



MEETING AGENDA

Wednesday, December 4, 2024

9:00 a.m.

Woolfolk Office Building, Room 138

***This Meeting will be held virtually. Public access to the meeting is available at <https://www.youtube.com/@MSPPRB> ***

- I. Call to Order
- II. Approval of Minutes from the November 6, 2024 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the December 4, 2024 meeting and for any additional expenses incurred prior to the January 8, 2025 meeting
- IV. Reports
 - A. OPTFM Emergency Purchases Reported to the Board
 - B. OPTFM Sole Source Purchases Reported to the Board
 - C. OPTFM Staff Approvals Reported to the Board
 - D. BOB Staff Approvals Reported to the Board
 - E. OPSCR Emergency Contracts Reported to the Board
 - F. OPSCR Sole Source Contracts Reported to the Board
 - G. OPSCR Staff Approvals Reported to the Board
- V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)
 - A. Petition for Relief from Reverse Auction
 - 1. **Requesting Governing Authority:** West Jasper School District
Supplier: Unknown
Term: One-time purchase
Total Value: \$141,000.00 (estimated)
Commodity: E-Rate Category 2 Project

Summary of Request: The West Jasper School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include both commodities and professional services. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: OPTFM recommends approval of this exemption.

B. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Blacklidge Emulsions, Inc. and Ergon Asphalt & Emulsions, Inc.

Contract #: 8900002625, 8900002626

Term: 01/01/2025 through 06/30/2025

Total Value: \$1,825,000.00 (\$1,750,000.00 and \$75,000.00)

Summary of Request: MDOT solicited competitive sealed bids for certified bituminous materials which will be purchased on an as needed basis. These contracts will be used by state agencies and governing authorities.

Staff Recommendation: OPTFM recommends approval of this contract.

2. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Seaboard Asphalt, Warren Paving Inc, Materials Resources, Lehman Roberts, Co. Inc, APAC MS, Barriere Construction Co Inc, Advance Asphalt Products LLC, Dickerson & Bowen, Dunn Roadbuilders, ADCAMP Inc, John Harreld, Standard Construction Co Inc., Central Pipe Supply, and Core and Main

Contract #: 8900002622, 8900002623, 8900002424, 8900002620, 8900002621, 8900002610, 8900002611, 8900002612, 8900002613, 8900002614, 8900002615, 8900002616, 8900002617, 8900002618

Term: 01/01/2025 through 06/30/2025

Total Value: \$6,830,000.00 (\$50,000.00, \$50,000.00, \$50,000.00, \$50,000.00, \$180,000.00 \$400,000.00, \$750,000.00, \$950,000.00, \$200,000.00, \$1,000,000.00, \$1,000,000.00, \$150,000.00, \$1,000,000.00, \$1,000,000.00)

Summary of Request: MDOT solicited competitive sealed bids for hot and cold mix asphalt on an as needed basis which is used by road maintenance crews at various locations throughout the State. This contract will be awarded to all vendors that submitted and met the bid requirements with no extensions

Staff Recommendation: OPTFM recommends approval of this contract.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Nunley Trucking, Warren Paving, Arcosa LW BR Holliday Construction, APAC MS, Vulcan Construction, and Fullen Dock

Contract #: 8900002630, 8900002619, 8900001631, 8900002632, 8900002633, 8900002634, 8900002635

Term: 01/01/2025 through 06/30/2025

Total Value: \$2,640,000.00 (\$20,000.00, \$850,000.00, \$75,000.00, \$75,000.00, \$100,000.00, \$1,500,000.00, \$20,000.00)

Summary of Request: MDOT solicited competitive sealed bids for crushed aggregates on an as needed basis and wishes to award to all vendors who met specifications. These contracts will be used by MDOT and other state agencies with no extensions.

Staff Recommendation: OPTFM recommends approval of this contract.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Ennis-Flint

Contract #: 8200064272

Term: 01/01/2025 through 06/30/2025

Total Value: \$650,000.00

Summary of Request: MDOT is requesting a six-month extension for traffic paint. This is the last of five (5) six (6) month extensions. The original four extensions were approved by OPTFM under the \$500,000.00 threshold with the target value increase over \$500K approved at the August 7, 2024, PPRB meeting.

