



**TELEPHONIC MEETING AGENDA**  
**Wednesday, July 7, 2021**  
**9:00 a.m.**

***\*This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to [PPRB@dfa.ms.gov](mailto:PPRB@dfa.ms.gov)\****

- I. Call to Order
- II. Approval of Minutes from the June 2021 Public Procurement Review Board Meetings
  - A. June 2, 2021
  - B. June 9, 2021
- III. Approval of per diem and expenses for the July 7, 2021 meeting and for any additional expenses incurred prior to the August 4, 2021 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)
  - A. Consideration of Governing Authority Contracts for Board Action
    - 1. **Requesting Governing Authority:** Union County School District  
**Supplier:** Apple Inc.  
**Term:** One time purchase  
**Total Value:** \$88,200.00 estimated  
**Summary of Request:** Union County School District was granted an exemption from reverse auction on May 5, 2021 for the purchase of Apple iPads. They advertised for competitive sealed bids and received one bid. They wish to award to Apple Inc.  
  
**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this contract.
    - 2. **Requesting Governing Authority:** Amite County  
**Supplier:** Lafarge and Two - J Ranch, Inc.  
**Term:** 7/7/2021 through 12/31/2021  
**Total Value:** \$50,000.00 estimated  
**Summary of Request:** Amite County was granted an exemption from reverse auction on April 7, 2021 for the purchase of limestone. They advertised for competitive sealed bids and

received two (2) bids. They wish to award to Lafarge as primary and Two - J Ranch, Inc. as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this contract.

**3. Requesting Governing Authority:** Rankin County School District

**Supplier:** Coomes Distributors, Inc.

**Term:** 7/7/2021 through 6/30/2021 (with four (4) optional one (1) year renewals)

**Total Value:** \$126,000.00 estimated

**Summary of Request:** Rankin County School District was granted an exemption from reverse auction on May 5, 2021 for the purchase of snacks for their after school Frontiers program. They advertised for competitive sealed bids and received one (1) bid. They wish to award to Coomes Distributors Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this contract.

**B. Consideration of State Agency Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Public Safety (MDPS)

**Supplier:** Ricoh USA Inc.

**Contract #:** 8200057315

**Term:** 8/1/2021 through 7/1/2026

**Total Value:** \$891,225.00

**Summary of Request:** MDPS is requesting approval to enter into a five (5) year copier rental agreement. The agreement is with a vendor on a current OPTFM state copier contract and will be used by the MDPS print shop for numerous materials including multiple types of driver license manuals, employee handbooks, training materials, Highway Patrol Troop directories and programs for Fallen Officer Memorials.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, OPTFM recommends approval of this contract.

**C. OPTFM Staff Approvals Reported to the Board**

**D. OPTFM Sole Source Purchases Reported to the Board**

**E. OPTFM Emergency Purchases Reported to the Board**

## V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

### A. Consideration of BOB Contract Amendment for Project Professional

**NOTE:** Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The request below is to amend the existing contract to proceed through the construction administration phase for renovation as the total fee will exceed \$250,000.00. The initial selection was for the preplanning and planning of the facility and was accomplished by a qualifications based process wherein six professionals were considered. The fee percentage and all terms and conditions of the current contract will remain the same.

- Using Agency:** Mississippi State Hospital  
**Project Number:** GS# 412-187  
**Title:** Forensic Facilities  
**Location:** Pearl, Mississippi  
**Budget:** \$20,000,000.00  
**Funding Sources:** House Bill 1649, Laws of 2018 and Outside Funding  
**Professional Fee:** D+ (estimated fees \$1,386,105.80)  
**Professional:** Belinda Stewart Architects, PA, Eupora, Mississippi  
**Scope:** Renovations including selective abatement and demolition of Buildings 62 and 63 at Mississippi State Hospital to house Forensic Facilities.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon an executable amendment.

### B. Consideration of Commissioning Professionals

- Using Agency:** Any Using Agency  
**Location:** State-Wide  
**Project Number / Name:** Various  
**Project Budget:** Typical projects range in size from \$3 million to \$10 million  
**Funding Sources:** Various – mainly Bond Funds  
**Professional Fee Type:** Commissioning Percentage Fee based on project complexity  
**Time Period:** Projects initiated between August 1, 2021 – July 31, 2024  
**Commissioning Professionals Selected:**

Commissioning & Green Building Solutions, Inc. – Lawrenceville, Georgia  
Horizon Engineering Associates, LLC – St. Louis, Missouri  
Sanders Engineering Inc. – Clinton, Mississippi  
Sinergi Integrated Building Sciences, LLC – Byram, Mississippi

**Project Scope:** Commissioning is a systematic process of quality assurance for buildings and their systems. The Process will span the entire project from Pre-Design through the one-year Warranty period. The intent of commissioning is to result in facilities with increased energy

efficiency, improved occupant comfort, shorter project turnover times, less post-occupancy corrective work, improved indoor air quality, greater equipment life, and less changes during the construction process. A scope of services for the Commissioning Agent for a typical project provides some insight to the detailed technical effort required to ensure that the systems are designed, installed, programmed, started, and operated properly.

