



MEETING AGENDA
Wednesday, April 2, 2025
9:00 a.m.

Woolfolk Office Building, Room 138

***This Meeting will be held virtually. Public access to the meeting is available at <https://www.youtube.com/@MSPPRB> ***

- I. Call to Order**
- II. Approval of Minutes from the March 5, 2024 Public Procurement Review Board Meeting**
- III. Approval of per diem and expenses for the April 2, 2025 meeting and for any additional expenses incurred prior to the May 7, 2025 meeting**
- IV. Reports**
 - A. OPTFM Emergency Purchases Reported to the Board**
 - B. OPTFM Sole Source Purchases Reported to the Board**
 - C. OPTFM Staff Approvals Reported to the Board**
 - D. BOB Staff Approvals Reported to the Board**
 - E. OPSCR Emergency Contracts Reported to the Board**
 - F. OPSCR Sole Source Contracts Reported to the Board**
 - G. OPSCR Staff Approvals Reported to the Board**
- V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. Consideration of State Agency Contracts for Board Action**
 - 1. Requesting Agency:** Mississippi Department of Wildlife, Fisheries, & Parks
Supplier: JK Structures, Inc., Phoenix Building Solutions Corp., and Nouveau Building Solutions LLC
Contract #: 8200079961, 8200079962, 8200079963
Term: Up to 36 months

Total Value: \$1,600,000.00

Summary of Request: MSWFP was granted a reverse auction exemption at the January 8, 2025, PPRB meeting and advertised for qualifications to construct up to 35 tiny homes receiving three (3) responses. MSDWFP wishes to award the contract to the three (3) responsive bidders.

Staff Recommendation: OPTFM recommends approval of these contracts.

2. Requesting Agency: Mississippi Valley State University

Supplier: Varsity Brands Holding Co., Inc.

Contract #: 8200079349

Term: 04/02/2025 through 01/29/2030

Total Value: \$742,500.00

Summary of Request: MVSU solicited bids for athletic apparel for the university's sports programs. MVSU received (1) one response to the solicitation and request to award Varsity Brands Holding Co., Inc.

Staff Recommendation: OPTFM recommends approval of this contract.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus, LLC

Contract #: 8200071649

Term: 05/01/2025 through 10/31/2025

Total Value: \$2,122,500.00

Summary of Request: MDOT solicited bids for compact excavators. This is the third (3rd) of nine (9) possible six (6) month extensions. The original contract was approved by PPRB on 11/1/2023, with extensions approved by PPRB on 04/03/2024 and 10/02/2024 respectively.

Staff Recommendation: OPTFM recommends approval of this extension.

4. Requesting Agency: Mississippi State University (MSU)

Supplier: Model 1 Commercial Vehicles, Inc.

Contract #: 8200079847

Term: 04/02/2025 through 02/27/2026

Total Value: \$866,172.00

Summary of Request: MSU solicited bids for six (6) high floor ADA full size vans. MSU received one (1) response and requests to award Model 1 Commercial Vehicles, Inc.

Staff Recommendation: OPTFM recommends approval of this contract.

5. Requesting Agency: Ellisville State School

Supplier: Transportation South, Inc.

Purchase: Para Transit Mini-Buses

Contract #: 8200079907

Term: One Time Purchase

Total Value: \$711,000.00

Summary of Request: Ellisville State School conducted a reverse auction on January 31,

2025, for a one-time purchase of six (6) Para Transit Mini- Buses to be used to transport clients. Ellisville wishes to award the reverse auction to Transportation South, Inc.

Staff Recommendation: OPTFM recommends approval of this contract.

6. Requesting Agency: Mississippi State University (MSU)

Supplier: Kaplan Early Learning Company

Contract #: 8200079875

Term: 04/02/2025 through 03/03/2026

Total Value: \$1,900,000.00

Summary of Request: MSU solicited bids for children's educational items and received three (3) responses. MSU requests to award Kaplan Early Learning Company based on specifications and highest discounts on goods.

Staff Recommendation: OPTFM recommends approval of this contract.

