

**PUBLIC PROCUREMENT REVIEW BOARD**

**SPECIAL MEETING**

**FRIDAY, APRIL 15, 2016**

A special meeting of the Public Procurement Review Board (PPRB) was held at 10:00 a.m. in the 13<sup>th</sup> floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

**PRESENT**

Mr. Kevin J. Upchurch, Chairman  
Mr. Freddie M. "Flip" Phillips, Vice Chairman  
Mr. Charles R. Snowden, Member

**OTHERS**

Ms. Aubrey Leigh Goodwin, Director of the Office of Purchasing, Travel and Fleet Management, DFA  
Mr. Mike Cook, Director of the Office of Purchasing and Travel, DFA  
Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, DFA  
Mr. Kent Adams, Director of Real Property Management, DFA  
Ms. Romaine Richards, Special Assistant Attorney General, DFA  
Ms. Cathy Bauer, PPRB Recorder, DFA

The Chairman called the meeting to order and commenced the meeting with prayer.

**OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)**

Ms. Irvin presented the following:

1. Mississippi State Department of Health (MSDH) requested approval of a contract extension and an increase in the award amount on a contract with Mead Johnson Nutritional Group for WIC Formula. This P-1 was initially presented to and approved by PPRB on December 30, 2013 in the amount of \$14,664,841.50. This second request is an increase of \$6,068,210.26 (from the previously approved amount of \$14,664,841.50 for a total amount of \$20,733,051.76.) The contract will be for Two Years with Option to renew for an additional One (1) year (04/15/2016 – 06/30/2017). Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase. Mr. Snowden seconded and the motion carried.
2. Mississippi State Department of Health (MSDH) requested approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract. The contract is with Merck Sharp & Dohme Corporation, in the amount of \$3,206,545.00 for One (1) year (04/15/2016 – 03/31/2017). Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase. Mr. Snowden seconded and the motion carried.
3. Mississippi State Department of Health (MSDH) requested approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract. The contract is with Glaxosmithkline, LLC, in the amount of \$1,497,444.00 for One (1) year (04/15/2016 – 03/31/2017). Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase. Mr. Snowden seconded and the motion carried.

**PUBLIC PROCUREMENT REVIEW BOARD**

**Special Meeting**

**Friday, April 15, 2016**

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4. Mississippi State Department of Health (MSDH) requested approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract. The contract is with Sanofi Pasteur, Incorporated, in the amount of \$1,483,432.00 for One (1) year (04/15/2016 – 03/31/2017). Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase. Mr. Snowden seconded and the motion carried.
  
5. Mississippi State Department of Health (MSDH) requested approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract. The contract is with Pfizer, Incorporated, in the amount of \$1,099,915.00, for One (1) Year (04/15/2016 – 03/31/2017). Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase. Mr. Snowden seconded and the motion carried.
  
6. Mississippi Department of Wildlife, Fisheries and Parks (MDWFP) requested to lease YDRA Golf Carts for use by the Quail Hollow Golf Course in McComb, Mississippi. MDWFP requested to deviate from the Procurement Manual Regulation 2.103.03 “Rental, Lease, Lease-Purchase of Equipment and Furniture” due to execution of a lease contract without receiving prior approval from the Chief Procurement Officer, as required. The contract is with Yamaha Motor Company, in the amount of \$133,380.00, for Four (4) Years (10/01/2014 – 09/30/2018). Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase. Mr. Snowden seconded and the motion carried.


**BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)**

**Leases**

Mr. Adams presented the following:

The Board reviewed (a) New Leases. Mr. Snowden made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.



Mr. Freddie M. "Flip" Phillips



Mr. Charles R. Snowden



Mr. Kevin J. Upchurch





**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

KEVIN J. UPCHURCH  
EXECUTIVE DIRECTOR

# **NOTICE**

A Special Meeting of the

## **PUBLIC PROCUREMENT REVIEW BOARD**

will be held Friday, April 15, 2016, 10:00 a.m. in the  
13th floor Conference Room  
Woolfolk State Office Building

Agenda: Approval of OPT Contract and Miscellaneous

# **AGENDA**

## **PUBLIC PROCUREMENT REVIEW BOARD**

**Special Meeting**

**10:00 a.m.**

**FRIDAY, APRIL 15, 2016**

### **I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)**

Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, presents the following:

- 5 contracts for the Mississippi State Department of Health (MSDH)
- 1 contracts for the Mississippi Department of Wildlife, Fisheries and Parks (MDWFP)

### **II. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)**

Mr. Kent Adams, Director of Real Property Management, presents the following:

- New Leases (a)

### **III. NEXT MEETING DATE**

Regular Meeting, Wednesday, May 04, 2016

**OFFICE OF PURCHASING AND TRAVEL  
PUBLIC PROCUREMENT REVIEW BOARD  
SPECIAL MEETING AGENDA  
April 15, 2016**

- 1. REQUESTING AGENCY:** Mississippi State Department of Health (MSDH)  
**SUPPLIER:** Mead Johnson Nutritional Group  
**MAGIC NUMBER:** 8200024753  
**AMOUNT OF CONTRACT:** \$7,572,339.83  
**TERM OF CONTRACT:** Two Years with Option to renew for an additional One (1) year (04/15/2016 – 06/30/2017)  
**SCOPE OF CONTRACT:** WIC Formula  
**PURCHASE METHOD:** Competitive Bid  
**COMMENTS:** MSDH is requesting approval of a contract extension and an increase in the award amount. This P-1 was initially presented to and approved by PPRB on December 30, 2013 in the amount of \$14,664,841.50. This second request is an increase of \$6,068,210.26 (from the previously approved amount of \$14,664,841.50 for a total amount of \$20,733,051.76.)  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase.
  
