



**MEETING AGENDA**  
**Wednesday, May 4, 2022**  
**9:00 a.m.**

**Woolfolk Office Building, Room 145**

- I. **Call to Order**
- II. **Approval of Minutes from the April 6, 2022 Public Procurement Review Board Meeting**
- III. **Approval of per diem and expenses for the May 4, 2022 meeting and for any additional expenses incurred prior to the June 1, 2022 meeting**
- IV. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Consideration of Governing Authority Contracts**

- 1. **Requesting Governing Authority:** Newton Municipal School District

**Supplier:** Network Cabling Solutions, Inc.

**Term:** One-time purchase

**Total Value:** \$26,129.95 estimated

**Summary of Request:** Newton Municipal School District was granted an exemption from reverse auction on February 2, 2022. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received two (2) bids. One bid was deemed non-responsive. They wish to award to Network Cabling Solutions, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**B. Consideration of State Agency Contracts for Board Action**

- 1. **Requesting Agency:** Mississippi Department of Health (MSDH)

**Supplier:** Mead Johnson & Company, LLC.

**Contract #:** 8200062525

**Total Value:** \$136,000,000.00

**Term:** 9/1/2022 through 8/31/2025

**Summary of Request:** MSDH advertised for competitive sealed bids for the WIC Infant Formula Rebate Program. This is a three (3) year contract with two (2) possible one (1) year extensions. MSDH received two (2) bids and wishes to award to the bidder with the highest rebate offer.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

**2. Requesting Agency:** Mississippi Department of Health (MSDH)

**Suppliers:** Glaxo Smith Kline LLC., Sanofi Pasteur Inc., Pfizer Inc., Merck Sharp & Dohme Corp.

**Contract #:** 8900001864, 8900001865, 8900001866, 8900001867

**Total Value:** \$4,708,511.27 (\$735,678.23, \$1,157,037.96, \$463,534.14, \$2,352,260.94)

**Term:** 5/6/2022 through 3/31/2023

**Summary of Request:** MSDH is requesting approval to use the Centers for Disease Control and Prevention (CDC) vaccine contract pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13(m)(i) which provides an exemption from bidding procedures for purchasing agreements approved by DFA. MSDH wishes to purchase vaccines from the CDC contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contracts.

**3. Requesting Agency:** Mississippi Department of Health (MSDH)

**Supplier:** Vehicle Maintenance Program, Inc.

**Contract #:** 8200062048

**Total Value:** \$727,300.00

**Term:** 5/5/2022 through 5/4/2023

**Summary of Request:** MSDH held a reverse auction on February 17, 2022, for multiple types of infant car seats and booster seats. Three (3) bidders were invited and one (1) participated. MSDH wishes to award to the lowest bidder.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

**4. Requesting Agency:** Mississippi Department of Rehabilitation Services (MDRS)

**Suppliers:** J's Mobility Unlimited, Inc., Mobility Systems, Inc., Handicapable Vans & Products, Total Mobility Concepts, LLC., United Access, LLC., Team Adaptive, Inc.

**Contracts #:** 8900000781, 8900000782, 8900000783, 8900000784, 8900000785, 8900000795

**Total Value:** \$12,600,000.00 (\$2,500,000.00, \$2,500,000.00, \$2,500,000.00, \$1,700,000.00, \$1,700,000.00, \$1,700,000.00)

**Term:** 7/1/2018 through 6/30/2023

**Summary of Request:** MDRS requests approval to extend contracts approved at the June 6, 2018, PPRB meeting. These contracts were awarded on a line-item basis to all vendors that responded for the purchase and installation of handicap minivan conversions, van lifts and/or electronic mobility controls (EMC). This is the second and final possible twelve (12) month extension for each contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract extensions.

**5. Requesting Agency:** Ellisville State School (ESS) on behalf of South Mississippi Regional Center (SMRC)

**Supplier:** Mobility Medical, Inc.

**Contract #:** 8200044933

**Total Value:** \$499,999.99

**Term:** 7/1/2019 through 6/30/2023

**Summary of Request:** SMRC requests approval for an extension of an Agency contract to provide wheelchairs, seating systems, wheelchair parts, accessories, and repairs for the SMRC Main Campus and Satellite Programs. This is the third of four (4) possible one (1) year extensions. Pricing and all other terms and conditions of the contract will remain the same.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract extension.

