



**PUBLIC PROCUREMENT
REVIEW BOARD**

MEETING AGENDA

Wednesday, March 1, 2023

9:00 a.m.

Woolfolk Office Building, Room 145

- I. **Call to Order**
- II. **Approval of Minutes from the February 1, 2023 Public Procurement Review Board Meeting**
- III. **Approval of per diem and expenses for the March 1, 2023 meeting and for any additional expenses incurred prior to the April 5, 2023 meeting**
- IV. **Protest of Mississippi Department of Corrections RFX 3140003086 by Keefe Group**
- V. **Reports**
 - A. **OPTFM Emergency Purchases Reported to the Board**
 - B. **OPTFM Sole Source Purchases Reported to the Board**
 - C. **OPTFM Staff Approvals Reported to the Board**
 - D. **BOB Staff Approvals Reported to the Board**
 - E. **OPSCR Emergency Contracts Reported to the Board**
 - F. **OPSCR Sole Source Contracts Reported to the Board**
 - G. **OPSCR Staff Approvals Reported to the Board**
- VI. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. **Consideration of Governing Authority Contracts for Board Action**
 - 1. **Requesting Governing Authority:** Amory School District
Supplier: S.H.O.T.S Computers
Term: One-time purchase
Total Value: \$203,334.74
Summary of Request: Amory School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-

Rate Category 2 Project and received two (2) bids. The District wishes to award to the low bidder S.H.O.T.S. Computers.

Staff Recommendation: OPTFM recommends approval of the contract.

2. Requesting Governing Authority: Columbia School District

Supplier: Synergetics DCS, Inc.

Term: One-time purchase

Total Value: \$271,303.40

Summary of Request: Columbia School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 Project and received two (2) bids for cabling and one (1) for the network upgrade. The District wishes to award to the low bidder Synergetics DCS, Inc.

Staff Recommendation: OPTFM recommends approval of the contract.

3. Requesting Governing Authority: Laurel School District

Supplier: Synergetics DCS, Inc.

Term: One-time purchase

Total Value: \$155,344.37

Summary of Request: Laurel School District was granted an exemption from reverse auction on November 2, 2022. They advertised for competitive sealed bids for the purchase of an E-Rate Category 2 Project and received one (1) bid. They wish to award to Synergetics DCS, Inc.

Staff Recommendation: OPTFM recommends approval of the contract.

B. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Deep South Equipment

Contract #: 8200067396

Term: 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

Total Value: \$1,315,000.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase a minimum of two (2) and a maximum of ten (10) wheeled tractor front end loaders and backhoes. They received three (3) bids and wish to award to the low bidder.

Staff Recommendation: OPTFM recommends approval of the contract.

2. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus LLC

Contract #: 8200067399

Term: 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

Total Value: \$1,495,500.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of up to ten (10) industrial articulated front end loaders. They received four (4) bids and wish to award to the low bidder.

Staff Recommendation: OPTFM recommends approval of the contract.

3. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus LLC

Contract#: 8200067503

Term: 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

Total Value: \$1,488,000.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase a minimum of one (1) and a maximum of ten (10) 0.75 cubic yard, 32,000 pound, crawler mounted, hydraulic excavators. There received four (4) bids. MDOT accepted the lowest bid that met specifications. This contract will be available for use by governing authorities and other state agencies.

Staff Recommendation: OPTFM recommends approval of the contract.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: TraxPlus LLC

Contract #: 8200067493

Term: 3/1/2023 through 8/31/2023 with an option for nine (9) six (6) month extensions

Total Value: \$1,999,000.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase a minimum of one (1) and a maximum of ten (10) 1.5 cubic yard, 54,000 pound, crawler mounted hydraulic excavators. They received three (3) bids and wish to award to the low bidder.

Staff Recommendation: OPTFM recommends approval of the contract.

5. Requesting Agency: Mississippi State University (MSU)

Supplier: Orion Technology Group LLC

Contract #: 8800008684

Term: 3/1/2023 through 1/29/2024

Total Value: \$830,994.64

Summary of Request: MSU is requesting approval for the sole source purchase of ten (10) drones. MSU is the recipient of a grant from the U.S. Department of Homeland Security (DHS) and DHS has requested these specific drones for testing and suitability determinations for future acquisitions. MSU advertised the proposed sole source in compliance with Section 3.109.02 of the OPTFM Procurement Manual and no objections to the sole source were received.

