

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

WEDNESDAY, SEPTEMBER 07, 2016

A regular meeting of the Public Procurement Review Board (PPRB) was scheduled for 2:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mrs. Laura D. Jackson, Chairman
Mr. Brian Pugh, Vice Chairman
Mr. Charles R. Snowden, Member

OTHERS

Ms. Aubrey Leigh Goodwin, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Mr. Mike Cook, Director of the Office of Purchasing and Travel, DFA
Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, DFA
Mr. Kent Adams, Director of Real Property Management, DFA
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Edward Wiggins, Jr., Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder

The Chairman called the meeting to order at 2:17 p.m.

MINUTES

Mrs. Jackson asked if the Minutes had been reviewed for the following meetings:

- Regular Meeting, Tuesday, August 2, 2016
- Special Meeting, Friday, August 12, 2016
- Special Meeting, Monday, August 15, 2016
- Special Meeting, Thursday, August 25, 2016

Mr. Snowden made a motion to approve. Mr. Pugh seconded and the motion carried.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Ms. Irvin presented the following:

1. The University of Mississippi Medical Center (UMMC) – Award to Medtronic USA, Inc., in the amount of \$1,231,450.00 for three (3) years (09/15/2016 – 09/14/2019) for Visualase 15W Thermal Therapy System with disposables (Magnetic Resonance Image (MRI) Guided Laser Interstitial Thermal Therapy (LITT) System and associated implants and disposables. Mr. Snowden made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Pugh seconded and the motion carried.
2. The University of Mississippi Medical Center (UMMC) – Award to Covidien Sales, LLC, in the amount of \$1,500,905.00 for eight (8) Months (09/01/2016 – 04/30/2017) for a Capital Equipment Supplier Agreement for a Pulse Oximetry Monitoring, Capnography and Cerebral/Somatic Monitoring system and placement of related commodities and equipment. Mr. Pugh made a motion to ratify this group purchasing organization (GPO) purchase and Capital Placement Agreement. Mr. Snowden seconded and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

Wednesday, September 07, 2016

Page 2

3. The Mississippi Department of Public Safety (MDPS) - Award to Butch Oustalet, Inc., Motor Credit Company, in the amount of \$ 647,548.00 for one (1) month (one time purchase: 08/18/2016 – 9/30/2016) of twenty-two (22) 2016 Ford Police Interceptor Utility AWD Vehicles (Police Explorers). Mr. Snowden made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Pugh seconded and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)

Leases

Mr. Adams presented the following:

The Board reviewed (a) Leases With No Increase in Cost or Space. Mr. Pugh made the motion to table the lease for SMRC and MDPS and then approve the revised list of leases as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.

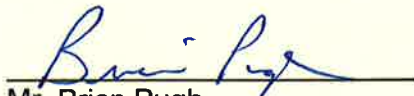
The Board reviewed (b) New Leases. Mr. Pugh made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.


Construction

Mr. Kornbrek presented the following:

1. **GS#105-351 YMCA Renovation Mississippi State University (Starkville, Mississippi)** - The Bureau of Building, Grounds and Real Property Management requested approval of Award to Gregory Construction Services, Inc., Columbus, Mississippi, in the amount of \$7,129,500.00 (4 bids received) (2nd low bidder) on Mr. Snowden made a motion to approve. Mr. Pugh seconded and the motion carried.
2. A report of the Agency Contracts, Construction, F&E, and ITS Awards for the record. The Board acknowledged the report.

There being no further business to bring before the Board, the meeting was adjourned.


Mr. Brian Pugh


Mr. Charles R. Snowden


Mrs. Laura D. Jackson



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT
DEPARTMENT OF FINANCE AND ADMINISTRATION
LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Regular Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, September 07, 2016, 2:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Regular Meeting

2:00 p.m.