- 2. REQUESTING AGENCY:** Mississippi State Department of Health (MSDH)  
**SUPPLIER:** Merck Sharp & Dohme Corporation  
**MAGIC NUMBER:** 8200024868  
**AMOUNT OF CONTRACT:** \$3,206,545.00  
**TERM OF CONTRACT:** One (1) year (04/15/2016 – 03/31/2017)  
**SCOPE OF CONTRACT:** Vaccines from Centers for Disease Control and Prevention (CDC) Contract Price List  
**PURCHASE METHOD:** Statutory Exemption  
**COMMENTS:** MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

*31-7-13 (m) (i) Purchasing Agreements approved by Department. Purchasing agreements, contracts and maximum price regulations executed or approved by the Department of Finance and Administration.*

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

3. **REQUESTING AGENCY:** Mississippi State Department of Health (MSDH)  
**SUPPLIER:** Glaxosmithkline, LLC  
**MAGIC NUMBER:** 8200024869  
**AMOUNT OF CONTRACT:** \$1,497,444.00  
**TERM OF CONTRACT:** One (1) year (04/15/2016 – 03/31/2017)  
**SCOPE OF CONTRACT:** Vaccines from Centers for Disease Control and Prevention (CDC) Contract Price List  
**PURCHASE METHOD:** Statutory Exemption  
**COMMENTS:** MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

*31-7-13 (m) (i) Purchasing Agreements approved by Department. Purchasing agreements, contracts and maximum price regulations executed or approved by the Department of Finance and Administration.*

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

If no, explanation:

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

4. **REQUESTING AGENCY:** Mississippi State Department of Health (MSDH)  
**SUPPLIER:** Sanofi Pasteur, Incorporated  
**MAGIC NUMBER:** 8200024881  
**AMOUNT OF CONTRACT:** \$1,483,432.00  
**TERM OF CONTRACT:** One (1) year (04/15/2016 – 03/31/2017)  
**SCOPE OF CONTRACT:** Vaccines from Centers for Disease Control and Prevention (CDC) Contract Price List  
**PURCHASE METHOD:** Statutory Exemption  
**COMMENTS:** MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.

*31-7-13 (m) (i) Purchasing Agreements approved by Department. Purchasing agreements, contracts and maximum price regulations executed or approved by the Department of Finance and Administration.*

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

If no, explanation:

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

5. **REQUESTING AGENCY:** Mississippi State Department of Health (MSDH)  
**SUPPLIER:** Pfizer, Incorporated  
**MAGIC NUMBER:** 8200024883  
**AMOUNT OF CONTRACT:** \$1,099,915.00  
**TERM OF CONTRACT:** One (1) Year (04/15/2016 – 03/31/2017)  
**SCOPE OF CONTRACT:** Vaccines from Centers for Disease Control and Prevention (CDC) Contract Price List  
**PURCHASE METHOD:** Statutory Exemption  
**COMMENTS:** MSDH is requesting approval of a statutory exemption from advertising pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13 (m) (i) to purchase vaccines from the Centers for Disease Control and Prevention (CDC) vaccine contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract.
- 31-7-13 (m) (i) Purchasing Agreements approved by Department. Purchasing agreements, contracts and maximum price regulations executed or approved by the Department of Finance and Administration.*
- COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board’s approval contingent upon the issuance of a purchase order or an award letter by the agency.
6. **REQUESTING AGENCY:** Mississippi Department of Wildlife, Fisheries and Parks (MDWFP)  
**SUPPLIER:** Yamaha Motor Company  
**MAGIC NUMBER:** 8200024723  
**AMOUNT OF CONTRACT:** \$133,380.00  
**TERM OF CONTRACT:** Four (4) Years (10/01/2014 – 09/30/2018)  
**SCOPE OF CONTRACT:** YDRA Golf Cars  
**PURCHASE METHOD:** Competitive Purchasing Agreement  
**COMMENTS:** MDWFP request to lease YDRA Golf Carts for use by the Quail Hollow Golf Course in McComb, Mississippi.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** No, the agency is requesting to deviate from Procurement Manual Regulation 2.103.03 “Rental, Lease, Lease-Purchase of Equipment and Furniture” due to execution of a lease contract without receiving prior approval from the Chief Procurement Officer, as required. If approved by the Board, the agency will be in compliance with procedures. (Please see attached letter from/requesting deviation from this regulation).  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board’s approval contingent upon the issuance of a purchase order or an award letter by the agency.



**PUBLIC PROCUREMENT REVIEW BOARD**

**SPECIAL MEETING**

**APRIL 15, 2016**

**LEASES**

**850-000**

The Division of Real Property Management requests concurrence and approval of the following:

**(a) NEW LEASES**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type*</u>	<u>Previous Space Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Medicaid	850 Denmill Rd. New Albany	09/01/2016 08/31/2026	O	N/A	8,000	N/A	\$13.90+UJ	N 50%	\$111,200	515-731-26A 07489

The above lease is new construction and was the lowest of three bids.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

\* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

\*\* inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this