Staff Recommendation: OPTFM recommends approval of this contract.

5. Requesting Agency: Mississippi Department of Revenue (MDOR)

Supplier: Ricoh USA, Inc.

Contract #: 8200062254

Term: 08/01/2022 through 07/31/2027

Total Value: \$590,850.60

Summary of Request: MDOR entered into a five (5) year copier rental agreement for the rental of two (2) production printers from the state copier contract in the amount of \$490,850.60. MDOR amended the contract adding \$100,000.00 for click overages.

Staff Recommendation: OPTFM recommends approval of this amendment.

6. Requesting Agency: Mississippi Department of Health (MSDH)

Supplier: Clear Labs, Inc.

Contract #: 8800009630

Term: 12/05/2024 through 06/30/2025

Total Value: \$691,022.00

Summary of Request: MSDH is requesting approval of a sole source purchase for a Clear Labs DX system that will perform fully automated whole genome sequencing. MSDH advertised in the newspaper and on the procurement portal, and no objections were received.

Staff Recommendation: OPTFM recommends approval of this contract.

7. Requesting Agency: Mississippi Department of Corrections (MDOC)

Supplier: Premier Ford Automotive

Contract #: 4000720869

Term: 11/01/2025

Total Value: \$542,732.40

Summary of Request: MDOC is requesting to purchase ten (10) Ford Transit 15-Passenger vans from the current state contract. Premier Ford Automotive currently holds the contract for this vehicle, and these vans will be used to transport inmates to different MDOC locations.

Staff Recommendation: OPTFM recommends approval of this purchase.

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of Construction Contract for Board Action

1. Using Agency: Holmes Community College

Project Number: GS# 206-085

Project Title: New Allied Health Facility - Ridgeland

General Contractor: Thrash Commercial Contractors, Inc.

Construction Days from Notice to Proceed [Time]: 540 days

Total Value at Award: \$16,996,000.00 (Base Bid and 3 alternates)

Scope: A new 36,177 square foot Allied Health Education Building and new entrance for the existing fitness center for Holmes Community College on the Ridgeland campus. The facility will include classrooms, training rooms, offices and other administrative and support spaces. This effort will include mechanical, electrical, plumbing, life safety systems and comply with ADA requirements as per code.

Staff Recommendation: BOB recommends PPRB approval, contingent upon Holmes Community College approval and a fully executable Contract.

B. Consideration of Change Order for Board Action

1. Using Agency: Mississippi Department of Corrections

Project Number: GS# 320-079

Project Title: ARPA Infr. – DCF Storm

General Contractor: Fondren Construction, LLC

Original Contract Sum: \$1,852,685.00

Net Change by Previous Change Orders: \$273,957.49

Total Value of Award before this Change Order: \$2,126,642.49

Total Value of this Change Order: \$284,214.00

Construction Days to Date [Term]: 383 (including 14 days for this Change Order)

Change Order Scope: Demo and re-pave a 1,530 square yard interior road/walkway at Delta Correctional Facility in Greenwood, Mississippi. This walkway/road leads to what was previously an unoccupied building at the prison. Building is soon to be occupied and this walkway/road is critical for access to ensure prisoner and staff safety.

Note: Board Action is required when Change Orders exceed \$1,000,000.00, when cumulative Change Orders exceed 25% of original bid or when total project exceeds \$5,000,000.00.

Staff Recommendation: BOB recommends PPRB approval contingent upon executable Change Order.

C. RPM New Leases

- 1. Requesting Agency:** Mississippi Department of Human Services
Lease #: 865-251-29H
Lessor: Litchfield Wind River, LLC
Term: 01-01-2025 thru 12-31-2029
Total Yearly Cost: \$184,200.00
Cost PSF: \$12.00 + Utilities
Total Space per Occupant: N/A
Federal Funds: 100%
Proposed Square Footage: 15,350
Address of Property: 411 Briarwood Drive, Jackson, MS
Purpose of Lease: This will be the Resource and Referral Center for MDHS.

