



TELEPHONIC MEETING AGENDA
Wednesday, April 7, 2021
9:00 a.m.

****This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to PPRB@dfa.ms.gov****

I. Call to Order

II. Approval of Minutes from the February 26, 2021 Public Procurement Review Board Meeting

Item II.B. has been corrected to include as part of the items of the Record of Appeal to include the Reply filed by the protestor on February 2, 2021, and removes the word “renewal” from the Staff Recommendation on Item V.1, new contract between the Mississippi State Department of Health and Douglas Express Delivery.

III. Approval of Amended Minutes from the March 3, 2021 Public Procurement Review Board Meeting

This amendment of Item IV. B. 16 corrects the contract amount to \$923,201.19 and awarded vendor to Presidio for the Oxford School District’s E-Rate Category 2 Project.

IV. Approval of per diem and expenses for the April 7, 2021 meeting and for any additional expenses incurred prior to the May 5, 2021 meeting

V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

i. Requesting Governing Authority: Amite County

Supplier: Unknown

Term: One Year

Commodities: Limestone

Total Value: \$50,000.00 estimated

Summary of Request: Amite County has requested an exemption from using the reverse auction process for the purchase of limestone. They are requesting an exemption because

they wish to award to multiple vendors. The County feels that competitive sealed bidding should be utilized.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Jackson County Utility Authority

Supplier: Unknown

Term: One Year

Commodities: Water meters

Total Value: TBD (will be based on demand)

Summary of Request: Jackson County Utility Authority has requested an exemption from using the reverse auction process for the purchase of Neptune water meters. They are requesting an exemption because Neptune is the only meter that is compatible with their software. Neptune has one authorized distributor for the sales territory which includes Jackson County Utility Authority, thus there will only be one qualified bidder. The County feels that competitive sealed bidding should be utilized.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

2. State Agencies

i. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: N/A

Contract #: (RFx 3180001323)

Total Value: \$250,000.00 (estimated)

Term: 7/1/2021 through 6/31/2025

Summary of Request: The Mississippi Department of Finance and Administration, Office of Insurance is requesting an exemption from the reverse auction process for design, printing and mailing services. The scope includes a variety of projects including the design, request fulfillment, and direct mail of various State and School Employees' Life and Health Insurance Plan documents, newsletters, post cards, letters, and posters. These projects will have varying requirements. Due to the complexity of the projects and to ensure success, the Office of Insurance is requesting use of the RFP process to complete an evaluation that takes into account the vendors' experience and knowledge to select the best option. The respondents will be evaluated based on technical, management, and cost factors. Technical factors will be weighted at 38 points (38%), management factors will be weighted at 22 points (22%), and cost (price) will be weighted at 40 points (40%). The contract will have one (1) possible twelve (12) month extension.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and

the use of the RFP process for the procurement.

B. Consideration of Governing Authority Contracts for Board Action

1. Requesting Governing Authority: Desoto County School District

Supplier: Apple Inc.

Term: 4/15/2021 through 6/30/2022

Total Value: \$2,000,000.00 estimated

Summary of Request: Desoto County School District was granted an exemption from reverse auction on February 2, 2021. They advertised for competitive sealed bids for the purchase of Apple products and received one bid. They wish to award to Apple Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

2. Requesting Governing Authority: Jackson Public School District

Supplier: Business Communication, Inc.

Term: One-time purchase

Total Value: \$119,759.29 estimated

Summary of Request: Jackson Public School District was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of a firewall. They received two bids and wish to award to Business Communication, Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

3. The following school districts have received exemptions from reverse auction and solicited competitive sealed bids for the procurement of their E-Rate Category 2 projects.

i. Requesting Governing Authority: Aberdeen School District

Supplier: SHOTS

Term: 7/1/2021 through 6/30/2022

Commodities: E-Rate Category 2 Project

Total Value: \$157,017.26 estimated

ii. Requesting Governing Authority: Clarksdale Municipal School District

Supplier: Synergetics

Term: 7/1/2021 through 6/30/2026

Commodities: E-Rate Category 2 Project

Total Value: \$1,250,000.00 estimated

iii. Requesting Governing Authority: Grenada School District

Supplier: SHOTS

Term: 7/1/2021 through 6/30/2022

Commodities: E-Rate Category 2 Project

Total Value: \$511,935.98 estimated

- iv. **Requesting Governing Authority:** Holly Springs School District
Supplier: SHOTS
Term: 7/1/2021 through 6/30/2022
Commodities: E-Rate Category 2 Project
Total Value: \$227,619.18 estimated

