

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, AUGUST 02, 2017

A regular meeting of the Public Procurement Review Board (PPRB) was scheduled for 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mrs. Laura D. Jackson, Chairman
Mr. Glenn R. Kornbrek, Member

OTHERS

Mr. Mike Cook, Director of the Office of Purchasing and Travel, DFA
Mr. Ross Campbell, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Mr. Carlos Galloway, Office of Purchasing, Travel and Fleet Management, DFA
Ms. Belinda Russell, Bond Division, DFA
Mr. Kent Adams, Director of Real Property Management, DFA
Ms. Cathy Brown, Real Property Management, DFA
Mr. Calvin Sibley, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Romaine Richards, Special Assistant Attorney General, DFA
Mr. Edward Wiggins, Jr., Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder
Ms. Liz DeRouen, PPRB Recorder

GUESTS

Catoria Martin, MSPB
Darrell Robinson, Jr., MSPB
Alicia Coleman, MSPB
Russ Walsh, MDWFP
Amy Blaylock, MDWFP

ABSENT

Mr. Brian Pugh, Vice Chairman

The Chairman called the meeting to order.

MINUTES

Mrs. Jackson asked if the Minutes had been reviewed for the following meetings:

- Regular Meeting, Wednesday, July 05, 2017
- Special Meeting, Monday, July 31, 2017

Mr. Kornbrek made a motion to approve. Mrs. Jackson seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Mr. Campbell presented the following;

1. Mississippi Department of Agriculture (MDAC) requested authority to utilize the Master Lease Purchase Program to finance IT equipment, vehicles and other equipment (schedule of equipment is attached).

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, August 02, 2017

Page 2

The IT equipment and other equipment would be purchased over the next 3 years, after following normal purchasing procedures. Vehicles would not be purchased until FY 2019, because of the moratorium on vehicle purchases for FY 2018. MDAC has been notified of this and wishes to proceed with the Master Lease purchase. Mrs. Jackson made a motion to approve this exemption. Mrs. Jackson seconded and the motion carried.

2. University of Mississippi Medical Center (UMMC) – HB 926 of the 2017 legislative session removed UMMC from the definition of “agency”, with regard to the purchase of clinical equipment. UMMC is requesting exemption from the requirements of Chapter 8 “Disposal of Personal Property” of the Procurement Manual. This section of the Manual pertains to disposal of personal property by state agencies and universities. UMMC is seeking exemption from the regulations regarding trade-in of clinical equipment, due to the fact UMMC is not considered an agency for the purchase of clinical equipment. Mr. Kornbrek made a motion to approve this exemption. Mrs. Jackson seconded and the motion carried.
3. Mississippi Department of Transportation (MDOT) requested to deviate from regulation 2.102.04 (1) of the Procurement Manual, for One (1) year (07/01/2017 - 06/30/2018), that would allow subsequent approvals of P-1 requests for spending limit increases in MAGIC to be delegated to the OPTFM staff on indefinite quantity, unit-price bids for certain commodities delineated in the request. Mr. Kornbrek made a motion to approve this deviation. Mrs. Jackson seconded and the motion carried.

Mr. Cook presented the following:

1. University of Mississippi Medical Center (UMMC) – Award to Olympus America Inc., in the amount of \$1,011,284.14 for One time purchase, Three (3) Months (08/02/2017 – 11/01/2017) for Endoscopic Equipment. Mr. Kornbrek made a motion to ratify this award contingent upon a purchase order or award letter by the Agency. Mrs. Jackson seconded and the motion carried.
2. University of Mississippi Medical Center (UMMC) – Award to Siemens Medical Solutions USA, in the amount of \$2,048,588.00 for One time purchase, Three (3) Months (08/02/2017 – 11/01/2017) for MAGNETOM Aera MRI system and related instruments to support this item. Mr. Kornbrek made a motion to ratify this award contingent upon a purchase order or award letter by the Agency. Mrs. Jackson seconded and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)

Leases

Mr. Adams presented the following:

The Board reviewed (a) Leases With No Increase in Cost or Space. Mr. Kornbrek made the motion to approve leases in (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mrs. Jackson seconded, and the motion carried.

The Board reviewed (b) Land Leases. Mr. Kornbrek made the motion to approve (b) contingent upon revised language as per DFA legal and as recommended by the Division of Real Property Management and contingent upon fully executed leases. Mrs. Jackson seconded, and the motion carried.

The Board reviewed (c) Parchman Farmland Leases. Mr. Kornbrek made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mrs. Jackson seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, August 02, 2017

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The Board reviewed (d) Acknowledgement. Mr. Kornbrek made the motion to approve (d) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mrs. Jackson seconded, and the motion carried.

