



MEETING AGENDA
Wednesday, April 5, 2023
9:00 a.m.

Woolfolk Office Building, Room 145

- I. Call to Order**
- II. Approval of Minutes from the March 1, 2023 Public Procurement Review Board Meeting**
- III. Approval of per diem and expenses for the April 5, 2023 meeting and for any additional expenses incurred prior to the May 3, 2023 meeting**
- IV. Reports**
 - A. OPTFM Emergency Purchases Reported to the Board**
 - B. OPTFM Sole Source Purchases Reported to the Board**
 - C. OPTFM Staff Approvals Reported to the Board**
 - D. BOB Staff Approvals Reported to the Board**
 - E. OPSCR Emergency Contracts Reported to the Board**
 - F. OPSCR Sole Source Contracts Reported to the Board**
 - G. OPSCR Staff Approvals Reported to the Board**
- V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. Consideration of State Agency Contracts for Board Action**
 - 1. Requesting Agency: Mississippi State University (MSU)**
Supplier: Delta Western
Contract #: 8200067833
Term: 4/5/2023 through 12/31/2023 with option to renew for four (4) additional one (1) year periods
Total Value: \$3,000,000.00

Summary of Request: MSU solicited competitive sealed bids for the purchase of 2,000 to 3,000 tons, more or less, of 28 percent floating fish feed. MSU received one (1) response and wishes to award to Delta Western.

Staff Recommendation: OPTFM recommends approval of the contract.

2. **Requesting Agency:** Mississippi State University (MSU)

Supplier: Bruker Biospin Corp

Contract #: 8200067670

Term: 4/5/2023 through 2/13/2024

Total Value: \$2,747,768.00

Summary of Request: MSU solicited competitive sealed bids for the purchase of an MRI console. They received one bid and wish to award to Bruker Biospin Corp.

Staff Recommendation: OPTFM recommends approval of the contract.

3. **Requesting Agency:** Mississippi Department of Corrections (MDOC)

Supplier: Canon USA Inc.

Contract #: 8200061996

Total Value: \$1,957,651.28

Term: 4/29/2022 through 2/28/2026

Summary of Request: MDOC is requesting to amend the current rental agreement with Canon USA Inc., to extend the original term of the agreement by eleven (11) months, at no additional charge, due to late delivery of copiers.

Staff Recommendation: OPTFM recommends approval of the amendment.

VI. **DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

A. **RPM New Leases**

1. **Requesting Agency:** Mississippi Department of Rehabilitation Services

Lease #: 725-201-25A

Lessor: Bobinger Realty Group, LLC.

Term: 05-01-2023 thru 04-30-2025

Total Yearly Cost: \$18,000.00

Cost PSF: \$10.59 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 78.7%

Square Footage Proposed: 1,700

Previous Square Footage: N/A

Address of Property: 124 Summer Street, Lucedale, MS.

Purpose of Lease: There are two offices at this location: the Office of Vocational Rehabilitation and the Office of Special Disability Programs.

Note: This lease was advertised, and two responses were received.

Staff Recommendation: RPM recommends the approval of this lease.

2. Requesting Agency: Ellisville State School

Lease #: 534-373-28A

Lessor: Joel Hembra

Term: 07-01-2023 thru 06-30-2028

Total Yearly Cost: \$26,400.00

Cost PSF: 5.28 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 5,000

Previous Square Footage: N/A

Address of Property: 309 West Main Ave., Lumberton, MS.

Purpose of Lease: The Meaningful Day Program is currently comprised of a variety of activities including but not limited to graphic arts, cooking classes, crafts, table games, and daily life skills. These activities are provided in a pleasing out of home environment as opposed to a warehouse-like environment. The building would serve approximately 3 full time staff members and up to 20 individuals with development disabilities during operating hours.

Note: This lease was advertised, and only one response was received.

Staff Recommendation: RPM recommends the approval of this lease.

B. RPM Succeeding Leases

1. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-412-26B

Lessor: Cleveland Properties, LLC.