Staff Recommendation: OPTFM recommends approval of the request.

6. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Burroughs Diesel

Contract #: 8200067491

Term: 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

Total Value: \$2,364,000.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of a minimum of four (4) and a maximum of twenty (20) 33,000 GVWR, 85 inch cab to axle conventional cab and chassis. They received one (1) bid and wish to award to Burroughs Diesel.

Staff Recommendation: OPTFM recommends approval of the contract.

7. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: McComb Diesel

Contract #: 8200067480

Term: 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

Total Value: \$9,751,515.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of a 66,000 GVWR, conventional cab and chassis, tandem axle. The bid contained two (2) options. The truck bid in option one (1) was for an automated manual transmission, with a minimum purchase of zero (0) and a maximum of twenty-five (25) units. The truck in option two (2) was for a fully automatic transmission with a minimum purchase of zero (0) units and a maximum of fifteen (15) units. They received one (1) bid and wish to award to McComb Diesel for both options.

Staff Recommendation: OPTFM recommends approval of the contract.

8. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: McComb Diesel

Contract #: 8200067647

Term: 3/1/2023 through 9/30/2023 with an option for nine (9) six (6) month extensions

Total Value: \$4,096,500.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of 66,000 GVWR truck tractor, 115 inch cab to tandem. The bid contained two (2) options. The truck bid in option one (1) was for a 12 speed manual transmission, with a minimum purchase of two (2) and a maximum purchase of fifteen (15) units. The truck in option two (2) was for a 10 speed transmission with a minimum purchase of zero (0) units and a maximum of fifteen (15) units. They received two (2) bids. The lowest bidder did not meet the specifications for both options and MDOT wishes to award to the lowest bidder that met specifications.

Staff Recommendation: OPTFM recommends approval of the contract.

C. Master Lease Purchase Proposed Equipment Acquisitions

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Master Lease Purchase: \$2,575,000.00

Term of Contract: Master Lease Purchase Series 2023A

Purchase Method: TBD

Comments: Pursuant to Miss. Code Ann. § 31-7-10, as amended, MDOT requested authority to utilize the Master Lease Purchase Program to finance equipment and vehicles. The original planning form was approved by PPRB on 1/4/2023. This revised planning form is being submitted to remove the pickup trucks and add four (4) additional heavy-duty trucks and truck bodies.

Staff Recommendation: Approval of the amended planning form.

VII. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

- 1. Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Title: Job Order Contracting Program (Landmark)
Location: Statewide
Project Budget: \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: Various
Professional Fee Type: Special Percentage (10%) complexity
Time Period: 2nd renewal of up to four (4) one (1) year renewals.
Renewal amendment will extend contract through March 2, 2024.

Job Order Professionals to be Renewed:

Shafer-Zahner-Zahner, PLLC

Albert & Robinson Architects, PLLC

Burris/Wagnon Architects, P.A.

WFT Architects, P.A.

Wier Boerner Allin Architecture, PLLC

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I.C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Dewberry Engineers, Inc. (previously DewBerry / Edmonds, et al)

Mechanical: Engineering Resource Group, Inc. (Jackson)

Electrical: Schultz & Wynne, P.A.

Project Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance; also, amending Section 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: Original contracts were approved by PPRB at the February 2021 meeting. The Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval, contingent upon executed amendments.

2. **Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Title: Job Order Contracting Program (Non-Landmark)
Location: Statewide
Project Budget: \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: Various
Professional Fee Type: Special Percentage (9%) complexity
Time Period: 2nd renewal of up to four (4) one (1) year renewals.
Renewal amendment will extend contract through March 2, 2024.

Job Order Professionals to be Renewed:

Hardy and Associates/Architect, PLLC
Albert & Robinson Architects, PLLC
Cooke Douglass Farr Lemons Architects + Engineers PA
Shafer-Zahner-Zahner, PLLC
Machado-Patano, PLLC
Allred Stolarski Architects, PA
Burriss/Wagnon Architects, P.A.
JBHM Architects, P.A. (Jackson)
Beard + Riser Architects PLLC
Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)
Mechanical and/or Electrical: Dewberry Engineers, Inc. (previously DewBerry / Edmonds, et al)
Mechanical: Engineering Resource Group, Inc. (Jackson)
Electrical: Atwell & Gent, P.A.
Electrical: Schultz & Wynne, P.A.

