

## **PUBLIC PROCUREMENT REVIEW BOARD**

### **REGULAR MEETING**

**WEDNESDAY, MAY 06, 2015**

A regular meeting of the Public Procurement Review Board (PPRB) was held at 2:00 p.m. in the 13<sup>th</sup> floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

#### **PRESENT**

Mr. Freddie M. "Flip" Phillips, Vice Chairman

Mr. Charles R. Snowden, Member

#### **OTHERS**

Ms. Monica Ritchie, Director of the Office of Purchasing, Travel and Fleet Management, DFA

Mr. Brooks Moore, Director of Real Property Management, DFA

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA

Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA

Ms. Melody Coulson, PPRB Recorder, DFA

#### **GUESTS**

Mr. Brian Ferguson, MDWFP

Mr. Michael Spann, MDWFP

#### **ABSENT**

Mr. Kevin J. Upchurch, Chairman

The Vice Chairman called the meeting to order.

#### **MINUTES**

Mr. Phillips asked if the Minutes had been reviewed for the following meetings:

- Regular Meeting, Wednesday, April 01, 2015
- Special Meeting, Friday, April 17, 2015
- Special Meeting, Thursday, April 23, 2015

Mr. Snowden made a motion to approve the above-mentioned Minutes. Mr. Phillips seconded and the motion carried.

#### **OFFICE OF PURCHASING, TRAVEL & FLEET MANAGEMENT (OPTFM)**

Ms. Ritchie presented the following:

1. The University of Mississippi Medical Center (UMMC) requested ratification of a one-time purchase of 2 3-D dimension mammography systems from a GPO contract with Hologic, Inc., in the amount of \$1,600,000.00. Each machine costs \$760,000 and the software cost \$40,000 for each. Mr. Snowden made a motion to ratify this purchase. Mr. Phillips seconded and the motion carried.

## **PUBLIC PROCUREMENT REVIEW BOARD**

### **Regular Meeting**

**Wednesday, May 06, 2015**

Page 2

2. The University of Mississippi Medical Center (UMMC) requested ratification of a one-time purchase of pump module for fluids, medications and blood from a GPO contract with Carefusion Solutions, in the amount of \$568,470.00. Mr. Snowden made a motion to ratify this purchase. Mr. Phillips seconded and the motion carried.
3. The University of Mississippi Medical Center (UMMC) requested ratification of a purchase of pharmaceuticals and distribution from a GPO contract with Morris & Dickson, from May 1, 2015 through April 30, 2020, in the amount of \$457,373,908.62. Mr. Snowden made a motion to ratify this agreement. Mr. Phillips seconded and the motion carried.
4. The University of Mississippi Medical Center (UMMC) has submitted a request for approval for a three (3) year agency contract for dental repair parts with A-DEC Inc, in the amount not to exceed \$978,000.00, from May 6, 2015 through April 30, 2018. Mr. Snowden made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.
5. The University of Mississippi Medical Center (UMMC) requested ratification of a one-time purchase of sterilizers and accessories from a GPO Novation contract with Steris Corporation, in the amount of \$965,029.74 with a trade in of \$29,950.00. Mr. Snowden made a motion to ratify this agreement. Mr. Phillips seconded and the motion carried.
6. The University of Mississippi submitted a sole source request for the purchase of an Orbitrap Fusion mass spectrometer from Thermo Electron North America, the sole source vendor of this instrument for a one-time purchase, in the amount of \$645,367.86. This instrument is a refurbished unit and the price listed above reflects a \$500,000 discounted price. The unit will be used for research to formulate effective anti-HIV vaccines. Mr. Snowden made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.
7. The Mississippi Department of Wildlife, Fisheries and Parks (MDWFP) submitted a request to purchase 3 crawler dozers from Stribling Equipment, from May 6, 2015 through April 16, 2015, in the amount of \$568,350.00, to be used at three different Wildlife Management areas in the state (Mahannah, Canal Section, and Canemount). They are awarding to the lowest and best responsive bidder. They received a price of \$189,450 per crawler, per location. Mr. Snowden made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.
8. The Mississippi Department of Transportation (MDOT) requested approval of an Agency Contract with Diedrich Drill, Inc., in the amount not to exceed \$960,036.00, from July 1, 2015 to June 30, 2016, for the purchase of core sample drill units. The IFB stated that MDOT would purchase 0 to 10 units at \$87,276 each. The same bid documents guaranteed a purchase of one core sample drill unit and they received the same price of \$87,276. This is a renewal of an existing Agency Contract (bid documents allow MDOT to renew, upon written acceptance from the vendor, a year at a time, not to exceed 60 months). The first approval period (by OPT) for this Agency Contract was from February 1, 2015 thru June 30, 2015. This is the first extension period (6/30/15 thru 6/30/16) and there are three additional periods that may be granted after this renewal period is completed. Mr. Snowden made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.
9. The Mississippi Department of Transportation (MDOT) submitted a request for approval of an Agency Contract with Harp Trading Company, for the purchase of 50 triple axle low boy trailers, 50 winch options, and 50 rubber decking options, from July 01, 2015 to June 30, 2016, in the amount not to exceed \$2,966,000.00. Within the same bid, MDOT also guaranteed a purchase of one (1) trailer and one (1) winch and rubber decking option, the price of \$44,130 was received for the trailer;

## PUBLIC PROCUREMENT REVIEW BOARD

### Regular Meeting

Wednesday, May 06, 2015

Page 3

\$7,370 for the winch option and \$7,820 for the lumber board option. The bid also established an Agency Contract for future purchases for a minimum of 0 to a maximum of 50. The Agency Contract prices were the same as the initial purchase prices. This is a renewal of the existing Agency Contract (bid documents allow MDOT to renew, upon written acceptance from the vendor, a year at a time, not to exceed 60 months). This is the first extension period (6/30/15 thru 6/30/16) and there are three additional periods that may be granted after this renewal period is completed. Mr. Snowden made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.