Construction

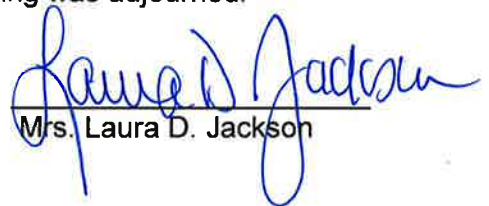
Mr. Sibley presented the following:

1. Award to Diversified Construction Services, Inc., Ridgeland, Mississippi, in the amount of \$8,095,000.00 (Lowest of 2 bids received) on GS# 102-262 Young-Maulding Renovation Delta State University (Cleveland, Mississippi). Mrs. Jackson made a motion to approve. Mr. Kornbrek seconded and the motion carried.
2. Award to Murphy & Sons, Inc., Southaven, Mississippi, in the amount of \$10,837,150.00 (Lowest of 4 bids received) on GS# 207-050 Academic Student Services Building Itawamba Community College (Tupelo, Mississippi). Mrs. Jackson made a motion to approve. Mr. Kornbrek seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.



Mr. Glenn R. Kornbrek



Mrs. Laura D. Jackson



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, August 02, 2017, 2:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building



PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday
2:00 p.m.

August 02, 2017

ATTENDANCE SHEET

NAME AND TITLE

AGENCY/COMPANY

(Please Print)

Edward Wiggins, Jr.	AGO/DFA
Mike Cook	DFA / OPTFM
Ross Campbell	DFA / OPTFM
Beinda Russell	DFA / Bond - Exg
Kent Owens	DFA / BOB RAN
Calvin Sibley	DFA / BOB
Glean Kornbrack	DFA
Romaine Richards	AG/DFA
Cathy Brewer	DFA / BOB
Russ WALSH	MDWFP
Amy Blaylock	MDWFP
Darrell Robinson, Jr.	PSORB / MSPB
Alicia Coleman	PSORB / MSPB
Catopia Martin	PSORB / MSPB
Carlos Galloway	DFA / OPTFM
Melody Coulson	DFA
Shy Deraven	DFA
Laura Jackson	DFA

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, AUGUST 02, 2017

I. MINUTES

Request to approve the following minutes from the previous month:

- Regular Meeting, Wednesday, July 05, 2017
- Special Meeting, Monday, July 31, 2017

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Mr. Ross Campbell, Director of the Office of Purchasing, Travel and Fleet Management, presents the following:

- 1 contract for the Mississippi Department of Agriculture (MDAC)
- 1 contract for the University of Mississippi Medical Center (UMMC)
- 1 contract for the Department of Transportation (MDOT)

Mr. Mike Cook, Director of the Office of Purchasing and Travel, presents the following:

- 2 contracts for the University of Mississippi Medical Center (UMMC)

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)

Mr. Kent Adams, Director of Real Property Management, presents the following:

- Leases With No Increase in Cost or Space (a)
- Land (b)
- Parchman Farmland (c)
- Acknowledgement (d)

Mr. Calvin R Sibley, Director of the Bureau of Building, Grounds and Real Property Management, presents the following:

- Bid Award for GS#102-262 Young-Mauldin Renovation, DSU
- Bid Award for GS#207-050 Admin. Bldg. Renovations, ICC

IV. NEXT MEETING DATE

- Regular Meeting, Wednesday, September 06, 2017

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
AGENDA
August 2, 2017**

1. **REQUESTING AGENCY:** MS Department of Agriculture
MASTER LEASE PURCHASE: \$1,500,000
TERM OF CONTRACT: Master Lease Purchase Series 2017C
PURCHASE METHOD: TBD
COMMENTS: MDAC is requesting authority to utilize the Master Lease Purchase Program to finance IT equipment, vehicles and other equipment (schedule of equipment is attached). The IT equipment and other equipment will be purchased over the next 3 years, after following normal purchasing procedures. Vehicles will not be purchased until FY 2019, because of the moratorium on vehicle purchases for FY 2018. MDAC has been notified of this and wishes to proceed with the Master Lease purchase.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:

2. **REQUESTING AGENCY:** University of Mississippi Medical Center
TYPE: Exemption
HB 926 of the 2017 legislative session removed UMMC from the definition of “agency”, with regard to the purchase of clinical equipment. UMMC is requesting exemption from the requirements of Chapter 8 “Disposal of Personal Property” of the Procurement Manual. This section of the Manual pertains to disposal of personal property by state agencies and universities. UMMC is seeking exemption from the regulations regarding trade-in of clinical equipment, due to the fact UMMC is not considered an agency for the purchase of clinical equipment.

3. **REQUESTING AGENCY:** Mississippi Department of Transportation (MDOT)
TERM OF CONTRACT: One (1) year (07/01/2017 - 06/30/2018)
SCOPE OF CONTRACT: Public Procurement Review Board (PPRB) Approval Section 2.102.04 (1) of the Procurement Manual
PURCHASE METHOD: Competitive RFX- (Bid Solicitation)
COMMENTS: MDOT has submitted at the suggestion of the OPTFM, a request to the Board to deviate from regulation 2.102.04 (1) of the Procurement Manual that would allow subsequent approvals of P-1 requests for spending limit increases in MAGIC to be delegated to the OPTFM staff on indefinite quantity, unit-price bids for certain commodities delineated in the request. (Please see the attached letter.)

