



TELEPHONIC MEETING AGENDA
Wednesday, August 4, 2021
9:00 a.m.

****This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to PPRB@dfa.ms.gov****

- I. Call to Order
- II. Approval of Amendment to Minutes from the June 9, 2021 Public Procurement Review Board Meeting

Revision of Item II.A.3.xiv, contract between the Mississippi Department of Rehabilitation Services and Madena Gibson, Medical Specialist, to correct the Contract # from 124217 to 126514.

- III. Approval of Minutes from the July 7, 2021 Public Procurement Review Board Meeting
- IV. Approval of per diem and expenses for the August 4, 2021 meeting and for any additional expenses incurred prior to the September 1, 2021 meeting
- V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Consideration of State Agency Contracts for Board Action

- 1. **Requesting Agency:** Mississippi State Department of Health (MSDH)
Suppliers: Ricoh USA Inc.
Contract #: 8200057799
Term: 9/1/2021 through 8/30/2026
Total Value: \$738,268.60
Summary of Request: MSDH is requesting approval to enter into a five (5) year copier rental agreement utilizing an OPTFM statewide copier contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this contract.

2. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Alliance Bus Group

Contract #: 8200053571

Total Value: \$16,100,000.00

Term: 10/7/2020 through 8/31/2022

Summary of Request: MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 36 Passenger buses with restrooms. This is the first of four (4) possible twelve (12) month extensions. The original contract was approved by PPRB on 10/7/2020.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this extension.

3. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Alliance Bus Group

Contract #: 8200053398

Total Value: \$8,969,000.00

Term: 10/7/2020 through 8/31/2022

Summary of Request: MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 14 Passenger Low Floor ADA buses. This is the first of four (4) possible twelve (12) month extensions. The original contract was approved by PPRB on 10/7/2020.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this extension.

4. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

Supplier: Alliance Bus Group

Contract #: 8200053527

Total Value: \$9,844,800.00

Term: 10/7/2020 through 8/31/2022

Summary of Request: MDOT completed a reverse auction to establish an agency contract for the purchase of up to one hundred (100) 16 Passenger Low Floor ADA buses. This is the first of four (4) possible twelve (12) month extensions. The original contract was approved by PPRB on 10/7/2020.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this extension.

B. **OPTFM Staff Approvals Reported to the Board**

C. **OPTFM Sole Source Purchases Reported to the Board**

D. **OPTFM Emergency Purchases Reported to the Board**

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of BOB Contracts for Project Professional

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professional was selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. Using Agency: Northeast Mississippi Community College

Project Number: GS# 212-070

Title: Preplan Seth Pounds Auditorium Renovation

Location: Booneville, Mississippi

Budget: \$100,000.00 preplanning

Funding Sources: Senate Bill 3065, Laws of 2019

Professional Fee: D+ (estimated fees \$306,570.98)

Professional: PryorMorrow PC - Tupelo, Mississippi

Scope: Preplanning through the design development phase of the renovation of the 700-seat, single story, 11,290 square foot Seth Pounds Auditorium first constructed in 1948. The building is in need of significant upgrades to better suit current requirements. Scope will include envelope restoration as well as interior upgrades, Americans with Disabilities Act compliance, and elevator upgrades, along with renovations of mechanical, electrical, plumbing, and life safety systems. This building is a potentially eligible Mississippi Landmark and will require coordination with the Mississippi Department of Archives and History.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon execution of completed Contracts.

B. BOB Staff Approvals Reported to the Board

C. RPM New Leases

1. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-471-26A

Lessor: John Carpenter

Term: 09-01-2021 thru 08-31-2026

Total Yearly Cost: \$19,210.00

Cost PSF: \$11.30 + Utilities and Janitorial

Previous Cost PSF: \$8.50 + Utilities & Janitorial

Total Space per Occupant: 240 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 1,700

Previous Square Footage: 1,700

Address of Property: 690 Hwy 4 East, Holly Springs, MS.

Purpose of Lease: This will be the Parole & Probation office for the Holly Springs/Marshall County area.