WEDNESDAY, SEPTEMBER 07, 2016

I. MINUTES

Request to approve the following minutes from the previous months:

- Regular Meeting, Tuesday, August 2, 2016
- Special Meeting, Friday, August 12, 2016
- Special Meeting, Monday, August 15, 2016
- Special Meeting, Thursday, August 25, 2016

II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, presents the following:

- 2 contracts for the University Mississippi Medical Center (UMMC)
- 1 contract for the Mississippi Department of Public Safety (MDPS)

III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)

Mr. Kent Adams, Director of Real Property Management presents the following:

- Leases with no Increase in Cost or Space (a)
- New Leases (b)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management presents the following:

- Bid Award on **GS#105-351 YMCA Renovations, Mississippi State University**
- Report of Construction, F&E and ITS Awards

IV. NEXT MEETING DATE

Regular Meeting, Wednesday, October 05, 2016

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
MEETING AGENDA
September 7, 2016**

1. REQUESTING AGENCY: University of Mississippi Medical Center (UMMC)

SUPPLIER: Medtronic USA, Inc.

MAGIC NUMBER: 8200027986

AMOUNT OF CONTRACT: \$1,231,450.00

TERM OF CONTRACT: Three (3) Years (09/15/2016 – 09/14/2019)

SCOPE OF CONTRACT: Visualase 15W Thermal Therapy System with disposables (Magnetic Resonance Image (MRI) Guided Laser Interstitial Thermal Therapy (LITT) System and associated implants and disposables.)

PURCHASE METHOD: Competitive RFx

COMMENTS: UMMC solicited bids for a Magnetic Resonance Image (MRI) Guided Laser Interstitial Thermal Therapy System and for the purchase of associated implants and disposables. The equipment, implants and disposables will be used in neurosurgical procedures to treat intracranial pathology (brain tumors and epilepsy) in adult and pediatric patients. This technology will allow UMMC to perform a new procedure and treat patients it could not have previously treated. One (1) response was received. No protests were received. The IHL Board approved this purchase and agreement on August 18, 2016. The vendor will provide and place the system at UMMC at no cost, provide quarterly audits of UMMC Disposable purchases for compliance, discounted pricing on Visualase disposables for three (3) years and provide any necessary repairs and maintenance to the system at no charge. In return, UMMC will provide a no charge purchase order for the Visualase 15W Thermal Therapy System for tracking purposes, purchase the Visualase disposables at a minimum of twenty-five thousand dollars (\$25,000) per quarter or one hundred thousand dollars (\$100,000) per year and submit a purchase order to the vendor for the purchase of any disposable products. UMMC is requesting the Board's approval to enter into a capital equipment placement agreement with the vendor who submitted a proposal that meets specifications.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

- 2. REQUESTING AGENCY:** University of Mississippi Medical Center (UMMC)
SUPPLIER: Covidien Sales, LLC
MAGIC NUMBER: 8200027992
AMOUNT OF CONTRACT: \$1,500,905.00
TERM OF CONTRACT: Eight (8) Months (09/01/2016 – 04/30/2017)
SCOPE OF CONTRACT: Capital Equipment Supplier Agreement for a Pulse Oximetry Monitoring, Capnography and Cerebral/Somatic Monitoring system and placement of related commodities and equipment
PURCHASE METHOD: Competitive Purchasing Agreements (Novation Contract # MS0681)

COMMENTS: UMMC has submitted a P-1 requesting ratification from PPRB of a Capital Equipment Sales Agreement with Covidien Sales for the purchase of a Pulse Oximetry Monitoring, Capnography and Cerebral/Somatic Monitoring System and placement of commodities and equipment. This procurement was approved by IHL on August 18, 2016. Baxter is an approved vendor under UMMC's primary group purchasing organization (GPO) Novation. UMMC requests the Boards ratification of this GPO purchase and Capital Placement Agreement.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's ratification of this GPO Purchase and Capital Placement Agreement.