Section 2.102.04 (1) states “The requesting agencies are required to submit a Request for Authority to Purchase, P-1, to the Office of Purchasing, Travel, and Fleet Management (OPTFM) for certain purchases. In certain situations, as outlined below, the OPTFM will be required to obtain Public Procurement Review Board (PPRB) approval prior to processing the requests. Agencies are advised that they shall not award any purchase or construction contract prior to approval by the Public Procurement Review Board (PPRB) if the purchase or construction contract is one

which requires PPRB approval. When approval requests are received, the OPTFM will place the items on the agenda of the Board. The Public Procurement Review Board (PPRB) has regularly scheduled meetings on the first Wednesday of every month. Requests should be submitted to the OPTFM not later than noon on the third Thursday prior to the first Wednesday. Requests received after this time may be delayed until the next regular or special meeting of the Board. Special meetings of the Board may be requested provided that the requesting agency provides adequate justification to the OPTFM. In addition, the members of the Board may approve a special meeting if they deem it to be appropriate and in the best interest of the State. The Public Procurement Review Board (PPRB) requires that the following items be brought before the Board for approval:

- (1) Any request for any purchase authority (to include multiple purchases or a "not to exceed" amount), award, or awards (when such awards are the result of one competitive procurement) which exceeds—\$500,000 of commodities, goods, merchandise, furniture, equipment, automotive equipment of every kind, and other personal property purchased by the agencies of the state, but not commodities purchased for resale or raw materials converted into products for resale as provided by Section 31-7-1(e), Mississippi Code of 72, Annotated."

Currently, any increase in the target value of these contracts in MAGIC triggers a request that the Board must approve because the initial awards, based upon the previous year's spend, are approved by the Board (agenda items 1-4 are examples of this type of contract.) This has necessitated many special Board meeting requests due to the fluid nature of the MDOT's projects. The increases are only reflective of budget increases by the Agency and are not changes to any material term(s) of the contract. Consequently, the OPTFM would recommend to the Board that it delegate approval of these subsequent spending increases to the OPTFM such as to avoid the need for a special meeting to be called each time an increase is needed by the Agency.

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval of this request to deviate.



STATE OF MISSISSIPPI
DEPARTMENT OF AGRICULTURE AND COMMERCE
CINDY HYDE-SMITH
COMMISSIONER

July 14, 2017

Mr. Ross Campbell
Director Office of Purchasing, Travel and Fleet Management
701 Woolfolk Building, Suite A
501 North West Street
Jackson, MS 39201

RE: New Master Lease Funds

Dear Ross:

The Mississippi Department of Agriculture & Commerce is seeking approval from the Mississippi Public Procurement Review Board to enter into a new Master Lease Agreement. This new Master Lease Agreement is under the Master lease Program for State Agencies. Master Lease proceeds requested total \$1,500,000 with a three year term.

Anticipated purchases will be divided into three categories: Vehicles \$569,000; IT Equipment \$317,500.03 and Other Equipment \$613,499.97. I am attaching the supporting State of Mississippi Master Lease Program Equipment Lease/Purchase Planning Forms for your review.

If you have any questions or need more information please contact me at (601) 359-1127 or by e-mail at Hewitt@mdac.ms.gov.

Sincerely,

Handwritten signature of Hewitt Pittman in black ink.

Hewitt Pittman
Purchasing Director

Cc: Symone Bounds
Steven McDevitt
Belinda Russell
John Campbell
Joette Pickle
Linda Noah
Vickie L. Hall

**STATE OF MISSISSIPPI MASTER LEASE PROGRAM
EQUIPMENT LEASE/PURCHASE PLANNING FORM**

ENTITY: MS DEPT OF AGRICULTURE & COMMERCE

TOTAL MASTER LEASE

Division	Equipment Including Vehicles	Qty	Estimated Equipment Cost	Total Estimated Equipment Cost	Anticipated Purchase Date Of Equipment	Anticipated Acceptance Date	Requested Amortization Term	P O #
	MDAC - General							
	BPI							
1100	Pickup Truck	2	26,250.00	52,500.00	FY 2019		3 Years	At Purchase
1100	Pickup Truck	2	26,250.00	52,500.00	FY 2020		3 Years	At Purchase
	TOTAL			105,000.00				
	Museum							
1201	20 ton heating/cooling unit	1	20,000.00	20,000.00	FY 2018		3 Years	At Purchase
1201	Stove/oven	4	6,000.00	24,000.00	FY 2018		3 Years	At Purchase
1201	Refrigerator	3	2,500.00	7,500.00	FY 2018		3 Years	At Purchase
1201	5 ton heating/cooling unit	4	7,000.00	28,000.00	FY 2018		3 Years	At Purchase
1201	Ice maker-General Store/Sparkman/Forestry	3	7,000.00	21,000.00	FY 2019		3 Years	At Purchase
1201	Buffer	1	2,314.97	2,314.97	FY 2019		3 Years	At Purchase
1201	Scrubber/Sweeper	3	8,795.00	26,385.00	FY 2019		3 Years	At Purchase
1201	5 ton heating/cooling unit	2	7,000.00	14,000.00	FY 2019		3 Years	At Purchase
1201	20 ton heating/cooling unit	2	20,000.00	40,000.00	FY 2020		3 Years	At Purchase
1201	5 ton heating/cooling unit	3	7,000.00	21,000.00	FY 2020		3 Years	At Purchase
1201	75 gallon hot water heater	1	2,000.00	2,000.00	FY 2020		3 Years	At Purchase
1201	walk-in freezer components-museum cafe	1	7,000.00	7,000.00	FY 2020		3 Years	At Purchase
1201	Tractor	1	40,000.00	40,000.00	FY 2020		3 Years	At Purchase
1201	Outdoor Lift	1	50,000.00	50,000.00	FY 2020		3 Years	At Purchase
1201	Ex-Mark Mower 60 inch	2	12,000.00	24,000.00	FY 2020		3 Years	At Purchase
	TOTAL			327,199.97				
	Regulatory							
	Regulatory-Consumer Protection							
1310	Minivans	4	24,000.00	96,000.00	FY 2020		3 Years	At Purchase
	TOTAL			96,000.00				
	Regulatory-Weights & Measures							

