



TELEPHONIC MEETING AGENDA
Wednesday, March 2, 2022
9:00 a.m.

****This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to PPRB@dfa.ms.gov****

- I. Call to Order
- II. Approval of Minutes from the February 2, 2022 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the March 2, 2022 meeting and for any additional expenses incurred prior to the April 6, 2022 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Suppliers: Xcessories Squared Development & Mfg., Vulcan Inc.

Contract #: 8800001810, 8800001811

Total Value: \$999,160.00 (\$937,525.00, \$61,635.00)

Term: 3/2/2022 through 6/30/2022

Summary of Request: MDOT completed a reverse auction on 01/19/2022 for sign posts of various types and sizes. Twenty-one (21) vendors were invited, four (4) qualified and participated. MDOT wishes to multi-award based on a lowest cost by line item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contracts.

2. Requesting Agency: Mississippi Department of Marine Resources (MDMR)

Supplier: Central Florida Yamaha, Inc.

Contract #: 8200061805

Total Value: \$72,351.00

Term: 3/2/2022 through 12/31/2023

Summary of Request: MDMR requested an exemption from the reverse auction process for the purchase of three (3) Mercury motors to be used by marine patrol law enforcement and the

exemption was approved by PPRB at the December 2021 meeting. MDMR advertised for sealed bids and received one bid. They request to award Central Florida Yamaha, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

B. Master Lease Purchase Program

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Master Lease Purchase: \$2,575,000.00

Term of Contract: Master Lease Purchase Series 2021B

Purchase Method: TBD

Comments: Pursuant to Miss. Code Ann. § 31-7-10, as amended, MDOT is requesting authority to amend a previously approved Master Lease Purchase Planning form. The Planning Form was approved at the October 6, 2021 PPRB meeting. MDOT requests to replace the tandem dump truck with the heavy duty truck cab and chassis, to add a snow plow and a dump body, and to delete one steel wheel roller. There will be no change to the total cost of the master lease.

Staff Recommendation: Granting of authority to the Agency to amend the Planning Form and proceed with participation in the next Master Lease Purchase Series to finance the proposed equipment.

C. OPTFM Staff Approvals Reported to the Board

D. OPTFM Sole Source Purchases Reported to the Board

E. OPTFM Emergency Purchases Reported to the Board

V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of Renewal Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. Using Agency: Mississippi Department of Finance and Administration

Project Number: GS# 371-166

Title: Job Order Contracting Program (Landmark)

Location: Statewide

Project Budget: \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)

Funding Sources: Various
Professional Fee Type: Special Percentage (10%) complexity
Time Period: 1st renewal of up to four (4) one (1) year renewals.
Renewal amendment will extend contract through March 2, 2023.

Job Order Professionals to be Renewed:

Shafer-Zahner-Zahner, PLLC
Albert & Robinson Architects, PLLC
Burriss/Wagnon Architects, P.A.
WFT Architects, P.A.
Wier Boerner Allin Architecture, PLLC
Beard + Riser Architects PLLC
Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)
Mechanical and/or Electrical: Dewberry Engineers, Inc. d/b/a DewBerry / Edmonds (previously Edmonds Engineering Inc) (Fairfax, Virginia, through the Jackson Office)
Mechanical: Engineering Resource Group, Inc. (Jackson)
Electrical: Schultz & Wynne, P.A.

Project Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance. The BOB is requesting to raise the initial Individual Job Order limit by 25% percent to account for increased labor and material costs due to COVID-19's impact on the global supply chain. Individual Job Orders will be not more than one million two hundred fifty thousand dollars (\$1,250,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: Original contracts were approved by PPRB at the February 2021 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon an executed amendment.

- 2. Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Title: Job Order Contracting Program (Non-Landmark)
Location: Statewide
Project Budget: \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: Various
Professional Fee Type: Special Percentage (9%) complexity
Time Period: 1st renewal of up to four (4) one (1) year renewals.
Renewal amendment will extend contract through March 2, 2023.