- 3. REQUESTING AGENCY:** Mississippi Department of Public Safety (DPS)
SUPPLIER: Butch Oustalet, Inc., Motor Credit Company
MAGIC NUMBER: 4000180320
AMOUNT OF CONTRACT: \$ 647,548.00
TERM OF CONTRACT: One (1) month (One time purchase: 08/18/2016 – 9/30/2016)
SCOPE OF CONTRACT: Twenty- Two (22) 2016 Ford Police Interceptor Utility AWD Vehicles (Police Explorers)
PURCHASE METHOD: Competitive Purchasing Agreement (State Contract)

COMMENTS: DPS has submitted a Purchase Order to purchase twenty-two (22) 2016 Ford Police Interceptor Utility AWD Vehicles (Police Explorers) for State Troopers. DPS is purchasing these vehicles from State Contract. These new vehicles are replacement vehicles for DPS. They will be used by State Troopers in the performance of their duties enforcing State & Federal traffic laws. DPS is requesting the Board's approval to purchase these vehicles off State Contract. (See attached Replacement list.)

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

SEPTEMBER 7, 2016

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
BAH*	2010 Oak Grove Hattiesburg	01/01/2016 12/31/2016	O	850	850	\$10.59+UJ	\$10.59+UJ	N 0	\$9,000	031-181-16A 07407
MDOC	1725 Kenneth Ave. Pascagoula	09/08/2016 08/31/2021	O	4,060	4,060	\$8.00+UJ	\$8.00+UJ	N 0	\$32,480	170-303-21A 00167
MDES	545 Brookway Brookhaven	10/01/2016 09/30/2017	O	4,900	4,900	\$5.50+UJ	\$5.50+UJ	N 100%	\$26,950	260-431-17B 00837
MDES	226 MLK Dr. Indianola	10/01/2016 09/30/2017	O	3,200	3,200	\$7.14+UJ	\$7.14+UJ	N 100%	\$22,848	260-671-17C 00875
MDES	1165 Monroe St. Vicksburg	10/01/2016 09/30/2017	O	9,000	9,000	\$7.25+UJ	\$7.25+UJ	N 100%	\$65,250	260-751-19B 01123
MDES	600 Court St. Louisville	10/01/2016 09/30/2017	O	2,741	2,741	\$3.28+UJ	\$3.28+UJ	N 100%	\$9,000	260-801-17A 01760
MSDH	133 N. Archusa Quitman	10/01/2016 09/30/2020	WH	3,000	3,000	\$4.50+UJ	\$4.50+UJ	N 100%	\$13,500	390-121-20B 00641
MSDH	503 Lindsey St. Fulton	10/01/2016 09/30/2020	WH	3,150	3,150	\$8.25+UJ	\$8.25+UJ	N 100%	\$26,000	390-291-20A 01461
MSDH	715 Pear Orchard Ridgeland	12/15/2016 12/14/2021	O	12,588	12,588	\$13.19inc	\$13.19inc	N 100%	\$166,071	390-452-21A 07291
MSDH	690 Hwy 4 E. Holly Springs	10/01/2016 09/30/2020	WH	3,500	3,500	\$7.25+UJ	\$7.25+UJ	N 100%	\$25,375	390-471-20A 00997
MSDH	2400 Chambers Booneville	10/01/2016 09/30/2020	WH	3,000	3,000	\$4.00+UJ	\$4.00+UJ	N 100%	\$12,000	390-591-20A 07435
MSDH	2047 Hwy 35 S. Forest	10/01/2016 09/30/2020	WH	4,200	4,200	\$5.14+UJ	\$5.14+UJ	N 100%	\$21,600	390-621-20A 00642
MSDH	147 Main St. Raleigh	10/01/2016 09/30/2020	WH	2,268	2,268	\$3.44+UJ	\$3.44+UJ	N 100%	\$7,800	390-651-20A 01699
MSDH	1105 Bradley Waynesboro	11/01/2016 09/30/2020	WH	4,500	4,500	\$8.00+UJ	\$8.00+UJ	N 100%	\$36,000	390-771-20A 01450

The Department of Health requests for extensions through September 30, 2020, is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. The Mississippi Department of Health is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. (All Health WIC requests herein are in accordance with recent leases submitted by Health.)