Term: 05-01-2023 thru 04-30-2026

Total Yearly Cost: \$57,000.00

Previous Yearly Cost: \$46,200.00

Cost PSF: \$9.05 + Utilities & Janitorial

Previous Cost PSF: \$7.33 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 78.7%

Square Footage Proposed: 6,300

Previous Square Footage: 6,300

Address of Property: 2620 Traceland Drive, Tupelo, MS.

Purpose of Lease: There are three offices at this location: the Office of Vocational Rehabilitation, the Office of Assistive Technology, and the Office of Special Disability Programs.

Note: This is a three year lease with no renewals. The Agency has been at this location since 02-01-2015.

Staff Recommendation: RPM recommends the approval of lease.

2. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-482-26A

Lessor: Uptown Rentals

Term: 05-01-2023 thru 04-30-2026

Total Yearly Cost: \$13,200.00

Previous Yearly Cost: \$12,000.00

Cost PSF: \$7.33 + Utilities & Janitorial

Previous Cost PSF: \$6.67 + Utilities & Janitorial

Total Space per Occupant: 225

Federal Funds: 78.7%

Square Footage Proposed: 1,800

Previous Square Footage: 1,800

Address of Property: 700 North Main Street, Amory, MS.

Purpose of Lease: There are two offices at this location: the Office of Vocational Rehabilitation and the Office of Special Disability Programs.

Note: This is a two year lease with no renewals. The Agency has been at this location since 05-01-2011.

Staff Recommendation: RPM recommends the approval of this lease.

3. Requesting Agency: MS State Board of Nursing Home Administrators

Lease #: 615-251-28A

Lessor: Magnolia REO, LLC.

Term: 10-01-2023 thru 09-30-2028

Total Yearly Cost: \$16,440.00

Previous Yearly Cost: \$16,440.00

Cost PSF: \$14.51 Inclusive

Previous Cost PSF: \$14.51 Inclusive

Total Space per Occupant: 226

Federal Funds: 0%

Square Footage Proposed: 1,133

Previous Square Footage: 1,133

Address of Property: 1755 Lelia Drive, Suite 305, Jackson, MS.

Purpose of Lease: The MS State Board of Nursing Home Administrators is a licensure and regulatory board for nursing home administrators.

Note: This is a five year lease with no renewals. The Agency has been at this location since 10-01-2012.

Staff Recommendation: RPM recommends the approval of this lease.

C. RPM Amended Leases

1. **Requesting Agency:** Mississippi Secretary of State

Lease #: 775-251-24A

Lessor: Mattiace Office Company, LLC.

Term: 05-01-2023 thru 04-30-2024

Total Yearly Cost: \$439,838.00

Cost PSF: \$14.00 Inclusive

Previous Cost PSF: \$13.93 Inclusive

Total Space per Occupant: 327

Federal Funds: 0%

Square Footage Proposed: 31,417

Previous Square Footage: 31,417

Address of Property: 125 S. Congress Street, Jackson, MS.

Purpose of Lease: This is the main office for the Mississippi Secretary of State.

Note: This is the last of five optional one-year renewals. MSOS asks PPRB for a waiver on the Space Efficiency Allowance due to the fact the original contract was signed prior to this policy taking effect. The original contract was entered into on 05-03-2014.

Staff Recommendation: RPM recommends the approval of this lease.

2. **Requesting Agency:** Mississippi Secretary of State

Lease #: 775-172-24A

Lessor: Chuck Roberts, Inc. d/b/a Command Realty Group

Term: 05-06-2023 thru 05-05-2024

Total Yearly Cost: \$6,000.00

Cost PSF: \$7.06 Inclusive

Previous Cost PSF: \$7.06 Inclusive

Total Space per Occupant: 212

Federal Funds: 0%

Square Footage Proposed: 850

Previous Square Footage: 850

Address of Property: 5779 Getwell Road, Bldg D2, Southaven, MS.

Purpose of Lease: This is the North Mississippi office for the Mississippi Secretary of State.

