



MEETING AGENDA
Wednesday, October 1, 2025
9:00 a.m.
Woolfolk Office Building, Room 138

***This Meeting will be held virtually. Public access to the meeting is available at <https://www.youtube.com/@MSPPRB> ***

- I. Call to Order**
- II. Approval of Minutes from the September 3, 2025 Public Procurement Review Board Meeting**
- III. Approval of per diem and expenses for the October 1, 2025 meeting and for any additional expenses incurred prior to the November 5, 2025 meeting**
- IV. Approval of proposed Public Procurement Review Board Office of Office of Purchasing, Travel and Fleet Management Rules and Regulations**
- V. Reports**
 - A. OPTFM Emergency Purchases Reported to the Board**
 - B. OPTFM Sole Source Purchases Reported to the Board**
 - C. OPTFM Staff Approvals Reported to the Board**
 - D. BOB Staff Approvals Reported to the Board**
 - E. OPSCR Emergency Contracts Reported to the Board**
 - F. OPSCR Sole Source Contracts Reported to the Board**
 - G. OPSCR Staff Approvals Reported to the Board**
- VI. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. Consideration of State Agency Contracts for Board Action**
 - 1. Requesting Agency: Mississippi Department of Transportation (MDOT)**

Supplier: Puckett Machinery
Contract #: 8200083011
Purchase: Asphalt Distributor
Term: 10/01/2025 through 09/30/2026
Total Value: \$2,524,352.00

Summary of Request: MDOT completed the competitive sealed bid process for the purchase of up to eight (8) asphalt distributors. The contract term is for one (1) year with up to four (4) possible twelve (12) month extensions and will be available to other state agencies and governing authorities.

Staff Recommendation: OPTFM recommends approval of this contract.

2. Requesting Agency: Mississippi Division of Medicaid (DOM)

Supplier: Lexmark International Inc.
Contract #: 8200083010
Term: 10/15/2025 through 10/14/2030
Total Value: \$755,998.80

Summary of Request: Mississippi Division of Medicaid is requesting to use the state contract with Lexmark International Inc. for the rental of copiers in the amount of \$6,549.98 per month for sixty (60) months.

Staff Recommendation: OPTFM recommends approval of this contract.

3. Requesting Agency: Mississippi Department of Health (MSDH)

Supplier: Mars Marketing, Inc.
Contract #: 8200082762
Term: 10/09/2025 through 10/08/2027
Total Value: \$927,760.00

Summary of Request: MDSH solicited competitive sealed bids for the purchase of agency promotional items. They received two (2) bids and request to award to Mars Marketing Inc. based on specifications and lowest bid.

Staff Recommendation: OPTFM recommends approval of this contract.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus, LLC
Contract #: 8200071649
Term: 11/01/2023 through 04/30/2026
Total Value: \$2,122,500.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of compact excavators and was originally approved by PPRB on 11/01/2023. This is the third (3rd) of nine (nine) possible six (6) month extensions.

Staff Recommendation: OPTFM recommends approval of this extension.

5. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: John Deere Financial FSB
Contract #: 8200060066

Term: 01/01/2022 through 12/31/2026

Total Value: \$1,160,000.00

Summary of Request: MDOT solicited competitive sealed bids for the rental of twenty-eight (28) tractors for district VI (6). The original contract was approved by OPTFM staff and this will be the fourth (4th) of four (4) possible twelve (12) month extensions.

Staff Recommendation: OPTFM recommends approval of this extension.

6. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Compass Minerals, Mattox Services

Contract #: 8900002405, 8900002406

Term: 12/06/2023 through 10/31/2026

Total Value: \$875,000.00

Summary of Request: MDOT solicited competitive sealed bids for rock salt. Both contracts were originally approved by PPRB on December 6, 2023, and this is the second (2nd) extension of two (2) possible twelve (12) month extensions.

Staff Recommendation: OPTFM recommends approval of this extension.

7. Requesting Agency: Mississippi Department of Public Safety (MDPS)

Supplier: Federal Signal Corp.

Contract #: 8200075887

Term: 10/09/2024 through 10/08/2026

Total Value: 2,467,200.00

Summary of Request: DPS solicited competitive sealed bids for light bars. This contract was originally approved by PPRB on 10/02/2024, and this is the first (1st) of four (4) possible twelve (12) month extensions.

Staff Recommendation: OPTFM recommends approval of this extension.

8. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Deere & Company

Contract #: 8200072812

Term: 01/01/2024 through 12/31/2026

Total Value: \$775,000.00

Summary of Request: MDOT solicited competitive sealed bids for the rental of twenty (20) tractors for district VII (7). The original contract was approved by OPTFM staff and this is the fourth (4th) of four (4) possible twelve (12) month extensions.

