



MEETING AGENDA
Wednesday, February 5, 2025
9:00 a.m.

Woolfolk Office Building, Room 138

***This Meeting will be held virtually. Public access to the meeting is available at <https://www.youtube.com/@MSPPRB> ***

- I. Call to Order**
- II. Approval of Minutes from the January 8, 2025 Public Procurement Review Board Meeting**
- III. Approval of per diem and expenses for the February 5, 2025 meeting and for any additional expenses incurred prior to the March 5, 2025 meeting**
- IV. Reports**
 - A. OPTFM Emergency Purchases Reported to the Board**
 - B. OPTFM Sole Source Purchases Reported to the Board**
 - C. OPTFM Staff Approvals Reported to the Board**
 - D. BOB Staff Approvals Reported to the Board**
 - E. OPSCR Emergency Contracts Reported to the Board**
 - F. OPSCR Sole Source Contracts Reported to the Board**
 - G. OPSCR Staff Approvals Reported to the Board**
 - H. OPSCR and OPTFM Quarterly Legislative Reports**

Summary of Request: OPSCR has prepared reports to be filed with the Committees on Accountability, Efficiency, and Transparency of the Mississippi State Senate and Mississippi House of Representatives, as required by Miss. Code Ann. § 27-104-7(2)(o)(vi) and Sections 9.5 and 10.1.7 of the PPRB OPSCR Rules and Regulations.

 - 1. Emergency and Sole Source Contracts Report**

Staff Recommendation: OPSCR recommends approval of this request.

V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petition for Relief from Reverse Auction

1. Requesting Governing Authority: Monroe County School District

Suppliers: Unknown

Term: One-time purchase

Total Value: \$398,529.00 (estimated)

Commodity: E-Rate Category 2 Project

Summary of Request: The Monroe County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include both commodities and professional services. The district feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: OPTFM recommends approval of this exemption.

2. Requesting Governing Authority: Claiborne County School District

Suppliers: Unknown

Term: One-time purchase

Total Value: \$231,529.00 (estimated)

Commodity: E-Rate Category 2 Project

Summary of Request: The Claiborne County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include both commodities and professional services. The district feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: OPTFM recommends approval of this exemption.

B. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus LLC

Contract #: 8200067399

Term: 03/01/2025 through 08/31/2025

Total Value: \$1,495,500.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of up to ten (10) front-end loaders. This is the fourth of nine (9) possible six-month extensions. This contract was originally approved by PPRB on 03/01/2023 with the extensions having been approved on 08/02/2023, 02/07/2024, and 08/07/2024.

Staff Recommendation: OPTFM recommends approval of this extension.

2. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus LLC

Contract #: 8200067493

Term: 03/01/2025 through 08/31/2025

Total Value: \$1,999,000.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of up to ten (10) excavators. This is the fourth of nine (9) possible six-month extensions. This contract was originally approved by PPRB on 03/01/2023 with the extensions having been approved on 08/02/2023, 02/07/2024, and 08/07/2024.

Staff Recommendation: OPTFM recommends approval of this extension.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment

Contract #: 8200067396

Term: 03/01/2025 through 08/31/2025

Total Value: \$1,315,000.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of a minimum of two (2) and a maximum of ten (10) front end loaders and backhoes. This is the fourth of nine (9) possible six-month extensions. This contract was originally approved by PPRB on 03/01/2023 with the extensions having been approved on 08/02/2023, 02/07/2024, and 08/07/2024.

Staff Recommendation: OPTFM recommends approval of this extension.

4. Requesting Agency: Mississippi Department of Corrections (MDOC)

Supplier: The Merchants Company

Contract #: 8200055290

Term: 03/01/2021 through 03/01/2026

Total Value: \$79,245,308.36

Summary of Request: MDOC is requesting approval to extend the contract for food products in fifteen (15) locations with a 4.25% price increase per inmate per day. The original extension was approved by PPRB on 02/07/2024. This is the second of four (4) possible twelve (12) month extensions.

Staff Recommendation: OPTFM recommends approval of this extension.

5. Requesting Agency: Mississippi Department of Corrections (MDOC)

Supplier: The Merchants Company

Contract #: 8200064455

Term: 09/07/2022 through 03/01/2026

Total Value: \$4,828,162.72

Summary of Request: MDOC is requesting approval to extend the contract for food products at the Walnut Grove and Marshall County facilities with a 4.25% price increase per inmate per day. The original extension was approved by PPRB on 02/07/2024. This is the

second of four (4) possible twelve (12) month extensions.