Job Order Professionals to be Renewed:

Hardy and Associates/Architect, PLLC
Albert & Robinson Architects, PLLC
Cooke Douglass Farr Lemons Architects + Engineers PA
Shafer-Zahner-Zahner, PLLC
Machado-Patano, PLLC
Allred Stolarski Architects, PA
Burris/Wagnon Architects, P.A.
JBHM Architects, P.A. (Jackson)
Beard + Riser Architects PLLC
Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Dewberry Engineers, Inc. d/b/a DewBerry / Edmonds (previously Edmonds Engineering Inc) (Fairfax, Virginia, through the Jackson Office)
Mechanical: Engineering Resource Group, Inc. (Jackson)
Electrical: Atwell & Gent, P.A.
Electrical: Schultz & Wynne, P.A.

Project Scope: Planning and construction for multiple projects statewide via DFA/BOB’s Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites. The BOB is requesting to raise the initial Individual Job Order limit by 25% percent to account for increased labor and material costs due to COVID-19’s impact on the global supply chain. Individual Job Orders will be not more than one million two hundred fifty thousand dollars (\$1,250,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: Original contracts were approved by PPRB at the February 2021 meeting. Professionals were selected for initial contracts via a publicly noticed qualifications-based selection process.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon an executed amendment.

B. Consideration of Contracts for Project Professionals

- 1. Using Agency:** Mississippi Department of Finance and Administration
- Project Number:** GS# 371-166
- Title:** Job Order Contracting Program (Landmark)
- Location:** Statewide
- Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)
- Funding Sources:** Various
- Professional Fee Type:** Special Percentage (10%) complexity
- Time Period:** One (1) year with annual renewals up to three (3) additional years.

Job Order Professionals Selected:

Allred Stolarski Architects, PA
Belinda Stewart Architects, PA
Boggan & Vaughan Architects PLLC
Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)
JBHM Architects, P.A. (Jackson)
Machado-Patano, PLLC
Vernell Barnes Architect, PLLC
Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

Project Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance. The BOB is requesting to raise the initial Individual Job Order limit by 25% percent to account for increased labor and material costs due to COVID-19's impact on the global supply chain. Individual Job Orders will be not more than one million two hundred fifty thousand dollars (\$1,250,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: Additional Professionals for our Job Order Contracting Program were selected as most highly qualified in accordance with publicly noticed qualification based selection process. Twelve (12) proposals were received. Eight (8) firms were shortlisted, interviewed, evaluated and selected by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual Job Orders by participating institutions / agencies.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

2. **Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-166
Title: Job Order Contracting Program (Non-Landmark)
Location: Statewide
Project Budget: \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: Various
Professional Fee Type: Special Percentage (9%) complexity
Time Period: One (1) year with annual renewals up to three (3) additional years.
Job Order Professionals Selected:
Boggan & Vaughan Architects PLLC
Durrell Design Group, PLLC
Eley Guild Hardy Architects, P.A. (Jackson or Biloxi)
Major Design Studio, PLLC
McCarty Architects Professional Association

Vernell Barnes Architect, PLLC

Mechanical and/or Electrical: Corbett Legge & Associates, PLLC

Project Scope: Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites. The BOB is requesting to raise the initial Individual Job Order limit by 25% percent to account for increased labor and material costs due to COVID-19's impact on the global supply chain. Individual Job Orders will be not more than one million two hundred fifty thousand dollars (\$1,250,000.00) and not less than twenty-five thousand dollars (\$25,000.00).