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. Using Agency: Delta State University

Project Number: GS# 102-295

Project Title: Preplan Ward Hall Renovation

Location: Cleveland, Mississippi

Budget: \$300,000.00

Funding Sources: S.B.3006, Laws of 2024

Professional Fee: D+ (estimated fees of \$857,726.31 based on anticipated project budget)

Professional: Architecture South, P.A. (Tupelo, Mississippi)

Scope: Preplanning through Design Development Phase for the renovation of Ward Hall on the DSU main campus. This 17,247 square foot building constructed in 1929 has not had a comprehensive renovation since its initial construction. The scope will include envelope improvements and complete interior renovation with some reconfiguration of spaces for use as a dormitory. This effort will also require asbestos abatement, ADA access improvements and renovation of the mechanical, electrical, plumbing, and life safety systems as per applicable code requirements. This building is a designated Mississippi Landmark and will require coordination with the Mississippi Department of Archives and History.

Note: The Professional was selected via a competitive qualification-based selection process.

Staff Recommendation: BOB recommends PPRB approval, contingent upon IHL approval and executable Contract.

B. Consideration of Change Order for Board Action

1. Using Agency: Jackson State University

Project Number: GS# 103-295

Project Title: Electrical Infrastructure Repairs

General Contractor: McInnis Systems, Inc.

Original Contract Sum: \$1,100,000.00

Net Change by Previous Change Orders: \$231,499.00

Total Value of Award Before This Change Order: \$1,331,499.00

Total Value of This Change Order: \$92,481.79

Construction Days to Date [Term]: 1,059 (including 440 days for this Change Order)

Scope: Delays caused by AT&T, replace underground cabling, correct routing, delays for receiving lighting, and rain days.

Note: Board Action is required when Change Orders exceed \$1,000,000.00, when cumulative Change Orders exceed 25% of original bid or when total project exceeds \$5,000,000.00.

Staff Recommendation: BOB recommends PPRB approval contingent upon IHL approval and executable Change Order.

C. Consideration of “Agency” Construction Contracts for Board Action

1. Using Agency: Mississippi Military Department

Project Title: Key Field Crash Fire Rescue Station (Meridian, Mississippi)

General Contractor: Flagstar Construction Company, Inc. (Lowest of 6 bid received)

Construction Days from Notice to Proceed [Time]: 420 days

Total Value at Award: \$15,396,000.00 (Base Bid plus Options 1-3 and Pavement Allowance)

Scope: All labor, materials, services, and equipment necessary to construct a new 19,400sf critical facility supporting Key Field and the 186th Air Refueling Wing. The west side of the building is a twelve-vehicle apparatus bay outfitted with ARFF Heavy-Duty emergency response vehicles in addition to other medium and light-duty emergency response vehicles and trailers. The apparatus bay is flanked by gear cleaning and storage spaces with specialty equipment and resources. The east side of the site is the inhabited programming, including fifteen office and dorm units, shared living and dining spaces, a training classroom, and men's and women's locker rooms that co-serve as a tornado shelter. A dispatch and alarm room projects from the south wall, providing a panoramic view across both runways. Included are Bid Option #1 Drill Tower, Bid Option #2 Specialty Firehouse Equipment, and Bid Option #3 Engine Blast Paved Shoulder along with a Pavement Allowance.

Note: Board Action required when Construction exceeds \$5,000,000.00.

Staff Recommendation: BOB recommends PPRB approval, contingent upon a fully executable Contract.

2. Using Agency: Mississippi Military Department

Project Title: Electrical Distribution Infrastructure Underground Hardening (Camp Shelby Joint Forces Training Center, Camp Shelby, Mississippi)

General Contractor: Chancellor Construction LLC (lowest of 2 bids received)

Construction Days from Notice to Proceed [Time]: 600 days

Total Value at Award: \$15,175,855.93 (Base Bid and Alternate 1)

Scope: All labor, materials, services and equipment necessary for hardening the electrical distribution system by undergrounding the entirety of electrical distribution feeder #5066 and initial sections of feeders #5026, and #5036. In addition, the project will install back-up generators to nine (9) identified mission critical facilities. There is a total of 41,900 liner feet associated with this award.

Note: Board Action required when Construction exceeds \$5,000,000.00. This project is 100% Federally Funded.

Staff Recommendation: BOB recommends PPRB approval, contingent upon a fully executable Contract.

