



MEETING AGENDA
Wednesday, October 4, 2023
9:00 a.m.
Woolfolk Office Building, Room 145

- I. Call to Order**
- II. Approval of Minutes from the September 6, 2023 Public Procurement Review Board Meeting**
- III. Approval of per diem and expenses for the September 6, 2023 meeting and for any additional expenses incurred prior to the October 4, 2023 meeting**
- IV. Reports**
 - A. OPTFM Emergency Purchases Reported to the Board**
 - B. OPTFM Sole Source Purchases Reported to the Board**
 - C. OPTFM Staff Approvals Reported to the Board**
 - D. BOB Staff Approvals Reported to the Board**
 - E. OPSCR Emergency Contracts Reported to the Board**
 - F. OPSCR Sole Source Contracts Reported to the Board**
 - G. OPSCR Staff Approvals Reported to the Board**
- V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. Consideration of State Agency Contracts for Board Action**
 - 1. Requesting Agency:** Mississippi Emergency Management Agency (MEMA)
Supplier: Nex-Xos Worldwide LLC, Storm Services, LLC, Hope Springs Inc.
Contract #: 8200071135, 8200071136, 8200071137
Term: 10/9/2023 through 10/8/2024 with four (4) optional one-year renewals
Total Value: \$13,500,000.00 (\$4,500,000.00, \$4,500,000.00, \$4,500,000.00)

Summary of Request: MEMA advertised for competitive sealed bids for emergency standby contracts for bottled water. They received ten (10) bids and wish to award to three vendors with the lowest prices.

Staff Recommendation: OPTFM recommends approval of the contract.

2. Requesting Agency: Mississippi Department of Public Safety (MDPS)

Supplier: CMI Inc.

Contract #: 8800009031

Term: 10/4/2023 through 9/4/2024

Total Value: \$1,071,355.00

Summary of Request: MDPS advertised a sole source procurement for intoxilyzers and parts for the Intoxilyzer 9000, used in the testing of individuals suspected of driving under the influence of an intoxicating substance. The procurement was advertised in the newspaper and the Procurement Portal per the Procurement Manual. No objections were received.

Staff Recommendation: OPTFM recommends approval of the contract.

3. Requesting Agency: Mississippi Department of Revenue (MDOR)

Suppliers: Abcorp NA, Inc.

Contract #: 8200070409

Term: 10/4/2023 through 10/1/2026 with option to renew for two (2) additional one-year periods

Total Value: \$2,369,520.00

Summary of Request: MDOR advertised for competitive sealed bids for printing and mailing of vehicle titles. MDOR received one (1) bid and wishes to award to American Bank Note Company.

Staff Recommendation: OPTFM recommends approval of the contract.

4. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Warren LLC

Contract#: 8200071328

Term: 10/04/2023 through 2/29/2024

Total Value: \$749,250.00

Summary of Request: MDOT solicited competitive sealed bids for the purchase of a 7 cubic yard dump body. The minimum number of units to purchase will be five (5) and maximum will be thirty (30). This contract has nine (9) possible six-month extensions and shall not exceed sixty (60) months.

Staff Recommendation: OPTFM recommends approval of the contract.

5. Requesting Agency: Mississippi Department of Health (MSDH)

Supplier: DiaSorin Inc.

Contract#: 8200065845

Term: 1/5/2023 through 12/31/2028

Total Value: \$787,500.00

Summary of Request: MSDH is filing a modification to the contract to correct the quantity and price to match the bid form from Diasorin which decreases the total value of the contract from \$843,750.00 to \$787,500.00.

Staff Recommendation: OPTFM recommends approval of the request.

