

# **PUBLIC PROCUREMENT REVIEW BOARD**

## **REGULAR MEETING**

**WEDNESDAY, JULY 06, 2016**

A regular meeting of the Public Procurement Review Board (PPRB) was scheduled for 2:30 p.m. in the 13<sup>th</sup> floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

### **PRESENT**

Mrs. Laura D. Jackson, Chairman  
Mr. Charles R. Snowden, Member

### **OTHERS**

Ms. Aubrey Leigh Goodwin, Director of the Office of Purchasing, Travel and Fleet Management, DFA  
Mr. Mike Cook, Director of the Office of Purchasing and Travel, DFA  
Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, DFA  
Mr. Kent Adams, Director of Real Property Management, DFA  
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA  
Mr. Edward Wiggins, Jr., Special Assistant Attorney General, DFA  
Ms. Melody Coulson, PPRB Recorder

The Chairman called the meeting to order at 3:05p.m.

### **MINUTES**

Mrs. Jackson asked if the Minutes had been reviewed for the following meetings:

- Special Meeting, Tuesday, June 28, 2016

Mr. Snowden made a motion to approve. Mrs. Jackson abstained. The motion carried because Mr. Snowden is only remaining board member that was present at that meeting.

### **OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)**

Ms. Irvin presented the following:

1. The Mississippi Department of Transportation (MDOT) – Awards to Adcamp, Inc., APAC Mississippi, Inc., Barriere Construction Company Inc., Central Pipe Supply, Inc., Dickerson & Bowen, Inc., Dunn Roadbuilders, LLC., Huey Stockstill, Inc., Lehman-Roberts Company, Inc., Lowe's of Tupelo, Inc., Mallette Brothers Construction Company, Inc., Pandle, Inc., Standard Construction Company, Inc., Superior Asphalt, Inc., W. E. Blain & Sons, Inc., W. G. Construction Company, Inc., Warren Paving, Inc., Whitehead Construction Company, Inc., and Material Resources, Inc., in the amounts of \$25,000.00, \$1,600,000.00, \$150,000.00, \$20,000.00,

## **PUBLIC PROCUREMENT REVIEW BOARD**

### **Regular Meeting**

**Wednesday, July 06, 2016**

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- \$350,000.00, \$350,000.00, \$150,000.00, \$450,000.00, \$25,000.00, \$250,000.00, \$75,000.00, \$15,000.00, \$30,000.00, \$500,000.00, \$30,000.00, \$50,000.00, \$15,000.00 and \$50,000.00 (a total of \$4,135,000.00) for Six (6) Months (7/6/2016 – 12/31/2016 - with an option to renew for three additional six (6) month periods) for Hot and Cold Mix Asphalt. Mr. Snowden made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mrs. Jackson seconded and the motion carried.
2. Mississippi Department of Transportation (MDOT) – Awards to 3M dba 3M Company and Avery Dennison, in the amounts of \$630,000.00 and \$108,000.00 (a total of \$738,000) for Two (2) Years (07/06/2016 – 06/29/2018 – with the option to extend for an additional twelve (12) months not to exceed a total contract term of sixty (60) months) for Reflective Sheeting. Mrs. Jackson made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
  3. The Mississippi Department of Transportation (MDOT) - Awards to APAC Mississippi Inc., Blaine Sand & Gravel, Graves Carroll, Dickerson & Bowen, Inc., Evans Sand and Gravel, Inc., Greenville Gravel Company, Hammett & Green Aggregates, LLC, Hammett Gravel Company, Inc., Holliday Construction, LLC, Huey Stockstill, Inc., John E. Smith & Company, Inc., Krystal Gravel, Inc., L & V Services, Martin Kelly's dba Martin Sand & Gravel, Memphis Stone & Gravel Company, Nunley Trucking Company, Inc., Pigott Joe L., Preston Dobbs Truck Service, Goad Donald R. dba Rocky Branch Gravel, Superior Asphalt, Inc., and Walters Construction Company, Inc., in the amounts of \$60,000.00, \$75,000.00, \$25,000.00, \$10,000.00, \$10,000.00, \$10,000.00, \$10,000.00, \$60,000.00, \$220,000.00, \$10,000.00 \$10,000.00, \$50,000.00, \$75,000.00, \$12,500.00, \$10,000.00, \$10,000.00, \$10,000.00, \$10,000.00, \$30,000.00, \$15,000.00, \$32,000.00 (a total of \$754,500.00) for One (1) Year (07/01/2016 – 06/30/2017 - with an option to extend for an additional twelve (12) months not to exceed twenty-four (24) months for Sand and Gravel. Mrs. Jackson made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
  4. The Mississippi Department of Transportation (MDOT) - Awards to 3M dba 3M Company, Patch Rubber Company dba Advance Traffic Markings, Flint Trading, Inc., Swarco Industries, LLC, Ennis Paint, Inc., and Crown Technology, LLC, in the amounts of \$15,000.00, \$10,000.00, \$637,500.00, \$15,000.00, \$20,000.00 and \$10,000.00 (a total of \$707,500.00) for One (1) Year (07/01/2016 – 06/30/2017 - with option to extend for additional twelve (12) month periods. The total contract terms shall not exceed thirty-six (36) months) for Pavement Marking Tape and Materials. Mrs. Jackson made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
  5. The Mississippi Department of Revenue (MDOR) - Award to Mississippi Industries for the Blind dba MIB Office Products, in the amount of \$600,500.00 for One (1) Year (07/06/2016 - 06/30/2017 with an option to renew at the same price and terms for two (2) additional twelve (12) month periods not to exceed twenty-four (24) months) for Corrugated Boxes. Mrs. Jackson made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
  6. The Mississippi Department of Transportation (MDOT) requested to deviate from regulation 2.102.04 (1) of the Procurement Manual to allow subsequent approvals of P-1 requests for spending limit increases in MAGIC to be delegated to the OPTFM staff on indefinite quantity, unit-price bids for certain commodities delineated in the request for One (1) year (07/01/2016 - 06/30/2017). Mrs. Jackson made a motion to approve. Mr. Snowden seconded and the motion carried.

