



TELEPHONIC MEETING AGENDA
Wednesday, September 1, 2021
9:00 a.m.

****This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to PPRB@dfa.ms.gov****

- I. **Call to Order**
- II. **Approval of Minutes from the August 4, 2021 Public Procurement Review Board Meeting**
- III. **Approval of Minutes from the August 11, 2021 Public Procurement Review Board Meeting**
- IV. **Approval of per diem and expenses for the September 1, 2021 meeting and for any additional expenses incurred prior to the October 6, 2021 meeting**
- V. **DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**
 - A. **Consideration of Governing Authority Contracts for Board Action**
 - 1. **Requesting Governing Authority:** Jackson Public School District
Supplier: ConvergeOne
Term: 9/1/2021 through 9/30/2022
Total Value: \$716,562.00 estimated
Summary of Request: Jackson Public School District was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received six (6) bids. The lowest bidder was nonresponsive. The District wishes to award to second lowest bidder ConvergeOne.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
 - B. **Consideration of State Agency Contracts for Board Action**
 - 1. **Requesting Agency:** Mississippi State Department of Health (MSDH)
Suppliers: Merck Sharp & Dohme Corp
Contract #: 8900001571
Term: 5/5/2021 through 3/31/2022

Total Value: \$6,650,060.00

Summary of Request: MSDH was approved at the 5/5/2021 PPRB meeting to use the Centers for Disease Control and Prevention (CDC) vaccine contract pursuant to the provision set forth in Mississippi Code Annotated Section 31-7-13(m)(i). This provides an exemption from bidding procedures for purchasing agreements approved by DFA. MSDH wishes to purchase vaccines from the CDC contract price list for the Vaccines for Children Program (VFC). These vaccines are currently available on the Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) state contract; however, these specific vaccines are priced lower on the CDC Contract. MSDH is requesting an increase of \$457,950.00 to allow for the purchase of additional vaccines, including DTaP, IPV, Hib, and Hep-B vaccines.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, OPTFM recommends approval of this contract amendment.

2. Requesting Agency: Mississippi Department of Health (MSDH)

Suppliers: Hologic, Inc.

Contract #: 8200058193

Term: 9/2/2021 through 9/1/2026

Total Value: \$3,193,750.00

Summary of Request: MSDH held a reverse auction on 7/8/2021 for reagents and kits used to perform chlamydia trachomatous and neisseria gonorrhoea testing. Five (5) bidders were invited, one (1) qualified and took part and no protests were received. MSDH is requesting approval of this contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this contract.

3. Requesting Agency: Mississippi State Department of Health (MSDH)

Supplier: Vehicle Maintenance Program, Inc.

Contract #: 8200047253

Term: 9/5/2019 through 9/4/2022

Total Value: \$506,210.00

Summary of Request: MSDH conducted a reverse auction on 8/1/2019 for car seats (high back booster seats, convertible safety car seats and backless belt-positioning booster seats) for the child passenger safety program. The PPRB approved the contract at the 9/4/2019 meeting. MSDH is now requesting the only extension allowed by the original contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this extension.

4. Requesting Agency: Mississippi Emergency Management Agency (MEMA)

Supplier: 4 D Solutions Inc., Lipsey Mountain Spring Water

Contract #: 8200040987, 8200040988

Term: 9/10/2018 through 9/9/2022

Total Value: \$500,000.00 (\$250,000.00, \$250,000.00)

Summary of Request: MEMA is requesting a twelve (12) month extension for standby emergency food grade ice. The PPRB approved the contracts on 9/11/2018, the first extension on 9/4/2019, and the second at the 7/23/2020 meeting. This is the third of four (4) optional twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of these extensions.

5. Requesting Agency: Mississippi Emergency Management Agency (MEMA)

Supplier: Lipsey Mountain Spring Water

Contract#: 8200041078

Term: 9/10/2018 through 9/9/2022

Total Value: \$250,000.00

Summary of Request: MEMA is requesting a twelve (12) month extension for standby emergency bottled water. The PPRB approved the contract on 9/11/2018, the first extension on 9/4/2019, and the second at the 7/23/2020 meeting. This is the third of four (4) optional twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this extension.