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

A. Consideration of BOB Contracts for Project Professionals

1. **Using Agency:** [Meridian Community College](#)
Project Number: GS# 209-066
Title: New Softball Tennis Complex
Location: Meridian, Mississippi
Budget: \$5,526,295.00
Funding Sources: SB 3065, L'19; HB 2016, L'16; HB 1730, L'20; SB 2971, L'21; HB 1353, L'22; Meridian Community College
Professional Fee: C (estimated fees \$344,244.21)
Professional: Davis Purdy Architects, PLLC – Meridian, Mississippi

Scope: Planning through the warranty phase for a Softball and Tennis Complex. This project will provide Meridian Community College with a sports facility that will allow them to expand their capabilities for developing their tennis and softball programs and allow them to host tennis tournaments. The goals of the project are to create a functional, state of the art facility that has an attractive aesthetic that is cohesive with the rest of the campus.

NOTE: Professional was selected via competitive qualification-based selection process from 3 eligibles. This item is being brought to PPRB because fees for this project are now anticipated to exceed \$250K due to increase in scope/budget.

Staff Recommendation: BoB recommends PPRB approval contingent upon Amendment to Professional Contract.

2. **Using Agency:** [Mississippi State Penitentiary](#) (Department of Corrections)
Project Number: GS# 321-269
Title: Unit 17 Renovations

Location: Parchman, Mississippi
Budget: \$6,694,334.35
Funding Sources: SB 3065, L of 2019; HB 1730, L of 2020; DOC funds
Professional Fee: C+ (estimated fees \$473,703.79)
Professional: Shafer-Zahner-Zahner, PLLC – Starkville, Mississippi

Scope: The original scope, under a previous Superintendent, was anticipated to be a minor repair using some self-perform construction by the inmates. Unit 17 has been shut down for 20 years. Under the current Superintendent, all death row inmates will now be housed in this Unit. Unit 17 will also be used for executions and attended by press, politicians, and the public, all of which has lead to upgrades and repairs not originally anticipated. In addition to plumbing, electrical, mechanical, interior and exterior repair, after investigation during planning, more extensive work was found regarding waste piping repairs, site drainage repairs, cell door system upgrades, electric fence and gate upgrades, and overall building and systems' electrical upgrades.

NOTE: Professional was selected via competitive qualification-based selection process from 3 eligibles. This item is being brought to PPRB because fees for this project are now anticipated to exceed \$250K due to increase in scope/budget.

Staff Recommendation: BoB recommends PPRB approval contingent upon Amendment to Professional Contract.

B. Consideration of “Agency” Contracts for Board Action

- Using Agency:** [Mississippi Department of Corrections](#)
Project Number: GS# 320-085
Project Title: ARPA Mit. - MCCF
Sole Source Provider: ADT Commercial LLC
Total Value of Sole Source: \$207,450.00
Construction Days from Notice to Proceed [Term]: 410 days

Sole Source Scope: Provide and connect new ADT Fire Alarm System devices and connections for a new HVAC equipment at the Marshall County Correctional Facility.

Justification: Modifications and additions to the existing Fire Detection and Alarm System at the subject project must be performed by the original installing Vendor or the Vendor who has assumed maintenance on the System because this Vendor is the only entity that has access to the System program that operates the control panel.

Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval, contingent upon no protest being filed through the advertisement period, and executed contract.

- Using Agency:** [Robert E. Lee Building \(Office of Capitol Facilities\)](#)
Project Number: GS# 354-052
Project Title: JOC – General R&R (5th and 7th Floors Renovations)
Sole Source Provider: Johnson Controls Fire Protection LP

Total Value of Sole Source: \$13,967.93

Construction Days from Notice to Proceed [Term]: 120 days

Sole Source Scope: Provide and install Simplex device to be added to the existing Simplex 410ES Fire Alarm Control Panel, work includes final connections, device and programming.

Justification: Robert E. Lee Building (Office of Capitol Facilities) (Department of Finance and Administration) currently has an existing Johnson Controls, Inc., Simplex Fire Alarm Control Panel System that requires integration of a Simplex device required by code to provide detection and notification of fire or potential fire events within the facility. The Simplex product is proprietary to Johnson Controls, Inc. and they are the only company that can provide this product.

