



**TELEPHONIC MEETING AGENDA**  
**Wednesday, June 2, 2021**  
**9:00 a.m.**

***\*This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to [PPRB@dfa.ms.gov](mailto:PPRB@dfa.ms.gov)\****

- I. Call to Order
- II. Approval of Minutes from the May 5, 2021 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the June 2, 2021 meeting and for any additional expenses incurred prior to July 7, 2021 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

**A. Petitions for Relief from Reverse Auction**

**1. Governing Authorities**

- i. The following school districts are requesting exemption from reverse auction for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the Districts feel that the competitive sealed bidding process should be utilized.

**Requesting Governing Authority:** Chickasaw County School District

**Supplier:** Apple Inc.

**Term:** Unknown

**Commodities:** MacBooks

**Total Value:** \$56,320.00 estimated

**Requesting Governing Authority:** Neshoba County School District

**Supplier:** Apple Inc.

**Term:** Unknown

**Commodities:** Apple iPads and iMacs

**Total Value:** \$63,000.00 estimated

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemptions and the use of competitive sealed bidding for the procurements.

## 2. State Agencies

### i. **Requesting Agency:** Mississippi Department of Archives and History (MDAH)

**Supplier:** Unknown

**Contract #:** RFX #3180001400

**Term:** One year estimated

**Total Value:** \$99,885.45 estimated

**Summary of Request:** MDAH is requesting a reverse auction exemption for the purchase of a customized canoe display case to be used in the canoe exhibit at the Mississippi History Museum. Reverse auctions are best suited for commodities that are clearly defined by industry standards with many suppliers. The construction of the canoe exhibit case is according to highly customized specifications and only a small number of suppliers will be able to respond. This customized canoe case design calls for fabrication of not only the platform and frame, but also the lighting and ventilation components. MDAH will seek qualifications first and qualified bidders will subsequently be invited to submit competitive sealed bids. MDAH believes competitive sealed bids from a prequalified pool of bidders is an appropriate process for this highly customized item. This will ensure that MDAH selects a vendor that has access to the materials, will follow the design specifications, and has adequate experience installing high quality museum exhibits.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

## B. Consideration of Governing Authority Contracts for Board Action

### 1. **Requesting Governing Authority:** Jackson County Utility Authority

**Supplier:** Consolidated Pipe and Supply

**Term:** 10/22/2021 through 10/21/2026

**Total Value:** \$150,000.00 estimated

**Summary of Request:** Jackson County Utility Authority was granted an exemption from reverse auction on April 7, 2021. The County advertised for competitive sealed bids for the purchase of water meters and received one (1) bid. They wish to award to Consolidated Pipe and Supply.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**2. Requesting Governing Authority:** South Delta School District

**Supplier:** Synergetics

**Term:** One-time purchase

**Total Value:** \$124,068.75 estimated

**Summary of Request:** South Delta School District was granted an exemption from reverse auction on January 21, 2021. The District advertised for competitive sealed bids for the purchase of an E-Rate Category 2 Project and received two (2) bids. They wish to award to Synergetics.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**3. Lauderdale County received exemptions from reverse auction on February 3, 2021 and solicited competitive sealed bids for the following term bids.**

**i. Requesting Governing Authority:** Lauderdale County

**Supplier:** Southern Pipe and Supply

**Term:** 6/2/2021 through 4/30/2022

**Commodities:** Corrugated metal pipes

**Total Value:** \$75,000.00 estimated

**ii. Requesting Governing Authority:** Lauderdale County

**Supplier:** Design Precast & Pipe Inc.

**Term:** 6/2/2021 through 4/30/2022

**Commodities:** Concrete pipes

**Total Value:** \$75,000.00 estimated

**iii. Requesting Governing Authority:** Lauderdale County

**Supplier:** Southern Pipe and Supply

**Term:** 6/2/2021 through 4/30/2022

**Commodities:** Corrugated plastic pipe and storm pipe

**Total Value:** \$75,000.00 estimated

**iv. Requesting Governing Authority:** Lauderdale County

**Supplier:** APAC-Mississippi, Cold Mix, Inc.

**Term:** 6/2/2021 through 4/30/2022

**Commodities:** Asphalt

**Total Value:** \$500,000.00 estimated

**v. Requesting Governing Authority:** Lauderdale County

**Supplier:** Vance Brothers, Inc.

**Term:** 6/2/2021 through 4/30/2022

**Commodities:** Micro-surfacing

**Total Value:** \$75,000.00 estimated

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

### C. Consideration of State Agency Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Public Safety (MDPS)

**Supplier:** Weathersby Electronics Service LLC

**Contract #:** 8900001610

**Term:** 6/2/2021 through 6/1/2022

**Total Value:** \$762,500.00

**Summary of Request:** MDPS conducted a reverse auction for new Federal Signal Light Bar Valor systems, which includes light bars, sirens and speakers used in MDPS patrol vehicles. Current systems were installed in 2005-2006 and have become obsolete. Two (2) vendors qualified, one (1) participated, and no protests were received. MDPS is requesting approval of this contract. The contract contains four (4) possible twelve (12) months extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the agency, OPTFM recommends approval of this contract.