Staff Recommendation: OPTFM recommends approval of this extension.

9. Requesting Agency: Mississippi Department of Public Safety (MDPS)

Supplier: Gulf Coast Business Furniture and Supply

Contract #: 4600003721, 4600003726, 4600003722, 460003723, 4600003724, 4600003732

Term: 10/01/2025

Total Value: \$1,879,798.56

Summary of Request: DPS is requesting to use the state contract with Gulf Coast Business

Furniture and Supply to purchase furniture for DPS headquarters and maintenance building.

Staff Recommendation: OPTFM recommends approval of this purchase.

VII. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. RPM New Leases

1. **Requesting Agency:** Mississippi Division of Medicaid

Lease #: 515-041-41A

Lessor: Attala Assets, LLC

Term: 01-01-2027 thru 12-31-2041

Proposed Total Yearly Cost: \$124,000.00

Proposed Cost PSF: \$20.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Proposed Square Footage: 6,200

Address of Property: 480 Veterans Memorial Blvd., Kosciusko, MS

Purpose of Lease: The Kosciusko Regional Office supports Attala, Leake and Choctaw counties with the total 11,110 lives covered, which is 23.5% of the total population of the combined geographical area. This Medicaid office will ensure federal laws, regulations, and policies are followed while administering its own programs regarding beneficiary eligibility.

Note: This is a 15-year lease with two five-year options to renew. The rental rate will increase by 3% per year for the entirety of the lease. This lease was advertised twice with only one response.

Staff Recommendation: RPM recommends approval of this lease.

2. **Requesting Agency:** Mississippi Division of Medicaid

Lease #: 515-303-40A

Lessor: Trebig Properties, LLC

Term: 01-01-2026 thru 12-31-2040

Proposed Total Yearly Cost: Years 1-5 \$203,304.00

Years 6-10 \$214,080.00

Years 11-15 \$224,652.00

Proposed Cost PSF: Years 1-5 \$21.18 + Utilities & Janitorial

Years 6-10 \$22.30 + Utilities & Janitorial

Years 11-15 \$23.40 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Proposed Square Footage: 9,600

Address of Property: 2905 Ingalls Avenue, Pascagoula, MS

Purpose of Lease: This will be the Pascagoula Regional Office of Medicaid. Currently this office employs 21 Medicaid personnel with responsibilities that include program eligibility, fraud prevention, and serve as a communication link between local officials and providers.

Note: This is a 15-year lease with no option to renew. This lease was advertised twice with only one response.

Staff Recommendation: RPM recommends approval of this lease.

B. RPM Amended Leases

1. Requesting Agency: Mississippi State Department of Health

Lease #: 390-612-30A

Lessor: 310 Airport Rd., LLC

Term: 01-01-2026 thru 12-31-2030

Total Yearly Cost: \$225,216.00

Total Cost PSF: \$12.00 + Utilities & Janitorial

Previous Yearly Cost: \$241,704.00

Previous Cost PSF: \$12.00 + Utilities & Janitorial

Total Space per Occupant: 323

Federal Funds: 100%

Proposed Square Footage: 18,768 (reduction of 1,374 sq. ft.)

Previous Square Footage: 20,142

Address of Property: 310 Airport Road, Pearl, MS

Purpose of Lease: The existing units that now occupy the building are Acute Care, Emergency Medical Services, Emergency Planning and Response and Radiological Health. Parking and storage of emergency vehicles and 8 RAD Health trailers is also a part of this lease.

Note: This amendment extends the lease for five years. There are no renewals. MSDH ask PPRB for a waiver on the space efficiency requirements as written in 300.13(6) of the State Leasing Manual.

Staff Recommendation: RPM recommends approval of this lease.

2. Requesting Agency: Mississippi State Department of Health

Lease #: 390-452-31D

Lessor: Nerhus Properties, LLC

Term: 01-01-2026 thru 12-31-2031

Total Yearly Cost: \$392,994.00

Total Cost PSF: \$14.00 + Utilities & Janitorial

Previous Yearly Cost: \$392,994.00

Previous Cost PSF: \$14.00 Inclusive

Total Space per Occupant: 237

Federal Funds: 100%

Proposed Square Footage: 28,071

Address of Property: 715 S. Pear Orchard Road, Ridgeland, MS

Purpose of Lease: This is the Office of Preventative Health and Health Disparity Elimination, the Office of Medical Cannabis, and the Office Against Interpersonal Violence. These offices are pursuing an expansion of their services due to an increase in demand.

Note: This is a five-year lease with no renewals. The agency has been at this location since 01-01-2017.