- v. **Requesting Governing Authority:** Pontotoc City Schools
Supplier: Howard
Term: 7/1/2021 through 6/30/2026
Commodities: E-Rate Category 2 Project
Total Value: \$475,000.00 estimated

- vi. **Requesting Governing Authority:** Sunflower County Consolidated School District
Supplier: Synergetics
Term: 7/1/2021 through 6/30/2026
Commodities: E-Rate Category 2 Project
Total Value: \$1,750,000.00 estimated

Staff Recommendation: These requests have been reviewed for compliance and have been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contracts.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: University of Mississippi Medical Center (UMMC)

Supplier: Becton, Dickinson and Company

Contract #: 8800007667

Total Value: \$1,322,278.58

Term: 4/7/2021 through 2/28/2022

Summary of Request: UMMC has submitted a sole source request for the purchase of a FACSymphony analyzer/flow cytometer and a FACSARIA Fusion cell sorter with a biosafety hood that is produced by Becton, Dickinson and Company. UMMC states this piece of equipment is the only type of flow cytometer that can not only act as a cell sorter but can provide 11 color detection under biosafety level II conditions. UMMC advertised the sole source in accordance with sole source regulations in the Mississippi Procurement Manual. No objections from vendors were received. UMMC is requesting approval from PPRB to proceed with this sole source purchase from Becton, Dickinson and Company.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

D. OPTFM Staff Approvals Reported to the Board

E. OPTFM Sole Source Purchases Reported to the Board

F. OPTFM Emergency Purchases Reported to the Board

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of BOB Contracts for Project Professionals

NOTE: Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

1. **Using Agency:** University of Southern Mississippi
Number: GS# 108-300
Title: Preplan Hickman Hall Renovation
Location: Hattiesburg, Mississippi
Preplanning Budget: \$500,000.00
Funding Sources: House Bill 1730, Laws of 2020
Professional Fee: C+ (estimated fees \$1,323,101.00)
Professional: Burris/Wagnon Architects, P.A., Jackson, Mississippi)

Scope: Preplanning through construction document phase of renovations of the existing three-story, 40,898 square foot Hickman Hall, first constructed in 1951. This facility was once a residence hall with over 60 bedrooms and will be repurposed to provide office, meeting, and administrative space and serve as transition space to support renovations of other campus buildings. Scope will include envelope restoration as well as interior upgrades, ADA compliance, and elevator upgrades along with renovations of mechanical, electrical, plumbing, and life safety systems, as funds permit. This building is a Mississippi Landmark and will require coordination with the Mississippi Department of Archives and History.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon IHL approval and the execution of completed contracts.

B. Consideration of Agency Contracts for Project Professionals

1. **Using Agency:** Mississippi Department of Archives and History
Title: Stabilization of the Windsor Ruins
Location: Port Gibson, Claiborne County, Mississippi
Budget: \$3,700,000.00
Funding Sources: Mississippi Community Heritage Preservation Grant Fund (Code 39-5-145; as amended - HB 1730, Laws of 2020)
Professional Fee: D+ (estimated fees \$234,363.38)

Professional: WFT Architects, P.A., Jackson, Mississippi

Scope: Implementation of a Comprehensive Stabilization Study for the site's 24 column shafts, 2 pedestal bases and 23 cast iron capitals; repairs for the 10 masonry pedestals; stabilization of 18 stucco and masonry pedestals; waterproof all capitals within funds available.

NOTE: The current contract was approved by staff in 2017 due to potential fees being below the dollar amount requiring Board approval. The scope of work is being expanded resulting in an increase to the project budget. As such, fees are now projected to exceed the threshold amount requiring Board approval. The original competitive, qualification-based selection, was appropriate for projects of \$3M and above and form of contract and fee percentage are unchanged.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

2. **Using Agency:** Mississippi Department of Finance and Administration
Title: Architectural Consulting
Location: Jackson, Ridgeland, Meridian, Hattiesburg, Stennis Space Center and Biloxi, Mississippi
Budget: \$474,100.00 (\$95,000.00 increase for this first one-year renewal)
Funding Sources: Agency Funds
Professional: JBHM Architects, P.A., Jackson, Mississippi

Scope: Provide services at DFA buildings statewide consisting of facility inspection and reporting (\$70,000.00 per year) plus general architectural consulting on an as-needed hourly basis (not to exceed \$25,000.00 per year).