Note: This is a five (5) year lease with no renewals. This lease was advertised and one (1) response was received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-501-26A

Lessor: SS Eastgate Properties, Inc.

Term: 09-01-2021 thru 08-31-2026

Total Yearly Cost: Years 1-3 \$13,500.00

Years 4-5 \$14,702.00

Cost PSF: Years 1-3 \$10.00 + Utilities and Janitorial

Years 4-5 \$10.89 + Utilities & Janitorial

Previous Cost PSF: \$8.50 + Utilities & Janitorial

Total Space per Occupant: 225 sq. ft.

Federal Funds: 0%

Total Square Footage Proposed: 1,350

Previous Square Footage: 1,350

Address of Property: 1120 East Main Street, Philadelphia, MS.

Purpose of Lease: This will be the Parole & Probation office for the Philadelphia /Neshoba County area.

Note: This is a five (5) year lease with no renewals. This lease was advertised and one (1) response was received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-131-26A

Lessor: Mark A. Client

Term: 09-01-2021 thru 08-31-2026

Total Yearly Cost: \$32,220.00

Cost PSF: \$10.00 + Utilities & Janitorial

Previous Cost PSF: \$10.00 + Utilities & Janitorial

Total Space per Occupant: 247 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 3,222

Previous Square Footage: 3,222

Address of Property: 7299 Hwy 45 Alt., West Point, MS.

Purpose of Lease: This will be the Parole & Probation office for the West Point /Clay County area.

Note: This is a five (5) year lease with no renewals. This lease was advertised and one (1) response was received.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

4. Requesting Agency: Mississippi Division of Medicaid

Lease #: 515-021-31A

Lessor: Boatman Enterprises, LLC.

Term: 12-01-2021 thru 11-30-2031

Total Yearly Cost: \$83,475.00

Cost PSF: \$13.25 + Utilities & Janitorial

Previous Cost PSF: \$8.15 + Utilities & Janitorial

Total Space per Occupant: 242 sq. ft.

Federal Funds: 50%

Square Footage Proposed: 6,300

Previous Square Footage: 6,300

Address of Property: 2619 South Harper Road, Corinth, MS.

Purpose of Lease: This will be the Medicaid office for the Corinth/Alcorn County area.

Note: This lease was advertised and two (2) responses were received. The lowest of the two (2) was selected. This is a ten (10) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

5. Requesting Agency: Mississippi Division of Medicaid

Lease #: 515-761-31A

Lessor: Charlene Steed

Term: 01-01-2022 thru 12-31-2031

Total Yearly Cost: \$57,600.00

Cost PSF: \$7.68 + Utilities & Janitorial

Previous Cost PSF: \$6.85 + Utilities & Janitorial

Total Space per Occupant: 250 sq. ft.

Federal Funds: 50%

Square Footage Proposed: 7,500

Previous Square Footage: 7,500

Address of Property: 585 Tennessee Gas Road, Greenville, MS.

Purpose of Lease: This will be the Medicaid office for the Greenville/Washington County area.

Note: This lease was advertised and one (1) response was received. This is a ten (10) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

6. Requesting Agency: Mississippi State Department of Health

Lease #: 390-531-26C

Lessor: J. Gregg Boring

Term: 10-01-2021 thru 09-30-2026

Total Yearly Cost: \$87,400.00

Cost PSF: \$19.00 Inclusive

Previous Cost PSF: \$11.75 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Square Footage Proposed: 4,600

Previous Square Footage: 4,600

Address of Property: 1203 Louisville Street, Starkville, MS.

Purpose of Lease: This will be the regional office for the Women, Infants and Children's Nutrition Program (WIC) clinic and certification program. The areas that will be served by this office will include Oktibbeha, Lowndes, Noxubee, Winston, Choctaw, Attala, Holmes, Humphreys, and Washington Counties.

Note: This lease was advertised and one (1) response was received. This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

D. RPM Succeeding Leases

1. Requesting Agency: Mississippi State Department of Health

Lease #: 390-251-27K

Lessor: VOC, LLC.

Term: 01-01-2022 thru 12-31-2027

Total Yearly Cost: \$150,788.10

Cost PSF: \$12.90 + Utilities & Janitorial

Previous Cost PSF: \$12.90 + Utilities & Janitorial

Total Space per Occupant: 365 Sq. Ft.