Note: This is a four-year lease with no renewals. This lease was advertised twice, and three responses were received on the last advertisement.

Staff Recommendation: RPM recommends the approval of this lease.

D. RPM Succeeding Leases

- 1. Requesting Agency:** Mississippi Department of Revenue
Lease #: 800-431-30A
Lessor: Sunray, LLC
Term: 01-01-2025 thru 12-31-2030
Total Yearly Cost: \$25,791.96
Previous Yearly Cost: \$23,808.00
Cost PSF: \$13.00 + Utilities & Janitorial
Previous Cost PSF: \$12.00 + Utilities & Janitorial
Total Space per Occupant: 248
Federal Funds: 0%
Proposed Square Footage: 1,984
Address of Property: 912 Brookway Blvd., Brookhaven, MS
Purpose of Lease: This is a regional office for MDOR.

Note: This is a five-year succeeding lease with no renewals.

Staff Recommendation: RPM recommends approval of this lease. This agency has been at this location since 01-01-2019.

E. RPM Amended Leases

1. Requesting Agency: Mississippi State Department of Health

Lease #: 390-251-28A-R

Lessor: Jackson Medical Mall Foundation

Term: 05-03-2023 thru 04-30-2028

Current Yearly Cost: \$270,711.54

Total Yearly Cost w/additional space: \$301,106.00

Cost PSF: \$13.00 + Utilities & Janitorial

Previous Cost PSF: \$12.50 + Utilities & Janitorial

Total Space per Occupant: N/A

Current Square Footage: 20,824

Additional Square Footage: 2,338

Total Square Footage Proposed: 23,162

Federal Funds: 100%

Address of Property: 350 W. Woodrow Wilson, Jackson, MS

Purpose of Lease: MSDH is in the process of hiring 18 additional staff members to support Their efforts in the Ryan White HIV program at the Jackson Medical Mall.

Note: This is a request for an additional 2,338 square feet at the Jackson Medical Mall.

Staff Recommendation: RPM recommends approval of this request for the additional space.

2. Requesting Agency: Mississippi State Department of Health

Lease #: 390-452-30C

Lessor: Nerhus Properties, LLC

Term: 03-15-2025 thru 03-14-2030

Total Yearly Cost: \$94,500.00

Cost PSF: \$14.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Proposed Square Footage: 6,750

Address of Property: 805 S. Wheatly Street, Ridgeland, MS

Purpose of Lease: This location serves as the central office for the WIC program and will have oversight of the entire program in Mississippi. That oversight includes the WIC-IT unit, Financial Management, and Vendor Management.

Note: This amendment extends the lease for an additional five years. The agency has been at this location since 04-01-2015.

Staff Recommendation: RPM recommends approval of this lease extension.

3. Requesting Agency: Mississippi State Department of Health

Lease #: 390-452-30B

Lessor: Nerhus Properties, LLC

Term: 03-15-2025 thru 03-14-2030

Total Yearly Cost: \$166,764.00

Cost PSF: \$13.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Proposed Square Footage: 12,828

Address of Property: 805 S. Wheatly Street, 4th Floor, Ridgeland, MS

Purpose of Lease: This location will serve as Supplemental Special Nutrition Program for Women, Infants and Children. It will also house the Tobacco Control Program that is mandated to prevent tobacco use, increase adult cessation opportunities, reduce secondhand smoke exposure, and reduce tobacco-related disparities.

Note: This amendment extends the lease for an additional five years. The agency has been at this location since 04-01-2015.

Staff Recommendation: RPM recommends approval of this lease.

F. RPM Emergency Leases

1. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-541-25E

Lessor: Robert L. Davis

Term: 12-01-2024 thru 11-30-2025

Total Yearly Cost: \$41,660.00

Cost PSF: \$10.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Proposed Square Footage: 4,166

Address of Property: 109 Eureka Street, Suite A, Batesville, MS

Purpose of Lease: In accordance with 300.9 (3) of the State Leasing Manual an emergency certificate was issued by the Executive Officer of DFA due to a fire that damaged the existing office of MDRS in Batesville. MDRS has one (1) year in order to advertise and obtain a new location.