2. **Requesting Agency:** Mississippi Department of Human Services (MDHS)

**Supplier:** Pitney Bowes Inc.

**Contract #:** 8200056872

**Term:** 9/1/2021 through 8/31/2026

**Total Value:** \$542,345.82

**Summary of Request:** MDHS is requesting approval for a mailing equipment rental contract from OPTFM's statewide negotiated contract for mailing equipment. The contract is presented due to the total contract amount exceeding the threshold for staff approval.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

3. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Advanced Drainage Systems

**Contract #:** 8200056921

**Term:** 7/1/2021 through 6/30/2022

**Total Value:** \$700,000.00

**Summary of Request:** MDOT conducted a reverse auction for the purchase of polyethylene and polypropylene pipe and is awarding to the lowest bidder. Nine (9) vendors were invited, two (2) qualified and participated with no protests. The contract will have two possible twelve (12) month extensions. MDOT is requesting approval of this contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

4. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Lehman Roberts Co. Inc., APAC Mississippi Inc., Barriere Construction Co. LLC., Mallette Brothers, Dickerson and Bowen Inc., W E Blain & Sons, Standard Construction Co. LLC., Warren Paving, Central Pipe Supply Inc., Dunn Roadbuilders LLC., ADCAMP Inc., Huey Stockstill LLC., Seaboard Asphalt Products Co., Material Resources Inc., Core& Main LLC.

**Contract #:** 8900001590, 8900001591, 8900001592, 8900001593, 8900001594, 8900001595, 8900001596, 8900001597, 8900001598, 8900001599, 8900001600, 8900001601, 8900001602, 8900001603, 8900001604

**Term:** 7/1/2021 through 6/30/2022

**Combined Total Value:** \$13,095,000.00 (\$4,000,000.00, \$2,250,000.00, \$250,000.00, \$200,000.00, \$750,000.00, \$1,750,000.00, \$60,000.00, \$1,750,000.00, \$75,000.00, \$1,500,000.00, \$60,000.00, \$150,000.00, \$50,000.00, \$200,000.00, \$50,000.00)

**Summary of Request:** MDOT requested and was approved an exemption from the reverse auction process at the 3/3/2021 PPRB meeting for the purchase of hot and cold mix asphalt. This enabled all vendors to be awarded a contract, allowing MDOT to make a determination at time of purchase for lowest cost based on its location. Hot and cold asphalt mixes are used by MDOT road maintenance crews at various locations throughout the State. The location of the work, type of asphalt mix needed, and plants producing at that time must be known to determine lowest cost. Additionally, since hot mix must be used within a short time period, only plants within a certain geographical range of the work location can be considered when determining lowest cost. The contracts contain a possible two (2) twelve (12) month extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

5. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Vulcan, Warren Paving, Two-J Ranch, Arcosa LW BR LLC, BWI MTN, Fullen and Dock, Miller Materials Inc., Greenville Gravel Company, Dunham

**Contract #:** 8900001574, 8900001575, 8900001576, 8900001577, 8900001578, 8900001579, 8900001580, 8900001581, 8900001582

**Term:** 7/1/2021 through 6/30/2022

**Combined Total Value:** \$7,515,000.00 (\$3,500,000.00, \$2,500,000.00, \$900,000.00, \$200,000.00, \$50,000.00, \$15,000.00, \$50,000.00, \$200,000.00, \$100,000.00)

**Summary of Request:** MDOT requested and was approved exemption from using the reverse auction process for the purchase of crushed aggregates (limestone) at the 3/3/2021 PPRB meeting. Crushed aggregates are used by MDOT road maintenance crews at various locations throughout the State to chip seal and for shoulder repairs. Large aggregate (rip rap) is used for erosion control at drainage structures and bridge sites. Because of seasonal use, there can be availability issues since MDOT competes for product with cities, counties, and asphalt plants. Availability and location of work must be known to determine the lowest cost. Due to availability and location, MDOT needs to award to all vendors because availability and transportation cost at the time of the purchase is a factor. The contracts contain a possible two (2) twelve (12) month extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of these contracts.

6. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Stribling Equipment LLC., Power Equipment Company, Puckett Rents - Hattiesburg, Rankin Rental, Lyle Machinery, McGraw Gotta Go LLC., H & E Equipment Services Inc., Scott Equip Co. LLC., United Rentals North America, HERC Equipment Rental Group, Vermeer Midsouth Inc., Scott Johnson Specialty Services L., H & P Leasing

**Contract #:** 8900001349, 8900001352, 8900001353, 8900001360, 8900001361, 8900001363, 8900001364, 8900001365, 8900001366, 8900001367, 8900001368, 8900001370, 8900001371

**Term:** 7/1/2020 through 6/30/2022 (one year extension)

**Combined Total Value:** \$765,000.00 (\$65,000.00, \$35,000.00, \$150,000.00, \$35,000.00, \$70,000.00, \$35,000.00, \$135,000.00, \$35,000.00, \$35,000.00, \$35,000.00, \$35,000.00, \$65,000.00, \$35,000.00)

**Summary of Request:** MDOT requested and was approved an exemption from the reverse auction process at the 3/4/2020 PPRB meeting for rental equipment contracts. The contracts were approved at the 6/25/2020 PPRB meeting. These contracts allow MDOT to meet temporary and emergency equipment needs while eliminating the need to make large equipment purchases and incur the maintenance costs. In order to determine the lowest cost, time of work, equipment required, and equipment availability must be known. MDOT is requesting the first of a possible two (2) twelve (12) month extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contract extensions.

7. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** TraxPlus

**Contract #:** 8200036518

**Term:** 12/6/2017 through 6/30/2022 (one year extension)

**Total Value:** \$1,737,420.00

**Summary of Request:** MDOT has submitted a request to extend this contract for a period of one (1) year to allow MDOT to purchase up to thirty (30) additional 50HP 16,000 lbs. excavators in the future. The original contract was approved by the prior PPRB on 12/6/2017, the first extension was approved at the 6/6/2018 PPRB meeting, the second on 3/6/2019 and the third at the 6/25/2020 PPRB meeting. This request is the fourth and final extension.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

8. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Chemical Containers, Inc.