Clarification or Remarks: Additional Professionals for our Job Order Contracting Program were selected as most highly qualified in accordance with publicly noticed qualification based selection process. Fourteen (14) proposals were received. Eight (8) firms were shortlisted, interviewed, and evaluated and seven (7) firms were selected by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual Job Orders by participating institutions / agencies.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

3. **Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-178
Title: ARPA Statewide Mechanical
Location: Statewide
Project Budget: \$150,000,000.00 (Individual professional contract project budgets will be established at \$30,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: American Rescue Plan Act
Professional Fee Type: C+

Professional: Corbett Legge & Associates, PLLC
Engineering Resource Group, Inc.
Dewberry Engineers, Inc. d/b/a DewBerry / Edmonds (Fairfax, Virginia through the Jackson Office)
Cooke Douglass Farr Lemons Architects + Engineers PA
Machado-Patano, PLLC

Project Scope: Planning and construction of multiple mechanical projects determined to be eligible for American Rescue Act Plan funds at State Agencies, Universities and Colleges statewide. Such projects may include improvements and replacements of HVAC systems and associated equipment to improve ventilation systems, upgrades of plumbing fixture valves and controls to mitigate spread of infection, as well as installation of water filtration systems to improve water quality, and water conservation projects.

Clarification or Remarks: Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Seven (7) proposals were

received. Five (5) firms were shortlisted, interviewed, evaluated and selected by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual projects by participating institutions / agencies.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

4. **Using Agency:** Mississippi Department of Finance and Administration
Project Number: GS# 371-179
Title: ARPA Statewide Infrastructure
Location: Statewide
Project Budget: \$210,000,000.00 (Individual professional contract project budgets will be established at \$30,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)
Funding Sources: American Rescue Plan Act
Professional Fee Type: C+
- Professional:** Stantec Consulting Services Inc.
Dungan Engineering, P.A.
Neel-Schaffer, Inc. (Jackson)
W.L. Burle Engineers, P.A.
Machado-Patano, PLLC
Pickering Firm, Inc.
IMS Engineers, Inc.

Project Scope: Planning and construction of multiple infrastructure projects determined to be eligible for American Rescue Act Plan funds at State Agencies, Universities and Colleges statewide. Such projects may include improvements and replacements to wastewater, storm water and domestic water infrastructure, as well as installation of water filtration systems to improve water quality, and water conservation projects.

Clarification or Remarks: Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Nine (9) proposals were received. Seven (7) firms were shortlisted, interviewed, evaluated and selected by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual projects by participating institutions / agencies.

Staff Recommendation: The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

C. BOB Staff Approvals Reported to the Board

D. RPM New Leases

1. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-232-27A

Lessor: Aaron Wiese

Term: 04-01-2022 thru 03-31-2027

Total Yearly Cost: \$27,000.00

Cost PSF: \$7.94 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: 242

Federal Funds: 0%

Square Footage Proposed: 3,400

Previous Square Footage: 3,400

Address of Property: 308 Hwy 90 # D.F. Waveland, MS.

Purpose of Lease: This will be a Parole & Probation office for Hancock County.

Note: This is a five (5) year lease with no renewals. This lease was advertised and only one (1) response was received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi State Department of Health

Lease #: 390-541-32C

Lessor: Woody Loden

Term: 05-01-2022 thru 04-30-2032

Total Yearly Cost: \$105,696.00

Cost PSF: \$18.00 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: 234

Federal Funds: 0%

Square Footage Proposed: 5,872

Previous Square Footage: N/A

Address of Property: 510 Hwy 51 South, Batesville, MS.

Purpose of Lease: This will be the North Central Regional Office for MSDH.

Note: This is a ten (10) year lease with two (2) five (5) year options to renew.

1st Renewal term (Flat Rate): \$124,188.00 per year or \$21.15 psf + Utilities & Janitorial

2nd Renewal term (Flat Rate): \$146,506.40 per year or \$24.95 psf + Utilities & Janitorial

This lease was advertised and three responses were received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi Division of Medicaid

Lease #: 515-361-32A

Lessor: Charter Road Rentals, LLC.

Term: 06-01-2022 thru 05-31-2032

Total Yearly Cost: \$112,900.00

Cost PSF: \$20.00 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: 225

Federal Funds: 50%

Square Footage Proposed: 5,645

Previous Square Footage: N/A

Address of Property: 204-1 Colonnade Cove, Oxford, MS.

Purpose of Lease: This will be the North Regional Office for Mississippi Division of Medicaid.

