



## MEETING AGENDA

Wednesday, September 3, 2025

9:00 a.m.

Woolfolk Office Building, Room 138

**\*This Meeting will be held virtually. Public access to the meeting is available at <https://www.youtube.com/@MSPPRB> \***

- I. Call to Order
- II. Approval of Minutes from the August 6, 2025 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the September 3, 2025 meeting and for any additional expenses incurred prior to the October 1, 2025 meeting
- IV. Approval of final Public Procurement Review Board Office of Purchasing, Travel and Fleet Management Rules and Regulations
- V. Reports
  - A. OPTFM Emergency Purchases Reported to the Board
  - B. OPTFM Sole Source Purchases Reported to the Board
  - C. OPTFM Staff Approvals Reported to the Board
  - D. BOB Staff Approvals Reported to the Board
  - E. OPSCR Emergency Contracts Reported to the Board
  - F. OPSCR Sole Source Contracts Reported to the Board
  - G. OPSCR Staff Approvals Reported to the Board
- VI. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)
  - A. Consideration of State Agency Contracts for Board Action
    - 1. Requesting Agency: Mississippi Department of Transportation (MDOT)  
Supplier: McComb Diesel

**Contract #:** 8200077227

**Purchase:** Single Axle Cab and Chassis

**Term:** 10/01/2025 through 03/31/2026 with up to nine (9) six (6) month extensions

**Total Value:** \$4,325,510.00

**Summary of Request:** This request is the second of nine (9) possible six (6) month extensions. This contract was originally approved on October 2, 2024, with the first extension approved on March 5, 2025.

**Staff Recommendation:** OPTFM recommends approval of this extension.

**2. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel

**Contract #:** 8200082677

**Purchase:** 66,000lbs GVWR Truck Tractor

**Term:** 09/03/2025 through 08/31/2026 with up to four (4) possible twelve (12) month extensions

**Total Value:** \$5,781,520.00

**Summary of Request:** MDOT solicited competitive sealed bids for the procurement of up to twenty (20) Truck Tractors and wishes to award McComb Diesel Inc. The contract will have four (4) possible twelve (12) month extensions and will be available to other state agencies and governing authorities.

**Staff Recommendation:** OPTFM recommends approval of this contract.

**3. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Dukes A&W Enterprises, LLC

**Contract #:** 8200077239

**Term:** 10/02/2024 through 03/31/2026

**Total Value:** \$577,520.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of a minimum of fifteen (15) and a maximum of forty (40) snowplows. This contract was originally approved by PPRB on 10/02/2024. This is the second (2nd) of nine (9) possible six (6) month extensions.

**Staff Recommendation:** OPTFM recommends approval of this extension.

**4. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus, LLC

**Contract #:** 8200077231

**Term:** 10/01/2025 through 03/31/2026

**Total Value:** \$2,549,000.00

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of a minimum of one (1) and a maximum of ten (10) motor graders. This contract was originally approved by PPRB on 10/02/2024. This is the second (2nd) of nine (9) possible six (6) month extensions.

**Staff Recommendation:** OPTFM recommends approval of this extension.

5. **Requesting Agency:** Mississippi Department of Transportation (MDOT)  
**Supplier:** Nutrien AG Solutions, Synergy Partners, Helena Agri-Enterprises, Azelis US Holdings Inc, and Orion Solutions, LLC  
**Contract #:** 8900002583,8900002572,8900002585, 8900002574, 8900002571, 8900002582, 8900002573, 8900002584, 8900002560, 8900002580  
**Term:** 10/01/2025 through 09/30/2026  
**Total Value:** \$4,700,000.00  
**Summary of Request:** MDOT solicited competitive sealed bids for multiple herbicides on an as needed basis for all MDOT locations. The contract was awarded to all bidders that meet the bid requirements. This contract was originally approved by PPRB on 10/02/2024. This is the first (1st ) of two (2) possible twelve (12) month extensions.
- Staff Recommendation:** OPTFM recommends approval of this extension.
6. **Requesting Agency:** Mississippi Department of Transportation (MDOT)  
**Supplier:** TraxPlus, LLC  
**Contract #:** 8200067503  
**Term:** 10/01/2025 through 03/31/2026  
**Total Value:** \$1,488,000.00  
**Summary of Request:** MDOT solicited competitive sealed bids for hydraulic excavators. This contract was originally approved by PPRB on 03/01/2023 with extensions approved on 09/06/2023, 03/06/2024, 09/04/2024, and 03/05/2025. This is the fifth (5th ) of nine (9) possible.
- Staff Recommendation:** OPTFM recommends approval of this extension.
7. **Requesting Agency:** University of Mississippi Medical Center (UMMC)  
**Supplier:** Illumina, Inc.  
**Contract #:** 8800009515  
**Term:** 09/06/2024 through 09/05/2027  
**Total Value:** Original Value \$825,000.00, New Value \$1,672,336.35  
**Summary of Request:** On 09/04/2024 PPRB approved a request from UMMC for the sole source purchase of proprietary reagents, kits, and supplies for sequencing and analysis of multiple assays used on the Illumina sequencing platforms. UMMC is now requesting an additional \$847,336.35 in funds for growth and expansion.
- Staff Recommendation:** OPTFM recommends approval of this contract increase.
8. **Requesting Agency:** Ellisville State School (ESS)  
**Supplier:** Jones County Medical Supplies, Inc.  
**Contract #:** 8200067707  
**Term:** 07/01/2023 through 06/30/2026  
**Total Value:** Original Value \$1,000,000.00, New Value \$1,500,000.00  
**Summary of Request:** Ellisville State School solicited competitive sealed bids for the purchase of wheelchairs, wheelchair parts, adaptive equipment, on-site training and maintenance. ESS would like to request an extension of one (1) year and additional funds to keep purchasing these products. The original contract was approved by PPRB on 04/03/2024.