10. The Mississippi Department of Transportation (MDOT) submitted a request for approval of an Agency Contract with Harp Trading Company, for the purchase of 50 triple axle low boy trailers, 50 winch options, and 50 lumber decking options, from July 01, 2015 to June 30, 2016, in an amount not to exceed \$1,058,200.00. Within the same bid, MDOT also guaranteed a purchase of one (1) trailer and one (1) winch and lumber decking option, the price of \$44,130 was received for the trailer; \$7,370 for the winch option and \$7,820 for the lumber board option. The bid also established an Agency Contract for future purchases for a minimum of 0 to a maximum of 50. The Agency Contract prices were the same as the initial purchase prices. This is a renewal of the existing Agency Contract (bid documents allow MDOT to renew, upon written acceptance from the vendor, a year at a time, not to exceed 60 months). This is the first extension period (6/30/15 thru 6/30/16) and there are three additional periods that may be granted after this renewal period is completed. Mr. Snowden made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.
11. The Mississippi Department of Transportation (MDOT) submitted a request for approval of an Agency Contract with Deep South Equipment, from December 1, 2014 to December 31, 2015, for the purchase of Front end loaders/backhoes, and options, in the amount of \$5,171,032.00. MDOT requested a 6 month extension on this contract that was approved by PPRB in January 2015. The only change is the extension that the vendor has agreed to. No other changes have been made on this Agency Contract. MDOT received bids for an Agency Contract for the purchase of Front end loaders/backhoes, and accessories. The IFB guaranteed a purchase of 8 front end loader/backhoes for a price of \$61,900 each. MDOT also requested a price for a minimum of zero to a maximum of ten and received the same price of \$61,900.00. The initial purchase will be for a total of eight (8) at a price of \$495,200. The Agency Contract will be an estimate of zero to 50 units. MDOT will not exceed \$5,171,032 spend on this Agency Contract. This Agency Contract may be extended for up to twelve months at a time, upon written acceptance of both parties (and will not exceed 60 months). Mr. Snowden made a motion to approve contingent upon a separate Statewide Agency Contract for State Agencies and Governing Authorities being created by OPTFM based off MDOT's Agency Contract. Mr. Phillips seconded and the motion carried.
12. The Mississippi Department of Health requested an increase for the Biodegradable Bags on the WIC agency contract, with Supervalu Holdings, Inc., in the amount of \$80,141,678.00, from July 1, 2014 to June 30, 2015, that was originally approve by PPRB in June of 2014 for the amount of \$39,021,420.50. This agency contract was last reviewed by PPRB on January 7, 2015 and approved for the amount of \$40,060,745.50 due to a variance in food items. The increase in bags needed at the same contracted price will be an increase of \$10,093.50 from the amount approved in January. The original bid allows price adjustments to occur during the term of the contract due to the following language: "*The Mississippi State Department of Health may purchase and require the delivery of more than 105% of the quantities specified in the request for bid.*" Mr. Snowden made a motion to approve contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.

**PUBLIC PROCUREMENT REVIEW BOARD**

**Regular Meeting**

**Wednesday, May 06, 2015**

Page 4

**BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB/RPM)**

**Leases**

Mr. Moore presented the following:

The Board reviewed (a) Leases With No Increase in Cost or Space. Mr. Snowden made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

The Board reviewed (b) Leases With An Increase in Cost or Space. Mr. Snowden made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

The Board reviewed (c) New Leases. Mr. Snowden made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

The Board reviewed (d) Land Leases. Mr. Snowden made the motion to approve (d) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

The Board reviewed (c) Land Leases. Mr. Snowden made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

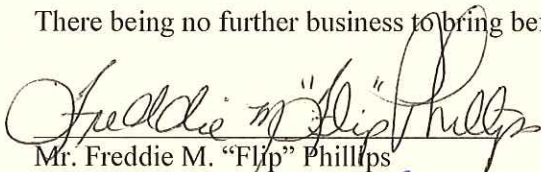
The Board reviewed (e) Farm Land Leases. Mr. Snowden made the motion to approve (e) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

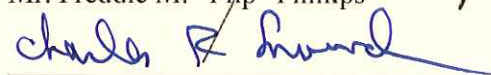
**Construction**

Mr. Kornbrek presented the following:

1. Approval of a Professional Appointment on GS# 107-314 Garland Hedleston Mayes Renovation University of Mississippi (Oxford, Mississippi) to be awarded to JH&H Architects. Mr. Snowden made a motion to approve. Mr. Phillips seconded and the motion carried.
2. Approval and/or Ratification of the Construction, F&E, and ITS Awards. Mr. Snowden made a motion to approve the bid award, and ratify the Construction, F&E, and ITS awards. Mr. Phillips seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.