Note: This is a ten (10) year lease with two (2) five (5) year options to renew at the same rental rate as the primary term. This lease was advertised twice. All responses to the first advertisement were deemed nonresponsive and rejected. Four (4) responses to the second advertisement were received. Three (3) were deemed conditional submittals and rejected as nonresponsive.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

E. RPM Non-Competitive Leases

1. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-252-24D

Lessor: Hinds Community College/John Bell Williams Airport

Term: 04-07-2022 thru 04-06-2024

Total Yearly Cost: \$2,700.00

Cost PSF: \$2.25 Inclusive

Previous Cost PSF: 2.25 Inclusive

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 1,200

Address of Property: 4100 Airport Road, Raymond, MS.

Purpose of Lease: This is a hangar lease for the Forestry aircraft.

Note: This is a two year lease with no renewals. MFC asks PPRB for a waiver on the one (1) year restriction on parking, hangars, and boat slips as set forth in 300.9 (5) of the State Leasing Manual.

Staff Recommendation: This request has been reviewed for compliance and with the granting of the term restriction waiver has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Secretary of State

Lease #: 775-251-23C

Lessor: Mattiace Office Company, LLC.

Term: 03-02-2022 thru 03-01-2023

Total Yearly Cost: \$24,000.00

Cost PSF: \$3.43 Inclusive

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 7,000

Address of Property: 125 South Congress, Jackson, MS.

Purpose of Lease: Presently the Secretary of State has a storage lease at Vital Records Control (VRC). Two thousand and four hundred (2,400) boxes of records will be transferred from VRC to a storage location within 125 South Congress for the process of reviewing, digitizing, and re-boxing these records. This review of records will start immediately. The goal is to have all the records processed within the year and eliminate the need for this storage lease.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Emergency Leases

1. Requesting Agency: Mississippi State Department of Health

Lease #: 390-251-23E

Lessor: Jackson Medical Mall Foundation

Term: 02-01-2022 thru 01-31-2023

Total Yearly Cost: \$124,454.00

Cost PSF: \$14.05 Inclusive

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 100%

Square Footage Proposed: 8,850

Address of Property: 350 W. Woodrow Wilson, Jackson, MS.

Purpose of Lease: This is an emergency lease written in compliance with 300.9 (3) of the State Leasing Manual. MSDH is in need of the additional space in order to continue the elevated service level required by the COVID-19 pandemic.

Note: This is a one year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this emergency lease.

G. RPM New Parchman Farmland Leases

Sunflower County

<u>Tract</u>	<u>Winning Bidder</u>	<u>Acres</u>	<u>Lease Amount</u>	<u>Year</u>
16	C & B Farms, LLC.	295.17	\$31,550.00	1/8
18	Marcus Johnson	400.19	\$40,019.00	1/8

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the Division of Agricultural Enterprises. MDOC requests PPRB approve the new leases listed above. These leases are presented for consideration from a bid that took place on 02-16-2022. There were no protests to the bid. This request is also contingent upon the execution of the farming lease contracts.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these new farmland leases, contingent upon receipt of executed lease contracts.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Education

RFx Number: 3180001622

Procurement Request: Request for Proposals

Anticipated Term: One Year with Four Optional One-Year Renewals

Anticipated Contract Amount: \$5,000,000.00

Summary of Request: The Agency is seeking to contract with one Contractor to develop, administer, and score an annual statewide English language proficiency test. The Agency contends the use of an Invitation for Bids (IFB) to procure this service is neither practicable nor advantageous because the Agency needs to comparatively evaluate the Offerors' technical merits, sophistication, and demonstrated ability to meet the Agency's strict requirements. The Agency requests to use a Request for Proposals (RFP) as the procurement method. Offerors will be evaluated on the following factors: Technical weighted at 33%, Management weighted at 32%, and Cost (Price) weighted at 35%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive sealed bidding requirements, as allowed by Miss. Code § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Development Authority

