



TELEPHONIC MEETING AGENDA
Wednesday, January 5, 2022
9:00 a.m.

****This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to PPRB@dfa.ms.gov****

- I. Call to Order**
- II. Election of Officers**
- III. Approval of Minutes from the December 1, 2021 Public Procurement Review Board Meeting**
- IV. Approval of per diem and expenses for the January 5, 2022 meeting and for any additional expenses incurred prior to the February 2, 2022 meeting**
- V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. Petitions for Relief from Reverse Auction**
 - 1. Governing Authorities**
 - i. Requesting Governing Authority:** Claiborne County School District
Supplier: Unknown
Term: One-time purchase
Commodities: E-Rate Category 2 Project
Total Value: \$258,349.00 estimated
Summary of Request: Claiborne County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include both technology commodities and professional services. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Leake County School District

Supplier: Unknown

Term: One-time purchase

Commodities: E-Rate Category 2 Project

Total Value: \$450,000.00 estimated

Summary of Request: Leake County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include both technology commodities and professional services. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of State Agency Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Human Services (MDHS)

Supplier: Ricoh USA Inc.

Contract #: 8200060263

Total Value: \$883,610.95

Term: 1/10/2022 through 12/31/2026

Summary of Request: MDHS is requesting approval to purchase two (2) high volume laser printers including software, maintenance, and security meeting the IRS safeguard compliance requirement from the OPTFM statewide copier contract. The Agency's applications system requires high volume printers with specific capabilities in order to print checks and over three hundred (300) different forms, notices and letters of a time sensitive nature.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

2. **Requesting Agency:** Mississippi Department of Education (MDE)

Supplier: Toshiba America Business Solutions

Contract #: 8200060752

Total Value: \$1,241,135.47

Term: 2/1/2022 through 1/31/2026

Summary of Request: MDE is requesting approval to enter into a rental agreement with Toshiba America Business Solutions, to provide (50) agency-wide networked multi-function copiers for three (3) agency locations. MDE utilized the OPTFM statewide copier contract to select a vendor.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

C. Statutory Exemption from Bid Requirements

1. Requesting Agency: Mississippi Department of Corrections (MDOC)

Scope of request: Exemption of bid requirements for purchases made by Mississippi Prison Agricultural Enterprises Program (MAEP)

Summary of Request: Pursuant to Section 47-5-357 of the Mississippi Code 1972 Annotated, which authorizes the DFA and the MDOC to establish a prudent purchasing policy which may exempt from bid requirements any commodities, items or services which are needed for the efficient and effective management of the MPAEP, MDOC is requesting an exemption from bid requirements for the purchase of soybean seeds, corn seeds, fertilizer and agriculture chemicals due to the unique and time sensitive requirements of growing and harvesting products produced by the prison agricultural enterprises. MDOC will request written quotes for the purchase of these commodities and award to the lowest bidder.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption as requested.

D. OPTFM Staff Approvals Reported to the Board

E. OPTFM Sole Source Purchases Reported to the Board

F. OPTFM Emergency Purchases Reported to the Board

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. This Contract is a continuation of a previous appointment for a directly related project. The Professional was selected for the previous directly related project by a competitive qualification-based selection process.

A. Consideration of BOB Contracts for Project Professionals

- 1. Using Agency:** Jackson State University
Project Number: GS# 103-308
Title: Preplan Dining Hall Expansion
Location: Jackson, Mississippi
Preplanning Budget: \$250,000.00
Funding Sources: SB 2971, Laws of 2021
Professional Fee: C+ (estimated fees \$690,000.00)
Professional: Durrell Design Group, PLLC (Jackson, Mississippi)

Scope: Planning through Design Development for the renovation and expansion of the student dining hall on the University's main campus. This 42,530 square-foot facility has not seen any significant improvements since its construction in 1977. This design effort will

renovate and enlarge the building's footprint to include a 30-person private dining space and a public space capable of accommodating up to 750 individuals at any given time. Auxiliary spaces will be added as required to support the facility's increased capacity. Improvements will also address mechanical, electrical, plumbing, life safety systems and other miscellaneous enhancements to comply with Americans with Disabilities Act requirements per code.

The Professional was selected via a publicly noticed competitive qualification-based selection process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon approval of the Board of the Institutions of Higher Learning, and the execution of completed contracts.