6. Requesting Agency: Mississippi Department of Transportation (MDOT)

Suppliers: Ferrovia, Asplundh Tree Expert, Helena Agri, Nutrien AG, Red River, Synergy

Contract #: 89000001673, 89000001674, 89000001675, 89000001676, 89000001677, 89000001678

Term: 9/1/2021 through 8/31/2022

Total Value: \$2,925,000.00 (\$125,000.00, \$650,000.00, \$750,000.00, \$1,000,000.00, \$175,000.00, \$225,000.00)

Summary of Request: MDOT completed a competitive sealed bid for multiple herbicides and wishes to award to the lowest three (3) bidders for each specific herbicide to ensure availability and determine lowest cost at the time of purchase. The contracts have two (2) optional twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

7. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Asplundh Tree Expert Co., Helena Agri-Enterprises LLC, Nutrien AG Solutions Inc., Red River Specialties Inc.

Contract #: 8900001681, 8900001682, 8900001683, 8900001685

Term: 9/1/2021 through 8/31/2022

Total Value: \$2,100,000.00 (\$525,000.00, \$525,000.00, \$525,000.00, \$525,000.00)

Summary of Request: MDOT advertised for competitive sealed bids for three (3) specific herbicides that have contractually fixed pricing from the manufacturer, due to patents. MDOT wishes to award to all vendors, ensuring availability when needed. The contracts have two (2) optional twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

8. Requesting Agency: Mississippi Department of Transportation (MDOT)

Suppliers: 3M, Crown Technology, LLC, Ennis Flint, Ozark Materials, Geveko

Contract #: 8900001670, 8900001671, 8900001672, 8900001679, 8900001680

Term: 10/1/2021 through 9/30/2022

Total Value: \$1,135,000.00 (\$200,000.00, 485,000.00, \$375,000.00, \$25,000.00, \$50,000.00)

Summary of Request: MDOT advertised for competitive sealed bids for pavement marking materials. MDOT wishes to award to multiple vendors to ensure availability and determine lowest cost at the time of purchase. The contracts have two (2) optional twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contracts.

9. Requesting Agency: Mississippi Department of Transportation (MDOT)

Suppliers: Avery Dennison

Contract #: 8900001061

Term: 10/9/2018 through 9/30/2022

Total Value: \$850,000.00

Summary of Request: MDOT successfully completed a reverse auction on 09/19/2018 for reflective sheeting for a two (2) year contract with three (3) optional twelve (12) month extensions. The contract was not originally presented to PPRB, as the total value was under the threshold. The contract was approved at the 7/10/2019 PPRB meeting and the first extension was approved on 9/2/2020. This is the second contract extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

10. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Transportation South

Contract #: 8200058994

Total Value: \$7,628,600.00

Term: 9/1/2021 through 8/31/2022 with up to four (4) twelve (12) month extensions.

Summary of Request: MDOT advertised for competitive sealed bids to establish an agency contract for the purchase of up to one hundred (100) 17 Passenger-A-ADA buses. The contract is being awarded to the low bidder. This contract is available to quasi state agencies or other

political subdivisions of the State of Mississippi, agencies of the United States Government, Public Procurement Unit, and recipients of funds from the Federal Transit Administration.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of the contract.

11. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Transportation South

Contract #: 8200059013

Total Value: \$ 8,247,100.00

Term: 9/1/2021 through 8/31/2022 with up to four (4) twelve (12) month extensions.

Summary of Request: MDOT advertised for competitive sealed bids to establish an agency contract for the purchase of up to one hundred (100) 24/25 Passenger-A-ADA buses. The contract is being awarded to the low bidder. This contract is available to quasi state agencies or other political subdivisions of the State of Mississippi, agencies of the United States Government, Public Procurement Unit, and recipients of funds from the Federal Transit Administration.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of the contract.