D. RPM Amended Leases

1. Requesting Agency: Boswell Regional Center

Lease #: 533-431-30A

Lessor: Anthony's Rental, LLC

Term: 07-01-2025 thru 06-30-2030

Total Yearly Cost: \$35,156.14

Previous Yearly Cost: \$35,156.14

Cost PSF: \$6.25 + Utilities & Janitorial

Previous Cost PSF: \$6.25 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Proposed Square Footage: 5,625

Address of Property: 2203 W. Manufacture's Blvd. Brookhaven, MS

Purpose of Lease: This location will serve as a Day Service Program Facility.

Note: This amendment extends the lease for five years. The agency has been at this location since 07-01-2015.

Staff Recommendation: RPM recommends approval of this lease.

2. Requesting Agency: Boswell Regional Center

Lease #: 533-431-30B

Lessor: Anthony's Rental, LLC

Term: 07-01-2025 thru 06-30-2030

Total Yearly Cost: \$33,120.00

Previous Yearly Cost: \$33,120.00

Cost PSF: \$4.42 + Utilities & Janitorial

Previous Cost PSF: \$4.42 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Proposed Square Footage: 7,500

Address of Property: 2109 W. Manufacture's Blvd. Brookhaven, MS

Purpose of Lease: This location will serve as a Day Service Program Facility.

Note: This amendment extends the lease for five years. The agency has been at this location since 07-01-2015.

Staff Recommendation: RPM recommends approval of this lease.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Department of Child Protection Services

RFx Number: 3180002604

Procurement Request: Request for Proposals

Anticipated Term: One Year with Four Optional One-Year Renewals

Summary of Request: The Mississippi Department of Child Protection Services is seeking to contract with one Contractor to provide consulting services in navigating the federal child welfare system, ensuring compliance with all federal laws, regulations, and requirements. The primary goal is to enhance MDCPS's ability to leverage available federal revenues to guide the procurement and delivery of child welfare services and to use data to improve performance. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because MDCPS need qualified and capable professional vendor(s) capable of developing processes for program and budget staff to plan and manage the budget through regular joint reviews. Price is not the most important factor. Offerors will be evaluated on the following factors: Management weighted at 32%, Technical weighted at 33%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

2. Requesting Agency: Mississippi Department of Child Protection Services

RFx Number: 3180002603

Procurement Request: Request for Qualifications

Anticipated Term: Two Years with Two Optional One-Year Renewals

Summary of Request: The Agency is seeking to contract with multiple contractors to perform sitting services. The selected Contractors will provide in-home services to youth in

foster care with behavioral health or medical needs in all Mississippi counties. Services may include ADL support, meal prep, oral medication setup, administer injectable medication as prescribed, and general health assessments. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because MCPS needs qualified and capable professional nursing sitting services to make informed decisions when providing care. Price is not the most important factor. Offerors will be evaluated on the following factors: Management weighted at 32%, Technical weighted at 33%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi State Hospital

Supplier: Republic Services, Inc.

Contract #: 8200079751

Term: 05/01/2025 - 04/30/2029

Total Value: \$494,444.64

**New
\$494,444.64**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide professional waste management services and ensure that all general non-hazardous solid waste and construction waste at Mississippi State Hospital is collected, contained, transported, tracked (as applicable) and disposed in a manner that reduces environmental impact, is safe, is economical and complies with all applicable laws and regulations. The Contractor was selected through a Request for Proposals (RFP) with four respondents with one being deemed non-responsive. The contract was awarded to the highest scoring Respondent.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$618,055.80 (four years with one one-year renewal)

Current Contractor: Republic Services

2. Requesting Agency: Mississippi Forestry Commission

Term: 04/02/2025 – 04/01/2026

Summary of Request: The term of each contract is one year with no optional renewals. The Contractors will provide cogongrass herbicide treatment services. The Agency has determined that exigent circumstances exist that prevent them from running a competitive solicitation because they are facing a time-sensitive deadline to complete the work under their federal funding. Specifically, to achieve effective eradication, spraying must begin during the emergence phase of the grass, during the early spring months.

a. Supplier: Grubbs Forestry, LLC

Contract #: 8200079966

Total Value: \$192,250.00

**New
\$192,250.00**

Projected Budget for the Life of the Contract: \$192,250.00 (one year with no renewals)