**C. Regulation Deviation Request**

**1. Requesting Agency:** Mississippi State University (MSU)

**Summary of Request:** MSU is requesting to deviate from disposal procedures as referenced in Chapter 8 of the Mississippi Procurement Manual. Pursuant to Section 2.102.02, the PPRB may approve deviations when it is in the best interest of the State. Section 8.101.04.1 authorizes the sale of a group of items to a private entity if the value is less than \$1,000.00. MSU wishes to sell surplus athletic soft goods inventory, which consists of old uniforms, shoes, shorts, t-shirts, etc., which are no longer needed, in a yard sale that is open to the public. It is possible in that case that the total could exceed \$1,000.00, which is why an exemption is needed. If MSU estimates the value of any individual items to be over \$1,000.00, the items would be sold in a separate auction, which would most likely be an online auction.

**Staff Recommendation:** Based on the information submitted by the Agency, we ask that the Board approve this deviation from Section 8.101.04.1.

**D. OPTFM Staff Approvals Reported to the Board**

**E. OPTFM Sole Source Purchases Reported to the Board**

**F. OPTFM Emergency Purchases Reported to the Board**

**V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

**NOTE:** Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has

established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

## A. Consideration of BOB Contracts for Project Professionals

- Using Agency:** Jones County Junior College  
**Project Number:** GS# 208-063  
**Title:** Campus Waterproofing & Drainage (Neil Student Center)  
**Location:** Ellisville, Mississippi  
**Budget:** \$3,514,800.00  
**Funding Sources:** HB 1729 L'16; HB 1649 L'18; SB 2906 L'15; SB 3065 L'19; HB 1730 L'20  
**Professional Fee:** C+ (estimated fees \$259,345.28)  
**Professional:** Griffin Architecture, P.C. (Petal, Mississippi)

**Scope:** Construction through warranty phase for re-roofing, waterproofing & site drainage improvements, as well as other building upgrades, associated with the Neill Student Center on the campus of Jones County Junior College.

**Note:** The Professional was selected via a competitive qualification-based selection process from 3 eligibles. This item is being brought to PPRB because fees for this project are now anticipated to exceed \$250K due to an increase in scope/budget along with bids exceeding expectations as a result of increased labor and material costs due to COVID-19's impact on the global supply chain.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

## B. Consideration of Sole Source for Board Action

- Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 354-050  
**Project Title:** Tenant Improvements-DMH (Sole Source Fire Alarm Equipment PH II)

**Sole Source Provider:** Johnson Controls Fire Protection LP

**Total Value at Sole Source:** \$46,684.00

**Construction Days from Notice to Proceed [Term]:** 365 days

**Sole Source Scope:** Provide and install Simplex device to be added to the existing Simplex 410ES Fire Alarm Control Panel, work includes final connections, device ad programming.

**Justification:** The Robert E. Lee Building currently has an existing Johnson Controls, Inc., Simplex Fire Alarm Control Panel System that requires integration of a Simplex device required by code to provide detection and notification of fire or potential fire events within the facility. The Simplex product is proprietary to Johnson Controls, Inc. and they are the only company that can provide this product.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB

has reviewed the documentation and recommends PPRB approval, contingent upon no protest being filed through the advertisement period, and executed contract.

### C. Consideration of Agency Contracts for Project Professionals

1. **Using Agency:** Mississippi Department of Finance and Administration  
**Title:** Architectural Consulting  
**Location:** Jackson, Ridgeland, Meridian, Hattiesburg, Stennis Space Center and Biloxi, Mississippi  
**Budget:** \$95,000.00 increase for this second one-year renewal  
**Funding Sources:** Agency Funds  
**Professional:** JBHM Architects, P.A., Jackson, Mississippi  
**Scope:** Provide services at DFA buildings statewide consisting of facility inspection and reporting (\$70,000.00 per year) plus general architectural consulting on an as-needed hourly basis (not to exceed \$25,000.00 per year).  
**Note:** This is the second of two optional one-year renewals, subject to PPRB approval. The original PPRB approval was June 6, 2018, for 3 years for a not to exceed \$285,000.00.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of a Contract Amendment.

2. **Using Agency:** Mississippi Department of Finance and Administration  
**Title:** Mechanical & Energy Consulting  
**Location:** Jackson, Ridgeland, Meridian, Hattiesburg, Stennis Space Center and Biloxi, Mississippi  
**Budget:** \$118,000.00 increase for this second one-year renewal  
**Funding Sources:** Agency Funds  
**Professional:** Engineering Resource Group, Inc., Jackson, Mississippi

**Scope:** Provide services at DFA buildings statewide consisting of energy management system monitoring (\$18,000.00 per year), utility consumption, monitoring, analysis & reporting (\$30,000.00 per year), system inspection & reporting (\$35,000.00 per year) plus general mechanical and energy consulting on an as-needed hourly basis (not to exceed \$35,000.00 per year).

**Note:** This is the second of two optional one-year renewals, subject to PPRB approval. The original PPRB approval was June 6, 2018, for 3 years for a not to exceed \$354,000.00.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of a Contract Amendment.