Staff Recommendation: BOB has reviewed the documentation and recommends PPRB approval, contingent upon no protest being filed through the advertisement period, and executed contract.

C. Consideration of B0B Construction Contracts for Board Action

Note: Board Action is required when award is over \$5,000,000.00.

1. **Using Agency:** [Mississippi Valley State University](#)
Project Number: GS# 106-269
Title: Jacob Aron Student Union Expansion and Renovation
General Contractor: Richard Womack Construction, LLC
Construction Days from Notice to Proceed [Time]: 600 days
Total Value at Award: \$18,674,000.00

Scope: Construction for the expansion and comprehensive renovations to the Jacob Aaron Student Union, including the Delta Sands Motel wing, on the MVSU main campus. This two-story, 51,120 square foot structure, constructed in 1960, has not seen any significant improvements in over 50-plus years. The facility currently contains common areas, game rooms, retail stores, support spaces and a laundry. The scope of this endeavor will include new construction, envelope repairs / modifications, general renovations and some reconfiguration of the interior to tie multiple components into one comprehensive student union complex that will support the needs of the student body. ADA, mechanical, electrical, plumbing and life safety systems improvements will also need to be addressed as part of this endeavor. Due to potential Mississippi Landmark eligibility, coordination with the Mississippi Department of Archives and History will be required. A pre-qualification process may also be used to assist in the selection of general contractors and major subcontractors experienced in historic preservation projects. The expansion and renovation area consists of 45,636 square feet.

Note: This award is for base bid and is the lowest bid of 2 bids received.

Staff Recommendation: BOB recommends PPRB approval, contingent upon a fully executed Contract.

D. Consideration of Agency Construction Contracts for Board Action

Note: Board Action is required when award is over \$5,000,000.00.

1. **Using Agency:** [Department of Finance and Administration](#) (Capitol Complex Improvement District)

Project Number: GS# 390-005

Title: State Street Improvements

General Contractor: Hemphill Construction Company, Inc.

Construction Days from Notice to Proceed [Time]: 800 days

Total Value at Award: \$23,551,462.50

Scope: Construction through warranty phases for asphalt rehabilitation and replacement; curb and gutter repairs; sidewalk repairs for ADA requirements; ADA ramp improvements and installation; stormwater and sewer line utilities rehabilitation and replacement, conduit, and landscape installation. The limits of the project include approximately 4,800 linear feet on State Street from Capitol Street to Fortification Street. all infrastructure belongs to the City of Jackson, professionals will be required to coordinate all work with the City of Jackson.

Note: This award for base bid and is the lowest bid of 2 bids received.

Staff Recommendation: BOB recommends PPRB approval, contingent upon a fully executed Contract.

E. RPM New Lease

1. **Requesting Agency:** Division of Medicaid

Lease #: 515-381-33A

Lessor: Heritage Investment Properties

Term: 12-01-2023 thru 12-31-2033

Total Yearly Cost: \$82,500.00

Cost PSF: \$11.00 + Utilities & Janitorial

Total Space per Occupant: 241

Federal Funds: 50%

Square Footage Proposed: 7,500

Address of Property: 3848 Hwy 45 N., Meridian, MS.

Purpose of Lease: This will be the Medicaid office for the west/central part of Mississippi.

Note: This is a ten (10) year lease with no renewals. This lease was advertised and only one (1) response was received. Three inquiries about the lease were made.

Staff Recommendation: RPM recommends the approval of this lease.

F. RPM Succeeding Leases:

1. **Requesting Agency:** Mississippi Department of Employment Security

Lease #: 260-421-26A

Lessor: Allied Development

Term: 12-01-2023 thru 11-30-2026

Total Yearly Cost: \$105,267.48

Cost PSF: \$10.25 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Square Footage Proposed: 10,270

Address of Property: 812 W. Park Avenue, Greenwood, MS.

Purpose of Lease: This is a WIN job center serving Leflore, Carroll, Holmes, and Sunflower Counties.