Project Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites; also, amending Section 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: Original contracts were approved by PPRB at the February 2021 meeting. The Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB has reviewed documentation and recommends PPRB approval, contingent upon executed amendments.

- 3. Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Title: Job Order Contracting Program (Landmark)
Location: Statewide
Project Budget: \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: Various
Professional Fee Type: Special Percentage (10%) complexity
Time Period: 1st renewal of up to three (3) one (1) year renewals.
Renewal amendment will extend contract through March 2, 2024.

Job Order Professionals to be Renewed:

Allred Stolarski Architects, PA
Belinda Stewart Architects, PA
Boggan & Vaughan Architects PLLC
Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)
JBHM Architects, P.A. (Jackson)
Machado-Patano, PLLC
Vernell Barnes Architect, PLLC
Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

Project Scope: Planning and construction for multiple projects statewide via DFA/BoB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance; also, amending 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: Original contracts were approved by PPRB at March 2022 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB has reviewed documentation and recommends PPRB approval, contingent upon executed amendments.

- 4. Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Title: Job Order Contracting Program (Non-Landmark)
Location: Statewide
Project Budget: \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: Various

Professional Fee Type: Special Percentage (9%) complexity
Time Period: 1st renewal of up to three (3) one (1) year renewals.
Renewal amendment will extend contract through March 2, 2024.

Job Order Professionals to be Renewed: JP033 – JP039

Boggan & Vaughan Architects PLLC
Durrell Design Group, PLLC
Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)
Major Design Studio, PLLC
McCarty Architects Professional Association
Vernell Barnes Architect, PLLC
Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

Project Scope: Planning and construction for multiple projects statewide via DFA/BoB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites; also, amending 1.21 of the Professional Contract by changing maximum individual Job Order amount from \$1,250,000.00 to \$3,000,000.00 to reflect new threshold of related Job Order Contractor Solicitation. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: Original contracts were approved by PPRB at March 2022 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: BOB has reviewed documentation and recommends PPRB approval, contingent upon executed amendments.

5. **Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Title: Job Order Contracting Program (Landmark) (Civil)
Location: Statewide
Project Budget: \$25,000,000.00 Annually Per Job order Contractor
(Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)

Funding Sources: Various (including American Rescue Plan Act)

Professional Fee Type: Special Percentage (10%) complexity
Time Period: One (1) year with annual renewals up to four (4) additional years.
Professional: W.L. Burle, Engineering, P.A., - Greenville
Engineering Solutions, Inc. - Tupelo
Neel-Schaffer, Inc. - Jackson
Machado-Patano, PLLC – Biloxi
Seymour Engineering, PLLC - Biloxi

Project Scope: Planning and construction for multiple projects statewide via DFA/BOB's new Job Order Contracting Program at Mississippi Landmark buildings and/or sites or that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance. Projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and

water conservation projects determined to be eligible for American Rescue Plan Act funds at State Agencies, Universities and Colleges statewide. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: The Professionals were selected as most highly qualified in accordance with a publicly noticed qualification based selection process. Seven (7) proposals were received. Six (6) firms were shortlisted, interviewed, evaluated, and selected by the Selection Committee utilizing criteria identified in the Request for Qualifications. No specific value of work is guaranteed to any professional. Professionals will be selected from the approved list for individual projects by participating institutions / agencies.

Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

- 6. Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Title: Job Order Contracting Program (Non-Landmark) (Civil)
Location: Statewide
Project Budget: \$25,000,000.00 Annually Per Job order Contractor
(Individual professional contract project budgets will be established at \$3,000,000.00 each but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: Various (American Rescue Plan Act)
Professional Fee Type: Special Percentage (9%) complexity
Time Period: One (1) year with annual renewals up to four (4) additional years.
Professional: W.L. Burle, Engineering, P.A. - Greenville
Dungan Engineering, P.A. – Columbia
Engineering Solutions, Inc. - Tupelo
Machado-Patano, PLLC – Biloxi
Neel-Schaffer, Inc. – Jackson
Pickering Firm, Inc. – Flowood
Seymour Engineering, PLLC - Biloxi