- b. **Supplier:** Xterra, Inc.
Contract #: 8200079965
Total Value: \$192,250.00

New
\$192,250.00

Projected Budget for the Life of the Contract: \$192,250.00 (one year with no renewals)

- c. **Supplier:** I/M Solutions, LLC
Contract #: 8200079964
Total Value: \$192,250.00

New
\$192,250.00

Projected Budget for the Life of the Contract: \$192,250.00 (one year with no renewals)

- d. **Supplier:** Opterra Solutions, Inc.
Contract #: 8200079967
Total Value: \$192,250.00

New
\$192,250.00

Projected Budget for the Life of the Contract: \$192,250.00 (one year with no renewals)

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Current Contractor: Grubbs Forestry, LLC

3. **Requesting Agency:** Mississippi State Department of Health

Supplier: Eurofins Eaton Analytical, LLC

Contract #: 8200062046

Term: 04/06/2022 – 04/05/2027

Total Value: \$1,872,000.00

Modification
\$1,872,000.00

Summary of Request: The term of the original contract was three years with two optional one-year renewals. The Contractor provides laboratory analysis and reporting services of Drinking Water Sample Results for: Total Trihalomethanes (TTHM) and its components and Haloacetic Acids (HAA5) and its components. Amendment One has been submitted to increase the fee for each sample and exercise the optional renewals. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$1,872,000.00 (three years with two one-year renewals)

4. **Requesting Agency:** Mississippi Department of Education

Supplier: Studer Education, LLC

Contract #: 8200079642

Term: 04/17/2025 - 04/16/2026

Total Value: \$87,780.00

**New
\$87,780.00**

Summary of Request: The term of the contract is one year with no renewals. The Contractor will develop a comprehensive strategic plan and performance scorecard to create a dynamic, forward-looking plan that addresses current and future educational challenges. The Contractor was selected through a Request for Proposals (RFP) with nineteen Respondents. Eleven Respondents were deemed non-responsive and/or non-responsible. The contract was awarded to the highest scoring responsive and responsible Respondent.

Staff Recommendation: OPSCR recommends approval of this request contingent upon receipt of the required performance bond and regulatory board approval.

Projected Budget for the Life of the Contract: \$87,780.00 (one-year with no renewals)

Current Contractor: N/A

5. Requesting Agency: Mississippi Department of Child Protection Services

Supplier: Youth Villages, Inc.

Contract #: 8200072631

Term: 01/15/2024 – 01/14/2027

Total Value: \$6,526,200.00

**Renewal
\$4,350,800.00**

Summary of Request: The term of the original contract is one year with two optional two-year renewals. The Contractor provides emergency care and treatment for special needs children who are in MDCPS custody. These services address behavioral, emotional, and medical issues, as well as discharge planning for reunification or adoption. Amendment Two has been submitted to update unit prices for various specialty services, Scope of Services and Consideration clauses. All other terms and conditions of the original contract remain the same

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$10,877,000.00 (one year with two optional two-year renewals)

6. Requesting Agency: Mississippi Department of Child Protection Services

Supplier: About You Sitting Service, LLC

Contract #: 8200073800

Term: 04/17/2024 - 04/16/2027

Total Value: \$8,000,000.00

**Modification
\$2,000,000.00**

Summary of Request: The term of the original contract is three years with no optional renewals. The Contractor provides Nursing and Sitting services for youth in foster care with behavioral or medical needs. Amendment One has been submitted to increase the spending authority and update the Consideration clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$8,000,000.00 (three years with no renewals)

Current Contractor: N/A

7. Requesting Agency: Mississippi Department of Child Protection Services

Supplier: Austin Security & Crime Prevention, LLC

Contract #: 8200079513

Term: 04/03/2025 – 04/02/2027

Total Value: \$1,393,342.00

New

\$1,393,342.00

Summary of Request: The term of the contract is two years with one optional two-year renewal. The Contractor will provide professional security and/or transportation services for the Agency's office in Jackson, MS. The contractor was selected through an Invitation for Bids (IFB) with five bidders, and the contract was awarded to the lowest bidder.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$2,786,684.00 (two years with one two-year renewal)

Current Contractor: Topps Private Investigations & Security Firm, LLC

I. Other Business

A. Next Regular PPRB Meeting May 7, 2025 at 9:00 a.m.

II. Adjournment