



**MEETING AGENDA**  
**Wednesday, May 1, 2024**  
**9:00 a.m.**

**Woolfolk Office Building, Room 138**

**\*This Meeting will be held virtually. Public access to the meeting is available at <https://www.youtube.com/@MSPPRB> \***

- I. Call to Order**
- II. Approval of Minutes from the April 3, 2024 Public Procurement Review Board Meeting**
- III. Approval of per diem and expenses for the May 1, 2024 meeting and for any additional expenses incurred prior to the June 5, 2024 meeting**
- IV. Reports**
  - A. OPTFM Emergency Purchases Reported to the Board**
  - B. OPTFM Sole Source Purchases Reported to the Board**
  - C. OPTFM Staff Approvals Reported to the Board**
  - D. BOB Staff Approvals Reported to the Board**
  - E. OPSCR Emergency Contracts Reported to the Board**
  - F. OPSCR Sole Source Contracts Reported to the Board**
  - G. OPSCR Staff Approvals Reported to the Board**
  - H. OPSCR and OPTFM Quarterly Legislative Reports**
    - 1. Emergency and Sole Source Contracts Report**

**Summary of Request:** OPSCR has prepared reports to be filed with the Committees on Accountability, Efficiency, and Transparency of the Mississippi State Senate and Mississippi House of Representatives, as required by Miss. Code Ann. § 27-104-7(2)(o)(vi) and Sections 3-206.07, 3-207, and 7-111 of the PPRB OPSCR Rules and Regulations.

**Staff Recommendation:** OPSCR recommends approval of this request.

**V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Consideration of State Agency Contracts for Board Action**

**1. Requesting Agency:** University of Southern Mississippi (USM)

**Supplier:** JEOL USA, Inc.

**Contract #:** 8800009344

**Term:** 05/03/2024 through 03/26/2025

**Total Value:** \$949,000.00

**Summary of Request:** USM is requesting approval of a sole source purchase for an electron microscope. USM advertised in the newspaper and on the procurement portal per the Mississippi Procurement Manual. There were no objections received.

**Staff Recommendation:** OPTFM recommends approval of the contract.

**2. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Model 1 Commercial Vehicles, Inc.

**Contract #:** 8200066117

**Term:** 12/07/2022 through 11/30/2024

**Total Value:** \$7,422,100.00

**Summary of Request:** MDOT solicited bids for 6-passenger ADA minivans and the contract was approved by PPRB on December 7, 2022. The first two (2) extensions were approved on 5/3/2023 and 11/1/2023. MDOT is requesting approval of the third of nine (9) possible six (6) month extensions.

**Staff Recommendation:** OPTFM recommends approval of the extension.

**3. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Covington Sales & Service Inc.

**Contract #:** 8200071821

**Term:** 11/01/2023 through 11/30/2024

**Total Value:** \$3,585,064.00

**Summary of Request:** MDOT solicited competitive sealed bids for the procurement of knuckle boom trucks and the contract was approved by PPRB on 11/1/2023. MDOT is requesting approval of the first of nine (9) possible six (6) month extensions.

**Staff Recommendation:** OPTFM recommends approval of the extension.

**B. Protest Appeal, RFx # 3120002790, Request for Proposals, Pre-Need Disaster Debris Removal Services**

- 1. Looks Great Services of MS, Inc. and Ashbritt, Inc. responded to a Request for Proposals (RFP) issued by the Department of Finance and Administration (DFA) pursuant to a requirement in Mississippi Code § 31-7-13(x). While DFA was statutorily mandated to issue a competitive procurement for debris removal services, the entities who would be eligible to utilize and pay for the services under that procurement are counties and municipalities.**

Thus, the procurement and contracts are not subject to PPRB purview because the public entities who are acquiring personal and professional services as a result of this RFP employ only nonstate service personnel, and are therefore excluded from the PPRB's authority by Mississippi Code § 27-104-7(2)(f)(i)(1).

**Staff Recommendation:** DFA has reviewed the protest appeals and recommends they be procedurally dismissed for lack of jurisdiction without adjudication of the merits.