Note: This is a three (3) year lease with no renewals. This agency has been at this location since 12-01-2020.

Staff Recommendation: RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Employment Security

Lease #: 260-303-25A

Lessor: Trebig Properties, LLC.

Term: 01-01-2024 thru 12-31-2025

Total Yearly Cost: \$238,272.00

Cost PSF: \$14.92 + Utilities & Janitorial

Total Space per Occupant: N/A

Previous Cost PSF: \$14.92 + Utilities & Janitorial

Federal Funds: 100%

Square Footage Proposed: 15,975

Address of Property: 1604 Denny Avenue, Pascagoula, MS.

Purpose of Lease: This is a WIN job center for the Jackson County/Pascagoula area.

Note: This is a two-year lease with no renewals. This agency has been at this location since 10-01-2020.

Staff Recommendation: RPM recommends the approval of this lease.

G. RPM Non-Competitive Leases:

1. Requesting Agency: Mississippi Secretary of State

Lease #: 899-251-26B

Lessor: Joan Bellan, Christine Boone Guizerix, John McNamara Boone, Jr., Charles Henry Booth, IV

Term: 11-01-2023 thru 11-30-2026

Total Yearly Cost: \$23,040.00

Cost Per Space: \$66.21 per month

Federal Funds: 0%

Number of Parking Spaces: 29

Address of Property: Parcel 34-51 (Behind Heber-Ladner Building)

Purpose of Amendment: This is a parking lease for those State employees that work in the Heber-Ladner building.

Note: This is a three (3) year lease with no renewals. The MSOS request a waiver on the eighteen (18) month restriction on parking lot rental as written in the State Leasing Procedures Manual under 300.9 (5a)

Staff Recommendation: RPM recommends the approval of this lease.

H. RPM Amended Lease:

1. Requesting Agency: Mississippi State Board of Funeral Services

Lease #: 335-615-28A

Lessor: Faries Lakeland Properties

Term: 12-01-2023 thru 11-30-2028

Total Yearly Cost: Year 1: \$32,461.20

Year 2: \$32,948.12

Year 3: \$33,442.34

Year 4: \$33,943.97

Year 5: \$34,453.13

Cost PSF: Year 1: \$16.23 + Janitorial

Year 2: \$16.47 + Janitorial

Year 3: \$16.73 + Janitorial

Year 4: \$16.97 + Janitorial

Year 5: \$17.23 + Janitorial

Total Space per Occupant: 250

Federal Funds: 0%

Square Footage Proposed: 2,000

Address of Property: 3010 Lakeland Cove, Suite W, Flowood, MS

Purpose of Lease: This amendment will extend the present contract for five (5) years. The agency has requested some interior design changes from the Lessor which the Lessor has agreed to under this amendment.

Note: This is a five (5) year extension with no renewals. The agency has been at this location since 06-01-2003.

Staff Recommendation: RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Rehabilitation Services

Lease #: 725-751-24A-R

Lessor: John Arnold

Term: 08-01-2022 thru 07-31-2024

Effective Date of Additional Space: 10-04-2023

Previous Yearly Cost: \$19,200.00

Total Yearly Cost with Addition: \$33,408.00

Cost PSF: \$12.00 + Utilities & Janitorial

Previous Square Footage: 1,600

Additional Space Requested: 1,184 Sq. Ft.

Square Footage Proposed: 2,784

Federal Funds: 80%

Address of Property: 3206 Wisconsin Avenue, Vicksburg, MS

Purpose of Addition: Because of the increased case loads in this area. MDRS has hired

additional counselors for the Office of Special Disability Programs.

Note: This amendment adds 1,184 square feet to the leased property. No other terms or conditions will change. PPRB originally approved this lease on 7-6-2022.

Staff Recommendation: RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi Attorney General

Lease #: 075-361-33A-R

Lessor: 2330 University, LLC.