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**BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)**

**Leases**

Mr. Adams presented the following:

The Board reviewed (a) Leases With No Increase in Cost or Space. Mrs. Jackson made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.

The Board reviewed (b) Leases With An Increase in Cost or Space. Mrs. Jackson made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.

The Board reviewed (c) New Leases. Mrs. Jackson made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.

The Board reviewed (d) Land Leases. Mrs. Jackson made the motion to approve (d) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.

**Construction**

Mr. Kornbrek presented the following:

1. A report of the Agency Contracts, Construction, F&E, and ITS Awards for the record. The Board acknowledged the report.

There being no further business to bring before the Board, the meeting was adjourned.

  
Mrs. Laura D. Jackson

  
Mr. Charles R. Snowden





**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

LAURA D. JACKSON  
EXECUTIVE DIRECTOR

# **NOTICE**

A Regular Meeting of the

## **PUBLIC PROCUREMENT REVIEW BOARD**

will be held Wednesday, July 06, 2016, 2:30 p.m. in the  
13th floor Conference Room  
Woolfolk State Office Building

## **AGENDA**

### **PUBLIC PROCUREMENT REVIEW BOARD**

**Regular Meeting**

**2:30 p.m.**

**WEDNESDAY, JULY 06, 2016**

#### **I. MINUTES**

Request to approve the following minutes from the previous months:

- Special Meeting, Tuesday, June 28, 2016

#### **II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)**

Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, presents the following:

- 4 contracts for the Mississippi Department of Transportation (MDOT)
- 1 contract for the Mississippi Department of Revenue (MDOR)
- Request to deviate from regulation 2.102.04 of the Procurement Manual

#### **III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)**

Mr. Kent Adams, Director of Real Property Management presents the following:

- Leases with no Increase in Cost or Space (a)
- Leases with Increase in Cost or Space (b)
- New Leases (c)
- Land (d)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management presents the following:

- Report of Agency Contracts, Construction, F&E and ITS Awards

#### **IV. NEXT MEETING DATE**

Regular Meeting, Wednesday, August 03, 2016

**OFFICE OF PURCHASING AND TRAVEL  
PUBLIC PROCUREMENT REVIEW BOARD  
MEETING AGENDA  
July 6, 2016**

**1. REQUESTING AGENCY:** Mississippi Department of Transportation (MDOT)

**SUPPLIER (S):** Adcamp, Inc., APAC Mississippi, Inc., Barriere Construction Company Inc., Central Pipe Supply, Inc., Dickerson & Bowen, Inc., Dunn Roadbuilders, LLC., Huey Stockstill, Inc., Lehman-Roberts Company, Inc., Lowe's of Tupelo, Inc., Mallette Brothers Construction Company, Inc., Pandle, Inc., Standard Construction Company, Inc., Superior Asphalt, Inc., W. E. Blain & Sons, Inc., W. G. Construction Company, Inc., Warren Paving, Inc., Whitehead Construction Company, Inc., and Material Resources, Inc.,