Staff Recommendation: RPM recommends approval of this lease.

3. Requesting Agency: Mississippi Department of Public Safety

Lease #: 670-412-26B

Lessor: Cleveland Properties, LLC d/b/a JAV, LLC

Term: 11-01-2025 thru 10-31-2026

Total Yearly Cost: \$32,400.00

Total Cost PSF: \$9.95 + Utilities & Janitorial

Previous Yearly Cost: \$32,400.00

Previous Cost PSF: \$9.95 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Proposed Square Footage: 3,200

Address of Property: 1879 N. Coley Road, Tupelo, MS

Purpose of Lease: This is a Driver's License testing and renewal facility.

Note: This amendment extends the lease for one year with no renewals.

Staff Recommendation: RPM recommends approval of this lease.

4. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-243-26B

Lessor: Long Beach Station, LLC

Term: 11-01-2025 thru 10-31-2026

Total Yearly Cost: \$12,000.00

Total Cost PSF: \$16.44 + Utilities & Janitorial

Previous Yearly Cost: \$12,000.00

Previous Cost PSF: \$14.79 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 80%

Proposed Square Footage: 730

Address of Property: 210 2nd Ave, Unit 502, Long Beach, MS

Purpose of Lease: MDRS blind clients will be living in the apartment as part of a residential training model. Living in the community is a key component of the learning experience. This training will offer daily tasks of cooking, washing, cleaning, etc., which the blind consumer will perform independently after they have received the proper training from the training center.

The client will be responsible for fulfilling these daily tasks in the apartment; however, an apartment manager (MDRS Instructor) will ensure that these tasks are being completed at the apartment.

Note: This amendment extends this lease for one year with no renewals. This agency has been at this location since 11-01-2023.

Staff Recommendation: RPM recommends the approval of this lease.

C. RPM Non-Competitive Leases

1. **Requesting Agency:** Mississippi Employment Security Commission

Lease #: 260-381-28A

Lessor: Meridian Community College

Term: 01-01-2026 thru 12-31-2028

Total Yearly Cost: Year 1 \$119,000.00

Year 2 \$121,380.00

Year 3 \$123,760.00

Total Cost PSF: Year 1 \$17.00 + Utilities & Janitorial

Year 2 \$17.34 + Utilities & Janitorial

Year 3 \$17.68 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Proposed Square Footage: 7,000

Address of Property: 910 Hwy 19 N, Meridian, MS

Purpose of Lease: This will be the WIN Job Center for the Meridian area.

Note: This is a three-year non-competitive lease with no renewals.

Staff Recommendation: RPM recommends approval of this lease.

D. RPM Emergency Leases

1. **Requesting Agency:** Mississippi Department of Marine Resources

Lease #: 505-241-26E

Lessor: Brodie Wells, LLC

Term: 09-02-2025 thru 08-31-2026

Proposed Total Yearly Cost: \$119,232.00

Proposed Cost PSF: \$12.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Proposed Square Footage: 9,936

Address of Property: 1716 AJ Holloway Drive, Biloxi, MS

Purpose of Lease: This lease is in response to an emergency situation with the Bolton Building that requires the relocation of staff.

Note: This emergency lease complies with 300.9 (3) of the State Leasing Manual. This is a one-year emergency lease with no renewals.

Staff Recommendation: RPM recommends the ratification of this emergency lease.

2. Requesting Agency: Mississippi Department of Finance & Administration

Lease #: 325-241-26B

Lessor: Marshall Investment Group, LLC

Term: 10-01-2025 thru 09-30-2026

Proposed Total Yearly Cost: \$23,088.00

Proposed Cost PSF: \$12.48 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Proposed Square Footage: 1,850

Address of Property: 2318 Pass Road, Biloxi, MS

Purpose of Lease: This lease is in response to an emergency situation with the Bolton Building that requires the relocation of staff.

Note: This emergency lease complies with 300.9 (3) of the State Leasing Manual. This is a one-year emergency lease with no renewals.

Staff Recommendation: RPM recommends the ratification of this emergency lease.

VIII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi State Department of Health

Rfx Number: 3180002770

Procurement Request: Request for Proposals

Anticipated Term: Two Years with Three optional One-Year Renewals

Summary of Request: The Agency is seeking a Contractor to provide professional services in the development and implementation of a multi-year, comprehensive published State Health Plan. The plan will serve as a foundational public health and healthcare resource for MSDH and its external partners, rooted in a new framework designed to promote statewide alignment with the Department's mission: "To protect and advance the health, well-being, and safety of everyone in Mississippi." The Agency contends the use of an Invitation for Bids is neither practicable nor advantageous because the Agency needs to evaluate based on technical and performance capabilities and price is not the most important factor to consider for these services. Offerors will be evaluated on the following factors: Technical weighted at 35%, Management weighted at 30%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

B. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Public Safety

Supplier: Cannon Cochran

Contract #: 8200056468

Term: 08/01/2021 – 07/31/2026

Total Value: \$5,400,000.00

Modification

\$1,080,000.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. The Contractor provides adjudication of workers' compensation claims filed by the employees of DPS. Modification Two has been submitted to increase the spending authority and update the Consideration clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$5,400,000.00 (four years with one one-year renewal)

2. **Requesting Agency:** Mississippi Department of Public Safety

Supplier: National Medical Services, Inc.