Term: First day of occupancy for ten years thereafter

Total Yearly Cost: \$140,628.00

Previous Yearly Cost: N/A

Cost PSF: \$22.00 Inclusive

Previous Cost PSF: N/A

Total Space per Occupant: 247

Federal Funds: 75%

Square Footage Proposed: 6,392

Previous Square Footage: N/A

Address of Property: 2330 University Ave., Oxford, MS.

Purpose of Lease: This lease will enable the MS Office of the Attorney General to provide a central north Mississippi office space for attorneys and investigators living in north Mississippi. This will be an extension of the services provided through the primary offices located in the Walter Sillers Building in Jackson Mississippi. This authorization allows a collaborative base of operations to conduct the business of the Attorney General in north Mississippi for federal and state required programs including but not limited to: Child Protective Services, Cyber Crimes and Internet Crimes Against Children, Alcohol and Tobacco Enforcement, Criminal and Civil Litigation, Medicaid Fraud Control, Officer involved Shootings, Human Trafficking Initiative and North Mississippi Collaborative Task Forces with MBI/FBI Task Forces. Building on the relationship with the University of Mississippi Law School, there will be expanded intern and extern opportunities for those studying law, paralegal studies, and criminal justice.

Note: This is an amendment to the original contract adjusting the term of the contract. Due to construction delays the term will now run from the first day of occupancy for ten years thereafter. The original lease was approved by PPRB on February 1st, 2023.

This lease has been advertised twice. On the latest advertisement five (5) responses were received along with one (1) withdrawal.

Staff Recommendation: RPM recommends the approval of this lease.

4. Requesting Agency: Mississippi Department of Public Safety

Lease #: 670-573-24A

Lessor: Howell Investments, LLC.

Term: 10-04-2023 thru 09-30-2024

Total Yearly Cost: \$12.00

Previous Yearly Cost: \$12.00

Cost PSF: N/A

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 2,100

Previous Square Footage: 2,100

Address of Property: 708 Laurel Street, Summit, MS.

Purpose of Lease: This is a driver's license renewal office.

Note: This is a one-year lease extension with no renewals. The agency has been at this location since 07-1-2012.

Staff Recommendation: RPM recommends the approval of this lease.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Department of Rehabilitation Services

RFx Number: 3180002131

Procurement Request: Request for Proposal

Anticipated Term: One Year with Four Optional One-Year Renewals

Anticipated Contract Amount: \$300,000.00

Summary of Request: The Mississippi Department of Rehabilitation Services (MDRS) is seeking one Contractor to provide professional services needed to create an all-inclusive Comprehensive Statewide Needs Assessment (CSNA) for the Offices of Vocational Rehabilitation, and Vocational Rehabilitation for the Blind. The Agency contends the use of an Invitation for Bids (IFB) to select a Contractor is neither practicable nor advantageous because the Agency requires a certain degree of technical and professional expertise. The providers of this assessment need to be experienced and knowledgeable regarding the various programs and federal/state regulations that MDRS is required to meet. Offerors will be evaluated on the following factors: Technical weighted at 30%, Management weighted at 35% and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

2. Requesting Agency: Mississippi State Hospital

RFx Number: 3180002100

Procurement Request: Request for Qualifications

Anticipated Term: Four Years with One Optional One-year Renewal

Anticipated Contract Amount: \$773,500.00

Summary of Request: The Agency seeks one Contractor to act as an advisor to doctors, hospital staff, and administrators. The advisor will use guidelines from the Centers for Medicare and Medicaid Services to decide if a patient requires inpatient psychiatric treatment and if the hospital can be reimbursed for that treatment. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency needs flexibility to award based on knowledge and availability. Additionally, price is not the most important factor to consider, and the Agency will be setting the price. Offerors will be evaluated on the following factors: Technical weighted at 33%, Management weighted at 32%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