**Staff Recommendation:** OPTFM recommends approval of this contract extension and increase.

**9. Requesting Agency:** Mississippi Emergency Management Agency (MEMA)

**Supplier:** Storm Services, LLC, Hope Springs, Kinro Manufacturing, LLC

**Contract #:** 8200071136, 8200071137, 8200076455

**Term:** 10/09/2023 through 10/08/2026

**Total Value:** \$4,500,000.00, \$4,500,000.00, \$4,500,000.00

**Summary of Request:** MEMA solicited competitive sealed bids for emergency standby bottled water to utilize during disaster events. The first extensions were approved by PPRB on 10/2/2024, and this is the second (2nd) of four (4) possible one (1) year extensions.

**Staff Recommendation:** OPTFM recommends approval of these extensions.

**10. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** G & S Holdings, LLC

**Contract #:** 8200082684

**Term:** 09/03/2025 through 08/31/2026

**Total Value:** \$2,472,667.50

**Summary of Request:** MDOT solicited competitive sealed bids for the purchase of a minimum of six (6) and a maximum of thirty (30) Compact Track Loaders. The contract will have four (4) possible twelve (12) month extensions.

**Staff Recommendation:** OPTFM recommends approval of this contract.

**11. Requesting Agency:** Mississippi Department of Public Safety (DPS)

**Supplier:** Canon U.S.A., Inc.

**Contract #:** 8200080864

**Term:** 09/03/2025 through 08/30/2029

**Total Value:** \$998,256.00

**Summary of Request:** The Mississippi Department of Public Safety received approval from PPRB on 6/4/2025 for agency copiers from the State's copier contract and is requesting to adjust the dates due to delivery delays.

**Staff Recommendation:** OPTFM recommends approval of this modification.

**VII. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

**A. Consideration of Change Order for Board Action**

**1. Using Agency:** Northeast Mississippi Community College

**Project Number:** GS # 212-072

**Project Title:** APRA Infr.-Stormwater

**General Contractor:** J.M. Duncan, Inc.

**Original Contract Sum:** \$533,117.00

**Net Change by Previous Change Orders:** \$131,126.40

**Total Value of Award before this Change Order:** \$664,243.40

**Total Value of this Change Order:** \$15,964.00

**Construction Days to Date [Term]:** 353 (including 28 days for this Change Order)

**Change Order Scope:** Prepare additional surface area and, thereby, increasing total quantity of crushed stone surfacing for 554 square yards.

**Note:** Board Action is required when Change Orders exceed \$1,000,000.00, when cumulative Change Orders exceed 25% of original bid or when total project exceeds \$5,000,000.00.