Supplier: The University of Southern Mississippi – Trent Lott National Center

Contract #: 8200055201

Term: 04/01/2021-03/31/2023

Total Value: \$215,000.00

Modification

\$25,000.00

Summary of Request: The term of the original contract was one year with one optional one-year renewal. Amendment One has been submitted to add additional services and exercise the optional renewal year. In addition to services for which the Agency had previously contracted, the Contractor will now implement the State Defense Plan for the Governor’s Office of Military Affairs. The Agency contracted directly with the University of Southern Mississippi without soliciting the private sector pursuant to PPRB OPSCR Rules and Regulations Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB. The Agency compared the budget proposal to the cost of services for private sector vendors providing similar services and determined the price is below fair market value. Amendment One updates the Scope of Services, Compensation, and Period of Performance clauses.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$190,000.00

2. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Rotolo Consultants, Inc.

Contract #: 8200061842

Term: 04/01/2022 - 03/31/2025

Total Value: \$227,848.01

New

\$227,848.01

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide lawn and landscaping services at the New Capitol and the Governor’s Mansion. The Contractor was the lowest bidder responding to an Invitation for Bids (IFB), which had two respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$391,366.93

3. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Rotolo Consultants, Inc.

Contract #: 8200061282

Term: 04/01/2022-03/31/2025

Total Value: \$156,508.09

New

\$156,508.09

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide lawn and landscaping services at ten state-owned

properties in the Jackson area. The Contractor was the lowest bidder responding to an Invitation for Bids (IFB), which had three respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$268,828.72

4. Requesting Agency: Mississippi Division of Medicaid

Supplier: Sally Harrison

Contract #: 124275

Term: 07/01/2021-06/30/2023

Total Value: \$241,691.20

**Renewal
\$120,845.60**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal. The Contractor is a contract worker who serves as the workforce modernization managing consultant. The Contractor is paid \$60.00 per hour and a fringe rate and travel expenses as reflected in the original contract. The amendment updates the Period of Performance and Cost for Services clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$604,228.00

5. Requesting Agency: Mississippi Division of Medicaid

Supplier: University of Southern Mississippi

Contract #: 8200057900

Term: 08/04/2021 - 06/30/2022

Total Value: \$111,701.00

**Modification
\$40,800.00**

Summary of Request: The term of the original contract was seven months and 28 days with one optional one-year renewal. Amendment One has been submitted to extend the contract term for three months. The Contractor provides screening evaluations on applicants for Home and Community Based Programs. The Agency contracted directly with the University of Southern Mississippi without soliciting the private sector pursuant to PPRB OPSCR Rules and Regulations Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB. The Agency compared the budget proposal to the cost of services provided by private sector vendors providing similar services and determined the price is below fair market value. Amendment One updates the Scope of Work, Period of Performance, and Cost for Services clauses.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$177,252.50

6. Requesting Agency: Ellisville State School

Term: 04/01/2022 – 03/31/2023

Total Value of Each Contract: \$600,000.00

**New
\$600,000.00**

Summary of Request: The term of each contract is one year with four optional one-year renewals. The Contractors will provide professional nursing services and will be paid hourly rates as outlined below in an amount not to exceed \$600,000.00 for the term of the contract. The Contractors were selected through an Invitation for Bids (IFB) with eight respondents, resulting in awards to the four lowest bidders. The Mississippi Board of Mental Health met on February 17, 2022 and approved these contracts. Proof of that approval must be received prior to final processing of the contract.

a. Supplier: HMP Nursing Services, Inc.

Contract #: 8200061292

The Contractor will be paid \$56.00 per hour for Registered Nurses, \$45.00 per hour for Licensed Practical Nurses, \$30.00 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid.

b. Supplier: Prime Care Nursing, Inc.

Contract #: 8200061293

The Contractor will be paid \$58.00 per hour for Registered Nurses, \$45.00 per hour for Licensed Practical Nurses, \$26.00 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid.

c. Supplier: Supplemental Medical Services, Inc.