NOTE: This is the first of two optional one-year renewals, subject to PPRB approval. The original PPRB approval was June 6, 2018 for 3 years in the amount of \$285,000.00. The contract amount was subsequently amended four times in the first 3 years to reimburse the professional for various additional services as provided in Section 2.3 of the contract, which increased the value to \$379,100.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon the execution of Contract Amendment.

C. BOB Staff Approvals Reported to the Board

D. RPM Succeeding Leases

1. **Requesting Agency:** Mississippi Department of Employment Security
Lease #: 260-461-24A
Lessor: Jerry L. Kemp Family Trust
Term: 05-01-2021 thru 04-30-2024
Total Cost: \$23,256.00
Cost PSF: \$8.16 + Utilities & Janitorial

Previous Cost PSF: \$8.16 + Utilities & Janitorial
Total Space per Occupant: N/A
Federal Funds: 100%
Square Footage Proposed: 2,850
Previous Square Footage: 2,850
Address of Property: 1111 Highway 98, Columbia, MS.
Purpose of Lease: This is the WIN Job Center for the Columbia/Marion County area.
Note: This is a three year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. **Requesting Agency:** Mississippi Department of Employment Security

Lease #: 260-342-24A
Lessor: City Properties, LLC.
Term: 05-01-2021 thru 04-30-2024
Total Cost: \$106,080.00
Cost PSF: \$13.26 + Utilities & Janitorial
Previous Cost PSF: \$13.26 + Utilities & Janitorial
Total Space per Occupant: N/A
Federal Funds: 100%
Square Footage Proposed: 8,000
Previous Square Footage: 8,000
Address of Property: 2139-D Highway 15 N., Laurel, MS.
Purpose of Lease: This is the WIN Job Center for the Laurel/Jones County area.
Note: This is a three year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. **Requesting Agency:** Mississippi Department Rehabilitation Services

Lease #: 725-482-23A
Lessor: Uptown Rentals
Term: 05-01-2021 thru 04-30-2023
Total Cost: \$12,000
Cost PSF: \$6.67 + Utilities & Janitorial
Previous Cost PSF: \$6.67 + Utilities & Janitorial
Total Space per Occupant: 225
Federal Funds: 100%
Square Footage Proposed: 1,800
Previous Square Footage: 1,800
Address of Property: 700-B North Main Street, Amory, MS.
Purpose of Lease: This is the district office located in the Amory/Monroe County area. This location serves vocationally handicapped clients who qualify for MDRS services.
Note: This is a two (2) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

E. RPM Non-Competitive Leases

1. **Requesting Agency:** Mississippi Department of Public Safety

Lease #: 670-254-26A

Lessor: Hinds Community College/John Bell Williams Airport

Term: July 1, 2021 thru June 30, 2026

Total Yearly Cost: \$45,000

Cost PSF: \$3.75 + Utilities & Janitorial

Previous Cost PSF: \$3.75 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 12,000

Previous Square Footage: 12,000

Address of Property: 4400 Airport Road, Bolton, MS.

Purpose of Lease: This is an aircraft hangar lease that includes office and 24/7 living quarters.

Note: This is a 5 year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. **Requesting Agency:** Mississippi Department of Employment Security

Lease #: 260-141-24A

Lessor: Coahoma County Board of Supervisors

Term: 05-01-2021 thru 04-30-2024

Total Cost: \$59,803.32

Cost PSF: \$7.20+Utilities & Janitorial

Previous Cost PSF: \$7.20+Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Square Footage Proposed: 8,306

Previous Square Footage: 8,306

Address of Property: 236 Sharkey Avenue-3rd Floor, Clarksdale, MS.

Purpose of Lease: This is a WIN job center in the City of Clarksdale.

Note: This is a three year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi Forestry Commission

Lease #: 330-252-22D

Lessor: Hinds Community College/John Bell Williams Airport

Term: 04-07-2021 thru 04-06-2022

Total Yearly Cost: \$2,700.00

Cost PSF: \$2.25

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 1,200

Previous Square Footage: N/A

Address of Property: 4400 Airport Road, Bolton, MS.

Purpose of Lease: This is an aircraft hangar lease to be used until a permanent hangar is built.

Note: This is a one (1) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

F. RPM Amended Leases

1. Requesting Agency: Mississippi State Oil & Gas Board

Lease #: 640-251-23A-R

Lessor: Litchfield Carlyle, LLC.

Original Term: 12-01-2018 thru 11-30-2023

Present Square Footage: 15,731

Square Footage Proposed: 18,592

Total Added Space: 2,861 sq. ft.

