

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, JANUARY 04, 2017

A regular meeting of the Public Procurement Review Board (PPRB) was scheduled for 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mrs. Laura D. Jackson, Chairman
Mr. Charles R. Snowden, Member

OTHERS

Mr. Mike Cook, Director of the Office of Purchasing and Travel, DFA
Mr. Kent Adams, Director of Real Property Management, DFA
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Edward Wiggins, Jr., Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder

ABSENT

Mr. Brian Pugh, Vice Chairman

The Chairman called the meeting to order.

MINUTES

Mrs. Jackson asked if the Minutes had been reviewed for the following meetings:

- Regular Meeting, Wednesday, December 07, 2016
- Special Meeting, Wednesday, December 14, 2016

Mr. Snowden made a motion to approve. Mrs. Jackson seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Mr. Cook presented the following:

1. The University of Mississippi Medical Center (UMMC) – Award to Metropolitan Medical Services, in the amount of \$1,248,658.70 for Four (4) Months (1/04/2017 – 04/03/2017) for for twenty-six (26) Anesthesia Machines with trade-in. Mr. Snowden made a motion to ratify this GPO purchase with trade-in. Mrs. Jackson seconded and the motion carried.
2. Mississippi State University (MSU) - Award to Fenn, LLC, in the amount of \$850,000.00 for Twelve (12) Months (01/04/2017- 01/03/2018) for 2Hi/4Hi Reversing Rolling Mill System. Mr. Snowden made a motion to approve contingent upon the issuance of a purchase order or an award letter by the Agency to award this contract. Mrs. Jackson seconded and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)

Leases

Mr. Adams presented the following:

The Board reviewed (a) Leases With No Increase in Cost or Space. Mr. Snowden made the motion to approve leases in (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mrs. Jackson seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, January 04, 2017

Page 2

Construction

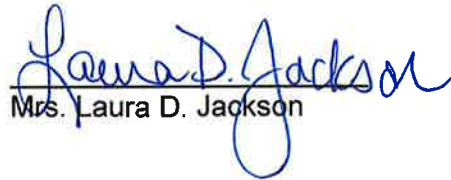
Mr. Kornbrek presented the following:

A report of the Agency Contracts, Construction, F&E, and ITS Awards for the record. The Board acknowledged the report.

There being no further business to bring before the Board, the meeting was adjourned.



Mr. Charles R. Snowden


Mrs. Laura D. Jackson



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, January 04, 2017, 2:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, JANUARY 04, 2017

I. MINUTES

Request to approve the following minutes from the previous month:

- Regular Meeting, Wednesday, December 07, 2016
- Special Meeting, Wednesday, December 14, 2016

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Mr. Mike Cook, Director of the Office of Purchasing and Travel, presents the following:

- 1 contract for the University of Mississippi Medical Center (UMMC)
- 1 contracts for the Mississippi State University (MSU)

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)

Mr. Kent Adams, Director of Real Property Management presents the following:

- Leases with no Increase in Cost or Space (a)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management presents the following:

- Report of Construction, F&E and ITS Awards

IV. NEXT MEETING DATE

- Regular Meeting, Wednesday, February 01, 2017

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
January 4, 2017**

- 1. REQUESTING AGENCY:** University of Mississippi Medical Center (UMMC)
SUPPLIER: Metropolitan Medical Services
MAGIC NUMBER: 8900000330
AMOUNT OF CONTRACT: \$1,248,658.70
TERM OF CONTRACT: Four (4) Months (01/04/2017 – 04/03/2017)
SCOPE OF CONTRACT: Request for ratification of a GPO purchase agreement with Metropolitan Medical Services for twenty-six (26) Anesthesia Machines with trade-in.
PURCHASE METHOD: GPO MedAssets Contract # MS03938
COMMENTS: UMMC has submitted a P-1 requesting PPRB ratification for the purchase of twenty-six (26) Anesthesia Machines with trade-in of twenty-six (26) Anesthesia Machines from Metropolitan Medical Services. The equipment list price is \$1,872,058.50, MedAssets is providing a discount of \$515,899.80, and the trade-in of \$107,500.00 brings the overall net cost to \$1,248,658.70.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask that the Board ratify this GPO purchase with a trade-in.
- 2. REQUESTING AGENCY:** Mississippi State University (MSU)
SUPPLIER (S): Fenn, LLC
MAGIC NUMBER: 8200029932
AMOUNT OF CONTRACT: \$850,000.00
TERM OF CONTRACT: Twelve (12) Months (01/04/2017- 01/03/2018)
SCOPE OF CONTRACT: 2Hi/4Hi Reversing Rolling Mill System
PURCHASE METHOD: Competitive RFX
COMMENTS: MSU solicited bids for the purchase of one (1) 2Hi/4Hi Reversing Rolling Mill System for academic research. The mill will be used for simulating industrial metal rolling processes with 2 high setup used for hot rolling and the 4 high setup used for cold rolling. Two (2) responses were received with no protests. MSU is requesting the Board's approval to award a contract to the lowest bidder meeting the specifications and bid requirements.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency to award this contract.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