**Note:** All major facility projects administered by the Bureau of Building will be commissioned. A major facility project is defined in Miss. Code Ann. Section 31-11-35 as all new construction projects over five thousand (5,000) gross square feet and all repair and renovation projects which involve greater than fifty percent (50%) of the facility replacement value. Systems that will be commissioned include HVAC systems, plumbing systems, electrical systems, data/communication systems, life-safety systems, conveying systems, building envelope and other specialty systems depending upon project complexity.

**Clarification or Remarks:** Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Seven proposals were received. All firms were interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. The Bureau of Building will endeavor to allocate all project assignments among all four selected Commissioning Professionals.

**Staff Recommendation:** The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

### C. Consideration of Construction Contracts for Board Action

**Note:** Board Action is required when award is over \$5,000,000.00.

1. **Using Agency:** Mississippi Veterans Affairs

**Project Number:** GS# 507-052

**Title:** New Nursing Home

**General Contractor:** Starks Contracting Company, Inc. dba Starks Contracting Co. Inc.

**Construction Days from Notice to Proceed [Time]:** 720 days

**Total Value at Award:** \$47,000,000.00

**Scope:** 100-bed facility with typically programmed support spaces and building systems.

**Clarification or Remarks:** This award, including base bid and alternate 1, is the lowest bid of 4 bids received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon executable Contract.

2. **Using Agency:** Mississippi University for Women

**Project Number:** GS# 104-188

**Title:** Culinary Arts Building

**General Contractor:** West Brothers Construction, Inc.

**Construction Days from Notice to Proceed [Time]:** 600 days

**Total Value at Award:** \$15,215,900.00

**Scope:** 50,000 square-foot building to house the University's premier culinary arts program. This will provide the program with adequate kitchen space, restaurant style dining, classrooms, office space, conference/meeting rooms and space for expansion and continued partnership options. The site is located on the eastern side of campus near the current home of the culinary arts program. This project includes site work, parking and related infrastructure.

**Clarification or Remarks:** This award, including base bid and 4 alternates, is the lowest bid of 10 bids received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and executable Contract.

**D. BOB Staff Approvals Reported to the Board**

**E. RPM New Leases**

**1. Requesting Agency: Mississippi Department of Corrections**

**Lease #:** 170-091-26A

**Lessor:** Bernice Weaver/Weaver Office Complex

**Term:** 08-01-2021 thru 07-31-2026

**Total Yearly Cost:** \$9,000.00

**Cost PSF:** \$7.10 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 211

**Federal Funds** 0%

**Square Footage Proposed:** 1,267

**Previous Square Footage:** N/A

**Address of Property:** 453 West Madison Street, Houston, MS.

**Purpose of Lease:** This will be the Probation & Parole office for MDOC in the Houston/Chickasaw County area.

**Note:** This lease was advertised but only one (1) response was received. This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency: Mississippi Department of Corrections**

**Lease #:** 170-342-26A

**Lessor:** Pine Belt Holdings, LLC.

**Term:** 08-01-2021 thru 07-31-2026

**Total Yearly Cost:** Years 1-3 \$24,600.00  
Years 4-5 \$25,988.00  
**Cost PSF:** Years 1-3 \$9.45 + Utilities & Janitorial  
Years 4-5 \$9.98 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 236

**Federal Funds** 0%

**Square Footage Proposed:** 2,604

**Previous Square Footage:** N/A

**Address of Property:** 1117 West 6th Street, Laurel, MS.

**Purpose of Lease:** This will be the Probation & Parole office for MDOC in the Laurel/Jones County area.

**Note:** This lease was advertised and two responses were received. The determining factor was the overall cost to the agency. This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-361-26A