**STATE OF MISSISSIPPI MASTER LEASE PROGRAM
EQUIPMENT LEASE/PURCHASE PLANNING FORM**

ENTITY: MS DEPT OF AGRICULTURE & COMMERCE

TOTAL MASTER LEASE

Division	Equipment Including Vehicles	Qty	Estimated Equipment Cost	Total Estimated Equipment Cost	Anticipated Purchase Date Of Equipment	Anticipated Acceptance Date	Requested Amortization Term	P O #
1320	80,000 GVW Test Truck W Crane & Box	1	225,000.00	225,000.00	FY 2018		3 Years	At Purchase
	TOTAL			225,000.00				
	Regulatory-Petroleum							
1330	New Provers on Flatbeds	15	5,300.00	79,500.00	FY 2020		3 Years	At Purchase
	TOTAL			79,500.00				
	Regulatory-Metrology Lab							
1340	Liebert HVAC Unit 8 ton	2	50,000.00	100,000.00	FY 2018		3 Years	At Purchase
1340	HVAC Unit for office area	2	28,000.00	56,000.00	FY 2020		3 Years	At Purchase
	TOTAL			156,000.00				
	Regulatory-Meat							
1360	Mini Van	1	23,000.00	23,000.00	FY 2019		3 Years	At Purchase
1360	Full Size Pickup Truck	3	22,000.00	66,000.00	FY 2019		3 Years	At Purchase
	TOTAL			89,000.00				
	Administration-Admin							
1510	Vehicles	1	25,000.00	25,000.00	FY 2020		3 Years	At Purchase
1510	Office Equipment	1	25,000.00	25,000.00	FY 2020		3 Years	At Purchase
	TOTAL			50,000.00				
	Administration-Information Mgmt Services							
1520	Tablets - MDAC, Museum & Metrology	2	1,750.00	3,500.00	FY 2018		3 Years	At Purchase
1520	Metrology Lab Automation - Metrology	1	15,000.00	15,000.00	FY 2018		3 Years	At Purchase
1520	Document Management System	1	12,000.00	12,000.00	FY 2018		3 Years	At Purchase
1520	Unmanned Aerial Vehicle - Ag Theft & BPI	1	10,000.00	10,000.00	FY 2018		3 Years	At Purchase
1520	Telecom Firewall - MDAC	2	19,000.00	38,000.00	FY 2018		3 Years	At Purchase
1520	Network Servers - MDAC, BPI & Metrology	8	4,375.00	35,000.00	FY 2018		3 Years	At Purchase
1520	Telecom Switches - MDAC, BPI, Metrology & FM	18	2,888.89	52,000.02	FY 2018		3 Years	At Purchase
1520	Tablets / Printers - Regulatory Services	45	1,400.00	63,000.00	FY 2018		3 Years	At Purchase
1520	Tablets / Printers - Ag Theft	10	1,000.00	10,000.00	FY 2018		3 Years	At Purchase
1520	Projectors/Multimedia - 121 Building, AG Museum	2	1,750.00	3,500.00	FY 2018		3 Years	At Purchase