Staff Recommendation: OPTFM recommends approval of this extension.

6. Requesting Agency: Mississippi Veterans Affairs (MSVA)

Supplier: Grove Medical Inc., Clock Medical Supply

Contract #: 8200066542, 8200066544

Term: 12/08/2022 through 12/07/2025

Total Value: \$2,000,000.00 (\$1,000,000.00, \$1,000,000.00)

Summary of Request: MSVA is requesting approval to extend the contracts for medical supplies and equipment. The original contract was approved by PPRB on 12/07/2022. This is the first of three (3) possible (12) month extensions.

Staff Recommendation: OPTFM recommends approval of this extension.

7. Requesting Agency: Mississippi State University (MSU)

Supplier: DELL Marketing, LLP

Contract #: 8200079121

Term: 02/05/2025 through 01/15/2026

Total Value: \$822,026.43

Summary of Request: MSU solicited a bid for a high-performance computer cluster system expansion and awarded based on specifications and lowest bid. This program is 100% federally funded so it does not fall under the purview of the Mississippi Department of Information Technology Services (ITS).

Staff Recommendation: OPTFM recommends approval of this contract.

8. Requesting Agency: Mississippi State University (MSU)

Supplier: CTG Federal

Contract #: 8200079129

Term: 02/05/2025 through 01/15/2026

Total Value: \$1,999,999.00

Summary of Request: MSU solicited a bid for a "VAST" Data all flash high performance data storage system and awarded based on specifications and lowest bid. This program is 100% federally funded so it does not fall under the purview of the Mississippi Department of Information Technology Services (ITS).

Staff Recommendation: OPTFM recommends approval of this contract.

9. Requesting Agency: Mississippi State University (MSU)

Supplier: Babel Street, Inc.

Contract #: 8800009715

Term: 02/05/2025 through 01/06/2026

Total Value: \$949,906.00

Summary of Request: MSU is requesting approval for the sole source purchase of Babel Street computer software. MSU is the recipient of a grant from the U.S. Department of Defense (DOD) and DOD has requested this specific software. This program is 100% federally funded so it does not fall under the purview of the Mississippi Department of

Information Technology Services (ITS).

Staff Recommendation: OPTFM recommends approval of this contract.

C. Master Lease Purchase

1. **Requesting Agency:** Mississippi Department of Corrections (MDOC)

Master Lease Purchase: \$2,040,870.00

Term of Contract: Master Lease Purchase Series 2019A

Purchase Method: State Contract

Summary of Request: Pursuant to Miss. Code Ann. Section 31-7-10, as amended, MDOC is requesting authority to amend a previously approved Master Lease Purchase Planning Form. The Planning Form was approved at the 05/01/2019 PPRB meeting. Instead of the agricultural equipment listed on the original Planning Form, MDOC wishes to purchase Dodge Durangos with the \$860,000.00 in their Acquisition Fund minus the \$65,330.44, the amount overpaid for vehicles already acquired, for a total remaining amount of \$794,669.56.

Staff Recommendation: OPTFM approves granting authority to proceed with procuring and financing the amended vehicles listed using the Master Lease Purchase Program.

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. **Using Agency:** Mississippi Department of Finance and Administration

Project Number: GS# 371-166

Project Title: Job Order Contracting Program (Landmark)

Location: Statewide per Northern, Central and Southern Regions

Budget: Not more than \$50,000,000.00 Annually (per contractor) for the Central Region; not more than \$35,000,000.00 Annually (per contractor) for the Northern and Southern Regions, but may be increased, subject to the approval of the Public Procurement Review Board. (Individual professional contract project budgets will be established at not more than \$7,000,000.00 each.)

Funding Sources: Various

Professional Fee Type: Special Percentage (10%) complexity

Time Period: 4th renewal of up to four (4) one (1) year renewals. Renewal amendment will extend contract through February 28, 2026.