### D. BOB Staff Approvals Reported to the Board

### E. RPM New Leases

**1. Requesting Agency:** South Mississippi Regional Center

**Lease #:** 536-661-27A

**Lessor:** Carolyn Brooks

**Term:** 12-01-2022 thru 11-30-2027

**Total Yearly Cost:** \$24,000.00

**Cost PSF:** \$5.47 + Utilities and Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Address of Property:** 1620 Central Avenue West, Wiggins, MS.

**Square Footage Proposed:** 4,388

**Purpose of Lease:** This is a group activity center for SMRC clients in this area.

**Note:** This is a five year lease with two (2) five (5) year options to renew at the same rate as the base term. This lease was advertised and only one response was received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**F. RPM Succeeding Leases**

**1. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-441-27B

**Lessor:** Lehmborg Crossing Properties, LLC.

**Term:** 05-04-2022 thru 05-03-2027

**Total Cost:** \$27,500.00

**Previous Total Cost:** \$14,400.00

**Cost PSF:** \$11.00 + Utilities & Janitorial

**Previous Cost PSF:** \$12.00 + Utilities & Janitorial

**Total Space per Occupant:** 250

**Federal Funds:** 80%

**Square Footage Proposed:** 2,500

**Previous Square Footage:** 1,200

**Address of Property:** 921 East Alabama Drive, Columbus, MS.

**Purpose of Lease:** This succeeding lease adds 1,300 square feet of space to the contract. This is a five year lease with no renewals.

**Note:** The current lease will end on 05-03-2022 per the agreement. The new lease with the additional space will start 05-04-2022. The original lease started 09-04-2019. The Agency must advertise at the end of this lease.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

## G. RPM Non-Competitive Leases

### 1. Requesting Agency: Mississippi Department of Rehabilitation Services

**Lease #:** 725-454-24A

**Lessor:** Titan Development, LLC.

**Term:** 06-01-2022 thru 05-31-2024

**Total Yearly Cost:** \$18,000.00

**Cost PSF:** \$10.00 Inclusive-Environmentally controlled

**Total Space per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 1,800

**Address of Property:** 644 Church Road, Unit 18, Madison, MS.

**Purpose of Lease:** This is used for the storage of equipment for Project Start. Project Start helps Mississippians of all ages and all disabilities access and acquire Assistive Technology. Through MDRS's Device Loan, Device Reutilization and Computer Refurbishment Program, Project Start increases access to appropriate assistive technology devices. MDRS's services allow Mississippians with disabilities an opportunity to live, learn, work and play independently in the community of their choice.

**Note:** This is a two year lease with no renewals. MDRS asks PPRB for a waiver on the one (1) year restriction for storage leases per 300.9 (6) of the State Leasing Manual.

**Staff Recommendation:** This request has been reviewed for compliance and with the waiver on the two year restriction MDRS has complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

## H. RPM Amended Leases

### 1. Requesting Agency: Mississippi Department of Environmental Quality

**Lease #:** 595-361-27A

**Lessor:** John Belk

**Term:** 10-01-2022 thru 09-30-2027

**Total Yearly Cost:** \$57,941.64

**Cost PSF:** \$9.99 + Utilities & Janitorial

**Previous Cost PSF:** \$9.99 + Utilities & Janitorial

**Total Space per Occupant:** 241

**Federal Funds:** 0%

**Square Footage Proposed:** 5,800

**Previous Square Footage:** 5,800

**Address of Property:** #8 CR361, Oxford, MS.

**Purpose of Lease:** This is the regional office for the Mississippi Department of Environmental Quality.

**Note:** This is a five (5) year lease with no renewals. This lease was last renewed 10-01-2017. The Agency must advertise at the expiration of this lease.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Lease #:** 725-801-24A

**Lessor:** Hal Nowell

**Term:** 06-01-2019 thru 05-31-2024

**Previous Total Cost:** \$19,200.00

**Previous Cost PSF:** \$8.00 + Utilities & Janitorial

**Proposed Total Cost:** \$26,744.00

**Proposed Cost PSF:** \$8.00 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 80%

**Square Footage Proposed:** 3,343

**Previous Square Footage:** 2,400

**Address of Property:** 211 Ball Drive, Louisville, MS.

**Purpose of Lease:** This amendment is for the purpose of adding space for two new employees and space for the additional clients. Total added space is 943 square feet.

