



**TELEPHONIC MEETING AGENDA**  
**Wednesday, February 3, 2021**  
**9:00 a.m.**

***\*This Meeting will be held via teleconference. Public access to the meeting will be provided telephonically. For access to the call, please send a request to [PPRB@dfa.ms.gov](mailto:PPRB@dfa.ms.gov)\****

- I. **Call to Order**
- II. **Approval of Minutes from the January 6, 2021 Public Procurement Review Board Meeting**
- III. **Approval of Minutes from the January 21, 2021 Special Public Procurement Review Board Meeting**
- IV. **Approval of Amended Minutes from the April 1, 2020 Public Procurement Review Board Meeting**

*This amendment of Item IV. B. 4 corrects the contract amount to \$151,154.00 and the contract term to one-time purchase.*

- V. **Approval of Amended Minutes from the November 4, 2020 Public Procurement Review Board Meeting**

*This amendment of Item VI.A.1. changes the exemption type requested from a Request for Proposals to a Request for Qualifications.*

- VI. **Approval of per diem and expenses for the February 3, 2021 meeting and for any additional expenses incurred prior to the March 3, 2021 meeting**

**VII. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)**

**A. Petitions for Relief from Reverse Auction**

**1. Governing Authorities**

- i. **Requesting Governing Authority:** Harrison County School District  
**Supplier:** Unknown  
**Term:** Unknown  
**Commodities:** E-Rate Category 2 Project

**Total Value:** \$1,000,000.00 estimated

**Summary of Request:** Harrison County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Leake County School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Leake County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Western Line School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$328,155.00 estimated

**Summary of Request:** Western Line School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund,

which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because they have attempted reverse auction for this procurement and it has resulted in highly inflated prices. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Gravel, stone and concrete

**Total Value:** \$200,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of gravel, stone and concrete. They are requesting an exemption because they attempted reverse auction for this procurement and no vendors participated. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. **Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Micro seal surfacing

**Total Value:** \$75,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of micro seal surfacing. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vii. **Requesting Governing Authority:** Lauderdale County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Metal, plastic and concrete pipe

**Total Value:** \$75,000.00 estimated

**Summary of Request:** Lauderdale County has requested an exemption from using the reverse auction process for the purchase of metal, plastic and concrete pipe. They are requesting an exemption because they have attempted reverse auction for this procurement and it has resulted in highly inflated prices. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

viii. **Requesting Governing Authority:** Desoto County School District

**Supplier:** Apple

**Term:** 12 months

**Commodities:** Apple products

**Total Value:** \$2,000,000.00 estimated

**Summary of Request:** Desoto County School District has requested an exemption from using the reverse auction process for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the District feels that the competitive sealed bidding process should be utilized.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

## B. Consideration of Governing Authority Contracts for Board Action

### 1. Requesting Governing Authority: Monroe County

**Supplier:** Cold Mix, Inc., APAC-Mississippi Inc., Ergon Asphalt and Emulsions, Hunt Refining Company

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$2,250,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For asphalt emulsions, they wish to award to Hunt Refining Company, as primary and Ergon Asphalt and Emulsions as alternate. For ready-mix asphalt, they wish to award to Cold Mix, Inc. and APAC-Mississippi, Inc., as primaries, depending on the plant location, with APAC-Mississippi, Inc. as alternate for cold mix.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

### 2. Requesting Governing Authority: Monroe County

**Supplier:** Preston Dobbs Trucking & Gravel, APAC-Mississippi, Inc.

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$225,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of clay gravel. They received two (2) bids and wish to award to Preston Dobbs Trucking & Gravel as primary and APAC-Mississippi, Inc. as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

### 3. Requesting Governing Authority: Monroe County

**Supplier:** Crossway Trucking, LLC, Century Civil Construction, Nunley Trucking Co., Inc., Landrum Farms, LLC

**Term:** 2/3/2021 through 2/7/2022

**Total Value:** \$260,000.00 estimated

**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of limestone. They received four (4) responses and wish to award to Crossway Trucking, LLC, Century Civil Construction, Nunley Trucking Co., Inc. and Landrum Farms, LLC.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

4. **Requesting Governing Authority:** Monroe County  
**Supplier:** Crossway Trucking, LLC, Nunley Trucking Co., Inc., Landrum Farms, LLC  
**Term:** 2/3/2021 through 2/7/2022  
**Total Value:** \$235,000.00 estimated  
**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of rip rap. They received four (4) responses, and wish to award to the lowest three (3) bidders, Crossway Trucking, LLC as primary, with Nunley Trucking Co., Inc. and Landrum Farms, LLC as alternates.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

5. **Requesting Governing Authority:** Monroe County  
**Supplier:** Parker Sand & Gravel, LLC, APAC-Mississippi, Inc.  
**Term:** 2/3/2021 through 2/7/2022  
**Total Value:** \$110,000.00 estimated  
**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of washed gravel. They received two (2) responses and wish to award to Parker Sand & Gravel, LLC as primary and APAC-Mississippi, Inc. as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