**STATE OF MISSISSIPPI MASTER LEASE PROGRAM
EQUIPMENT LEASE/PURCHASE PLANNING FORM**

ENTITY: MS DEPT OF AGRICULTURE & COMMERCE

VEHICLES MASTER LEASE

Division	Equipment Including Vehicles	Qty	Estimated Equipment Cost	Total Estimated Equipment Cost	Anticipated Purchase Date Of Equipment	Anticipated Acceptance Date	Requested Amortization Term	P O #
	MIDAC - General							
	BPI							
1100	Pickup Truck	2	26,250.00	52,500.00	FY 2019		3 Years	At Purchase
1100	Pickup Truck	2	26,250.00	52,500.00	FY 2020		3 Years	At Purchase
	TOTAL			105,000.00				
	Regulatory							
	Regulatory-Consumer Protection							
1310	Minivans	4	24,000.00	96,000.00	FY 2020		3 Years	At Purchase
	TOTAL			96,000.00				
	Regulatory-Weights & Measures							
1320	80,000 GVW Test Truck W Crane & Box	1	225,000.00	225,000.00	FY 2018		3 Years	At Purchase
	TOTAL			225,000.00				
	Regulatory-Meat							
1360	Mini Van	1	23,000.00	23,000.00	FY 2019		3 Years	At Purchase
1360	Full Size Pickup Truck	3	22,000.00	66,000.00	FY 2019		3 Years	At Purchase
	TOTAL			89,000.00				
	Administration-Admin							
1510	Vehicles	1	25,000.00	25,000.00	FY 2020		3 Years	At Purchase
	TOTAL			25,000.00				
	Agriculture Theft Bureau							
1600	Special Service Police Vehicles	1	29,000.00	29,000.00	FY 2020		3 Years	At Purchase
	TOTAL			29,000.00				
	TOTAL			569,000.00				

**STATE OF MISSISSIPPI MASTER LEASE PROGRAM
EQUIPMENT LEASE/PURCHASE PLANNING FORM**

ENTITY: MS DEPT OF AGRICULTURE & COMMERCE

INFORMATION EQUIP MAST

Division	Equipment Including Vehicles	Qty	Estimated Equipment Cost	Total Estimated Equipment Cost	Anticipated Purchase Date Of Equipment	Anticipated Acceptance Date	Requested Amortization Term
	Administration-Information Mgmt Services						
1520	Tablets - MDAC, Museum & Metrology	2	1,750.00	3,500.00	FY 2018		3 Years
1520	Metrology Lab Automation - Metrology	1	15,000.00	15,000.00	FY 2018		3 Years
1520	Document Management System	1	12,000.00	12,000.00	FY 2018		3 Years
1520	Unmanned Aerial vehicle - Ag Theft & BPI	1	10,000.00	10,000.00	FY 2018		3 Years
1520	Telecom Firewall - MDAC	2	19,000.00	38,000.00	FY 2018		3 Years
1520	Network Servers - MDAC, BPI & Metrology	8	4,375.00	35,000.00	FY 2018		3 Years
1520	Telecom Switches - MDAC, BPI, Metrology & FM	18	2,888.89	52,000.02	FY 2018		3 Years
1520	Tablets / Printers - Regulatory Services	45	1,400.00	63,000.00	FY 2018		3 Years
1520	Tablets / Printers - Ag Theft	10	1,000.00	10,000.00	FY 2018		3 Years
1520	Projectors/Multimedia - 121 Building, AG Museum	2	1,750.00	3,500.00	FY 2018		3 Years
1520	Desktop Computers - BPI	20	1,000.00	20,000.00	FY 2019		3 Years
1520	SAN Storage / Cloud - Upgrade	1	35,000.00	35,000.00	FY 2019		3 Years
1520	Backup Appliance	2	3,000.00	6,000.00	FY 2019		3 Years
1520	Tablets / Printers - BPI	2	750.00	1,500.00	FY 2019		3 Years
1520	Email Filter / Security Appliance	2	4,000.00	8,000.00	FY 2019		3 Years
1520	Wi-Fi Upgrade - 121 Building, FM, BPI	3	1,166.67	3,500.01	FY 2020		3 Years
1520	Wireless Point to Point / Fiber Replacement -FM	1	1,500.00	1,500.00	FY 2020		3 Years
	TOTAL			317,500.03			