**MAGIC NUMBER:** 8900000081, 8900000082, 8900000083, 8900000084, 8900000085, 8900000087, 8900000088, 8900000089, 8900000090, 8900000091, 8900000092, 8900000093, 8900000094, 8900000095, 8900000101, 8900000102, 8900000103 and 8900000125

**AMOUNT OF CONTRACT:** \$25,000.00, \$1,600,000.00, \$150,000.00, \$20,000.00, \$350,000.00, \$350,000.00, \$150,000.00, \$450,000.00, \$25,000.00, \$250,000.00, \$75,000.00, \$15,000.00, \$30,000.00, \$500,000.00, \$30,000.00, \$50,000.00, \$15,000.00 and \$50,000.00 (a total of \$4,135,000.00)

**TERM OF CONTRACT:** Six (6) Months (7/6/2016 – 12/31/2016 - with an option to renew for three additional six (6) month periods)

**SCOPE OF CONTRACT:** Hot and Cold Mix Asphalt

**PURCHASE METHOD:** Competitive Bid – Agency Contract

**COMMENTS:** MDOT solicited bids for the purchase of Hot and Cold Asphalt. Eighteen (18) responses were received. This is a multi-award bid. No protests were received. If the product will be picked up, purchases will be made from the bidder providing the lowest cost to MDOT (taking into account the line item pricing and the cost of transporting the product). If the materials are to be delivered, purchases will be made from the lowest bidder (line item pricing, plus haul charge) able to deliver in a timely manner. State Agencies and Governing Authorities may purchase from these contracts. The projected spend for each vendor is based off the previous year's spend. MDOT is requesting the Board's approval to award a contract to all eighteen (18) vendors based on all bidders meeting specifications.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes, but see below explanation.

If no, explanation: MDOT has provided individual cost sheets per contract, but at this time has not provided a cost comparison tabulation sheet with all bids compared.

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

**2. REQUESTING AGENCY:** Mississippi Department of Transportation (MDOT)

**SUPPLIER:** 3M dba 3M Company and Avery Dennison

**MAGIC NUMBER:** 8900000122 and 89000000123

**AMOUNT OF CONTRACT:** \$630,000.00 and \$108,000.00 (a total of \$738,000)

**TERM OF CONTRACT:** Two (2) Years (07/06/2016 – 06/29/2018 – with the option to extend for an additional twelve (12) months not to exceed a total contract term of sixty (60) months.)

**SCOPE OF CONTRACT:** Reflective Sheeting

**PURCHASE METHOD:** Competitive Bid – Agency contract

**COMMENTS:** MDOT solicited bids for Reflective Sheeting. This sheeting and related processing materials will be used statewide on highway signs, delineators and barricades. Three (3) responses were received. This is a multi-award bid. No protests were received. The third (3<sup>rd</sup>) bidder was not selected because the pricing submitted was higher than the other two (2) vendors. The projected spend for each vendor is based off the previous year's spend. MDOT is requesting the Board's approval to award a contract to two (2) vendors based on the lowest and best bids meeting MDOT's specifications for each item and/or sheeting type advertised.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

**3. REQUESTING AGENCY:** Mississippi Department of Transportation (MDOT)

**SUPPLIER:** APAC Mississippi Inc., Blaine Sand & Gravel, Graves Carroll, Dickerson & Bowen, Inc., Evans Sand and Gravel, Inc., Greenville Gravel Company, Hammett & Green Aggregates, LLC, Hammett Gravel Company, Inc., Holliday Construction, LLC, Huey Stockstill, Inc., John E. Smith & Company, Inc., Krystal Gravel, Inc., L & V Services, Martin Kelly's dba Martin Sand & Gravel, Memphis Stone & Gravel Company, Nunley Trucking Company, Inc., Pigott Joe L., Preston Dobbs Truck Service, Goad Donald R. dba Rocky Branch Gravel, Superior Asphalt, Inc., and Walters Construction Company, Inc.