**Contract #:** 8200036585

**TERM:** 12/6/2017 through 6/30/2022 (one year extension)

**Total Value:** \$3,584,175.00

**Summary of Request:** MDOT has submitted a request to extend this contract for a period of one (1) year for the purchase of up to forty (40) chemical sprayers. The original contract was approved by the prior PPRB on 12/6/2017, the first extension was approved at the 5/2/2018 PPRB meeting, the second on 3/6/2019 and the third at the 6/25/2020 PPRB meeting. This request is the fourth and final extension.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

**9. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Ergon

**Contract #:** 8900001058

**Term:** 7/1/2019 through 6/30/2022 (one year extension)

**Total Value:** \$4,500,000.00

**Summary of Request:** At the 3/6/2019 PPRB meeting MDOT requested and was approved an exemption from using the reverse auction process for the purchase of certified bituminous materials (liquid asphalt). The contract was approved on 5/1/2019 by PPRB and the first extension was approved at the 3/4/2020 PPRB meeting. MDOT is requesting approval for the second and final twelve (12) month extension.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

**10. Requesting Agency:** Mississippi Department of Marine Resources (MDMR)

**Supplier:** Spat-Tech of Mississippi, LLC

**Contract #:** 8200056899

**Term:** 6/2/2021 through 6/30/2022

**Total Value:** \$2,000,000.00

**Summary of Request:** MDMR is requesting approval for a contract with Spat-Tech of Mississippi, LLC (Spat-Tech) for providing Mississippi brood stock oyster seed set onto cultch material, then deploying them into the Mississippi Sound. Even though live animals are exempt from the competitive bid process per Section 3.101.02(12) of the MS Procurement Manual, MDMR conducted research to identify and solicit other potential sources to maximize competition. Spat-Tech is the only vendor that has both access to Mississippi brood stock oysters and the capability to set them onto cultch material. This technique also has a higher survival rate for juvenile oysters. Spat-Tech has performed similar work for the State under a contract approved by the prior Board, and post-contract monitoring has verified this seeding method as successful. MDMR has worked with the Governor's Office, the Mississippi Development Authority (MDA), and the Mississippi Department of Environmental Quality (MDEQ) to allocate Gulf of Mexico Energy Security Act (GOMESA) funds for this oyster restoration project and wishes to enter into a new contract for the breeding, growing to the specified size, delivery and deployment of live oysters.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

11. **Requesting Agency:** Ellisville State School (ESS)

**Supplier:** Jones County Medical Supplies, Inc.

**Contract #:** 8200050511

**Total Value:** \$450,000.00

**Term:** 7/1/2020 through 6/30/2022 (one year extension)

**Summary of Request:** ESS is requesting a one year contract extension for new wheelchairs, adaptive equipment, all wheelchair parts, services related to on-site evaluations, fitting equipment to user, delivery, repair and on-site training and maintenance. ESS is requesting to extend this contract for a period of one (1) year with the same rates, terms and conditions. The contract has two (2) possible twelve (12) month extensions. This is the first extension of the contract. The original contract was approved by OPTFM staff on 4/23/20 pursuant to authority granted in the Declaration of Emergency by the DFA Executive Director (dated 4/10/20) which suspended the May 2020 PPRB meeting. PPRB approved a reverse auction exemption request on 2/5/2020 and the contract was awarded by competitive sealed bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

12. **Requesting Agency:** Ellisville State School on behalf of South Mississippi Regional Center (SMRC)

**Supplier:** Mobility Medical, Inc.

**Contract #:** 8200044933

**Total Value:** \$499,999.99

**Term:** 7/1/2019 through 6/30/2022 (one year extension)

**Summary of Request:** SMRC requests approval for an extension of an agency contract to provide wheelchairs, seating systems, wheelchair parts, accessories and repairs for the SMRC Main Campus and Satellite Programs. This is the second of four (4) possible one (1) year extensions. Pricing and all other terms, rates and conditions will remain the same. SMRC received an exemption from reverse auction and was granted approval to use competitive sealed bidding by the Board at the 3/6/2019 PPRB meeting, and the resulting contract was approved at the 6/5/2019 PPRB meeting.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

13. **Requesting Agency:** University of Mississippi (UM)

**Supplier:** E- Landscape & Irrigation Inc.

**Contract #:** 8200056943

**Term:** 7/1/2021 through 6/30/2022

**Total Value:** \$2,205,945.93

**Summary of Request:** UM solicited bids (institutions of higher learning are statutorily exempt from the use of reverse auction) for a five (5) year pricing agreement for the purchase, delivery and installation of landscape plants. UM received two (2) responses and requests to award to the low bidder E- Landscape & Irrigation Inc. The contract will include four (4) optional one (1) year extensions.



**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**14. Requesting Agency:** University of Mississippi (UM)

**Supplier:** Bonded Filter Co. LLC

**Contract #:** 8200056944

**Term:** 7/1/2021 through 6/30/2022

**Total Value:** \$1,517,990.00

**Summary of Request:** UM solicited bids (institutions of higher learning are statutorily exempt from the use of reverse auction) for a five (5) year pricing agreement for the purchase, delivery, inspection and installation of heating and air conditioning filters. UM received four (4) responses from the solicitation and one was declared nonresponsive. UM requests to award to low bidder Bonded Filter Co. LLC. The contract will include four (4) optional one (1) year extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**15. Requesting Agency:** Mississippi Department of Education (MDE)

**Supplier:** Canon USA, Inc.

**Contract #:** 82000042705

**Term:** Original Term (1/1/2019 - 12/31/2023), Amended Term (1/1/2019 – 10/31/2022)

**Total Value:** Original Value \$958,122.60, Amended Value \$866,422.60

**Summary of Request:** MDE is requesting to amend a copier contract originally approved by PPRB in December of 2018. MDE now wishes to amend the rental agreement by adding copy equipment, deleting copy equipment and revising the ending term date from 12/31/23 to 10/31/22. These changes would revise the total value of this rental agreement to \$866,122.60. The Agency is using OPTFM's statewide copier contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this contract amendment.