C. OPTFM Staff Approvals Reported to the Board

D. OPTFM Sole Source Purchases Reported to the Board

E. OPTFM Emergency Purchases Reported to the Board

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of BOB Contracts for Project Professional

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professional was selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. Using Agency: Coahoma Community College

Project Number: GS# 201-082

Title: Student Union Renovations

Location: Clarksdale, Mississippi

Budget: \$1,615,000.00

Funding Sources: House Bill 1730, Laws of 2020

Professional Fee: C+ (estimated fees \$125,648.00)

Professional: Major Design Studio, PLLC, Columbus, Mississippi

Scope: Planning and phased renovation of the existing two-story, 47,332 square foot Zee A. Barron Student Union first constructed in 1975. This facility has not seen any significant improvements since its construction. Scope will include envelope restoration as well as interior upgrades, ADA compliance, and elevator upgrades along with renovations of mechanical, electrical, plumbing, and life safety systems. Overall project budget for all phases is anticipated to be several million dollars. Professional selected under this RFQ will be appointed to all subsequent phases as a continuation of this appointment.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon execution of completed Contracts.

B. Consideration of Agency Contract Amendments for Board Action

Using Agency: Mississippi Department of Environmental Quality

Project Title: Oil in Inland Areas

1. **Vendor:** Clarkco Oilfield Services
Days: 5 years of a 5 year max (including 3 months renewal herein) taking the end date to December 31, 2021
Total Value of Contract: \$1,500,000.00 (no increase)
2. **Vendor:** W. T. Drilling Co., Inc.
Days: 5 years of a 5 year max (including 3 months renewal herein) taking the end date to December 31, 2021
Total Value of Contract: \$1,500,000.00 (no increase)
3. **Vendor:** Enhanced Environmental & Emergency Services, Inc.
Days: 5 years of a 5 year max (including 3 months renewal herein) taking the end date to December 31, 2021
Total Value of Contract: \$1,500,000.00 (no increase)
4. **Vendor:** Complete Environmental and Remediation Co., LLC
Days: 5 years of a 5 year max (including 3 months renewal herein) taking the end date to December 31, 2021
Total Value of Contract: \$1,500,000.00 (no increase)
5. **Vendor:** Enhanced Environmental & Emergency Services, Inc.
Days: 5 years of a 5 year max (including 3 months renewal herein) taking the end date to December 31, 2021
Total Contract Value: \$3,000,000.00 (no increase)

Scope for #'s 1-4: Professional, effective, and safe response to emergency incidents involving oil inland areas in Mississippi.

Scope for #5: Professional, effective, and safe response to emergency incidents involving hazardous materials/pollutants in Mississippi.

Note: Approval by PPRB on December 7, 2016, for original Contract was contingent upon further approval for any amendment or extension of the primary term of contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executed Contract Amendments.

C. **Consideration of Agency Contract for Project Professional**

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. This Contract is a continuation of a previous appointment for a directly related project. The Professional was selected for the previous directly related project by a competitive qualification-based selection process.

1. **Using Agency:** Mississippi Soil and Water Conservation Commission

Project Title: Watershed Planning for MSWCC Water Quality Division

Vendor: Waggoner Engineering, Inc. – Jackson, Mississippi

Days: 5 year term

Total Value of Contract: not to exceed \$3,000,000.00 over the five-year term

Scope: Develop Watershed Assessments of Mississippi River Basin Initiative, National Water Quality Initiative watersheds, and/or other Watershed level assessments according to National Bulletins 300-19-18 LTP, 300-19-33 LTP, and 300-19-34 LTP. Development of watershed planning documents and surveys as well as preparation of necessary reports as requested. Other services as requested by owner.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executed Contract.

D. **BOB Staff Approvals Reported to the Board**

E. **RPM New Leases**

1. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-221-26A

Lessor: Vance Farms

Term: 10-01-2021 thru 09-30-2026

Total Yearly Cost: \$9,600.00

Cost PSF: \$8.00 + Utilities & Janitorial

Previous Cost PSF: \$8.00 + Utilities & Janitorial

Total Space per Occupant: 240 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,200

Previous Square Footage: 1,200

Address of Property: 221 Main Street, Grenada, MS.