**MAGIC NUMBER:** 8900000126, 8900000127, 8900000140, 8900000141, 8900000142, 8900000143, 8900000144, 8900000145, 8900000146, 8900000147, 8900000148, 8900000149, 8900000150, 8900000151, 8900000152, 8900000153, 8900000160, 8900000161, 8900000162, 8900000163 and 8900000164

**AMOUNT OF CONTRACT:** \$60,000.00, \$75,000.00, \$25,000.00, \$10,000.00, \$10,000.00, \$10,000.00, \$10,000.00, \$60,000.00, \$220,000.00, \$10,000.00 \$10,000.00, \$50,000.00, \$75,000.00, \$12,500.00, \$10,000.00, \$10,000.00, \$10,000.00, \$10,000.00, \$30,000.00, \$15,000.00, \$32,000.00 (a total of \$754,500.00)

**TERM OF CONTRACT:** One (1) Year (07/01/2016 – 06/30/2017 - with an option to extend for an additional twelve (12) months not to exceed twenty-four (24) months.

**SCOPE OF CONTRACT:** Sand and Gravel

**PURCHASE METHOD:** Competitive Bid - (Agency Contract)

**COMMENTS:** MDOT solicited bids for Sand and Gravel. Twenty-two (22) responses were received. This is a multi-award bid. No protests were received. Only twenty-one (21) of the twenty-two (22) contracts are being presented because one vendor is not registered in MAGIC. The contract for that vendor will be presented to the Board when the vendor is registered. If the product is to be picked up, purchases will be made from the bidder providing the lowest cost to MDOT (taking into account the line item pricing and the cost of transporting the product). If the materials are to be delivered, purchases will be made from the lowest bidder (line item pricing, plus haul charge) able to deliver in a timely manner. All purchases must meet the MDOT specifications and bid requirements. Failure to meet specifications on any purchase may result in the award to the next eligible bidder on future purchases made during the life of the contract. State Agencies and Governing Authorities may purchase from these contracts. The projected spend for each vendor is based off the previous year's spend. MDOT is requesting the Board's approval to award a contract to twenty-one (21) vendors that met the specifications.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.



- 4. REQUESTING AGENCY:** Mississippi Department of Transportation (MDOT)  
**SUPPLIER (S):** 3M dba 3M Company, Patch Rubber Company dba Advance Traffic Markings, Flint Trading, Inc., Swarco Industries, LLC, Ennis Paint, Inc., and Crown Technology, LLC  
**MAGIC NUMBER:** 8900000154, 8900000156, 8900000166, 8900000167, 8900000168 and 8900000169  
**AMOUNT OF CONTRACT(S):** \$15,000.00, \$10,000.00, \$637,500.00, \$15,000.00, \$20,000.00 and \$10,000.00 (a total of \$707,500.00)  
**TERM OF CONTRACT:** One (1) (Year 7/01/2016 – 06/30/2017 - with option to extend for additional twelve (12) month periods. The total contract term shall not exceed thirty-six (36) months)  
**SCOPE OF CONTRACT:** Pavement Marking Tape and Materials  
**PURCHASE METHOD:** Competitive Bid – (Agency contract)  
**COMMENTS:** MDOT solicited bids for Pavement Marking Tape and Materials. Seven (7) responses were received. MDOT selected six (6) of the seven (7) vendors to award a contract. This is a multi-award bid. No protests were received. MDOT listed brand names in the specifications for the raised pavement marker bituminous adhesives and did not receive prior approval to advertise for brand specific items. Consequently, MDOT elected not to award the adhesives. The seventh (7<sup>th</sup>) vendor was not selected because this vendor submitted a response only to the brand specific adhesive items. State Agencies and Governing Authorities may purchase from these contracts. The projected spend for each vendor is based off the previous year's spend. MDOT is requesting the Board's approval to award a contract to the six (6) vendors with the lowest and best bids per line item that meet the specifications.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order(s) or an award letter(s) by the Agency.
- 5. REQUESTING AGENCY:** Mississippi Department of Revenue (MDOR)  
**SUPPLIER:** Mississippi Industries for the Blind dba MIB Office Products  
**MAGIC NUMBER:** 8200025109  
**AMOUNT OF CONTRACT:** \$600,500.00  
**TERM OF CONTRACT:** One (1) Year (07/06/2016 - 06/30/2017) with an option to renew at the same price and terms for two (2) additional twelve (12) month periods not to exceed twenty-four (24) months)  
**SCOPE OF CONTRACT:** Corrugated Boxes  
**PURCHASE METHOD:** Competitive Bid  
**COMMENTS:** MDOR solicited bids for assorted corrugated boxes and fillers. These boxes will be used by the Alcoholic Beverage Control Division of MDOR for shipment of alcoholic beverages from the Gluckstadt warehouse to statewide package stores. One (1) response was received. No protests were received. MDOR is requesting the Board's approval to award a contract to the vendor that meets the specifications.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