**Note:** This lease was last renewed 06-01-2019. The Agency must advertise at the expiration of this lease.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**VI. DFA Office of Personal Service Contract Review (OPSCR)**

**A. Petitions for Relief from Competitive Sealed Bidding**

**1. Requesting Agency:** Mississippi Development Authority

**RFX Number:** 3180001724

**Procurement Request:** Request for Qualifications

**Anticipated Term:** Two Years with Thirty-Six Months of Combined Renewals

**Anticipated Contract Amount:** Approximately \$2,500,000.00

**Summary of Request:** The Agency is seeking to contract with one Contractor to provide creative work product to be used across multiple media platforms. The Agency will use the work product for a campaign primarily targeting the areas of culinary, gaming, outdoors, family-friendly, music, and cultural travel for economic development. The Agency contends that the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency will set the price and the Agency needs to evaluate experience, staffing, technical skills, and the Offerors' knowledge of the State's economic development needs. Pursuant to Miss. Code 31-7-403(4), the Agency has submitted a Petition for Relief from the use of Competitive Sealed Bidding, and requests instead to use a Request for Qualifications (RFQ) as the procurement method. Offerors will be evaluated based on Technical factors weighted at 36%, Management factors weighted at 29%, and Cost (Price) factors weighted at 35%.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive sealed bidding requirements, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the use of a Request for Qualifications as the procurement method.



**2. Requesting Agency:** Mississippi Department of Environmental Quality

**Procurement Request:** Requests for Qualifications

**Anticipated Term:** Two Years with Optional Renewals Not to Exceed a Total of Five Years

**Anticipated Contract Amount:** \$400,000.00 (per procurement)

**Summary of Request:** The Agency is seeking to contract with multiple Contractors to provide appraisal services and review appraisal services. These Contractors will appraise real property to establish fair market value as part of the Agency's natural resource restoration projects on the Mississippi Gulf Coast necessitated by the 2010 Deepwater Horizon Oil Spill. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because price is not the most important factor. The Agency wishes to review the proposed methodology and qualifications of multiple Offerors and intends to award to multiple qualified Offerors because these professionals sometimes have conflict(s) regarding the parcel(s) of land being appraised. These will be stand-by contracts and awardees will not be guaranteed a specified amount of work. In both RFQs, Offerors will be evaluated based on Technical factors weighted at 20%, Management factors weighted at 25%, and Cost factors weighted at 55%. Of the Cost factors, Price constitutes 35% and other Cost factors constitute 20%.

**A. RFx Number:** 3180001714

This Petition is a request to run an RFQ for appraisers to appraise real property.

**B. RFx Number:** 3180001715

This Petition is a request to run an RFQ for review appraisers to review appraisals.

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petitions for Relief from competitive sealed bidding requirements, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's requests to use Requests for Qualifications as the procurement method.

**3. Requesting Agency:** Mississippi Department of Rehabilitation Services

**RFx Number:** 3180001711

**Procurement Request:** Request for Qualifications

**Anticipated Term:** 10 months and 22 days (with Four Optional One-Year Renewals)

**Anticipated Contract Amount:** \$100,000 to \$350,000

**Summary of Request:** The Agency is seeking to contract with up to ten Contractors to serve as consulting medical or psychological specialists for the Office of Disability Determination Services. The Agency contends the use of an Invitation for Bids (IFB) to procure these services is neither practicable nor advantageous because the Contractors are compensated on a per case basis at a rate established by the Agency. The Agency plans to comparatively evaluate the expertise, experience, and education of the Offerors. Offerors will be evaluated on Management factors weighted at 60% and Cost (Price) factors weighted at 40%.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive sealed bidding requirements, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the use of a Request for Qualifications as the procurement method.

4. **Requesting Agency:** Mississippi Department of Education

**RFx Number:** 3180001141

**Procurement Request:** Request for Proposals

**Anticipated Term:** 11 months and 24 days (with Four Optional One-Year Renewals)

**Anticipated Contract Amount:** \$500,000.00

**Summary of Request:** The Agency is seeking to contract with one Contractor to provide technical assistance, training, and assistance with audit response regarding the administration of federal regulations and grant requirements. The Agency contends the use of an Invitation for Bids (IFB) to procure this service is neither practicable nor advantageous because the Agency needs to comparatively evaluate the professional experience and expertise of the Offerors, as well as the plan of action proposed by the Offerors. Offerors will be evaluated on Management factors weighted at 32%, Technical factors weighted at 33%, and Cost (Price) factors weighted at 35%.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive sealed bidding requirements, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the use of a Request for Proposals as the procurement method.