6. **Requesting Governing Authority:** Monroe County  
**Supplier:** Fulton Pipe & Construction Co. Inc., G & O Supply, Gro-Green Solutions  
**Term:** 2/3/2021 through 2/7/2022  
**Total Value:** \$125,000.00 estimated  
**Summary of Request:** Monroe County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of pipe and culvert. They received three (3) responses and wish to award to Fulton Pipe & Construction Co. Inc. as primary and G & O Supply and Gro-Green Solutions as alternates.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

7. **Requesting Governing Authority:** Scott County  
**Supplier:** Hunt Southland Refining Company, Ergon Asphalt and Emulsions, Inc., W. E. Blain and Sons, Inc., Dickerson and Bowen Inc., APAC-Mississippi Inc.  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$500,000.00 estimated  
**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For liquid asphalt, they wish to award to Hunt Southland Refining Company as primary and

Ergon Asphalt and Emulsions, Inc. as alternate. For hot mix asphalt, they wish to award to W. E. Blain and Sons, Inc. as primary and Dickerson and Bowen Inc. and APAC-Mississippi Inc. as alternates. For cold mix, they wish to award to Cold Mix Inc. as primary and Dickerson and Bowen Inc. and APAC-Mississippi Inc. as alternates.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**8. Requesting Governing Authority:** Scott County

**Supplier:** G & O Supply Co., Inc.

**Term:** 2/3/2021 through 12/31/2021

**Total Value:** \$300,000.00 estimated

**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of culverts. They received one (1) response and wish to award to G & O Supply Co., Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**9. Requesting Governing Authority:** Scott County

**Supplier:** Capitol Oil, Inc.

**Term:** 2/3/2021 through 12/31/2021

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of fuel and lubricants. They received one (1) response and wish to award to Capitol Oil, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**10. Requesting Governing Authority:** Scott County

**Supplier:** Vulcan Materials Co., Delta Industries Inc., Hammett Gravel Company, Inc.

**Term:** 2/3/2021 through 12/31/2021

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of sand and stone. They received three (3) responses. For limestone, they wish to award to Vulcan Materials as primary and Delta Industries, Inc. as alternate. For sand and gravel, they wish to award to Hammett Gravel Company, Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

- 11. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** W. E. Blain and Sons, Inc., Dickerson and Bowen Inc., Dunn Roadbuilders, Warren Paving, Hunt Refining Company  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$500,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For liquid asphalt, they wish to award to Hunt Refining Company. For surface course and surface mix, they wish to award to W. E. Blain and Sons as primary and Dickerson & Bowen, Dunn Roadbuilders and Warren Paving as alternates. For cold mix, they wish to award to Dunn Roadbuilders as primary and Warren Paving as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

- 12. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** Oddee Smith Construction, Inc., Blain Sand & Gravel, Inc., Dickerson and Bowen Inc., Vulcan Materials Company, Warren Paving  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$300,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of aggregates. For county matt and pea gravel, with hauling, they wish to award to Oddee Smith Construction as primary and Blain Sand & Gravel, Inc. as alternate. For county matt and pea gravel, with no hauling, they wish to award to Dickerson and Bowen Inc. as primary and Oddee Smith Construction, Inc. as alternate. For limestone and rip rap, they wish to award to Vulcan Materials Company as primary and Warren Paving as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

- 13. Requesting Governing Authority:** Jefferson Davis County  
**Supplier:** Southern Waterworks Supply Inc., Dial, Inc.  
**Term:** 2/3/2021 through 12/31/2021  
**Total Value:** \$100,000.00 estimated  
**Summary of Request:** Jefferson Davis County was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of culverts. They wish to award to Southern Waterworks Supply Inc. as primary and Dial, Inc. as alternate.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.



- 14. Requesting Governing Authority:** Choctaw County School District  
**Supplier:** Synergetics  
**Term:** 7/1/2021 through 6/30/2026  
**Total Value:** \$425,000.00  
**Summary of Request:** Choctaw County School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received one (1) bid. The District wishes to award to Synergetics.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
- 15. Requesting Governing Authority:** East Jasper School District  
**Supplier:** Synergetics  
**Term:** 7/1/2021 through 6/30/2026  
**Total Value:** \$550,000.00  
**Summary of Request:** East Jasper School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for their E-Rate Category 2 Project and received one (1) bid. The District wishes to award to Synergetics.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
- 16. Requesting Governing Authority:** Jefferson Davis County School District  
**Supplier:** BCI  
**Term:** 7/1/2021 through 6/30/2026  
**Total Value:** \$875,000.00  
**Summary of Request:** Jefferson Davis County School District was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received three (3) bids. The District wishes to award to the lowest bidder, BCI.
- Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.
- 17. Requesting Governing Authority:** Union County School District  
**Supplier:** Howard Technology Solutions  
**Term:** 7/1/2021 through 6/30/2024  
**Total Value:** \$385,000.00  
**Summary of Request:** Union County School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received two (2) bids. The District wishes to award to the lowest bidder, Howard Technology Solutions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**18. Requesting Governing Authority:** Pascagoula-Gautier School District

**Supplier:** iConvergence, Inc., Netsync

**Term:** 7/1/2021 through 6/30/2024

**Total Value:** \$1,200,000.00

**Summary of Request:** Pascagoula-Gautier School District was granted an exemption from reverse auction on November 4, 2020. They advertised for competitive sealed bids for the purchase of their E-Rate Category 2 Project and received six (6) bids. The District wishes to award to Netsync for battery backups and to iConvergence, Inc. for switches.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**19. Requesting Governing Authority:** Tupelo School District

