#### REGULAR MEETING

#### WEDNESDAY, NOVEMBER 04, 2015

A regular meeting of the Public Procurement Review Board (PPRB) was held at 2:00 p.m. in the 13<sup>th</sup> floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

## **PRESENT**

Mr. Kevin J. Upchurch, Chairman

Mr. Freddie M. "Flip" Phillips, Vice Chairman

Mr. Charles R. Snowden, Member

#### **OTHERS**

Mr. Mike Cook, Director of the Office of Purchasing and Travel, DFA

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property

Management, DFA

Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA

Ms. Melody Coulson, PPRB Recorder

#### **GUESTS**

Retha Gregory, MDOT Lisa Hancock, MDOT Judy Martin, Special Assistant Attorney General, MDOT

The Chairman called the meeting to order and commenced with a prayer.

### **MINUTES**

Mr. Upchurch asked if the Minutes had been reviewed for the following meetings:

- Regular Meeting, Wednesday, October 07, 2015
- Special Meeting, Wednesday, October 28, 2015

Mr. Snowden made a motion to approve the above-mentioned Minutes. Mr. Phillips seconded and the motion carried.

# OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT (OPTFM)

Mr. Cook presented the following:

1. The following requested award was tabled at the October 7, 2015 PPRB Meeting. The Mississippi Department of Transportation (MDOT) requested approval to purchase two (2) buses for the City of Oxford's, Oxford-University Transit (OUT) System, a Public Transit Division (PTD) rural public transit provider. MDOT is the designated recipient of Federal Transit Administration (FTA) grant funds to administer rural, small urban and specialized transit programs throughout the state. Procuring vehicles for sub-recipients is one area of responsibility of MDOT. These buses will be used to transport rural area passengers from various points where the number of

Regular Meeting

Wednesday, November 04, 2015

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passengers will be larger than can be carried by the operation of a smaller bus. These buses are heavy duty low floor buses that are not on state contract. These are two (2) like buses being purchased for \$395,975.00 each for a total of \$791,950.00. CTA initiated an open competitive Request for Proposal (RFP) for the vehicles following state and federal requirements. After some questions from the Board members to the MDOT representatives in attendance and the provision of additional information regarding the RFP scoring, Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.

- 2. The Mississippi Department of Transportation (MDOT) requested approval of an award to Bus Group Inc. in the amount of \$6,558,300. MDOT received 3 bids and is seeking to award to the lowest bid that met specifications. This contract will be used by the MDOT Public Transit Division, Political Subdivisions, Quasi State Agencies, & Agencies of the Government. The amount requested for the full term of the contract is based off the spend of the previous contract. Mr. Snowden made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.
- 3. The Mississippi Department of Transportation (MDOT) requested of an increase of \$62,500.00 (from the previously approved total of \$37,500.00 to a new total of \$100,000.00) for the purchase of Crushed Aggregates from Greenville Gravel Company. This bid was awarded based on the lowest three bids plus transportation. PPRB originally approved this contract on 7-1-2015 in the amount of \$37,500.00 which was the projected spend based off the vendor's previous year spend. Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
- 4. The Mississippi Department of Transportation (MDOT) requested an increase of \$185,000.00 (from the previously approved total of \$15,000.00 to a new total of \$200,000.00) for the purchase of Crushed Aggregates from Miller Materials. This bid was awarded based on the lowest three bids plus transportation. PPRB originally approved this contract on 7-1-2015 in the amount of \$15,000.00 which was the projected spend based off the vendor's previous year spend. Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
- 5. The Mississippi Department of Transportation (MDOT) requested approval to extend contracts for Uniform Rental by District executed in 2012. Contracts have been awarded and extended each year by MDOT. This year's extensions raise the awards over the \$500,000.00 threshold and thus require PPRB approval per regulation. Awards were to all bidders that met specifications with the lowest price. Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
- 6. The Mississippi Forestry Commission requested approval to purchase 73 trucks totaling \$1,851,304.00 from Gray Daniels Ford. These trucks will be vehicle replacements. The agency has also met the 2% vehicle reduction each year, as required by law. The

**Regular Meeting** 

Wednesday, November 04, 2015

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purchase will be made from the DFA/OPTFM statewide competitive vehicle contract. Mr. Snowden made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Phillips seconded and the motion carried.

- 7. Alcorn State University requested approval for a contract to purchase two (2) 2016 56 passenger motor-coach buses from Alliance Bus Group, Inc. in the amount of \$488,407.00 and \$464,318.00. A request for bids was issued and Alcorn seeks to award to the lowest bid meeting specifications. Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
- 8. The University of Mississippi Medical Center requested ratification of the GPO Novation Contract with Siemens Medical Solutions USA, in the amount of \$1,188,532.00, for the Trade-In of Equipment with Purchase of an MRI Machine. The trade-in allowance is \$34,275.00 with a net price of \$1,154,257.00 for the new MRI. The Board acknowledged this item.
- 9. Mississippi State University (MSU) requested approval to rent a hi-speed spiral CT scanning system from Universal Medical Systems, in the amount of \$505,500.00, from December 1, 2015 to November 30, 2020. MSU requested bids for both new or fully refurbished equipment. There was only one bid meeting specifications which was for fully refurbished equipment including installing, training, and maintenance. This hi-speed spiral CT scanning system is for large animals such as horses at the MSU-CVM Animal Health Center. Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.
- 10. The Mississippi Department of Public Safety (MDPS) requested approval to purchase 21 Ford SUV Police Interceptors from the DFA Butch Oustalet Ford state contract, in the amount of \$601,139.00, that will be replacement vehicles. The agency has met the 2% vehicle reduction each year as required by law. Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency. Mr. Snowden seconded and the motion carried.

#### BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)

#### Leases

Mr. Kornbrek presented the following:

The Board reviewed (a) Leases With No Increase in Cost or Space. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.

The Board reviewed (b) Leases With An Increase in Cost or Space. Mr. Phillips made the motion to approve (b) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Snowden seconded, and the motion carried.

# PUBLIC PROCUREMENT REVIEW BOARD Regular Meeting Wednesday, November 04, 2015

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The Board reviewed (c) New Leases. Mr. Snowden made the motion to approve (c) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Phillips seconded, and the motion carried.

# Construction

A report of the Construction, F&E, and ITS Awards for the record. Mr. Phillips made a motion to acknowledge the report. Mr. Snowden seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.

Mr. Kevin J. Upchurch

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Mr. Charles R. Snowden



Regular Meeting

Wednesday 2:00 p.m.

November 04, 2015

# ATTENDANCE SHEET

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AGENCY/COMPANY

(Please Print)

| FREDDIE M. "FLIP" PHILLIPS KONTON Up church | DFA      |
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| Kerin Up church                             | DFA      |
| RICK SHOWDEN                                | DFA      |
| Andrey Leigh Loodwa                         | AG LOTA  |
| Clenn R. Kornbret                           | OFA (BOB |
| Rotha Greatry                               | TOOM     |
| Chidu D. Martin                             | AG/MDOT  |
| Wisa Hancock                                | MOST     |
| Miket Cook                                  | OPTFM    |
| melody Coulson                              | DFA      |
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# STATE OF MISSISSIPPI

GOVERNOR PHIL BRYANT

#### DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH EXECUTIVE DIRECTOR

# **NOTICE**

A Regular Meeting of the

# PUBLIC PROCUREMENT REVIEW BOARD

will be held Wednesday, November 04, 2015, 2:00 p.m. in the 13th floor Conference Room Woolfolk State Office Building

#### **AGENDA**

# PUBLIC PROCUREMENT REVIEW BOARD Regular Meeting 2:00 p.m.

#### WEDNESDAY, NOVEMBER 04, 2015

#### I. MINUTES

Request to approve the following minutes from the previous month:

- Regular Meeting, Wednesday, October 07, 2015
- Special Meeting, Wednesday, October 28, 2015

# II. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Mike Cook, Director of the Office of Purchasing and Travel, presents the following:

- 5 contracts for the Mississippi Department of Transportation (MDOT)
- 1 contract for Mississippi Forestry Commission (MFC)
- 1 contract for Alcorn State University (ASU)
- 1 contracts for the University of Mississippi Medical Center (UMMC)
- 1 contract for Mississippi State University (MSU)
- 1 contract for the Mississippi Department of Public Safety (MDPS)

# III. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management presents the following:

- Leases with no Increase in Cost or Space (a)
- Leases with an Increase in Cost or Space (b)
- New Leases (c)
- Report of Construction, F&E, and ITS Awards

#### IV. NEXT MEETING DATE

Regular Meeting, Wednesday, December 02, 2015

# OFFICE OF PURCHASING AND TRAVEL PUBLIC PROCUREMENT REVIEW BOARD MEETING AGENDA November 4, 2015

1. REQUESTING AGENCY: Mississippi Department of Transportation (MDOT)

SUPPLIER: Gillig LLC

MAGIC NUMBER: 8200021232 Tabled by PPRB on 10/7/2015, approval pending

additional information from MDOT...Information is below & attached.