Previous Cost per Year: \$171,625.21

New Cost per Year: \$198,004.80

Increase in cost per Year: \$26,379.59

Previous Cost PSF: \$10.91 Inclusive

Proposed Cost PSF: \$10.65 Inclusive

Total Space per Occupant: 563 sq. ft.

Federal Funds: 0%

Original PPRP Approval: 10-03-2018

Address of Property: 500 Greymont Ave., Suite E, Jackson, MS.

Note: MSOGB asks PPRB for a waiver on the Space Efficiency requirement under 500.1 (b) of the State Leasing Manual. MSOGB is required by Section 51-1-31 of the Mississippi Code Annotated to keep and store all drilling related maps, logs, casing records, permits and other information. These records go back to 1948.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance, MSOGB will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this amended lease.

2. Requesting Agency: Mississippi Secretary of State

Lease #: 775-251-22A

Lessor: Mattiace Office Company, LLC.

Term: 05-01-2021 thru 04-30-2022

Total Cost: \$424,129.50

Cost PSF: \$13.50 Inclusive

Previous Cost PSF: \$12.80 Inclusive

Total Space per Occupant: 327

Federal Funds: 0%

Square Footage Proposed: 31,417.00

Previous Square Footage: 31,417.00

Address of Property: 125 South Congress Street, Jackson, MS.

Purpose of Lease: This is the main office for the Mississippi Secretary of State.

Note: This renewal will be year three (3) of a possible five (5) one (1) year renewals. The Mississippi Secretary of State asks for a waiver on the Space Efficiency Allowance due to the original contract being signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance, MSOS will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this amended lease.

G. RPM Farm Lease Assignments

1. Consider a request from Mississippi Department of Corrections to assign/sub-lease approximately 1,267.50 acres of tracts 24, 26, & 27 located on the Mississippi State Penitentiary Farmland in Sunflower County, Mississippi from Jenkins & Hughes Farm Partnership, LLC to Jenkins & Kimber, LLC., for the 2021 crop year per paragraph 18 of the original lease regarding assignments. All terms and conditions, including the yearly rental amounts per acre will remain the same as in the original lease between the Lessee and the State of Mississippi. The Lessee and Assignee will both be responsible for the tract(s) until expiration of the lease term which is January 14th, 2022. Should PPRB decide not to approve the assignment/sub-Lease, the Lessee will retain the tract(s) completely. The total yearly amount of the assigned leases is \$130,200.10.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease assignment.

H. RPM Emergency Lease

1. **Requesting Agency:** Mississippi State Department of Health

Lease #: 390-451-22E Covid Emergency

Lessor: Canton Public School District

Term: 02-08-2021 thru 02-07-2022

Total Yearly Cost: \$12.00

Cost PSF: N/A

Previous Cost PSF: N/A

Total Space per Occupant: N/A

Federal Funds: 100%

Address of Property: 403 East Lincoln Street, Canton, MS.

Purpose of Lease: MSDH will be setting up a site for Covid-19 testing and vaccinations.

Note: A certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

Staff Recommendation: This emergency request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this emergency lease.

I. RPM Correction

On October 4, 2017 MDPS lease number 670-381-22A was approved by the prior PPRB. The cost per square foot information given to Real Property Management and ultimately PPRB at the time was incorrect due to an inadvertent mistake; however, the lease renewal executed by the parties had the correct cost per square foot. The cost per square foot has remained the same since 1998. Because the correction of cost per square foot requires the total value of the lease to be increased, MDPS asks PPRB to approve the corrected information as presented below:

Requesting Agency: Mississippi Department of Public Safety

Lease #: 670-381-22A

Lessor: Village 19 Holding, LLC.

Term: 11-01-2017 thru 10-31-2022

Total Corrected Cost: \$32,400.00

Corrected Cost PSF: \$2.88 + Utilities & Janitorial

Previously Approved Cost: \$24,840.00

Previously Approved Cost PSF: \$2.20 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 0%

Square Footage Proposed: 11,250

Previous Approved Square Footage: 11,250

Address of Property: 2119 C Hwy 19 N., Meridian, MS.

Purpose of Lease: This is the Mississippi Forensic Laboratory in Meridian, MS.

Note: This correction reflects the rental rate as contracted in 1998. This lease will be readvertised in the Summer of 2022.

