

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

WEDNESDAY, JUNE 17, 2015

A special meeting of the Public Procurement Review Board was held at 4:00 p.m. in the 13th floor Conference Room of the Mike Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman
Mr. Charles R. Snowden, Member

OTHERS

Mr. Brooks Moore, Director of Real Property Management, DFA
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Monica Ritchie, Director of the Office of Purchasing, Travel and Fleet Management, DFA
Mr. Cook, Director of the Office of Purchasing and Travel, DFA
Mr. Bennie Nutt, Deputy Executive Director, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order and commenced the meeting with prayer.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

1. The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform footwear consisting of boots/shoes for their agency. The bid was awarded to Sports Center, Inc., the lowest and best responsive bid for items on RFX bid, in the amount of \$183,750.00. The contract is from July 1, 2015 through June 30, 2016. Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
2. The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform footwear consisting of boots/shoes for their agency. The bid was awarded to Mid-South Uniform and Supply, Inc., the lowest and best responsive bid for items on RFX bid, in the amount of \$148,844.00. The contract is from July 1, 2015 through June 30, 2016. Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
3. The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform footwear consisting of boots/shoes for their agency. The bid was awarded to Mid-South Uniform and Supply, Inc., the lowest and best responsive bid for items on RFX bid, in the amount of \$298,170.00. The contract is from July 1, 2015 through June 30, 2016. Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
4. The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform cold weather apparel consisting of hats/parkers for their agency. The bid was awarded to Sports Center, Inc., the lowest and best responsive bid for items on RFX bid, in the amount of \$98,750.00. The contract is from July 1, 2015 through June 30, 2016. Mr. Phillips made a motion to approve

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Wednesday, June 17, 2015

Page 2

contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.

5. The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform apparel consisting of pants/shirts/jackets for their agency. The bid was awarded to Fashions Inc. of Jackson, the lowest and best responsive bid for items on RFX bid in the amount of \$485,502.50. The contract is from July 1, 2015 through June 30, 2016. Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
6. The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform apparel consisting of pants/shirts/coveralls/jackets for their agency. The bid was awarded to Mid-South Uniform and Supply, Inc., the lowest and best responsive bid for items on RFX bid, in the amount of \$190,425.00. The contract is from July 1, 2015 through June 30, 2016. Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
7. The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform apparel consisting of shorts/shirts/trousers for their agency. The bid was awarded to Mid-South Uniform and Supply, Inc., the lowest and best responsive bid for items on RFX bid, in the amount of \$181,193.10. The contract is from July 1, 2015 through June 30, 2016. . Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
8. The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform apparel consisting of tee shirts w/pockets for their agency. The bid was awarded to Fashions Inc. of Jackson, the lowest and best responsive bid for items on RFX bid, in the amount of \$17,050.00. The contract is from July 1, 2015 through June 30, 2016. Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
9. MS Department of Transportation has requested extension of highway paint contract #8800003281 which was #94113118SWP in webprocure. The bid was awarded to Ennis Paint, Inc., the lowest and best responsive bid for items on bid in 2013. The amount of \$656,250.00 is the requested estimated spend on the contract from July 1, 2015 through June 30, 2016. Mr. Phillips made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.

BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)

Leases

Mr. Moore presented the following:

1. The Board reviewed (a) New Leases. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.

PUBLIC PROCUREMENT REVIEW BOARD

Special Meeting

Wednesday, June 17, 2015

Page 3

Construction

Mr. Kornbrek presented the following:


1. Request for approval of a Bid award on GS# 105-532 Library Expansion Mississippi State University to West Brothers Construction, Inc., Columbus, Mississippi, in the amount of \$7,095,000.00 (Lowest of 4 Bids received). Mr. Snowden made a motion to approve. Mr. Phillips seconded and the motion carried.
2. Request for approval of Change Order #2 on GS#552-004 Dorm B Renovation Mississippi Schools for the Blind and Deaf (Department of Education).

Contractor: B&E Communications, Inc. - Jackson, Mississippi.

Initial Award Amount	\$149,000.00
Change Order #1	\$ 4,785.00
Change Order #2	\$ 33,950.00
Total Amount	\$ 187,735.00

Mr. Snowden made a motion to approve. Mr. Phillips seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Mr. Freddie M. "Flip" Phillips


Mr. Charles R. Snowden


Mr. Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, June 17, 2015, 4:00 p.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Request for Approval of Contracts, Leases, Bid Award, Change Order and Miscellaneous

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD Special Meeting 4:00 p.m.