## **VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

### **A. Consideration of Contracts for Project Professionals**

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

**1. Using Agency:** Northeast Mississippi Community College

**Project Number:** GS# 212-076

**Project Title:** Residence Hall Improvements

**Location:** Booneville, Mississippi

**Budget:** \$3,500,000.00

**Funding Sources:** Capital Improvement Funds

**Professional Fee:** C+ (estimated fees \$258,325.55)

**Professional:** PryorMorrow PC (Columbus, Mississippi)

**Scope:** Planning and construction through the Warranty Phase for renovations to Wood Hall on the NEMCC main campus. This three-story 19,000 square foot facility, constructed in 1982, has only received minor improvements over the course of its life. The project scope will include asbestos abatement, cosmetic enhancements, restoration of interior and exterior elements, some interior reconfiguration, ADA improvements and major upgrades to the mechanical, electrical, plumbing and life safety systems.

**Note:** The Professional was selected via a competitive qualification-based selection process.

**Staff Recommendation:** BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Contract.

### **B. Consideration of "Agency" Contracts for Project Professionals**

- 1. Using Agency:** Mississippi Department of Archives and History  
**Title:** Civil War Interpretive Center  
**Location:** Vicksburg, Mississippi  
**Budget:** \$53,144,628.00 (estimated fees \$2,619,628.00)  
**Funding Sources:** HB 1612, Laws of 023

**Professional:** Perkins & Will, Inc. (Chicago, Illinois)

**Scope:** Architectural services for building demolition and preplanning through construction oversight and administration for site in Vicksburg, Mississippi.

**Note:** The Professional was selected via a two-phase competitive qualification-based selection process.

**Staff Recommendation:** BoB has reviewed the documentation and recommends PPRB approval contingent upon executable Contract.

### C. Consideration of Change Order for Board Action

**Using Agency:** Office of Capitol Facilities (Department of Finance and Administration)

**Project Number:** GS# 350-038

**Project Title:** ARPA Mitigation

**General Contractor:** Universal Services, LLC

**Original Contract Sum:** \$9,100,000.00

**Net Change by Previous Change Orders:** \$0.00

**Total Value of Award before this Change Order:** \$9,100,000.00

**Total Value of this Change Order:** \$4,300,000.00

**Construction Days to Date [Term]:** 660 (0 days for this Change Order)

**Change Order Scope:** Change Order is for adding Alternate #1 for duct cleaning at the Woolfolk Building and Alternate #2 for duct cleaning at the Sillers Building, from the original Form of Proposal at time of bidding, into the Contract.

**Note:** Board Action is required when cumulative Change Orders exceed 25% of original bid.

**Staff Recommendation:** BOB recommends PPRB approval contingent upon executable Change Order.

### D. RPM Succeeding Leases

**1. Requesting Agency:** Mississippi Motor Vehicle Commission

**Lease #:** 555-251-29A

**Lessor:** Lightyear, LLC

**Term:** 09-01-2024 thru 08-31-2029

**Proposed Yearly Cost:** \$25,358.04

**Proposed Cost PSF:** \$14.63 Inclusive

**Previous Yearly Cost:** \$25,358.04

**Previous Cost PSF:** \$14.63 Inclusive

**Total Space Per Occupant:** 242

**Federal Funds:** 0%

**Proposed Square Footage:** 1,733

**Previous Square Footage:** 1,733

**Address of Property:** 1755 Lelia Dr., Suite 200, Jackson, MS

**Purpose of Lease:** The MMVC holds daily operations and Commission meetings at this Hinds County location. The agency processes and stores its licensees' files, as well as its agency records.

**Note:** This is a five-year succeeding lease with no renewals. This agency has been at this location since 11-1-2016.

**Staff Recommendations:** RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-801-27A

**Lessor:** Hal Nowell

**Term:** 06-01-2024 thru 05-31-2027

**Total Yearly Cost:** \$28,415.50

**Previous Yearly Cost:** \$26,744.00

**Cost PSF:** \$8.50 + Utilities & Janitorial

**Previous Cost PSF:** \$8.00 + Utilities & Janitorial

**Total Space Per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 3,343

**Address of Property:** 211 Ball Drive, Louisville, MS

**Purpose of Lease:** This location serves the Louisville/Winston County area. Personnel housed at this office work with approximately 350 disabled clients who require rehabilitation services.