**D. Master Lease Purchase Program**

**1. Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Master Lease Purchase:** \$2,840,000.00

**Term of Contract:** Master Lease Purchase Series 2018B

**Purchase Method:** Quotes

**Summary of Request:** Pursuant to Miss. Code Ann. § 31-7-10, as amended, MDOT is requesting authority to amend a previously approved Master Lease Purchase Planning Form. The Planning Form was approved at the 9/11/2018 PPRB meeting. MDOT wishes to add three (3) hydraulic post drivers. They will obtain written quotes for the purchase of the drivers. There

will be no change in the amount of master lease funds requested.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, OPTFM recommends approval of this amended equipment acquisition schedule.

## E. Requests for Exemption from Regulation

### 1. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Summary of Request:** MDOT is requesting the Public Procurement Review Board (Board) delegate authority to the Office of Purchasing, Travel and Fleet Management (OPTFM) to provide any subsequent approvals of spending limits for the Mississippi Department of Transportation (MDOT) contracts, related to the commodities listed below for the period of July 1, 2021 through June 30, 2022. These contracts have line item pricing only and do not have a contract total. However, OPTFM requires MDOT to enter an estimated spend amount as the contract total in MAGIC, for oversight approval. Currently, if the original estimated spend amount or any subsequent updates to the estimated spend amount meets threshold requirements, it goes to the Board for approval. For initial approval of the contract award this has not been an issue. However, subsequent approvals to increase this target value have proven to be problematic and have resulted in special Board meetings to prevent delays to MDOT's routine maintenance program. Since these approvals are for internal spending limits only and are not related to contract amendments for pricing or quantity increases, we are requesting the Board delegate approval authority of these spending limits to OPTFM for the following indefinite quantity, unit price contracts:

Aluminum Sign Blanks, Attenuator Parts, Break-a-way Sign Supports, Certified Bituminous Materials, Concrete Box Culverts, Concrete Pipe, Crushed Aggregates, Equipment Rental, Glass Beads, Guard Rail End Terminal Parts, Herbicides for Vegetation Control, High-build Traffic Paint, Hot and Cold Mix Asphalt, Mower Parts Pavement Marking Materials, Reflecting Sheeting, Refurbished Sign Blanks, Rock Salt, Sand and Gravel, Thermoplastic Materials, Traffic Paint, and Vehicle Safety Lighting.

The PPRB has approved this delegation of authority to OPTFM each year since July 2016.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted by the Agency, we ask that the Board delegate approval authority to OPTFM for subsequent increases in spending limits for the referenced commodities.

### 2. **Requesting Agency:** University of Mississippi Medical Center (UMMC)

**Scope of Request:** Exemption to Chapter 8, "Disposal of Personal Property," Section 8.101.01.2 of the Procurement Manual

**Purchase Method:** Group Purchasing Organization (GPO)

**Comments:** UMMC is requesting an exemption to the requirements of the regulations of Chapter 8 "Disposal of Personal Property", Section 8.101.01.2, as it relates to personal property that will be traded-in as part of a purchases(s) facilitated through a GPO.

This chapter and section relates to personal property which becomes surplus to the agency or is obsolete or inoperable, but still has a residual value and the agency wants to trade the equipment in to receive a discount off the purchase price of new equipment. (Please see the attached request letter.)

Section 8.101.01.2 states: “when trading-in a commodity and applying the revenue towards a reduction in the purchase price, the agency must evaluate the value of the commodity being traded as well as the value of the item being procured to determine the proper methods of soliciting bids. If the estimated value of the items or items being traded is greater than \$1,000 but not more than \$5,000, two written quotes are required. If the estimated value of the “trade-in” commodity exceeds \$5000 then the transaction shall be advertised.

Per Section 31-7-13, Mississippi Code of 1972, Annotated, if the estimated value of the commodity to be purchased exceeds \$50,000, then the transaction shall be advertised. If the estimated value of the commodity to be purchased exceeds \$5,000, then the transaction shall be entered into after obtaining at least two competitive bids.

UMMC has authority pursuant to Section 37-115-13 of the Mississippi Code of 1972, Annotated, to purchase through a GPO and such purchases are exempt from bid requirements. Because of this exemption, they are seeking to be exempt regarding the “disposal of personal property requirements” to enable them to trade-in items on the GPO as part of one transaction, without having to bid separately for the sale of those items which have a residual value of greater than \$1,000.00.

The PPRB has approved this exemption each year since April 2013.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this exemption.