Federal Funds: 32%

Square Footage Proposed: 11,689

Previous Square Footage: 11,689

Address of Property: 1102 Chastain Dr., Jackson, MS.

Purpose of Lease: This is the District 5 main office for MSDH.

Note: This is a five (5) year lease with no renewals. MSDH asks PPRB for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance MSDH will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

E. RPM Non-Competitive Leases

1. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-303-26A

Lessor: Jackson County Board of Supervisors

Term: 09-01-2021 thru 08-31-2026

Total Yearly Cost: \$42,630.00

Cost PSF: \$10.50 + Utilities & Janitorial

Previous Cost PSF: \$8.00 + Utilities & Janitorial (previous lease start 2016)

Total Space per Occupant: 250 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 4,060

Previous Square Footage: 4,060

Address of Property: 1715 Kenneth Ave., Pascagoula, MS.

Purpose of Lease: This will be the Parole & Probation office for the Pascagoula/Jackson County area.

Note: This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Amended Leases

1. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-252-23A

Lessor: Hinds Community College/John Bell Williams Airport

Term: 09-01-2021 thru 08-31-2023

Total Yearly Cost: \$2,700.00

Cost PSF: \$2.25 Inclusive

Previous Cost PSF: \$2.25 Inclusive

Total Space per Occupant: N/A.

Federal Funds: 0%

Square Footage Proposed: 1,200

Previous Square Footage: 1,200

Address of Property: 4400 Airport Road C-6, Bolton, MS.

Purpose of Lease: This is an aircraft hangar lease for the Cessna 206 aircraft.

Note: This is a two (2) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease

2. **Requesting Agency:** Mississippi Department of Finance and Administration

Lease #: 055-251-22G

Lessor: Mercury Air Center d/b/a Atlantic Aviation-Jackson

Term: 09-01-2021 thru 08-31-2022

Total Yearly Cost: \$46,468.00

Cost PSF: \$14.25 Inclusive

Previous Cost PSF: \$14.25 Inclusive

Total Space per Occupant: N/A.

Federal Funds: 0%

Square Footage Proposed: 3,260

Previous Square Footage: 3,260

Address of Property: 155 S. Hangar Drive, Jackson, MS.

Purpose of Lease: This is a hangar lease for the DFA Office of Air Transport to house the state aircraft. The space includes a 300 square foot office for the aircraft mechanic and is located at the Jackson-Medgar Wiley Evers International Airport.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

G. RPM Emergency Leases

1. **Requesting Agency:** Mississippi State Department of Health

Lease #: 390-421-21E

Lessor: Leflore County Civic Center

Term: 5-10-2021 thru 07-31-2021

Total Yearly Cost: \$49,500.00 (Maximum Spend)

Cost PSF: N/A

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 100%

Square Footage Proposed: 3,441

Previous Square Footage: N/A

Address of Property: 200 Hwy 7 North, Greenwood, MS.

Purpose of Lease: MSDH uses this site for Covid-19 testing and vaccinations.

Note: A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

2. Requesting Agency: Mississippi Secretary of State

Lease #: 775-251-21B Vital Records

Lessor: VRC Companies, LLC.

Term: 09-01-2020 thru 06-01-2021

Total Yearly Cost: \$14,229.97 (Maximum Spend)

Cost PSF: \$2.28 Inclusive

Previous Cost PSF: \$2.28 Inclusive

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 6,248

Previous Square Footage: 6,248

Address of Property: 40 Northtown Drive, Jackson, MS.

Purpose of Lease: This lease is for the storage of records and materials for the Mississippi Secretary of State's Office (SOS).

Note: The SOS requests ratification of an emergency lease for the storage of records and other materials critical to the operation and statutory obligations of several divisions within the Agency. Due to staffing shortages and other interruptions brought on by the COVID-19 pandemic, the SOS failed to renew its lease with VRC which expired August 31, 2020. The SOS documents and records remained at the VRC location following the expiration of the lease. A new lease was approved by the PPRB on June 2, 2021 for the period of June 2, 2021 through June 1, 2022. A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on July 26, 2021 for the purpose of providing space for the listed activity during the period requested. SOS asks PPRB for ratification of this emergency lease.