Note: This is the last of three optional one-year renewals.

Staff Recommendation: RPM recommends the approval of this lease.

D. RPM Emergency Lease

1. **Requesting Agency:** Mississippi Department of Rehabilitation Services

Lease #: 725-181-24E

Lessor: Frozen Food Processors, Inc.

Term: 03-16-2023 thru 03-15-2024

Total Yearly Cost: \$151,489.00

Cost PSF: \$7.25 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 80%

Square Footage Proposed: 20,895

Previous Square Footage: N/A

Address of Property: 8 JM Tatum Industrial Dr.

Purpose of Lease: This location serves as an AbilityWorks facility. The Office of Vocational Rehabilitation employees oversee the AbilityWorks facility. AbilityWorks is a network of community rehabilitation programs that provide vocational assessment, job training, and actual work experience for individuals with disabilities.

Note: This is an emergency lease written in compliance with 300.9 (3) of the State Leasing Manual. This is a one-year lease with no renewals. This lease is contingent on RPM receiving an executed lease contract.

Staff Recommendation: RPM recommends the ratification of this lease.

E. RPM Special Request

1. **Requesting Agency:** Mississippi Department of Finance and Administration

Summary of the Request: DFA seeks to purchase the Regency hotel property located at 400 Greymont Street in Jackson, MS pursuant to two redundant and cumulative statutes. HB 766 (Regular Session 2018) authorizes DFA to purchase the metes-and-bounds described property for the use and benefit of the Mississippi Department of Agriculture and Commerce. In addition, Section 31-11-25 of the Mississippi Code authorizes DFA to acquire with approval of the PPRB any adjacent or contiguous property necessary or desirable in connection with the development or expansion of any state institution or agency. The adjacent agency property in this case is the State Fairgrounds. Out of an abundance of caution, DFA seeks PPRB approval of its acquisition of the 400 Greymont Street property in accordance with Section 31-11-25.

Staff Recommendation: RPM recommends approval of the acquisition on behalf of the Mississippi Department of Agriculture and Commerce.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Finance and Administration

RFx Number: 3180001980

Procurement Request: Request for Proposals

Anticipated Term: Four Years with One Optional One-Year Renewal

Anticipated Contract Amount: \$600,000.00

Summary of Request: The Mississippi Department of Finance and Administration Office of Insurance is seeking one Contractor to provide commercial insurance brokerage services. The Office of Insurance works with domestic and international insurance markets to provide comprehensive layered insurance programs for building and personal property/contents of state agencies and departments. The Agency contends the use of an Invitation for Bids (IFB) to select a Contractor is neither practical nor advantageous because of the need to

comparatively evaluate the offeror's experience, capabilities, and technical proficiencies. Offerors will be evaluated on the following factors: Management weighted at 25%, Technical weighted at 34%, Cost (Price) weighted at 36%, and Finalist Presentations and Site Visits weighted at 5%. Pursuant to Miss. Code Ann. § 31-7-413(2)(iii), the Agency requests to evaluate Cost factors openly.

Staff Recommendation: OPSCR recommends approval of this request.

2. Requesting Agency: Mississippi Department of Rehabilitation Services

RFx Number: 3180002006

Procurement Request: Request for Qualifications

Anticipated Term: One Year with Four Optional One-Year Renewals

Anticipated Contract Amount: \$1,000,000.00

Summary of Request: The Mississippi Department of Rehabilitation Services is seeking Contractors for Pre-Employment Transition Services (Pre-ETS). The Contractors will provide services for students with disabilities who are eligible or potentially eligible clients of the Agency. These activity requirements are job exploration counseling, workplace readiness training, instruction in self-advocacy, work-based learning experiences and counseling on opportunities for enrollment in comprehensive transition or postsecondary educational programs at Institutions of Higher Learning. The intent of Pre-ETS is to assist secondary education school students with disabilities to transition from school directly into employment, or into postsecondary education, or training that will lead to employment. The Agency contends the use of an Invitation for Bids (IFB) to select a Contractor is neither practicable nor advantageous because the Agency needs to comparatively evaluate the Offerors in the areas of experience, quality, and company resources. The Agency is setting the price for this service. Offerors will be evaluated on the following factors: Management weighted at 35%, Technical weighted at 30%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