Job Order Professionals to be Renewed:

Shafer-Zahner-Zahner, PLLC

The Johnson-McAdams Firm, P.A., dba Albert & Robinson Architects, PLLC (previously Albert & Robinson Architects, PLLC)
Burris/Wagnon Architects, P.A.
WFT Architects, P.A.
Wier Boerner Allin Architecture, PLLC
Beard + Riser Architects PLLC
Mechanical and/or Electrical: I.C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)
Mechanical and/or Electrical: Dewberry Engineers, Inc. (previously DewBerry / Edmonds, et al)
Mechanical: Engineering Resource Group, Inc. (Jackson)
Electrical: Schultz & Wynne, P.A.

Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance. Individual construction Job Order budgets will be not more than seven million dollars (\$7,000,000.00) and not less than fifty thousand dollars (\$50,000.00). Job Order Contractors may, but are not obligated to, respond to Job Order Requests less than fifty-thousand dollars (\$50,000.00). The BOB is requesting to raise the initial Annual Job Order limit and raise the Individual Job Order limit as stated herein.

Clarification or Remarks: Original contracts were approved by PPRB at February 2021 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB recommends PPRB approval, contingent upon executed amendments.

2. **Using Agency:** Mississippi Department of Finance and Administration

Project Number: GS# 371-166

Project Title: Job Order Contracting Program (Non-Landmark)

Location: Statewide per Northern, Central and Southern Regions

Budget: Not more than \$50,000,000.00 Annually (per contractor) for the Central Region; not more than \$35,000,000.00 Annually (per contractor) for the Northern and Southern Regions, but may be increased, subject to the approval of the Public Procurement Review Board. (Individual professional contract project budgets will be established at \$7,000,000.00 each.)

Funding Sources: Various

Professional Fee Type: Special Percentage (9%) complexity

Time Period: 4th renewal of up to four (4) one (1) year renewals. Renewal amendment will extend contract through February 28, 2026.

Job Order Professionals to be Renewed:

Hardy and Associates/Architect, PLLC

The Johnson-McAdams Firm, P.A., dba Albert & Robinson Architects, PLLC (previously Albert & Robinson Architects, PLLC)
CDFL Architects + Engineers PA (previously Cooke Douglass Farr Lemons Architects + Engineers PA)
Shafer-Zahner-Zahner, PLLC
Machado-Patano, PLLC
Allred Stolarski Architects, PA
Burris/Wagnon Architects, P.A.
JBHM Architects, P.A. (Jackson)
Beard + Riser Architects PLLC
Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee through the Brookhaven Office)
Mechanical and/or Electrical: Dewberry Engineers, Inc. (previously DewBerry / Edmonds, et al)
Mechanical: Engineering Resource Group, Inc. (Jackson)
Electrical: Atwell & Gent, P.A.
Electrical: Schultz & Wynne, P.A.

Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites. Individual construction Job Order budgets will be not more than seven million dollars (\$7,000,000.00) and not less than fifty thousand dollars (\$50,000.00). Job Order Contractors may, but are not obligated to, respond to Job Order Requests less than fifty-thousand dollars. The BOB is requesting to raise the initial Annual Job Order limit and raise the Individual Job Order limit as stated herein.

Clarification or Remarks: Original contracts were approved by PPRB at February 2021 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB recommends PPRB approval, contingent upon executed amendments.

3. **Using Agency:** Mississippi Department of Finance and Administration

Project Number: GS# 371-166

Project Title: Job Order Contracting Program (Landmark)

Location: Statewide per Northern, Central and Southern Regions

Budget: Not more than \$50,000,000.00 Annually (per contractor) for the Central Region; not more than \$35,000,000.00 Annually (per contractor Overall Program) for the Northern and Southern Regions. (Individual professional contract project budgets will be established at \$7,000,000.00 each.)

Funding Sources: Various

Professional Fee Type: Special Percentage (10%) complexity

Time Period: 3rd renewal of up to three (3) one (1) year renewals. Renewal amendment will extend contract through February 28, 2026.

Job Order Professionals to be Renewed:

Allred Stolarski Architects, PA
Belinda Stewart Architects, PA
Boggan & Vaughan Architects PLLC
Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)
JBHM Architects, P.A. (Jackson)
Machado-Patano, PLLC
Vernell Barnes Architect, PLLC
Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance. Individual construction Job Order budgets will be not more than seven million dollars (\$7,000,000.00) and not less than fifty thousand dollars (\$50,000.00). Job Order Contractors may, but are not obligated to, respond to Job Order Requests less than fifty-thousand dollars (\$50,000.00). The BOB is requesting to raise the initial Annual Job Order limit and raise the Individual Job Order limit as stated herein.