  
Mr. Freddie M. "Flip" Phillips

  
Mr. Charles R. Snowden





**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

KEVIN J. UPCHURCH  
EXECUTIVE DIRECTOR

# NOTICE

A Regular Meeting of the

## **PUBLIC PROCUREMENT REVIEW BOARD**

will be held Wednesday, May 06, 2015, 2:00 p.m. in the  
13th floor Conference Room  
Woolfolk State Office Building

## AGENDA

### PUBLIC PROCUREMENT REVIEW BOARD Regular Meeting 2:00 p.m.

WEDNESDAY, MAY 06, 2015

#### I. MINUTES

Request to approve the following minutes from the previous month:

- Regular Meeting, Wednesday, March 04, 2015
- Special Meeting, Friday, April 17, 2015
- Special Meeting, Thursday, April 23, 2015

#### II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Mike Cook, Director of Purchasing and Travel, presents the following:

- 5 Contract from The University of Mississippi Medical Center
- 1 Contract from The University of Mississippi
- 1 Contract from The Mississippi Department of Wildlife, Fisheries and Parks
- 4 Contract from Mississippi Department of Transportation
- 1 Contract from The Mississippi Department of Health

#### III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Brooks Moore, Director of Real Property Management, presents the following:

- Leases with no Increase in Cost or Space (a)
- Leases with an Increase in Cost or Space (b)
- New Leases (c)
- Land Leases (d)
- Farmland Leases (e)

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, presents the following:

- Professional Appointment on **GS# 107-314 Garland Hedleston Mayes Renov. University of Mississippi (Oxford, Mississippi)**
- Ratification of Construction, F&E, and ITS Awards

#### IV. NEXT MEETING DATE

Regular Meeting, Wednesday, June 01, 2015

OFFICE OF PURCHASING AND TRAVEL  
PUBLIC PROCUREMENT REVIEW BOARD  
SPECIAL MEETING AGENDA  
May 6, 2015

1. **REQUESTING AGENCY:** University of MS Medical Center  
**SUPPLIER:** Hologic, Inc.  
**MAGIC NUMBER:** 8800004030  
**AMOUNT OF CONTRACT:** \$1,600,000  
**TERM OF CONTRACT:** One time purchase  
**SCOPE OF CONTRACT:** two 3D mammography systems  
**PURCHASE METHOD:** GPO Med assets BM02996  
**COMMENTS:** The University Of Mississippi Medical Center (UMMC) has submitted a P1 for ratification for the purchase two 3D dimension mammography systems from a GPO contract. Each machine is \$760,000 and the software is \$40,000 for each.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask that the Board ratify this purchase.
  
2. **REQUESTING AGENCY:** University of MS Medical Center  
**SUPPLIER:** Carefusion Solutions  
**MAGIC NUMBER:** 8800004050  
**AMOUNT OF CONTRACT:** \$568,470  
**TERM OF CONTRACT:** one time purchase  
**SCOPE OF CONTRACT:** pump module for fluids, medications & blood  
**PURCHASE METHOD:** GPO Novation IV01013  
**COMMENTS:** The University of Mississippi Medical Center (UMMC) has submitted a P1 for ratification for the purchase of a pump module for fluids, medications & blood through a Novation GPO contract.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask that the Board ratify this purchase.



3. **REQUESTING AGENCY:** University of MS Medical Center  
**SUPPLIER:** Morris & Dickson  
**MAGIC NUMBER:** 8800004096  
**AMOUNT OF CONTRACT:** \$457,373,908.62  
**TERM OF CONTRACT:** May 1, 2015 thru April 30, 2020  
**SCOPE OF CONTRACT:** pharmaceuticals and distribution  
**PURCHASE METHOD:** Novation Contract DPMDX  
**COMMENTS:** The University of Mississippi Medical Center (UMMC) has submitted a P1 for ratification for the purchase pharmaceuticals and distribution through Novation GPO for a five year term.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask that the Board ratify this purchase.
4. **REQUESTING AGENCY:** University of MS Medical Center  
**SUPPLIER:** A-DEC Inc.  
**MAGIC NUMBER:** 8800004034  
**AMOUNT OF CONTRACT:** not to exceed \$978,000  
**TERM OF CONTRACT:** May 6, 2015 thru April 30, 2018  
**SCOPE OF CONTRACT:** dental repair parts  
**PURCHASE METHOD:** Competitive Bid  
**COMMENTS:** The University of Mississippi Medical Center (UMMC) has submitted a request for approval for a three (3) year agency contract for dental repair parts with A-DEC Inc. The bidder's proposed pricing offers at least 40% off list price. UMMC does not plan to exceed the amount listed above.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.
5. **REQUESTING AGENCY:** University of MS Medical Center  
**SUPPLIER:** Steris Corporation  
**MAGIC NUMBER:** 8800004048  
**AMOUNT OF CONTRACT:** \$965,029.74  
**TERM OF CONTRACT:** one time purchase  
**SCOPE OF CONTRACT:** sterilizer  
**PURCHASE METHOD:** GPO Novation contract  
**COMMENTS:** The University of Mississippi Medical Center (UMMC) has submitted a request for ratification for the purchase of sterilizers and accessories from the Novation GPO contract. These items were a purchase with a trade-in. The total, less trade-in amount is \$965,029.74. The trade-in amount was \$29,950.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask that the Board ratify this purchase with trade-in.