**Lessor:** Whitney Dawn Crest, Inc.

**Term:** 08-01-2021 thru 07-31-2026

**Total Yearly Cost:** Year 1-2 \$11,000.00

Year 3 \$12,000.00

Year 4-5 \$13,000.00

**Cost PSF:** Year 1-2 \$11.00 + Utilities & Janitorial

Year 3 \$12.00 + Utilities & Janitorial

Year 4-5 \$13.00 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 200

**Federal Funds** 0%

**Square Footage Proposed:** 1,000

**Previous Square Footage:** N/A

**Address of Property:** 2627 W. Oxford Loop, Suite G, Oxford, MS.

**Purpose of Lease:** This will be the Probation & Parole office for MDOC in the Oxford/Lafayette County area.

**Note:** This lease was advertised and two (2) responses were received. The determining factor was the overall cost to the Agency. This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**4. Requesting Agency:** Mississippi Department of Employment Security

**Lease #:** 260-454-24A

**Lessor:** RTE Properties, LLC.

**Term:** 09-01-2021 thru 08-31-2024

**Total Yearly Cost:** \$133,666.50

**Cost PSF:** \$16.50 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** 8,101

**Previous Square Footage:** N/A

**Address of Property:** 167 Orchard Lane, Madison, MS.

**Purpose of Lease:** This will be a WIN Job Center for the Madison County area.

**Note:** This lease was advertised and three (3) responses were received. One (1) response was determined to be nonresponsive because the building did not meet guidelines of the Americans with Disabilities Act. The determining factor to the selection was the overall cost to the Agency. This is a three (3) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**F. RPM Succeeding Leases**

**1. Requesting Agency:** Mississippi Department of Public Safety

**Lease #:** 670-412-22B

**Lessor:** Cleveland Properties, LLC.

**Term:** 08-01-2021 thru 07-31-2022

**Total Yearly Cost:** \$32,400.00

**Cost PSF:** \$9.92 + Utilities & Janitorial

**Previous Cost PSF:** \$9.92 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 3,255

**Previous Square Footage:** 3,255

**Address of Property:** 1879 N. Coley Road, Tupelo, MS.

**Purpose of Lease:** This is the driver's license testing and renewal office for this area.

**Note:** This is the third of five possible one-year renewals for this lease at the same rate of \$9.92 per square foot.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

## G. RPM Emergency Leases

### 1. **Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-303-21E Jackson County

**Lessor:** Jackson County Board of Supervisors

**Term:** 03-03-2021 thru 09-19-2021

**Total Yearly Cost:** \$144,375.00 (\$20,625 x 7 months)

**Cost PSF:** \$6.17 Inclusive

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** 40,140

**Address of Property:** 2915 Canty Street, Pascagoula, MS.

**Purpose of Lease:** MSDH uses this site for Covid-19 testing and vaccinations.

**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

### 2. **Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-541-21E

**Lessor:** Batesville Civic Center

**Term:** 05-13-2021 thru 08-30-2021

**Total Yearly Cost:** \$35,000.00

**Cost PSF:** N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** Parking lot with access to building and restrooms.

**Address of Property:** 290 Civic Center Dr., Batesville, MS.

**Purpose of Lease:** MSDH uses this site for Covid-19 testing and vaccinations.

**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

### 3. **Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-611-21E

**Lessor:** Brandon High School

**Term:** 05-27-2021 thru 07-17-2021



**Total Yearly Cost:** \$6,400.00

**Cost PSF:** N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** Parking lot with access to building and restrooms.

**Address of Property:** 380 Hwy 18, Brandon, MS.

**Purpose of Lease:** MSDH uses this site for Covid-19 testing and vaccinations.

**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

## VI. DFA Office of Personal Service Contract Review (OPSCR)

### A. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Health Management Systems, Inc.

**Contract #:** 8200041049

**Term:** 10/01/2018 - 09/30/2022

**Total Value:** \$14,530,568.03

**Renewal**

**\$6,167,209.03**

**Summary of Request:** The term of the original contract is three years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional one-year renewal and to request an increase in spending authority in the amount of \$6,167,209.03. The Division of Medicaid (DOM) is the payer of last resort for medical claims. This Contractor provides third party data matching and recovery services regarding other potential payers. The Contractor was originally selected through an Invitation for Bids (IFB) with one respondent. The Contractor is paid a percentage of the dollar amount recovered on behalf of DOM, and the percentage of recovery remains the same as originally bid by the Contractor. However, the Contractor has recovered more funds on behalf of DOM than anticipated by the Agency on the original bid form, necessitating the increase in spending authority. Amendment One updates the Period of Performance, Cost for Services, and the Paymode clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal and increase in spending authority as requested.