5. **Requesting Agency:** Mississippi State Department of Health

**RFx Number:** 3180001682

**Procurement Request:** Request for Qualifications

**Anticipated Term:** Four Years with One Optional One-Year Renewal

**Anticipated Contract Amount:** \$16,000,000.00

**Summary of Request:** The Agency is seeking to contract with one Contractor to provide public health campaigns, marketing, communications, media buys, assistance with news events, and media training, as needed. The Agency contends the use of an Invitation for Bids (IFB) to procure this service is neither practical nor advantageous because the Agency will set the price and the Agency needs to evaluate Offerors' qualifications, capabilities, experience, aesthetic qualities, and plan of action to provide the public health communication services. The Agency requests to use a Request for Qualifications (RFQ) as the procurement method. Offerors will be evaluated based on Technical factors weighted at 31%, Management factors weighted at 34%, and Cost (Price) factors weighted at 35%.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive sealed bidding requirements, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Qualifications as the procurement method.

6. **Requesting Agency:** Mississippi Department of Finance and Administration

**RFx Number:** 3180001712

**Procurement Request:** Request for Proposals

**Anticipated Term:** Four Years with One Optional One Year Renewal

**Anticipated Contract Amount:** \$1,050,000.00

**Summary of Request:** The Agency is seeking to contract with one commercial property insurance brokerage firm to provide advisory and brokerage services to assist DFA in procuring, maintaining, and servicing appropriate types of insurance coverage for the Office of State Property insurance. The Agency contends the use of an Invitation for Bids (IFB) to procure this service is neither practicable nor advantageous because price is not the most important factor; the Agency needs to comparatively evaluate quality factors and the Offerors' performance capability; the marketplace will respond better to a solicitation allowing for a range of varying proposals; and the Agency may need to hold discussions with Offerors and/or utilize Best and Final Offers. Pursuant to Miss. Code 31- 7-403(4), the Agency has filed a Petition for Relief from the use of Competitive Sealed Bidding, and requests instead to use a Request for Proposals (RFP) as the procurement method. Offerors will be evaluated based on Technical factors weighted at 30%, Management factors weighted at 30%, and Cost factors weighted at 40%. Of the Cost factors, 35% will be for Price and 5% will be for other Cost factors. Pursuant to Miss. Code Ann. §31-7-413 (2)(b)(iii), the Agency requests approval to score price openly.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive sealed bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), approval of the Agency's request to score price openly pursuant to Miss. Code Ann. §31-7-413 (2)(b)(iii), and approval of the Agency's request to use a Request for Proposals as the procurement method.

**7. Requesting Agency: Mississippi Department of Finance and Administration**

**RFx Number:** 3180001723

**Procurement Request:** Request to Score Price Openly

**Anticipated Term:** Four Years with One Optional One-Year Renewal

**Anticipated Contract Amount:** \$500,000.00

**Summary of Request:** The Agency is seeking to contract with one Contractor to provide waste collection and disposal services at various state-owned properties. Pursuant to Miss. Code Ann. §31-7-13(r), the Agency must procure this service using a Request for Proposals. Therefore, the PPRB is not required to grant the Agency relief from competitive sealed bidding requirements. Pursuant to Miss. Code Ann. §31-7-413 (2)(b)(iii), the Agency requests to evaluate and score price openly. Cost factors will be 60% of the evaluation points. Price will be 50% and will be evaluated openly by the procurement staff using a formula to objectively allocate points. Other Cost factors will be guarantee of performance bond if selected (5%) and the Offeror's financial stability and strength (5%).

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval the Agency's request to score price openly pursuant to Miss. Code Ann. §31-7-413 (2)(b)(iii).

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency: Mississippi State Hospital**

**Contract #:** TBD

**Term:** 07/01/2022 – 06/30/2026

**Summary of Request:** The term of the contracts is four years with no renewals. Dr. Edwards,

Dr. Metcalf, and Dr. Pierre are contract workers who will serve as Medical Officers on Duty. The contract workers will each be paid \$75.00 per hour and will provide medical and psychiatric care to patients at Mississippi State Hospital, Whitfield Medical-Surgical Hospital, Jaquith Nursing Home, and Oak Circle Center. The contract workers were selected through a Request for Applications (RFA) with five respondents. All respondents were awarded contracts. The Agency assigned each contract's total value based on the number of hours each contracted physician is available for work. Two of the contract awards were below the PPRB's \$75,000.00 threshold and have not been included here. The Board of Mental Health met on April 21, 2022 and approved these contracts. Proof of that approval must be received prior to final processing of the contracts.

- a. **Supplier:** Derrick Q. Edwards, M.D. **New**  
**Total Value:** \$514,000.00 **\$514,800.00**

**Projected Budget for Life of the Contract: \$514,800.00**

- b. **Supplier:** Samuel G. Metcalf, M.D. **New**  
**Total Value:** \$429,000.00 **\$429,000.00**

**Projected Budget for Life of the Contract: \$429,000.00**

- c. **Supplier:** Ardarian Gilliam Pierre, M.D. **New**  
**Total Value:** \$343,200.00 **\$343,200.00**

**Projected Budget for Life of the Contract: \$343,200.00**

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and comply with all PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contracts as requested, contingent upon receipt of regulatory board approval.

