

**PUBLIC PROCUREMENT REVIEW BOARD**

**SPECIAL MEETING**

**MONDAY, JANUARY 19, 2015**

A special meeting of the Public Procurement Review Board was held at 1:30 p.m. in the 13<sup>th</sup> floor Conference Room of the Woolfolk State Office Building located in Jackson, Mississippi.

**PRESENT**

Mr. Kevin J. Upchurch, Chairman  
Mr. Freddie M. "Flip" Phillips, Vice Chairman  
Mr. Charles R. Snowden, Member

**OTHERS**

Mr. Glenn Kornbrek, Director of the Bureau of Building, Grounds and Real Property Management, DFA  
Ms. Aubrey Leigh Goodwin, Special Assistant Attorney General, DFA  
Ms. Melody Coulson, PPRB Recorder, DFA

The Chairman called the meeting to order and commenced the meeting with prayer.

**BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT (BOB)**

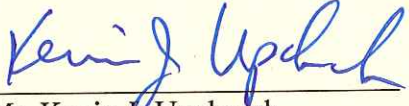
Mr. Kornbrek presented the following:


1. Approval to proceed with the Emergency Project GS# 527-015 Data Center Improvements Mississippi Department of Information Technology Services, appointment of Professional, obtaining quotes, and etc.
2. Ratification of Emergency Declaration from Craig P. Orgeron, Ph. D., Executive Director of Mississippi Department of Information Technology Services, dated January 16, 2015.
3. Ratification of Emergency Certificate by Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, dated January 19, 2015

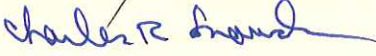
The Bureau of Building, Grounds and Real Property Management (BOB) was already in the process of getting ready to bid a project so now since an emergency has been declared, BOB will be able to do an addendum to the current project getting ready to bid and get competitive bids for this work.

Mr. Snowden made a motion to ratify the emergency declarations and to approve the Bureau of Building to proceed with emergency appointments and contracts as well as the requisition of monies from the Capital Expense Fund. Mr. Phillips seconded and the motion carried.

There being no further business to bring before the Board, the meeting was adjourned.

  
Mr. Kevin J. Upchurch

  
Mr. Freddie M. "Flip" Phillips

  
Mr. Charles R. Snowden





**STATE OF MISSISSIPPI**  
GOVERNOR PHIL BRYANT

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

KEVIN J. UPCHURCH  
EXECUTIVE DIRECTOR

# **NOTICE**

A Special Meeting of the

## **PUBLIC PROCUREMENT REVIEW BOARD**

will be held Monday, January 19, 2015, 1:30 p.m. in the  
13th floor Conference Room  
Woolfolk State Office Building

Agenda: Request for \$500,000.00 of the FY15 Capital Expense Funds for GS# 527-015 Data Center Improvements Mississippi Department of Information Technology Services, Approval for expenditure from the Capital Expense Fund for FY15; and, proceeding with project for said emergency, with the Professional obtaining bids in an on-going project and Miscellaneous

## **AGENDA**

### **PUBLIC PROCUREMENT REVIEW BOARD**

**Special Meeting**

**1:30 p.m.**

**MONDAY, JANUARY 19, 2015**

#### **I. BUREAU OF BUILDING, GROUNDS AND REAL PROPERTY MANAGEMENT**

Mr. Kornbrek requested the following:

1. Approval to proceed with the Emergency Project GS# 527-015 Data Center Improvements Mississippi Department of Information Technology Services, appointment of Professional, obtaining quotes, and etc.
2. Ratification of Emergency Declaration from Craig P. Orgeron, Ph. D., Executive Director of Mississippi Department of Information Technology Services, dated January 16, 2015.
3. Ratification of Emergency Certificate by Kevin J. Upchurch, Executive Director of the Department of Finance and Administration, dated January 19, 2015