3. Requesting Agency: Mississippi Department of Mental Health

RFx Number: 3180002003

Procurement Request: Request for Proposals

Anticipated Term: 3 Years, with 2 Optional Renewals

Anticipated Contract Amount: \$339,850.00

Summary of Request: The Agency seeks a Contractor to consult with and create a staff training program to assist the Agency in preventing and intervening when individuals with intellectual or developmental disabilities (IDD) experience behavioral health crises. The Contractor should have experience in state systems of mental health services, specifically how the systems can be linked to assist the IDD population in a state of crisis, as well as identifying service gaps that may exist. The Agency contends the use of an Invitation for Bids (IFB) is neither practical nor advantageous because the Agency needs to comparatively evaluate the Offerors ability to provide the comprehensive services needed. The Agency may also need to have discussions with the Offerors. Offerors will be evaluated on the following factors: Technical factors weighted at 50%, Management factors weighted at 15%, and Cost (Price) factors weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

4. Requesting Agency: Mississippi Department of Mental Health

RFx Number:3180002004

Procurement Request: Request for Proposals

Anticipated Term: 1 Year with 1 Optional Renewal

Anticipated Contract Amount: \$200,000.00

Summary of Request: The Agency seeks a Contractor to support the crisis system and behavioral health workforce by hosting a training and networking event, providing monthly online crisis response training for one year, developing an ongoing training plan and statewide curriculum for crisis workers, and facilitating the regular convening of crisis system partners to discuss best practices and crisis strategies that are responsive to all populations. The Agency contends the use of an Invitation for Bids (IFB) to procure this service is neither practical nor advantageous because the Agency needs flexibility to award the contract based on technical and performance capability factors and price is not the most important factor to consider for these services. Offerors will be evaluated on the following factors: Technical factors weighted at 25%, Management factors weighted at 40%, and Cost (Price) factors weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

5. Requesting Agency: Mississippi Department of Mental Health

RFx Number:3180002005

Procurement Request: 2 Years with no Optional Renewal

Anticipated Term: Request for Proposals

Anticipated Contract Amount: \$150,000.00

Summary of Request: The Agency seeks a knowledgeable consultant or consulting firm to expand and enhance 988 suicide and crisis lifeline activities in the State. The Contractor will provide various services related to crisis response including working to enhance collaboration with 911 operators, first responders, and Mobile Crisis Response Teams by developing state protocols, facilitating activities, developing ongoing follow-up partnerships and protocols, and providing written recommendations to the Agency. The Agency contends the use of an Invitation for Bids (IFB) to procure this service is neither practical nor advantageous because price is not the most important factor and the Agency needs to compare the quality of work and capability of the Offerors. Offerors will be evaluated on the following factors: Technical factors weighted at 25%, Management factors weighted at 40%, and Cost (Price) factors weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi State Hospital

Supplier: Ashleigh Slater

Contract #: 10130856

Term: 07/01/2022 - 4/05/2023

Total Value: \$20,979.00

Termination

\$-75,117.00

Summary of Request: The term of the original contract was one year with no optional renewals. The contract worker provided nursing services and resigned effective February 17, 2023. Accordingly, the Agency issued a Stop Work Order effective February 17, 2023 and is now seeking to terminate the contract.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$20,979.00

2. Requesting Agency: East Mississippi State Hospital

Supplier: Rush Foundation Hospital

Contract #: 8200040053

Term: 08/16/2018 - 08/15/2023

Modification

Total Value: \$500,000.00

\$100,000.00

Summary of Request: The term of the contract was four years with one optional one-year renewal. Amendment Two has been submitted to request additional spending authority in the amount of \$100,000.00 due to not requesting the additional funds at the time of the renewal. The contractor provides inpatient and outpatient acute hospital services when advanced care is necessary to treat the patient/residents of East Mississippi State Hospital.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon the receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$500,000.00

3. Requesting Agency: East Mississippi State Hospital

Supplier: Healthcare Services Group, Inc.