**Note:** This is a three-year lease with no renewals. This agency has been at this location since 06-01-2014.

**Staff Recommendations:** RPM recommends the approval of this lease.

**E. RPM Amended Leases**

**1. Requesting Agency:** Mississippi Secretary of State

**Lease #:** 775-251-26A

**Lessor:** Mattiace Office Company, LLC

**Term:** 08-01-2024 thru 07-31-2026

**Proposed Yearly Cost:** 1<sup>st</sup> year \$479,109.25  
2<sup>nd</sup> year \$502,672.00

**Proposed CSF:** 1<sup>st</sup> year \$15.25 Inclusive  
2<sup>nd</sup> year \$16.00 Inclusive

**Previous Yearly Cost:** \$439,838.00

**Previous CSF:** \$14.00 Inclusive  
**Total Space Per Occupant:** 327  
**Federal Funds:** 0%  
**Square Footage Proposed:** 31,417  
**Previous Square Footage:** 31,417  
**Address of Property:** 125 S. Congress Street, Suite 1700/1800, Jackson, MS  
**Purpose of Lease:** This is the main office for the Mississippi Secretary of State.

**Note:** MSOS asks PPRB for a waiver on the Space Efficiency Allowance due to the fact the original contract was signed prior to this policy taking effect. The original contract was entered into on 05-03-2014.

**Staff Recommendations:** RPM recommends the approval of this lease.

## **F. RPM Non-Competitive Leases**

- 1. Requesting Agency:** Mississippi Department of Rehabilitation Services  
**Lease #:** 725-454-26A  
**Lessor:** Titan Development  
**Term:** 06-01-2024 thru 05-31-2026  
**Total Yearly Cost:** \$18,900.00  
**Cost PSF:** \$10.50 Inclusive/Environmental Controlled  
**Total Space Per Occupant:** N/A  
**Federal Funds:** 80%  
**Square Footage Proposed:** 1,800  
**Address of Property:** 644 Church Street, Madison, MS  
**Purpose of Lease:** This is used for the storage of equipment for Project Start.

**Note:** This is a two-year storage lease with no renewals. Mississippi Department of Rehabilitation Services asks PPRB for a waiver on the eighteen-month limitation for storage facilities as written under 300.9 (5) of the leasing manual.

**Staff Recommendations:** RPM recommends the approval of this lease.

## **G. RPM Emergency Leases**

- 1. Requesting Agency:** Mississippi Department of Corrections  
**Lease #:** 170-241-25E  
**Lessor:** Holloway Real Estate Services, LLC  
**Term:** 04-01-2024 thru 03-31-2025  
**Proposed Yearly Cost:** \$14,400.00  
**Proposed CSF:** \$6.00 + Utilities & Janitorial  
**Total Space Per Occupant:** N/A  
**Federal Funds:** 0%  
**Square Footage Proposed:** 2,400  
**Address of Property:** 198 Lameuse Street, Biloxi, MS

**Purpose of Lease:** This will be the parole & Probation office for the Biloxi/Harrison County area.

**Note:** This is a one-year emergency lease. An emergency certificate was issued to MDOC on 3-12-2024.

**Staff Recommendations:** RPM recommends the approval of this lease.

## **VII. DFA Office of Personal Service Contract Review (OPSCR)**

### **A. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Corrections

**Supplier:** Waste Management of Mississippi, Inc.

**Contract #:** 8900002444

**Term:** 08/01/2024 - 07/31/2027

**Total Value:** \$4,973,871.14

**New**

**\$4,973,871.14**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide waste collection and disposal services to multiple correctional facilities. The Contractor was selected through a Request for Proposals (RFP) with two respondents.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon receipt of the required performance bond.