Staff Recommendation: RPM recommends the approval of this correction.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. Requesting Agency: Mississippi Department of Environmental Quality

RFx Number: 3180001320

Procurement Request: Request for Proposals

Anticipated Term: Three Years and Six Months with One Optional Renewal

Anticipated Contract Amount: \$500,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to perform annual reef mapping of locations to monitor reef structure. The Agency contends the use of an IFB is neither practicable nor advantageous because the services can be performed using various methodologies and the costs associated with these methodologies can vary significantly. The Agency is asking to use an RFP as the method of procurement to comparatively review an offer's methodology, management plan to execute work, and associated costs to determine the most efficient, effective, and advantageous proposal. The respondents will be evaluated based on technical factors/proposed methodology, management factors, cost, and price as an individual factor. The technical factors will be weighted at twenty (20) points or 20%, management factors will be weighted at twenty-five (25) points or 25%, cost factors will be weighted at twenty (20) points or 20%, and price will be weighted at thirty-five (35) points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide reef mapping services.

B. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Division of Medicaid

Supplier: Medical Transportation Management, Inc.

Contract #: 8200041083

Term: 10/01/2018 – 09/30/2022

Total Value: \$125,025,081.92

Renewal
\$28,249,028.16

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor will administer and operate a non-emergency transportation (NET) brokerage program, which includes, but is not limited to, the authorization, coordination, scheduling, management, and reimbursement of NET services. Amendment One updates the Period of Performance, Applicable Law, Cost for Service, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$169,358,094.08

2. Requesting Agency: Mississippi Division of Medicaid

Supplier: Magnolia Health Plan, Inc.

Contract #: 8200041775

Term: 07/01/2017 – 06/30/2022

Total Value: \$718,870,179.00

Renewal
\$0.00

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment Ten has been submitted to exercise the final optional renewal allowed by the original contract. The Agency requests no additional spending authority as the

current spending authority is sufficient. The Centers for Medicare & Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties, therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval. The Contractor provides services for statewide administration of the MississippiCAN managed care program. Amendment Ten updates the Approval clause and adds the Representation Regarding Gratuities clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested and the granting of authority to approve the effective date upon receipt of the fully executed contract.

Projected Budget for Life of the Contract: \$718,870,179.00

3. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: Molina Healthcare of Mississippi, Inc.

Contract #: 8200041827

Term: 07/01/2017- 06/30/2022

Renewal

Total Value: \$718,870,179.00

\$0.00

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment Ten has been submitted to exercise the final optional renewal allowed by the original contract. The Agency requests no additional spending authority as the current spending authority is sufficient. The Centers for Medicare & Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties, therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval. The Contractor provides services for statewide administration of the MississippiCAN managed care program. Amendment Ten updates the Approval clause and adds the Representation Regarding Gratuities clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested and the granting of authority to approve the effective date upon receipt of the fully executed contract.

Projected Budget for Life of the Contract: \$718,870,179.00

4. **Requesting Agency:** Mississippi Division of Medicaid
Supplier: United Healthcare of Mississippi, Inc. d/b/a United Healthcare Community Plan of MS
Contract #: 8200041776
Term: 07/01/2017 - 06/30/2022 **Renewal**
Total Value: \$718,870,179.00 **\$0.00**
Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment Ten has been submitted to exercise the final optional renewal allowed by the original contract. The Agency requests no additional spending authority as the current spending authority is sufficient. The Centers for Medicare & Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties, therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval. The Contractor provides services for statewide administration of the MississippiCAN managed care program. Amendment Ten updates the Approval clause and adds the Representation Regarding Gratuities clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested and the granting of authority to approve the effective date upon receipt of the fully executed contract.

Projected Budget for Life of the Contract: \$718,870,179.00

5. **Requesting Agency:** Mississippi Division of Medicaid
Supplier: United Healthcare of Mississippi, Inc. d/b/a United Healthcare Community Plan of MS
Contract #: 8200047090
Term: 08/01/2019 - 07/31/2022 **Modification**
Total Value: \$67,139,902.00 **\$0.00**
Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment Four has been submitted to update various sections of the contract as outlined in the amendment document. The Agency requests no additional spending authority as the current spending authority is sufficient. All other terms and conditions of the original contract remain the same. The Contractor provides services for statewide administration of the Mississippi Children's Health Insurance Program, a coordinated care program for Mississippi children. The Centers for Medicare and Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties; therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR

recommends approval of the contract modification as requested and granting of authority to OPSCR staff to approve the effective date upon receipt of the fully executed contract.