Contract #: 8200067533

Term: 04/14/2023 - 04/13/2027

New

Total Value: \$18,500,000.00

\$18,500,000.00

Summary of Request: The term of each contract is four years with one optional renewal. The Contractor will provide food management services for residents on all campuses of East Mississippi State Hospital, which includes EMSH, NMSH, and SMSH. The Contractor was selected through an Invitation for Bids (IFB) with three respondents. It was awarded to the lowest bidder.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$23,125,000.00

4. Requesting Agency: Ellisville State School

Supplier: Holifield Landscape & Irrigation LLC

Contract #: 8200061693

Term: 07/01/2022 – 06/30/2024

Renewal

Total Value: \$540,000.00

\$270,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal. The Contractor provides lawn care services at the Agency's campus in Ellisville, Mississippi.

Amendment One updates the Period of Performance, Compensation, and Entire Agreement clauses. All other Terms and Conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$1,035,000.00

5. Requesting Agency: Mississippi Emergency Management Agency

Supplier: Integrated Solutions Consulting, Inc.

Contract #: 8200060811

Term: 04/11/2022 – 04/10/2024

Total Value: \$79,991.94

**Renewal
\$0.00**

Summary of Request: The term of the original contract was one year with three optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal. The Contractor provides a mitigation plan for a six-county district for multiple natural hazards such as floods, hurricanes, and wildfires. Amendment One updates the Period of Performance clause. All other Terms and Conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$239,975.85

6. Requesting Agency: Mississippi Department of Child Protection Services

Supplier: Evident Change

Contract #: 8200067810

Term: 04/05/2023 – 03/31/2024

Total Value: \$311,000.00

**New
\$311,000.00**

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor will implement evidence-based structured decision making for the Agency's intake, safety, and risk assessments. The Contractor will also collaborate on the implementation of the Comprehensive Child Welfare Information System (CCWIS), develop curriculum and training materials, and provide ongoing support to Agency personnel. The Contractor was selected through a Request for Proposals with one (1) respondent.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$1,410,000.00

7. Requesting Agency: Mississippi Department of Archives and History

Supplier: Ralph Appelbaum Associates, Inc.

Contract #: 8200067308

Term: 04/06/2023 – 04/05/2027

Total Value: \$558,500.00

**New
\$558,500.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will design new exhibits for the Grand Village of the Natchez Indians site in Natchez, Mississippi and oversee the fabrication and installation of the exhibits. The Contractor was selected through a Request for Qualifications with seven (7) respondents. The contract was awarded to the highest scoring proposal.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$558,500.00

8. Requesting Agency: Ellisville State School

Supplier: Precision Healthcare Staffing, LLC

Contract #: 8200061990

Term: 07/01/2022 – 06/30/2024

Total Value: \$850,000.00

**Renewal
\$425,000.00**

Summary of Request: The term of the contract is one year with four optional one-year renewals. Amendment One has been submitted to exercise the first renewal period. The Contractor provides professional sitting services at various areas throughout the State. Amendment One updates the Period of Performance, Compensation, and Entire Agreement clauses. All other Terms and Conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$2,125,000.00

9. Requesting Agency: Mississippi Department of Environmental Quality

Supplier: Environmental Management Services, Inc.

Contract #: 8200056199

Term: 03/19/2021 - 03/18/2026

Total Value: \$582,363.00

**Renewal
\$200,000.00**

Summary of Request: The term of the original contract was one year with an option to renew at the Agency's discretion for a maximum period of five years. Amendment Five has been submitted to exercise the optional renewal period. The Contractor provides invasive species management services, specifically controlling the Amazonian Apple Snail. The Amendment updates the Period of Performance and Consideration clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$582,363.00

10. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Charles Michael Lanford

Contract #: 121980

Term: 10/01/2020 - 06/30/2024

Total Value: \$364,145.60

**Renewal
\$91,036.40**

Summary of Request: The term of the original contract was for nine months with four optional one-year renewals. Amendment Three has been submitted to exercise the third one-year renewal. Mr. Lanford provides consulting services to the Agency's executive leadership in various areas, including, but not limited to pending legislation, policies and procedures, and core business processes. Amendment Three updates the Period of Performance and the Compensation clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of the contract renewal requested.