#### **II. NEXT MEETING DATE**

Regular Meeting, Wednesday, February 04, 2015

**AGENDA**  
**PUBLIC PROCUREMENT REVIEW BOARD**  
**SPECIAL MEETING**  
**MONDAY, JANUARY 19, 2015**

**GS# 527-015**

**Data Center Improvements**

**Mississippi Department of Information Technology Services**

The Mississippi Department of Information Technology Services is requesting assistance from the Department of Finance and Administration / Bureau of Building, Grounds and Real Property Management, regarding . . . *failing roof on the State's Eastwood Data Center, which houses many of the State's mission critical IT applications. The presence of moisture and pooling water constitutes the most detrimental scenarios for the electronic equipment . . .* and is requesting approval for expenditure from the Capital Expense Fund for FY15; and, proceeding with project for said emergency, with the Professional obtaining bids in an on-going project, etc.

NOTE: Code 27-103-303 allows up to \$500,000.00 for any single emergency with a cap of \$2,000,000.00 per fiscal year. This request is for \$500,000.00 of the FY15 Capital Expense Funds. The Office of Capitol Facilities Declaration is attached. The Department of Finance and Administration Emergency Certificate is attached. Letters have been drafted for distribution to the seven entities named in the statute for notification of expenditure from the Capital Expense Fund.



STATE OF MISSISSIPPI  
GOVERNOR PHIL BRYANT

DEPARTMENT OF FINANCE AND ADMINISTRATION

KEVIN J. UPCHURCH  
EXECUTIVE DIRECTOR

DFA DECLARATION OF EMERGENCY CERTIFICATE

I, Kevin J. Upchurch., Executive Director of the Department of Finance and Administration, do hereby make the following findings and declarations pursuant to authority provided in Sections 31-7-1(f) and 31-7-13 (j), *Mississippi Code of 1972*:

- (1) An emergency is being declared as set forth below for . . . *assistance with failing roof on the State’s Eastwood Data Center, which houses many of the State’s mission critical IT applications. The presence of moisture and pooling water constitutes the most detrimental scenarios for the electronic equipment . . . .*
- (2) In the opinion of the Department of Finance and Administration, the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the State. This is based on letter serving as the Declaration of Emergency from Craig P. Orgeron, Ph.D., Executive Director of the Mississippi Department of Information Technology Services, dated January 16, 2015.
- (3) As per Section 31-7-13(j), Mississippi Code of 1972, . . . *If the governing board or the executive head, or his designee, of any agency of the state shall determine that an emergency exists in regard to the purchase of any commodities or repair contracts, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interests of the state, then the provisions herein for competitive bidding shall not apply . . .*
- (4) As per Section 31-7-1(f), Mississippi Code of 1972, “Emergency” shall mean . . . *any circumstances . . . when the immediate preservation of order or of public health is necessary . . . or when immediate restoration of a condition of usefulness of any public building . . . appears advisable. . . or when the delay incident to obtaining competitive bids could cause adverse impact upon the governing authorities or agency, its employees, or its citizens . . .*
- (5) The repairs and replacements are being processed under GS Number 527-015 entitled “Data Center Improvements” for the Mississippi Department of Information Technology Services.
- (6) The procedures provided in the Bureau of Building, Grounds and Real Property Management Procedure Manual regarding emergencies are being complied with, as well as the Code Sections referenced above.
- (7) Procedures for obtaining bids will now commence between the Bureau of Building Grounds and Real Property Management, the Professional – Sanderson Engineering, Inc., and the Using Agency, for subject project.
- (8) Expenditures will be made from FY15 Emergency Capital Expense Fund.

\_\_\_\_\_  
Kevin J. Upchurch, Executive Director  
Department of Finance and Administration

Date: January 19, 2015

Sworn to and subscribed to before me, the undersigned Notary, on this  
the \_\_\_\_\_ day of January, 2015.