**Projected Budget for Life of the Contract:** \$13,314,905.00

2. **Requesting Agency:** Mississippi Department of Public Safety

**Supplier:** National Medical Services, Inc. d/b/a NMS Labs

**Contract #:** 8200057357

**Term:** 07/07/2021- 07/06/2025

**New**

**Total Value:** \$6,000,000.00

**\$6,000,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide customized forensic drug testing and reporting services on human biological samples for the Mississippi Forensics Laboratory. The Contractor will be paid an amount not to exceed \$1,500,000.00 per year for a total payment not to exceed \$6,000,000.00 for the first four years of the contract. The Contractor was selected through an Invitation for Bids (IFB) with one respondent.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$7,500,000.00

**3. Requesting Agency:** Mississippi Department of Public Safety

**Supplier:** Allometrics, Inc.

**Contract #:** 8200057072

**Term:** 07/07/2021 - 07/06/2025

**Total Value:** \$120,000.00

**New**

**\$120,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide annual equipment certification calibration of instruments in all branches of the Mississippi Forensics Laboratory. The Contractor will be paid an amount not to exceed \$30,000.00 per year for a total payment not to exceed \$120,000.00 for the first four years of the contract. The Contractor was selected through an Invitation for Bids (IFB) with two respondents. The contract is being awarded to the low bidder.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$150,000.00

**4. Requesting Agency:** Mississippi Development Authority

**Supplier:** Maris, West, & Baker, Inc.

**Contract #:** 8200057405

**Term:** 07/07/2021 - 07/06/2023

**Total Value:** \$1,500,000.00

**New**

**\$1,500,000.00**

**Summary of Request:** The term of the contract is two years with two optional one-year renewals. The Contractor will provide advertising and marketing services to promote economic development and tourism in Mississippi. The Contractor was originally selected through a Request for Qualifications (RFQ), with nine respondents. Five respondents were deemed non-responsive due to being non-compliant with the technical submission requirements. After evaluation of the technical and management portions of the remaining respondents, two respondents tied for the highest scoring Qualification. The Agency held oral presentations and awarded the contract to the respondent who scored highest in the oral presentation. There were no protests or debriefings requested. The Agency has requested an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3 because the RFx number and the name and telephone number of the officer conducting the procurement was not included in the newspaper

advertisement. OPSCR staff has reviewed this request and has no concerns regarding the competition, fairness, or transparency of the procurement as the advertisement provided information to obtain the RFQ.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and, upon granting the requested exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the exception and the contract as requested.

**Projected Budget for Life of the Contract:** \$3,000,000.00

**5. Requesting Agency:** Mississippi State Hospital

**Supplier:** Nazmul Talukdar, MD

**Contract #:** 124679

**Term:** 08/01/2021 - 06/30/2025

**Total Value:** \$1,458,600.00

**New**

**\$1,458,600.00**

**Summary of Request:** The term of the contract is three years and eleven months with no optional renewals. Dr. Talukdar is a Contract Worker who will provide child and adolescent psychiatric care to patients at Mississippi State Hospital's Oak Circle Center. He will be paid \$250.00 per hour, not to exceed 26 hours per week. The total requested spending authority is \$1,458,600.00, which includes yearly payments in amounts not to exceed \$331,500.00 for personal services and \$33,150.00 for FICA. The Contract Worker was selected through a Request for Applications (RFA) with one respondent. Proof of approval by the Mississippi Board of Mental Health must be received from the Agency prior to processing the contract. This board met on June 17, 2021 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receipt of proof of the regulatory board's approval.

**Projected Budget for Life of the Contract:** \$1,458,600.00

**6. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Warner, Inc.

**Contract #:** 8200039266

**Term:** 08/1/2018 - 07/31/2022

**Total Value:** \$2,233,066.67

**Renewal**

**\$558,266.67**

**Summary of Request:** The term of the original contract is three years with two optional one-year renewals. Amendment One exercises the first one-year renewal allowed by the original contract and requests an additional \$558,266.67 in spending authority for the renewal year. The Contractor provides custodial services for nine buildings owned and operated by the State of Mississippi in the Jackson area. The Contractor was originally selected through an Invitation for Bids (IFB). This Amendment updates the Availability of Funds, Applicable Law, and other various clauses as outlined in the Amendment. All other terms and conditions of the original contract remain the same. Proof of an updated Certificate of Insurance is required before final approval of the Amendment.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon receiving the updated Certificate of Insurance.