**AMOUNT OF CONTRACT: \$791,950.00** 

TERM OF CONTRACT: 11/4/2015 thru 9/30/2016

SCOPE OF CONTRACT: Purchase of two 40' Gillig low floor buses.

**PURCHASE METHOD:** Competitively Procured with Coast Transit Authority (CTA). **COMMENTS:** The MDOT is requesting approval to purchase two (2) buses for the City of Oxford's, Oxford-University Transit (OUT) System, a Public Transit Division (PTD) rural public transit provider. MDOT is the designated recipient of Federal Transit Administration (FTA) grant funds to administer rural, small urban and specialized transit programs throughout the state. Procuring vehicles for sub-recipients is one area of responsibility of MDOT. These buses will be used to transport rural area passengers from various points where the number of passengers will be larger than can be carried by the operation of a smaller bus. These buses are heavy duty low floor buses that are not on state contract. These are two (2) like buses being purchased for 395,975.00 each. CTA initiated an open competitive Request for Proposal (RFP) for the vehicles following state and federal requirements.

**COMPLIANCE WITH PROCEDURES (YES, NO): Yes** 

If no, explanation:

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

# Additional Information Requested by PPRB:

- Why was there a RFP bid rather than an IFB for buses? MDOT is purchasing off a Coast Transit Authority Cooperative Agreement. The Coast Transit Authority utilized the RFP process because the IFB was not practicable. The award of these buses was based on a comparative evaluation of factors in 3 categories: product, performance, and price. This award was based on the need to compare all proposals submitted as to various items such as structure, quality and price. The comparison of performance among the bidders was also essential to the evaluation. This process is recommended in the FTA federal registry, 42201.F — Competitive Proposals (RFP), When Appropriate, Type of Specification. Federal Transit Authority grant funds are being used to purchase these buses for a sub-recipient and all applicable federal regulations and guidance are followed for these procurements.
- Requested scoring of RFP RFP scoring document is attached.

2. REQUESTING AGENCY: Mississippi Department of Transportation (MDOT)

SUPPLIER: Bus Group Inc. 4741 I-55 South Jackson, MS 39212

MAGIC NUMBER: 8200022142

**AMOUNT OF CONTRACT**: \$6,558,300.00

TERM OF CONTRACT: 11/4/2015 thru 6/30/2016 (with 4- 12 month extensions)

SCOPE OF CONTRACT: Agency contract to purchase up to 180 ADA accessible minivans PURCHASE METHOD: Competitive Bid (IFB) -- (No State contract for this type vehicle) COMMENTS: MDOT requested bids and received 3 bids. This bid was awarded to the lowest bid that met specs. It will be used by MDOT Public Transit Division, Political Subdivisions, Quasi State Agencies, & Agencies of the Government. The amount \$6,558,300 is the amount requested for the full term of the contact based off spend of previous contract.

**COMPLIANCE WITH PROCEDURES (YES, NO): Yes** 

If no, explanation:

**ADDITIONAL COMMENTS IF NEEDED**: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the Agency.

3. REQUESTING AGENCY: MS Department of Transportation

**SUPPLIER:** Greenville Gravel Company

**MAGIC NUMBER: 8800004435** 

AMOUNT OF CONTRACT: \$100,000.00

**TERM OF CONTRACT**: 7/1/2015 - 06/30/2016

**SCOPE OF CONTRACT**: Agency contract for Crushed Aggregates

**PURCHASE METHOD:** Competitive Bid

**COMMENTS**: MDOT is requesting an increase of \$62,500.00 (from total \$37,500.00 to a new total of \$100,000.00) in for the purchase of Crushed Aggregates to Greenville Gravel Company. This bid was awarded based on the lowest three bids plus transportation. PPRB originally approved this contract on 7-1-2015 in the amount of \$37,500 which was the projected spend based off the vendor's previous year spend.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase.

4. REQUESTING AGENCY: MS Department of Transportation

**SUPPLIER:** Miller Materials **MAGIC NUMBER:** 8800004443

AMOUNT OF CONTRACT: \$200,000.00

**TERM OF CONTRACT**: 7/1/2015 – 06/30/2016

**SCOPE OF CONTRACT**: Agency contract for Crushed Aggregates

**PURCHASE METHOD:** Competitive Bid

**COMMENTS**: MDOT is requesting an increase of \$185,000.00 (from total \$15,000.00 to a new total of \$200,000.00) in for the purchase of Crushed Aggregates. This bid was awarded based on the lowest three bids plus transportation. PPRB originally

approved this contract on 7-1-2015 in the amount of \$15,000 which was the projected spend based off the vendor's previous year spend.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase.

5. REQUESTING AGENCY: MS Department of Transportation

SUPPLIER (S): Paramount Uniform Rental, G&K Services

MAGIC NUMBER: 8200009085, 8200009084, 8200013220, 8200013232, 8200013237,

8200019743

AMOUNT OF CONTRACT: \$137,500.00, \$137,500.00, \$192,500.00, \$270,000.00,

\$202,500.00, 300,000.00

**TERM OF CONTRACT**: 12/1/2012 - 11/30/2016

SCOPE OF CONTRACT: Agency contract extension for Uniform Rental of MDOT districts

**PURCHASE METHOD:** Competitive Bid

**COMMENTS**: MDOT requested bids for Uniform Rental by District in 2012. Contracts have been awarded and extended each year by MDOT. With Magic the amounts combined to extend the contracts another year to 11-31-2016 requires PPRB approval. Awards were to all bidders that met specifications with the lowest price.

**COMPLIANCE WITH PROCEDURES (YES, NO): Yes** 

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency to award this contract.

6. REQUESTING AGENCY: MS Forestry Commission

**SUPPLIER (S):** Gray Daniels Ford

MAGIC P. O. NUMBER(s): 4000112176, 4000112192, 4000112109, 4000112561,

4000112100, 4000112401

AMOUNT OF CONTRACT: \$174,489.00, \$307,308.00, \$132,936.00, 230,481.00,

\$32,948.00, \$973,142.00

TERM OF CONTRACT: 11/04/2015 - Purchase

**SCOPE OF CONTRACT**: Purchasing off OPTFM competitively bid Fleet Contract.

**PURCHASE METHOD: OPTFM Competitive Bid Contract** 

**COMMENTS**: The Mississippi Forestry Commission is requesting PPRB approval to purchase 73 trucks totaling \$1,851,304.00 that will be used for vehicle replacements. The agency has met their 2% vehicle reduction each year and these Trucks will be purchased off DFA/OPTFM's statewide competitive vehicle contract.

**COMPLIANCE WITH PROCEDURES (YES, NO): Yes** 

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order.

7. REQUESTING AGENCY: Alcorn State University

SUPPLIER (s): Alliance Bus Group Inc.