**STATE OF MISSISSIPPI MASTER LEASE PROGRAM
EQUIPMENT LEASE/PURCHASE PLANNING FORM**

ENTITY: MS DEPT OF AGRICULTURE & COMMERCE

OTHER EQUIP MASTER LEASE

Division	Equipment Including Vehicles	Qty	Estimated Equipment Cost	Total Estimated Equipment Cost	Anticipated Purchase Date Of Equipment	Anticipated Acceptance Date	Requested Amortization Term	P O #
	Museum							
1201	20 ton heating/cooling unit	1	20,000.00	20,000.00	FY 2018		3 Years	At Purchase
1201	Stove/oven	4	6,000.00	24,000.00	FY 2018		3 Years	At Purchase
1201	Refrigerator	3	2,500.00	7,500.00	FY 2018		3 Years	At Purchase
1201	5 ton heating/cooling unit	4	7,000.00	28,000.00	FY 2018		3 Years	At Purchase
1201	Ice maker-General Store/Sparkman/Forestry	3	7,000.00	21,000.00	FY 2019		3 Years	At Purchase
1201	Butfer	1	2,314.97	2,314.97	FY 2019		3 Years	At Purchase
1201	Scrubber/Sweeper	3	8,795.00	26,385.00	FY 2019		3 Years	At Purchase
1201	5 ton heating/cooling unit	2	7,000.00	14,000.00	FY 2019		3 Years	At Purchase
1201	20 ton heating/cooling unit	2	20,000.00	40,000.00	FY 2020		3 Years	At Purchase
1201	5 ton heating/cooling unit	3	7,000.00	21,000.00	FY 2020		3 Years	At Purchase
1201	75 gallon hot water heater	1	2,000.00	2,000.00	FY 2020		3 Years	At Purchase
1201	walk-in freezer components-museum café	1	7,000.00	7,000.00	FY 2020		3 Years	At Purchase
1201	Tractor	1	40,000.00	40,000.00	FY 2020		3 Years	At Purchase
1201	Outdoor Lift	1	50,000.00	50,000.00	FY 2020		3 Years	At Purchase
1201	Ex-Mark Mower 60 inch	2	12,000.00	24,000.00	FY 2020		3 Years	At Purchase
	TOTAL			327,199.97				
	Regulatory-Petroleum							
1330	New Provers for Flatbeds	15	5,300.00	79,500.00	FY 2020		3 Years	At Purchase
	TOTAL			79,500.00				
	Regulatory-Metrology Lab							
1340	Liebert HVAC Unit 8 ton	2	50,000.00	100,000.00	FY 2018		3 Years	At Purchase

**STATE OF MISSISSIPPI MASTER LEASE PROGRAM
EQUIPMENT LEASE/PURCHASE PLANNING FORM**

ENTITY: MS DEPT OF AGRICULTURE & COMMERCE

OTHER EQUIP MASTER LEASE

Division	Equipment Including Vehicles	Qty	Estimated Equipment Cost	Total Estimated Equipment Cost	Anticipated Purchase Date Of Equipment	Anticipated Acceptance Date	Requested Amortization Term	P O #
1340	HVAC Unit for office area	2	28,000.00	56,000.00	FY 2020		3 Years	At Purchase
	TOTAL			156,000.00				
	Administration-Admim							
1510	Office Equipment	1	25,000.00	25,000.00			3 Years	At Purchase
	TOTAL			25,000.00				
	Agriculture Theft Bureau							
1600	Lights and siren package for police vehicles	2	2,500.00	5,000.00	FY 2018		3 Years	At Purchase
1600	Weather Guard Storage Vault for vehicles	9	1,200.00	10,800.00	FY 2018		3 Years	At Purchase
1600	Stealth 3 GPS Tracking Device or equivalent	1	1,500.00	1,500.00	FY 2019		3 Years	At Purchase
1600	Lights and siren package for police vehicles	1	2,500.00	2,500.00	FY 2020		3 Years	At Purchase
	TOTAL			19,800.00				
	Farmer's Market							
1700	HVAC Unit	2	3,000.00	6,000.00	FY 2019		3 Years	At Purchase
	TOTAL			6,000.00				
	TOTAL			613,499.97				



UNIVERSITY OF MISSISSIPPI
MEDICAL CENTER
EDUCATION • RESEARCH • HEALTHCARE

July 24, 2017

Ross Campbell
Director, Purchasing and Travel
Office of Purchasing, Travel and Fleet Management
701 Woolfolk Building, Suite A
501 North West Street
Jackson, MS 39201

Re: Applicability of disposal regulations to purchases of commodities exempt from Section 31-7-13

Dear Mr. Campbell,

Per Chapter 8 “Disposal of Personal Property” of the Mississippi Procurement Manual, personal property that has become surplus to a state agency’s needs may be traded-in or disposed of by other ways. However, pursuant to section 31-7-1 of the Mississippi Code of 1972, Annotated (MS Code), as amended during the 2017 legislative session and effective July 1, 2017, the University of Mississippi Medical Center is exempt from the definition of “agency” in regards to the purchase of commodities that are used for clinical purposes and (i) intended for use in the diagnosis of disease or other conditions or in the cure, mitigation, treatment or prevention of disease and (ii) medical devices, biological, drugs and radiation emitting devices as defined by the United States Food and Drug Administration. Given this exemption, it is unclear whether Chapter 8 “Disposal of Personal Property” and more specifically the section(s) of the chapter related to disposal by trade-in, would be applicable to disposal of a clinical commodity.

Therefore, UMMC respectfully requests a regulatory exemption to the requirements of Chapter 8 “Disposal of Personal Property” concerning disposal by trade-in, as it relates to personal property designated as a clinical commodity, which are otherwise exempt from section 31-7-13 of the MS Code.

Please let me know if you have any questions or would like to discuss further.

Best regards,

A handwritten signature in cursive script that reads "Stacy Baldwin".

