	Renewal (N)	\$40,304.00
55	101988	Department of Public Safety	James E. Gann	WIN	Security Service Workers	Renewal (N)	\$40,304.00
56	105534	MS Department of Corrections	Ruby Weathers	WIN	Temporary Services	Renewal (N)	\$40,000.00
57	103281	MS Department of Health	Deborah Williamson	WIN	Other (Miscellaneous)	Renewal	\$38,000.00
58	41011	Department of Public Safety	James Billy Stewart, Jr.	WIN	Office Assistant	Renewal	\$37,678.00
59	31918	MS Department of Health	Charles A. Moses	WIN	Other (Miscellaneous)	Renewal	\$34,000.00
60	101438	Department of Public Safety	Joyce C. Elbert	WIN	Inmate Care and Custody	Renewal (N)	\$33,587.00
61	98373	Department of Public Safety	Shannon Hilderbrand	WIN	Technician	Renewal (N)	\$31,348.00
62	65190	MS Department of Health	Charlotte Taylor	WIN	Other (Miscellaneous)	Renewal	\$30,247.00
63	98321	MS Department of Health	Melissa Hudgens	WIN	Social Worker	Renewal	\$30,000.00
64	98764	Mississippi State Hospital	Gary L. Smith	WIN	Physician	Renewal	\$29,700.00

**Public Procurement Review Board
OPSCR Staff Approvals
(as of June 30, 2018)**

64	98764	Mississippi State Hospital	Gary L. Smith	WIN	Physician	Renewal	\$29,700.00
65	96762	Department of Public Safety	Jennifer J. Brown	WIN	Office Assistant	Renewal	\$29,655.00
66	102087	Department of Public Safety	Jordan T. Jackson	WIN	Radio Dispatcher	Renewal (N)	\$29,109.00
67	78015	Department of Public Safety	Zachry Pattie	WIN	Professional - Other	Renewal	\$27,989.00
68	98758	Mississippi State Hospital	John David Floyd	WIN	Physician	Renewal	\$27,720.00
69	85915	Department of Public Safety	Cynthia Harper	WIN	Administrative Assistant	Renewal	\$26,545.00
70	98747	Mississippi State Hospital	Latricia Leigh Ratcliffe	WIN	Transcriptionist	Renewal	\$25,740.00
71	96947	MS Department of Health	Wanda Aquino Correa	WIN	Interpreter	Renewal	\$25,000.00
72	85973	MS Department of Health	Araceli Salazar	WIN	Interpreter	Renewal	\$25,000.00
73	33158	MS Department of Health	Maggie Allen	WIN	Consultant	Renewal	\$23,060.00
74	85629	MS Department of Health	Melissa C. Satcher	WIN	Other (Miscellaneous)	Renewal	\$22,000.00
75	62266	MS Department of Health	Stephen G. Egger	WIN	Other (Miscellaneous)	Renewal	\$21,900.00
76	34646	MS Department of Health	Michael A. Luckett	WIN	Other (Miscellaneous)	Renewal	\$20,000.00
77	52441	MS Department of Health	Mary Latham	WIN	Janitorial Services	Renewal	\$16,000.00
78	47605	MS Department of Health	Jenny Zorn	WIN	Consultant	Renewal	\$15,900.00
79	89014	MS Department of Health	Joseph Surkin	WIN	Consultant	Renewal	\$12,000.00

**Public Procurement Review Board
OPSCR Staff Approvals
(as of June 30, 2018)**

80	66566	MS Department of Health	Lethea Jackson	WIN	Other (Miscellaneous)	Renewal	\$12,000.00
81	64204	MS Department of Health	Senicka Waddell	WIN	Instructor	Modification	\$8,000.00
82	32178	MS Department of Health	Vivian Hearon	WIN	Maintenance/Physical Facilities	Renewal	\$7,830.00
83	98806	Division of Medicaid	Pam Woods	WIN	Professional - Other	Modification	(\$4,000.00)
84	98811	Division of Medicaid	Nick Maisel	WIN	Other (Miscellaneous)	Modification	(\$4,000.00)
85	98798	Division of Medicaid	Melvin Jenkins	WIN	Other (Miscellaneous)	Modification	(\$4,000.00)
86	98800	Division of Medicaid	Sally Harrison	WIN	Consultant	Modification	(\$4,000.00)
87	98803	Division of Medicaid	Cheryl Mize	WIN	Professional - Other	Modification	(\$4,000.00)
88	8200022804	East Mississippi State Hospital	Memphis Pathology Laboratory	RFP	Medical & Laboratory	Modification/Termination	(\$120,000.00)
89	8200031879	Division of Medicaid	TempStaff, Inc	PVL	Temporary Staffing	Renewal	(\$310,634.65)