MAGIC NUMBER (s): 8200021454, 8200021455

**AMOUNT OF CONTRACT (s)**: \$488,407.00, 464,318.00 **TERM OF CONTRACT (s)**: 11/04/2015 – 10/28/2016

SCOPE OF CONTRACT (s): Purchase of two 56 Passenger Motor-Coach Buses

**PURCHASE METHOD:** Competitive Bid

**COMMENTS**: Alcorn State University is requesting PPRB approval for a contract to purchase two (2) 2016 56 passenger motor-coach buses...one of which will be ADA Accessible. Competitive IFB was awarded to lowest bid price meeting specs.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order.

8. REQUESTING AGENCY: University of Mississippi Medical Center (UMMC)

**SUPPLIER:** Siemens Medical Solutions USA

**MAGIC NUMBER: 8200022118** 

**AMOUNT OF CONTRACT: \$1,188,532.00** 

**TERM OF CONTRACT**: Four (4) Months (10/23/2015 – 01/22/2016)

**SCOPE OF CONTRACT**: Request for PPRB ratification of the GPO Novation Contract for the Trade-In of Equipment with Purchase of MRI Machine. Trade-in allowance is

\$34,275.00 with a net price of \$1,154,257.00 for the new MRI.

PURCHASE METHOD: GPO Novation Contract # XR11012

**COMMENTS**: The University of Mississippi Medical Center has submitted a P-1 requesting ratification from PPRB of the GPO Novation purchase of an MRI machine.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

If no, explanation:

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's ratification of this GPO purchase.

9. REQUESTING AGENCY: Mississippi State University

**SUPPLIER (S):** Universal Medical Systems

**MAGIC NUMBER: 82000222286** 

AMOUNT OF CONTRACT: \$505,500.00

**TERM OF CONTRACT**: 12/1/2015 - 11/30/2020

SCOPE OF CONTRACT: Agency Contract for 60 month rental for one fully refurbished hi-

speed spiral CT scanning system.

**PURCHASE METHOD:** Competitive Bid

**COMMENTS**: MSU requested rental bids for this hi-speed spiral CT scanning system with specs for new or fully refurbished equipment. There was only one bid meeting specs which was for fully refurbished equipment including installing, training, and maintenance. This hi-speed spiral CT scanning system is for large animals such as horses at the MSU CVM Animal Health Center.

**COMPLIANCE WITH PROCEDURES (YES, NO):** Yes

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order.

10. REQUESTING AGENCY: MS Department of Public Safety

**SUPPLIER:** Butch Oustalet Ford

**MAGIC NUMBER:** PO # 4000118778, 4000118797 and 4000118744 **AMOUNT OF CONTRACT:** \$218,128.00, \$29,803.00 and \$353,208.00

**Grand** total \$601,139.00

TERM OF CONTRACT: 11-4-2015 Purchase

**SCOPE OF CONTRACT**: Purchasing off OPTFM Competitively Bid Fleet Contract.

**PURCHASE METHOD: OPTFM** Competitive Bid Contract

**COMMENTS:** The Mississippi Department of Public Safety is requesting PPRB approval to purchase 21 Ford SUV Police Interceptors totaling \$601,139.00 that will be used for vehicle replacements. These SUV Trucks will be purchased off state contract. The agency has met their 2% vehicle reduction each year.

**COMPLIANCE WITH PROCEDURES (YES, NO): Yes** 

**ADDITIONAL COMMENTS IF NEEDED:** Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order.

# CTA RFP 2014-1

# Low Floor Bus Procurement Independent Cost Estimate Memo

Coast Transit Authority has a requirement to purchase 30', 35' and 40' low floor buses. FTA funding is obligated to support the purchase of these revenue vehicles in four CTA grants. To develop the initial CTA budget allocation for this purchase CTA requested an estimate of costs from a bus manufacturer. At that time there were four bus manufacturers (ElDorado National, Gillig, New Flyer and NABI) that could provide the vehicles CTA required. All four were potential bidders. There was not another bus manufacturer that could provide the vehicles CTA required that could provide an independent cost estimate and was not a potential bidder.

In anticipation of going out for proposals CTA updated the cost estimate on 10/31/2013 by requesting current pricing information from a potential bidder. The cost estimate was updated again on 8/4/2014. A more detailed cost estimate was developed before the actual release of the solicitation for proposals. At this point in time there were only three bus manufacturers (Gillig, New Flyer and EiDorado National) that could provide the vehicle CTA required. All three were potential bidders. CTA identified in detail each main component of the three sizes of buses to be purchased and requested current pricing from one of the potential bidders (Gillig). The potential bidder provided what was at that time their current component pricing from their confidential and proprietary price lists. A copy of these lists are in the Independent Cost Estimate file. There was not another bus manufacturer that could provide the vehicles CTA required that could provide an independent cost estimate and was not a potential bidder.

The estimated costs established at the time CTA released the solicitation for proposals is as follows:

- (5) 30' Low Floor Hybrid Buses: \$605,295 each X 5 = \$3,026,475
- (1) 35' Low Floor Hybrid Bus: \$612,219 (1) 40' Low Floor Hybrid Bus: \$616, 419

Total Purchase Estimate = \$4,255,113

The actual Gillig proposal prices and award of contract to Gillig is as follows:

(5) 30' Low Floor Hybrid Buses: \$614,922 X 5 = \$3,074,610 (1.6% higher)

(1) 35' Low Floor Hybrid Bus: \$622,596 (1.7% higher)

(1) 40' Low Floor <u>Diesel</u> Bus: \$460,468

Training: \$11,050

Total Contract Price = \$4,168,724 (2% less)

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# Summary Of Evaluation of Proposals Submitted In Response to CTA RFP 2014-1 Heavy Duty Transit Buses

Evaluation Date - November 12, 2014

Proposal Evaluated -- Alliance Bus Group, product Eldordo National

# **Evaluation Committee Members**

Executive Director Kevin Coggin, Maintenance Director Steve Peterson, Shop Forman Scott Catchings

# **Evaluation Criteria**

Proposals will be evaluated on the following criteria in descending order of importance, with the first criteria being the most important:

| Product (50 pts.) (1) Meets or Exceeds Performance Criteria (2) Structural Integrity (3) Safety Features (4) Comfort Features (5) Delivery Schedule (6) Fuel Efficiency (7) Corrosion Protection Category Total Score | Kevin<br>Coggin | Steve<br>Peterson<br>42 | Scott<br>Catchings<br>46 |
|---|-----------------|-------------------------|--------------------------|
| Performance (30 pts.) (1) Quality Control/Quality Assurance (2) Qualifications and Experience (3) Warranty Service (4) Delivery History (5) Organization Structure Category Total Score                               | 29              | 28                      | 28                       |
| Price (20 pts.) (1) Bus (2) Options (3) Training (4) Progress Payments (5) Prompt Payment Terms Category Total Score  | 19              | 18                      | 19                       |
| Total Overall Score   | 92              | 88                      | 93                       |

# Summary Of Evaluation of Proposals Submitted In Response to CTA RFP 2014-1 Heavy Duty Transit Buses

Evaluation Date - November 13, 2014

Proposal Evaluated - Gillig

# **Evaluation Committee Members**

Executive Director Kevin Coggin, Maintenance Director Steve Peterson, Shop Forman Scott Catchings

# **Evaluation Criteria**

Proposals will be evaluated on the following criteria in descending order of importance, with the first criteria being the most important:

| Product (50 pts.) (1) Meets or Exceeds Performance Criteria (2) Structural Integrity (3) Safety Features (4) Comfort Features (5) Delivery Schedule (6) Fuel Efficiency (7) Corrosion Protection Category Total Score | Kevin<br>Coggin | Steve<br>Peterson<br>50 | Scott<br>Catchings<br>50 |
|---|-----------------|-------------------------|--------------------------|
| Performance (30 pts.) (1) Quality Control/Quality Assurance (2) Qualifications and Experience (3) Warranty Service (4) Delivery History (5) Organization Structure Category Total Score                               | 30              | 30                      | 30                       |
| Price (20 pts.) (1) Bus (2) Options (3) Training (4) Progress Payments (5) Prompt Payment Terms Category Total Score  | 15              | 17                      | 15                       |
| Total Overall Score   | 95              | 97                      | 95                       |

