

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

FRIDAY, NOVEMBER 13, 2015

A special meeting of the Public Procurement Review Board (PPRB) was held at 11:00 a.m. in the 13th floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

PRESENT

Mr. Kevin J. Upchurch, Chairman
Mr. Freddie M. "Flip" Phillips, Vice Chairman

OTHERS

Mr. Bennie Nutt, Deputy Executive Director, DFA
Mr. Mike Cook, Director of the Office of Purchasing and Travel, DFA
Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA
Ms. Melody Coulson, PPRB Recorder, DFA

ABSENT

Mr. Charles R. Snowden, Member

The Chairman called the meeting to order and commenced the meeting with prayer.

OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Mike Cook, presented the following:

1. This contract for the Mississippi Department of Transportation (MDOT) was originally approved by PPRB on July 1, 2015 for the amount of \$25,000.00 which was the projected spend based off the vendor's previous year's spend. MDOT is requesting an increase of \$125,000.00 (from \$25,000.00 to a new total of \$150,000.00) for the purchase of Hot and Cold Mix Asphalt from Warren Paving. Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase. Mr. Upchurch seconded and the motion carried.
2. This contract for the Mississippi Department of Transportation (MDOT) was originally approved by PPRB on July 1, 2015 for the amount of \$50,000.00 which was the projected spend based off the vendor's previous year's spend. MDOT is requesting an increase of \$150,000.00 (from \$50,000.00 to a new total of \$200,000.00) for the purchase of Hot and Cold Mix Asphalt from Huey Stockstill, Inc. Mr. Phillips made a motion to approve this item contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase. Mr. Upchurch seconded and the motion carried.

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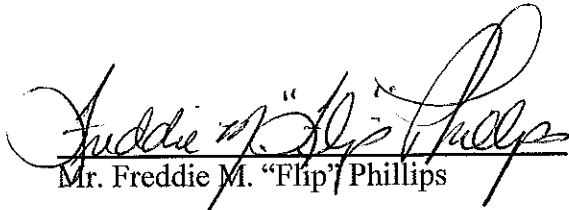
BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Leases

Mr. Kornbrek presented the following:

The Board reviewed (a) Leases With No Increase in Cost or Space. Mr. Phillips made the motion to approve (a) as recommended by the Division of Real Property Management, contingent upon fully executed leases. Mr. Upchurch seconded, and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.


Mr. Freddie M. "Flip" Phillips


Mr. Kevin J. Upchurch



STATE OF MISSISSIPPI
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH
EXECUTIVE DIRECTOR

NOTICE

A Special Meeting of the

PUBLIC PROCUREMENT REVIEW BOARD

will be held Friday, November 13, 2015, 11:00 a.m. in the
13th floor Conference Room
Woolfolk State Office Building

Agenda: Approval of a Contract from OPT and Miscellaneous

AGENDA

**PUBLIC PROCUREMENT REVIEW BOARD
Special Meeting
11:00 a.m.**

FRIDAY, NOVEMBER 13, 2015

I. OFFICE OF PURCHASING, TRAVEL AND FLEET MANAGEMENT

Mr. Mike Cook, Director of the Office of Purchasing and Travel, presents the following:

- 2 contracts for the Mississippi Department of Transportation (MDOT)

II. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management presents the following:

- Leases with no Increase in Cost or Space (a)