**Staff Recommendation:** BOB recommends PPRB approval, contingent upon executable Change Order.

## **B. RPM Non-Competitive Leases**

### **1. Requesting Agency:** Mississippi Forestry Commission

**Lease #:** 330-252-27A

**Lessor:** John Bell Williams Airport/Hinds Community College

**Term:** 09-03-2025 thru 09-02-2027

**Total Yearly Cost:** \$2,700.00

**Cost PSF:** \$2.25 Inclusive

**Previous Yearly Cost:** \$2,700.00

**Previous Cost PSF:** \$2.25 Inclusive

**Federal Funds:** 0%

**Proposed Square Footage:** 1,200

**Address of Property:** 4100 Airport Road, C-6, Raymond, MS

**Purpose of Lease:** This hangar stores an aircraft owned and operated by the Mississippi Forestry Commission.

**Note:** This is a Month-to-Month lease. MFC asks PPRB for a waiver on the restriction of no more than two renewals of not more than twelve months each as written in the State Leasing Manual under 300.9 (5b). MFC is in the process of constructing a hangar at this airport. Agency has been at this location since 09-01-2020.

**Staff Recommendation:** RPM recommends approval of this lease.

### **2. Requesting Agency:** Mississippi Department of Human Services

**Lease #:** 865-091-30A

**Lessor:** Chickasaw County Board of Supervisors

**Term:** 09-04-2025 thru 06-30-2030

**Total Yearly Cost:** \$7,824.00

**Cost PSF:** \$6.07 + Utilities & Janitorial

**Previous Yearly Cost:** N/A

**Total Space per Occupant:** 214

**Federal Funds:** 100%

**Proposed Square Footage:** 1,288

**Address of Property:** 210 South Monroe Street, Houston, MS

**Purpose of Lease:** This is the MDHS office for Wilkinson County.

**Note:** This is a five-year lease with no options to renew. This lease may change yearly with the number of assigned employees in this location. A review will be conducted every year to assess the federal share of the lease reimbursement.

**Staff Recommendation:** RPM recommends ratification of this lease.

**3. Requesting Agency:** Mississippi Department of Finance & Administration, Office of Air Transportation

**Lease #:** 055-251-26G

**Lessor:** Mercury Air Center-Jackson, LLC., d/b/a Atlantic Aviation-Jackson

**Term:** 09-01-2025 thru 08-31-2026

**Total Yearly Cost:** \$53,638.08

**Cost PSF:** \$16.45 Inclusive

**Previous Yearly Cost:** \$51,476.04

**Previous Cost PSF:** \$15.79 Inclusive

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Proposed Square Footage:** 3,260

**Previous Square Footage:** 3,260

**Address of Property:** 110 South Hangar Drive, Hangar C. Jackson, MS

**Purpose of Lease:** This hangar is used for the storage and maintenance support services for the State aircraft.

**Note:** This is a one (1) year lease with automatic one (1) year renewals at the anniversary date of the initial term. After the initial term, this agreement will continue in effect from year to year, being automatically renewed after each year unless either party gives written notice of termination, with or without cause, to the other party at least 60 calendar days prior to the end of the Initial term or any renewal term. The rate of the lease may be adjusted by the CPI-U + 2 ½% on or around the anniversary of the effective date. This agreement is contingent on receiving a signed contract. DFA asks PPRB for a waiver on the restriction of no more than two renewals of not more than twelve months each as written in the State Leasing Manual under 300.9 (5b).

**Staff Recommendation:** RPM recommends approval of this lease.

### **C. Wildlife Farmland Lease**

1. Consider a request from the Mississippi Department of Wildlife, Fishers and Parks, (MDWFP) to award the following new farmland WMA Lease for one year to Triple R Farms. A check for the full rent was delivered with the bid to MDWFP for the year 2025. This request from the MDWFP includes a lease for one (1) year in duration for grain crop only, with one (1) option

to renew by mutual consent in writing by December 1st of the given year with payment for the renewal term received by MDWFP no later than December 1st of that given year.

**Howard Miller WMA-Farms 1310 (Issaquena County)**

**Bid Date:** September 19<sup>th</sup>, 2025 11:00 a.m.

**Acreage:** 1,460±

**Lessee:** Lee Ross/Triple R Farms

**Bid Amount:** \$219,000.00

**Note:** Selection was based on the highest of two bids received.

**Staff Recommendation:** RPM recommends the approval of this new farmland lease.

**D. Emergency Leases**

**1. Requesting Agency:** Mississippi Department of Finance and Administration

**Lease #:** 325-241-26E

**Lessor:** Rushmore Edgewater Exchange, ETAL/Tulane University

**Term:** 09-05-2025 thru 09-04-2026

**Proposed Total Yearly Cost:** \$207,000.00

**Proposed Cost PSF:** \$13.84 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Proposed Square Footage:** 14,961

**Address of Property:** 2650 Beach Blvd., Suite 44, Biloxi, MS

**Purpose of Lease:** This lease is in response to an emergency situation with the Bolton Building that requires the relocation of staff.