**Request Types were approved using the following staff authorities approved by the Board at the January 3, 2018 meeting:*

PVL: Staff authority to approve contracts for vendors selected from and containing scopes of services consistent with the preapproved vendor list.

WIN: Staff authority to approve WIN (contract worker) contracts not exceeding \$75,000.00 in one fiscal year and/or calendar year.

CPU: Staff authority to approve modifications to previously approved contracts that involve cost-per-unit fees up to ten percent of the originally approved contract amount. Contracts approved using this authority shall not exceed \$500,000.00.

Public Procurement Review Board
OPSCR Staff Approvals
(as of June 30, 2018)

Multiple Contracts: Staff authority to approve multiple contracts with the same vendor, but with different scopes of services. Contracts approved using this authority shall not exceed \$75,000.00.

Technical Error: Staff authority to approve modifications to previously approved contracts involving accounting and scrivener's errors and other technical or technological problems that do not alter the contract terms and conditions.

Novation/Buyout/Name Change: Staff authority to approve the transfer or assignment of a previously approved contract that does not alter any other contract terms and conditions. Contracts approved using this authority include novation, buyout, and all other vendor name changes.

Reduction: Staff authority to approve modifications to previously approved contracts that only reduce the dollar amount of the contracts or in which the amount and services are unchanged.

Attachment L

OPSCR

Quarterly Report to the House of
Representatives and Senate Committees
on Accountability, Efficiency, and
Transparency on Sole-Source Contracts

July 2, 2018
Via Hand Delivery

Senator John A. Polk, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi State Senate
400 High Street, Room 404-C
Jackson, MS 39201

Dear Senator Polk:

Pursuant to Miss. Code Ann. § 27-104-7(2)(o)(vi), as amended by House Bill 1109 (2017 Regular Session), please find herein and below, the quarterly report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency detailing sole source contracts presented to the Public Procurement Review Board and the reasons the Public Procurement Review Board approved or rejected each contract for the period of March 8, 2018 to June 6, 2018:

No sole source contracts for personal or professional services were presented to the Public Procurement Review Board for the period of March 8, 2018 to June 6, 2018.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

July 2, 2018
Via Hand Delivery

Representative Jerry R. Turner, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi House of Representatives
400 High Street, Room 102-B
Jackson, MS 39201

Dear Representative Turner:

Pursuant to Miss. Code Ann. § 27-104-7(2)(o)(vi), as amended by House Bill 1109 (2017 Regular Session), please find herein and below, the quarterly report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency detailing sole source contracts presented to the Public Procurement Review Board and the reasons the Public Procurement Review Board approved or rejected each contract for the period of March 8, 2018 to June 6, 2018:

No sole source contracts for personal or professional services were presented to the Public Procurement Review Board for the period of March 8, 2018 to June 6, 2018.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

Attachment M

OPSCR

Quarterly Report to the House of
Representatives and Senate Committees
on Accountability, Efficiency, and
Transparency on Emergency Contracts

July 2, 2018
Via Hand Delivery

Senator John A. Polk, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi State Senate
400 High Street, Room 404-C
Jackson, MS 39201

Dear Senator Polk:

Please find herein and below, a quarterly report detailing emergency contracts presented to the Public Procurement Review Board for the period of March 7, 2018 to June 6, 2018:

Agency: Mississippi Oil and Gas Board
Contractor: Black Jack Oil Company, Inc.
Contract Number: 8400000770
Total Value: \$168,000.00
Reported to PPRB: March 7, 2018
Emergency: The agency determined the emergency contract was necessary because of the environmental hazards of leaving unused wells as they are, as the wells are deteriorating and are situated in close proximity to agricultural land and waterways in the case of the Adams County wells, and to residential real estate developments in Madison County.