III. NEXT MEETING DATE

Regular Meeting, Wednesday, December 02, 2015

**OFFICE OF PURCHASING AND TRAVEL
PUBLIC PROCUREMENT REVIEW BOARD
SPECIAL MEETING AGENDA
November 13, 2015**

- 1. REQUESTING AGENCY:** MS Department of Transportation
SUPPLIER: Warren Paving, Inc.
MAGIC NUMBER: 8800004421
AMOUNT OF CONTRACT: \$150,000.00
TERM OF CONTRACT: 7/1/2015 – 12/31/2015
SCOPE OF CONTRACT: Agency contract for Hot and Cold Mix Asphalt
PURCHASE METHOD: Competitive Bid
COMMENTS: This contract was originally approved by PPRB on July 1, 2015 for the amount of \$25,000 which was the projected spend based off the vendor's previous year's spend. MDOT is requesting an increase of \$125,000 (from \$25,000.00 to a new total of \$150,000.00) for the purchase of Hot and Cold Mix Asphalt from Warren Paving. Award will be made to all bidders that meet specifications. If the product will be picked up, the award will be made with the bidder that provided the lowest cost (line item cost plus the cost of transport). If the product will be delivered, the award will be made to the bidder that has the lowest cost (line item cost plus haul cost). If the lowest bidder is not able to fulfil the order, this bid allows for the next lowest bidder to be chosen for the order.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase.

- 2. REQUESTING AGENCY:** MS Department of Transportation
SUPPLIER: Huey Stockstill, Inc.
MAGIC NUMBER: 8800004395
AMOUNT OF CONTRACT: \$200,000.00
TERM OF CONTRACT: 7/1/2015 – 12/31/2015
SCOPE OF CONTRACT: Agency contract for Hot and Cold Mix Asphalt
PURCHASE METHOD: Competitive Bid
COMMENTS: This contract was originally approved by PPRB on July 1, 2015 for the amount of \$50,000 which was the projected spend based off the vendor's previous year's spend. MDOT is requesting an increase of \$150,000 (from \$50,000.00 to a new total of \$200,000.00) for the purchase of Hot and Cold Mix Asphalt from Warren Paving. Award will be made to all bidders that meet specifications. If the product will be picked up, the award will be made with the bidder that provided the lowest cost (line item cost plus the cost of transport). If the product will be delivered, the award will be made to the bidder that has the lowest cost (line item cost plus haul cost). If the lowest bidder is not able to fulfil the order, this bid allows for the next lowest bidder to be chosen for the order.
COMPLIANCE WITH PROCEDURES (YES, NO): Yes
ADDITIONAL COMMENTS IF NEEDED: Based on the information submitted by the Agency, we ask for the Board's approval contingent upon the issuance of a purchase order or an award letter by the agency to approve this increase.

PUBLIC PROCUREMENT REVIEW BOARD

SPECIAL MEETING

November 13, 2015

LEASES

850-000

The Division of Real Property Management requests concurrence and approval of the following:

LEASES WITH NO INCREASE IN COST OR SPACE:

<u>Agency</u>	<u>Location</u>	<u>Eff. Date</u>	<u>Type* Space</u>	<u>Previous Sq. Ft.</u>	<u>Proposed Sq. Ft.</u>	<u>Previous** \$/Sq. Ft.</u>	<u>Proposed** \$/Sq. Ft.</u>	<u>%Fed Esc</u>	<u>Fund</u>	<u>\$/Year</u>	<u>Lease #</u>
Health	3276 Lynch Jackson	11/01/15 09/30/20	O/WH	12,000	12,000	10.50+UJ	10.50+UJ	N 100	126,000	390-251-20B	Lessor 01627

The Department of Health request for extensions through September 30, 2020, is the anticipated date that the WIC Warehouse System will terminate in the State of Mississippi. The Mississippi Department of Health is requesting to amend Section 20 of the standard Lease to include an Addendum addressing the ability to terminate the lease sooner, should the WIC funding be terminated prior to September 30, 2020. (All Health WIC requests herein are in accordance with recent leases submitted by Health.) (Health submitted the Lease Request on time. RPM missed the Nov. PPRB agenda)

Escalations: U=Utilities J=Janitorial I=Insurance T=Taxes R=Rent

* O = Office WH = Warehouse C = Clinic WS = Workshop H = Housing L = Library S = Storage LB = Lab LD = Land T = Training

** inc = Utilities and Janitorial Services are included in this amount

+UJ = Utilities and Janitorial Services are not included in this amount

+U = Utilities are not included in this amount

+J = Janitorial Services are not included in this amount