

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

TUESDAY, FEBRUARY 16, 2016

A special meeting of the Public Procurement Review Board (PPRB) was held at 3:00 p.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Charles R. Snowden, Member

OTHERS

Mr. Bennie Nutt, Deputy Executive Director, DFA
Ms. Monica Ritchie, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Ms. Regina Irvin, Staff Officer for the Office of Purchasing, Travel and Fleet Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

ABSENT

Mr. Freddie M. "Flip" Phillips, Vice Chairman

The Chairman called the meeting to order and commenced the meeting with prayer.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Ms. Monica Ritchie presented the following:

1. Mississippi University for Women (MUW) purchased a vehicle from Gray Daniels State Contract that does not meet the University's needs. MUW would like to trade that vehicle in and get one that will meet its needs, in the amount of \$29,297.00. MUW is asking for approval to deviate from Section 8.101.01.1 of the Procurement Manual, in order to receive permission to trade in a vehicle on state contract. Mr. Snowden made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency to award this contract. Mr. Upchurch seconded and the motion carried.
2. The Board discussed the Mississippi Department of Corrections (MDOC) Sentinel Contract. MDOC had presented a request to OPTFM to increase the award. After some discussion, Mr. Snowden made a motion to table this request until such time as the OPTFM could gather more information. Mr. Upchurch seconded and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Construction

Mr. Snowden, on behalf of Mr. Kornbrek, presented the following:

Award to DCD Construction Inc., Ocean Springs, Mississippi, in the amount of \$5,648,500.00 (Lowest of 7 bids received). Mr. Upchurch made the motion to approve. Mr. Snowden seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Mr. Charles R. Snowden


Mr. Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Tuesday, February 16, 2016, 3:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Approval of a Bid Award and Miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

3:00 p.m.

TUESDAY, FEBRUARY 16, 2016

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Ms. Monica Ritchie, Director of the Office of Purchasing and Travel, presents the following:

- 1 contract for Mississippi University Women (MUW)
- Discussion of MDOC Sentinel Contract

II. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management presents the following:

- Bid Award for **GS#211-060 Harrison Hall Renovation Mississippi Gulf Coast Community College (Perkinston Campus)**

III. NEXT MEETING DATE

Regular Meeting, Wednesday, March 02, 2016

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
SPECIAL MEETING AGENDA
February 16, 2016**

1. **REQUESTING AGENCY:** Mississippi University for Women
SUPPLIER: Gray - Daniels
MAGIC CONTRACT #: TBD
AMOUNT OF CONTRACT: \$29,297.00
TERM OF CONTRACT: one time purchase
SCOPE OF CONTRACT: Vehicle from state contract
PURCHASE METHOD: State Contract with trade-in
COMMENTS: Mississippi University for Women purchased a vehicle from the State Contract that does not meet their needs. They would like to trade that vehicle in and get one that will meet their needs. Please see attached letter. They are asking for approval to deviate from regulation 8.101.01.1 of the procurement manual.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

2. Discussion of MDOC Sentinel Contract
 - a. Approved by PPRB for \$2,000,000 to be in effect from July 2013 thru December 2016 (came before the Board in December 2013 even though MDOC had been using it since July 2013 – Board retroactively approved)
 - b. Exceeded currently by \$1,544,028.20
 - c. MDOC owes invoices for November & December 2015 in the amount of \$325,376.87
 - d. MDOC requesting an additional estimated amount of \$1,914.623
 - e. Independent Contractor for Sentinel, Robert Simmons, currently indicted yesterday, February 15, 2016
 - f. This contract should fall under purview of ITS

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

TUESDAY, FEBRUARY 16, 2016

BID AWARD FOR PPRB APPROVAL

GS# 211-060

Harrison Hall Renovation

Mississippi Gulf Coast Community College (Perkinston Campus)

(Perkinston, Mississippi)

The Bureau of Building, Grounds and Real Property Management requests approval of the following: Award to DCD Construction Inc., Ocean Springs, Mississippi, in the amount of \$5,648,500.00 (Lowest of 7 bids received)