Purpose of Lease: This will be the Parole & Probation Office for the Grenada/Grenada County area.

Note: This lease was advertised and only one (1) response was received. This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-721-26A

Lessor: Acquire, LLC.

Term: 10-01-2021 thru 09-30-2026

Total Yearly Cost: \$10,200.00

Cost PSF: \$8.50 + Utilities & Janitorial

Previous Cost PSF: \$8.50 + Utilities & Janitorial

Total Space per Occupant: 240 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,200

Previous Square Footage: 1,200

Address of Property: 5363 Old Mhoon Landing Road, Tunica, MS.

Purpose of Lease: This will be the Parole & Probation Office for the Tunica/Tunica County area.

Note: This lease was advertised and only one (1) response was received. This is a five (5) year lease with two (2) two (2) year options to renew. The first two (2) year option will be at \$8.75 + Utilities & Janitorial per square foot or \$10,500.00 per year and the second two (2) year option will be at \$9.25 + Utilities & Janitorial per square foot or \$11,100.00 per year.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-571-26A

Lessor: Honea Rentals

Term: 10-01-2021 thru 09-30-2026

Total Yearly Cost: \$18,000.00

Cost PSF: \$4.59 + Utilities & Janitorial

Previous Cost PSF: \$4.59 + Utilities & Janitorial

Total Space per Occupant: 559 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 3,919

Previous Square Footage: 3,919

Address of Property: 245 East. Bay Street, Magnolia, MS.

Purpose of Lease: This will be the Parole & Probation Office for the Magnolia/Pike County area.

Note: This lease was advertised and only one (1) response was received. This is a five (5) year lease with no renewals. MDOC asks PPRB for a waiver on the Space Efficiency Allowance due to the lack of available rental space in this area.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance MDOC will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

F. RPM Non-Competitive Leases

1. **Requesting Agency:** Mississippi Department of Public Safety

Lease #: 670-451-26A

Lessor: Madison County Economic Development Authority

Term: 09-15-2021 thru 08-31-2026

Total Yearly Cost: Months 1-12 \$0.00

Cost PSF: Months 1-12 \$0.00 + Utilities, Janitorial & Routine Maintenance (Major maintenance to be paid by Lessor).

Total Yearly Cost: Months 13-60 \$1,260,000.00

Cost PSF: Months 13-60 \$15.00 Inclusive

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 84,000

Previous Square Footage: N/A

Purpose of the Lease: HB 1371 (Regular Session 2020) mandated DPS overhaul the Driver Services Bureau. Although most of the legislation's requirements have been met, the current administration recognized several items needing to be addressed. The main item is the need for a statewide call center, comprised of at least 30 call takers. Currently, Mississippians calling to receive information about obtaining services are calling into local Driver Service centers. Those calls, most often, go un-answered as employees working these local centers are busy assisting customers inside. As a result of this observation, DPS will open a call center and re-direct those calls. In addition, there is a need for an alternate customer location in the greater Jackson area. With the increasing number of Mississippians relocating to the Madison area, this location will serve as a relief to the current aging location, riddled with limited parking and the inability to conduct permit testing. This facility will aid DPS in offering a full service center to customers offering permit testing, CDL testing and ultimately moving back office services. This move will create much needed space for administrative services of the newly added Capitol Police and Commercial Trucking Division to relocate at the current DPS Headquarters.

Note: This is a five (5) year lease with three (3) one (1) year options to renew. The first option is based on a square foot rental rate of \$16.50 inclusive psf or \$1,380,000.00 per year rental. Options for years 2 & 3 are the same as option year 1.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

G. RPM Emergency Leases

1. Requesting Agency: Mississippi Department of Public Safety

Lease #: 670-573-22E

Lessor: K. Paige Howell

Term: October 1, 2021 thru September 30, 2022

Total Yearly Cost: \$18,000.00

Cost PSF: \$8.57 + Utilities & Janitorial

Previous Cost PSF: \$8.57 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 2,100

Previous Square Footage: 2,100

Address of Property: 708 Laurel Street, Summit, MS.