6. **REQUESTING AGENCY:** University of Mississippi  
**SUPPLIER:** Thermo Fisher Scientific  
**MAGIC NUMBER:** 8800004017  
**AMOUNT OF CONTRACT:** \$645,367.86  
**TERM OF CONTRACT:** one time purchase  
**SCOPE OF CONTRACT:** Spectrometer  
**PURCHASE METHOD:** Sole Source (approved through appropriate temporary regulation)  
**COMMENTS:** The University of Mississippi has submitted a sole source request for the purchase of an Orbitrap Fusion mass spectrometer from Thermo Electron North America, the sole source vendor of this instrument. This instrument is a refurbished unit and the price listed above reflects a \$500,000 discounted price. The unit will be used for research to formulate effective anti-HIV vaccines. **COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.
7. **REQUESTING AGENCY:** MS Department of Wildlife, Fisheries, and Parks  
**SUPPLIER:** Stribling Equipment  
**MAGIC CONTRACT NUMBER:** 8800004018  
**AMOUNT OF CONTRACT:** \$568,350  
**TERM OF CONTRACT:** May 6, 2015 thru April 16, 2016  
**SCOPE OF CONTRACT:** Crawler Dozers  
**PURCHASE METHOD (PROPOSAL, SOLE SOURCE):** competitive bid  
**COMMENTS:** MDWFP requested bids to purchase three crawler dozers to be used at three different Wildlife Management areas in the state (Mahannah, Canal Section, and Canemount). They are awarding to the lowest and best responsive bidder. They received a price of \$189,450 per crawler, per location.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

8. **REQUESTING AGENCY:** Mississippi Department of Transportation  
**SUPPLIER:** Diedrich Drill, Inc.  
**MAGIC NUMBER:** 8800003608  
**AMOUNT OF CONTRACT:** not to exceed \$960,036  
**TERM OF CONTRACT:** July 1, 2015 thru June 30, 2016  
**SCOPE OF CONTRACT:** Competitive bid - Agency Contract for Core Sample Drill Units  
**PURCHASE METHOD (PROPOSAL, SOLE SOURCE):** competitive bid  
**COMMENTS:** MDOT requested bids for an Agency Contract for the purchase of core sample drill units. The IFB stated that MDOT would purchase 0 to 10 units at \$87,276 each. The same bid documents guaranteed a purchase of one core sample drill unit and they received the same price of \$87,276. This is a renewal of an existing Agency Contract (bid documents allow MDOT to renew, upon written acceptance from the vendor, a year at a time, not to exceed 60 months). The first approval period (by OPT) for this Agency Contract was from February 1, 2015 thru June 30, 2015. This is the first extension period (6/30/15 thru 6/30/16) and there are three additional periods that may be granted after this renewal period is completed.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.
9. **REQUESTING AGENCY:** Mississippi Department of Transportation  
**SUPPLIER:** Harp Trading Company  
**MAGIC NUMBER:** 8800003422  
**AMOUNT OF CONTRACT:** not to exceed \$2,966,000  
**TERM OF CONTRACT:** July 1, 2015 thru June 30, 2016  
**SCOPE OF CONTRACT:** competitive bid - Agency Contract for triple axle low boy trailers with winch and rumber boards options  
**PURCHASE METHOD (PROPOSAL, SOLE SOURCE):** competitive bid  
**COMMENTS:** MDOT requested bids for an Agency Contract for the purchase of 50 triple axle low boy trailers, 50 winch options, and 50 rumber decking options. Within the same bid, they also guaranteed a purchase of one (1) trailer and one (1) winch and rumber decking option, the price of \$44,130 was received for the trailer; \$7,370 for the winch option and \$7,820 for the rumber board option. They bid also established an Agency Contract for future purchases for a minimum of 0 to a maximum of 50. The Agency Contract prices were the same as the initial purchase prices. This is a renewal of the existing Agency Contract (bid documents allow MDOT to renew, upon written acceptance from the vendor, a year at a time, not to exceed 60 months). This is the first extension period (6/30/15 thru 6/30/16) and there are three additional periods that may be granted after this renewal period is completed.  
**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes  
If no, explanation:  
**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

10. **REQUESTING AGENCY:** Mississippi Department of Transportation

**SUPPLIER:** Harp Trading Company

**MAGIC NUMBER:** 8800003541

**AMOUNT OF CONTRACT:** not to exceed \$1,058,200

**TERM OF CONTRACT:** July 1, 2015 thru June 30, 2016

**SCOPE OF CONTRACT:** Agency Contract for trailers with a rubber material decking option triple axle low boy trailers with winch and rubber boards options

**PURCHASE METHOD (PROPOSAL, SOLE SOURCE):** competitive bid – Agency Contract

**COMMENTS:** MDOT requested bids for an Agency Contract for the purchase trailers and rubber decking options. The IFB guaranteed a purchase of 2 trailers and two rubber deckings. They received a price of \$16,350 per trailer and \$4,000 for rubber decking options. They also requested a price for a minimum of zero to a maximum of 50 to establish an agency contract. They received the same prices as listed above. The Agency Contract will be an estimate of 0 to 50 units. MDOT will not exceed \$1,058,200 on this Agency Contract. This Agency Contract may be extended for up to twelve months at a time, upon written acceptance of both parties (and will not exceed a total of 60 months). This is their first extension.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

If no, explanation:

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency.