# FORM B-4 FAIR AND REASONABLE PRICE DETERMINATION (For Small and Large Purchases, refer to forms B-5a & B-5b)

I hereby determine the price to be fair and reasonable based on at least one of the following:

| . The following.  |
|---|
| Check one or more:  |
| Found reasonable on recent purchase.  |
| Obtained from current price list.   |
| Obtained from current catalog.  |
| Commercial market sales price from advertisements.  |
| Similar in related industry.  |
| Personal knowledge of item procured.  |
| Regulated rate (utility).   |
| X_ Other.   |
| Comments:  The pricing contained in the Gillig proposal was within 2% of the CTA independent cost |
| estimate. The method of procurement was competitive procurement. The Gillig proposal price        |
| was within \$9,196 0.2% of the competing proposal price submitted by Alliance Bus Group.          |
|   |
| Copy of purchase order, quotes, catalog page, price list, etc. is attached.                       |
| Purchasing Agent  |
| 11-13-2014<br>Date  |
| vate  |

Mark C. McConnell Deputy Executive Director/ Chief Engineer

Charles R. Carr Director Office of Intermodal Planning



Melinda I., McGrath **Executive Director** 

Lisa M. Hancock Deputy Executive Director/ Administration

Willie Huff Director Office of Enforcement

# MISSISSIPPI DEPARTMENT OF TRANSPORTATION

R. O. Box 1850 / Jackson, Mississippi 39215-1850 / Telephone (601) 359-7001 / FAX (601) 359-7110 / www.GoMDOT.com

May 20, 2015

Ms. Monica Ritchie, Director Office of Purchasing, Travel and Fleet Management Department of Finance and Administration 701 Woolfolk Bld., Suite A 501 North West Street Jackson, MS 39201

Dear Ms. Ritchie:

SUBJECT: Oxford-University Transit (OUT) System Vehicles Purchase Request

The Mississippi Department of Transportation is the designated recipient of Federal Transit Administration (FTA) grant funds to administer rural, small urban and specialized transit programs throughout the State. The Public Transit Division (PTD) has the responsibility for administering these funds through contractual agreements with competitively solicited and approved sub-recipients. Procuring vehicles for sub-recipients is one area of responsibility within the Division. This is accomplished based on our evaluation of needs identified by the requesting organization and FTA's Circular 4220.1F Third Party Contracting Guidance.

We have received a request from the City of Oxford's Oxford-University Transit (OUT) System, a PTD rural public transit provider, to purchase Gillig vehicles off a joint procurement contract with Coast Transit Authority (CTA) located in Biloxi, MS. CTA is an urban transit provider that also receives FTA funding. OUT, as well as the City of Jackson (JATRAN), and the MS State University's Rural Transit Program were all participants in the procurement planning process and solicitation for the requested vehicles. They are listed as joint purchasers on the CTA contract. This type of procurement is encouraged by FTA. Please refer to Circular 4220.1F, Chapter VI Sources. CTA initiated an open competitive Request for Proposals (RFP) for the vehicles following state and federal requirements. We have been provided the complete procurement package from start to selection of the vendor.

The vehicles OUT is requesting are heavy duty low floor buses that are not on State contract. Because of the passenger trips numbers, organization size and location of the majority of subrecipients statewide, we do not anticipate the need to spec this type of bus for a State contract. The procuring organizations listed on the contracts provide upward of 1 million+ trips yearly. The City of Oxford's ridership in FY 2013-14 was over 884,000 passengers and ridership in FY 2014-15 is projected to exceed 1 million. Oxford University Transit currently serves two park and ride lots on

Page 2 Ms. Ritchie OUT Vehicles Purchase Request

the University of Mississippi campus and plans to add another lot in FY 2015-16. The 40 foot buses currently on state contract require the driver to put the bus in neutral and apply the parking brake before the doors can be opened; thereby, increasing the time necessary to load and unload passengers. In addition, the State contract buses have stairs which further slow loading and unloading of the passengers. Loading and unloading passengers is critical in maintaining a route with 8 to 10 minute headways carrying 9,000 passengers a day. Furthermore, the heavy duty Gillig buses have a greater useful life as compared to the State contract vehicles.

MS State has not presently submitted a request to purchase vehicles from the CTA contract but in the near future we anticipate a request being made. The Starkville-Mississippi State Area Rapid Transit (SMART) program ridership and justification mirrors that of the OUT program. Vehicle purchases will be completed at different intervals as all matching funds become available for the requesting organizations. Since there could be multiple purchases needed, what steps are necessary to complete this process?

It is our opinion that CTA has adhered to applicable procurement requirements in the solicitation and awarding of the contract to Gillig. Based on the justification submitted by OUT we support the procurement of the requested vehicles. Also we support the future purchase of vehicles for the SMART program. Thank you for your assistance in this matter, if you have questions or need additional information you may contact me or Mr. Alfred Tatum of my staff at 601-359-7800.

Sincerely,

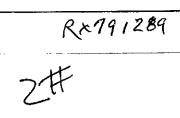
Shirley Wilson, Director Public Transit Division

ce: Retha Gregory, Director

Procurement Division

| Name of Agency: Mississippi Depa                                | artment of Transportation                        | Agency Contact: Procurement Division  |  |  |  |  |  |  |
|---|--|---------------------------------------|--|--|--|--|--|--|
| Agency Contact Phone: 601-359-                                  | 7298   | Agency Contact Fax: 601-359-7302      |  |  |  |  |  |  |
| SECTION ATVELIGEE INFORMATION                                   |  |                                       |  |  |  |  |  |  |
| Replacement/Addition:   Repla  (Complete Section                | cement ⊠ Addition<br>on D for Addition Requests) |                                       | Purchase Price: \$395,975.00   |  |  |  |  |  |
| Purchase From: □State Contract                                  | □Surplus □Auction ⊠I                             | oint /                                | Purchase Option (Check all that apply)  ☐ Purchase                                 |  |  |  |  |  |
| Procurement   |  |                                       | ☐ Master Lease   |  |  |  |  |  |
| Vehicle Requested: ☑ New ☐ U                                    | · · · - · · ·                                    |                                       | <del></del>  |  |  |  |  |  |
| Requested Options: RFP2014-10                                   |  | -1                                    | Requested Vehicle  |  |  |  |  |  |
| V   | Vehicle to Be Rep                                |                                       |  |  |  |  |  |  |
| Year  |  |                                       | 2016   |  |  |  |  |  |
| Make  |  |                                       | GIBFIE.  |  |  |  |  |  |
| Model   |  | <u> </u>                              | 40 foot Low Floor Diesel   |  |  |  |  |  |
| VIN   |  |                                       |  |  |  |  |  |  |
| License Plate Number  |  | i i                                   | NA   |  |  |  |  |  |
| Property ID Number  |  | #2.0x                                 |  |  |  |  |  |  |
| Current Odometer  |  |                                       | N/A  |  |  |  |  |  |
| Annual Miles Driven   | Prior FY Actual:                                 |                                       | Estimated:   |  |  |  |  |  |
| Vehicle Category (select one)                                   | 7.2 (0)  |                                       |  |  |  |  |  |  |
| Check all that apply  | ☐ 4-WD ☐ Police Ed                               | luipped                               | ☐ 4-WD ☐ Police Equipped   |  |  |  |  |  |
| Primary Assignment  | ☐ Commute  |                                       | ☐ Commute  |  |  |  |  |  |
| (Select one. Must submit Form CR and Usage Logs if "Commute" or | ☐ Non-Commute                                    |                                       | ☐ Non-Commute  |  |  |  |  |  |
| "Law Enforcement" are selected.)                                | ☐ Law Enforcement                                |                                       | ☐ Law Enforcement  |  |  |  |  |  |
| Designated Operator   | Oxford University Tran                           |                                       | 502852   |  |  |  |  |  |
| Vehicle Purpose   | □ Passenger ☒ Wor                                | k                                     | ☐ Passenger  |  |  |  |  |  |
| (Check one box & briefly describe intended use of vehicle)      |  |                                       | Section F of Page 2.   |  |  |  |  |  |
| Reason for Replacement  | ☐ Routine (over 120,0                            |                                       | Actual Disposal Date/Miles (BFM:use)   |  |  |  |  |  |
|   | ☐ Other (Complete Seci                           | · · · · · · · · · · · · · · · · · · · |  |  |  |  |  |  |
| Estimated Disposal Date   | 350,000 miles & 08/3/2                           | 026                                   |  |  |  |  |  |  |
| SECTION BESIGNATURES  |  |                                       |  |  |  |  |  |  |
| Division Director or District Engi                              | neer   |                                       |  |  |  |  |  |  |
| Greele Vilsa  | Shirley F. Wilson,                               | Director th                           | understand that signing this form means at this purchase and the subsequent use    |  |  |  |  |  |
| Signature   | Printed Name                                     | 1 0                                   | this vehicle must comply with all policies   |  |  |  |  |  |
| 8/4/12  | Starkville, MS New Vehicle Location/S            |                                       | of the Bureau of Fleet Management.<br>Violation of these policies is a misdemeanor |  |  |  |  |  |
| Date  |  | cr                                    | iminal offence and may subject the   |  |  |  |  |  |
| Agency Head or Executive Direct                                 | 9/10/  |                                       | xecutive Director or the authorized user of e vehicle to criminal prosecution.     |  |  |  |  |  |
| Signature   | Date   |                                       |  |  |  |  |  |  |