3. Requesting Agency: Mississippi State Hospital

RFx Number: 3180002101

Procurement Request: Request for Qualifications

Anticipated Term: Four Years with One Optional One-Year Renewal

Anticipated Contract Amount: \$624,000.00

Summary of Request: The Agency seeks one Contractor to act as a forensic psychiatrist. The psychiatrist will be responsible for conducting mental health evaluations for court cases. They will also provide testimony on legal issues, participate in advisory panels, and be involved in the treatment of patients in an inpatient facility. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency will set the price and needs an opportunity to interview the Offerors. Offerors will be evaluated on the following factors: Management weighted at 65%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

4. Requesting Agency: Mississippi Development Authority

RFx Number: 3180002122

Procurement Request: Request for Proposals

Anticipated Term: Two Years with Thirty-Six Months of Optional Renewals

Anticipated Contract Amount: \$750,000.00

Summary of Request: The Agency is seeking to hire a professional services consultant to help recruit Asian firms in the automotive, aerospace, defense, and advanced manufacturing sectors. The consultant will work on behalf of the Agency to expand market opportunities for the export of Mississippi products and services to Asia. Additionally, they will develop a recruitment plan and an export promotion plan. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency needs to evaluate based on experience, staffing, technical expertise, and budget. Price is not the most important factor to consider. Offerors will be evaluated on the following factors: Technical weighted at 36%, Management weighted at 29%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

5. Requesting Agency: Mississippi Department of Child Protection Services

RFx Number: 3180002132

Procurement Request: Request for Qualifications

Anticipated Term: Four Years with One One-Year Optional Renewal

Anticipated Contract Amount: \$2,000,000.00

Summary of Request: The Agency seeks one of more Contractors to provide therapeutic placement and treatment services for children in its custody. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency needs to evaluate based on experience, education, staffing, and resources. Price is not the most important factor to consider. Offerors will be evaluated on the following factors: Technical weighted at 33%, Management weighted at 32%, and Cost (Price) weighted at 35%.

Staff Recommendation: OPSCR recommends approval of this request.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Corrections

Supplier: Mississippi State University

Contract #: 8200070924

Term: 10/04/2023 – 09/30 2025

Total Value: \$76,713.41

**New
\$76,713.41**

Summary of Request: The term of the contract is two years with no option to renew. The program provides help to offenders with both substance abuse and mental illness, reducing recidivism and improving public safety. It is funded by a federal grant and the Contractor will work with MDOC to meet the grant requirements by reviewing measures and outcomes provided by Health Connect of America. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), agencies under the purview of the PPRB may contract with Government Entities not under the purview of the PPRB, without bidding or other solicitation. The Agency has determined the price represents a fair market for this service.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$76,713.41

2. Requesting Agency: Mississippi Division of Medicaid

Supplier: Ascend Management Innovation

Contract #: 8200054150

Term: 01/01/2021 – 12/31/2024

Total Value: \$3,679,414.70

**Renewal
\$993,585.03**

Summary of Request: The term of the original contract was two years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal. The Contractor provides Preadmission Screening and Resident Reviews. Amendment One also updates the Entire Agreement, Period of Performance, and Cost for Services clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$4,772,305.24

3. Requesting Agency: Mississippi State Hospital

Supplier: John Wilkaitis

Contract #: 134898

Term: 7/1/2023 - 10/04/2023

Total Value: \$19,125.00

**Termination
\$-392,715.00**

Summary of Request: The term of the original contract was two years with no optional renewal. The contract worker provided adult psychiatric services and resigned effective June 28, 2023. Accordingly, the Agency issued a Stop Work Order effective August 11, 2023, and is now seeking to terminate the contract.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$823,680.00

4. **Requesting Agency:** Mississippi Department of Mental Health – Specialized Treatment Facility