**Projected Budget for the Life of the Contract: \$8,897,146.04**

**2. Requesting Agency:** Mississippi Development Authority

**Supplier:** Coraggio Group, LLC

**Contract #:** 8200074115

**Term:** 05/01/2024 - 04/30/2025

**Total Value:** \$266,510.00

**New**

**\$266,510.00**

**Summary of Request:** The term of the contract is one year with twelve months of optional renewals. The Contractor will research various stakeholders in Mississippi's travel and tourism industry, using what they learn to create a strategic tourism marketing plan for Visit Mississippi. The Contractor was selected through a Request for Proposals (RFP) with seven respondents.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$266,510.00**

**3. Requesting Agency:** Mississippi State Hospital

**Supplier:** Jasmyn Allen

**Contract #:** 10134990

**Term:** 07/01/2023 - 05/01/2024

**Total Value:** \$15,771.00

**Termination**

**(-) \$80,325.00**

**Summary of Request:** The term of the original contract was one year with no optional renewals. The contract worker was a registered nurse that supervised care and treatment of all residents at Whitfield Medical Surgical Hospital, Jaquith Nursing Home, Oak Circle Center, and other divisions of Mississippi State Hospital. The contract worker was terminated due to failing to work since December 30, 2023. Accordingly, the Agency issued a Stop Work Order effective March 12, 2024, and is now seeking to terminate the contract.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$15,771.00**

**4. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Glenn Edward James

**Contract #:** 103692

**Term:** 07/01/2022 - 06/30/2025

**Total Value:** \$900,000.00

**Modification**

**\$325,000.00**

**Summary of Request:** The original term of the original contract was one year with four optional one-year renewals. Glenn James is a contract worker who serves as a consulting medical specialist for the Office of Disability Determination Services. Modification Two updates the Period of Performance and Compensation Clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$900,000.00**

**5. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** David D. Powers

**Contract #:** 103697

**Term:** 07/01/2022 - 06/30/2025

**Total Value:** \$640,000.00

**Modification**

**\$230,000.00**

**Summary of Request:** The original term of the contract is one year with four optional one-year renewals. David Powers is a contract worker who serves as a consulting psychology specialist for the Office of Disability Determination Services. Modification Two updates the Period of Performance and Compensation clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$640,000.00**

**6. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Alok Dixit

**Contract #:** 119824

**Term:** 07/01/2024 - 06/30/2025

**Total Value:** \$123,151.60

**New**

**\$123,151.60**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. Alok Dixit is a contract worker who will provide technical assistance to the State's

human resource and payroll technical team to ensure the system is maintained, remains operational, and that the State's employee payroll is completed correctly and on time. He will be paid an amount not to exceed \$123,151.60. The contract worker was selected through a Request for Applications (RFA) and was the sole respondent.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$615,758.00**

7. **Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Diversified Elevator Service and Equipment Company, Inc.

**Contract #:** 8200074143

**Term:** 07/01/2024 - 06/30/2027

**Total Value:** \$945,288.00

**New**

**\$945,288.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide elevator maintenance services at DFA buildings located in Jackson and Biloxi, MS. The Contractor was selected through an Invitation for Bids (IFB) with two respondents and the contract was awarded to the lowest responsive bidder.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$1,686,528.00**

8. **Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** NCH Corporation dba Chemsearch FE

**Contract #:** 8200074328

**Term:** 07/01/2024 - 06/30/2027

**Total Value:** \$132,677.00

**New**

**\$132,677.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide HVAC water treatment services at DFA buildings located in the Capitol Complex. The Contractor was selected through an Invitation for Bids (IFB) with two respondents, and the contract was awarded to the lowest responsive bidder.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$227,894.00**

9. **Requesting Agency:** Ellisville State School

**Supplier:** Clean Earth, Inc.

**Contract #:** 8200062168

**Term:** 07/01/2022 – 06/30/2025

**Total Value:** \$104,832.00

**Renewal**

**\$34,944.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Two has been submitted to exercise the second renewal option and to update the successors and assigns clause as well as the entire agreement clause. All other terms and conditions of the original contract remain the same. The Contractor provides

services as they relate to Medical Waste Pickup and Disposal for the Agency's main campus located in Ellisville, MS and its satellite location, South Mississippi Regional Center in Long Beach, MS.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$174,720.00**