January 4, 2017

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MDA	398 E. Main St. Tupelo	02/01/2017 01/31/2022	O	1,500	1,500	\$14.50inc	\$14.50inc	N 20.1%	\$21,750	225-412-22A 07322
MDA ask PPRB to reconsider this lease with the attached information as the justification of lease rental amount.										
Medicaid	400 W. Amite Jackson	02/01/2017 01/01/2018	S	1,200	1,200	\$6.19	\$6.19	N 50%	\$7,425	515-251-18B 07468
MDRS	48 Datco Ind. Dr. Columbus	02/01/2017 12/31/2027	O/WS	25,741	25,741	\$.23+UJ	\$.23+UJ	N 80%	\$6,000	725-441-27A 01145

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training
 ** inc = Utilities and Janitorial Services are included in this amount
 +UJ = Utilities and Janitorial Services are not included in this amount
 +U = Utilities are not included in this amount
 +J = Janitorial Services are not included in this amount



STATE OF MISSISSIPPI
PHIL BRYANT, GOVERNOR
MISSISSIPPI DEVELOPMENT AUTHORITY
GLENN MCCULLOUGH, JR.
EXECUTIVE DIRECTOR

December 28, 2016

Bureau of Buildings, Grounds and
Real Property Management
Attn: Kent Adams
501 North West Street, Suite 1401B
Jackson, Mississippi 39201

Reference: MDA Northeast Regional/ARC Office Current Lease #225-412-17A

Dear Mr. Adams:

The Mississippi Development Authority is requesting a waiver on the requirement of advertisement for space in our Northeast Regional ARC Office in Tupelo. Our agency is currently entered into a lease for space at the publicly owned Renasant Center for Ideas in Tupelo, which serves as a regional incubator for business development. Our goal is to build synergy via ARC economic development activities with the Renasant Center's current incubator programs. Our justification is listed below for renewal of the current lease and advertisement waiver.

Because our organization's missions are very similar, we believe a partnership with this organization would be beneficial in the following ways:

- Entrepreneurship is an integral part of today's economic development strategy. The co-location of MDA's regional economic development office with the Renasant Center for Ideas positions us with partners who share our goals and objectives. As organizations housed together, our agency is in a better position to share and coordinate our resources to improve the region's economy.
- By co-locating at an incubator we have the potential to isolate our expenses to just office space, eliminating the common space normally dedicated for conference rooms, waiting rooms, and break areas.
- The co-location also has the opportunity to utilize the resources of the incubator, eliminating expenses such as copiers, postage machines and minimizing expenses covered under separate contracts such as janitorial and utility charges.

Mr. Adams
December 28, 2016
Page 2

- To show a reasonable value for the common areas used by all the tenants we have performed the following calculations to show the value of our pro-rated share per square foot. Please see the pro-rated calculation below (pro rata share):
- Total square footage of area that utilizes common areas is 10,225 square feet (everybody on the second floor utilizes the amenities mentioned, second floor is 10,225). Percentage of that area that MDA occupies (1,500 sq. ft. divided by 10,225sq. ft. = 15% of total.) Value of the common areas (bathroom, conference rooms, copier rooms = 1,320sq.ft.) x \$14.50 cost per sq. ft. per year = \$19140. (15% is MDA's pro rata share) x \$19140 = \$2871. Each year of value divided by the square footage leased 1,500 = \$1.91 per square foot of value or an adjustment to the cost per square foot leased by \$1.91. That now represents \$12.59 per square foot leased (\$14.50 lease amount less \$1.91 value). Effective rate of \$12.59 per sq. ft.