**6. REQUESTING AGENCY:** Mississippi Department of Transportation (MDOT)

**TERM OF CONTRACT:** One (1) year (07/01/2016 - 06/30/2017)

**SCOPE OF CONTRACT:** Public Procurement Review Board (PPRB) Approval Section 2.102.04 (1) of the Procurement Manual

**PURCHASE METHOD:** Competitive RFx- (Bid Solicitation)

**COMMENTS:** MDOT has submitted at the suggestion of the OPTFM, a request to the Board to deviate from regulation 2.102.04 (1) of the Procurement Manual that would allow subsequent approvals of P-1 requests for spending limit increases in MAGIC to be delegated to the OPTFM staff on indefinite quantity, unit-price bids for certain commodities delineated in the request. (Please see the attached letter.)

Section 2.102.04 (1) states "The requesting agencies are required to submit a Request for Authority to Purchase, P-1, to the Office of Purchasing, Travel, and Fleet Management (OPTFM) for certain purchases. In certain situations, as outlined below, the OPTFM will be required to obtain Public Procurement Review Board (PPRB) approval prior to processing the requests. Agencies are advised that they shall not award any purchase or construction contract prior to approval by the Public Procurement Review Board (PPRB) if the purchase or construction contract is one which requires PPRB approval. When approval requests are received, the OPTFM will place the items on the agenda of the Board. The Public Procurement Review Board (PPRB) has regularly scheduled meetings on the first Wednesday of every month. Requests should be submitted to the OPTFM not later than noon on the third Thursday prior to the first Wednesday. Requests received after this time may be delayed until the next regular or special meeting of the Board. Special meetings of the Board may be requested provided that the requesting agency provides adequate justification to the OPTFM. In addition, the members of the Board may approve a special meeting if they deem it to be appropriate and in the best interest of the State. The Public Procurement Review Board (PPRB) requires that the following items be brought before the Board for approval:

- (1) Any request for any purchase authority (to include multiple purchases or a "not to exceed" amount), award, or awards (when such awards are the result of one competitive procurement) which exceeds—\$500,000 of commodities, goods, merchandise, furniture, equipment, automotive equipment of every kind, and other personal property purchased by the agencies of the state, but not commodities purchased for resale or raw materials converted into products for resale as provided by Section 31-7-1(e), Mississippi Code of 72, Annotated."

Currently, any increase in the target value of these contracts in MAGIC triggers a request that the Board must approve because the initial awards, based upon the previous year's spend, are approved by the Board (agenda items 1-4 are examples of this type of contract.) This has necessitated many special Board meeting requests due to the fluid nature of the MDOT's projects. The increases are only reflective of budget increases by the Agency and are not changes to any material term(s) of the contract. Consequently, the OPTFM would recommend to the Board that it delegate approval of these subsequent spending increases to the OPTFM such as to avoid the need for a special meeting to be called each time an increase is needed by the Agency.

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval of this request to deviate.

**Melinda L. McGrath**  
Executive Director

P. O. Box 1850  
Jackson, MS 39215-1850  
Telephone (601) 359-7001  
FAX (601) 359-7110  
GoMDOT.com



**Mark C. McConnell**  
Deputy Executive Director/Chief Engineer  
**Lisa M. Hancock**  
Deputy Executive Director/Administration  
**Willie Huff**  
Director, Office of Enforcement  
**Charles R. Carr**  
Director, Office of Intermodal Planning

July 5, 2016

Laura Jackson  
Public Procurement Review Board, Chairman  
501 North West Street, Suite 1301, Woolfolk Bldg.  
Jackson, MS 39201