Staff Recommendation: RPM recognizes the need existed for the emergency continuation of this lease for the reasons stated by the SOS and recommends ratification of this lease.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petition for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Department of Child Protection Services

RFx Number: 3180001440

Procurement Request: Request for Qualifications

Anticipated Term: One Year

Anticipated Contract Amount: \$500,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of multiple Contractors to perform assessments of children in the Agency's custody to determine the appropriateness of placement in therapeutic group homes or qualified residential treatment programs as required by 42 U.S.C.A § 672(k)(3) and 42 U.S.C.A. § 675a(c). The Agency contends the use of an IFB is neither practicable nor advantageous because the Agency sets the rate of pay for the Contractors. The respondents will be evaluated as follows: technical factors will be weighted at 29 points or 29%, management factors will be weighed at 35 points or 35%, and cost factors will be weighed at 36 points or 36%.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualifications (RFQ) as the competitive procurement method.

B. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Mental Health - Specialized Treatment Facility

Supplier: Richard F. Kutner, MD

Contract #: 116847

Term: 09/01/2019-08/31/2023

Total Value: \$1,088,000.00

Renewal
\$544,000.00

Summary of Request: The term of the original contract was two years with one optional two-year renewal. Amendment One has been submitted to exercise the optional renewal allowed by the original contract. Dr. Kutner is a contract worker who provides services as a Child and Adolescent Psychiatrist at the Specialized Treatment Facility (STF). The Contractor was selected through a Request for Applications (RFA) with one respondent. The Contractor will be paid \$250.00 per hour not to exceed 20 hours per week and \$1,000.00 per month for on-call services.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,088,000.00

2. **Requesting Agency:** Mississippi Development Authority

Supplier: Amena Trade and Investment Consulting

Contract #: 8200058073

Term: 08/04/2021-08/03/2023

Total Value: \$288,000.00

New
\$288,000.00

Summary of Request: The term of the contract is two years with twenty-four months of combined renewals. The Contractor will promote the export of Mississippi products to Europe and recruit European businesses to invest in Mississippi. The Contractor was selected through a Request for Proposals (RFP) with two respondents. The successful respondent submitted the lowest priced proposal. The Petition for Relief was approved by the PPRB on February 3, 2021. One protest was submitted. The Agency determined there was no legal or regulatory basis for the protest and denied it. The protesting party did not appeal the Agency's determination to the PPRB. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3 for failure to include the RFX number and the name and phone number of the officer conducting the procurement in the newspaper advertisement. OPSCR has reviewed this request and does not have concerns regarding the competition, fairness, or transparency of the procurement as the RFP was posted on the Agency's website and on the Mississippi Contract/Procurement Opportunity Search Portal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting the exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3,

complies with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the exception and approval of the contract as requested.

Projected Budget for Life of the Contract: \$576,000.00

3. **Requesting Agency:** Mississippi Department of Human Services

Supplier: Mid American Health, Inc.

Contract #: 8200051076

Term: 09/01/2020-08/31/2023

Total Value: \$647,255.00

**Renewal
\$437,102.00**

Summary of Request: The term of the original contract was one year with two optional two-year renewals. Modification One has been submitted to exercise the first optional renewal. The Contractor was selected through an Invitation for Bids (IFB) and provides dental services for students at the Oakley Youth Development Center. Modification One updates the Scope of Services, Period of Performance, Consideration and Method of Payment, and Priority clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,101,835.00

4. **Requesting Agency:** Mississippi Department of Corrections

Supplier: North Mississippi Commission on Mental Illness and Mental Retardation d/b/a Communicare