2. **Using Agency:** Mississippi University for Women
Project Number: GS# 104-202
Title: Preplan MSMS Facility Improvements
Location: Columbus, Mississippi
Preplanning Budget: \$200,000.00 (estimated fees \$559,749.00)
Funding Sources: S.B. 2969, Laws of 2020
Professional Fee: C+

Professional: Major Design Studio, PLLC (Columbus, Mississippi)
Scope: Preplanning through the Design Development Phase of academic and administrative support spaces at the Hooper Science Building on the MUW main campus. This 2-story, 30,800 square foot facility has not seen any significant improvements or modifications since its construction in 1955. The scope will include some interior reconfiguration, a roof replacement, a possible expansion, Americans with Disabilities Act access improvements, asbestos abatement and major renovation of the mechanical, electrical, plumbing and life safety systems. This building is a Mississippi Landmark and will require coordination with Mississippi Department of Archives and History.

The Professional was selected via a publicly noticed competitive qualification-based selection process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon approval of the Board of the Institutions of Higher Learning, and the execution of completed contracts.

3. **Using Agency:** University of Southern Mississippi
Project Number: GS# 108-302
Title: Preplan New Science Research Facility
Location: Hattiesburg, Mississippi
Preplanning Budget: \$750,000.00
Funding Sources: SB 2971, Laws of 2021
Professional Fee: D (estimated fees \$1,765,385.00)
Professional: Eley Guild Hardy Architects – Jackson, P.A. (Jackson, Mississippi)

Scope: Preplanning through the design development phase of the construction, furnishing and equipping of a new building to house the science research facilities including laboratories, prep rooms, equipment rooms, instructional spaces, offices and other support spaces. The University is in the process of an overall evaluation of long-term instructional and research space needs for various science programs on its Hattiesburg Campus and the suitability/adaptability of the Johnson Science Tower to meet some of those needs and to what extent additional facilities will be required to meet remaining needs. Prior to the start of the Schematic Design Phase, the Professional will provide a proposal for programming and analysis services to review and provide input into the University's ongoing evaluation efforts, confirm and validate functional and operational requirements from various stakeholders, and develop a final space program for the new research facility.

The Professional was selected via a publicly noticed competitive qualification-based selection process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon approval of the Board of the Institutions of Higher Learning, and the execution of completed contracts.

4. **Using Agency:** Mississippi Department of Public Safety
Project Number: GS# 331-186
Title: Preplan New Dist 5 Hwy Patrol Substation
Location: Starkville, Mississippi
Preplanning Budget: \$500,000.00
Funding Sources: HB 1730, Laws of 2020
Professional Fee: C (estimated fees \$1,150,523.00)
Professional: Allred Stolarski Architects, PA (Ocean Springs, Mississippi)
Scope: Preplanning through construction document phase of the construction of a new highway patrol substation for District 5. All applicable codes, including compliance with the Americans with Disabilities Act, will need to be addressed during the development process.

The Professional was selected via a publicly noticed competitive qualification-based selection process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon execution of completed contracts.

5. **Using Agency:** Heber Ladner Building (Office of Capitol Facilities)
(Department of Finance and Administration)
Project Number: GS# 353-014
Title: Preplan Building Renovation
Location: Jackson, Mississippi
Preplanning Budget: \$250,000.00
Funding Sources: SB 2948, Laws of 2021

Professional Fee: D+ (estimated fees \$722,857.00)
Professional: Albert & Robinson Architects, PLLC (Hattiesburg, Mississippi)

Scope: Preplanning through the construction document phase of the renovation of the 3-story, 19,320 square foot Heber Ladner Building first constructed in 1924 and significantly renovated in 1980 and more recent modifications. The current space configuration will be evaluated both for opportunities to restore historical features compromised by previous renovations as well as to provide a more efficient layout for the needs of the Secretary of State staff housed in this building. Scope will include brick, terra cotta and window restoration as well as interior upgrades, code and compliance with the Americans with Disabilities Act, along with renovations of mechanical, electrical, plumbing, and life safety systems. This building is a Mississippi Landmark and will require coordination with Mississippi Department of Archives and History.

Professional was selected via publicly noticed competitive qualification-based selection process.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon execution of completed contracts.