NMRC	822 Hwy 178 Holly Springs	10/01/2016 09/30/2019	O	3,405	3,405	\$3.35+UJ	\$3.35+UJ	N	0	\$11,400	535-471-19A 07198
SMRC	1620 Central Ave. Wiggins	12/01/2016 11/30/2019	O/WH	4,388	4,388	\$4.65+UJ	\$4.65+UJ	N	0	\$20,400	536-661-19A 01686
MMVC	1755 Lelia Dr. Jackson	11/01/2016 10/30/2019	O	1,943	1,943	\$13.06inc	\$13.06inc	N	0	\$25,358	555-251-19A 00509
MDPS	1025 Northpark Dr. Ridgeland	02/01/2017 01/31/2022	O	26,322	26,322	\$12.25inc	\$12.25inc	N	50%	\$322,444	670-452-22A 07326
SOS	40 Northtown Sq. Jackson	09/01/2016 08/31/2017	S	11,242	11,242	\$3.20	\$3.20	N	0	\$36,000	775-251-17B 07332
VAB	306 Lamar Ave. Kilmichael	09/21-2016 08/20/2017	O	2,800	2,800	\$1.50+UJ	\$1.50+UJ	N	0	\$4,200	857-493-17A 07450
MDWFP	131 H. Wilson Flowood	05/10/2016 04/10/2017	S	300	300	\$10.36	\$10.36	N	0	\$3,108	875-615-17A 07451

(b) NEW LEASES

Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	Esc	Fund	\$/Year	Lease #
OSA	4195 Hwy 80 E. Pearl	05/01/2016 08/31/2017	S	N/A	100	N/A	\$9.00	N	0%	\$900.00	085-612-17A 07357
MDOC	7299 Hwy 456 West Point	09/08/2016 08/31/2021	O	N/A	3,222	N/A	\$10.00+UJ	N	0%	\$32,220	170-131-21A 07328

MDOC did advertise for space and received three other RFP's. The RFP's submitted did not meet the specifications as written by MDOC. Space is needed for the Clay County Probation and Parole Office. This office is accountable to the 16th Circuit Court District. Over 400 offenders are supervised by (4) Probation & Parole Agents and (2) Electronic Monitoring Agents. This is the regional office for the Region III Community Corrections Director. Additional space is needed for a conference and training room. The Drug Treatment Coordinator will also have an office here. MDOC ask for PPRB approval of this lease.

MDRS	1221 Parklane McComb	01/01/2017 12/31/2026	O/T	N/A	10,000	N/A	\$13.50+UJ	N	85%	\$135,000	725-572-26A 07499
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MDRS ask PPRB for a modification to Section 10 changing the required notification period from 30 days to 90 days on lease termination.

*Board of Animal Health (Department of Agriculture)

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, SEPTEMBER 07, 2016

BID AWARD FOR PPRB APPROVAL

GS# 105-351

YMCA Renovation

Mississippi State University

(Starkville, Mississippi)

The Bureau of Building, Grounds and Real Property Management requests approval of the following: Award to Gregory Construction Services, Inc., Columbus, Mississippi, in the amount of \$7,129,500.00 (4 bids received)

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, SEPTEMBER 07, 2016

Report of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management submits the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for August 1, 2016 through August 31, 2016.