Agency: Mississippi Veterans Affairs Board
Contractor: Pro-Nurse, LLC
Contract Number: 8200032563
Total Value: \$52,136.73
Reported to PPRB: April 4, 2018
Emergency: The agency determined an emergency contract was necessary in order to retain an adequate number of personnel at the facility to provide nursing services.

Agency: Mississippi Veterans Affairs Board
Contractor: Pro-Nurse, LLC
Contract Number: 8400000760
Total Value: \$150,000.00
Reported to PPRB: April 4, 2018

Emergency: The agency determined an emergency contract was necessary in order to retain an adequate number of personnel at the facility to provide nursing services.

Agency: DMH-Boswell Regional Center
Contractor: Valley Services, Inc.
Contract Number: 8400000781
Total Value: \$143,125.00
Reported to PPRB: May 2, 2018
Emergency: The agency determined the emergency contract was necessary in order to continue to prepare and provide meals for the patients at the agency while the kitchen at the agency is being renovated.

Agency: Mississippi Department of Education
Contractor: James Johnson-Waldington
Contract Number: 8400000810
Total Value: \$97,750.00
Reported to PPRB: May 2, 2018
Emergency: The Governor declared a state of emergency for Leflore County School District on September 16, 2013.

Agency: Mississippi Department of Education
Contractor: Margie B. Pulley
Contract Number: 8400000811
Total Value: \$99,750.00
Reported to PPRB: May 2, 2018
Emergency: The Governor declared a state of emergency for Tunica County School District on July 9, 2015.

Emergency contracts are presented to the PPRB at its regular meetings and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director

July 2, 2018
Via Hand Delivery

Representative Jerry R. Turner, Chair
Committee on Accountability, Efficiency, and Transparency
Mississippi House of Representatives
400 High Street, Room 102-B
Jackson, MS 39201

Dear Representative Turner:

Please find herein and below, a quarterly report detailing emergency contracts presented to the Public Procurement Review Board for the period of March 7, 2018 to June 6, 2018:

Agency: Mississippi Oil and Gas Board
Contractor: Black Jack Oil Company, Inc.
Contract Number: 8400000770
Total Value: \$168,000.00
Reported to PPRB: March 7, 2018
Emergency: The agency determined the emergency contract was necessary because of the environmental hazards of leaving unused wells as they are, as the wells are deteriorating and are situated in close proximity to agricultural land and waterways in the case of the Adams County wells, and to residential real estate developments in Madison County.

Agency: Mississippi Veterans Affairs Board
Contractor: Pro-Nurse, LLC
Contract Number: 8200032563
Total Value: \$52,136.73
Reported to PPRB: April 4, 2018
Emergency: The agency determined an emergency contract was necessary in order to retain an adequate number of personnel at the facility to provide nursing services.

Agency: Mississippi Veterans Affairs Board
Contractor: Pro-Nurse, LLC
Contract Number: 8400000760
Total Value: \$150,000.00
Reported to PPRB: April 4, 2018
Emergency: The agency determined an emergency contract was necessary in order to retain an adequate number of personnel at the facility to provide nursing services.

Agency: DMH-Boswell Regional Center
Contractor: Valley Services, Inc.
Contract Number: 8400000781
Total Value: \$143,125.00
Reported to PPRB: May 2, 2018
Emergency: The agency determined the emergency contract was necessary in order to continue to prepare and provide meals for the patients at the agency while the kitchen at the agency is being renovated.

Agency: Mississippi Department of Education
Contractor: James Johnson-Waldington
Contract Number: 8400000810
Total Value: \$97,750.00
Reported to PPRB: May 2, 2018
Emergency: The Governor declared a state of emergency for Leflore County School District on September 16, 2013.

Agency: Mississippi Department of Education
Contractor: Margie B. Pulley
Contract Number: 8400000811
Total Value: \$99,750.00
Reported to PPRB: May 2, 2018
Emergency: The Governor declared a state of emergency for Tunica County School District on July 9, 2015.

Emergency contracts are presented to the PPRB at its regular meetings and are included in the minutes of said meeting, but no action is required by the PPRB as to these contracts. Any approval in MAGIC or any other state system does not constitute approval of the emergency procurement by the PPRB and is done solely for processing purposes.

Should you have any questions, please feel free to contact me at 601-359-2709.

Kindest regards,

Catoria Parker Martin
Office of Personal Service Contract Review Director