WEDNESDAY, JUNE 17, 2015

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Mike Cook, Director of the Office of Purchasing and Travel, will present the following:

- 8 contracts from the Mississippi Department of Wildlife, Fisheries and Parks
- 1 contract from the Mississippi Department of Transportation

II. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, will present the following:

- New Leases (a)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, will present the following:

- Request for approval of a Bid Award on GS#105-532 Library Expansion Mississippi State University
- Request for approval of Change Order #2 on GS#552-004 FE006 Dorm B Renovation Mississippi School for the Blind and Deaf (Department of Education)

III. NEXT MEETING DATE

Regular Meeting, Wednesday, July 01, 2015

OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
SPECIAL MEETING AGENDA
June 17, 2015

1. **REQUESTING AGENCY:** MS Dept. of Wildlife, Fisheries and Parks
SUPPLIER: Sports Center, Inc.
MAGIC NUMBER: 8200018841
AMOUNT OF CONTRACT: \$183,750.00
TERM OF CONTRACT: 7/1/105 through 6/30/2016
SCOPE OF CONTRACT: Purchase of uniform footwear for MS Dept. of Wildlife, Fisheries and Parks.
PURCHASE METHOD: Competitive Bid RFX 3160000407
COMMENTS: The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform footwear consisting of boots/shoes for their agency. The bid was awarded to the lowest and best responsive bid for items on RFX bid in the amount of \$183,750.00.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

2. **REQUESTING AGENCY:** MS Dept. of Wildlife, Fisheries and Parks
SUPPLIER: Mid South Uniform and Supply, Inc.
MAGIC NUMBER: 8200018842
AMOUNT OF CONTRACT: \$148,844.00
TERM OF CONTRACT: 7/1/105 through 6/30/2016
SCOPE OF CONTRACT: Purchase of uniform footwear for MS Dept. of Wildlife, Fisheries and Parks.
PURCHASE METHOD: Competitive Bid RFX 3160000407
COMMENTS: The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform footwear consisting of boots/shoes for their agency. The bid was awarded to the lowest and best responsive bid for items on RFX bid in the amount of \$148,844.00.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

3. **REQUESTING AGENCY:** MS Dept. of Wildlife, Fisheries and Parks
SUPPLIER: Mid South Uniform and Supply, Inc.
MAGIC NUMBER: 8200018843
AMOUNT OF CONTRACT: \$298,170.00
TERM OF CONTRACT: 7/1/105 through 6/30/2016
SCOPE OF CONTRACT: Purchase of uniform belts and accessories for MS Dept. of Wildlife, Fisheries and Parks.
PURCHASE METHOD: Competitive Bid RFX 3160000408
COMMENTS: The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform belts and accessories consisting of socks/gloves/jackets/under linings for their agency. The bid was awarded to the lowest and best responsive bid for items on RFX bid in the amount of \$298,170.00.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.
4. **REQUESTING AGENCY:** MS Dept. of Wildlife, Fisheries and Parks
SUPPLIER: Sports Center, Inc.
MAGIC NUMBER: 8200018775
AMOUNT OF CONTRACT: \$98,750.00
TERM OF CONTRACT: 7/1/105 through 6/30/2016
SCOPE OF CONTRACT: Purchase of uniform cold weather apparel for MS Dept. of Wildlife, Fisheries and Parks.
PURCHASE METHOD: Competitive Bid RFX 3160000406
COMMENTS: The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform cold weather apparel consisting of hats/parkers for their agency. The bid was awarded to the lowest and best responsive bid for items on RFX bid in the amount of \$98,750.00.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

5. **REQUESTING AGENCY:** MS Dept. of Wildlife, Fisheries and Parks
SUPPLIER: Fashions Inc of Jackson
MAGIC NUMBER: 8200018776
AMOUNT OF CONTRACT: \$485,502.50
TERM OF CONTRACT: 7/1/105 through 6/30/2016
SCOPE OF CONTRACT: Purchase of uniform apparel for MS Dept. of Wildlife, Fisheries and Parks.
PURCHASE METHOD: Competitive Bid RFX 3160000406
COMMENTS: The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform apparel consisting of pants/shirts/jackets for their agency. The bid was awarded to the lowest and best responsive bid for items on RFX bid in the amount of \$485,502.50.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

6. **REQUESTING AGENCY:** MS Dept. of Wildlife, Fisheries and Parks
SUPPLIER: Mid South Uniform and Supply, Inc.
MAGIC NUMBER: 8200018777
AMOUNT OF CONTRACT: \$190,425.00
TERM OF CONTRACT: 7/1/105 through 6/30/2016
SCOPE OF CONTRACT: Purchase of uniform apparel for MS Dept. of Wildlife, Fisheries and Parks.
PURCHASE METHOD: Competitive Bid RFX 3160000406
COMMENTS: The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform apparel consisting of pants/shirts/coveralls/jackets for their agency. The bid was awarded to the lowest and best responsive bid for items on RFX bid in the amount of \$190,425.00.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