Dear Mrs. Jackson,

We are requesting the Public Procurement Review Board (Board) delegate authority to the Office of Purchasing, Travel and Fleet Management (OPTFM) to provide any subsequent approvals of spending limits for Mississippi Department of Transportation (MDOT) contracts related to the commodities listed below for the period of July 1, 2016 through June 30, 2017. These contracts have line item pricing only and do not have a contract total. However, OPTFM requires MDOT to enter an estimated spend amount as the contract total into MAGIC for oversight approval. Currently, if the original estimated spend amount or any subsequent updates to the estimated spend amount meets threshold requirements, it goes to the Board for approval. For initial approval of the contract award this has not been an issue. However, subsequent approvals to increase this target value have proven to be problematic and have resulted in special Board meetings to avoid delays to MDOT's routine maintenance program. Since these approvals are for internal spending limits only and are not related to contract amendments for pricing or quantity increases, we are requesting the Board delegate approval authority of these spending limits to OPTFM.

The following commodities are awarded as indefinite quantity, unit-priced contracts:

- Aluminum Sign Blanks
- Attenuator Parts
- Break-a-way Sign Supports
- Certified Bituminous Materials
- Concrete Box Culverts
- Concrete Bridge Slabs
- Concrete Pipe
- Crushed Aggregates
- Equipment Rental
- Glass Beads

*Transportation: The Driving Force of a Strong Economy*

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Guard Rail End Terminal Parts  
Herbicides for Vegetation Control  
High-build Traffic Paint  
Hot & Cold Mix Asphalt  
Mower Parts  
Pavement Marking Materials  
Reflective Sheeting  
Refurbished Sign Blanks  
Sand & Gravel  
Thermoplastic Materials  
Traffic Paint  
Traffic Signal Parts  
Vehicle Safety Lighting

Thanks for your consideration in this matter.

Sincerely,



Melinda McGrath, PE  
Executive Director

cc: Lisa Hancock, Deputy Executive Director/Administration, MDOT  
Retha Gregory, Procurement Director, MDOT  
Aubrey Leigh Goodwin, Director, OPTFM, DFA

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

July 6, 2016

**LEASES**

**850-000**

The Division of Real Property Management requests concurrence and approval of the following:

**(a) LEASES WITH NO INCREASE IN COST OR SPACE:**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	1029 Phillips Rd McComb	08/01/2016 09/30/2020	O	5,000	5,000	\$6.95+UJ	\$6.95+UJ	N 100%	\$34,750	390-572-20B 07315

The Department of Health requests for extensions through September 30, 2020, is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. The Mississippi Department of Health is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. (All Health WIC requests herein are in accordance with recent leases submitted by Health.)

ESS	22 Service Blvd Laurel	11/01/2016 10/31/2021	O	7,800	7,800	\$4.38+UJ	\$4.38+UJ	N 0	\$34,188	534-342-21A 01796
NMRC	501 Constitution Iuka	09/01/2016 08/31/2026	O	4,000	4,000	\$3.85+UJ	\$3.85+UJ	N 0	\$15,400	535-711-26A 07401

**(b) LEASES WITH INCREASE IN COST OR SPACE:**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MDOC	1117 W. 6 <sup>th</sup> St. Laurel	08/01/2016 07/31/2021	O	2,604	2,604	\$8.83+UJ	\$9.45+UJ	N 0	\$24,608	170-342-21A 07210

The Department of Corrections advertised for lease space and only one proposal was submitted.

Medicaid	9243 Eastside Dr. Newton	10/01/2016 09/30/2026	O	6,000	6,000	\$8.97+UJ	\$9.36+UJ	N 50%	\$56,160	515-512-26A 01414
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The winning bid was from the current Lessor. Lessor has agreed to improvements to the facility that are included in section 20 of the RPM-5 lease document.

**(c) NEW LEASES**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
MDOC	315 Byrd Ave. Philadelphia	07/07/2016 06/30/2019	O	N/A	949	N/A	\$8.22+J	N 0	\$7,800	170-501-19A 07497

The Department of Corrections advertised for lease space and only one proposal was submitted.

**(d) LAND**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
DFA	255 George St. Jackson	08/01/2016 07/31/2017 (Parking)	LD	165 Spaces	165 Spaces	\$40/sp/mo	\$40/sp/mo	N 0	\$79,200	899-251-17A 00546

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

\* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

\*\* inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this

## AGENDA

### PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JULY 06, 2016

#### **Report of Construction Awards and F & E Awards**

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management submits the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for June 1, 2016 through June 30, 2016.