6. **Using Agency:** Robert E. Lee Building (Office of Capitol Facilities)
(Department of Finance and Administration)
Project Number: GS# 354-050
Title: Tenant Improvements-DMH
Location: Jackson, Mississippi
Budget: \$3,700,000.00
Funding Sources: HB 1730, Laws of 2020; SB 3049, Laws of 2019; HB 1649, Laws of 2018; Outside Funds
Professional Fee: D+ (estimated fees \$285,040.00)
Professional: Burriss/Wagnon Architects, P.A. (Jackson, Mississippi)
Scope: Tenant Improvement to accommodate the Mississippi Department of Mental Health. Planning through Construction Administration of the tenant improvements to the interior of several floors at the Robert E. Lee Building (DFA Office of Capitol Facilities), 239 North Lamar Street, Jackson, Mississippi.

Professional was selected as continuation of a previous directly related project (statutory exemption).

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

7. **Using Agency:** War Memorial Building (Office of Capitol Facilities)
(Department of Finance and Administration)
Project Number: GS# 361-009

Title: Renovation & Repairs
Location: Jackson, Mississippi
Budget: \$7,850,000.00
Funding Sources: HB 1729, Laws of 2016; HB 1730, Laws of 2020; SB 2948, Laws of 2021

Professional Fee: C+ (estimated fees \$549,909.00)

Professional: Shafer-Zahner-Zahner, PLLC (Starkville, Mississippi)

Scope: Planning through warranty phase, renovations and repairs to the 44,400 GSF War Memorial Building first constructed in 1940 as funds permit. Work will be executed in phases as funding permits. Scope will include renovations, repairs and code upgrades throughout the building as well as selective reconfiguration of tenant space to optimize building efficiency.

The Professional was selected via competitive qualification-based selection process from three (3) eligible professionals. This item is being brought to PPRB because fees for this project are now anticipated to exceed \$250K due to increase in scope/budget.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

8. **Using Agency:** Woolfolk Building (Sun-n-Sand) (Office of Capitol Facilities) (Department of Finance and Administration)
- Project Number:** GS# 362-066
- Title:** West Lot Improvements
- Location:** Jackson, Mississippi
- Budget:** \$4,375,000.00
- Funding Sources:** SB 3050, Laws of 2017; HB 1749, Laws of 2018; Outside Funds
- Professional Fee:** C+ (estimated fees \$318,195.00)
- Professional:** Shafer-Zahner-Zahner, PLLC (Starkville, Mississippi)
- Scope:** Planning through warranty phase including but not limited to the demolition of the building structure and site infrastructure. The paving and landscape of the parking area and envelope stabilization of the building at the Woolfolk West lot.

Professional was selected via competitive qualification-based selection process from three (3) eligible professionals.

Staff Recommendation: This item is being brought to PPRB because fees for this project are now anticipated to exceed \$250K due to increase in scope/budget. This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

B. Consideration of Agency Construction Contracts

Note: Board Action is required when award is over \$5,000,000.00.

1. **Using Agency:** Delta State University
Project Number: GS# 102-271

Title: Nursing School Expansion & Renovation
General Contractor: Richard Womack Construction, LLC – Magee,
Mississippi

Construction Days from Notice to Proceed [Time]: 900 days

Total Value at Award: \$10,454,000.00

Scope: Expansion and renovation of the Robert E. Smith School of Nursing Building. The project scope consists of adding 14,000 SF of space, in addition to performing general interior renovations, providing new classrooms, meeting spaces, offices, bathrooms, support spaces, and student lounge, as well as Americans with Disabilities Act, mechanical, electrical, plumbing and life safety systems improvements.

Clarification or Remarks: This award, including base bid and alternates 1- 3, is the lowest responsive/responsible bid of four (4) bids received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon approval of the Board of the Institutions of Higher Learning, and executable Contract.

C. BOB Staff Approvals Reported to the Board

D. RPM Succeeding Leases

1. Requesting Agency: Mississippi State Board of Registered Professional Geologists

Lease #: 596-251-27A

Lessor: Temak Southwestern, LLC.

Term: 4-01-2022 thru 3-31-2027

Total Cost: \$7,800.00

Cost PSF: \$9.03 + Utilities & Janitorial

Previous Cost PSF: \$9.03 + Utilities & Janitorial

Total Space per Occupant: 288

Federal Funds: 0%

Square Footage Proposed: 864

Previous Square Footage: 864

Address of Property: 777 Harris Street, Jackson, MS.