Construction, F&E & ITS Award

See the attached BRICKS report

BoB-AD-080 PPRB Awards Report

Query Parameters:
 Results matching ALL following condition(s):
 Data Element: Condition Value
 Bid and Quote Awards / Dir: Approval Date: between 2016-08-01 to 2016-08-31
 Workflow / Workflow Status: equals Completed
 Bid and Quote Awards / Status: equals Dir_Approved, SAF_Printed
 Bid and Quote Awards / Amount: between 0 to 5000000
 Workflow / Setup Name: contains GC

09/07/2016

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	C-P-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
Bid Award- GC												
105-264 Security Upgrades - PH II	Jackson State University	Construction through Warranty phases for exterior lighting installations throughout the main campus.		Yes	6	0	GC001			Bomac Electric, Inc.	08/01/2016	\$357,200.00
201-069 Allied Health Expansion	Coahoma Community College	Renovations and addition to the existing Allied Health Building located within the City of Clarksdale Medical Complex in Clarksdale, MS.	Apparent low bidder ruled non-responsive. Note: Originally awarded on SAF dated 06/18/2016. Revised by this SAF to correct Bricks award designation on original SAF. All other details unchanged.	No	6	0	GC001			Timbo's Construction Inc.	08/14/2016	\$1,607,581.00
601-127 HQ Reroofing	Department of Wildlife, Fisheries and Parks	Construction through warranty phase for the replacement of the roof system and restoration of the roof parapets for the Jackson HQ building.	The low bidder requested to be released from their proposal due to error. Award is being made to the second low bidder.	Yes	9	0	GC001			E Cornell Malone Corporation	08/01/2016	\$422,750.00
Bid Award- GC											2,387,531.00	
Count: 3											2,387,531.00	
Total:											2,387,531.00	

BoB-AD-080 PPRB Awards Report

Query Parameters:

Results matching ALL following condition(s):

Data Element: Condition Value

Bid and Quote Awards / Dir. Approval Date: between 2016-08-01 to 2016-08-31

Workflow / Workflow Status: equals Completed

Bid and Quote Awards / Status: equals Dir._Approved,SAF_._Printed

Bid and Quote Awards / Amount: between 0 to 5000000

Workflow / Setup Name: contains FE

09/07/2016

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
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Quote Award - FE

102-237 Caylor White Walters - PH III	Delta State University	Procurement, delivery and installation of student desks. State Contract Procurement #8200024899 (KI).		Yes	1	1	FE011		8200024899	Missco Contract Sales, LLC	08/14/2016	\$18,100.00
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Quote Award - FE

Count: 1

Total:

18,100.00

18,100.00

Count: 1

BoB-AD-080 PPRB Awards Report

Query Parameters:

Results matching ALL following condition(s):

Data Element: Condition Value

Bid and Quote Awards / Dir. Approval Date: between 2016-08-01 to 2016-08-31

Workflow / Workflow Status: equals Completed

Bid and Quote Awards / Status: equals Dir._Approved.SAF_Printed

Bid and Quote Awards / Amount: between 0 to 5000000

Workflow / Setup Name: contains ITS

09/07/2016

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
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Quote Award - ITS

104-278 School of Engineering - PH II	Jackson State University	This equipment will provide network connectivity in the new engineering building on the campus of Jackson State University.	0	SC002	20170029	Venture Technologies	08/01/2016	\$120,473.30
103-278 School of Engineering - PH II	Jackson State University	The equipment will be used in nine classrooms in the new engineering building on the campus of Jackson State University.	0	SC003	20170042	Synergetics Dcs, Inc.	08/01/2016	\$23,377.20
104-182 Fant Library Renov. - PH II	Mississippi University for Women	These communication cables will be used for the new ASRS equipment at Fant Library on the campus of Mississippi University for Women.	0	SC005	20170043	James Self, Inc.	08/01/2016	\$3,766.20
355-012 Information Technology Relocation	Gartin Justice Building (Office of Capitol Facilities) (Department of Finance and Administration)	Labor and materials to provide inside communication cable in the Gartin Building for the Mississippi Supreme Court.	0	SC001	20170049	Lane-Tedder & Associates, Inc.	08/11/2016	\$23,970.62

Quote Award - ITS

Count: 4

Total:

171,587.32

171,587.32