11. **REQUESTING AGENCY:** MS Dept. of Transportation

**CONTRACTOR:** Deep South Equipment.

**AMOUNT OF CONTRACT:** \$5,171,032.00

**TERM OF CONTRACT:** December 1, 2014 thru December 31, 2015

**SCOPE OF CONTRACT:** Agency contract for Front end loaders/backhoes, and options

**PURCHASE METHOD (PROPOSAL):** Competitive Bid - Agency Contract

**COMMENTS:** The Dept. of Transportation is requesting a 6 month extension on this contract that was approved by PPRB in January 2015. The only change is the extension that the vendor has agreed to. No other changes have been made on this Agency Contract. MDOT received bids for an Agency Contract for the purchase of Front end loaders/backhoes, and accessories. The IFB guaranteed a purchase of 8 front end loader/backhoes for a price of \$61,900 each. They also requested a price for a minimum of zero to a maximum of ten and they received the same price of \$61,900.00. The initial purchase will be for a total of eight (8) at a price of \$495,200. The Agency Contract will be an estimate of zero to 50 units. MDOT will not exceed \$5,171,032 on this Agency Contract. This Agency Contract may be extended for up to twelve months at a time, upon written acceptance of both parties (and will not exceed 60 months).

**COMPLIANCE WITH PROCEDURES:** Yes

**ADDITIONAL COMMENTS IF NEEDED:** A separate Statewide Agency Contract for State Agencies and Governing Authorities will be created by OPTFM based off MDOT's Agency Contract. Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

12. **REQUESTING AGENCY:** Mississippi Department of Health

**SUPPLIER:** Supervalu Holdings, Inc.

**MAGIC NUMBER:** 8800002889

**AMOUNT OF CONTRACT:** \$40,070,839.00

**TERM OF CONTRACT:** July 1, 2014 thru June 30, 2015

**SCOPE OF CONTRACT:** Food and Bags for WIC program

**PURCHASE METHOD:** Competitively Bid WIC Contract

**COMMENTS:** The MS Dept. of Health is requesting an increase for the Biodegradable Bags on the WIC agency contract that was originally approved by PPRB in June of 2014 for the amount of \$39,021,420.50. This agency contract was last reviewed by PPRB on January 7, 2015 and approved for the amount of \$40,060,745.50 due to a variance in food items. This increase in bags needed at the same contracted price will be an increase of \$10,093.50 from the amount approved in January.

Their original bid allows price adjustments to occur during the term of the contract due to the following language in their bid:

*"The Mississippi State Department of Health may purchase and require the delivery of more than 105% of the quantities specified in the request for bid."*

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

If no, explanation:

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

PUBLIC PROCUREMENT REVIEW BOARD

REGULAR MEETING

May 6, 2015

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

**(a) LEASES WITH NO INCREASE IN COST OR SPACE:**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Public Account	5 Old Rive Pl Jackson	06/01/15 05/31/18	O	2,900	2,900	13.00 inc	12.00 inc 12.50 inc 13.00 inc	N 0	34,800 36,250 37,700	0152512018A01571 (Year 2) (Year 3)
MDOC	690 Hwy 4 E Holly Springs	06/01/15 05/31/20	O	1,680	1,680	6.50+UJ	6.50+UJ	N 0	10,920	1704702020A00700
MDES	545 Brookway Brookhaven	06/01/15 11/30/15	O	4,900	4,900	5.50+UJ	5.50+UJ	N 100	26,950 13,475	2604312015B00837 (6 Months)
MDES	226 N MLK Dr Indianola	06/01/15 11/30/15	O	3,200	3,200	7.14+UJ	7.14+UJ	N 100	22,848 11,424	2606712015C00875 (6 Months)
Health	554 Hwy 51 S Batesville	06/01/15 05/31/18	O/WH	5,000	5,000	10.51+UJ rounded	10.51+UJ rounded	N 100	52,523	3904512018C07390
Health	1711 Hwy 13 Columbia	06/01/15 05/31/18	O/WH	4,600	4,600	9.50+UJ	9.50+UJ	N 100	43,700	3904612018A00218
Boswell	2203 W Manuf Brookhaven	07/01/15 06/30/20	WS	5,625	5,625	6.25+UJ	6.25+UJ	N 0	35,157 rounded	5334312020A01653
Boswell	2109 W Manuf Brookhaven	07/01/15 06/30/20	WS	7,500	7,500	4.42+UJ rounded	4.42+UJ rounded	N 0	33,120	5334312020B01653
Homeld Security	1230 Raymond Jackson	07/01/15 06/30/16	O	3,811	3,811	14.50 inc	14.50 inc	N 100	55,260 rounded	6702512016B01773
DPS	4040 Airport Bolton	07/01/15 06/30/16	O/HGR	12,000	12,000	3.75+UJ	3.75+UJ	N 0	45,000	6702542016A01231

**(b) LEASES WITH AN INCREASE IN COST OR SPACE:**

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Air Trans	110 S Hangar Jackson	07/01/15 06/30/16	O/S	3,432	3,432	7.18 inc rounded	7.39 inc rounded	N 0	25,356	0552512016G07298