Project Scope: Planning and construction for multiple projects statewide via DFA/BOB's new Job Order Contracting Program at Non-Landmark buildings and/or sites. Projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and water conservation projects determined to be eligible for American Rescue Plan Act funds at State Agencies, Universities and Colleges statewide. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: The Professionals were selected as most highly qualified in accordance with a publicly noticed qualification based selection process. Eleven (11) proposals were received. Eight (8) firms were shortlisted, interviewed, evaluated, and selected by the Selection Committee utilizing criteria identified in the Request for Qualifications. No specific value of work is guaranteed to any professional. Professionals

will be selected from the approved list for individual projects by participating institutions / agencies.

Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

B. Consideration of Construction Contract for Board Action

Note: Board Action is required when award is over \$5,000,000.00.

- 1. Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Project Title: Job Order Contracting Program
General Contractors: Brown & Root Industrial Services, LLC
Paul Jackson & Son, Inc.
Ergon Construction Group, Inc. dba Alliant Construction, a division of Ergon Construction Group, Inc. – Jackson, Mississippi

Term: 1 year with up to four (4) additional one (1) year renewals
Total Value at Award: Not to Exceed \$25,000,000.00 Annually
Project Scope: Indefinite delivery / indefinite quantity term contracts based upon a nationally published and recognized cost index (Job Order Contract) for the construction, repair, renovation, demolition, and improvement of buildings, facilities and infrastructure for state agencies and institutions, universities, and community colleges statewide in accordance with Section 31-7-13(n) of the Mississippi Code of 1972, Annotated. Individual construction Job Order budgets will be not more than three million dollars (\$3,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00). The cost for all work is based upon the established cost index multiplied by the Bidder's pricing coefficient.
Note: Board Action is required when award is over \$5,000,000.00.
Clarification or Remarks: This award is to the 3 low responsive/responsible Bidders with a minimum Performance Rating of Satisfactory on the basis of the lowest average weighted pricing coefficient. Seven bids were received. The low bidder was non-responsible.
Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval contingent upon executable contracts.

- 2. Using Agency:** South Mississippi Correctional Institution
(Department of Corrections)
Project Number: GS# 323-025
Title: American Rescue Plan Act (ARPA) Mitigation
General Contractor: Universal Services, LLC
Construction Days from Notice to Proceed [Time]: 615 days
Total Value at Award: \$6,624,745.00
Scope: Construction through warranty for HVAC system upgrades and modifications for six (6) buildings at South Mississippi Correctional Institution.
Note: This award is the lowest responsive/responsible bid of 3 bids received.

Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval, contingent upon executable Contract.

C. Consideration of Sole Source for Board Action

1. **Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 354-053
Project Title: Tenant Improvements 1st, 3rd, & 5th (Sole Source Fire Alarm 1st, 3rd, & 5th)
Sole Source Provider: Johnson Controls Fire Protection LP
Total Value at Sole Source: \$17,250.00
Construction Days from Notice to Proceed [Term]: 365 days
Sole Source Scope: Provide and install Simplex device to be added to the existing Simplex 410ES Fire Alarm Control Panel, work includes final connections, device ad programming.
Justification: The Robert E. Lee Building currently has an existing Johnson Controls, Inc., Simplex Fire Alarm Control Panel System that requires integration of a Simplex device required by code to provide detection and notification of fire or potential fire events within the facility. The Simplex product is proprietary to Johnson Controls, Inc. and they are the only company that can provide this product.

Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval, contingent upon no protest being filed through the advertisement period, and executed contract.

D. Consideration Agency Change Order

1. **Using Agency:** Mississippi Department of Archives and History
Project Title: Stabilization of the Windsor Ruins
General Contractor: Cangelosi Ward General Contractors, L.L.C.
Original Contract Sum: \$2,866,000.00
Net Change by Previous Change Orders: \$81,538.31
Total Value of Award before this Change Order: \$2,947,538.31
Total Value of this Change Order: \$1,178,080.96
Construction Days to Date [Term]: 605 (including 240 for this CO)
Change Order Scope: The Change Order is for labor intensive repair and restoration of the cast iron capitals for columns #'s 7, 14, 15, 22, 23, and 29, requiring removal, repair, and reinstallation per column.
Note: Board Action is required when cumulative Change Orders exceed 25% of original bid.

Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval contingent upon executable change order.

E. RPM New Leases

1. **Requesting Agency:** Mississippi Department of Rehabilitation Services
Lease #: 725-342-26A
Lessor: K & L Development

Term: 04-01-2023 thru 03-31-2026
Total Yearly Cost: \$33,864.00
Cost PSF: 9.96 + Utilities & Janitorial
Previous Cost PSF: N/A
Total Space per Occupant: N/A
Federal Funds: 80%

Square Footage Proposed: 3,400
Previous Square Footage: N/A

Address of Property: 732 N. 15th Street, Laurel, MS.

Purpose of Lease: There are three offices within this location: the Office of Vocational Rehabilitation, the Office of Special Disability Programs, and the Office of Assistive Technology.

Note: This is a three (3) year lease with no renewals. This lease was advertised and only one (1) response was received.

Staff Recommendation: RPM recommends the approval of this lease.

F. RPM Succeeding Leases

1. **Requesting Agency:** Mississippi Department of Employment Services

Lease #: 260-181-28A

Lessor: H & H Land Company, LLC.

Term: 05-01-2023 thru 04-30-2028

Total Yearly Cost: \$359,892.00

Previous Yearly Cost: \$359,892.00

Cost PSF: \$15.31 + Utilities & Janitorial

Previous Cost PSF: \$15.31 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 80%

Square Footage Proposed: 23,507

Previous Square Footage: 23,507

Address of Property: 1911 Arcadia Street, Hattiesburg, MS.

Purpose of Lease: This lease houses the WIN Job Center and the MDES Call Center for this area.

Note: This is a five (5) year lease with no renewals. The Agency has been at this location since 05-01-2018.

Staff Recommendation: RPM recommends the approval of lease.

2. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-761-28A

Lessor: Susan C. Smith

Term: 12-01-2023 thru 11-30-2028

Total Yearly Cost: \$22,800.00

Previous Yearly Cost: \$22,800.00

Cost PSF: \$6.00 + Utilities & Janitorial

Previous Cost PSF: \$6.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 3,800

Previous Square Footage: 3,800

Address of Property: 819 Rear Main Street, Greenville, MS.

Purpose of Lease: This lease will house the Parole and Probation office for the Greenville/Washington County area.

Note: This is a five (5) year lease with no renewals. The Agency has been at this location since 12-01-2020.

Staff Recommendation: RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-531-28A

Lessor: James Edwin Brown Jr. Estate

Term: 04-01-2023 thru 03-31-2028

Total Yearly Cost: \$31,972.50

Previous Yearly Cost: \$31,972.50

Cost PSF: \$10.50 + Utilities & Janitorial

Previous Cost PSF: \$10.50 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 3,046

Previous Square Footage: 3,046

Address of Property: 100 - 112 North Lafayette Street, Starkville, MS.

Purpose of Lease: This lease will house the Parole and Probation office for Starkville and the Oktibbeha County area.

Note: This is a five (5) year lease with no renewals. The Agency has been at this location since 02-01-2019.

Staff Recommendation: RPM recommends the approval of this lease.

4. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-461-28A

Lessor: Anderson Engineering

Term: 04-01-2023 thru 03-31-2028

Total Yearly Cost: \$15,183.00

Cost PSF: \$7.00 + Utilities & Janitorial

Previous Cost PSF: 7.00 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 2,169

Previous Square Footage: 2,169

Address of Property: 346 Second Street, Columbia, MS.

Purpose of Lease: This will be the Parole & Probation office for the Columbia/Marion County area.

Note: This is a five (5) year lease with no renewals. The Agency has been at this location since 01-2017.

Staff Recommendation: RPM recommends the approval of this lease.

G. RPM Amended Leases

1. **Requesting Agency:** Mississippi Department of Rehabilitation Services

Lease #: 725-501-26A

Lessor: McKee Realty 1, LLC.

Term: 04-01-2023 thru 03-31-2026

Total Yearly Cost: \$25,800.00

Cost PSF: \$12.50 + Utilities & Janitorial

Previous Cost PSF: \$12.50 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 80%

Square Footage Proposed: 2,150

Previous Square Footage: 2,150

Address of Property: 90 Pilot Drive, Philadelphia, MS.