Clarification or Remarks: Original contracts were approved by PPRB at March 2022 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB recommends PPRB approval, contingent upon executed amendments.

4. Using Agency: Mississippi Department of Finance and Administration

Project Number: GS# 371-166

Project Title: Job Order Contracting Program (Non-Landmark)

Location: Statewide per Northern, Central and Southern Regions

Budget: Not more than \$50,000,000.00 Annually (per contractor) for the Central Region; not more than \$35,000,000.00 Annually (per contractor) for the Northern and Southern Regions. (Individual professional contract project budgets will be established at \$7,000,000.00 each.)

Funding Sources: Various

Professional Fee Type: Special Percentage (9%) complexity

Time Period: 3rd renewal of up to three (3) one (1) year renewals. Renewal amendment will extend contract through February 28, 2026.

Job Order Professionals to be Renewed: JP033 – JP039

Boggan & Vaughan Architects PLLC
Durrell Design Group, PLLC
Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)
Major Design Studio, PLLC
McCarty Architects Professional Association
Vernell Barnes Architect, PLLC

Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites. Individual construction Job Order budgets will be not more than seven million dollars (\$7,000,000.00) and not less than fifty thousand dollars (\$50,000.00). Job Order Contractors may, but are not obligated to, respond to Job Order Requests less than fifty-thousand dollars. The BOB is requesting to raise the initial Annual Job Order limit and raise the Individual Job Order limit as stated herein.

Clarification or Remarks: Original contracts were approved by PPRB at March 2022 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB recommends PPRB approval, contingent upon executed amendments.

5. Using Agency: Mississippi Department of Finance and Administration

Project Number: GS# 371-166

Project Title: Job Order Contracting Program (Landmark) (Civil)

Location: Statewide per Northern, Central and Southern Regions

Budget: Not more than \$50,000,000.00 Annually (per contractor) for the Central Region; not more than \$35,000,000.00 Annually (per contractor) for the Northern and Southern Regions. (Individual professional contract project budgets will be established at \$7,000,000.00 each.)

Funding Sources: Various (including American Rescue Plan Act)

Professional Fee Type: Special Percentage (10%) complexity

Time Period: 2nd renewal of up to four (4) one (1) year renewals. Renewal amendment will extend contract through February 28, 2026.

Professionals:

W.L. Burle Engineering, P.A.

Engineering Solutions, Inc. - Pontotoc

Neel-Schaffer, Inc. - Jackson

Machado-Patano, PLLC

Seymour Engineering, PLLC - Biloxi

Scope: Planning and construction for multiple projects statewide via DFA/BOB's new Job Order Contracting Program at Mississippi Landmark buildings and/or sites or that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance. Projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and water conservation projects determined to be eligible for American Rescue Plan Act funds at State Agencies, Universities and Colleges statewide. Individual construction Job Order budgets will be not more than seven million dollars (\$7,000,000.00) and not less than fifty thousand dollars (\$50,000.00). Job Order Contractors may, but are not obligated to, respond

to Job Order Requests less than fifty-thousand dollars. The BOB is requesting to raise the initial Annual Job Order limit and raise the Individual Job Order limit as stated herein.

Clarification or Remarks: Original contracts were approved by PPRB at March 2023 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB recommends PPRB approval, contingent upon the execution of completed contracts.

6. Using Agency: Mississippi Department of Finance and Administration

Project Number: GS# 371-166

Project Title: Job Order Contracting Program (Non-Landmark) (Civil)

Location: Statewide per Northern, Central and Southern Regions

Budget: Not more than \$50,000,000.00 Annually (per contractor) for the Central Region; \$35,000,000.00 Annually (per contractor) for the Northern and Southern Regions. (Individual professional contract project budgets will be established at \$7,000,000.00 each.)

Funding Sources: Various (including American Rescue Plan Act)

Professional Fee Type: Special Percentage (9%) complexity

Time Period: 2nd renewal of up to four (4) one (1) year renewals. Renewal amendment will extend contract through February 28, 2026.

Professionals:

W.L.Burle Engineering, P.A.

Dungan Engineering, P.A.

Engineering Solutions, Inc.