Purpose of Lease: This office is responsible for the licensing of Geologists for the State of Mississippi.

Note: This is a five year lease with no renewals. The Mississippi State Board of Registered Professional Geologists (the Board) must advertise at the end of this lease. The Board has been at this location since March of 2012. The Board asks PPRB for a waiver on the Space Efficiency Allowance due to the fact the original lease was entered into before the new policy took effect.

Staff Recommendation: This request has been reviewed for compliance and with the waiver on the Space Efficiency Allowance this lease will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

E. RPM Non-Competitive Leases

1. Requesting Agency: Mississippi Department of Education

Lease #: 235-642-23A

Lessor: Simpson County Board of Supervisors

Term: 1-05-2022 thru 1-04-2023

Total Yearly Cost: \$5,000.00

Cost PSF: \$7.14 Inclusive

Previous Cost PSF: N/A

Total Space per Occupant: 140

Federal Funds: 100%

Square Footage Proposed: 700

Previous Square Footage: N/A

Address of Property: 109 West Pine Avenue, Suite 2, Mendenhall, MS.

Purpose of Lease: This will be the office for the MDE Office of Compulsory School Attendance Enforcement.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Amended Leases

1. Requesting Agency: Mississippi Secretary of State

Lease #: 775-412-23A

Lessor: Douglas M. Wright

Term: 03-01-2022 thru 02-28-2023

Total Cost: \$6,000.00

Cost PSF: \$5.45 + Utilities & Janitorial

Previous Cost PSF: \$5.45 + Utilities & Janitorial

Total Space per Occupant: 220

Federal Funds: 0%

Square Footage Proposed: 1,100

Previous Square Footage: 1,100

Address of Property: 2844 Traceland Drive, Tupelo, MS.

Purpose of Lease: This location will house the North Mississippi area office for the Secretary of State.

Note: This is the second year of three (3) one (1) year options to renew.

Staff Recommendations: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Gaming Commission

Lease #: 350-722-27A

Lessor: Casino Shoppes, LLC.

Term: 03-15-2022 thru 03-14-2027

Total Cost: \$115,000.00

Cost PSF: \$12.78 + Utilities & Janitorial
Previous Cost PSF: \$12.78 + Utilities & Janitorial
Total Space per Occupant: 321 sq. ft.
Federal Funds: 0%

Square Footage Proposed: 9,000
Previous Square Footage: 9,000

Address of Property: 13118 US Hwy 61 N., Robinsonville, MS.

Purpose of Lease: This location is the district office for the Mississippi Gaming Commission (MGC).

Note: This is a five (5) year lease with no renewals. MGC must advertise at the expiration of this lease. The present contract at this location has been in effect since 03-15-2017. MGC asks PPRB for a waiver on the Space Efficiency Allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance this lease will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

G. Parchman Farming Lease Renewals:

Quitman County

Tract	Lessee	Acres	Lease Amount	Year
1	Kellen Corbin	141.16	\$11,330.00	3/8

Sunflower County

Tract	Lessee	Acres	Lease Amount	Year
1	Josh Chandler	165.08	\$19,149.28	3/8
2/39	Roosevelt Jones	638.39	\$57,455.10	3/8
3	Wesley Chandler	469.66	\$61,000.00	3/8
4 fields 1, 2,3,11.	William Livingston	379.76	\$29,317.47	4/8
5	C & B Farms	329.00	\$41,500.00	3/8
7 fields 1, 2,3,7	Josh Chandler	233.45	\$27,080.20	3/8
10	C & B Farms	397.09	\$42,150.00	3/8
11	C & B Farms	429.00	\$45,650.00	3/8
14	C & B Farms	480.67	\$51,050.00	3/8
15	C & B Farms	327.58	\$29,229.96	4/8
16	Orlando Simon & Marcus Johnson	295.17	\$23,613.60	3/8
18	Orlando Simon & Marcus Johnson	400.19	\$26,012.35	4/8
22	C & B Farms	328.40	\$28,229.26	3/8
23	C & B Farms	296.84	\$32,050.00	3/8

24	Revell Jenkins	544.83	\$59,931.30	3/8
25	C & B Farms	369.00	\$40,150.00	3/8
26	Revell Jenkins	307.61	\$31,376.22	3/8
27	Revell Jenkins	368.65	\$38,892.58	3/8
28	C & B Farms	436.17	\$40,616.15	4/8
31	C & B Farms	440.56	\$42,734.00	4/8
32	Willie Nelson	289.32	\$25,357.72	4/8

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the MDOC Division of Agricultural Enterprises. MDOC requests PPRB approve these farmland lease renewals listed above. This request is also contingent upon the execution of the farming lease contracts.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these farmland lease renewals, contingent upon receipt of executed lease contracts.