\_\_\_\_\_, Notary

My Commission Expires: \_\_\_\_\_

January 16, 2015

Mr. Glenn R. Kornbrek, AIA, Director  
Bureau of Buildings, Grounds and Real Property  
Department of Finance and Administration  
501 N. West Street, Suite 1401B  
Jackson, MS 39201

**RE: Emergency Declaration and Assistance**

Dear Mr. Kornbrek:

ITS is declaring an emergency and requesting your assistance with the failing roof on the State's Eastwood Data Center, which houses many of the State's mission critical IT applications. The presence of moisture and pooling water constitutes the most detrimental scenarios for the electronic equipment that operates within the controlled Data Center environment. While both ITS and BOB have been dealing with water and leaking issues around the 'penthouse' of the Data Center since ITS took possession of the building, the new presence of water over the raised floor space was just discovered in early December 2014. The following outlines information and actions taken since that time.

- December 4, 2014 – ITS and UMMC staff discovered water leaking from the concrete ceiling on the 2<sup>nd</sup> floor of the data center. Notification about the leak was sent to BOB.
- December 5, 2014 – A protective tarp we placed over the leaking area to protect UMMC's EPIC servers and equipment.
- December 8, 2014 – Randy Turner, BOB, reported to ABC about the leak
- December 11, 2014 – ABC responded acknowledging the situation
- December 15, 2014 – Independent Roofing came to site, inspected the roof, and determined that the roof was deteriorating. Several corrosive holes were found and patched with silicone.
- December 18, 2014 – Independent Roofing recommended that a new roof be installed
- December 23 - 24, 2014 – Leaks continue in the data center after rains
- December 25, 2014 – ITS met again with Independent Roofing to determine best temporary fix to stop leaks
- December 26, 2014 – Independent Roofing came back on site and discovered more corrosive holes in the roof. More silicone was applied to seal these holes
- December 29, 2014 – Request submitted to Independent roofing to install a temporary tarp over the entire eastern side of the Data Center
- December 30, 2014 – Temporary tarp installed
- January 14, 2015 – Joint Meeting between DFA, ITS, Roof Installer, Manufacturer, and Architect to inspect damage and ongoing issues

Given these facts, ITS believes that allowing the State's mission critical systems to run in a facility that continues to leak each time there is rainfall is negligence on our part. The risk to the State is too great to delay remediation and repairs. ITS is requesting your assistance invoking the warranty with the

manufacturer of this roof as well as your assistance in determining, in the most expeditious manner possible, a replacement roof that will meet the specifications requested in the initial design for a weatherproof facility that can withstand not only normal weather but up to a F4 tornado. With the warranty, bidding for a suitable replacement may not be required. In the event that bidding is required, to follow the normal advertisement and bidding process would be detrimental to the agency due to the time delay in obtaining necessary support and purchases.

ITS is requesting emergency flexibility and funding up to \$500,000 to cover the expenses listed below:

- All costs associated with the temporary purchase, installation, and any preventative measures to include covering the entire Eastwood Data Center with tarps in an effort to protect the systems and infrastructure from any additional moisture and/or contact with water. ITS agrees with BOB that the manufacturer should cover the expenses for these preventative measures.
- All costs associated with the installation and materials of a new roof that is rated to support a data center facility, as well as the removal and disposal of the existing roofing material.
- All costs associated to remedy any unforeseen damages to the underlying roof, waterproof membrane, supports, etc. that are a result of the current roofing situation.

Under 31-7-1(f) and 31-7-13(j) of the Mississippi Code of 1972, I am asking that DFA declare that an emergency exists. We are requesting that DFA acting through the Bureau of Building, Grounds and Real Property Management invoke the roof warranty and assist ITS in determining the best replacement for our current roof.

Thank you for your time and support as we deal with these critical issues. Should additional information be needed, please contact me or Michele Blocker at 601.432.8111.

Sincerely,

A handwritten signature in black ink, appearing to read "Craig P. Orgeron", with a long horizontal flourish extending to the right.

Craig P. Orgeron, Ph.D.  
Executive Director