**(c) NEW LEASES:**

Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	Esc	%Fed Fund	\$/Year	Lease #
Forestry	309 W Park Ave Greenwood	06/01/15 05/31/20	O		711		8.44+UJ rounded	N	0	6,000	3304212020A00293

**(d) LAND LEASES:**

Agency	Location	Eff. Date	Type* Space	Previous Sq. Ft.	Proposed Sq. Ft.	Previous** \$/Sq. Ft.	Proposed** \$/Sq. Ft.	Esc	%Fed Fund	\$/Year	Lease #
Air Trans	155 S Hangar Jackson	07/01/15 06/30/16	LD (Trailer)	12,500	12,500	0.25 inc	0.25 inc	N	0	3,125	8992512016J00248
Capitol Facilities	255 George Jackson	08/01/15 07/31/16	LD (Parking)	165 spaces	165 spaces	40/sp/mo	40/sp/mo	N	0	79,200	8992512016A00546

**(e) FARMLAND LEASES:**

Consider a request from Carlisle Farms to assign/sub-lease Quitman County Tract 1 to Tommy Welting d/b/a Welting Farms for the 2015 Crop Year. Any Sub-lease/Assignment is for...*an amount not to exceed the lease obligation to the State of Mississippi*....All terms and conditions, including the yearly rental amount, will remain the same as in the original Lease between the Lessee and the State of Mississippi. The Lessee and Sub-Lessee will both be responsible for the tract(s) until expiration of the lease term. Should the PPRB decide not to approve the Assignment/Sub-Lease, the Lessee will retain the tract(s) completely.

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

\* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training  
HGR = Hangar

\*\* inc = Utilities and Janitorial Services are included in this amount  
+UJ = Utilities and Janitorial Services are not included in this amount  
+U = Utilities are not included in this amount  
+J = Janitorial Services are not included in this amount

# AGENDA

## PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MAY 6, 2015

The Bureau of Building, Grounds and Real Property Management requests approval, ratification, and/or concurrence with the following Professional appointment(s).

NOTE: Standard Operating Procedures established in April, 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professional(s) were selected by short list and interview by the Using Agency by procedures similar to Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

GS#	107-314
Title:	Garland Hedleston Mayes Renov.
Institution/Agency:	University of Mississippi
Location:	Oxford, Mississippi
Project Budget:	\$20,000,000.00 (estimated fee: \$1,190,758.00)
Funding Sources:	HB 787, Laws of 2014 and Univ of Ms Funds
Professional Fee:	C+
Professional:	JH&H Architects Planners Interiors, A Professional Association
Project Scope:	Schematic Design through Construction Administration for : Planning / renovation of all three buildings (GHM) to include new mechanical and electrical systems, provide barrier-free accessibility, weatherproofing the building's exterior, and to complete the interiors upgrade. It is necessary to completely replace the mechanical, electrical, fire protection, and plumbing systems.
Commissioning:	This project will involve total building commissioning, requiring the Professional to coordinate the work of this project with the Owner's Commissioning Authority Professional. Testing, Adjusting and Balancing (TAB) services will be retained by the Commissioning Agent. The commissioning process will begin at Schematic Design Phase. Professional will coordinate work with Commissioning Agent and the Testing, Adjusting and Balancing (TAB) service provider.



## AGENDA

### PUBLIC PROCUREMENT REVIEW BOARD

WEDNESDAY, MAY 06, 2015

#### **Ratification of Construction Awards and F & E Awards**

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management requests ratification of the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for April 1, 2015 through April 30, 2015.

#### **Construction, F&E & ITS Award**

See the attached BRICKS report

## BoB-AD-080 PPRB Awards Report

**Query Parameters:**

Results matching ALL following condition(s):

Data Element: Condition Value

Bid and Quote Awards / Dir. Approval Date: between 2015-04-01 00:00:00.000 to 04/30/2015

Workflow / Workflow Status: equals Completed

Bid and Quote Awards / Status: equals Dir\_Approved, SAF\_Printed

Bid and Quote Awards / Amount: between 0 to 1000000000000

Workflow / Setup Name: contains GC

May 04, 2015

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
<b>Bid Award- GC</b>												
101-301 Burrus Envelope Repairs	Alcorn State University	Remove existing windows and replace with new windows. Includes caulking and misc. painting.		Yes	4	0.00	GC001			Southern Sash Supply of Montgomery, Inc.	04/24/2015	\$ 707,171.00
103-278 School of Engineering - PH II	Jackson State University	Construction through Warranty Phase for the Phase II addition to the School of Engineering on the JSU main campus.		Yes	9	0.00	GC001			Thrash Commercial Contractors, Inc.	04/07/2015	\$ 5,147,000.00
107-308 Union Addition & Renovation	University of Mississippi	Addition to and Renovation of the existing four story Student Union Building at the University of Mississippi (as per plans and specifications).		Yes	6	0.00	GC001			Roy Anderson Corp	04/24/2015	\$ 46,022,000.00
113-130 Wise Ctr. Necropsy Renovation	Mississippi State University - Division of Agriculture, Forestry & Vet Medicine	Provide new Cooling Towers for the Wise Center. Add alternate #1 will decommission and dispose of the existing cooling tower and add 30 days to the project time. Add Alternate #2 provides for one spare pump.		Yes	6	0.00	GC002			McLain Plumbing & Electrical Service, Inc.	04/20/2015	\$ 1,476,000.00
201-071 Miller Stadium Storm Repair	Coahoma Community College	Construction of a New Gale House/Locker Room alongside Miller Football Stadium located on the campus of Coahoma Community College Clarksdale, MS (Coahoma County)	The low bidder withdrew due to an error in the bid submitted.	No	2	0.00	GC001			David Smith Construction, Inc.	04/20/2015	\$ 1,948,000.00
356-044 MECHANICAL MODIFICATIONS (EMER)	Governors Mansion (Office of Capitol Facilities) (Department of Finance and Administration)	Repair of plaster in historic portion of Mansion.		Yes	1	0.00	GC002			Hayles and Howe, Inc.	04/24/2015	\$ 66,025.00
422-155 Campus Roofing - PH I	Ellisville State School	Construction to include replacement	Add alternate #1 amount	Yes	4	0.00	GC001			E Cornell Malone	04/18/2015	\$ 1,650,800.00