Contract #: 8200061294

The Contractor will be paid \$49.80 per hour for Registered Nurses, \$45.80 per hour for Licensed Practical Nurses, \$33.80 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid.

d. Supplier: TD Medical Solutions, LLC.

Contract #: 8200061296

The Contractor will be paid \$50.35 per hour for Registered Nurses, \$32.57 per hour for Licensed Practical Nurses, \$23.10 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contracts as requested, contingent upon receipt of the required regulatory board's approval.

Projected Budget for Life of Each Contract: \$3,000,000.00

7. Requesting Agency: Ellisville State School

Supplier: B Clean, LLC

Contract #: 8200061408

Term: 03/03/2022 - 03/02/2023

Total Value: \$196,200.00

**New
\$196,200.00**

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor will provide plumbing services at a rate of \$75.00 per hour. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. The Mississippi Board of Mental Health met on February 17, 2022 and approved this contract. Proof of the approval must be received prior to final processing of the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested, contingent upon receipt of the required regulatory board's approval.

Projected Budget for Life of the Contract: \$981,000.00

8. Requesting Agency: Ellisville State School

Supplier: EcoSouth Services of Mobile, LLC

Contract #: 8200058717

Term: 08/09/2021 - 04/01/2023

Total Value: \$304,092.00

**Renewal
\$101,364.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. The original Contractor was Santek Waste Services, LLC (8200050212), but the contract has been assigned to EcoSouth Services of Mobile, LLC pursuant to Section 3-103 of the PPRB OPSCR Rules and Regulations. The Contractor provides waste management services. Amendment Two has been submitted to exercise the second optional renewal and update the E-Verification clause. The contract will be submitted to the Mississippi Board of Mental Health for approval on March 20, 2022. Proof of that approval must be received prior to final processing of the renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, contingent upon receipt of proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$506,820.00

9. Requesting Agency: Ellisville State School at South Mississippi Regional Center

Supplier: Woods Professional, LLC

Contract #: 8200061315

Term: 04/01/2022 - 03/31/2023

Total Value: \$93,184.00

**New
\$93,184.00**

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor will be paid \$64.00 per hour to provide speech pathology services at the Agency's Long Beach campus, as well as community homes in Gautier, Biloxi, Wiggins, and Poplarville. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. The Mississippi Board of Mental Health met on February 17, 2022 and approved this contract. Proof of the approval must be received prior to final processing of the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR

recommends approval of the contract as requested, contingent upon receipt of proof of the regulatory board's approval.

Projected Budget for Life of the Contract: \$465,920.00

10. Requesting Agency: Mississippi Department of Wildlife, Fisheries & Parks

Supplier: Wiregrass Ecological Associates, LLC

Contract #: 8200047855

Term: 03/04/2020 - 12/31/2022

Total Value: \$116,690.00

**Renewal
\$0.00**

Summary of Request: The term of the original contract was one year with three optional one-year renewals. The Contractor is providing a habitat analysis and invasive species management plan for the Ward Bayou Wildlife Management Area in Jackson County. Amendment Three has been submitted to exercise approximately ten months of the second optional renewal period. No additional funds were requested for this modification. Amendment Three updates the period of performance and the Consideration clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$116,900.00

11. Requesting Agency: Mississippi Department of Human Services

Supplier: Mississippi State University Extension Services

Term: 03/07/2022 - 03/06/2025

Summary of Request: The term of each contract is three years with no optional renewals. The Agency contracted directly with Mississippi State University Extension Services without soliciting the private sector pursuant to PPRB OPSCR Rules and Regulations Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB. The Executive Director of the Agency reviewed the elements of the budget summary for each project and determined that the services meet the Agency's requirements and the price represents a fair market value.

a. Contract #: 8200061551

Total Value: \$1,152,929.00

New

\$1,152,929.00

The Contractor will provide a resource library and family enrichment programs at the Willie Lock Community Center.

Projected Budget for Life of the Contract: \$1,152,929.00

b. Contract #: 8200061553

Total Value: \$1,218,836.00

New

\$1,218,836.00

The Contractor will provide two mobile resource and referral units to distribute educational materials to families. One unit will service northern Mississippi and the other unit will service southern Mississippi.