- F. **OPTFM Staff Approvals Reported to the Board**
  - G. **OPTFM Sole Source Purchases Reported to the Board**
  - H. **OPTFM Emergency Purchases Reported to the Board**
- V. **DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**
- A. **Consideration of BOB Contracts for Project Professionals**

**NOTE:** Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. **Using Agency:** University of Southern Mississippi

**Project Number:** GS# 108-300

**Title:** Preplan Hickman Hall Renovation

**Location:** Hattiesburg, Mississippi

**Budget:** \$500,000.00 preplanning

**Funding Sources:** House Bill 1730, Laws of 2020

**Professional Fee:** C+ (estimated fees \$1,323,100.99)

**Professional:** Burris/Wagnon Architects, P.A., Jackson, Mississippi

**Scope:** Preplanning through construction document phase of renovations of the existing three-story, 40,898 square foot Hickman Hall, first constructed in 1951. This facility was once a residence hall with over 60 bedrooms and will be re-purposed to provide office, meeting, and administrative space and serve as transition space to support renovations of other campus buildings. Scope will include envelope restoration as well as interior upgrades, ADA compliance, and elevator upgrades along with renovations of mechanical, electrical, plumbing, and life safety systems. This building is a Mississippi Landmark and will require coordination with the Mississippi Department of Archives and History.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon approval by the Institutes of Higher Learning Board and execution of completed Contracts.

2. **Using Agency:** Copiah-Lincoln Community College

**Project Number:** GS# 202-082

**Title:** Preplan Athletic & Performing Arts Center

**Location:** Wesson, Mississippi

**Budget:** \$215,000.00 preplanning

**Funding Sources:** House Bill 1730, Laws of 2020

**Professional Fee:** C (estimated fees \$520,874.01)

**Professional:** Wier Boerner Allin Architecture, PLLC, Jackson, Mississippi

**Scope:** Preplanning through schematic design phase of a new APAC (Athletic and Performing Arts Center) to include basketball arena, performance hall, and support spaces for both including locker rooms, ticketing, lobby, toilet rooms, and offices to serve the campus and community. All applicable codes, including Americans with Disabilities Act compliance, will need to be addressed during the development process.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon execution of completed Contracts.

## B. Consideration of Agency Contract Amendments for Board Action

**Using Agency:** Mississippi Department of Environmental Quality

**Project Title:** Oil in Inland Areas

1. **Vendor:** Clarkco Oilfield Services  
**Days:** 4 years 9 months of a 5 year max (including 3 months renewal herein)  
taking the end date to September 30, 2021  
**Total Value of Contract:** \$1,500,000.00 (no increase)
2. **Vendor:** W. T. Drilling Co., Inc.  
**Days:** 4 years 9 months of a 5 year max (including 3 months renewal herein)  
taking the end date to September 30, 2021  
**Total Value of Contract:** \$1,500,000.00 (no increase)
3. **Vendor:** Enhanced Environmental & Emergency Services, Inc.  
**Days:** 4 years 9 months of a 5 year max (including 3 months renewal herein)  
taking the end date to September 30, 2021  
**Total Value of Contract:** \$1,500,000.00 (no increase)
4. **Vendor:** Complete Environmental and Remediation Co., LLC  
**Days:** 4 years 9 months of a 5 year max (including 3 months renewal herein)  
taking the end date to September 30, 2021  
**Total Value of Contract:** \$1,500,000.00 (no increase)
5. **Vendor:** Enhanced Environmental & Emergency Services, Inc.  
**Days:** 4 years 9 months of a 5 year max (including 3 months renewal herein)  
taking the end date to September 30, 2021  
**Total Contract Value:** \$3,000,000.00 (no increase)

**Scope for #'s 1-4:** Professional, effective, and safe response to emergency incidents involving oil inland areas in Mississippi.

**Scope for #5:** Professional, effective, and safe response to emergency incidents involving hazardous materials/pollutants in Mississippi.

**Note:** Approval by the prior PPRB on December 7, 2016 and required further approval for any amendment or extension of the primary term of contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executed Contract Amendments.

**C. Consideration of BOB Change Orders for Board Action**

**Using Agency:** Mississippi Center for Education and Research (R&D)

**Project Number:** GS# 111-062

**Project Title:** Sewer Line Replacement (EMER)

**General Contractor:** J.L. Roberts Mechanical Contracting, LLC

**Original Contract Sum:** \$530,000.00

**Net Change by Previous Change Orders:** \$61,320.00

**Total Value of Award before this Change Order:** \$591,320.00

**Total Value of this Change Order:** \$300,493.00

**Construction Days to Date [Term]:** 238 (including 74 for this CO)

**Change Order Scope:** Raise and support cable that is exposed in the crawlspace to facilitate excavation. Remove and replace approximately 330 feet of storm sewer piping in the crawlspace area of the Mississippi Public Broadcasting building. The removal of the piping will include over-excavation of approximately 1,000 cubic yards of expansive soils.

**Note:** Board Action is required when cumulative Change Orders exceeds 25% of original bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon approval by the Institutes of Higher Learning Board and an executable Change Order.

**D. BOB Staff Approvals Reported to the Board**

**E. RPM Non-Competitive Leases**

**1. Requesting Agency:** Mississippi Department of Finance & Administration

**Lease #:** 899-251-22J

**Lessor:** Jackson Municipal Airport Authority

**Term:** 07-01-2021 thru 06-30-2022

**Total Yearly Cost:** \$3,439.00

**Cost PSF:** .28

**Previous Cost PSF:** .28

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 12,500 sq. ft.

**Previous Square Footage:** 12,500 sq. ft.

**Address of Property:** 155 South Hangar Drive, Jackson, MS.

**Purpose of Lease:** The office trailer for the Office of Air Transport is located on this property.

**Note:** This is a one (1) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Secretary of State

**Lease #:** 775-251-22C

**Lessor:** VRC Companies, LLC/Vital Records Control

**Term:** 06-02-2021 thru 06-01-2022

**Total Yearly Cost:** \$55,000.00

**Cost PSF:** \$8.80

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 6,248

**Previous Square Footage:** N/A

**Address of Property:** 2020 Northwest Progress Parkway, Jackson, MS.

**Purpose of Lease:** This is a one (1) year storage lease with no renewals.

**Note:** The MSOS will be converting approximately 50 boxes of records per month to digital formatting in order to eliminate this storage lease. The scanned records will then be turned over to the Mississippi Department of Archives and History for permanent storage. This lease is contingent upon RPM's receipt and approval of a properly signed and executed lease agreement.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease, contingent upon RPM's receipt and approval of a properly signed and executed lease agreement.