**Note:** This emergency lease complies with 300.9 (3) of the State Leasing Manual. This is a one-year emergency lease with no renewals.

**Staff Recommendation:** RPM recommends the ratification of this lease.

**2. Requesting Agency:** Mississippi Department of Marine Resources

**Lease #:** 505-241-26E

**Lessor:** Brodie Wells, LLC

**Term:** 09-02-2025 thru 08-31-2026

**Proposed Total Yearly Cost:** \$119,232.00

**Proposed Cost PSF:** \$12.00 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Proposed Square Footage:** 9,936

**Address of Property:** 1716 AJ Holloway Drive, Biloxi, MS

**Purpose of Lease:** This lease is in response to an emergency situation with the Bolton Building that requires the relocation of staff.

**Note:** This emergency lease complies with 300.9 (3) of the State Leasing Manual. This is a one-year emergency lease with no renewals.

**Staff Recommendation:** RPM recommends approval of this lease.

## VIII. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petition for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Division of Medicaid

**Rfx Number:** 3180002731

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three Years with Two Optional Renewals

**Summary of Request:** The Agency is seeking a Contractor to conduct external quality review activities consistent with federal regulations for the managed care programs with the goal to improve healthcare for the MississippiCAN and Mississippi CHIP enrollees by increasing access to care, enhancing service quality, and controlling costs. The Agency contends the use of an Invitation for Bids is neither practicable nor advantageous because the Agency needs to evaluate based on technical and performance capabilities and price is not the most important factor to consider for these services. Offerors will be evaluated on the following factors: Technical weighted at 35%, Management weighted at 30%, and Cost (Price) weighted at 35%.

**Staff Recommendation:** OPSCR recommends approval of this request.

### B. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** CaremarkPCS Health, LLC dba CVS Health

**Contract #:** 8200052819

**Term:** 01/01/2021-12/31/2026

**Total Value:** \$23,528,000.00

**Modification**

**\$3,881,000.00**

**Summary of Request:** The term of the original contract was five years with one optional one-year renewal. The Contractor provides pharmacy benefit management services for the State and School Employees' Health Insurance Plan. The Agency has determined that exigent circumstances exist that prevent it from running a competitive solicitation before the expiration of its current contract due to all three proposals from potential vendors being deemed unresponsive and the formal solicitation being cancelled on March 6, 2025. The current pharmacy benefit manager vendor, CVS Health, has agreed to execute a one-year extension until December 30, 2026, to allow the state employees' health insurance plan to continue providing pharmaceutical services while DFA reissues an RFP for a new contract. Given the current circumstances, it is in the best interest of the Office of Insurance (OI) and the State of Mississippi to proceed with the execution of the amendment of the existing contract on an exigent basis. Amendment Six has been submitted to update the Consideration and Incorporation of Documents. All other terms and conditions remain the same.



**Staff Recommendation:** Based on the Agency's determination that the requirements for exigent circumstances have been met, OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$23,528,000.00**

**2. Requesting Agency: Mississippi Department of Rehabilitation Services**

**Term:** 09/12/2025 – 09/11/2026

**Total Value:** \$500,000.00 (Per Contract)

**New  
\$500,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractors will provide professional services needed to create and host comprehensive Pre-Employment Transition Service training events for MDRS clients. The Contractors were selected through a Request for Qualifications (RFQ) with twelve Respondents. The contract was awarded to the highest scoring responsive and responsible Respondents.

- a. **Supplier:** Wesson Monroe, LLC  
**Contract #:** 8200082790
- b. **Supplier:** Learning Zone, Inc.  
**Contract #:** 8200082784
- c. **Supplier:** Career Development & Training Institute, LLC  
**Contract #:** 8200082781
- d. **Supplier:** The Arc of Northwest Mississippi  
**Contract #:** 8200082788
- e. **Supplier:** Mississippi State University/TK Martin Center  
**Contract #:** 8200082785
- f. **Supplier:** Goodwill Industries of Mississippi  
**Contract #:** 8200082782
- g. **Supplier:** Goodwill Industries of South Mississippi  
**Contract #:** 8200082783
- h. **Supplier:** University of Southern Mississippi/Institute for Disability Studies  
**Contract #:** 8200082789
- i. **Supplier:** Mulvihill Enterprises  
**Contract #:** 8200082786

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$500,000.00 (Per Contract) (one year with four optional one-year renewals)**

**Current Contractor:** N/A

3. **Requesting Agency:** Mississippi Department of Human Services

**Supplier:** JLK Global Enterprises, Inc.

**Contract #:** 8200082580

**Term:** 09/03/2025 - 09/02/2028

**Total Value:** \$386,880.00

**New**

**\$386,880.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide dental services to students housed at Oakley Youth Development Center. The Contractor was selected through an Invitation for Bids with three respondents, which was awarded to the lowest bidder.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon the receipt of required documentation of registration and good standing with the Mississippi Secretary of State and Certificate of Insurance.