Purpose of Lease: This is the testing and Driver license office for McComb/Summit/Pike County area.

Note: A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 08-06-2021 for the purpose of providing space for the Mississippi Department of Public Safety. MDPS has advertised twice in this area but has not received any responses to the Request for Lease Proposal. The owner of the current property has agreed to extend this lease on a month to month basis for up to one (1) year in order to give MDPS enough time to find another location. This is a one year lease per 300.9 (3) of the State Leasing Manual.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Department of Archives and History

RFx Number: 3180001493

Procurement Request: Request for Qualifications

Anticipated Term: Six Months

Anticipated Contract Amount: \$75,000.00

Summary of Request: The Agency submitted a Petition for Relief from Competitive Sealed Bidding, as allowed by Miss. Code Ann. § 31-7-403(4), and requests to competitively procure a vendor to provide a comprehensive plan for Historic Jefferson College in Washington, Mississippi using a Request for Qualifications (RFQ). The comprehensive plan will provide a community needs assessment, exhibit topic and space recommendations, cost estimates, schedules, an economic impact analysis, and a staffing plan. The Agency contends the use of

an Invitation for Bids (IFB) is neither practicable nor advantageous as the Agency needs a vendor who specializes in museums and/or historic site studies and comprehensive plans. The Agency also needs the ability to conduct a comparative evaluation of the respondents' experience. The respondents will be evaluated based on technical factors weighted at 35 points or 35%, management factors weighted at 30 points or 30%, and cost factor (price) weighted at 35 points or 35%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from Competitive Sealed Bidding, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Qualifications as the procurement method.

2. Requesting Agency: Mississippi Department of Education

Rfx Number: 3180001492

Procurement Request: Request for Proposals

Anticipated Term: Six Months, Eleven Days with Four Optional One Year Renewals

Anticipated Contract Amount: \$4,000,000.00

Summary of Request: The Agency submitted a Petition for Relief from Competitive Sealed Bidding, as allowed by Miss. Code Ann. § 31-7-403(4), and requests to competitively procure up to three vendors to serve as an educational support team required by House Bill 1387 (Regular Session 2021) using a Request for Proposals (RFP). The vendor(s) will provide professional development and mathematics instructional coaching for kindergarten through eighth grade teachers, pre-service teachers, and higher education faculty. The Agency contends the use of an Invitation for Bids (IFB) is neither practicable nor advantageous due to the complex nature of the project and the need for a range of alternative proposals. The Agency also needs to conduct discussions with respondents prior to awarding the contract(s). The respondents will be evaluated based on technical factors weighted at 30 points or 30%, management factors weighted at 30 points or 30%, and cost factor (price) weighted at 40 points or 40%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from Competitive Sealed Bidding, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method.

3. Requesting Agency: Mississippi Department of Education

Rfx Number: 3180001481

Procurement Request: Request for Proposals

Anticipated Term: Twenty-One Months, Eleven Days with Three Optional One Year Renewals

Anticipated Contract Amount: \$750,000.00

Summary of Request: The Agency submitted a Petition for Relief from Competitive Sealed Bidding, as allowed by Miss. Code Ann. § 31-7-403(4), and requests to competitively procure one or more vendors to provide temporary call center staffing using a Request for Proposals (RFP). The vendor(s) will hire staff to serve as call center customer service professionals for the Agency's Division of Educator Licensure. The Agency contends the use of an Invitation for Bids

(IFB) is neither practicable nor advantageous due to the need for respondents to create a customized proposal, suggest different approaches, and offer additional solutions, and the need for discussions with respondents concerning technical and price aspects of the proposals. The respondents will be evaluated based on technical factors weighted at 33 points or 33%, management factors weighted at 22 points or 22%, price weighted at 35 points or 35%, and cost factors weighted at 10 points or 10%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from Competitive Sealed Bidding, as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Education

Supplier: SeeWriteHear, LLC

Contract #: 8200048897

Term: 01/01/2020-09/01/2021

Total Value: \$86,372.59

Termination

- \$63,627.42

Summary of Request: This modification was requested to terminate contract 8200048897 effective September 1, 2021 and decrease the spending authority from \$150,000.01 to \$86,372.59. The Contractor provides new braille textbooks and instructional material services to the Mississippi Instructional Resource Center and the Mississippi School for the Blind. The Agency is exercising its rights under the Termination for Convenience clause because purchases and procurement for the Mississippi Instructional Resource Center was removed from the Agency's Office of Procurement and moved to the business office for the Mississippi Schools for the Deaf and Blind effective July 1, 2021, as required by House Bill 667 (Regular Session 2020).