**10. Requesting Agency:** Ellisville State School

**Supplier:** Topps Private Investigation & Security Firm, PLLC

**Contract #:** 8200063745

**Term:** 09/01/2022 – 06/30/2025

**Total Value:** \$414,400.00

**Renewal**

**\$145,600.00**

**Summary of Request:** The term of the original contract was ten months with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal and to update the successors and assigns clause as well as the entire agreement clause. All other terms and conditions of the original contract remain the same. The Contractor provides professional security services.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$705,600.00**

**11. Requesting Agency:** Ellisville State School

**Supplier:** Redd Pest Solutions

**Contract #:** 8200062251

**Term:** 07/01/2022 – 06/30/2025

**Total Value:** \$105,264.00

**Renewal**

**\$35,088.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal and to update the successors and assigns clause as well as the entire agreement clause. All other terms and conditions of the original contract remain the same. The Contractor will provide services related to the eradication, corrective action and preventive maintenance against household pests, insects, and rodents at the multiple location campuses.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$175,440.00**

**12. Requesting Agency:** Ellisville State School

**Supplier:** Star Services, Inc. of Jackson

**Contract #:** 8200060021

**Term:** 10/11/2021 – 06/30/2025

**Total Value:** \$2,430,000.00

**Renewal**

**\$648,000.00**

**Summary of Request:** The term of the original contract was nine months with four optional one-year renewals. Amendment Three has been submitted to exercise the third optional renewal and to update the successors and assigns clause as well as the entire agreement clause. All other terms and conditions of the original contract remain the same. The Contractor provides preventive maintenance on the Agency's heating, ventilation, and air conditioning (HVAC) systems.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$3,078,000.00**

**13. Requesting Agency:** Ellisville State School

**Supplier:** Humphries Auto Supply, LLC

**Contract #:** 8200073996

**Term:** 05/08/2024 – 05/07/2025

**Total Value:** \$383,400.00

**New**

**\$383,400.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide two trained ASE automobile repair mechanics/workmen who are proficient in identifying deficiencies or issues that may exist or arise on the entire Ellisville State School's fleet of vehicles. Various repairs also include tractors, emergency generators, golf carts, etc. The Contractor was selected through an Invitation for Bids (IFB) with Humphries Auto Supply being the only bidder and was found to be both responsible and responsive.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$1,917,000.00**

**14. Requesting Agency:** Ellisville State School

**Supplier:** Holifield Landscape and Irrigation dba US Lawns of Hattiesburg

**Contract #:** 8200061693

**Term:** 07/01/2022 – 06/30/2025

**Total Value:** \$810,000.00

**Renewal**

**\$270,000.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal and to update the successors and assigns clause as well as the entire agreement clause. All other terms and conditions of the original contract remain the same. The Contractor provides lawn care services at the Agency's campus in Ellisville, Mississippi.

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$1,350,000.00**

**15. Requesting Agency:** Mississippi Department of Child Protection Services

**Supplier:** American Bar Association Center on Children and the Law

**Contract #:** 8200073933

**Term:** 05/02/2024 – 05/01/2027

**New**

**Total Value:** \$600,000.00

**\$600,000.00**

**Summary of Request:** The term of the original contract is three years with no renewals. The Contractor will conduct a research project to comprehensively review Mississippi's child welfare practices to identify barriers to permanency and make recommendations for removing any identified barriers. The Contractor will also participate in collaborative planning, training, and technical assistance with Agency and other state partners in an effort to develop more efficient and effective pathways to permanency, reduce racial disproportionality, and improve communication, network building, and stakeholder collaboration. The Contractor was selected through an Invitation for Bids (IFB) with two respondents and contract was awarded to the lowest Bidder.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$600,000.00**

**16. Requesting Agency:** Mississippi Division of Medicaid

**Term:** 05/01/2024 – 04/30/2028

**New**

**Total Value:** \$9,303,140,835.00

**\$9,303,140,835.00**

**Summary of Request:** The term of the contract is four years with two optional one-year renewals. The extension for the implementation period was approved at the June 2, 2021 PPRB Meeting. The Contractors will provide services for the statewide administration of the Mississippi Children's Health Program (CHIP), a coordinated care program for Mississippi children and Mississippi Coordinated Access Network program (MississippiCAN), a coordinated care program that serves eligible children and adults in Mississippi, collectively. These programs will improve access to needed medical services, improve quality of care, efficiency, and cost effectiveness. The Contractors were selected through an Request for Qualification with five respondents.

a. **Supplier:** Molina Healthcare of Mississippi, Inc.