| SECTION C: ADDITIONAL, USTIFICATION: FOR CERTAINAVEILIGI. FLYPES This Section must be completed at SUV, four wheel drive full-size secan, or a police equipped vehicle (to be operated   |
|--|
| by individuals other than certified law enforcement officers) its requested  |
| Special Requirements: Check all that apply ☐ Regularly driven off road or on unimproved roads  |
| ☐ Equipment/tool storage (specialized equipment)   |
| ☐ Equipment/of storage (specialized equipment)  ☐ Passenger occupancy (3 or more passengers weekly)  |
| ☐ Utility features   |
| ☐ Other  |
| Please describe the specific need here. Include justification describing why a lower-cost, more fuel-efficient   |
| vehicle is not sufficient to meet agency needs.  |
| This vehicle is to be used in the Rural Area Transportation Program to transport passengers from various   |
| points. The 40 foot low floor ADA bus is used on routes where the potential number of passengers is far greater  |
| than average. The 40 foot low floor ADA bus is utilized in areas where the number of passengers will be  |
| relatively much larger, therefore eliminating the need for operation of a smaller bus / vehicle. Oxford Campus.  |
| SECTION DESIGNATION TO READ DISTRIBUTED VEHICLES   |
| This section must be completed or requests or additional vehicle requests  |
| Reason for Addition: Check all that apply  |
| ☐ New Statutory requirements   |
| ☐ Fleet increases approved by State Legislature  |
| ☐ Program changes  |
| ⊠ Other  |
| Describe the need to expand the fleet here:  |
| New Contract area within the 5311 Rual Area program  |
| SECITION PAREASON FOR REPORTED IN CHARACTER STATEMENT  |
| if "Other" was selected as the teason for replacement on Page 1, please provide additional information below.  |
|  |
| SECTION E: ADDITIONAL INFORMATION  |
| Vehicles will be ordered from grant MS18X025 501934  |
| A SANTA SANT |
|  |



| Name of Agency: Mississippi Dep   | artment of Transportation   | Agency Contact: Procurement Division   |   |  |  |  |  |
|---|---|--|---|--|--|--|--|
| Agency Contact Phone: 601-359-  | -7298   | Agency Contac  | ency Contact Fax: 601-359-7302  |  |  |  |  |
| SECTION A VEHICLE NEORMA  | ION Section 1   |  |   |  |  |  |  |
| Replacement/Addition:   Replacement   |   |  | Purchase Price: \$395,975,00  |  |  |  |  |
| Purchase From: State Contract   | ☐Surplus ☐Auction ☑10   | oint 4   | Purchase Option (Check all that apply)  ☑ Purchase  |  |  |  |  |
| Vehicle Requested: ⊠ New □  | Used  |  | ☐ Master Lease  |  |  |  |  |
| Requested Options: REP2014-1  |   |  |   |  |  |  |  |
|   | Vehicle to Be Re  |  | Requested Vehicle   |  |  |  |  |
| Year  |   |  | 2016  |  |  |  |  |
| Make  |   | <u></u>  | FILLIG  |  |  |  |  |
| Model   |   | <b>2</b> 4   | 10 foot Low Floor Diesel  |  |  |  |  |
| VIN   |   | <b>治</b>   | NATE OF THE PARTY |  |  |  |  |
| License Plate Number  |   |  | NA  |  |  |  |  |
| Property ID Number  |   |  | NA  |  |  |  |  |
| Current Odometer  |   |  | N/A   |  |  |  |  |
| Annual Miles Driven   | Prior FY Actual:  | : 8  | : Estimated:  |  |  |  |  |
| Vehicle Category (select one)   | · · · · · · · · · · · · · · · · · · ·                                 |  |   |  |  |  |  |
| Check all that apply  | ☐ 4-WD ☐ Police Ed  | uipped   | ☐ 4-WD ☐ Police Equipped  |  |  |  |  |
| Primary Assignment (Select one. Must submit Form CR and Usage Logs if "Commute" or "Law Enforcement" are selected.) | ☐ Commute ☐ Non-Commute ☐ Law Enforcement                             |  | ☐ Commute ☐ Non-Commute ☐ Law Enforcement   |  |  |  |  |
| Designated Operator   | Oxford University Tran  | sit  | 502852  |  |  |  |  |
| Vehicle Purpose<br>(Check one box & briefly describe<br>intended use of vehicle)                                    | □ Passenger ⊠ Wor   | 1  | ☐ Passenger     ☑ Work<br>Describe intended use of vehicle in<br>Section F of Page 2.   |  |  |  |  |
| Reason for Replacement  | ☐ Routine (over 120,00 ☐ Other (Complete Sect                         | 42.  | Actual Disposal Date/Miles (BEM use)  |  |  |  |  |
| Estimated Disposal Date   | 350,000 miles & 08/3/2  | 026  |   |  |  |  |  |
| SECTION BESIGNATURES  |   |  |   |  |  |  |  |
| Division Director or District Engli  Murle Ludy  Signature  8/4/15  Date  | Shirley F. Wilson, Printed Name Starkville, MS New Vehicle Location/S | that the property of the prope | I understand that signing this form means that this purchase and the subsequent use of this vehicle must comply with all policies of the Bureau of Fleet Management. Violation of these policies is a misdemeanor criminal offence and may subject the Executive Director or the authorized user of the vehicle to criminal prosecution.  |  |  |  |  |
| Agency Head or Executive Direct   | /   | Ex   |   |  |  |  |  |

