

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

MONDAY, SEPTEMBER 19, 2016

A special meeting of the Public Procurement Review Board (PPRB) was scheduled for 10:00 a.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mrs. Laura D. Jackson, Chairman
Mr. Brian Pugh, Vice Chairman
Mr. Charles R. Snowden, Member

OTHERS

Ms. Aubrey Leigh Goodwin, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Mr. Mike Cook, Director of the Office of Purchasing and Travel, DFA
Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, DFA
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Mr. Edward Wiggins, Jr., Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder


The Chairman called the meeting to order.

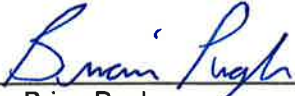
OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)


Ms. Irvin presented the following:

1. The Mississippi Department of Wildlife, Fisheries, and Parks (MDWFP) – Award to Gray Daniels Ford, in the amount of \$543,198.00 for one (1) Month (one time purchase: 09/19/2016 – 9/30/2016) for twenty-One (21) 2016 Ford F-150 Extended Cab Pick-Ups. Mr. Pugh made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
2. The Mississippi State Department of Health (MSDH) – Award to Abbott Laboratories, Inc., in the amount of \$862,500.00 for five (5) years (09/19/2016 – 09/20/2021) for Human Immunodeficiency Virus (HIV) Combo Reagents, Test Kits and supporting equipment Mr. Snowden made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Pugh seconded and the motion carried.
3. The Mississippi Department of Transportation (MDOT) - Awards to Paramount Uniform Rental, Inc. (2 Contracts) and G & K Services (4 Contracts), in the amount of \$200,000.00, \$200,000.00, \$202,500.00, \$270,000.00, \$192,500.00 and \$300,000.00 (total of \$1,365,000.00) for three (3) years (06/28/2014 – 11/30/2017) for uniform rental. Mr. Snowden made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Pugh seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Mrs. Laura D. Jackson


Mr. Brian Pugh


Mr. Charles R. Snowden



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

LAURA D. JACKSON
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Monday, September 19, 2016
10:00 a.m. in the
13th floor Conference Room
Woolfolk State Office Building

- Request for approval of contracts for OPT and miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD Special Meeting 10:00 a.m.

MONDAY, SEPTEMBER 19, 2016

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, presents the following:

- 1 contract for the Mississippi Department of Wildlife, Fisheries and Parks (MDWFP)
- 1 contract for the Mississippi State Department of Health (MSDH)
- 1 contract for the Mississippi Department of Transportation (MDOT)

II. NEXT MEETING DATE

Regular Meeting, Wednesday, October 05, 2016

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
SPECIAL MEETING AGENDA
September 19, 2016**

- 1. REQUESTING AGENCY:** Mississippi Department Wildlife, Fisheries, and Parks (MDWFP)
SUPPLIER: Gray Daniels Ford
MAGIC NUMBER: 4000184998
AMOUNT OF CONTRACT: \$543,198.00
TERM OF CONTRACT: One (1) Month (One time purchase: 09/19/2016 – 9/30/2016)
SCOPE OF CONTRACT: Twenty-One (21) 2016 Ford F-150 Extended Cab Pick-Ups
PURCHASE METHOD: Competitive Purchasing Agreement (State Contract)
COMMENTS: MDWFP is requesting a special PPRB meeting because the agency request was not completed timely to meet the submission deadline for the regularly scheduled meeting due to MAGIC issues and a delay with the agency's in-house budget approval by its review board. MDWFP is purchasing these vehicles from the State contract that will expire September 30, 2016 and the new contract has been awarded to a different vendor. (See the attached letter.) MDWFP is requesting a one-time purchase of 21 Ford F-150 Extended Cab Pick-Ups to be used in the Law Enforcement Division and Wildlife Biologist Program. Twelve (12) of these new vehicles are replacement vehicles and nine (9) are additions for new Conservation Officers, that will complete training at the Law Enforcement Academy on October 27, 2016. (See the attached replacement list and Conservation Officers List.) These vehicles will be used in the performance of their duties. MDWFP is requesting the Board's approval to purchase these vehicles.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.
- 2. REQUESTING AGENCY:** Mississippi State Department of Health (MSDH)
SUPPLIER: Abbott Laboratories, Inc.
MAGIC NUMBER: 8200028305
AMOUNT OF CONTRACT: \$862,500.00
TERM OF CONTRACT: Five (5) Years (09/19/2016 – 09/20/2021)
SCOPE OF CONTRACT: Human Immunodeficiency Virus (HIV) Combo Reagents, Test Kits and supporting equipment
PURCHASE METHOD: Competitive RFx
COMMENTS: MSDH solicited bids for Reagents and test kits to perform HIV 1, 2 antigen/antibody 4th generation combo assay. Two (2) responses were received. No protests were received. This system must be an approved Federal Drug Administration, (FDA) 4th generation Immunoassay System to screen human serum and plasma for human immunodeficiency virus p24 antigen and antibodies to both HIV-1 and HIV-2, Hepatitis A IgM, Hepatitis A Total, Hepatitis b Core IgM, Hepatitis B Surface Antibody, Hepatitis B Surface Antigen and Hepatitis C. The selected vendor must provide the use of the test platform and supporting equipment. MSDH is requesting the Board's approval to enter into a contract for HIV reagents and test kits with the low bidder.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