H. Parchman Farming New Leases:

Sunflower County

Tract	Winning Bidder	Acres	Lease Amount	Year
12	C & B Farms, LLC	354.68	\$65,100.00	1/8
13	C & B Farms, LLC	335.83	\$61,510.00	1/8
19	C & B Farms, LLC	500.58	\$91,600.00	1/8
20	C & B Farms, LLC	278.69	\$51,200.00	1/8
21	C & B Farms, LLC	254.87	\$33,300.00	1/8
36	C & B Farms, LLC	213.54	\$39,100.00	1/8

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the MDOC Division of Agricultural Enterprises. MDOC requests PPRB approve the new leases listed above. These leases are presented for consideration from a bid that took place on 12-15-2021. There were no protests to the bid. This request is also contingent upon the execution of the farming lease contracts.

Staff Recommendations: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these new farmland leases, contingent upon receipt of executed lease contracts.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi State Department of Health
RFx Number: 3180001604

Procurement Request: Request for Proposals (RFP)

Anticipated Term: One Year with Two Optional One-Year Renewals

Anticipated Contract Amount: \$100,000.00

Summary of Request: The Agency is seeking to contract with one contractor to provide a comprehensive review of the Mississippi State Health Plan and draft an updated State Health Plan for Fiscal Year 2024, as required by the Mississippi Certificate of Need statute, Miss. Code Ann. § 41-7-171, *et seq.* The Agency contends the use of an Invitation for Bids (IFB) to procure this service is neither practical nor advantageous because the Agency needs the ability to comparatively evaluate the expertise and experience of the Offerors and to evaluate the Offerors' plans or proposals to produce an updated State Health Plan. The Agency requests to use an RFP as the procurement method. Offerors will be evaluated on the following factors: Technical weighted at 20%, Management weighted at 30%, and Cost weighted at 50%. Cost will be comprised of Price weighted at 35% and other Cost factors weighted at 15%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive sealed bidding requirements, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method.

2. **Requesting Agency:** Mississippi State Department of Health

RFx Number: 3180001605

Procurement Request: Request for Proposals (RFP)

Anticipated Term: One Year with One Optional One-Year Renewal

Anticipated Contract Amount: \$300,000.00

Summary of Request: The Agency is seeking to contract with one or more contractors to provide consulting services and conduct a COVID-19 After Action Review (AAR) in accordance with Homeland Security Exercise and Evaluation Program (HSEEP) guidelines. The contractor will provide two Improvement Plans following the review: one for the Agency and one for the overall state response after evaluating all agencies with responsibilities related to the COVID-19 response. The Agency contends the use of an Invitation for Bids (IFB) to procure this service is neither practical nor advantageous because price is not the most important factor; the Agency needs the ability to comparatively evaluate the Offerors' qualifications, capabilities, experience, and methods; Requests for Proposals are used in similar procurements in other states; the Agency may need to conduct discussions with the Offerors; and the Offerors may need an opportunity to revise their proposals. The Agency requests to use an RFP as the procurement method. Offerors will be evaluated based on the following factors: Technical weighted at 34%, Management weighted at 31%, and Cost (Price) weighted at 35%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive sealed bidding requirements, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method.

3. **Requesting Agency:** Mississippi Public Broadcasting

RFx Number: 3180001602

Procurement Request: Request for Proposals (RFP)

Anticipated Term: Approximately Five Months

Anticipated Contract Amount: \$100,000.00

Summary of Request: The Agency is seeking to contract with one contractor to produce a broadcast quality television program, approximately one hour in length, and seven related, shorter web videos. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency needs to comparatively evaluate the Offerors' experience, proposals, technical equipment, and understanding of the messaging intentions of the program. The Agency may also need to engage in discussions with the Offerors. The Agency requests to use an RFP as the procurement method. Offerors will be evaluated based on the following factors: Technical weighted at 15%, Management weighted at 40%, and Cost weighted at 45%. Cost will be comprised of Price weighted at 35% and other Cost Factors weighted at 10%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method.