Stacy Baldwin
Agency Procurement Officer
Director, Contracts Administration

Melinda L. McGrath
Executive Director

P. O. Box 1850
Jackson, MS 39215-1850
Telephone (601) 359-7001
FAX (601) 359-7110
GoMDOT.com



James A. Williams, III
Deputy Executive Director/Chief Engineer
Lisa M. Hancock
Deputy Executive Director/Administration
Willie Huff
Director, Office of Enforcement
Charles R. Carr
Director, Office of Intermodal Planning

July 25, 2017

Laura Jackson
Public Procurement Review Board, Chairman
501 North West Street, Suite 1301, Woolfolk Bldg.
Jackson, MS 39201

Dear Mrs. Jackson,

We are requesting the Public Procurement Review Board (Board) delegate authority to the Office of Purchasing, Travel, and Fleet Management (OPTFM) to provide any subsequent approvals of spending limits for the Mississippi Department of Transportation (MDOT) contracts related to the commodities listed below for the period of July 1, 2017 through June 30, 2018. These contracts have line item pricing only and do not have a contract total. However, OPTFM requires MDOT to enter an estimated spend amount as the contract total into MAGIC for oversight approval. Currently, if the original estimated spend amount or any subsequent updates to the estimated spend amount meets threshold requirements, it goes to the Board for approval. For initial approval of the contract award this has not been an issue. However, subsequent approvals to increase this target value have proven to be problematic and have resulted in special Board meetings to avoid delays to MDOT's routine maintenance program. Since these approvals are for internal spending limits only and are not related to contract amendments for pricing or quantity increases, we are requesting the Board delegate approval authority of these spending limits to OPTFM.

The following commodities are awarded as indefinite quantity, unit-priced contracts:

- Aluminum Sign Blanks
- Attenuator Parts
- Break-a-way Sign Supports
- Certified Bituminous Materials
- Concrete Box Culverts
- Concrete Bridge Slabs
- Concrete Pipe
- Crushed Aggregates
- Equipment Rental
- Glass Beads

Transportation: The Driving Force of a Strong Economy

Laura Jackson
Page No. 2
July 25, 2017

Guard Rail End Terminal Parts
Herbicides for Vegetation Control
High-build Traffic Paint
Hot and Cold Mix Asphalt
Mower Parts
Pavement Marking Materials
Reflecting Sheeting
Refurbished Sign Blanks
Sand and Gravel
Thermoplastic Materials
Traffic Paint
Traffic Signal Parts
Vehicle Safety Lighting

Thanks for your consideration into this matter.

Sincerely,



Melinda L. McGrath, P.E.
Executive Director

cc: Lisa Hancock, Deputy Executive Director/Administration, MDOT
Retha Gregory, Procurement Director, MDOT
Aubrey Leigh Goodwin, Deputy Executive Director, DFA
Ross Campbell, Director, OPTFM, DFA

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
August 2, 2017**

- 1. REQUESTING AGENCY:** University of Mississippi Medical Center (UMMC)
SUPPLIER: Olympus America Inc
MAGIC NUMBER: 8200033929
AMOUNT OF CONTRACT: \$1,011,284.14
TERM OF CONTRACT: One time purchase, Three (3) Months (08/02/2017 – 11/01/2017)
SCOPE OF CONTRACT: Endoscopic Equipment
PURCHASE METHOD: Competitive Purchasing Agreement (GPO- Vizient Contract CE2834)
COMMENTS: UMMC is requesting ratification to enter into a Vizient Member Participation Agreement with Olympus America Inc. for the purchase of endoscopic equipment including eight (8) colon scopes, eight (8) gastro scopes, eight (8) scope guides and various consumables and related equipment to support these items. UMMC issued a purchase order to the supplier on 6/27/2017, before the statutory exemption for clinical purchases was effective on 7/1/2017.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask that the Board ratify this award.

- 2. REQUESTING AGENCY:** University of Mississippi Medical Center (UMMC)
SUPPLIER: Siemens Medical Solutions USA
MAGIC NUMBER: 8200034132
AMOUNT OF CONTRACT: \$2,048,588.00
TERM OF CONTRACT: One time purchase, Three (3) Months (08/02/2017 – 11/01/2017)
SCOPE OF CONTRACT: MAGNETOM Aera MRI system and related instruments to support this item.
PURCHASE METHOD: Competitive Purchasing Agreement (GPO- Vizient Contract # XR0394)
COMMENTS: UMMC is requesting ratification to enter into a Vizient Member Participation Agreement with Siemens Medical Solutions (Siemens Medical Solutions USA) to purchase a MAGNETOM Aera MRI system and related instruments to support this item. UMMC issued a purchase order to the supplier on 6/26/2017, before the statutory exemption for clinical purchases was effective on 7/1/2017.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask that the Board ratify this award.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

AUGUST 02, 2017

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) LEASES WITH NO INCREASE IN COST OR SPACE

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed</u>		<u>\$/Year</u>	<u>Lease #</u>
MDOC	908 E.F Hale Dr.	11/01/2017	O	1,000	1,000	\$8.40+UJ	\$8.40+UJ	N	0%	\$8,400	170-691-22A 07360
	Senatobia	10/31/2022									
MDOC	819 Rear Main Greenville	09/01/2017 08/31/2020	O	3,800	3,800	\$6.00+U	\$6.00+U	N	0%	\$22,800	170-761-20A 07327
Insurance	42 Northtown Jackson	11/01/2017 09/30/2018	S	200	200	\$13.62	\$13.62	N	0%	\$2,724	440-251-18B 01493
MDMR	Pass Christian Harbor	10/01/2017 09/30/2018	S	300	300	\$1.00+U	\$1.00+U	N	0%	\$12	505-244-18A 07471
	Pass Christian										
NMRC	187A Hwy 6 E. Oxford	10/01/2017 09/30/2027	O/WS	10,676	10,676	\$3.89+UJ	\$3.89+UJ	N	0%	\$41,535	535-361-27E 00605