7. **REQUESTING AGENCY:** MS Dept. of Wildlife, Fisheries and Parks
SUPPLIER: Mid South Uniform and Supply, Inc.
MAGIC NUMBER: 8200018750
AMOUNT OF CONTRACT: \$181,193.10
TERM OF CONTRACT: 7/1/105 through 6/30/2016
SCOPE OF CONTRACT: Purchase of uniform apparel for MS Dept. of Wildlife, Fisheries and Parks.
PURCHASE METHOD: Competitive Bid RFX 3160000393
COMMENTS: The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform apparel consisting of shorts/shirts/trousers for their agency. The bid was awarded to the lowest and best responsive bid for items on RFX bid in the amount of \$181,193.10.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.
8. **REQUESTING AGENCY:** MS Dept. of Wildlife, Fisheries and Parks
SUPPLIER: Fashions Inc of Jackson
MAGIC NUMBER: 8200018774
AMOUNT OF CONTRACT: \$17,050.00
TERM OF CONTRACT: 7/1/105 through 6/30/2016
SCOPE OF CONTRACT: Purchase of uniform apparel for MS Dept. of Wildlife, Fisheries and Parks.
PURCHASE METHOD: Competitive Bid RFX 3160000393
COMMENTS: The MS Dept. of Wildlife, Fisheries and Parks has requested bids for uniform apparel consisting of tee shirts w/pockets for their agency. The bid was awarded to the lowest and best responsive bid for items on RFX bid in the amount of \$17,050.00.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
If no, explanation:
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

9. **REQUESTING AGENCY:** MS Department of Transportation

SUPPLIER: Ennis Paint, Inc.

MAGIC NUMBER: 8800003281

AMOUNT OF CONTRACT: \$656,250.00

TERM OF CONTRACT: Extension of agency contract from 7/1/105 through 6/30/2016 which is third and final year of contract #94113118SWP which began in 2013.

SCOPE OF CONTRACT: Agency contract for high-build traffic paint for MDOT.

PURCHASE METHOD: Competitively Bid in 2013.

COMMENTS: MDOT has requested extension of highway paint contract #8800003281 which was #94113118SWP in webprocure. The bid was awarded to the lowest and best responsive bid for items on bid in 2013. The amount of \$656,250.00 is the requested estimated spend on this contract for the next year.

COMPLIANCE WITH PROCEDURES (YES, NO): Yes

If no, explanation:

ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency to extend this contract.

Mid South contracts total up to \$818,632.10
Fashions contracts total up to \$502,552.50
Sports Center contracts total up to \$282,500
Grand total of spend from 4 Rfx \$1,603,684.60

There are 4 Rfx documents with 8 contracts awarded to 3 vendors. Please see below.

Rfx number: 1464-15-R-IFBD-00023
Contract number: 8200018750 - Mid South Uniforms \$181,193.10
Contract number: 8200018774 – Fashions of Jackson \$17,050.00 which did not route to OPT for approval.

Rfx number:1464-15-R-IFBD-00025
Contract number: 8200018777 Mid South Uniforms \$190,425.00
8200018776 Fashions of Jackson \$485,502.50
8200018775 Sport Center \$98,750.00

Rfx Number: 1464-15-R-IFBD-00026
Contract Number: 8200018842 Mid South Uniforms \$148,844.00
8200018841 Sport Center \$183,750.00

Rfx number:1464-15-R-IFBD-00027
Contract number: 8200018843 Mid South Uniforms \$298,170.00

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

June 17, 2015

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

(a) NEW LEASES:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
DMR	10213 Lorraine Gulfport	06/18/15 05/17/16 Mo to Mo	S		150		12.80 inc	N 0	1,920 1,760	5052422016A074741 (11 Months)

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JUNE 17, 2015

BID AWARD FOR PPRB APPROVAL

GS# 105-532

Library Expansion

Mississippi State University

The Bureau of Building, Grounds and Real Property Management requests approval of the following: Award to West Brothers Construction, Inc., Columbus, Mississippi, in the amount of \$7,095,000.00 (Lowest of 4 bids received)

AGENDA

PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, JUNE 17, 2015

CHANGE ORDER FOR PPRB APPROVAL

GS# 552-004

Dorm B Renovation

Mississippi Schools for the Blind and Deaf (Department of Education)

CHANGE ORDER #2

Contractor: B & E Communications, Inc. – Jackson, Mississippi

Initial Award Amount	\$ 149,000.00
Change Order #1	\$ 4,785.00
Change Order #2	\$ 33,950.00
Total Amount	\$ 187,735.00

Reason for Change Order:

Addition of (2) 36TB servers to include installation of servers and move cameras to new servers for storage space to be maximized by 450%. Servers preloaded with video software.

This change order brings the cumulative CO's over 25% of the initial contract amount/award.