Projected Budget for the Life of the Contract: \$455,182.00

11. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Alok Dixit

Contract #: 119824

Term: 07/01/2020 - 06/30/2024

Total Value: \$570,760.30

Renewal

\$146,834.60

Summary of Request: The term of the original contract was one year with three optional one-year renewals. Amendment Four has been submitted to exercise the final optional one-year renewal. Mr. Dixit provides advanced technical support as assigned to aide the Mississippi Management and Reporting Systems (MMRS). The Contractor performs tasks as scheduled by MMRS legacy applications and cross-application initiatives.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$570,760.30

12. Requesting Agency: Ellisville State School

Supplier: Star Service Inc. of Jackson

Contract #: 8200060021

Term: 10/6/2021-6/30/2024

Total Value: \$1,782,000.00

Renewal

\$648,000.00

Summary of Request: The term of the original contract was nine months with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal. The Contractor provides preventive maintenance on the Agency's heating, ventilation, and air conditioning (HVAC) systems. Amendment Two also updates the Period of Performance, the Entire Agreement and Payment Clauses.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$3,078,000.00

13. Requesting Agency: Ellisville State School

Supplier: Topps Private Investigation & Security

Contract #: 8200063745

Term: 9/1/2022-6/30/2024

Total Value: \$268,800.00

Renewal

\$145,600.00

Summary of Request: The term of the original contract was ten months with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal. The Contractor provides professional security services. Amendment One also updates the Period of Performance, Entire Agreement, and Compensation Clauses. The Agency will need to provide proof of Certificate of Insurance prior to processing.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$705,600.00

14. Requesting Agency: Mississippi Division of Medicaid

Supplier: Myers and Stauffer, LLC

Contract #: 8200067801

Term: 4/5/2023-6/30/2026

Total Value: \$2,254,200.00

New

\$2,254,200.00

Summary of Request: The term of the contract is three years and three months with the two optional one-year renewals. The Contractor will provide payment methodology services including Annual Inpatient Rate Setting and Payment Method Support, Annual Outpatient Fee Setting and Payment Method Support, Analysis and Quarterly Hospital and Coordinated Care (CCO) Reports for Mississippi's Quality Incentive Payment Program (QIPP) Support, and Support for Medicaid's Annual Fee Schedule updates as well as various reviews requested by the Division of Medicaid Office of Finance. The Contractor was selected through an Invitation for Bids with three (3) respondents.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$3,779,542.00

15. Requesting Agency: Mississippi Division of Medicaid

Supplier: The Carolinas Center for Medical Excellence

Contract #: 8200051510

Term: 6/1/2020-5/31/2024

Total Value: \$1,474,930.00

Renewal

\$373,400.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment Three has been submitted to exercise the third optional renewal. The Contractor conducts annual reviews for Coordinated Care Organization (CCOs), assures the quality of data collected from CCOs for MississippiCAN and MississippiCHIP programs achieve measurable improvements in the health status of MississippiCAN and MississippiCHIP beneficiaries, and assures that enrollees and beneficiaries have access to and the availability of an adequate provider network. Amendment Three updates the Entire Agreement, Period of Performance, and Cost for Services clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$1,867,000.00

16. Requesting Agency: Mississippi Department of Education

Supplier: Mississippi State University

Contract #: 8200032516

Term: 07/19/2017 - 06/30/2024

Total Value: \$9,281,024.00

Renewal

\$1,403,199.00

Summary of Request: The term of the original contract was one year with nine optional one-year renewals. The Agency submitted Modification Six to exercise the sixth optional renewal. Section 27-104-7(2)(l) of the Mississippi Code Annotated allows the State Board of Education to enter into contractual agreements for up to ten years for student assessments. The Contractor

provides technical services and products for the Mississippi Career Planning and Assessment Systems. Modification Six updates the Priority, Termination for Convenience, Termination for Default, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions remain the same. The State Board of Education will meet on April 20, 2023 to approve this contract. Proof of that approval must be received prior to the final processing of the contract.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon proof of regulatory board approval.