## BoB-AD-080 PPRB Awards Report

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 Workflow / Workflow Status: equals Completed  
 Bid and Quote Awards / Status: equals Dir\_Approved, SAF\_Printed  
 Bid and Quote Awards / Amount: between 0 to 1000000000000  
 Workflow / Setup Name: contains GC

May 04, 2015

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
529-002 Studio Lighting Upgrades	Mississippi Public Broadcasting (previously 112)	of flat roofs at Building #52 (Lakeview), and #43 (MID/OJ). Alt #1 to reroof Building #97 (Food Services) lower portion including incidental roof-top mechanical replacement. Alt #2 to reroof Building # 38 (Swan Lake/ Oak Ridge).	was spelled out to be --"One hundred fifty five thousand and zero cents". However, the numeric was written as "\$155,00.00" The written supersedes the numeric. The numeric was deemed to be a technicality, and was understood the contractor meant it to be \$155,000.00 to equal the written words.	Yes	4	0.00	GC001			Mcinnis Electric Co. Corporation	04/18/2015	\$ 248,724.00

Bid Award- GC

Count: 8

Total:

\$ 57,265,720.00

\$ 57,265,720.00

## BoB-AD-080 PPRB Awards Report

Query Parameters:

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Data Element: Condition Value

Bid and Quote Awards / Dir. Approval Date: between 2015-04-01 00:00:00.000 to 04/30/2015

Workflow / Workflow Status: equals Completed

Bid and Quote Awards / Status: equals Dir\_Approved, SAF\_Printed

Bid and Quote Awards / Amount: between 0 to 100000000000

Workflow / Setup Name: contains FE

May 04, 2015

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
<b>Quote Award - FE</b>												
103-268 Capitol Centre Improvements	Jackson State University	Procurement, delivery and installation of Bali metal blinds for JSU Capitol Centre Building.		Yes		2.00	FE004			A & S Upholstery & Drapery	04/24/2015	\$ 14,370.00
105-345 Classroom Bldg. with Parking	Mississippi State University	Procurement, delivery and installation of in View podium designed for AV equipment. Under \$5000-only one quote required.		Yes		1.00	FE001			In View Furniture, Inc.	04/18/2015	\$ 4,900.00
108-267 College of Business Building	University of Southern Mississippi	Procurement, delivery and installation of lateral and vertical filing systems. Procured through State Contract Purchasing Hon #8200012526		Yes		1.00	FE007		8200012526	Barefield Workplace Solutions	04/24/2015	\$ 4,706.18
203-053 Dormitory Renovations	East Central Community College	Procurement, delivery and installation of dormitory furniture to include beds, mattresses, drawer chests, and pedestal desks.		Yes		1.00	FE001		Leeder #5-420-37433	Leeder Furniture LLC	04/24/2015	\$ 73,466.00
203-053 Dormitory Renovations	East Central Community College	Procurement, delivery and installation of dormitory furniture to include seating and tables.		Yes		1.00	FE002		8200013125	Educational Furniture & Equipment Co.	04/24/2015	\$ 19,780.00
203-053 Dormitory Renovations	East Central Community College	Procurement, delivery and installation of dormitory furniture to include stack chairs.		Yes		1.00	FE003		8200013935	Educational Furniture & Equipment Co.	04/24/2015	\$ 5,040.00
203-053 Dormitory Renovations	East Central Community College	Procurement, delivery and installation of dormitory furniture to include tables.		Yes		1.00	FE004		8200012707	Educational Furniture & Equipment Co.	04/24/2015	\$ 2,485.00
206-071 IT Virtualization Equipment	Holmes Community College	Procurement and delivery of network equipment.		Yes		2.00	FE005			Venture Technologies	04/18/2015	\$ 4,995.30
210-057 Student Activity Center	Mississippi Delta Community	Procurement and delivery of		Yes		2.00	FE001			Hotel & Restaurant Supply	04/07/2015	\$ 15,620.49

## BoB-AD-080 PPRB Awards Report

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 Bid and Quote Awards / Amount: between 0 to 100000000000  
 Workflow / Setup Name: contains FE