4. Requesting Agency: North Mississippi State Hospital

RFx Number: 3180001612

Procurement Request: Request for Qualifications (RFQ)

Anticipated Term: One Year with Four Optional One-Year Renewals

Anticipated Contract Amount: \$200.00 Per Hour (The Agency reserves the right to resolicit at a higher rate of pay if satisfactory responses are not received.)

Summary of Request: The Agency is seeking to contract with one vendor to provide part-time psychiatric services to adult patients who suffer from mental, behavioral, addictive, or emotional disorders. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous because the Agency sets the price. The Agency requests to use an RFQ as the procurement method. Offerors will be evaluated based on the following factors: Management weighted at 65% and Cost (Price) weighted at 35%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Qualifications as the procurement method.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Corrections

Supplier: C-Tech Associates, Inc.

Contract #: 8200060577

Term: 01/05/2022 – 12/31/2022

Total Value: \$164,939.25

**New
\$164,939.25**

Summary of Request: The term of the contract is approximately one year with two optional one-year renewals. The Contractor will provide industry recognized certification programs for inmates in the areas of Telecommunication Technologies, Cooper Network Cabling, Grounding

and Bonding, Fiber Optics, Wireless Systems, Audio/Video Systems, and Energy Management. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. OPSCR consulted the Mississippi Department of Information Technology Services (MDITS) to confirm this is not considered an IT service under the purview of MDITS and they agreed it was not.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$494,817.75

2. Requesting Agency: Mississippi Department of Human Services

Supplier: Pendleton Security Service, Inc.

Contract #: 8200044480

Term: 06/01/2019 – 05/31/2024

Total Value: \$1,176,449.11

**Modification
\$521,480.08**

Summary of Request: The term of the original contract was one year with two optional two-year renewals. The Contractor provides interior and exterior uniformed armed security guard services at the 750 North State Street and 200 South Lamar Street MDHS locations. Amendment Two has been submitted to renew the contract for the second and final two-year optional renewal and to add an additional security guard at the 750 North State Street, Jackson, MS location to be paid at unit prices consistent with the original contract. Amendment Two updates the Scope of Services, Period of Performance, Consideration and Method of Payment, Notices, and Priority clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$1,176,449.11

3. Requesting Agency: Mississippi State Hospital

Summary of Request: The Agency selected four Contractors to provide professional nursing services through an Invitation for Bids (IFB) with twenty respondents. Two were deemed nonresponsive or nonresponsible. The contracts were awarded based on lowest price. The term of each contract is three years.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of each contract as requested contingent upon receipt of additional Certificates of Insurance, as detailed below.

a. Supplier: TD Medical Solutions, LLC

Contract #: 8200060768

Term: 01/21/2022 – 01/20/2025

Total Value: \$19,233,758.00

Projected Budget for Life of the Contract: \$19,233,758.00

**New
\$19,233,758.00**

b. **Supplier:** Precision Healthcare Staffing

Contract #: 8200060780

Term: 01/21/2022 – 01/20/2025

Total Value: \$20,730,594.75

New
\$20,730,594.75

A Certificate of Insurance reflecting the required coverage must be received prior to final processing of this Contract.

Projected Budget for Life of the Contract: \$20,730,594.75

c. **Supplier:** Medical Edge Recruitment, LLC

Contract #: 8200060781

Term: 01/21/2022-01/20/2025

Total Value: \$21,043,887.16

New
\$21,043,887.16

A Certificate of Insurance reflecting the required coverage must be received prior to final processing of this Contract.

Projected Budget for Life of the Contract: \$21,043,887.16

d. **Supplier:** Infiniti Healthcare Services

Contract #: 8200060769

Term: 01/21/2022 – 01/20/2025

Total Value: \$22,252,457.35

New
\$22,252,457.35

Projected Budget for Life of the Contract: \$22,252,457.35

4. **Requesting Agency:** Ellisville State School

Supplier: Crimson Electrical Contractors, Inc.