**Contract #:** 8200074439

b. **Supplier:** Magnolia Health Plan, Inc.

**Contract #:** 8200074450

c. **Supplier:** Mississippi True

**Contract #:** 8200074451

**Staff Recommendation:** OPSCR recommends approval of this request.

**Projected Budget for the Life of the Contract: \$15,505,234,725.00**

**17. Requesting Agency:** Mississippi Division of Medicaid

**Summary of Request:** The Agency has submitted one-year renewals for four Contract Workers. Each Contract Worker is paid an hourly rate, as outlined below. The Agency pays a fringe rate of 7.65% and up to \$2,000.00 for travel expenses per contract year for each Contract Worker.

a. **Supplier:** Kathryn Harden

**Contract #:** 135405

**Term:** 07/01/2023 – 06/30/2025

**Total Value:** \$216,716.40

**Renewal**  
**\$108,358.20**

The term of the original contract was one year with three optional renewals. Amendment One has been submitted to exercise the first optional renewal and add the Relationship of Parties clause to the contract, as well as update the Period of Performance, Cost for Services, and Health Insurance Portability and Accountability Act of 1996. All other terms and conditions of the original contract remain the same. Ms. Harden serves as the Human Resource Liaison with iTech to implement new software and business practices. She is paid \$47.50 per hour.

**Projected Budget for the Life of the Contract: \$433,432.80**

b. **Supplier:** Sally Harrison

**Contract #:** 124275

**Term:** 07/01/2021 – 06/30/2025

**Total Value:** \$483,382.40

**Renewal**  
**\$120,845.60**

The term of the original contract was one year with four optional renewals. Amendment Three has been submitted to exercise the third optional renewal and add the Relationship of Parties clause to the contract, as well as update the Period of Performance, Cost for Services, and Health Insurance Portability and Accountability Act of 1996. All other terms and conditions of the original contract remain the same. Ms. Harrison serves as the workforce modernization managing consultant. She is paid \$60.00 per hour.

**Projected Budget for the Life of the Contract: \$604,228.00**

c. **Supplier:** Aleeta Massey

**Contract #:** 131785

**Term:** 07/01/2022 – 06/30/2025

**Total Value:** \$511,093.80

**Renewal**  
**\$170,364.60**

The term of the original contract was one year with four optional renewals. Amendment Two has been submitted to exercise the second optional renewal and add the Relationship of Parties clause to the contract, as well as update the Period of Performance, Cost for Services, and Health Insurance Portability and Accountability Act of 1996. All other terms and conditions of the original contract remain the same. Ms. Massey provides project management and budget coordination services to the Office of Information Technology. She is paid \$85.00 per hour.

**Projected Budget for the Life of the Contract: \$851,823.00**

d. **Supplier:** Stephen Oshinsky

**Contract #:** 124279

**Term:** 07/01/2021 – 06/30/2025

**Total Value:** \$562,612.80

**Renewal**  
**\$140,653.20**

The term of the original contract was one year with four optional renewals. Amendment Three has been submitted to exercise the third optional renewal and add the Relationship of Parties clause to the contract, as well as update the Period of Performance, Cost for Services, and Health Insurance Portability and Accountability Act of 1996. All other terms and conditions of the original contract remain the same. Mr. Oshinsky performs project management consulting services for the Agency's eligibility system. He is paid \$70.00 per hour.