Projected Budget for Life of the Contract: \$111,899,836.67

6. Requesting Agency: Mississippi Division of Medicaid

Supplier: Molina Healthcare of Mississippi, Inc.

Contract #: 8200045142

Term: 08/01/2019 - 07/31/2022

Total Value: \$67,139,902.00

**Modification
\$0.00**

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment Four has been submitted to update various sections of the contract as outlined in the amendment document. The Agency requests no additional spending authority as the current spending authority is sufficient. All other terms and conditions of the original contract remain the same. The Contractor provides services for statewide administration of the Mississippi Children's Health Insurance Program, a coordinated care program for Mississippi children. The Centers for Medicare and Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties; therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$111,899,836.67

7. Requesting Agency: Mississippi Department of Education

Supplier: North MS Education Consortium, Inc.

Contract #: 8200055979

Term: 07/01/2021 - 06/30/2022

Total Value: \$4,674,718.26

**New
\$4,674,718.26**

Summary of Request: The term of the contract is one year. The Contractor will provide various professional development and technical assistance training services for regional training opportunities for classroom teachers and school district personnel; to include 443 sessions planned for approximately 50,940 participants during the 2022 fiscal year. The Contractor will subcontract with five other Regional Educational Services Agencies and the University of Mississippi for coordinating and facilitating training sessions, procuring speakers and/or trainers, developing training materials, and offering focused professional assistance to schools and school districts. The Contractor was selected pursuant to Mississippi Code § 37-7-345, which grants MDE statutory authority to contract with and provide funds to Regional Educational Services Agencies such as North MS Education Consortium, Inc. for any education-related service.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$4,674,718.26

8. Requesting Agency: Mississippi Department of Education

Supplier: North MS Education Consortium, Inc.

Contract #: 8200055838

Term: 05/01/2021 - 09/30/2022

Total Value: \$2,989,474.25

**New
\$2,989,474.25**

Summary of Request: The term of the contract is seventeen months. The Contractor will provide a variety of education-related services to support the Mississippi Department of Education's Mississippi Connects initiative, focusing on helping educators adapt to the challenges of digital learning and improving student outcomes. The Contractor will provide digital instruction comprised of three inter-dependent parts: professional development for districts, schools, and teachers; high-quality digital curriculum; and Digital Learning Instructional Coaches, who will support the implementation of the professional development and curriculum. The Contractor was selected pursuant to Mississippi Code Annotated § 37-7-345, which grants MDE statutory authority to contract with and provide funds to Regional Educational Services Agencies such as North MS Education Consortium, Inc. for any education-related service.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$2,989,474.25

9. Requesting Agency: Mississippi Department of Education

Supplier: Mississippi State University

Contract #: 8200032516

Term: 07/19/2017 - 06/30/2022

Total Value: \$6,503,684.00

**Renewal
\$1,334,573.00**

Summary of Request: The term of the original contract was one year with nine optional one year renewals. Modification Four has been submitted to exercise the fourth optional renewal. Section 27-104-7 (2)(I) of the Mississippi Code Annotated allows the State Board of Education to enter into contractual agreements for a period of up to ten years for student assessments. The Contractor provides technical services and products for the Mississippi Career Planning and Assessment Systems, Third Edition (MS-CPA33). Modification Four modifies the Scope of Services to meet the upcoming 2021-2022 school year and updates the Period of Performance, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions remain the same. Proof of the regulatory board's approval (Mississippi Board of Education) must be received from the Agency prior to processing the contract. This board will meet on April 15, 2021.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR

recommends approval of the contract renewal as requested, pending proof of regulatory board approval.

Projected Budget for Life of the Contract: \$13,604,038.00

10. Requesting Agency: Mississippi State Hospital

Supplier: Davita, Inc., d/b/a ISD Brandon, LLC.

Contract #: 8200055976

Term: 04/23/2021 - 04/22/2025

Total Value: \$400,000.00

**New
\$400,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide hemodialysis services to MSH patients, which includes pre-treatment and post treatment evaluation, the administration of dialysis, and the provision of intra-dialytic medications related to patients' renal conditions. The Contractor was selected through an Invitation for Bids with one respondent. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board met on March 18, 2021 and approved this contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested, pending proof of regulatory board approval.

Projected Budget for Life of the Contract: \$500,000.00

11. Requesting Agency: Mississippi State Hospital

Supplier: Phoenix Technical Services, Inc.