**3. Requesting Agency:** Mississippi Department of Education

**Lease #:** 235-251-21C

**Lessor:** Republic Parking Systems, LLC.

**Term:** 06-02-2021 thru 12-31-2021

**Total Yearly Cost:** \$25,500.00

**Cost per Parking Space:** \$85.00 per month

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Total number of Parking Spaces:** 50 Spaces.

**Address of Property:** One Jackson Place Parking Garage, 198 N Farish St., Jackson, MS.

**Purpose of Lease:** This parking lease is for employees of MDE.

**Note:** This is a six (6) month lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**F. RPM Emergency Leases**

**1. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-251-21E Emergency Smith Wills

**Lessor:** Kusche Sports Group, LLC.

**Term:** 01-21-2021 thru 08-31-2021

**Total Yearly Cost:** \$56,000

**Cost PSF:** N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** 1,100 sq. ft. office space and parking lot as needed.

**Address of Property:** Smith Wills Stadium, Jackson, MS.

**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccinations.

**Note:** A certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** This emergency request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this emergency lease.

**2. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-342-21E Emergency Cameron Center

**Lessor:** C. B. Cameron Center

**Term:** 05-10-2021 thru 07-31-2021

**Total Yearly Cost:** \$49,800.00

**Cost PSF:** N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** 1,020 sq. ft. Includes access to restrooms and parking area.

**Address of Property:** 711 N. 10th Avenue, Laurel, MS.

**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccinations.

**Note:** A certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** This emergency request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this emergency lease.

**3. Requesting Agency:** Mississippi State Department of Health

**Lease #:** 390-451-21E Emergency Canton

**Lessor:** Canton Multipurpose Complex & Equine Center

**Term:** 05-26-2021 thru 09-30-2021

**Total Yearly Cost:** \$38,400.00

**Cost PSF:** N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A



**Federal Funds:** 100%

**Square Footage Proposed:** 3,000

**Address of Property:** 501 Soldier Colony Road, Canton, MS. 39046.

**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccinations.

**Note:** A certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** This emergency request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this emergency lease.

## VI. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petitions for Relief from Competitive Sealed Bidding

#### 1. Requesting Agency: Mississippi Division of Medicaid

**RFx Number:** 3180001372

**Procurement Request:** Request for Qualifications

**Anticipated Term:** Four Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$3,101,046,945 per contract year across all Contractors

**Summary of Request:** Pursuant to Miss. Code Ann. § 31-7-403(4), the Agency submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method for the competitive procurement of either two or three Contractors to provide services for the statewide administration of the Mississippi Children's Health Insurance Program (CHIP) and Mississippi Coordinated Access Network program (MississippiCAN), collectively. The Agency contends the use of an IFB is neither practicable nor advantageous as the Contractors will be paid a capitated rate formulated by an actuarial firm and will not submit price in response to the solicitation. The Agency seeks to use a Request for Qualifications (RFQ) as the method of procurement to evaluate offeror's relative abilities to perform degrees of technical and professional experience and expertise. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-204.01.3.1 to perform evaluations with a 1000-point scoring scale due to the detailed nature of the procurement. The Agency also requests an exception to Section 3-502(a) to enter into a contract for four year with two optional one-year renewal periods due to a lengthy no-cost implementation period and the Agency's inability to measure the performance of the Contractors before the next procurement cycle if the contract is limited to five total years. The respondents will be evaluated based on technical factors weighted at 450 points (45%), management factors weighted at 200 points (20%), and price weighted at 350 points (35%). Because the Agency sets the price through its actuarial firm, all respondents will receive the full points for price.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), granting of the exceptions to Sections 3-204.01.3.1 and 3-502(a), and approval of Agency's request to use an RFQ as the procurement method to select Contractors to provide services for the statewide administration of the CHIP and MississippiCAN programs collectively.

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Mississippi Emergency Management Agency

**Supplier:** Deployed Resources, LLC

**Contract #:** 8200056820

**Term:** 06/02/2021 - 06/01/2022

**Total Value:** \$15,882,375.82

**New**

**\$15,882,375.82**

**Summary of Request:** The term of the contract is one year with four optional one year renewals. The Contractor will provide emergency base camp services such as facilities, kitchen/food services, and other emergency needs. The Contractor will be paid \$15,882,375.82 per year for services. The Contractor was chosen through an Invitation for Bids (IFB) with three respondents. The Agency requests an exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3 because the RFX number was not contained in the newspaper advertisement. OPSCR staff has reviewed this request and has no concerns that granting the request will affect competition, fairness, or transparency as the solicitation was published on the Agency's website and on the Mississippi procurement portal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and, upon granting the exception to PPRB OPSCR Rules and Regulations Section 3-202.06.3, it complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the exception and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$79,411,879.10

**2. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Mississippi State University – Mississippi Agricultural and Forestry Experimental Station and the Forest and Wildlife Research Center

**Contract #:** 8200045002

**Term:** 07/01/2019 – 06/30/2022

**Total Value:** \$1,155,000.00

**Renewal**

**\$385,000.00**

**Summary of Request:** The term of the original contract was one year with three optional one year renewals. Amendment Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor assists the Agency in performing the annual agricultural use-value determination for agricultural real property located throughout the State of Mississippi. This information will be disseminated to all eighty-two counties. All terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$1,540,000.00