Projected Budget for Life of the Contract: \$1,218,836.00

c. **Contract #:** 8200061554 **New**
Total Value: \$7,838,938.00 **\$7,838,938.00**
The Contractor will provide child development training and recruit up to 175 family-home providers per year for the Nurturing Home Initiative (NHI) aimed at promoting quality in unlicensed family care.
Projected Budget for Life of the Contract: \$7,838,938.00

Staff Recommendation: These requests have been reviewed for compliance by OPSCR staff and comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contracts as requested.

12. **Requesting Agency:** Mississippi Department of Education

Supplier: Hanover Research Council, LLC

Contract #: 8800007513

Term: 11/09/2020 – 06/30/2023

Total Value: \$139,650.00

Renewal
\$48,000.00

Summary of Request: The term of the original contract was eight months with two optional one-year renewals. Modification Two has been submitted to exercise the final one-year renewal. The Contractor provides proprietary research, including labor market analysis, best practices, peer benchmarking, and education related initiatives. The Contractor was declared a sole-source provider because the research and analysis provided is proprietary and unavailable from any other source. Modification Two updates the Introduction, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$139,650.00

13. **Requesting Agency:** Mississippi Department of Environmental Quality

Supplier: Bayou Town Productions, LLC

Contract #: 8200061459

Term: 03/02/2022 – 03/01/2026

Total Value: \$280,000.00

New
\$280,000.00

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide approximately 25 environmental education mobile classroom events per year and will be paid \$2,800.00 per event. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.4 because the IFB was published on the Agency website one day after it was advertised in the newspaper. OPSCR has no concerns that granting this exception will affect the competition, fairness, or transparency of the procurement because the IFB was provided to at least 30 potential contractors on the same day of the newspaper advertisement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting the requested exception, it complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the exception and approval of the contract as requested.

Projected Budget for Life of the Contract: \$350,000.00

- 14. Requesting Agency:** Mississippi Department of Corrections **Renewal \$0.00**
Term: 04/01/2019 – 03/31/2023
- Summary of Request:** The term of the original contracts was three years with two optional one-year renewals. Amendment Number One was submitted to exercise the first of the optional renewals. In an effort to reduce recidivism, the Contractors provide transitional housing and employment assistance for former criminal offenders. The Contractors are paid unit rates per bed per day. The Agency is not requesting additional spending authority for these Amendments. Amendment Number One updates the Performance Period and E-Payment clauses. All other terms and conditions of the original contracts remain the same.
- a. Supplier:** Crossroads Outreach Ministries, Inc.
Contract #: 8200044023
Total Value: \$547,500.00
Projected Budget for Life of the Contract: \$912,500.00
- b. Supplier:** New Way Mississippi, Inc.
Contract #: 8200044024
Total Value: \$2,737,500.00
Projected Budget for Life of the Contract: \$4,562,500.00
- c. Supplier:** Sober Living Residential, LLC
Contract #: 8200044025
Total Value: \$744,600.00
Projected Budget for Life of the Contract: \$1,241,000.00
- d. Supplier:** Center for Independent Learning, Inc. (Friendship Connection)
Contract #: 8200044026
Total Value: \$219,000.00
Projected Budget for Life of the Contract: \$365,000.00
- e. Supplier:** Mississippi Offender Reentry Experience (M.O.R.E.)
Contract #: 8200044035
Total Value: \$2,358,630.00
Projected Budget for Life of the Contract: \$3,931,050.00

Staff Recommendation: These requests have been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of each contract renewal as requested.

C. OPSCR Emergency Contracts Reported to the Board

- D. **OPSCR Sole Source Contracts Reported to the Board**
- E. **OPSCR Staff Approvals Reported to the Board**
- VII. **Other Business**
 - A. **Next Regular PPRB Meeting April 6, 2022 at 9:00 a.m.**
- VIII. **Adjournment**