**2. Requesting Agency:** Mississippi State Hospital

**Term:** 05/27/2022-05/26/2026

**Summary of Request:** The term of each contract is four years with no renewals. The Contractors will provide professional housekeeping services to the Mississippi State Hospital. The Contractors were selected through an Invitation for Bids (IFB) with nine respondents. The Contractors were the lowest two bidders. The Mississippi Board of Mental Health met on April 21, 2021 and approved these contracts. Proof of that approval must be received prior to final processing of the contracts.

- a. **Supplier:** Cindy Turberville dba Ajax Industrial Cleaning, LLC **New**  
**Contract #:** 8200062445  
**Total Value:** \$3,355,200.00 **\$3,355,200.00**

**Projected Budget for Life of the Contract: \$3,355,200.00**

- b. **Supplier:** Wheeler's Janitorial Supplies & Equipment, Inc. **New**  
**Contract #:** 8200062446

**Total Value:** \$3,503,808.000

**\$3,503,808.00**

**Projected Budget for Life of the Contract: \$3,503,808.00**

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required regulatory board's approval.

**3. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Medical Review of North Carolina, Inc.

dba The Carolinas Center for Medical Excellence

**Contract #:** 8200051510

**Term:** 06/01/2020-05/31/2023

**Total Value:** \$1,101,530.00

**Renewal**

**\$367,176.68**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides annual reviews of the organizations providing services under the MississippiCAN and CHIP programs to ensure beneficiaries have access to an adequate provider network and to determine whether there have been measurable improvements in the health status of beneficiaries. Amendment Two updates the Entire Agreement, Period of Performance, and Cost for Services clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$1,867,000.00**

**4. Requesting Agency:** Mississippi Department of Education

**Supplier:** Curriculum Associates, LLC

**Contract #:** 8200048332

**Term:** 01/09/2020 – 06/30/2023

**Total Value:** \$209,785.56

**Renewal**

**\$37,406.80**

**Summary of Request:** The term of the original contract was approximately six months with four optional one-year renewals. Modification Three has been submitted to exercise the third optional renewal. The Contractor provides a Comprehensive Early Learning Assessment/Screening tool used to evaluate the effectiveness of pre-kindergarten classrooms. Modification Three updates the Introduction, Priority, Compensation and Financial Reports, and Budget Narrative clauses to reflect the renewal year. All other terms and conditions of the original contract remain the same. The Board of Education will meet and review this item on May 19, 2022. Proof of approval by the Board of Education and an updated performance bond must be received prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR

recommends approval of the contract renewal as requested, contingent upon receipt of proof of the regulatory board's approval and the required performance bonds.

**Projected Budget for Life of the Contract: \$247,192.36**

**5. Requesting Agency:** Mississippi Department of Education

**Supplier:** NWEA

**Summary of Request:** The term of the original contracts was one year with nine optional one-year renewals. The Contractor provides student assessments in English Language Arts and Mathematics. Pursuant to Miss. Code Ann. §27-104-7(2)(I), the Agency may enter into contracts for student assessments for a period up to ten years. Modification Eight has been submitted in both contracts to exercise the seventh one-year renewal. The Agency updated the Introduction, Statement of Work, Priority, Liquidated Damages, Performance Bond, Standard Terms and Conditions, Compensation and Financial Reports, and Budget Narrative clauses as well as various other clauses required by the PPRB OPSCR Rules and Regulations. The original Contractor was Questar Assessment. On January 31, 2022, Questar Assessment assigned its rights and obligations in these contracts to NWEA, which was approved by OPSCR staff in accordance with Section 3-103.04 of the PPRB OPSCR Rules and Regulations. The Mississippi Board of Education will meet on May 19, 2022 to review these contract renewals. Proof of approval by the regulatory board and receipt of the contractually required performance bonds is required prior to final processing of the contracts.

**a. Contract #:** 8200060770 (previously 8200018500)

**Term:** 07/01/2015 – 06/30/2023

**Total Value:** \$63,950,640.07

**Renewal  
\$8,306,618.00**

The Contractor provides assessments for the Mississippi Academic Assessment Program (MAAP).

**Projected Budget for Life of the Contract: \$133,717,267.00**

**b. Contract #:** 8200060783 (previously 8200019248)

**Term:** 09/16/2015 – 06/30/2023

**Total Value:** \$18,060,761.00

**Renewal  
\$2,158,311.00**

The Contractor provides assessments for the Mississippi Academic Assessment Program – Alternate (MAAP-A) for students with cognitive disabilities.