Contract #: 8200046205

Term: 09/04/2019-09/30/2022

Total Value: \$393,093.90

**Renewal
\$0.00**

Summary of Request: The term of the original contract was two years, twenty-seven days with two optional one-year renewals. Modification Two has been submitted to exercise the first optional renewal as allowed by the original contract. As part of the Second Chance Act Re-Entry Program for Adults with Co-Occurring Substance Abuse and Mental Health Disorders Competitive Grant, the Contractor provides pre-release screening, assessments, treatment, and recovery support services for up to seventy-two offenders with co-occurring substance abuse and mental health disorders in Calhoun, Lafayette, Marshall, Panola, Tate, and Yalobusha counties. The Contractor was originally selected through an Invitation for Bids (IFB). All other terms and conditions of the original contract and Modification One remain the same. The Contractor's current certificate of insurance must be received from the Agency prior to processing the contract renewal.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested, contingent upon receipt of the updated certificate of insurance.

Projected Budget for Life of the Contract: \$393,093.90

5. **Requesting Agency:** Mississippi Department of Environmental Quality

Supplier: Compliance Assurance Associates, Inc.

Contract #: 8200057783

Term: 08/05/2021-08/04/2025

Total Value: \$114,000.00

New
\$114,000.00

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide two Visible Emissions Evaluation Training and Certification Sessions (Smoke Schools) per calendar year and will be paid \$14,250.00 per session, not to exceed \$114,000.00, or eight sessions, over a four year period. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3 for failure to include the phone number of the officer conducting the procurement in the newspaper advertisement. OPSCR has reviewed this request and has no concerns that granting this exception will affect the competition, fairness, or transparency of the procurement, as the Agency contact's email address was provided.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and, upon granting the exception to OPSCR Rules and Regulations Section 3-202.06.3, complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the exception and approval of the contract as requested.

Projected Budget for Life of the Contract: \$142,500.00

6. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: Waste Management of Mississippi

Contract #: 8200036111

Term: 01/01/2018-12/31/2021

Total Value: \$419,181.00

Modification
-\$936.00

Summary of Request: The term of the original contract was three years with two optional one-year renewals. The Contractor provides solid waste collection and disposal for certain buildings owned and operated by the State of Mississippi. Amendment Two has been submitted to remove one dumpster at the Naval Reserve Records Center from the Scope of Services and to change the not-to-exceed amount of the contract to \$419,181.00 (a reduction of \$936.00). The Contractor was originally selected through a Request for Proposals (RFP). Amendment Two updates the Scope of Services, Consideration, Notices, and Approval clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$510,004.20

7. **Requesting Agency:** Mississippi Veterans Affairs

Supplier: Betty Ruth Hawkins

Contract #: 8200053188

Term: 09/08/2020-09/07/2022

Total Value: \$180,000.00

Renewal
\$90,000.00

Summary of Request: The term of the original contract was one year with one optional one-year renewal. Modification One has been submitted to exercise the optional renewal allowed by the original contract. Ms. Hawkins is an Independent Contractor who will perform services as the Director of the Mississippi Statewide Incarcerated Veterans Program, HUM-V. Ms. Hawkins will be paid \$7,500.00 a month for a total of \$90,000.00 annually. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. Modification One updates the Term, Compensation, and Priority clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$180,000.00

8. Requesting Agency: Mississippi Emergency Management Agency

Supplier: Atkins North America, Inc.

Contract #: 8200054880 / 8200046600

Term: 08/07/2019-08/06/2022

Renewal

Total Value: \$2,982,000.00

\$0.00

Summary of Request: The term of the original contract was one year with three optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor assists MEMA with the management and administration of the Public Assistance Program related to reconstruction or replacement of infrastructure damaged or destroyed by Hurricane Katrina. The Contractor was originally selected through an Invitation for Bids (IFB). Modification Two also updates the Stop Work Order clause. All other terms and conditions of the original contract remain the same. The original contract number was 8200046600, but the Agency has changed the contract number to 8200054880 due to a technical issue.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$2,982,000.00

C. OPSCR Emergency Contracts Reported to the Board

D. OPSCR Sole Source Contracts Reported to the Board

E. OPSCR Staff Approvals Reported to the Board

VIII. Other Business

A. Special PPRB Meeting August 11, 2021 at 9:00 a.m.

B. Next Regular PPRB Meeting September 1, 2021 at 9:00 a.m.

IX. Adjournment