Contract #: 8200060545

Term: 01/06/2022 – 01/05/2023

Total Value: \$170,460.00

New
\$170,460.00

Summary of Request: The term of the contract is one year with four optional one-year renewals. The Contractor will provide electrician services, including but not limited to overhead distribution, system maintenance, street lighting, electrical distribution equipment maintenance, motor wiring, control system maintenance associated with large HVAC systems, telephone wiring, emergency services, and other electrical services as outlined in the contract. The Contractor was selected through an Invitation for Bids (IFB) with two respondents. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3 because the due date was not included in the newspaper advertisement. OPSCR does not believe granting the requested exception would affect the competition, fairness, or transparency of the procurement because the due date was prominently located on the cover page of the IFB. A Certificate of Insurance reflecting the required coverage must be received prior to final processing of the contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting the requested exception, it complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3 and approval of the contract as requested, contingent upon receipt of the required Certificate of Insurance.

Projected Budget for Life of the Contract: \$852,300.00

5. Requesting Agency: Mississippi Division of Medicaid

Supplier: Alliant Health Solutions, Inc.

Contract #: 8200036104

Term: 02/01/2019 – 01/31/2023

Total Value: \$15,585,405.00

Renewal
\$4,404,943.00

Summary of Request: The term of the original contract was three years with two optional one year renewals. Amendment One has been submitted to exercise the first optional renewal. The Contractor conducts prior authorization and repayment review of claims for Medicaid beneficiaries. Amendment One updates the Period of Performance, Cost for Services, and Stop Work Order clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$19,997,817.00

6. Requesting Agency: Ellisville State School at South Mississippi Regional Center

Summary of Request: The Contractors will provide professional nursing services. The term of the contracts is approximately one year with four optional one-year renewals. Each Contractor will be paid hourly rates outlined below in an amount not to exceed \$600,000.00 for the term of the contract. The Contractors were selected through an Invitation for Bids (IFB) with fourteen respondents, resulting in five contract awards. All respondents were deemed responsive and responsible, and awards were made based on lowest prices.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contracts as requested, contingent upon receipt of appropriate Certificates of Insurance and regulatory board approval, as indicated below.

Projected Budget for Life of Each Contract: \$3,000,000.00

a. Supplier: Precision Healthcare Staffing

Contract #: 8200060304

Term: 01/05/2022 – 12/31/2022

Total Value: \$600,000.00

New
\$600,000.00

The Contractor will be paid \$50.00 per hour for Registered Nurses, \$45.00 per hour for Licensed Practical Nurses, \$25.00 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid. An appropriate Certificate of Insurance reflecting the required coverage is required prior to final processing of the contract.

b. Supplier: Prime Care Nursing, Inc.

Contract #: 8200060835

Term: 01/05/2022 – 12/31/2022

Total Value: \$600,000.00

New
\$600,000.00

The Contractor will be paid \$58.00 per hour for Registered Nurse, \$45.00 per hour for Licensed Practical Nurse, \$26.00 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid.

c. Supplier: TD Medical Solutions

Contract #: 8200060802

Term: 01/05/2022 – 12/31/2022

Total Value: \$600,000.00

**New
\$600,000.00**

The Contractor will be paid \$45.94 per hour for Registered Nurses, \$31.69 per hour for Licensed Practical Nurses, \$22.47 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid.

d. Supplier: Selection Healthcare Services, LLC

Contract #: 8200060834

Term: 01/05/2022 – 12/31/2022

Total Value: \$600,000.00

**New
\$600,000.00**

The Contractor will be paid \$48.00 per hour for Registered Nurses, \$38.00 per hour for Licensed Practical Nurses, \$28.00 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid. An appropriate Certificate of Insurance reflecting the required coverage is required prior to final processing of the contract.

e. Supplier: LanceSoft, Inc.

Contract #: 8200060867

Term: 02/01/2022 – 12/31/2022

Total Value: \$600,000.00

**New
\$600,000.00**

The Contractor will be paid \$63.00 per hour for Registered Nurses, \$52.00 per hour for Licensed Practical Nurses, \$30.00 per hour for Certified Nursing Assistants, and overtime, weekend, and holiday rates as reflected in the Contractor's bid. The Mississippi Board of Mental Health will consider this contract at its meeting on January 20, 2022. Proof of approval must be received from the Agency prior to final processing of the contract.

C. OPSCR Emergency Contracts Reported to the Board

D. OPSCR Sole Source Contracts Reported to the Board

E. OPSCR Staff Approvals Reported to the Board

VIII. Other Business

A. Next Regular PPRB Meeting February 2, 2022 at 9:00 a.m.

IX. Adjournment