**Projected Budget for Life of the Contract: \$13,765,204.00**

**Staff Recommendation:** These requests have been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewals as requested, contingent upon receipt of proof of the regulatory board's approval and the required performance bonds.

**6. Requesting Agency:** Mississippi Department of Education

**Supplier:** Renaissance Learning, Inc.

**Contract #:** 8200007507

**Term:** 02/19/2014-06/30/2023

**Total Value:** \$11,016,054.65

**Renewal  
\$547,800.00**

**Summary of Request:** The term of the original contract was approximately one year, four months, and ten days with eight optional one-year renewals. Pursuant to Miss. Code Ann. §27-104-7(2)(I), the Agency may enter into contracts for student assessments for a period up to ten years. Modification Ten has been submitted to exercise the final one-year renewal period. The Contractor provides the Kindergarten Readiness Assessment for Pre-K students. Modification Ten updates the Introduction, Statement of Work, Priority, Liquidated Damages, Performance Bond, Standard Terms and Conditions, Compensation and Financial Reports, and Budget Narrative clauses to reflect the services required for the upcoming 2022-2023 school year. All other terms and conditions of the contract remain the same. The Mississippi Board of Education will meet on May 19, 2022 to review this contract for approval. Proof of that approval and a copy of the required performance bond must be received prior to final processing of the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, contingent upon receipt of proof of the regulatory board’s approval and the required performance bond.

**Projected Budget for Life of the Contract: \$10,971,504.65**

**7. Requesting Agency:** Mississippi Department of Education

**Supplier:** Mississippi State University

**Contract #:** 8200032516

**Term:** 07/19/2017-06/30/2023

**Total Value:** \$7,877,825.00

**Renewal  
\$1,374,141.00**

**Summary of Request:** The term of the original contract was one year with nine optional one-year renewals. Pursuant to Miss. Code Ann. §27-104-7(2)(I), the Agency may enter into contracts for student assessments for a period up to ten years. Modification Five has been submitted to exercise the fifth optional renewal. The Contractor provides services for the Mississippi Career Planning and Assessment Systems, Third Edition. Modification Five updates the Introduction, Statement of Work, Priority, Compensation and Financial Reports, and Budget Narrative clauses to reflect the services required for the 2022-2023 school year. All other terms and conditions of the contract remain the same. The Mississippi Board of Education met on April 21, 2022 and approved this contract. Proof of that approval must be received prior to processing the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, contingent upon receipt of the regulatory board’s approval.

**Projected Budget for Life of the Contract: \$13,604,038.00**

**8. Requesting Agency:** Mississippi Department of Education

**Supplier:** Michael D. Kent

**Contract #:** 124284

**Term:** 07/01/2021-06/30/2023

**Total Value:** \$212,072.00

**Renewal  
\$106,036.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Modification One was submitted to exercise the first optional one-year renewal. Michael Kent is a contract worker who serves as Interim Superintendent for School District Consolidation. The Agency is requesting \$106,036.00 in spending authority, which includes \$79,996.80 for personal services, \$13,919.44 for PERS, \$6,119.76 for FICA, and \$6,000 for travel. Modification One updates the Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other term and conditions of the original contract remain the same. The Mississippi Board of Education met on March 17, 2022 and approved this contract. Proof of that approval must be received from the Agency prior to final processing of the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, contingent upon receipt of the proof of regulatory board's approval.

**Projected Budget for Life of the Contract: \$424,144.00**

**9. Requesting Agency: Mississippi Department of Marine Resources**

**Supplier:** W.C. Fore Trucking, Inc.

**Contract #:** 8200062380

**Term:** 05/05/2022-05/04/2023

**Total Value:** \$510,000.00

**New**

**\$510,000.00**

**Summary of Request:** The term of the contract is one year with no renewals. The Contractor will transport and deploy concrete materials for artificial reef development off the Mississippi Coast. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. A Certificate of Insurance and payment and performance bonds must be received from the Agency prior to final processing of the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required Certificate of Insurance and performance bond.

**Projected Budget for Life of the Contract: \$510,000.00**

**10. Requesting Agency: Mississippi Emergency Management Agency**

**Supplier:** Deployed Resources, LLC

**Contract #:** 8200056820

**Term:** 07/01/2022-06/30/2023

**Total Value:** \$15,882,375.82

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. The Agency submitted the First Renewal to exercise the first of the available renewal periods. The Contractor provides emergency base camp services such as facilities and food services, on an as needed basis. The Contractor will be paid unit prices bid in response to the Invitation for Bids and incorporated into the contract. Because this is a stand-by contract, no funds were expended in the first contract year and the Agency has not requested any additional spending authority. The First Renewal updates the Period of Performance clause. All other terms and conditions of the original contract remain the same. An updated Certificate of



Insurance reflecting the required coverage must be received from the Agency prior to final processing of the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, contingent upon receipt of the required Certificate of Insurance.