**3. Requesting Agency:** Mississippi Department of Revenue

**Supplier:** Mississippi State University Extension Service

**Contract #:** 8200056813

**Term:** 07/01/2021 - 06/30/2022

**Total Value:** \$90,408.00

**New**

**\$90,408.00**

**Summary of Request:** The term of the contract is one year with three optional one year renewals. Pursuant to Miss. Code Ann. § 27-1-55, this contract is exempt from competitive bidding because Mississippi State University Extension Service is required to conduct continuing education sessions regarding ad valorem taxation for county tax collectors, assessor-tax collectors and their deputies on an annual basis.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$361,632.00

**4. Requesting Agency:** Mississippi Department of Corrections

**Supplier:** Corvel Enterprises Comp, Inc.

**Contract #:** 8200038032

**Term:** 07/01/2018 - 06/30/2023

**Renewal**

**Total Value:** \$1,909,767.00

**\$0.00**

**Summary of Request:** The term of the original contract was three years with one optional two-year renewal. The Agency is exercising the only optional renewal period. The Agency requests no additional spending authority. The Contractor was originally selected through a Request for Proposals (RFP) and serves as the third party administrator (TPA) for the Agency's self-insured workers' compensation program.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$1,909,767.00

**5. Requesting Agency:** Mississippi State Department of Health

**Supplier:** Mississippi State University

**Contract #:** 8200056940

**Term:** 06/02/2021 - 06/01/2022

**New**

**Total Value:** \$260,000.00

**\$260,000.00**

**Summary of Request:** The contract term is one year with three optional one year renewals. The contract is an indefinite quantity contract not-to-exceed the amount of \$260,000.00. The Contractor will provide telephone interviewing services for the behavioral risk factor surveillance system (BRFSS). This involves conducting interviews using a questionnaire provided by the Centers for Disease Control and Prevention (CDC) through a computer assisted telephone interviewing system (CATI). The Agency issued a Request for Proposals (RFP) for this service and received six responses. The successful respondent was the lowest-priced respondent. The Agency conducted four debriefings. No protests were filed. The Petition for Relief was approved by the Board at the October 7, 2020 meeting. The Agency requests exceptions to the following PPRB OPSCR Rules and Regulations Sections:

- 3-202.08.02: The Agency did not send the Question and Answer document to all prospective respondents, but did post the document on its website and in the Mississippi Contract/Procurement Opportunity Search Portal. The solicitation instructed respondents

to monitor the Agency's website and all respondents signed an Acknowledgement of Amendments.

- 3-202.06.04: The Agency's Chief Procurement Officer determined that a 20 day advertising period prior to the submission deadline was appropriate because this was a reissuance of a solicitation.

OPSCR staff has reviewed these requests and has no concerns that granting them would affect competition, transparency, or fairness of the procurement.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and, upon granting of the requested exception to PPRB OPSCR Rules & Regulations Sections 3-202.08.02 and 3-202.06.04, complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the exceptions and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,040,000.00

**6. Requesting Agency:** Mississippi State Department of Health

**Supplier:** PerkinElmer Genetics

**Contract #:** 8200044795

**Term:** 07/01/2019 – 06/30/2022

**Total Value:** \$7,500,000.00

**Renewal  
\$2,500,000.00**

**Summary of Request:** The term of the original contract was one year with three optional one year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract and update the total allowable compensation. The Contractor provides newborn screening laboratory services as specified by the Agency. The unit price will remain \$57.25 per newborn. The Contractor was originally selected through a Request for Proposals. All other terms and conditions of the original contract remain the same. Proof of the Contractor's insurance must be received from the Agency prior to processing the contract.

**Staff Recommendation:** The request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the Contractor's Certificate of Insurance.

**Projected Budget for Life of the Contract:** \$10,000,000.00

**7. Requesting Agency:** Mississippi Department of Mental Health – Central Office

**Supplier:** Ascend Management Innovations

**Contract #:** 8200051160

**Term:** 07/01/2020 - 06/30/2022

**Total Value:** \$686,700.00

**Renewal  
\$359,700.00**

**Summary of Request:** The term of the original contract was one year with four optional one year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor administers the Inventory for Client and Agency Planning (ICAP) assessments to determine the level of care needed for individuals with Intellectual and Developmental Disabilities (ID/DD). The Contractor was originally selected through an Invitation for Bids (IFB), with a unit price of \$327 per assessment for a total of 1000

assessments per year. However, the number of assessments has increased to 1100 to reduce the number of Mississippians on the waitlist for the ID/DD Waiver, which provides services to individuals who, but for the provision of home and community-based services, would require placement in an Intermediate Care Facility. The Agency has requested \$32,700.00 in spending authority for the renewal year in addition to the original \$327,000.00 per year contemplated in the IFB response. Additionally, due to COVID-19, the Contractor will reduce the unit price to \$315.00 for assessments conducted telephonically. Modification One updates the Scope of Services, Consideration, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of approval by the Mississippi Board of Mental Health must be received from the Agency prior to processing the contract renewal. The board will meet June 17, 2021.

**Staff Recommendation:** The request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon receipt of the regulatory board's approval.