**Supplier:** Apple Inc.

**Term:** One time purchase

**Total Value:** \$1,000,000.00

**Summary of Request:** Tupelo School District was granted an exemption from reverse auction on December 2, 2020. They advertised for competitive sealed bids for the purchase of Apple products and received one bid. They wish to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

**20. Requesting Governing Authority:** Harrison County

**Supplier:** Communication International

**Term:** 10 months

**Total Value:** \$984,204.52

**Summary of Request:** Harrison County was granted an exemption from reverse auction on February 5, 2020 for the procurement of an IP/MPLS microwave system maintenance and replacement project. The County advertised for competitive sealed bids and received four (4) responses. Two (2) bids were deemed nonresponsive for failure to meet specifications. The County wishes to award to the lower of the two (2) bids that met specifications.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract, contingent upon approval by the Mississippi Wireless Communication Commission.

## C. Consideration of State Agency Contracts for Board Action

### 1. Requesting Agency: Mississippi Department of Corrections (MDOC)

**Supplier:** Merchants Foodservice

**Contract #:** 8200055290

**Term:** 3/1/2021 through 3/1/2024, with an option to extend for two (2) additional twelve (12) month periods

**Total Value:** \$40,000,000.00

**Summary of Request:** MDOC conducted a reverse auction on December 3, 2020 and is requesting approval to enter into a contract with Merchants Foodservice to provide specified food products to fifteen (15) different correctional facilities at various locations. The reverse auction sought a per inmate per day rate inclusive of all items, locations, fees, and expenses associated with the provision of the food items. There were four (4) pre-qualified bidders invited to the reverse auction, but only Merchants Foodservice placed a bid. The total estimated value of the contract is \$40,000,000 for the five (5) year term based on a cost of \$2.45 per inmate per day. MDOC requests the Board's approval of the contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

### 2. Requesting Agency: Mississippi Department of Marine Resources (MDMR)

**Supplier:** Spat-Tech of Mississippi, LLC

**Contract #:** 8200055161

**Term:** 2/3/2021 through 7/31/2021

**Total Value:** \$2,000,000.00

**Summary of Request:** Per Section 3.101.02 of the Mississippi Procurement Manual, the purchase of live animals is exempt from competitive bidding. This contract is a replacement of contract # 8200044375 and will contain the remainder of the amount to cover the breeding, growing to the specified size, delivery and deployment of live oysters. Contract # 8200044375 was extended numerous times due to the lengthy openings of the Bonnet Carré Spillway that inundated the Mississippi Sound and Biloxi Marsh with an influx of freshwater for an unprecedented length of time. As a result, the necessary local brood stock have not been available for spawning and setting of live oysters as well as causing a delay in final deployment. The contract expired because the last extension was not signed by the vendor in a timely manner. Basket preparation under the original contract has been completed and paid, so the value of this contract will be for the remaining balance of \$2,000,000.00 (after \$1,000,000 spend on the original contract). There is no increase in the total contract cost. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

## D. OPTFM Staff Approvals Reported to the Board

## E. OPTFM Sole Source Purchases Reported to the Board

**F. OPTFM Emergency Purchases Reported to the Board**

*None to report.*

**VIII. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

**A. Consideration of Change Orders for Board Action**

1. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 350-030  
**Project Title:** Fire Alarm and Security Improvements (Governor's Mansion – Security Camera Poles)  
**General Contractor:** McInnis Systems, Inc.  
**Original Contract Sum:** \$100,740.00  
**Net Change by Previous Change Orders:** \$0.00  
**Total Value of Award before this Change Order:** \$100,740.00  
**Total Value of this Change Order:** \$44,128.42  
**Construction Days to Date [Term]:** 83 (including 5 for this CO)  
**Change Order Scope:** Modifications to Security Camera Poles for rebar cages, drain pipe and catch basin, delivery, duplex receptacles in junction boxes, painting, removal and installation of security desk, etc. The justification is based on the Professional's recommendation dated January 15, 2021.  
**Note:** Board Action is required when cumulative Change Orders exceeds 25% of original bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

**B. Consideration of Sole Source for Board Action**

1. **Using Agency:** Mississippi Department of Rehabilitation Services  
**Project Number:** GS# 525-025  
**Project Title:** Server Room Sub Floor Repairs  
**Sole Source Provider:** Johnson Controls, Inc.  
**Total Value at Sole Source:** \$33,705.00  
**Construction Days from Notice to Proceed [Term]:** 60 days  
**Sole Source Scope:** Provide and install Metasys System Upgrades including the following: backup of existing NAE (Network Automation Engine) controller, new Johnson Controls, Inc., SNE (Supervisory Network Engine) building controller, Johnson Controls, Inc., open Application Server, integrate new hardware/software into existing Mississippi Department of Rehabilitation Services Johnson Controls, Inc., Metasys System, and device performance verification.  
**Justification:** Mississippi Department of Rehabilitation Services (MDRS) currently has an existing Johnson Controls® Inc., Metasys System which is obsolete and cannot be upgraded. This system is proprietary to Johnson Controls® Inc. and they are the only company that can provide and service this product. The existing system will be backed-up and upgraded to work

together as one cohesive unit to assist in the building energy management efforts. The new Metasys System is made of various components that provide coordinated controls over the MDRS energy management system. This system will increase effectiveness, lower operational cost, and allow automated tasks for the Facility Manager and staff. It will also enhance productivity and effectiveness with a new more simple and intuitive user-interface which can be accessed anytime and anywhere with mobile device capability.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval, contingent upon BOB receiving no protests during the advertisement period, and an executed contract.