**Projected Budget for Life of the Contract: 15,882,375.82**

**11. Requesting Agency: Mississippi Development Authority**

**Supplier:** Maris, West, & Baker, Inc.

**Contract #:** 8200057405

**Term:** 07/07/2021-07/06/2024

**Total Value:** \$7,500,000.00

**Renewal**

**\$6,000,000.00**

**Summary of Request:** The term of the original contract was two years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal. The Contractor provides advertising and marketing services to promote economic development and tourism in Mississippi. The Contractor is paid \$90 per hour, a 10% commission on traditional media buys, and a 6% commission on digital media buys. Amendment One updates the Period of Performance and Compensation clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$10,500,000.00**

**12. Requesting Agency: Ellisville State School**

**Supplier:** Star Service Inc. of Jackson

**Contract #:** 8200060021

**Term:** 10/06/2021-06/30/2023

**Total Value:** \$1,134,000.00

**Renewal**

**\$648,000.00**

**Summary of Request:** The term of the original contract was nine months with four optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal. The Contractor provides preventive maintenance on the Agency's heating, ventilation, and air conditioning (HVAC) systems. The Contractor is paid in monthly installments of \$54,000.00.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract: \$3,078,000.00**

**13. Requesting Agency: Ellisville State School at South Mississippi Regional Center**

**Supplier:** Sun Coast Medical LLC

**Contract #:** 8200062403

**Term:** 07/01/2022-06/30/2023

**New**

**Total Value:** \$80,400.00

**\$80,400.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide professional physician services. The Contractor will be paid \$5,500.00 per month to include on-call services for the Long Beach, MS campus and \$1,200.00 per month to include on-call service at the Poplarville Community Homes, in an amount not to exceed \$80,400.00 for the term of the contract. The Contractor was selected through an Invitation for Bids (IFB) with four respondents resulting in contract awards to the two lowest bidders. One of the contracts was below the PPRB's \$75,000.00 threshold and has not been included here. The Mississippi Board of Mental Health met on April 21, 2022 and approved this contract. Proof of that approval and an appropriate Certificate of Insurance must be received prior to final processing of the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required regulatory board's approval and Certificate of Insurance.

**Projected Budget for Life of the Contract: \$402,000.00**

**14. Requesting Agency:** Ellisville State School at South Mississippi Regional Medical Center

**Supplier:** Precision Healthcare Staffing

**Contract #:** 8200062183

**Term:** 07/01/2022-06/30/2023

**New**

**Total Value:** \$100,000.00

**\$100,000.00**

**Summary of Request:** The term of the contract is one year with four optional one-year renewals. The Contractor will provide professional sitter services. The Contractor will be paid \$22.00 per hour for standard sitter services and \$28.00 per hour for sitter services provided to COVID-positive patients, in an amount not-to-exceed \$100,000.00 for the term of the contract. The Contractor was selected through an Invitation for Bids (IFB) with two respondents, resulting in an award to the lowest bidder. The Mississippi Board of Mental Health met on April 21, 2022 and approved this contract. Proof of that approval and an appropriate Certificate of Insurance must be received prior to final processing of the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of the required regulatory board's approval and Certificate of Insurance.

**Projected Budget for Life of the Contract: \$500,000.00**

**15. Requesting Agency:** Mississippi Public Broadcasting

**Supplier:** Mosaic Media

**Contract #:** TBD

**Term:** 05/10/2022-07/31/2022

**New**

**Total Value:** \$120,000.00

**\$120,000.00**

**Summary of Request:** The term of the contract is approximately two months and twenty days. The Contractor will produce a broadcast quality television program, approximately one hour in length, and seven related, shorter web videos based on the book Mind in the Making by Ellen Galinsky. The Contractor was selected through a Request for Proposals with two respondents. The contract cannot be processed by OPSCR until the expiration of the protest period on May 9, 2022, and confirmation that no protest was received.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested, contingent upon expiration of the protest period on May 9, 2022.

**Projected Budget for Life of the Contract: \$120,000.00**

**C. OPSCR Emergency Contracts Reported to the Board**

**D. OPSCR Sole Source Contracts Reported to the Board**

**E. OPSCR Staff Approvals Reported to the Board**

**F. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts**

**Staff Recommendation:** Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

**G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole Source Contracts**

**Staff Recommendation:** Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

**VII. Other Business**

**A. Next Regular PPRB Meeting June 1, 2022 at 9:00 a.m.**

**VIII. Adjournment**