Note: This is a one-year emergency lease with no renewals.

Staff Recommendation: RPM recommends the ratification of this emergency lease.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi State Department of Health

RFx Number: 3180002483

Procurement Request: Request for Proposals

Anticipated Term: Five Years with No Option to Renew

Summary of Request: The Agency is seeking one contractor to provide evaluation and surveillance services to work with MSDH's Internal Program Evaluation Lead to evaluate all Mississippi Delta Health Collaborative initiatives and activities. The contractor will assist with developing a framework for evaluating projects that includes developing and testing methodologies for assessing the impact of community and clinical-based interventions, assist in program monitoring using measures developed in a collaborative process with the Evaluation and Epidemiology Cores. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency needs to evaluate based on technical and performance capabilities and price is not the most important factor to consider for these services. Offerors will be evaluated on the following factors: Management weighted at 65% and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

2. **Requesting Agency:** Mississippi Department of Education

RFx Number: 3180002500

Procurement Request: Request for Proposals

Anticipated Term: One Year that may be extended subject to the availability of funds

Summary of Request: The Agency is seeking a Contractor to develop a comprehensive strategic plan and performance scorecard to create a dynamic, forward-looking plan that aligns with the organization's mission and addresses current and future educational challenges. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous, because this type of project demands a high degree of expertise, creativity, collaboration, and customization to align with the organization's unique goals and challenges that cannot be adequately captured through price alone. Offerors will be evaluated on the following factors: Management weighted at 25%, Cost (Price) weighted at 35%, and Plan of Action at 40%.

Staff Recommendation: OPSCR recommends approval of this request.

B. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: University of Mississippi – School of Pharmacy

Contract #: 8200078237

Term: 01/01/2025 – 12/31/2028

Total Value: \$5,321,335.00

New

\$5,321,335.00

Summary of Request: The term of the contract is four years with an optional one-year renewal. The Contractor will provide retrospective drug utilization review services and Center for Medicare and Medicaid Services child and adult quality measuring reporting. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), agencies under the purview of the PPRB may contract with Government Entities not under the purview of the PPRB, without bidding or other solicitation. The Agency has determined the price represents a fair market value for this service.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$6,769,357.00 (four years with one one-year renewal)

Current Contractor: University of Mississippi

2. Requesting Agency: Mississippi Division of Medicaid

Supplier: Telligen, Inc.

Contract #: 8200069300

Term: 07/06/2023 – 01/31/2027

Modification

Total Value: \$13,155,000.00

\$0.00

Summary of Request: The term of the original contract is three years, six months and 26 days with two optional one-year renewals. Amendment One has been submitted to update various sections of the contract associated with the implementation of the Mississippi Prior Authorization Reform Act: Utilization Management Requirements, Authorization Requirements, and Quality Improvement Organization Requirements. All other terms and conditions remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$22,055,000.00 (three years with two one-year renewals)

3. Requesting Agency: Mississippi Development Authority

Supplier: Mississippi State University

Contract #: 8200078360

Term: 01/01/2025 – 06/30/2027

New

Total Value: \$312,939.00

\$312,939.00

Summary of Request: The term of the contract is two years and six months. The Contractor will provide continued delivery of the ASPIRE program, which is to enhance the economic development capacity in select countries by supporting local development and facilitating greater access to MDA resources. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), agencies under the purview of the PPRB may contract with Government Entities not under the purview of the PPRB, without bidding or other solicitation. The Agency has determined the price represents a fair market value for this service.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$312,939.00 (two years and six months with no renewals)

Current Contractor: Mississippi State University – Stennis Institute of Government and Community Development

4. Requesting Agency: Mississippi Oil and Gas Board

Supplier: EAG Gulf Coast, LLC

Contract #: 8200074161

Term: 05/15/2024 – 04/30/2028

Modification

Total Value: \$5,800,000.00

\$4,400,000.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. Amendment One has been submitted to update the Compensation clause, all

other terms and conditions including unit price per hour remain the same. The Contractor provides professional project management, consulting and support services pertaining to the orphan well plugging programs implemented and managed by the Agency. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of proof of the regulatory board's approval and the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$7,250,000.00 (four years with one one-year renewal)