### C. Consideration of Construction Contract for Board Action

1. **Using Agency:** Mississippi Department of Finance and Administration  
**Project Number:** GS# 371-166  
**Project Title:** Job Order Contracting Program  
**General Contractor:** Brown & Root Industrial Services, LLC  
**Term:** One (1) year with up to four (4) additional one (1) year renewals  
**Total Value at Award:** Not to Exceed \$25,000,000.00 Annually  
**Project Scope:** Indefinite delivery / indefinite quantity term construction contract based upon a nationally published and recognized cost index (Job Order Contract) for the repair, renovation, demolition, and improvement of buildings, facilities, and infrastructure for state agencies and institutions, universities and community colleges statewide in accordance with Section 31-7-13(n) of the Mississippi Code of 1972, Annotated. The cost for all work is based upon the established cost index multiplied by the Bidder's pricing coefficient. Individual Job Orders will be not more than one million dollars (\$1,000,000.00) and not less than twenty-five thousand dollars (\$25,000.00).  
**Note:** Board Action is required when award is over \$5,000,000.00.  
**Clarification or Remarks:** This award is to a Bidder with a minimum Performance Rating of Satisfactory on the basis of the lowest average weighted pricing coefficient. Two bids were received.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon an executed contract.

### D. Consideration of Contracts for Project Professionals

**NOTE:** Standard Operating Procedures established by the BOB in April 2004, require PPRB approval of fees in excess of \$250,000.00. The following Professionals were selected by interview by the Using Agency and Bureau of Building, et al, procedures. (Fees may or may not be anticipated to be beyond \$250,000.00; however, the Bureau of Building, et al, has

established an interoffice procedure to bring RFP/RFQ selections to PPRB for approval or ratification.)

**1. Using Agency:** Mississippi Department of Finance and Administration

**Project Number:** GS# 371-166

**Title:** Job Order Contracting Program (Landmark)

**Location:** Statewide

**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)

**Funding Sources:** Various

**Professional Fee Type:** Special Percentage (10%) complexity

**Time Period:** One (1) year with annual renewals up to four (4) additional years.

**Job Order Professionals Selected:**

Shafer-Zahner-Zahner, PLLC

Albert & Robinson Architects, PLLC

Burris/Wagnon Architects, P.A.

WFT Architects, P.A.

Wier Boerner Allin Architecture, PLLC

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Edmonds Engineering Inc (Hoover, Alabama, through the Jackson Office)

Mechanical: Engineering Resource Group, Inc. – Jackson

Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Landmark buildings and/or sites that are deemed by the Mississippi Department of Archives and History as potentially eligible for such designation due to historical, archaeological, or architectural significance.

**Clarification or Remarks:** Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Twenty-Six (26) proposals were received. Ten (10) firms were shortlisted, interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual Job Orders by participating institutions / agencies.

**Staff Recommendation:** The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

**2. Using Agency:** Mississippi Department of Finance and Administration

**Project Number:** GS# 371-166

**Title:** Job Order Contracting Program (Non-Landmark)

**Location:** Statewide

**Project Budget:** \$25,000,000.00 Annually (Overall Program) (Individual professional contract project budgets will be established at \$3,000,000.00 each, but may be expanded by mutual consent depending upon actual utilization of each professional.)

**Funding Sources:** Various

**Professional Fee Type:** Special Percentage (9%) complexity

**Time Period:** One (1) year with annual renewals up to four (4) additional years.

**Job Order Professionals Selected:**

Hardy and Associates/Architect, PLLC

Albert & Robinson Architects, PLLC

Cooke Douglass Farr Lemons Architects + Engineers PA

Shafer-Zahner-Zahner, PLLC

Machado-Patano, PLLC

Allred Stolarski Architects, PA

Burris/Wagnon Architects, P.A.

JBHM Architects, P.A. - Jackson

Beard + Riser Architects PLLC

Mechanical and/or Electrical: I. C. Thomasson Associates, Inc. (Nashville, Tennessee, through the Brookhaven Office)

Mechanical and/or Electrical: Edmonds Engineering Inc (Hoover, Alabama, through the Jackson Office)

Mechanical: Engineering Resource Group, Inc. – Jackson

Electrical: Atwell & Gent, P.A.

Electrical: Schultz & Wynne, P.A.

**Project Scope:** Planning and construction for multiple projects statewide via DFA/BOB's Job Order Contracting Program at Mississippi Non-Landmark buildings and/or sites.