(b) LAND

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Acres.</u>	<u>Proposed Acres.</u>	<u>Previous** \$/Per Acre.</u>	<u>Proposed** \$/Per Acre.</u>	<u>%Fed</u>		<u>\$/Year</u>	<u>Lease #</u>
MDWFP	Harrison/Stone County WMA	07/01/2017 06/30/2018 07/01/2018 06/30/2019 07/01/2019 06/30/2020	LD	5,669 acres	5,669 acres	\$6.83 per ac.	\$6.96 per ac.	Y	0%	\$39,456	899-241-20A 07269
						\$6.96 per ac.	\$7.15 per ac.		0%	\$40,533	
						\$7.15 per ac.	\$7.97 per ac.		0%	\$41,677	
MDWFP	Pearl River Poplarville WMA	07/01/2017 06/30/2018 07/01/2018 06/30/2019 07/01/2019 06/30/2020	LD	10,247 acres	10,247 acres	\$7.05 per ac.	\$7.40 per ac.	Y	0%	\$75,828	899-552-20A 07269
						\$7.40 per ac.	\$7.68 per ac.		0%	\$78,389	
						\$7.69 per ac.	\$7.97 per ac.		0%	\$81,669	

(c) PARCHMAN FARMLAND

1. Consider a request from Mississippi Department of Corrections to assign/sub-lease approximately 449.0 acres of tract 35 located in the Mississippi State Penitentiary Farmland in Sunflower County, Mississippi from Harvey Williamson to Charles Williamson for the 2017 crop year per paragraph 18 of the original Lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original Lease between the Lessee and the State of Mississippi. The Lessee and sub-lessee will both be responsible for the tract(s) until expiration of the lease term which is January 14th, 2018. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely. The original lease was approved by PPRB on January 7th, 2015. The yearly amount of \$52,321.97 has not been paid to the State for 2017. A 10% deposit has been received by the state per bidding requirements. A UCC-1F has been filed with the Mississippi Secretary of State and Sunflower County Chancery Clerk under the name of Harvey Williamson. A second UCC-1F will be filed under the name of Charles Williamson after PPRB approval of this assignment with the Mississippi Secretary of State and Sunflower County Chancery Clerk.
2. Consider a request from Mississippi Department of Corrections to assign/sub-lease approximately 53.7 acres of tract 35 (fields 5 & 7) located in the Mississippi State Penitentiary Farmland in Sunflower County, Mississippi from Harvey Williamson to Charles Williamson for the 2017 crop year per paragraph 18 of the original Lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original Lease between the Lessee and the State of Mississippi. The Lessee and sub-lessee will both be responsible for the tract(s) until expiration of the lease term which is January 14th, 2018. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely. The original lease was approved by PPRB on December 8th, 2010. The yearly amount of \$4,191.29 has not been paid to the State for 2017. A 10% deposit has been received by the state per bidding requirements. A UCC-1F has been filed with the Mississippi Secretary of State and Sunflower County Chancery Clerk under the name of Harvey Williamson. A second UCC-1F will be filed under the name of Charles Williamson after PPRB approval of this assignment with the Mississippi Secretary of State and Sunflower County Chancery Clerk.

(d) ACKNOWLEDGEMENT

1. Mississippi Department of Corrections and Bureau of Building, Grounds /Real Property Management ask PPRB to acknowledge the extension of the test period for the Wind Farm Project/Parchman constructed and operated by National Energy Solutions, Inc. This is the first of a possible two (2) one (1) year extensions of the test period. The original test period of three (3) years is set to expire on September 30,2017. The applicability of this extension is contained within the original contract that was approved by PPRB on December 4th, 2014. This extension is by mutual consent and will extend the test period until September 30, 2018 for the same consideration as the first three years.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, AUGUST 02, 2017

BID AWARD FOR PPRB APPROVAL

GS# 102-262

Young-Maulding Renovation

Delta State University

(Cleveland, Mississippi)

The Bureau of Building, Grounds and Real Property Management requests approval of the following: Award to Diversified Construction Services, Inc., Ridgeland, Mississippi, in the amount of \$8,095,000.00 (Lowest of 2 bids received)

IHL Approval: 7/18/17

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, AUGUST 02, 2017

BID AWARD FOR PPRB APPROVAL

GS# 207-050

Academic Student Services Building

Itawamba Community College

(Tupelo, Mississippi)

The Bureau of Building, Grounds and Real Property Management requests approval of the following: Award to Murphy & Sons, Inc., Southaven, Mississippi, in the amount of \$10,837,150.00 (Lowest of 4 bids received)