| SECTION C: ADDITIONAL JUSTIFICATION FOR GERTAIN VEHICLE LYRES  |
|--|
| This Section must be completed if a SUV, four-wheel drive, full-size sedan, or a police equipped vehicle (to be operated by individuals other than certified law enforcement officers) is requested. |
| Special Requirements: Check all that apply   |
| ☐ Regularly driven off road or on unimproved roads   |
| ☐ Equipment/tool storage (specialized equipment)   |
| ☑ Passenger occupancy (3 or more passengers weekly)  |
| ☐ Utility features   |
| ☐ Other  |
| Please describe the specific need here. Include justification describing why a lower-cost, more fuel-efficient vehicle is not sufficient to meet agency needs.                                       |
| This vehicle is to be used in the Rural Area Transportation Program to transport passengers from various   |
| points. The 40 foot low floor ADA bus is used on routes where the potential number of passengers is far greater  |
| than average. The 40 foot low floor ADA bus is utilized in areas where the number of passengers will be  |
| relatively much larger, therefore eliminating the need for operation of a smaller bus / vehicle. Oxford Campus.  |
|  |
| SECTION DE BUSTIFICATION FOR ADDITION OF VEHICLES  |
| This section must be completed for requests for additional vehicle requests.   |
| Reason for Addition: Check all that apply  |
| ☐ New Statutory requirements   |
| ☐ Fleet increases approved by State Legislature  |
| ☐ Program changes ⊠ Other  |
| Describe the need to expand the fleet here:  |
|  |
| New Contract area within the 5311 Rual Area program  |
| SECTION = REASON FOR REPUACEMENT   |
| If "Other" was selected as the reason for replacement on Page 1, please provide additional information below.  |
|  |
|  |
|  |
| SECTION E. ADDITIONAL INFORMATION  |
| SECTION F: ADDITIONAL INFORMATION Vehicles will be ordered from grant MS18X025 501934.   |

#### REGULAR MEETING

# November 4, 2015

**LEASES** 

850-000

The Division of Real Property Management requests concurrence and approval of the following:

# (a) LEASES WITH NO INCREASE IN COST OR SPACE:

| Agency            | <u>Location</u>                                 | Eff.<br><u>Date</u>                   | Type* Space | Previous<br><u>Sq. Ft.</u> | Proposed Sq. Ft.         | Previous**<br>\$/Sq. Ft.    | Proposed**<br>\$/Sq. Ft. |            | %Fed<br>Fund | \$/Year Lease#   |
|-------------------|---|---------------------------------------|-------------|----------------------------|--------------------------|-----------------------------|--------------------------|------------|--------------|--|
| MDES              | 545 Brookway<br>Brookhaven                      | 12/01/15<br>06/30/16                  | 0           | 4,900                      | 4,900                    | 5.50+UJ                     | 5.50+UJ                  | N          | 100          | 26,950 260-431-16B<br>15,721 Lessor 00837<br>(7 Months)                        |
| MDES              | 226 N MLK Dr<br>Indianola                       | 12/01/15<br>06/30/16                  | 0           | 3,200                      | 3,200                    | 7.14+UJ                     | 7.14+UJ                  | N          | 100          | 22,848 260-671-16C<br>13,328 Lessor 00875<br>(7 Months)                        |
|                   | f 350 W Wilson<br>er Jackson                    | 12/01/15<br>11/30/17                  | О           |                            | 1,797                    |                             | 11,00 inc                | N          | 0            | 19,767 270-251-17A<br>Lessor 01295   |
| Health<br>The Der | 249 W Mitchell<br>Jackson<br>partment of Health | 10/01/15<br>09/30/20<br>request for 6 | O/WH        | 15,972<br>through Se       | 15,972<br>ptember 30, 20 | 9.40+UJ<br>20, is the antic | 9.40+UJ                  | N<br>at th | 100<br>WIC V | 150,137 390-251-20B<br>rounded Lessor 07206<br>Warehouse System will terminate |

The Department of Health request for extensions through September 30, 2020, is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. The Mississippi Department of Health is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. (All Health WIC requests herein are in accordance with recent leases submitted by Health.)

| Health          | 3128 8 <sup>th</sup> St<br>Meridian | 12/01/15<br>11/30/16 | О | 5,600 | 5,600 | 9.25+J             | 9.25+J             | N | 0  | 51,800 | 390-381-16A<br>Lessor 01230         |
|-----------------|-------------------------------------|----------------------|---|-------|-------|--------------------|--------------------|---|----|--------|-------------------------------------|
| Medicai         | d 528 S Choctaw<br>Clarksdale       | 12/01/15<br>05/31/16 | O | 6,000 | 6,000 | 11.10+U            | 11.10+U            | N | 50 | 7      | 515-141-16A<br>Lessor 01657<br>ths) |
| Medicai         | d 1514 Munsford<br>New Albany       | 12/01/15<br>05/31/16 | O | 5,600 | 5,600 | 8.85+UJ            | 8.85+UJ            | N | 50 | ,      | 515-731-16A<br>Lessor 01643<br>ths) |
| Sec of<br>State | 316 W Commerc<br>Hernando           | 02/01/16<br>01/31/20 | О | 185   | 185   | .01 inc<br>rounded | .01 inc<br>rounded | N | 0  | 1      | 775-171-20A<br>Lessor 07216         |

# (b) LEASES WITH INCREASE IN COST OR SPACE:

| Health | 805 S Wheatley | 12/01/15 | O | 6,750 | 13.00 inc | 14.00 inc | N | 100 | 87,750 | 390-452-19C  |
|--------|----------------|----------|---|-------|-----------|-----------|---|-----|--------|--------------|
|        | Ridgeland      | 12/14/19 |   |       |           |           |   |     |        | Lessor 07291 |

# (c) NEW LEASES:

| Agency   | Location                   | Eff.<br><u>Date</u>  | Type* Space | Previous<br><u>Sq. Ft.</u> | Proposed Sq. Ft. | Previous**<br><u>\$/Sq. Ft.</u> | Proposed** \$/Sq. Ft. | Esc | %Fed<br>Fund | \$/Year | Lease #                     |
|----------|----------------------------|----------------------|-------------|----------------------------|------------------|---------------------------------|-----------------------|-----|--------------|---------|-----------------------------|
| Audit    | 148 N Edison<br>Greenville | 10/01/15<br>09/30/16 | 0           | 121                        | 121              | 5.00 inc                        | 5.00 inc              | N   | 0            | 605     | 085-761-16B<br>Lessor 00381 |
| This req | uest from the Offic        | e of the State       | e Auditor   | includes wa                | iving advertises | ment.                           |                       |     |              |         |                             |
| MFC      | 245 Caldwell<br>Hazlehurst | 11/01/15<br>10/31/20 | O           | 1,300                      | 1,300            | 4.62+UJ<br>rounded              | 5.08+UJ<br>rounded    | N   | 0            | 6,600   | 330-151-20A<br>Lessor 00735 |

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

<sup>\*</sup>O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing LB = Lab LD = Land T = Training C = Clinic WS = Workshop H = Housing LB = Lab LD = Lab LD

<sup>\*\*</sup> inc = Utilities and Janitorial Services are included in this amount

<sup>+</sup>UJ = Utilities and Janitorial Services are not included in this amount

<sup>+</sup>U = Utilities are not included in this amount

<sup>+</sup>J = Janitorial Services are not included in this amount

#### **AGENDA**

# PUBLIC PROCUREMENT REVIEW BOARD

#### WEDNESDAY, NOVEMBER 04, 2015

Report of Construction Awards and F & E Awards

Under procedures approved by PPRB and submitted to the Secretary of State's Office, the DFA Executive Director has authorized, in a memorandum dated June 6, 2011, the following (effective 7-1-11 with new Bureau of Building Director and DFA Deputy Executive Director):

(a) Construction awards under \$3,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; awards between \$3,000,000.00 and \$5,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and awards over \$5,000,000.00 to be approved by PPRB.

(b) F&E awards under \$1,000,000.00 to be signed by the Bureau of Building, Grounds and Real Property Management Director; F&E awards between \$1,000,000.00 and \$2,000,000.00 to have an additional signature by Department of Finance and Administration Deputy Executive Director, Charles R. Snowden; and F&E awards over \$2,000,000.00 to be approved by PPRB.