**Clarification or Remarks:** Professionals selected as most highly qualified in accordance with publicly noticed qualification based selection process. Twenty-Four (24) proposals were received. Thirteen (13) firms were shortlisted, interviewed and evaluated by the Selection Committee utilizing criteria identified in the RFQ. No specific value of work is guaranteed to any professional. Professionals will be selected from approved list for individual Job Orders by participating institutions / agencies.

**Staff Recommendation:** The request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed documentation and recommends PPRB approval, contingent upon the execution of completed contracts.

## E. Consideration of Agency Contract for Project Professional

- Using Agency:** Mississippi Department of Marine Resources  
**Number:** Contract #82000  
**Title:** Oyster Setting Facility Planning and Feasibility – Phase I  
**Budget:** \$600,000.00  
**Professional:** Machado-Patano, PLLC – Biloxi, Mississippi

**Scope:** Architectural and engineering services for an Oyster Setting Facility Planning and Feasibility – Phase I . . . for the Mississippi Department of Marine Resources.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval.

**F. Proposed BOB Rule Revision**

The Bureau of Building is requesting consideration and approval of proposed policy changes (see attachment; deleted text is stricken, new text is underlined). These revisions in Sections 600 and 700 of the BOB Procedure Manual include electronic bidding procedures, Construction Specifications Institute (CSI) format change from 16 Divisions to 48 Divisions, construction testing services, and construction phase documentation.

**Staff Recommendation:** Approval of proposed rule revisions and authority to submit to the Mississippi Secretary of State’s Office for notice, comment, and final adoption in accordance with the Administrative Procedures Act.

**G. BOB Staff Approvals Reported to the Board**

**H. RPM New Leases**

**1. Requesting Agency: Mississippi Department of Revenue**

**Lease #:** 800-171-27A

**Lessor:** PTRK Development, LLC.

**Term:** 07/01/2021 thru 06/30/2027

**Total Yearly Cost:** \$77,011.80

**Cost PSF:** 22.20 + Utilities

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 144

**Federal Funds:** 0%

**Square Footage Proposed:** 3,469

**Previous Square Footage:** N/A

**Address of Property:** 2631 McIngvale Road, Hernando, MS.

**Purpose of Lease:** This will be the MDOR office for the North Mississippi Area.

**Note:** This lease was advertised and only one response was received. This is a six year lease with two (2) two (2) year options to renew. The first two (2) year option renewal rental rate will be \$18.50 per square foot or \$64,176.50 per year. The second two (2) year option renewal rental rate will be \$19.00 per square foot or \$65,911.00 per year. A required buildout is attached in the contract. The buildout consist of bullet proofing the front office and reception area with bullet proof glass and Kevlar panels per architectural drawings.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.



**2. Requesting Agency:** Ellisville State School

**Lease #:** 534-431-26A

**Lessor:** Allgood Properties

**Term:** 05-01-2021 thru 04-30-2026

**Total Yearly Cost:** \$21,060.00

**Cost PSF:** 7.82 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 244

**Federal Funds:** 0%

**Square Footage Proposed:** 2,694

**Previous Square Footage:** N/A

**Address of Property:** 1385 Johnny Johnson Drive, Brookhaven, MS.

**Purpose of Lease:** This will be the regional office for Ellisville State School.

**Note:** This lease was advertised and the agency received two (2) responses. The lowest of the two offers was selected. No protest to the bid was received. This is a five (5) year lease with two (2) optional terms of five (5) years each. The rental rates for the optional terms will be the same as the original contract or \$21,060.00 per year.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Secretary of State

**Lease #:** 775-412-22A

**Lessor:** Douglas M. Wright, Jr.

**Term:** 03/01/2021 thru 02/28/2022

**Total Yearly Cost:** \$6,000.00

**Cost PSF:** \$8.22 + Utilities & Janitorial

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 146

**Federal Funds:** 0%

**Square Footage Proposed:** 730

**Previous Square Footage:** N/A

**Address of Property:** 2844 Traceland Drive, Tupelo, MS.

**Purpose of Lease:** This location will house the North Mississippi area office for the Secretary of State.

**Note:** This lease was advertised and the agency received three (3) responses. The lowest of the three was selected. No protests were received. This is a one year lease with three (3) (1) year options to renew at the same rental rate as the first year. The rental rate for years two, three, and four will be \$500.00 per month or \$6,000.00 per year.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

## I. RPM Non-Competitive Leases

### 1. Requesting Agency: Mississippi Department of Finance and Administration

**Lease #:** 899-251-22C

**Lessor:** 455 North Lamar, LLC.

**Term:** 03/15/2021 thru 03-14-22

**Total Yearly Cost:** 55,080.00

**Cost per Parking Space yearly:** \$540.00

**Previous Cost per space yearly:** \$540.00

**Federal Funds:** 0%

**Total number of Spaces:** 102

**Previous number of Spaces:** 102

**Address of Property:** 455 North Lamar Street, Jackson, MS.

**Purpose of Lease:** Parking for State Employees.

**Note:** This is a twelve (12) month lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

## J. RPM Emergency Leases

### 1. Requesting Agency: Mississippi State Department of Health

**Lease #:** 390-412-21E Covid-19 Emergency

**Lessor:** BPR REIT Services, LLC.

**Term:** 12-28-2020 thru 12-27-2021

**Total Cost:** \$12.00 (nominal fee)

**Cost PSF:** \$N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** As needed parking lot space

**Previous Square Footage:** N/A

**Address of Property:** Barnes Crossing Mall, Tupelo, MS.

**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccination.

**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

### 2. Requesting Agency: Mississippi State Department of Health

**Lease #:** 390-181-21E Covid-19 Emergency

**Lessor:** Hattiesburg Convention Commission

**Term:** 12-28-2020 thru 12-27-2021

**Total Cost:** 375.00 per day as needed (\$136,875.00 per year).

**Cost PSF:** N/A

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** Designated sections of the parking lot of the Lake Terrace Convention Center & the first floor of the Hattiesburg Visitors Center