Machado-Patano, PLLC

Neel-Schaffer, Inc. – Jackson

Pickering Firm, Inc. – Flowood

Seymour Engineering, PLLC - Biloxi

Scope: Planning and construction for multiple projects statewide via DFA/BOB's new Job Order Contracting Program at Non-Landmark buildings and/or sites. Projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and water conservation projects determined to be eligible for American Rescue Plan Act funds at State Agencies, Universities and Colleges statewide. Individual construction Job Order budgets will be not more than seven million dollars (\$7,000,000.00) and not less than fifty thousand dollars (\$50,000.00). Job Order Contractors may, but are not obligated to, respond to Job Order Requests less than fifty-thousand dollars. The BOB is requesting to raise the initial Annual Job Order limit and raise the Individual Job Order limit as stated herein.

Clarification or Remarks: Original contracts were approved by PPRB at March 2023 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB recommends PPRB approval, contingent upon the execution of completed contracts.

B. Consideration of “Agency” Contracts for Construction for Board Action

1. Using Agency: Mississippi Military Department

Project Title: Maneuver Area Training Equipment Site (MATES), 6 Bay Addition, Building B, Camp Shelby Joint Forces Training Center, Camp Shelby, Mississippi

General Contractor: Mac’s Construction Company, Incorporated (Lowest of 3 Bids)

Construction Days from Notice to Proceed [Term]: 420 days

Total Value of Award: \$10,425,700.00 (Base Bid and 2 alternates)

Scope: All labor, materials, services and equipment necessary to construct one new 24,216 square foot building housing six general-purpose maintenance bays plus supporting administrative spaces, latrines, and storage for tools, parts and equipment. The new building will support the existing MATES facility and include all necessary sitework, infrastructure, and utility improvements required for optimum functionality.

Note: Board Action required when Construction exceeds \$5,000,000.00.

Staff Recommendation: BOB recommends PPRB approval contingent upon executed Contract.

C. RPM New Leases

1. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-451-30A

Lessor: Recovery Solutions of Mississippi

Term: 02-05-2025 thru 02-04-2030

Total Yearly Cost: \$46,552.00

Cost PSF: \$20.24 Inclusive

Total Space per Occupant: N/A

Federal Funds: 80%

Proposed Square Footage: 2,300

Address of Property: 118 Canton One Drive, Canton, MS

Purpose of Lease: This is the area office for MDRS.

Note: This is a (5) year lease with no renewals.

Staff Recommendation: RPM recommends approval of this lease.

2. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-541-30A

Lessor: RVD Investment, LLC

Term: 04-01-2025 thru 03-31-2030

Total Yearly Cost: \$52,075.00

Cost PSF: \$12.50 + Utilities & Janitorial
Total Space per Occupant: N/A
Federal Funds: 80%
Proposed Square Footage: 4,166
Address of Property: 109 Eureka Street, Batesville, MS
Purpose of Lease: This is the area office for MDRS.

Note: This is a (5) year lease with no renewals.

Staff Recommendation: RPM recommends approval of this lease.

3. **Requesting Agency:** Mississippi Department of Public Safety
Lease #: 670-251-35F
Lessor: Cadillac Game, LLC
Term: 02-05-2025 thru 02-04-2035
Total Yearly Cost: Years 1-5 \$54,000.00 or \$13.85 psf + Utilities & Janitorial
Years 6-10 \$60,000.00 or \$15.38 psf + Utilities & Janitorial
Total Space per Occupant: N/A
Federal Funds: 0%
Proposed Square Footage: 3,900
Address of Property: 430 South State Street, Jackson, MS
Purpose of Lease: This will be a Driver License and Renewal Station.

Note: This is a ten-year lease with no renewals. This lease was advertised four times.

Staff Recommendation: RPM recommends approval of this lease.

D. RPM Succeeding Leases

1. **Requesting Agency:** Mississippi Department of Corrections
Lease #: 170-751-30A
Lessor: F & S Enterprises, LLC
Term: 03-01-2025 thru 02-28-2030
Total Yearly Cost: \$30,000.00
Cost PSF: \$15.79 + Utilities & Janitorial
Total Space per Occupant: N/A
Federal Funds: 0%
Proposed Square Footage: 1,900
Address of Property: 4211 Rifle Range Road, Vicksburg, MS
Purpose of Lease: This is the Parole and Probation office for the Vicksburg/Warren County area.