The Bureau of Building, Grounds and Real Property Management submits the following awards, for the record, which fall under \$5,000,000.00 for construction and under \$2,000,000.00 for F&E, contingent upon the execution of completed contracts. These awards are for October 1, 2015 through October 31, 2015.

#### Construction, F&E & ITS Award

See the attached BRICKS report

**Agency Contracts** 

None for November

|   | A CONTRACTOR OF THE CONTRACTOR | BoB-AD-080 PPR   | D-080 PPRB Awards Report   | Report      |                    |   |                          |              |
|---|--|--|----------------------------|-------------|--------------------|---|--------------------------|--------------|
| Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: bet Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_App Bid and Quote Awards / Amount: between 0 to Workflow / Setup Name: contains FE | Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: between 2015-10-01 to 2015-10-31 Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_Approved,SAF_Printed Bid and Quote Awards / Amount: between 0 to 100000000000  | :  |                            |             |                    |   |                          | 11/04/2015   |
| Project Name<br>Quote Award - FE  | Institution/Agency Name  | Contract Scope Bid Clarification   | Low # #<br>Base Bids Quote | Award CP-1# | State<br>Contract# | Company Name  | Dir.<br>Approval<br>Date | Amount       |
| 104-184 Fant Library Renov<br>PH III  | Mississippi University for<br>Women  | Procurement, delivery and installation of 1st floor furniture at Fant Library, State contract #8200018811 (Steelcase/Coalesse) | , yes                      | FE001       | 8200018811         | Barefield Workplace<br>Solutions                              | 10/10/2015               | \$384,014,76 |
| 104-184 Fant Library Renov<br>PH III  | Mississippi University for<br>Women  | Procurement, delivery and installation of 1st floor furniture at Fant Library, State contract # 8200018136 (Kimball)           | Yes 1                      | FE002       | 8200018136         | Barefield Workplace<br>Solutions                              | 10/10/2015               | \$7,823.86   |
| 108-261 SCHOOL OF<br>NURSING BUILDING   | University of Southern<br>Mississippi  | Procurement, delivery and installation of seating for the USM School of Nursing.   | Yes                        | FE001       | 8200018253         | Mainspace Office Solutions,<br>LLC                            | 10/10/2015               | \$49,187.52  |
| 203-053 Domitory Renovations  | s East Central Community<br>College  | Procurement and delivery of computer switches and other miscellaneous items.   | Yes                        | FECOG       |                    | Next Step Innovation, LLC                                     | 10/10/2015               | \$7,702.00   |
| 206-071 IT Virtualization<br>Equipment  | Holmes Community College   | Procurement and delivery of cabling.   | Yes 2                      | FE007       |                    | Howard Industries, Inc. DBA<br>Howard Technology<br>Solutions | 10/17/2015               | \$13,530.00  |
| 210-057 Student Activity Cente  | 210-057 Student Activity Center Mississippi Delta Community<br>College   | Procurement, delivery and installation of furniture purchased under State Contract #6200018369 -                               | Yes                        | FE012       | 8200018369         | The HON Сопрапу   | 10/27/2015               | \$68,060.73  |
| 210-057 Student Activity Cente  | 210-057 Student Activity Center Mississippi Delta Community<br>College   | Procurement of fabric for the seating to be purchased from the HON   | Yes 2                      | FE013       |                    | Barefield Workplace<br>Solutions                              | 10/24/2015               | \$11,983.33  |

|   | 11/04/2015   | Amount                   |   | \$69,218.60   | \$31,886,25   | \$4,497.35  | \$4,951.48   | \$9,661.39   |
|---|--|--------------------------|---|---|---|---|--|--|
|   |  | DIr.<br>Approval<br>Date |   | 10/17/2015  | 10/31/2015  | 10/31/2015  | 10/31/2015   | 10/24/2015   |
|   |  | Company Name             |   | Missco Contract Sales, LLC  | Missco Contract Sales, LLC  | 8200018221 Missco Contract Sales, LLC   | Missco Contract Sales, LLC   | Magic Touch Interiors Inc  |
|   |  | State<br>Contract#       |   | 8200015639  | 8200018940  | 8200018221  |  |  |
| - thirt - morrow setting                |  | # F-d0                   |   |   |   |   |  |  |
| eport                                   | Official relationship (  | Award<br>Number          |   | FE001   | FE007   | FE009   | FE010  | FE001  |
| ards R                                  |  | # Cuote                  |   | -   | ₩   | -   | -  | 2  |
| R Awa                                   |  | Low<br>Base<br>Bid?      |   | ≺es   | Yes   | ≻<br>es   | ,<br>Yes   | Yes  |
| -AD-080 PPRB Awards Report              |  | Bid Clarification        |   |   |   |   | ·  |  |
| -BoB-                                   | :015-10-01 to 2015-10-31<br>SAF_Printed<br>:000000   | Contract Scope           | Company under project contract GS 210-057 FE012. Barefield Workplace Solutions will provide the fabric to the Hon Company for upholstary of seating. Barefield Workplace Solutions will be responsible for the delivery and set up of all furniture items from the HON Company. | Procurement, delivery and installation of systems furniture. Procured through state contract Tekinon # 8200015639 | Procurement, delivery and installation of furniture for the Receiving Unit at EMSH. State Contract # 8200018940 (Highmark). | Procurement, delivery and installation of furniture for the Receiving Unit at EMSH. State Contract # 8200018221 (Sico). | Procurement, delivery and installation of furniture for the Receiving Unit at EMSH. Not on state contract. Under \$5000. | Procurement, delivery and installation of new stage draperies  |
| Value is                                | Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: between 2015-10-01 to 2015-10-31 Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_Approved,SAF_Printed Bid and Quote Awards / Amount: between 0 to 10000000000 | Institution/Agency Name  |   | East Mississippi State Hospital   | East Mississippi State Hospital   | East Mississippi State Hospital   | East Mississippi State Hospital  | Mississippi Schools for the Blind Procurement, delivery and and Deaf (Department of installation of new stage dr |
| *************************************** | Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: bet Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_App Bid and Quote Awards / Amount: between 0 to Workflow / Setup Name: contains FE                        | Project Name             |   | 411-110 Receiving Units &<br>Central Mech   | 411-110 Receiving Units &<br>Central Mech   | 411-110 Receiving Units &<br>Central Mech   | 411-110 Receiving Units &<br>Central Mech  | 552-008 Misc. R & R - PH II  |