May 04, 2015

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
210-057 Student Activity Center	Mississippi Delta Community College	restaurant equipment for MDCC Student Activity Center. Lower of 2 quotes accepted.		Yes	1.00	FE002			8200012526	Barefield Workplace Solutions	04/07/2015	\$ 33,010.87
210-057 Student Activity Center	Mississippi Delta Community College	Procurement, delivery and installation of furniture and equipment for the MDCC Student Activity Center. Procured through state contract pricing with Hon; Contract #8200012526		Yes	1.00	FE003			8200013185	Barefield Workplace Solutions	04/07/2015	\$ 72,483.96
210-057 Student Activity Center	Mississippi Delta Community College	Procurement, delivery and installation of furniture and equipment for MDCC Student Activity Center. Procured through state contract pricing with Steelcase Contract #8200013185.		Yes	1.00	FE004			8200013044	Barefield Workplace Solutions	04/07/2015	\$ 45,944.00
210-057 Student Activity Center	Mississippi Delta Community College	Procurement, delivery and installation of furniture and equipment for MDCC Student Activity . Procured through state contract pricing with Kimball Contract # 8200013044.		Yes	1.00	FE005			8200013147	Barefield Workplace Solutions	04/07/2015	\$ 1,394.36
210-057 Student Activity Center	Mississippi Delta Community College	Procurement, delivery and set up of game room equipment. Lower of two quotes accepted. There was difficulty in locating one dealer that sold and installed like items. Proposal #2 (on		Yes	2.00	FE006				Billiard Sales, LLC dba Gameroom Gallery	04/18/2015	\$ 6,627.00

## BoB-AD-080 PPRB Awards Report

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Bid and Quote Awards / Dir. Approval Date: between 2015-04-01 00:00:00.000 to 04/30/2015

Workflow / Workflow Status: equals Completed

Bid and Quote Awards / Status: equals Dir\_ Approved, SAF\_Printed

Bid and Quote Awards / Amount: between 0 to 100000000000

Workflow / Setup Name: contains FE

May 04, 2015

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
210-057 Student Activity Center	Mississippi Delta Community College	line quote from Recrooms.com shopping cart) was obtained. Procurement, delivery and installation of strength training equipment for the MDCC Student Activity Center. Lower of 2 quotes received.		Yes	2.00	2.00	FE007			Indian Cycle Fitness & Outdoor	04/18/2015	\$ 28,932.00
210-057 Student Activity Center	Mississippi Delta Community College	Procurement, delivery and installation of art acoustical panels for the Student Activity Center at MDCC. Lower of 2 quotes accepted.		Yes	2.00	2.00	FE008			Barefield Workplace Solutions	04/24/2015	\$ 45,276.01
210-057 Student Activity Center	Mississippi Delta Community College	Procurement, delivery and installation of 2 commercial grade televisions and a fully integrated lectern. Lower of two quotes.		Yes	2.00	2.00	FE009			Barefield Workplace Solutions	04/20/2015	\$ 19,209.12
210-057 Student Activity Center	Mississippi Delta Community College	Procurement, delivery and installation of waste receptacles and wardrobe lockers. Lower of 2 quotes.		Yes	2.00	2.00	FE010			Barefield Workplace Solutions	04/20/2015	\$ 12,482.97
331-151 CENTRAL MS CRIME LAB	Department of Public Safety	Procurement and delivery of (3) Leica Microscopes. Lower of 2 quotes received.		Yes	2.00	2.00	FE027			Vashaw Scientific, Inc.	04/18/2015	\$ 33,296.64
552-004 Dorm B Renovation	Mississippi Schools for the Blind and Deaf (Department of Education)	Furnish and install new stage draperies with the removal and disposal of the old draperies. Lower of 2 quotes.		Yes	2.00	2.00	FE013			Magic Touch Interiors Inc	04/18/2015	\$ 9,661.39
Quote Award - FE												\$ 455,683.29
Count: 20												\$ 455,683.29
Total:												\$ 455,683.29

# BoB-AD-080 PPRB Awards Report

May 04, 2015

Query Parameters:  
 Results matching ALL following condition(s):  
 Data Element: Condition Value  
 Bid and Quote Awards / Dir: Approval Date: between 2015-04-01 00:00:00.000 to 04/30/2015  
 Workflow / Workflow Status: equals Completed  
 Bid and Quote Awards / Status: equals Dir\_Approved, SAF\_Printed  
 Bid and Quote Awards / Amount: between 0 to 100000000000  
 Workflow / Setup Name: contains ITS

Project Name	Institution/Agency Name	Contract Scope	Bid Clarification	Low Base Bid?	# Bids	# Quote	Award Number	CP-1 #	State Contract #	Company Name	Dir. Approval Date	Amount
<b>Quote Award - ITS</b>												
101-292 Bowles Hall Renovations	Alcorn State University	Network switches and wireless access points will provide network connectivity in Bowles Hall.				0.00	SC004	20150351		Venture Technologies	04/07/2015	\$ 63,925.04
102-237 Caylor White Walters - PH III	Delta State University	Cables will be used for network connectivity in the Caylor White building.				0.00	SC008	20150360		Graybar Electric Co., Inc.	04/18/2015	\$ 785.00
552-004 Dorm B Renovation	Mississippi Schools for the Blind and Deaf (Department of Education)	Monitors will be used in the newly renovate Dorm B at the MS School for the Deaf.				0.00	SC004	20150347		Academic Technologies, Inc.	04/07/2015	\$ 4,777.80
Quote Award - ITS												\$ 69,487.84
Count: 3												\$ 69,487.84
Total:												\$ 69,487.84
Count: 3												