Note: This is a five-year succeeding lease with no renewals.

Staff Recommendation: RPM recommends approval of this lease.

E. RPM Amended Leases

1. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-241-26A

Lessor: Harrison Real Estate, LLC

Term: 04-01-2025 thru 03-31-2026

Total Yearly Cost: \$24,000.00

Cost PSF: \$10.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Proposed Square Footage: 2,400

Address of Property: 189 Lameuse Street, Biloxi, MS

Purpose of Lease: This is the Parole and Probation office for Biloxi/Harrison County area.

Note: This is a one-year amended lease with no renewals.

Staff Recommendation: RPM recommends approval of this lease.

2. **Requesting Agency:** Mississippi Bureau of Narcotics

Lease #: 580-181-27A

Lessor: One Acre, LLC

Term: 02-28-2025 thru 11-30-2027

Total Yearly Cost: \$78,600.00

Previous Yearly Cost: \$75,000.00

Cost PSF: \$10.48 + Utilities & Janitorial

Previous Cost PSF: \$10.00 + Utilities & Janitorial

Total Space per Occupant: 460

Federal Funds: 0%

Proposed Square Footage: 7,500

Address of Property: 6606 Hwy 98, Suite 4, Hattiesburg, MS

Purpose of Lease: This office serves as the southern office for MBN. MBN ask PPRB for a waiver on the space efficiency allowance because of the required evidence room and the secured firearms and equipment room. This amendment extends the lease for three years with no renewals. The agency has been at this location since 12-1-2012.

Staff Recommendation: RPM recommends approval of this lease.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi State Hospital

RFx Number: 3180002535

Procurement Request: Request for Proposals

Anticipated Term: Four Years with One Optional One-Year Renewal

Summary of Request: The Agency is seeking to contract with one Contractor to provide professional food service management services to all Mississippi State Hospital Departments/Divisions. Contractor shall be responsible for the day-to-day operation of food services, to include personnel, business functions and all aspects of day-to-day food service management decisions. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency needs to evaluate based on knowledge and performance capabilities and price is not the most important factor to consider for these services. Offerors will be evaluated on the following factors: Management weighted at 52.5%, Technical weighted at 10%, and Cost (Price) weighted at 37.5%.

Staff Recommendation: OPSCR recommends approval of this request.

2. **Requesting Agency:** Mississippi Department of Environmental Quality
RFx Number: 3180002544

Procurement Request: Request for Qualifications

Anticipated Term: Four Years with One Optional One-Year Renewal

Summary of Request: The Agency is seeking one contractor to procure professional video production services to support the agency's communication and outreach efforts. The services will be used to create content for various initiatives, including public service announcements, educational campaigns, social media content, and virtual classroom programs. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the nature of the services requires a comprehensive evaluation of creative and technical skills and price is not the most important factor to consider for these services. Offerors will be evaluated on the following factors: Management weighted at 30%, Technical weighted at 35%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

B. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Oil and Gas Board

Supplier: Clarkco Oilfield Services, Inc.

Contract #: 8200079236

Term: 02/05/2025-06/30/2025

Total Value: \$132,714.00

New

\$132,714.00

Summary of Request: The term of the contract is approximately five months with no option to renew. The Contractor will remediate, restore and reclaim orphaned oil or gas wells located in Simpson, Smith, Wayne and Yazoo County. The Agency has determined that exigent circumstances exist that prevent them from running a competitive solicitation because they are facing a time-sensitive deadline to utilize their funding source. Specifically, this project for plugging, remediation, and restoration of orphaned wells must be completed by June 30, 2025.

Staff Recommendation: Based on the Agency's determination that the requirements for exigent circumstances have been met, OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance, Performance Bond and required regulatory board approval.

Projected Budget for the Life of the Contract: \$132,714.00 (approximately five months)

Current Contractor: N/A

2. Requesting Agency: Mississippi Oil and Gas Board

Supplier: Kelley Brothers Contractors, Inc.