5. Requesting Agency: Mississippi Oil and Gas Board

Supplier: Womack Brothers, LLC

Contract #: 8200078005

Term: 12/04/2024 – 06/30/2025

Total Value: \$311,798.30

New

\$311,798.30

Summary of Request: The term of the contract is approximately seven months with no option to renew. The Contractor will provide professional services to plug, remediate, restore and reclaim orphaned oil and gas wells and well sites located in Walthall County. The Contractor was selected through an Invitation for Bids (IFB) with four respondents. The contract was awarded to the lowest responsive and responsible Bidder.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of proof of the regulatory board's approval and the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$311,798.30 (approximately seven months with no renewals)

Current Contractor: N/A

6. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Keystone Peer Review Organization, Inc. d/b/a Kepro

Contract #: 8200056474

Term: 07/01/2021 – 06/30/2026

Total Value: \$12,376,680.00

Modification

\$2,935,680.00

Summary of Request: The term of the original contract is four years with one optional one-year renewal. Amendment One has been submitted to provide additional utilization management services associated with the implementation of the Mississippi Prior Authorization Reform Act as well as updating the pricing schedule and exercising the optional one-year renewal. The Contractor provides services including but not limited to, hospital admission/utilization management services, continued stay management, discharge planning, pre-admission and post-discharge outreach, and case management. All other terms and conditions remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$12,376,680.00 (four years with one one-year renewal)

C. Preapproved Vendor List

1. **Service Type:** Janitorial Services

Effective Dates of PVL: 12/03/2023 - 12/31/2026

Renewable Through: 12/31/2028

Summary of Request: OPSCR established a preapproved vendor list (PVL) to provide janitorial services on an as-needed basis. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), Agencies under the purview of the PPRB can contract with vendors on the PVL without bidding or other solicitation. On December 6, 2023, PPRB approved this janitorial services list. As set forth in Section 4.4 of IFB No. 2023-02, OPSCR will allow for rolling awards by continuously accepting bids for potential placement on the PVL. The IFB provided that OPSCR would recommend awards be made to all responsive and responsible bidders whose average rate per-square-foot does not exceed 125% of the mean of the average per-square-foot rate for that particular region. Two bidders responded to the IFB, and all were deemed responsive and responsible. Prices will remain firm, valid, and renewable through 12/31/2028, except that a bidder may raise prices in the event of unanticipated market disruptions. Before making a price adjustment, the bidder must provide a market analysis to the Agency regarding the viability of the original bid rates. The Agency makes the final decision on the price adjustment, and this adjustment shall not exceed 110% of the original bid rate.

OPSCR recommends the following vendors be placed on the PVL for the region(s) indicated in the Notice of Intent to Award:

1. Powerful Cleaning, LLC
2. Wheeler's Janitorial Services & Equipment

Staff Recommendation: OPSCR recommends approval of this request.

VIII. DFA Office of Statewide Strategic Sourcing (OSSS)

A. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Marine Resources

Supplier: C. H. Fenstermaker & Associates, L.L.C.

Contract #: 8200078255

Term: 12/04/2024 – 12/03/2025

Total Value: \$346,870.00

**New
\$346,870.00**

Summary of Request: The term of the contract is one year with one optional one-year renewal. The Contractor will provide marine archaeological services including site specific surveys to identify historic properties that may be impacted by offshore artificial reef construction activities and a resources assessment report. The Contractor was selected through an Invitation for Bids (IFB) with seven respondents. The contract was awarded to the lowest responsive and responsible bidder.

Staff Recommendation: OSSS recommends approval of this request.

Projected Budget for the Life of the Contract: \$693,740.00 (one year with one optional one-year renewal)

Current Contractor: N/A

I. Other Business

A. Next Regular PPRB Meeting January 8, 2025 at 9:00 a.m.

II. Adjournment