Purpose of Lease: There are two MDRS offices within this location: the Office of Vocational Rehabilitation and the Office of Special Disability Programs.

Note: This is a three (3) year lease with no renewals. MDRS has been at this location since 04-01-2018.

Staff Recommendation: RPM recommends the approval of this lease.

VIII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Development Authority

RFx #: 3180001970

Procurement Request: Request for Qualifications

Anticipated Term: 2 years with up to 36 months in any combination of renewals

Anticipated Contract Amount: \$3,000,000.00

Summary of Request: The Mississippi Development Authority is seeking one Contractor to develop and implement a Mississippi European Marketing Plan. The selected Contractor will create a travel-related promotional plan, a budget, and a project activity calendar for the plan. The Agency contends the use of an Invitation for Bids (IFB) to select a contractor is neither practicable nor advantageous because the Agency is setting the price. The Agency also needs to evaluate offerors based on experience, capabilities, and staffing. Offerors will be evaluated on Technical factors weighted at 36%, Management factors weighted at 29%, and Cost (Price) factors weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Corrections

Supplier: K12 Management, Inc.

Contract #: 8200064316

Term: 03/01/2023 - 02/28/2026

Total Value: \$712,500.00

**New
\$712,500.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will create and facilitate an online high school diploma program for adults. The Contractor was selected through an Invitation for Bids with three respondents. One vendor was deemed nonresponsible because the Agency was unable to obtain the required number of references. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.05.1 for failure to provide a form to be signed by the bidder and with a space to insert the price. OPSCR has reviewed this request and has determined that there was no effect on the competition, fairness, or transparency of the procurement as all bidders priced their bids in the same manner which allowed the Agency to appropriately compare the pricing.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$1,187,500.00

2. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Cannon Cochran Management Services, Inc.

Contract #: 8200067502

Term: 7/1/2023 - 6/30/2027

Total Value: \$6,600,000.00

**New
\$6,600,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide third party claims administration services to the Mississippi State Agencies Self-Insured Workers' Compensation Trust to manage all claims related services, including but not limited to, claims investigations, compensability determinations, claim and expense payments, litigation management, medical case management, and overall management of claims files to include completion and timely filing of reports by the Mississippi Workers' Compensation Commission. The Agency contends the use of an Invitation for Bids (IFB) to select a Contractor was neither practicable nor advantageous because Price was not the only factor which needed to be evaluated. The Agency needed Offerors to develop a proposal demonstrating understanding and development of the scope of services and the Agency needed to comparatively evaluate the Offerors' experience, expertise, and demonstrated ability to provide the service. Offerors were evaluated on Technical factors weighted at 35%; Management factors weighted at 25%; Cost (Price) factors weighted at 35%; and Finalist Presentations weighted at 5%. Pursuant to Miss. Code Ann. § 31-7-413(2)(iii), the Agency requests to evaluate Cost factors openly. The Contractor was selected through a Request for Proposals (RFP) with two respondents.

The Agency requests an exception to OPSCR PPRB Rules and Regulations Sections 3-201, 3-201.03, and 3-203.03.1 for failure to obtain prior approval from the PPRB before issuing a Competitive Sealed Proposal. OPSCR has reviewed this request has no concerns that granting the exception would affect the competition, fairness, or transparency of the procurement.

Staff Recommendation: OPSCR has reviewed this request and recommends approval, contingent upon receipt of the required Certificate of Insurance, of the use of a Request for Proposal, the request to score cost openly, and the exceptions to Section 3-201, 3-201.03, and 3-203.03.1 of the PPRB OPSCR Rules and Regulations.

Projected Budget for the Life of the Contract: \$6,600,000.00

3. Requesting Agency: Ellisville State School

Supplier: EcoSouth Services of Mobile, LLC

Contract #: 8200058717

Term: 8/9/2021 - 3/01/2023

Termination

Total Value: \$209,815.46

\$0.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. The Contractor provided waste management services. The Agency issued a Stop Work Order effective March 01, 2023 to combine services with South Mississippi Regional Center for the best interest of the State. The Agency awarded a new contract to Contractor Waste Management Pro of Mississippi and was approved by PPRB on January 4, 2023.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$209,815.46

4. Requesting Agency: Mississippi Department of Revenue

Supplier: Tempstaff, Inc.