Contract #: 8200079235

Term: 02/05/2025-06/30/2025

Total Value: \$509,844.00

New

\$509,844.00

Summary of Request: The term of the contract is approximately five months with no option to renew. The Contractor will remediate, restore and reclaim orphaned oil or gas wells located in Adams County. The Agency has determined that exigent circumstances exist that prevent them from running a competitive solicitation because they are facing a time-sensitive deadline to utilize their funding source. Specifically, this project for plugging, remediation, and restoration of orphaned wells must be completed by June 30, 2025.

Staff Recommendation: Based on the Agency's determination that the requirements for exigent circumstances have been met, OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance, Performance Bond and required regulatory board approval.

Projected Budget for the Life of the Contract: \$509,844.00 (approximately five months)

Current Contractor: N/A

3. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Warner, Inc. dba ServiceMaster One Call

Contract #: 8200078979

Term: 03/01/2025 - 08/30/2025

Total Value: \$87,183.48

New

\$87,183.48

Summary of Request: The term of the contract is six (6) months with no renewals. The Contractor will provide on-site management of the overall day to day custodial services at the Mississippi Civil Rights Museum and the Mississippi History Museum on a scheduled basis. The Agency has determined that exigent circumstances exist that prevent them from running a competitive solicitation due to legislation introduced during the 2025 Legislative Session related to these services at the museums that make it impossible to determine the length of a resulting contract from any solicitation at this time.

Staff Recommendation: Based on the Agency's determination that the requirements for exigent circumstances have been met, OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$87,183.48 (six months with no renewal periods)

Current Contractor: Warner, Inc. dba ServiceMaster One Call

4. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Health Data & Management Solutions, Inc.

Contract #: 8200048498

Term: 03/01/2020 - 06/30/2025

Modification

Total Value: \$1,289,802.67

\$80,612.67

Summary of Request: The term of the original contract was four years with one optional one-year renewal. The Contractor provides consulting, analytical and reporting services through the collection, processing, maintenance and client access of eligibility, claims, biometric, provider and disease management data from the Plan's third-party administrator, pharmacy benefit manager, medical management vendor, and other Plan vendors as needed. Amendment Two has been submitted to extend the contract term beyond the term contemplated in the original solicitation until June 30, 2025. The Agency has determined that exigent circumstances exist that prevent them from running a competitive solicitation without resulting in the interruption of services to the state employees' insurance plan. An extension of time is needed to bridge the gap between the current contract ending and a new contract being awarded through an ongoing solicitation.

Staff Recommendation: Based on the Agency's determination that the requirements for exigent circumstances have been met, OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance and regulatory board minutes.

Projected Budget for the Life of the Contract: \$1,289,802.67 (five years and five months)

Current Contractor: Health Data & Management Solutions, Inc.

VIII. DFA Office of Statewide Strategic Sourcing (OSSS)

A. Petition for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Development Authority

RFx Number: 3180002570

Procurement Request: Request for Proposals

Anticipated Term: Three Years with 36 Months of Optional Renewals

Summary of Request: The Agency is seeking one Contractor to serve as a professional consultant, providing trade and investment services to support the expansion of Mississippi's exports to South America. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency needs to evaluate based on knowledge, experience, capabilities, staffing, and technical proficiencies, and price is not the most important factor to consider for these services. Offerors will be evaluated on the following factors: Technical weighted at 36%, Management weighted at 29%, and Cost (Price) weighted at 35%.

Staff Recommendation: OSSS recommends approval of this request.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Development Authority

Supplier: Appalachian Management Systems, LLP

Contract #: TBD

Term: 02/05/2025-02/04/2027

New

Total Value: \$380,000.00

\$380,000.00

Summary of Request: The term of the contract is two years with the option to renew at the for up to thirty-six (36) additional months. The Contractor will provide ARC (Appalachian Regional Commission) Grant Management services for up to seventy (70) projects. The Contractor will provide services necessary to administer ARC construction grants. These services include application review, monitoring construction progress and grant expenditures, preparing and submitting progress reports and providing technical assistance to ensure compliance with applicable rules and regulations. The Contractor was the sole respondent to an Invitation for Bids. The Agency found the bid to be responsive and responsible and that the price submitted by the Contractor is reasonable.

Staff Recommendation: OSSS recommends approval of this request.

Projected Budget for the Life of the Contract: \$950,000.00 (two years with thirty-six months of renewals)

Current Contractor: N/A

IX. Other Business

A. Next Regular PPRB Meeting March 5, 2025 at 9:00 a.m.

X. Adjournment