- 3. REQUESTING AGENCY:** Mississippi Department of Transportation (MDOT)
SUPPLIER: Paramount Uniform Rental, Inc. (2 Contracts) and G & K Services (4 Contracts)
MAGIC NUMBER: 8200009084, 8200009085, 8200013237, 8200013232, 8200013220 and 8200019743
AMOUNT OF CONTRACT: \$200,000.00, \$200,000.00, \$202,500.00, \$270,000.00, \$192,500.00 and \$300,000.00 (total of \$1,365,000.00)
TERM OF CONTRACT: Three (3) Years (06/28/2014 – 11/30/2017)
SCOPE OF CONTRACT: Uniform Rental
PURCHASE METHOD: Competitive RFX (Agency Contract)
COMMENTS: MDOT is requesting the Board's approval to extend these contracts and increase the award amount for two (2) of the contracts. These uniforms will be worn by maintenance staff in each district. MDOT made the initial award to six (6) vendors that met specifications. This request is for an extension of the six (6) awarded contracts and an increase (for two (2) of the awarded contracts) in the award amount (due to an underestimate for spend) of \$125,000.00 (from the previously approved amount of \$1,240,000.00 to a new total of \$1,365,000.00). MDOT is requesting the Board's Approval to extend the six (6) awarded contracts for uniforms and increase the award amounts for two (2) of the awarded contracts.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.



MISSISSIPPI
DEPARTMENT OF WILDLIFE, FISHERIES, AND PARKS
SAM POLLES, Ph.D.
Executive Director

September 14, 2016

Wayne Cranford
Fleet Management
210 east Capitol Street, Suite 800
Jackson, Ms 39201

Dear Wayne,

The Department of Wildlife, Fisheries, and Parks is requesting a special meeting of the PPRB to review a purchase request to **Gray Daniels Ford for the purchase of 21 F150 extend cab trucks**. The PO number is **4000184998** in the amount of **\$543,198**. These trucks have to be ordered from the manufacturer no later than **September 30th** to secure the 2016 pricing.

The vehicle request was not submitted prior to the regular meeting because of technical, unforeseen issues with Magic and a delayed in-house budget approval by our review board. Therefore, We are requesting the special meeting because of the contract deadline with Gray-Daniels Ford. Gray-Daniels will lose the ability to sell us 2017 model vehicles at the current 2016 model year pricing.

It could also result in a potential loss to the Agency due to the new pricing for this particular model when the new contract is bid.

Respectfully,

A handwritten signature in black ink, appearing to read "Byron Middleton", written over a light blue horizontal line.

Byron Middleton
Fleet Services
Dept of Wildlife, Fisheries and Parks

Mississippi Department of Wildlife, Fisheries and Parks Vehicle Request

Replacements vehicles are #.

<u>Asset #</u>	<u>Mileage</u>	<u>*Purpose</u>	<u>Employee</u>
112543	122,896	LE	Heflin
110781	122,766	LE	Watts
111593	123,449	LE	Herrington
110794	154,546	NC	Lucas
111187	139,285	LE	McDaniel
111242	125,775	LE	Turner
110287	118,185	LE	Campbell
110800	134,393	LE	McKinley
111583	137,837	NC	Palmer
109444	156,833	NC	Hall
110802	159,537	LE	Hinton
110288	170,991	NC	Ballard

* LE Law Enforcement

* NC Non- Commute

Names of the Cadets:

Jay Shotts

Teionna Horton

Stallard Williams

La'Trey Jones

John Ogden

Hunter Hall

James Stevens, Jr.

Cory Corso

Larry Cole

Jacob Dawe

Clinton Norris

Hallie Tompkins

Andrew Arnett

Phillip Hamilton

Gregory Holloway

The Date of Graduation for the Cadets is October 27, 2016.