**Previous Square Footage:** N/A

**Address of Property:** Convention Center Plaza, Hattiesburg, MS.

**Purpose of Lease:** MSDH will be setting up a site for Covid-19 testing and vaccination.

**Note:** A Certificate of Emergency was issued by the State Fiscal Officer of the State of Mississippi on 01-08-2021 for the purpose of providing space for the listed activity. This is a one year lease per 300.9 (3) of the State Leasing Manual.

**Staff Recommendation:** These requests have been reviewed for compliance and have been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of these emergency leases.

#### **K. Wildlife Farmland Leases**

1. Mississippi Department of Wildlife Fisheries and Parks requests PPRB approval to award a farming lease based on a bid opening that took place on January 13, 2021. A check for the full rent was delivered to MDWFP for the 2021 growing season at the bid opening. This request from the MDWFP includes a lease for one (1) year in duration with four (4) options to renew by mutual consent, one year at a time, in writing by October 1st of each consecutive year with payment due no later than December 1 for the upcoming growing season.

Hell Creek Wildlife Management Area- Farm 558 (Union/Tippah County)

Bid Date: January 13, 2021

Acreage: 927+-

Lessee: J & S Family Farms, LLC

Bid Amount: \$44,558.00

Selection: Highest of two bids received

Protest: None

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

#### **L. Parchman Farming Lease Renewals:**

##### **1. Sunflower County**

<u>Tract</u>	<u>Lessee</u>	<u>Acres</u>	<u>Lease Amount</u>	<u>Year</u>
6	Hunter Doty	294.62	\$44,487.62	3/8

**Note:** This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the Division of Agricultural Enterprises. MDOC requests PPRB approve this farmland lease renewal listed above. This request is also contingent upon the execution of the farming lease contract.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this farmland lease renewal, contingent upon receipt of executed lease contract.

## IX. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petitions for Relief from Competitive Sealed Bidding

#### 1. **Requesting Agency:** Mississippi Department of Corrections

**RFx Number:** 3180001270

**Procurement Request:** Request for Proposals

**Anticipated Term:** Three Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$75,000,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide comprehensive health care services to inmates entrusted in the care and custody of the MDOC. The Agency contends that the use of an IFB is neither practicable nor advantageous as MDOC needs the ability to conduct discussions and negotiations with the vendor after proposals are submitted. A Request for Proposals would allow the Agency to adequately and thoroughly evaluate potential offerors' expertise and professional abilities. Additionally, MDOC needs to be able to consider factors other than price. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at twenty-four (24) points or 24%, management factors will be weighted at forty-one (41) points or 41%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide comprehensive health care services to inmates.

#### 2. **Requesting Agency:** Mississippi Department of Education

**RFx Number:** 3180001272

**Procurement Request:** Request for Proposals

**Anticipated Term:** One Year with Four Optional One Year Renewals

**Anticipated Contract Amount:** \$1,500,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide literacy professional development that supports the implementation of effective literacy instruction grounded in the "Science of Teaching Reading". The Agency contends that the use of an IFB is neither practicable nor advantageous as a Request for Proposals would allow the Agency to examine the vendors' capability, organizational structure, personnel, and ability to meet the requirements for literacy professional development. Due to the complex nature of the project, MDE's evaluation criteria requires a more comparative judgmental evaluation. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at forty (40) points or 40%, management factors will be weighted at twenty (20) points or 20%, and cost factors (price) will be weighted at forty (40) points or 40%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide literacy professional development.

3. **Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180001274

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$200,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a vendor to help establish a presence in Europe to assist in recruitment of investment services, expansion of existing firms in Mississippi, and new investment opportunities. The Agency contends that the use an IFB is neither practicable nor advantageous due to the complex nature of the project and the evaluation criteria requiring a more comparative evaluation. The respondents will be evaluated based on technical, management and cost factors. The technical factors will be weighted at thirty-six (36) points or 36%, the management factors will be weighted at twenty-nine (29) points or 29%, and the cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide services related to establishing a presence in Europe for various investment services.

4. **Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180001273

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$100,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of a professional services consultant to provide trade and investment services on behalf of Mississippi firms and MDA for the purpose of expanding Mississippi's exports to South America. The Agency contends that use of an IFB is neither practicable nor advantageous due to the complex nature of the project and the evaluation criteria requiring a more comparative evaluation. The respondents will be evaluated based on technical, management and cost factors. The technical factors will be weighted at thirty-six (36) points or 36%, the management factors will be weighted at twenty-nine (29) points or 29%, and cost factors (price) will be weighted at thirty-five (35) points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4), and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide professional consulting services.