**Projected Budget for Life of the Contract:** \$2,791,333.34

**7. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Reed Extermination Co., Inc.

**Contract #:** 8200057275

**Term:** 08/01/2021 - 07/31/2025

**Total Value:** \$99,499.00

**New  
\$99,499.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide integrated pest management services for twenty-three properties owned and operated by the State of Mississippi in the Jackson area. The Contractor was selected through an Invitation for Bids (IFB) with two respondents. The contract was awarded to the lowest bid. The requested spending authority is \$99,499.00.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$122,494.00

**8. Requesting Agency:** Mississippi Department of Corrections

**Supplier:** Health Connect America, Inc.

**Contract #:** 8200057199

**Term:** 07/12/2021 - 09/30/2023

**Total Value:** \$532,446.00

**New  
\$532,446.00**

**Summary of Request:** The term of the original contract is two years and approximately two and one-half months with one optional one-year renewal. The Contractor was selected through an Invitation for Bids (IFB) with one respondent. The Contractor provides integrated re-entry support and treatment services for individuals with co-occurring substance abuse and mental illness in Hancock, Harrison, Pearl River and Stone counties. The Contractor will be paid an amount not to exceed \$532,446.00 for the entire life of the contract, which is comprised of unit prices of \$10.00 per hour for planning implementation consultation, \$150.00 per client for initial care coordination meeting participation, \$420.00 per client for adult mental health case management services, \$770.00 per client for adult mental health outpatient services, \$1,266.00 per client for adult mental health intensive outpatient services, and \$196.54 per client for substance use disorder services. The Agency has requested an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3 because the name and telephone number of the officer conducting the procurement was not included in the newspaper advertisement. OPSCR staff has reviewed this request and has no concerns regarding the competition, fairness, or transparency of the procurement as the advertisement provided information to obtain the IFB and the name and telephone number were on the IFB cover page.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and, upon granting the exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the exception and the contract as requested.

**Projected Budget for Life of the Contract:** \$532,446.00

**9. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** 22<sup>nd</sup> Century Technologies, Inc.

**Contract #:** 8200045662

**Term:** 08/01/2019 - 07/31/2022

**Total Value:** \$3,900,000.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendment Two has been submitted to exercise the second optional renewal with no additional spending authority requested. The Contractor provides temporary staffing services at the Agency's Central Office and the Alcoholic Beverage Control Liquor Distribution Center. The Contractor was originally selected through an Invitation for Bids (IFB).

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$3,900,000.00

**10. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** TempStaff, Inc.

**Contract #:** 8200057270

**Term:** 08/01/2021 - 07/31/2022

**Total Value:** \$400,000.00

**New  
\$400,000.00**

**Summary of Request:** The term of the contract is one year with three optional one-year renewals. The Contractor will provide temporary staffing services for the Alcoholic Beverage Control Liquor Distribution Center. The Contractor was selected through an Invitation for Bids (IFB) with four respondents. All respondents were deemed responsive and responsible and the selected Contractor was the lowest bid. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3 as the advertisement did not include the RFx number. OPSCR has reviewed this request and has no concerns that granting this exception will affect competition, fairness, or transparency of the procurement as the advertisement provided information to obtain the IFB.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and, upon granting the requested exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the exception and the contract as requested.

**Projected Budget for Life of the Contract:** \$1,600,000.00

**11. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Micro-Methods Laboratory, Inc.

**Contract #:** 8200047363

**Term:** 09/04/2019 - 08/31/2022

**Total Value:** \$400,000.00

**Renewal**  
**\$150,000.00**

**Summary of Request:** The term of the original contract was approximately one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract and to request an additional \$150,000.00 in spending authority for the renewal year. The Contractor provides professional laboratory services for bacteriological water analysis in support of the Beach Monitoring and Water Quality Improvement programs on the Mississippi Gulf Coast. The Contractor analyzes samples weekly from each of Mississippi's twenty-one beaches and other locations for enterococci or E.Coli bacteria. The Contractor is paid \$55.00 per sample during normal business hours, \$75.00 per sample after normal business hours excluding holidays, and \$100.00 per sample on holidays. The Contractor was originally selected through an Invitation for Bids (IFB).

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$750,000.00

**B. OPSCR Emergency Contracts Reported to the Board**

**C. OPSCR Sole Source Contracts Reported to the Board**

**D. OPSCR Staff Approvals Reported to the Board**

**E. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole Source Contracts**

**Staff Recommendation:** Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

**F. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts**

**Staff Recommendation:** Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

**VII. Other Business**

**A. Next Meeting August 4, 2021 at 9:00 a.m.**

**VIII. Adjournment**