Contract #: 8200078540

Term: 01/08/2025 – 01/07/2026

Total Value: \$1,682,920.00

Modification

\$1,250,000.00

Summary of Request: The term of the original contract is one year with four optional one-year renewals. The Contractor provides testing and reporting services for drug testing marijuana/hemp determination, differentiation, and controlled substance identification. Modification One was submitted to increase the spending authority and update the Consideration clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon the receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$8,414,600.00 (one year with four one-year renewals)

3. **Requesting Agency:** Boswell Regional Center

Supplier: Dr. Joe Allen Harris

Contract #: 1014166

Term: 11/01/2025 - 06/30/2030

Total Value: \$1,307,704.32

New

\$1,307,704.32

Summary of Request: The term of the contract is four years and eight months with indefinite annual renewals. Dr. Joe Allen Harris is a contract worker who is a Psychiatrist M.D., that will provide services for Boswell Regional Center and South Mississippi State Hospital as requested by the Facility Director of Boswell or designee. The Psychiatrist will also serve as the collaborating/consulting Physician for Psychiatric and Nurse Practitioners. The Contract Worker was selected through a Request for Applications (RFA) and was the sole respondent. Dr. Harris will be paid \$200.00 per hour.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$1,307,704.32 (five years with annual renewals)

4. Requesting Agency: Boswell Regional Center

Supplier: Hayco, LLC

Contract #: 8200082896

Term: 01/01/2026-12/31/2030

Total Value: \$720,000.00

New

\$720,000.00

Summary of Request: The term of the contract is five years with no optional renewals. The Contractor is a Doctor of Medicine who will provide medical care for the Brookhaven and Wesson group homes as well as the Mississippi Adolescent Center located in Brookhaven, Mississippi. The Contractor will also serve as Medical Director for Boswell Regional Center. The Contractor was selected through a Request for Qualifications (RFQ) and was the sole respondent. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 6.9.1 citing the Agency's definition of Principle of the Offeror and the Minor Information and Irregularities clauses as outlined in the PPRB Regulations was left out of the RFQ solicitation. OPSCR has reviewed the request and has no concerns that granting the exception would affect the competition, fairness, or transparency of the procurement.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon the exception request being granted.

Projected Budget for the Life of the Contract: \$720,000.00 (five years with no optional renewals)

Current Contractor: Hayco, LLC

5. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Caremark PCS Health, LLC dba CVS Health

Contract #: 8200052819

Term: 01/01/2021-12/31/2026

Total Value: \$23,528,000.00

Modification

\$0.00

Summary of Request: The term of the original contract was five years with one optional one-year renewal. The Contractor provides pharmacy benefit management services for the State and School Employees' Health Insurance Plan. Amendment Seven has been submitted to add the Manufacturer Coupons/Patient Assistance Programs description, add the Point Solutions Management Service Terms and Conditions, and to update the Incorporation of Documents clause. All other terms and conditions remain the same.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon proof of the regulatory board's approval.

Projected Budget for the Life of the Contract: \$23,528,000.00

IX. DFA Office of Statewide Strategic Sourcing (OSSS)

A. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Marine Resources

Supplier: Michael Baker International, Inc.

Contract #: 8200082810

Term: 10/01/2025 - 09/30/2026

Total Value: \$160,900.00

New

\$160,900.00

Summary of Request: The term of this contract is one (1) year, with a one (1) year optional renewal. The Contractor will support local municipalities of Bay St. Louis, Waveland and D'Iberville by carrying out specific Community Rating System (CRS) activities. These efforts aim to improve each community's CRS rating, enhance resilience and reduce flood insurance premiums for residents. The contractor was selected through an Invitation for Bids (IFB) and five (5) bids were received. The Agency deemed the lowest bid was unreasonable, and it was rejected. MDMR awarded the contract to the next lowest responsive and responsible bidder.

Staff Recommendation: OSSS recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$160,900.00

I. Other Business

A. Next Regular PPRB Meeting November 5, 2025 at 9:00 a.m.

II. Adjournment