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Mississippi Department of Public Safety

**Supplier:** Bode Cellmark Forensics, Inc.

**Contract #:** 8200055210

**Term:** 02/01/2021- 01/31/2025

**Total Value:** \$1,948,183.20

**New**

**\$1,948,183.20**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide DNA testing services for the Mississippi Forensics Laboratory. The Contractor will be paid \$31.95 per test. The Contractor was selected through an Invitation for Bids with one respondent.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,435,229.00

**2. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Center for Toxicology and Environmental Health, LLC

**Contract #:** 8200055225

**Term:** 02/03/2021 – 01/31/2023

**Total Value:** \$1,100,000.00

**New**

**\$1,100,000.00**

**Summary of Request:** The term of the contract is approximately two years with one optional one-year renewal. The Contractor will effectively and safely respond to emergency incidents involving hazardous materials/pollutants and provide site monitoring while analyzing both hazardous and non-hazardous materials in accordance with State and Federal protocols. The Contractor was selected through a Request for Qualifications (RFQ) with one respondent. The Agency request exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnish to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for the services to promote competition and to 3-202.06.3 for failure to include the RFx number for the solicitation in the RFQ newspaper advertisement. OPSCR staff does not have concerns regarding the competitiveness and fairness of the procurement as the RFQ was posted on the Agency's website and the Mississippi Contract/Procurement Opportunity Search Portal and was emailed to nine potential offerors by MDEQ. The Agency was granted an exemption from competitive sealed bidding at the September 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exceptions to Sections 3-202.06.1 and 3-202.06.3 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,650,000.00

**3. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Bayou Town Productions, LLC

**Contract #:** 8200030676

**Term:** 02/14/2017-02/13/2022

**Total Value:** \$254,800.00

**Renewal  
\$0.00**

**Summary of Request:** The term of the original contract was two years with three optional one-year renewals. Modification Three has been submitted to exercise the last optional renewal allowed by the original contract. The Contractor provides professional education services to help the Agency comply with the requirements of Section 319 of the Clean Water Act, which focuses on the protection of water resources from Non-Point Source (NPS) pollution and best management practices used to prevent NPS pollution. The education services include “Environmental Education and Outreach Mobile Classroom” to educate third through sixth grade students, teachers, administrators, and other public officials about NPS pollutions in watersheds. The Contractor was originally selected through a Request for Proposals (RFP). The unit price remains \$1,300.00 per event. Modification Two was approved at the January 2020 PPRB meeting. Modification Three updates the Period of Performance clause. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$326,300.00

**4. Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Wesson-Monroe, LLC

**Contract #:** 8200055207

**Term:** 02/16/2021 - 06/30/2024

**Total Value:** \$1,000,000.00

**New  
\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by the Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,000,000.00

5. **Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Public Consulting Group, Inc.

**Contract #:** 8200055205

**Term:** 02/16/2021 – 06/30/2024

**Total Value:** \$1,000,000.00

**New**

**\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by the Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,000,000.00

6. **Requesting Agency:** Mississippi Department of Rehabilitation Services

**Supplier:** Mississippi Prison Industries

**Contract #:** 8200055204

**Term:** 02/16/2021 – 06/30/2024

**Total Value:** \$1,000,000.00

**New**

**\$1,000,000.00**

**Summary of Request:** The term of the contract is approximately one year, four months, and two weeks with three optional renewals not to exceed a maximum five year contract period of performance. The Contractor provides individualized pre-employment transition services throughout the State of Mississippi for students with disabilities who are served by Mississippi Department of Rehabilitative Services. The Contractor was selected through a Request for Qualifications (RFQ) with ten respondents and resulted in the award of three contracts. Three post award vendor debriefings were requested and held. The Agency requests an exception to



Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor has provided a corrected Attachment C, Certifications and Assurances. The Agency was granted an exemption from competitive sealed bidding at the October 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. The Contractor will be paid the hourly rates set by the Agency and identified within RFQ Section 2.1.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$2,000,000.00

7. **Requesting Agency:** Mississippi State Department of Health

**Supplier:** Warner, Inc. d/b/a Service Masters of Jackson, Inc.

**Contract #:** 8200055194

**Term:** 02/04/2021-02/03/2024

**Total Value:** \$328,860.00

**New  
\$328,860.00**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor provides professional janitorial services for the Osborne, Underwood Public Health Lab and parking garage at 570 E. Woodrow Wilson, and for the Radiological Health and Pharmacy Print Shop at 3156 Lawson Street, all in Jackson. The Contractor was selected through an Invitation for Bids with thirteen respondents, one of which was deemed non-responsive for failure to circle the applicable word or words regarding each stated certification and assurance and four were rejected for being late submissions. One post-award vendor debriefing was requested and held. The Agency requests an exception to Section 3-202.12.4.1, Minor Informalities, of the PPRB OPSCR Rules and Regulations for failure to obtain corrected documents for all vendors. As documents submitted contained minor informalities or insignificant mistakes with no effect on price, quantity, quality, delivery, or contractual conditions, OPSCR staff does not have concerns regarding competition, fairness, or transparency as all respondents were considered. The Contractor will be paid \$9,135.00 per month.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting the exception to Section 3-202.12.4.1, will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exception to Section 3-202.12.4.1 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$548,100.00