**Projected Budget for the Life of the Contract:** **\$644,800.00 (three years with two optional one-year renewals)**

**Current Contractor:** Mid America Health, Inc.

4. **Requesting Agency:** Mississippi Department of Agriculture and Commerce

**Supplier:** Waste Management of Mississippi, Inc.

**Contract #:** 8200066892

**Term:** 02/05/2023 – 02/04/2027

**Total Value:** \$1,400,000.00

**Modification**

**\$550,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide waste management services on an as-needed basis for events at the Mississippi State Fairgrounds Complex. Amendment One has been submitted to increase the spending authority and update the Consideration clause. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract:** **\$1,760,000.00 (four years with one optional one-year renewal)**

5. **Requesting Agency:** Mississippi State Department of Health

**Supplier:** University of Mississippi Medical Center

**Contract #:** 8200082625

**Term:** 09/04/2025 – 09/03/2030

**Total Value:** \$746,640.00

**New**

**\$746,640.00**

**Summary of Request:** The term of the contract is approximately five years with no optional renewals. The Contractor will provide clinical support to the Office of Tuberculosis and Refugee Health at MSDH. Contractor will serve as the primary state (TB) Infectious Disease Consultant, as primary (TB) Medical Consultant to the State and Deputy State Epidemiologists regarding (TB) Program matter, as the local (TB) consultant and conduct at

least bimonthly reviews with Hinds County (TB) Clinic and assist with other district (TB) consultants as needed. Additionally, Contractor will maintain 24/7 availability for consultation with Regional (TB) Nurses and Physicians regarding emergent changes in (TB) patient status and treatment, attend (TB) clinic in each Public Health Region at least once per year to update (TB) consultants and nurses and attend quarterly meetings with designated representatives of MSDH and UMMC to monitor progress in the accomplishment of objectives. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), agencies under the purview of the PPRB may contract with Government Entities not under the purview of the PPRB, without bidding or other solicitation. The Agency has determined the price represents a fair market value for this service.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$746,640.00 (five years with no renewals)**

**Current Contractor:** University of Mississippi Medical Center

**6. Requesting Agency:** Mississippi State Department of Health

**Supplier:** Mississippi State University

**Contract #:** 8200082587

**Term:** 09/08/2025 – 09/07/2030

**Total Value:** \$225,000.00

**New**

**\$225,000.00**

**Summary of Request:** The term of the contract is five years with no optional renewals. The Contractor will provide board management training program services for community public water system board members in accordance with Miss. Code Ann. § 41-26-101, requiring board members elected or reelected after June 30, 1998, on a governing board of any community water system to attend the Board Management Training Program. Contractor's services will primarily serve as MSDH's focal point for all activities related to the implementation of Board Management Training program in the State, maintain the existing computerized database that tracks the status of each board member attending mandatory training, manage the board member Training Curriculum Committee, provide online access to the board member data through Departmental credentials. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), agencies under the purview of the PPRB may contract with Government Entities not under the purview of the PPRB, without bidding or other solicitation. The Agency has determined the price represents a fair market value for this service.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$225,000.00 (five years with no renewals)**

**Current Contractor:** Mississippi State University

**7. Requesting Agency:** Specialized Treatment Facility

**Supplier:** Penny Taggart, PMHNP - BC

**Contract #:** 10143518

**Term:** 10/01/2025 - 06/30/2028

**Total Value:** \$465,048.00

**New**

**\$465,048.00**

**Summary of Request:** The term of the contract is two years and 10 months with one optional two-year renewal. Penny Taggart is a Psychiatric Nurse Practitioner who will provide primary psychiatric care for all patients in collaboration with child/adolescent psychiatrist(s). The Contract Worker was selected through a Request for Applications (RFA) with one applicant and was the sole Respondent. Ms. Taggart will be paid \$120.00 per hour not to exceed 25 hours per week.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$800,916.00 (two years and 10 months with one optional two-year renewal)**

**I. Other Business**

**A. Next Regular PPRB Meeting October 1, 2025 at 9:00 a.m.**

**II. Adjournment**