**Projected Budget for Life of the Contract:** \$1,635,000.00

**8. Requesting Agency:** Mississippi Department of Education

**Supplier:** ACT, Inc.

**Contract #:** 8800006380

**Term:** 09/11/2018 - 06/30/2022

**Total Value:** \$5,630,000.00

**Renewal  
\$1,428,000.00**

**Summary of Request:** The term of the original contract was approximately ten months with four optional one-year renewals. The Fifth Amendment has been submitted to exercise the third optional renewal allowed by the original contract. The Contractor administers the ACT assessment (college and career readiness) once to all 11<sup>th</sup> grade students enrolled in public school in Mississippi, as required by the Mississippi Legislature. The Contractor was originally declared to be a sole-source provider by the Agency based on ACT, Inc., being the sole owner of the ACT assessment, test materials, scoring algorithms, reporting, and research services. The Contractor will be paid a per assessment rate of \$42.00. The Fifth Amendment updates the Contract Term, Consideration, Price Adjustment, Transparency, and Entire Agreement Clauses. All other terms and conditions of the original contract remain the same. Proof of approval by the State Board of Education must be received by the Agency prior to processing the Contract renewal. The board met on April 15, 2021 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of the regulatory board's approval.

**Projected Budget for Life of the Contract:** \$6,840,000.00

**9. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Security Engineers, Inc.

**Contract #:** 8200033165

**Term:** 8/1/2017-7/31/2022

**Renewal**

**Total Value:** \$582,505.00

**\$116,501.00**

**Summary of Request:** The term of the original contract was four years with one optional one year renewal. Modification One has been submitted to exercise the only optional one year renewal. The Contractor was selected through a Request for Proposals (RFP) with one respondent. The Contractor provides armed foot patrol for the Agency's Amite Street and State Street offices. Modification One updates the Period of Performance, Consideration, Representation Regarding Gratuities, Procurement Regulations, E-Payment and Approval clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$582,505.00

**10. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Alok Dixit

**Contract #:** 119824

**Term:** 07/01/2020 - 06/30/2022

**Renewal**

**Total Value:** \$277,091.10

**\$146,834.60**

**Summary of Request:** The term of the original contract was one year with three optional one year renewals. Mr. Dixit is a Contract Worker. He will continue to provide advanced SPAHRS technical support, support to MMRS cross-application initiatives, and work on tasks as scheduled by the MMRS legacy applications. Amendment Two has been submitted to exercise the first optional renewal allowed by the original contract. The Contract Worker will be paid \$55.00 per hour for no more than 2480 hours. The requested spending authority is \$146,834.60, which includes \$136,400 for services plus \$10,434.60 for FICA.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the renewal of the contract as requested.

**Projected Budget for Life of the Contract:** \$483,133.20

**11. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Charles Michael Lanford

**Contract #:** 124315

**Term:** 10/01/2020 - 06/30/2022

**Renewal**

**Total Value:** \$182,072.80

**\$91,036.40**

**Summary of Request:** The term of the original contract was for nine months with four optional one year renewals. Mr. Lanford is a Contract Worker. He will continue to serve as an Executive Consultant to the Agency leadership, assist in the improvement of core business processes, monitor state and federal legislation, advise on public policies and procedures, and assist Agency leadership with other projects as assigned. The Contractor will be paid \$70.00 per hour for no more than 1040 hours. The requested spending authority is \$91,036.40, which includes \$72,800.00 for services, \$5,569.20 for FICA, and \$12,667.20 for PERS.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$455,182.00

**12. Requesting Agency:** Mississippi Department of Marine Resources

**Supplier:** W.C. Fore Trucking, Inc.

**Contract #:** 8200048663

**Term:** 12/06/2019 - 06/30/2021

**Total Value:** \$450,000.00

**Modification**

**\$100,000.00**

**Summary of Request:** The term of the original contract was one year with no renewals. Amendment One extended the contract an additional six months and 26 days due to COVID-19 related delays. Amendment Two has been submitted to add an additional \$100,000.00 to the contract total. The contractor was originally chosen through an Invitation for Bids (IFB). The unit price bid was \$33.20 per ton, and the original contract was for a not-to-exceed amount of \$350,000. The Agency underestimated the amount of material to be moved and has requested that the not-to-exceed amount be amended to \$450,000. The unit price will remain the same. A copy of the updated insurance bond certificate will be needed before processing of the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested contingent upon receiving updated insurance bond.

**Projected Budget for Life of the Contract:** \$350,000.00

**13. Requesting Agency:** Mississippi Department of Wildlife, Fisheries, and Parks

**Supplier:** Satellites Unlimited, LLC

**Contract #:** 8200053667

**Term:** 10/01/2020 - 09/30/2022

**Total Value:** \$123,698.88

**Renewal**

**\$61,849.44**

**Summary of Request:** The term of the original contract was one year with four optional one year renewals. Amendment One exercises the first optional one year renewal. The Contractor will continue to provide satellite/TV services for Mississippi State Parks and the Jackson communications office. This is the first time this contract has come before the Board because spending on the first year of contract did not exceed \$75,000. The contract was originally procured through an Invitation for Bids (IFB) with one respondent. The Agency requests an exception from PPRB OPSCR Rules and Regulations Sections 3-202.06.3 and 3-202.16 for failing to include the name of the person conducting the procurement in the advertisement and for failing to publish the Notice of Intent to Award on the Agency's website and the Mississippi Contract/Procurement Opportunity Search Portal. OPSCR staff has evaluated these requests for exceptions and has no concerns that granting them would impact competition, fairness, or transparency of the procurement.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and, upon granting of the requested exceptions to PPRB OPSCR Rules and Regulations Sections 3-

202.06.3 and 3-202.16, it complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting the exceptions and approval of the contract renewal as requested.

**Projected Budget for Life of the Contract: \$309,247.20**

**VII. Other Business**

**A. Special PPRB Meeting June 9, 2021, at 9:00 a.m.**

**VIII. Adjournment**