We believe this documentation is sufficient for our agency to be granted the waiver of advertisement and lease renewal. If granted this lease renewal and waiver, we will submit to the Bureau of Buildings the necessary forms for approval of the lease of this property. If you have any questions or need additional information, please contact Willie McAfee at 601-359-5044.

Sincerely,



Brian Daniel
Director of Accounting and Finance

BD:WM:ar

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JANUARY 04, 2017

Report of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

- (a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.
- (b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management submits the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for December 1, 2016 through December 31, 2016.

Construction, F&E & ITS Award

See the attached BRICKS report

BoB-AD-080 PPRB Awards Report

Query Parameters:
 Results matching ALL following condition(s):
 Data Element: Condition Value
 Bid and Quote Awards / Dir: Approval Date: between 2016-12-01 to 2016-12-31
 Workflow / Workflow Status: equals Completed
 Bid and Quote Awards / Status: equals Dir_Approved_SAF_Printed
 Bid and Quote Awards / Amount: between 0 to 5000000
 Workflow / Setup Name: contains GC

01/04/2017

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
Bid Award- GC												
202-072 Re-Roof Natchez Academic Ctr.	Copiiah-Lincoln Community College	Roof replacement and mechanical upgrades to the administration building on the Natchez, MS campus.		Yes	8	0	GC001			Independent Roofing Systems, Inc.	12/18/2016	\$1,587,515.00
331-173 MBN HQ Paving	Department of Public Safety	Parking lot repaving and miscellaneous repairs located at the MBN HQ in Byram, Mississippi.		Yes	1	0	GC001			Hemphill Construction Company, Inc.	12/06/2016	\$153,150.00
367-012 Tenant Improvements - MMRS	Robert G. Clark, Jr. Building (Office of Capitol Facilities) (Department of Finance and Administration)	Construction through warranty for tenant improvements for MMRS at the Robert G. Clark, Jr. State Capitol Building, located Jackson, MS. Additional documentation can be found in the Document Manager.		Yes	7	0	GC001			Flagstar Construction Company, Inc.	12/02/2016	\$1,837,400.00
Bid Award- GC												
Count: 3												
Quote Award - GC												
355-012 Information Technology Relocation	Gartin Justice Building (Office of Capitol Facilities) (Department of Finance and Administration)	Continuation of current project-planning through construction of the Building Management System (Integration portion of building to current front end)		Yes	1	1	OC001			Trane US Inc. dba Trane	12/14/2016	\$4,167.00

BoB-AD-080 PPRB Awards Report

Query Parameters:
 Results matching ALL following condition(s):
 Data Element: Condition Value
 Bid and Quote Awards / Dir: Approval Date: between 2016-12-01 to 2016-12-31
 Workflow / Workflow Status: equals Completed
 Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
 Bid and Quote Awards / Amount: between 0 to 5000000
 Workflow / Setup Name: contains GC

01/04/2017

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
--------------	-------------------------	----------------	-------------------	---------------	--------	---------	--------------	--------	------------------	--------------	--------------------	--------

Quote Award - GC
 Count: 1
 Total: 4,167.00

Total: 3,582,232.00

Count: 4

BoB-AD-080 PPRB Awards Report

Query Parameters:
 Results matching ALL following condition(s):
 Data Element: Condition Value
 Bid and Quote Awards / Dir: Approval Date: between 2016-12-01 to 2016-12-31
 Workflow / Workflow Status: equals Completed
 Bid and Quote Awards / Status: equals Dir_Approved.SAF_Printed
 Bid and Quote Awards / Amount: between 0 to 5000000
 Workflow / Setup Name: contains ITS

01/04/2017

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid/P	# Blbs	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
--------------	-------------------------	----------------	-------------------	----------------	--------	---------	--------------	--------	------------------	--------------	--------------------	--------

Quote Award - ITS

108-261 College of Nursing	University of Southern Mississippi	Computers will be used in the teaching lecterns and classrooms in Asbury Hall at USM.				0	SC007	20170199		Dell Marketing LP	12/06/2016	\$42,559.29
109-210 School of Medicine	University Medical Center	The installation of the communication cable will provide internal and external network connectivity in the new School of Medicine on the campus at UMMC.				0	SC003	20170182		Netlink Cabling Systems LLC	12/07/2016	\$244,697.95

Quote Award - ITS

Count: 2

Total: 287,257.24

Count: 2