Contract #: 8200055967

Term: 05/21/2021 - 05/20/2025

Total Value: \$152,580.32

**New
\$152,580.32**

Summary of Request: The term of the contract is four years with no optional renewal. The Contractor will provide comprehensive preventative maintenance and corrective services as needed, with proper documentation for all patient care equipment included in the MSH medical equipment maintenance program. The Contractor was selected through an Invitation for Bids with one respondent. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board met on March 18, 2021 and approved this contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested, pending proof of regulatory board approval.

Projected Budget for Life of the Contract: \$152,580.32

12. Requesting Agency: Boswell Regional Medical Center

Supplier: OT Solutions, LLC/Kecia Ray

Contract #: 8200055757

Term: 07/01/2021 - 06/30/2024

Total Value: \$299,520.00

**New
\$299,520.32**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide occupational therapy services for Boswell Regional Center's intermediate care facility for individuals with intellectual disabilities, the Mississippi Adolescent Center, and group homes in the Magee, Brookhaven, and Wesson locations. The Contractor will be paid a fee not to exceed \$104.00 per hour with a maximum of \$8,320.00 per month. The contract total shall not exceed \$99,849.00 per year. The Contractor was selected through a Request for Qualifications with two respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$499,200.00

13. Requesting Agency: Boswell Regional Medical Center

Supplier: Russell Slover

Contract #: 8200055773

Term: 07/01/2021 - 06/30/2024

Total Value: \$240,000.00

**New
\$240,000.00**

Summary of Request: The term of the contract is three years with one optional two-year renewals. The Contractor will provide dental services including examinations, x-rays, cleanings, fillings, and simple extractions at the Boswell Regional Center and the Magee Group Home. The Contractor will be paid a fee not to exceed \$200.00 per hour for onsite dental visits for Boswell Regional Center clients from the main campus and \$500.00 per year, per patient, for preventative and basic dental needs at the Magee Group Home. The contract total shall not exceed \$80,000.00 per year. The Contractor was selected through a Request for Qualifications with one respondent.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$400,000.00

14. Requesting Agency: Boswell Regional Medical Center

Supplier: Wayne Powell

Contract #: 8200055759

Term: 07/01/2021 - 06/30/2024

Total Value: \$216,000.00

**New
\$216,000.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide pharmacy services for the Boswell Regional Center's intermediate care facility for individuals with intellectual disabilities and the Bay Springs and Taylorsville group homes. The Contractor will be paid a fee not to exceed \$6,000.00 per month

with a total not to exceed \$72,000.00 per year. The Contractor was selected through a Request for Qualifications with two respondents.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$360,000.00

15. Requesting Agency: Boswell Regional Medical Center

Supplier: Kristen Michelle Bevill

Contract #: 8200055776

Term: 07/01/2021 - 06/30/2024

Total Value: \$72,000.00

**New
\$72,000.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide psychiatric services at Boswell Regional Center, Mississippi Adolescent Center (MAC), and the Magee, Brookhaven, and Wesson group homes. The Contractor will be paid a fee not to exceed \$2,000.00 per month for the MAC location, \$2,000.00 per quarter for the Brookhaven/Wesson group homes and \$2,000 per quarter for the Magee group homes. The total contract value shall not exceed \$24,000.00 per year. The Contractor was selected through a Request for Qualifications with one respondent.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$120,000.00

16. Requesting Agency: Boswell Regional Medical Center

Supplier: Dr. Don Doty

Contract #: 8200055780

Term: 07/01/2021 - 06/30/2024

Total Value: \$102,900.00

**New
\$102,900.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide comprehensive dental services for the Brookhaven and Wesson group homes. Services will be performed at the provider's dental facility. The Contractor will be paid \$245.00 per client visit with a maximum of 2 visits or \$490.00 per year for a total not to exceed \$34,300.00 per year. The Contractor was selected through a Request for Qualifications with one respondent.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$171,500.00

17. Requesting Agency: Boswell Regional Medical Center

Supplier: McGuffee's Drugs, Inc.

Contract #: 8200055778

Term: 07/01/2021 – 06/31/2024

Total Value: \$95,400.00

**New
\$95,400.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide pharmacy services at Boswell Regional Center's intermediate care facility for individuals with intellectual disabilities and group homes in Brookhaven, Wesson, and Magee. The Contractor will be paid a fee not to exceed \$2,650.00 per month, for a total not to exceed \$31,800.00 per year. The Contractor was selected through a Request for Qualifications with one respondent.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting approval of the contract as requested.