Projected Budget for the Life of the Contract: \$13,604,038.00

17. Requesting Agency: Mississippi Department of Wildlife, Fisheries, and Parks

Supplier: Infonet Systems, Inc.

Contract #: 8200057009

Term: 07/01/2021 - 06/30/2024

Total Value: \$137,880.00

**Renewal
\$45,960.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. The Agency submitted Amendment Two to exercise the second optional renewal. The Contractor provides magazine fulfillment services for the Mississippi Outdoors Magazine, including processing mail and payments for subscriptions, billing subscribers, maintaining a subscriber database, and labeling for mailout. Amendment Two updates the Compensation, Insurance, and Period of Performance clauses. All other terms and conditions remain the same.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$229,800.00

18. Requesting Agency: Mississippi Development Authority

Supplier: South American Connection, Orlando Diaz

Contract #: 8200056469

Term: 05/05/2021 - 05/04/2024

Total Value: \$207,000.00

**Renewal
\$69,000.00**

Summary of Request: The term of the original contract was two years with two optional one-year renewals. Amendment One exercises the first optional renewal. The Contractor serves as the agency representative in the South America, working on behalf of the State of Mississippi to recruit foreign direct investment in the South American market. Amendment One updates the Period of Performance and Compensation clauses. All other terms and conditions remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$276,000.00

C. Preapproved Vendor List

1. **Requesting Agency:** Professional Nursing Services
Effective Dates of PVL: 07/23/2023 – 07/22/2028
Renewable Through: 07/22/2030

Summary of Request: OPSCR issued an Invitation for Bids (IFB) to establish a preapproved vendor list (PVL) to provide professional nursing services on an as-needed basis. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), agencies under the purview of the PPRB may contract with vendors on the PVL without bidding or other solicitation. The IFB divided the State into eight regions, five service categories, and five different hourly rates for pricing purposes. Additionally, the IFB provided that OPSCR would recommend awards be made to all responsive and responsible bidders for each service category in each region whose average bid price is less than 125% of the mean for that category of service. Twenty-seven bidders responded to the IFB, and OPSCR determined that seventeen were responsive and responsible. Of those responsive and responsible bidders, five submitted pricing that exceeded the maximum bid price allowed by the IFB. OPSCR recommends the following vendors be placed on the PVL for the region(s) indicated below. Prices will remain firm, valid, and renewable through July 22, 2028, except that a bidder may raise prices in the event of unanticipated market disruptions. Before making a price adjustment, the bidder must provide a market analysis to the Agency regarding the viability of the original bid rates. The Agency makes the final decision on the price adjustment, and this adjustment shall not exceed 110% of the original bid rate.

OPSCR recommends that the following bidders be placed on the PVL:

1. CareerStaff Unlimited
2. Favorite Healthcare Staffing
3. HMP Nursing Services
4. IHS Staffing Agency
5. Infiniti Healthcare Services
6. Maxim Healthcare Staffing
7. Medical Edge Recruitment
8. Precision Healthcare Staffing, LLC
9. Premier Staffing Source, Inc.
10. Prime Care Nursing
11. Southern Healthcare Agency
12. Staffing Innovations, Inc.
13. TD Medical Solutions, LLC
14. Worldwide Travel Staffing
15. ZenTech Consulting, LLC

Staff Recommendation: OPSCR recommends approval of this request.

VIII. Other Business

- A. **Next Regular PPRB Meeting May 3, 2023 at 9:00 a.m.**

IX. Adjournment