**Projected Budget for the Life of the Contract: \$703,266.00**

**Staff Recommendation:** OPSCR recommends approval of this request.

**18. Requesting Agency:** Mississippi Oil and Gas Board

**Supplier:** EAG Gulf Coast, LLC

**Contract #:** 8200074161

**Term:** 05/15/2024 – 4/30/2028

**Total Value:** \$1,400,000.00

**New**

**\$1,400,000.00**

**Summary of Request:** The term of the original agreement is four years with one optional one-year renewal. The Contractor will provide professional project management, consulting and support services pertaining to the orphan well plugging programs implemented and managed by the Agency. The Contractor was selected through a Request for Qualifications (RFQ) with three respondents and the contract was awarded to the highest scoring Respondent.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$1,750,000.00**

**19. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Douglas Express Delivery, LLC

**Contract #:** 8200074030

**Term:** 07/01/2024 – 6/30/2028

**Total Value:** \$53,001,848.99

**New**

**\$53,001,848.99**

**Summary of Request:** The term of the original agreement is four years with no option to renew. The Contractor will provide alcoholic beverage hauling and delivery for the Alcoholic Beverage Control Division to all licensed retailers located in the State, excluding those located in Hinds, South Madison, and Rankin counties. The Contractor was selected through an Invitation for Bids (IFB) with two respondents resulting in one contract awarded to the lowest Bidder. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3. The Agency failed to include the RFx number for the solicitation in the public notice newspaper advertisement as required by Section 3-202.06.3. OPSCR has reviewed the request and has no concerns that granting the exception would affect the competition, fairness, or transparency of the procurement.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon granting the exception to Section 3-202.06.3 and receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$53,001,848.99**

**20. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Douglas Express Delivery, LLC

**Contract #:** 8200074042

**Term:** 07/01/2024 – 06/30/2028

**Total Value:** \$4,282,056.24

**New**

**\$4,282,056.24**

**Summary of Request:** The term of the original agreement is four years with no option to renew. The Contractor will provide alcoholic beverage hauling and delivery for the Alcoholic Beverage Control Division to all licensed retailers located in Hinds and Rankin counties and in the southern portion of Madison County, excluding permitted locations in the municipal limits of the cities of Canton and Flora. The Contractor was selected through an Invitation for Bids (IFB) with two respondents resulting in one contract awarded to the lowest Bidder. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3. The Agency failed to include the RFx number for the solicitation in the public notice newspaper advertisement as required by Section 3-202.06.3. OPSCR has reviewed the request and has no concerns that granting the exception would affect the competition, fairness, or transparency of the procurement.

**Staff Recommendation:** OPSCR recommends approval of this request, contingent upon granting the exception to Section 3-202.06.3 and receipt of the required Certificate of Insurance.

**Projected Budget for the Life of the Contract: \$4,282,056.24**

**B. Preapproved Vendor List**

**1. Service Type:** Security Services

**Effective Dates of PVL:** 05/01/2024 - 03/31/2027

**Renewable Through:** 03/31/2029

**Summary of Request:** OPSCR issued an Invitation for Bids (IFB) to establish a preapproved vendor list (PVL) to provide security services on an as-needed basis. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), agencies under the purview of the PPRB may contract with vendors on the PVL without bidding or other solicitation. The IFB divided the State into eight regions, two guard types, and three different hourly categories for pricing purposes. Additionally, the IFB provided that OPSCR would recommend awards be made to all responsive and responsible bidders for each service category in each region whose average bid price is less than 125% of the mean for that region. Three bidders responded to the IFB, and OPSCR determined that all were responsive and responsible. OPSCR recommends the following vendors be placed on the PVL for the region(s) indicated in the Notice of Intent to Award. Prices will remain firm, valid, and renewable through 03/31/2029, except that a bidder may raise prices in the event of unanticipated market disruptions. Before making a price adjustment, the bidder must provide a market analysis to the Agency regarding the viability of the original bid rates. The Agency makes the final decision on the price adjustment, and this adjustment shall not exceed 110% of the original bid rate.

OPSCR recommends that the following bidders be placed on the PVL:

1. American Sentry Security
2. Safe Security, Inc.
3. Security Solutions of America

**Staff Recommendation:** OPSCR recommends approval of this request.

## **VIII. Other Business**

**A. Next Regular PPRB Meeting June 5, 2024 at 9:00 a.m.**

## **IX. Adjournment**