Contract #: 8200057270

Term: 08/01/2021 - 07/31/2023

Modification

Total Value: \$830,000.00

\$200,000.00

Summary of Request: The term of the original contract was one year with three optional one-year renewals. Amendment Three has been submitted to increase the spending authority due to the need for a higher volume of temporary staff. The Contractor will continue to be paid the same rate as provided in the original contract. All other terms and conditions of the original contract remains the same.

Staff Recommendation: OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$830,000.00

5. Requesting Agency: Mississippi Department of Revenue

Supplier: Ruan Transportation Corporation

Contract #: 8200066932

Term: 03/01/2023 - 02/28/2027

New

Total Value: \$45,000,000.00

\$45,000,000.00

Summary of Request: The term of the contract is four (4) years with two (2) optional four-year renewals. The Contractor will serve as Third-Party Warehouse Operator to oversee warehousing and distribution operations of the Alcoholic Beverage Control Division located in Gluckstadt, Mississippi, as required under Senate Bill 2844 (2022 Regular Session). The Contractor was selected through a Request for Proposals with four (4) respondents. The contract was awarded to the lowest Offeror.

Staff Recommendation: OPSCR recommends approval of this request contingent upon receipt of the required Certificate of Insurance and Performance Bond.

Projected Budget for the Life of the Contract: \$135,000,000.00

6. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Maximus Consulting Services

Contract #: 8200067439

Term: 03/08/2023 - 03/07/2027

Total Value: \$275,000.00

**New
\$275,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide accounting services for the compilation of the Statewide Cost Allocation Plan (SWACP) for the State of Mississippi including the DFA Cost Allocation Plan (DFA-CAP). The Contractor was selected through a Request for Proposals with two (2) Respondents. The Contract was awarded to the lowest Offeror.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$275,000.00

7. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Zee Company, Inc.

Contract #: 8200045233

Term: 07/01/2019 – 06/30/2024

Total Value: \$198,600.00

**Renewal
\$39,720.00**

Summary of Request: The term of the contract was four years with one optional one-year renewal. Amendment One was submitted to exercise the optional renewal. The Contractor currently provides comprehensive water treatment services for the heating, ventilation, and air conditioning systems in the Capitol Complex and Mississippi History and Civil Rights Museums in Jackson. Amendment One also updates the Contract Term, Consideration, E-Payment, Paymode, Applicable Law, Compliance with Laws, E-Verification, Representation Regarding Contingent Fees, Termination for Convenience, Termination for Default, Indemnification, Notice, and Termination Upon Bankruptcy. All other terms and conditions of the original contract remains the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$198,600.00

8. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Diversified Elevator Service & Equipment Company, Inc

Contract #: 8200045236
Term: 7/1/2019 – 6/30/2024
Total Value: \$1,800,900.00

Renewal
\$360,180.00

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment Two was submitted to exercise the final renewal period in the amount of \$360,180.00. The Contractor provides preventative elevator maintenance and repair services for the buildings in the Capitol Complex, the Bolton building in Biloxi, and the Mississippi History and Civil Rights Museums in Jackson. Amendment Two also updates the contract term and consideration clauses. All other terms and conditions of the original contract remains the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$1,800,900.00

C. Request for Exception to PPRB OPSCR Rules and Regulations

1. Requesting Agency: Mississippi Division of Medicaid

Procurement Type: Request for Qualifications

Regulation: Section 3-102.01.1

Summary of Request: Section 3-102.01.1 of the PPRB OPSCR Rules and Regulations state that “All competitive methods of procurement including ... Request for Qualifications ...shall expire one year from the date of opening ... statements of qualification.” The Agency issued RFQ RFx3150003991 for its Coordinated Care program on December 10,2021. Qualifications in response to the solicitation were due on March 4, 2022. The Agency has received two protests and is currently in the process of reviewing and responding to said protests.

The Agency requests an exception to the one-year expiration of the procurement until such time that a contract may be awarded pending the outcome of the administrative protest process.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exception to Section 3-102.01.1.

IX. Other Business

A. Next Regular PPRB Meeting April 5, 2023 at 9:00 a.m.

X. Adjournment