#### **Construction, F&E & ITS Award**

See the attached BRICKS report

#### **Agency Contracts**

##### **Mississippi Department of Environmental Quality**

Title – Marine construction of a subtidal reef for the Hancock County Marsh Living Shoreline and Reefs Project

Contract Number – 8200025976

Agency Contract Number – 1470-16-C-CNTR-00091

Contractor – Bertucci Contracting Company, LLC

Contract Amount - \$3,252,750.00

Lowest of 2 bids received

##### **Mississippi Department of Environmental Quality**

Title – Marine construction for a Shoreline in Hancock County

Contract Number – 8200026081

Agency Contract Number – 1470-16-C-CNTR-00093

Contractor – Bertucci Contracting Company, LLC

Contract Amount - \$4,884,600.00

Lowest of 3 bids received

## BoB-AD-080 PPRB Awards Report

**Query Parameters:**

Results matching ALL following condition(s):

Data Element: Condition Value

Bid and Quote Awards / Dir. Approval Date: between 2016-06-01 to 2016-06-30

07/05/2016

Workflow / Workflow Status: equals Completed

Bid and Quote Awards / Status: equals Dir\_Approved,SAF\_Printed

Bid and Quote Awards / Amount: between 0 to 5000000

Workflow / Setup Name: contains GC

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
<b>Bid Award - GC</b>												
201-069 Allied Health Expansion	Coahoma Community College	Renovations and addition to the existing Allied Health Building located within the City of Clarksdale Medical Complex in Clarksdale, MS.	Apparent low bidder ruled non-responsive.	No	6	0	BD			Timbo's Construction Inc.	06/18/2016	\$1,607,581.00
Bid Award - GC											1,607,581.00	
Count: 1												
<b>Quote Award - GC</b>												
601-126 HQ IT Center Upgrades	Department of Wildlife, Fisheries and Parks	Construction through warranty and closing for the emergency generator replacement at the using agency headquarters. Scope includes providing new concrete pad and foundation to support the generators, new utility connections, and security fencing around the generator unit.		Yes		3	OC001			Fountain Construction Co., Inc.	06/16/2016	\$288,820.00
Quote Award - GC											288,820.00	
Count: 1												
<b>Total:</b>											<b>1,896,401.00</b>	

# BoB-AD-080 PPRB Awards Report

**Query Parameters:**

Results matching ALL following condition(s):

Data Element: Condition Value

Bid and Quote Awards / Dir. Approval Date: between 2016-06-01 to 2016-06-30

07/05/2016

Workflow / Workflow Status: equals Completed

Bid and Quote Awards / Status: equals Dir\_Approved,SAF\_Printed

Bid and Quote Awards / Amount: between 0 to 5000000

Workflow / Setup Name: contains FE

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
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**Quote Award - FE**

103-278 School of Engineering - Jackson State University PH II	Jackson State University	Procurement, delivery and installation of seating for the JSU School of Engineering. Lower of 2 quotes selected.	Yes	Yes	2	2	FE009			Barefield Workplace Solutions	06/22/2016	\$23,268.00
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Quote Award - FE 23,268.00

Count: 1

**Total:** 23,268.00

Count: 1



## BoB-AD-080 PPRB Awards Report

**Query Parameters:**

Results matching ALL following condition(s):

Data Element: Condition Value

Bid and Quote Awards / Dir. Approval Date: between 2016-06-01 to 2016-06-30

Workflow / Workflow Status: equals Completed

Bid and Quote Awards / Status: equals Dir\_Approved,SAF\_Printed

Bid and Quote Awards / Amount: between 0 to 5000000

Workflow / Setup Name: contains ITS

07/05/2016

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
<b>Quote Award - ITS</b>												
352-022 Fire Damage Repairs EMER	Central High School (Office of Capitol Facilities) (Department of Finance and Administration)	This communication cable will provide network connectivity in the Central High School Building, recently damaged by fire, for the Mississippi Department of Education.			0		SC001	20160546		James Self, Inc.	06/29/2016	\$24,067.50
Quote Award - ITS											24,067.50	
Count: 1												
Total:											24,067.50	
Count: 1												