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract termination as requested.

Projected Budget for Life of the Contract: \$375,000.01

2. Requesting Agency: Mississippi Department of Education

Supplier: T-Base Communications USA, Inc.

Contract #: 8200048896

Term: 01/01/2020-09/01/2021

Total Value: \$37,147.50

Termination

- \$112,852.51

Summary of Request: This modification was requested to terminate contract 8200048896 effective September 1, 2021 and decrease the spending authority from \$150,000.01 to \$37,147.50. The Contractor provides new braille textbooks and instructional material services to the Mississippi Instructional Resource Center and the Mississippi School for the Blind. The Agency is exercising its rights under the Termination for Convenience clause because purchases and procurement for the Mississippi Instructional Resource Center was removed from

the Agency's Office of Procurement and moved to the business office for the Mississippi Schools for the Deaf and Blind effective July 1, 2021, as required by House Bill 667 (Regular Session 2020).

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract termination as requested.

Projected Budget for Life of the Contract: \$375,000.01

3. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: University of Southern Mississippi

Contract #: 8200037400

Term: 02/12/2018-09/30/2022

Total Value: \$1,282,113.68

**Renewal
\$269,918.67**

Summary of Request: The term of the original contract was seven months and seventeen days with four optional one-year renewals. Modification Four exercises the last of four optional renewals. The Contractor provides pre-employment transition services to include work-based learning experience, job exploration counseling, and workplace readiness training. Additionally, the Contractor may provide self-advocacy/mentoring instruction and counseling on enrollment in the post-secondary education or other comprehensive transition training programs. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,282,113.68

4. Requesting Agency: Mississippi Department of Rehabilitation Services

Supplier: Living Independence for Everyone of Mississippi, Inc.

Contract #: 8200037401

Term: 02/12/2018-09/30/2022

Total Value: \$557,500.00

**Renewal
\$111,500.00**

Summary of Request: The term of the original contract was seven months and seventeen days with four optional one-year renewals. Modification Four exercises the last of four optional renewals. The Contractor provides pre-employment transition services to include work-based learning experience, job exploration counseling, and workplace readiness training. Additionally, the Contractor may provide self-advocacy/mentoring instruction and counseling on enrollment in the post-secondary education or other comprehensive transition training programs. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$557,500.00

5. Requesting Agency: Mississippi Department of Human Services

Supplier: GLI Capital Group, Inc. dba Public Knowledge LLC

Contract #: 8200058727

Term: 10/01/2021-03/31/2022

Total Value: \$170,240.00

New

\$170,240.00

Summary of Request: The term of the contract is six months with no optional renewals. In fulfillment of the mandates set forth in the Older Americans Act of 1965 (as amended in 2016), the Contractor will develop the 2022 Mississippi Needs Assessment, which will be conducted via telephonic surveys. The assessment will provide information about the needs of aging adults and services which may be needed by this population in the future. The Contractor was selected through a Request for Proposals (RFP) with four respondents, which resulted in the award of one contract. One debriefing request was received and conducted by the Agency. The Agency's Petition for Relief from Competitive Sealed Bidding, as allowed by Miss. Code Annotated § 31-7-403(4), was approved at the May 2021 PPRB meeting.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$170,240.00

- C. **OPSCR Emergency Contracts Reported to the Board**
 - D. **OPSCR Sole Source Contracts Reported to the Board**
 - E. **OPSCR Staff Approvals Reported to the Board**
- VIII. **Other Business**
- A. **Next Regular PPRB Meeting October 6, 2021 at 9:00 a.m.**
- IX. **Adjournment**