Supplier: Richard Kutner

Contract #: 10137617

Term: 12/01/2023 - 6/30/2025

Total Value: \$467,201.00

New

\$467,201.00

Summary of Request: The term of the contract is approximately one year and seven months with one optional two-year renewals. Dr. Kutner is a Contract Worker who will serve as the Medical Director to coordinate medical services and direct resident treatment and serve as the child adolescent psychiatrist to residents. The Contract Worker was selected through a Request for Applications (RFA) and was the sole respondent. Dr. Kutner will be paid \$250.00 per hour not to exceed 20 hours per week on-site and \$1,000.00 per month for on-call services.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$1,052,817.00

5. **Requesting Agency:** East Mississippi State Hospital

Supplier: W. Joseph Touchstone, MD

Contract #: 0122784

Term: 10/5/2023 - 10/4/2025

Total Value: \$895,648.00

New

\$895,648.00

Summary of Request: The term of the contract is two years with one optional renewal. Dr. Touchstone is a contract worker who will provide professional medical services in the specialty of psychiatry. The Contract Worker was selected through a Request for Applications (RFA) and was the sole respondent. Dr. Touchstone will be paid \$200.00 per hour.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$1,343,472.00

6. **Requesting Agency:** East Mississippi Hospital

Term: 10/05/2023 - 10/4/2024

Total Value: \$110,836.44 (per contract)

New

\$110,836.44

Summary of Request: The term of each contract is one year with one optional one-year renewal. These Contract Workers are registered nurses who will provide nursing services at East Mississippi healthcare facility. The Contract Workers were selected through a Request for Applications (RFA) with four Respondents. Each Contract Worker will be paid \$45.00 per hour. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06 Request for Applications due to the solicitation being advertised in the Meridian Star for one week rather than (14) calendar days. OPSCR has reviewed the request and has no concerns that granting the exception would affect the competition, fairness, or transparency of the procurement as the Agency received four applications and it was advertised on the Agency website and the procurement portal. All applicants were awarded a contract.

a. Supplier: Shana Carter

Contract #: 10136241

b. Supplier: Shawnkita Everett
Contract #: 10137336

c. Supplier: Earl Felton
Contract #: 10136340

d. Supplier: Brandy Mosley
Contract #: 10136285

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for Life of the Contract: (per contract) \$221,672.88

7. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: CaremarkPCS Health, LLC d/b/a CVS Health

Contract #: 8200052819

Term: 01/21/2021 – 12/31/2024

Total Value: \$15,766,000.00

Modification
\$3,558,224.94

Summary of Request: The term of the original contract was four years with one optional one-year renewal. Amendment Three has been submitted to increase the cost of services and modify the fee schedule by adding the Annual CAA RxDC Reporting Services to miscellaneous services. The Contractor provides pharmacy benefit management services for the State and School Employees' Health Insurance Plan. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$15,766,000.00

8. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Gallagher Benefit Services, Inc.

Contract #: 8200065388

Term: 10/05/2022 – 09/30/2026

Total Value: \$1,816,000.00

Modification
\$1,000,000.00

Summary of Request: The term of the original contract was four years with one optional one-year renewal. Amendment One has been submitted to increase the cost of services and provide additional consulting services. The Contractor will provide health and life insurance consulting services and actuarial consulting services for the State and School Employees' Life and Health Insurance Plan. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$1,816,000.00

9. Requesting Agency: Mississippi Department of Mental Health – Specialized Treatment Facility

Supplier: Carrie J. Payne-Morris

Contract #: 8200065414

Term: 11/01/2023 – 10/31/2024

Total Value: \$86,400.00

Modification

\$43,200.00

Summary of Request: The term of the contract was one year with an option to renew at the Agency’s discretion for a maximum period of five years. Amendment One was submitted to exercise the one-year optional renewal period. The Contractor provides speech language pathology services for Specialized Treatment Facility. All other terms and conditions of the original contract remain the same.

Staff Recommendation: OPSCR recommends approval of this request.

Projected Budget for the Life of the Contract: \$86,400.00

10. Requesting Agency: Mississippi Emergency Management Agency

Supplier: Atkins North America, Inc.