| BoB-AD-080 PPRB Awards Report   |            |
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| Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: between 2015-10-01 to 2015-10-31 Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_Approved,SAF_Printed Bid and Quote Awards / Status: equals Dir_Approved,SAF_Printed Bid and Quote Awards / Amount: between 0 to 100000000000 Workflow / Setup Name: contains FE | 34/2015    |
| Project Name Institution/Agency Name Contract Scope Bid Clarification Clarification Contract Company Name Approval Amount Contract Date Contract Date   | nount      |
|   | 662,517.27 |
|   | 662,517.27 |
| Count 12  |            |
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|   | AAA AAA AAAA AAAA AAAAA AAAAAAAAAAAAAA  | BoB-AD-080 PPRB Awards Report   | 3 Aw   | ards l | Report      |                     |  |                          |                |
|---|---|---|--|--------|-------------|---------------------|--|--------------------------|----------------|
| Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: bet Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_App Bid and Quote Awards / Amount: between 0 to Workflow / Setup Name: contains GC | Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: between 2015-10-01 to 2015-10-31 Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_Approved,SAF_Printed Bid and Quote Awards / Amount: between 0 to 100000000000 | 2015-10-01 to 2015-10-31<br>SAF_Printed<br>0000000  | o de la composition della comp |        | •           |                     |  | ,                        | 11/04/2015     |
| Project Name<br>Bid Award- GC   | Institution/Agency Name   | Contract Scope Bid Clarification  | Low<br>Base<br>Bid?  | f f    | Award CP-1# | State<br>Contract # | Company Name   | Dir.<br>Approval<br>Date | Amount         |
| 101-300 Fine Arts Little Theater Alcom State University<br>Upgrades   | r Alcom State University  | Interior demolition, remove and replace floor tile, hardwood flooring & carpet, replace sheet rock, replace acoustical panels, paint, new stage curtains, new toilet compartments and accessories, add miscellaneous hardrails (as per plans and specifications). | , Yes  | 0      | 60001       | Paul                | Paul Jackson & Son, Inc.                             | 10/05/2015               | \$400,000.00   |
| 104-164 Fant Library Renov<br>PH III  | Mississippi University for<br>Women   | Work to include the installation and related construction for a new Automated Storage Retrieval System (ASRS) in the new addition of the Tent Lulrany on the Mississippi University for Woman campus located in Columbus, MS.                                     | Yes  | 0      | 90001       | Landi<br>Anch       | Landmarc Holdings LLC dba<br>Anchor Construction LLC | 10/10/2015               | \$1,566,770.00 |
| 106-237 Harrison RenovExp.<br>PH i  | Mississippi Valley State<br>University  | Provide Arena Seating & installation of the newly renovated R. W. Harrison Health, Physical Education and Recreation Complex on the Campus of Mississippi Valley State (Laflorersity, located in Itta Bena, M.S. (Leflore County).                                | ∀es  | 0      | GC002       | Scho<br>Arkar       | School & Office Products of Arkansas. Inc.           | 10/17/2015               | \$585,658.00   |
| 213-050 Allied Health Building  | Northwest Mississippi<br>Community College  | Construct a new two-story classroom<br>building (as per plans and   | \<br>\<br>\  |        | 0 GC001     | 20                  | C & M Builders, Inc.                                 | 10/28/2015               | \$4,722,000.00 |

| Transfer of the state of the st |  | BoB-AD-080 PPRB Awards Report   | B Awards   | Report          |                                      |                            |                |
|--|--|---|--|-----------------|--------------------------------------|----------------------------|----------------|
| Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: bet Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_App Bid and Quote Awards / Amount: between 0 to Workflow / Setup Name: contains GC  | Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: between 2015-10-01 to 2015-10-31 Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_Approved,SAF_Printed Bid and Quote Awards / Amount: between 0 to 10000000000 | 2015-10-01 to 2015-10-31<br>SAF_Printed   | and the state of t |                 |                                      | 11/                        | 11/04/2015     |
| Project Name   | Institution/Agency Name  | Contract Scope Bid Clarification  | Low # #<br>Base<br>Bid? Rids   | Award CP-1# Con | State Contract #                     | Dir.<br>Approval A<br>Date | Amount         |
|  |  | specifications).  |  |                 |                                      |                            |                |
| 412-184 Hail Damage Repairs<br>(EMER)  | Mississippi State Hospital   | Construction through Warranty and close for the roof replacement, other miscellaneous repairs including mechanical repairs for the following buildings on the MSH Campus. Roof scope includes Bldgs: 1-20. Bldg. 29A, Pavillions P1-P12, P13-P16. Buildings 96. 96A, 97. 97A, 97B, 98. 98B, 98, 11. 115 and Bldg 88-Greenhouse. Mechanical scope includes Bldgs: 1-18, 86, 52, 55, 59, 66, 36, 30, 96, 98, 113, 114, 204, 31, 32, 33, 41, 56, 69, 25, 28, 29, 46, 48, 50, 60, 87, 23, 24, 27, 78 & 130. | 7 kes  | 90008<br>0      | Accord Construction, Inc.            | 10/17/2015 \$1,8           | \$1,855,500.00 |
| Bid Award- GC  |  |   |  |                 |                                      | 1.6                        | 9.129,928.00   |
| Count: 5<br>Quote Award - GC   |  |   |  |                 |                                      |                            |                |
| 600-016 Hall Damage Repairs<br>(EMER)  | Department of Environmental Quality  | Temporary roof repairs to halt water intrusion into work area prior to bidding and award or total replacement roofing at the Geology Building located on Northwest Street in Jackson, MS.   | Yes  | 1 00:001        | Independent Roofing<br>Systems, Inc. | 10/28/2015                 | \$4,880.00     |
|  |  |   |  |                 |                                      |                            |                |

|  |  | BoB-AI  | BoB-AD-080 PPRB Awards Report                  | eport           | - III           |  | *************************************** |             |
|--|--|---|--|-----------------|-----------------|--|---|-------------|
| Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: bet Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_App Bid and Quote Awards / Amount: between 0 to Workflow / Setup Name: contains ITS | Query Parameters: Results matching ALL following condition(s): Data Element: Condition Value Bid and Quote Awards / Dir. Approval Date: between 2015-10-01 to 2015-10-31 Workflow / Workflow Status: equals Completed Bid and Quote Awards / Status: equals Dir_Approved,SAF_Printed Bid and Quote Awards / Amounit: between 0 to 100000000000 | 2015-10-01 to 2015-10-31<br>SAF_Printed   |  | -               |                 | To control of the con |   | 11/04/2015  |
| Project Name<br>Quote Award - ITS  | Institution/Agenty Name  | Contract Scope  | Low # # #<br>Bid Clarification Base Bids Quote | Award<br>Number | CP-1# Contract# | # Company Name   | Dir.<br>Approval<br>Date                | Amount      |
| 210-057 Student Activity Center  | Mississippi Delta Community<br>College   | Labor and material to provide inside communication cable in the Student Activity Center at MDCC.          | 0  | SC001           | 20160148        | Netlink Cabling Systems LLC  | 10/28/2015                              | \$4,996.00  |
| 331-151 CENTRAL MS CRIME<br>LAB  | Department of Public Safety  | Labor and Materials to provide inside communication cable for the viewing room in the MS State Crime Lab. | 0  | SC027           | 20160100        | Netlink Cabling Systems LLC  | 10/28/2015                              | \$380.00    |
| 331-151 CENTRAL MS CRIME<br>LAB  | Department of Public Safety  | Procurement and installation of computers and laptops for the MS Forensics Laboratory.                    | 0  | SC028           | 20160108        | Business Communications.   | 10/10/2015                              | \$35,915,62 |
| 411-110 Receiving Units &<br>Central Mech  | East Mississippi State Hospital  | Correcting WBS Code from previous award.  | 0  | SC002           | 20160094        | James Self, Inc.   | 10/31/2015                              | \$4,950,00  |
| 411-110 Receiving Units &<br>Central Mech  | East Mississippi State Hospital  | Services to locate underground communication cable at East Mississippi State Hospital.                    | 0  | SC002           | 20150094        | James Self, Inc.   | 10/10/2015                              | \$4.950.00  |
| 552-004 Dorm B Renovation  | Mississippi Schools for the Blind and Deaf (Department of Education)   | i Procurement of network switches to provide network connectivity for the core network at MSBD.           | О  | \$0005          | 20160103        | Venture Technologies   | 10/10/2015                              | \$38,680.40 |
| Quote Award - ITS<br>Count: 6  |  |   |  |                 |                 |  |   | 89,872.02   |
| Total:   |  |   | , , , , , , , , , , , , , , , , , , ,          |                 |                 |  |   | 89,872.02   |
|  |  |   |  |                 |                 | - Common of the  |   |             |

| BoB-AD-080 PPRB Awards Report   |            |
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| Query Parameters:   |            |
| Results matching ALL following condition(s):                                |            |
| Data Element: Condition Value   |            |
| Bid and Quote Awards / Dir. Approval Date: between 2015-10-01 to 2015-10-31 | 3100/20/11 |
| Workflow / Workflow Status: equals Completed                                |            |
| Bid and Quote Awards / Status: equals Dir_Approved,SAF_Printed              |            |
| Bid and Quote Awards / Amount: between 0 to 100000000000                    |            |
| Workflow / Setup Name: contains ITS   |            |

Count: 6