Projected Budget for Life of the Contract: \$159,000.000

18. Requesting Agency: Mississippi Department of Public Safety

Supplier: Jackson Communications, Inc.

Contract #: 8200055876

Term: 04/07/2021 - 04/06/2025

Total Value: \$279,000.00

**New
\$279,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide labor and materials necessary to install police equipment in Enforcement Sedans for \$1,680.00 per vehicle with a maximum of 50 vehicles, Enforcement SUVs for \$1,960.00 per vehicle with a maximum of 50 vehicles, Supervisor Sedans for \$1,800.00 per vehicle with a maximum of 25 vehicles, and Supervisor SUVs for \$2,080.00 per vehicle with a maximum of 25 vehicles purchased by DPS. The Contractor was selected through an Invitation for Bids with three respondents, one of which was deemed nonresponsive due to the bid being in excess of twenty-five percent of the lowest bid received. The Agency requests an exception to Section 3-102.01.1 of the PPRB OPSCR Rules and Regulations for failure to award the contract within one year from the date of opening bids. The delay was due to the State of Emergency caused by Covid-19 and the subsequent lack of staff. OPSCR does not have concerns regarding the competitiveness and fairness of the procurement.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-102.01.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$348,000.00

19. Requesting Agency: Mississippi Department of Public Safety

Supplier: Warner, Inc. d/b/a ServiceMaster One Call

Contract #: 8200033089

Term: 08/01/2017 - 07/31/2022

Total Value: \$189,540.00

**Renewal
\$47,988.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Renewal Four has been submitted to exercise the final optional renewal allowed by the original contract. The additional spending authority of \$47,988.00 consists of \$35,388.00 for regular annual services and \$12,600.00 for additional services (stripping and waxing floors), which were allowed by the original contract and Invitation for Bids. The Contractor provides janitorial services at the Mississippi Highway Patrol Substation, Mississippi Forensic Laboratory, Mississippi Bureau of Investigations, and the Biloxi Mississippi Bureau of Narcotics location.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$196,140.00

20. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: The Segal Company, Inc. d/b/a Segal Consulting

Contract #: 8200035110

Term: 10/01/2017 - 09/30/2022

Total Value: \$1,129,375.32

**Renewal
\$225,875.00**

Summary of Request: The term of the original contract was four years with one optional one-year renewal. Amendment One exercises the only optional one-year renewal. The Contractor will continue to provide health and life insurance consulting services to the State and School Employees' Life and Health Insurance Management Board to assist the Board in its management of the State and School Employees' Life and Health Insurance Plan. Modification one updates the E-payment, Procurement Regulations, Representation Regarding Gratuities, Indemnification, Approval, and Incorporation of Documents clauses.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,129,375.00

21. Requesting Agency: Mississippi Department of Finance and Administration

Supplier: Arthur Gallagher Risk Management Services, Inc.

Contract #: 8200035451

Term: 07/01/2017 - 06/30/2022

Total Value: \$1,050,000.00

**Renewal
\$210,000.00**

Summary of Request: The term of the original contract was four years with one optional one-year renewal. Amendment One exercises the only optional one year renewal. The Contractor serves as the broker for the DFA Office of State Property Insurance and will continue to assist the Department of Finance and Administration in procuring, maintaining, and servicing appropriate Property, Boiler & Machinery, Inland Marine, EDP, NFIP, and Ancillary Insurance coverages from qualified carriers at competitive levels of premium in accordance with Miss. Code Ann. § 29-13-1. Amendment One updates the E-Payment, Pay mode, E-Verification, Procurement Regulations, Representation Regarding Gratuities, Termination for Convenience, Termination for Default, Stop Work Order, Price Adjustment, Indemnification, Notices, Approval, and Priority clauses.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$1,050,000.00

22. Requesting Agency: Mississippi Department of Wildlife, Fisheries, and Parks

Supplier: Infonet Systems, Inc.

Contract #: 8200044868

Term: 07/01/2019 - 06/30/2022

Total Value: \$105,000.00

Modification
\$30,000.00

Summary of Request: The term of the original contract was one year with three optional one-year renewals. Amendment Two is a request for an additional \$30,000.00 in spending authority due to an unexpected increase in fulfillment services needed for the Mississippi Outdoors magazine. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$150,000.00

C. OPSCR Emergency Contracts Reported to the Board

D. OPSCR Sole Source Contracts Reported to the Board

E. OPSCR Staff Approvals Reported to the Board

F. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole Source Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

G. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

VIII. Other Business

IX. Adjournment