Contract #: 8200070967

Term: 10/09/2023 – 10/08/2024

Total Value: \$3,000,000.00

New

\$3,000,000.00

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor provides professional services to assist the Public Assistance staff with managing and administrating the Public Assistance (PA) Program for the final few projects and sole remaining subrecipient for FEMA-1604, Hurricane Katrina. The Contractor was selected through a Request for Qualifications (RFQ) with two respondents. The Contract was awarded to the highest scoring Respondent.

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for the Life of the Contract: \$15,000,000.00

11. Requesting Agency: Mississippi Department of Child Protection Services

Term: 10/05/2023 – 10/04/2024

Summary of Request: The term of the contract is one year with two optional two-year renewals. The Contractors will provide Permanency Assessment Center/Crisis Residential Services for youth in foster care. The Contractors were selected through a Request for Qualifications (RFQ) with four respondents. One Respondent was deemed nonresponsive due to not meeting the submission requirements.

a. **Supplier:** Brentwood Behavioral Health

Contract #: 8200071346

Total Value: \$1,500,000.00

Projected Budget for the Life of the Contract: \$7,500,000.00

New

\$1,500,000.00

b. **Supplier:** Methodist Children’s Home of Mississippi, LLC

Contract #: 8200071347 **New**
Total Value: \$2,000,000.00 **\$2,000,000.00**
Projected Budget for the Life of the Contract: \$10,000.00

- c. **Supplier:** Hope Village for Children, Inc.
Contract #: 8200071348 **New**
Total Value: \$1,500,000.00 **\$1,500,000.00**
Projected Budget for the Life of the Contract: \$7,500,000.00

Staff Recommendation: OPSCR recommends approval of this request, contingent upon receipt of the required Certificate of Insurance.

C. Preapproved Vendor List

1. Service: Temporary Staffing Services

Effective Dates of PVL: 10/04/2023 - 09/30/2026

Renewable Through: 09/30/2028

Summary of Request: OPSCR issued an Invitation for Bids (IFB) to establish a preapproved vendor list (PVL) to provide temporary staffing services on an as-needed basis. Pursuant to Miss. Code Ann. § 27-104-7(2)(i), agencies under the purview of the PPRB may contract with vendors on the PVL without bidding or other solicitation. The IFB divided the State into eight regions, four service categories, and three different hourly rates for pricing purposes. Additionally, the IFB provided that OPSCR would recommend awards be made to all responsive and responsible bidders for each service category in each region whose average bid price is less than 125% of the mean for that category of service. Twenty-six bidders responded to the IFB, and OPSCR determined that eighteen were responsive and responsible. Of those responsive and responsible bidders, five submitted pricing that exceeded the maximum bid price allowed by the IFB. OPSCR recommends the following vendors be placed on the PVL for the region(s) indicated below. Prices will remain firm, valid, and renewable through September 30, 2028, except that a bidder may raise prices in the event of unanticipated market disruptions. Before making a price adjustment, the bidder must provide a market analysis to the Agency regarding the viability of the original bid rates. The Agency makes the final decision on the price adjustment, and this adjustment shall not exceed 110% of the original bid rate.

OPSCR recommends that the following bidders be placed on the PVL:

1. Calculated Hire
2. Calloway & Associates, Inc.
3. COGENT Infotech Corporation
4. Diskriter, Inc.
5. Enterprise Solutions, Inc.
6. FAAZ Consulting, LLC
7. Infojini
8. Noor Associates
9. Planting Healing
10. Premier Staffing Source, Inc.
11. Professional Staffing Group, LLC

12. Qualified Staffing
13. Rose International
14. S4 Global Solutions, LLC dba Hospitality Services Group
15. Staffers, Inc.
16. Staffing Innovations, Inc.
17. Tryfacta, Inc.
18. Workforce Management

Staff Recommendation: OPSCR recommends approval of this request.

VIII. Other Business

A. Next Regular PPRB Meeting November 1, 2023 at 9:00 a.m.

IX. Adjournment