8. **Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** The University of Southern Mississippi, School of Social Work

**Contract #:** 8200055385

**Term:** 02/03/2021-02/02/2023

**Total Value:** \$520,542.00

**New  
\$520,542.00**

**Summary of Request:** The term of the contract is two-years with no optional renewal. The Contractor will provide a Person Centered Training Program within the Mississippi Training Institute (MTI) for the purpose of implementing, sustaining, and supporting the Person Centered Planning Process. The MTI serves as a statewide Person Centered Planning Institute for Mississippi based on standardized methods as approved by the Mississippi Division of Medicaid (DOM), and performs wraparound training, coaching, and technical assistance through the MTI for the purpose of sustaining wraparound facilitation as a service for Mississippi Medicaid beneficiaries. The spending authority requested is \$520,542.00 which includes reimbursement of travel expenses not to exceed \$25,776.00, which will be reimbursed at the same reimbursement rate as provided by state statute for the employees of DOM. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of DOM determined that the services meet the Agency's requirements and the price represents a fair market value for the services based on a cost comparison with a known private sector vendor.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR staff recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$520,542.00

9. **Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Cypress Environmental Services, LLC d/b/a Cypress Environment & Infrastructure

**Contract #:** 8200055196

**Term:** 02/15/2021-08/31/2023

**Total Value:** \$221,192.00

**New**

**\$221,192.00**

**Summary of Request:** The term of the contract is approximately two years and seven months and includes an optional renewal not to exceed a total of five years. The Contractor will provide benthic mapping services that will collect important physical characterization data for potential and existing oyster reef locations in the Project area. The Contractor was selected through a Request for Proposals (RFP) with eight respondents, two of which were deemed non-responsive for late submissions. The Agency was granted an exemption from competitive sealed bidding when their Petition for Relief from Competitive Sealed Bidding was processed by OPSCR pursuant to the state of emergency declared by the Mississippi Department of Finance and Administration due to the COVID-19 pandemic. The Agency requests exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnish to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for which you are procuring services to promote competition and to 3-202.06.3 for failure to include the RFX number for the solicitation in the RFP newspaper advertisement. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement as the Agency received eight responses to the RFP.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and upon granting of the exceptions to Sections 3-202.06.1 and 3-202.06.3 complies with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$221,192.00

**10. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** American Well Corporation

**Contract #:** 8200029792

**Term:** 03/01/2017-02/28/2022

**Total Value:** \$414,000.00

**Renewal**

**\$0.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment Three has been submitted to exercise the last optional renewal allowed by the original contract. The Agency requests no additional spending authority as the current spending authority is sufficient. The Contractor provides Mississippi State and School Employees' Health Insurance Plan participants with access to qualified healthcare professionals providing HIPAA compliant delivery of healthcare services such as diagnosis, consultation, and treatment through the use of interactive audio, video, or other electronic media. The Contractor was originally selected through a Request for Proposals (RFP). Amendment Two was approved at the December 2019 PPRB meeting. Amendment Three updates the Contract Term, Incorporation of Documents, and Indemnification clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's current professional and comprehensive general liability insurance must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing proof of current professional and comprehensive general liability insurance.

**Projected Budget for Life of the Contract:** \$414,000.00

**11. Requesting Agency:** Mississippi Development Authority

**Supplier:** The University of Southern Mississippi, Trent Lott National Center

**Contract #:** 8200055201

**Term:** 02/03/2021-03/31/2022

**Total Value:** \$190,000.00

**New**

**\$190,000.00**

**Summary of Request:** The term of the contract is approximately one year with one optional one-year renewal. The Contractor will prioritize and implement elements of the Mississippi Defense Initiative Strategic Plan 2019-2023 in coordination with the Mississippi Development Authority. The Mississippi Defense Initiative consists of nine (9) goals for the State to work towards in strengthening Mississippi's defense and national security assets as an economic driver for the State. The Contractor was selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Agency determined the services meet the Agency's requirements and the price represents a fair market value for the service, based on the comparison of other similar contracts.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$380,000.00

12. **Requesting Agency:** Mississippi Development Authority  
**Supplier:** Regions Bank, Seok Soon Cho d/b/a See Woo Corp.  
**Contract #:** 8200037754  
**Term:** 04/01/2018-03/31/2022  
**Total Value:** \$654,240.00

**Renewal**  
**\$163,560.00**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor serves as the agency representative in the Republic of Korea, working on behalf of the State of Mississippi to expand investment recruitment opportunities for the Korean market and enhance Mississippi's image in Korea for economic development purposes. The Contractor develops active prospect leads including companies or individuals that have verifiable potential and intention to begin or expand business operations in the United States and identifies, prioritizes, cultivates, and solicits Korean companies that are interested in bringing automotive assembly, aerospace, energy, advanced manufacturing, and associated supply chain in related industries to the State of Mississippi. The Contractor was originally selected through a Request for Proposals (RFP). The original contract was approved at the March 2018 PPRB meeting. Amendment One updates the Period of Performance, Applicable Law, Representation Regarding Gratuities, Procurement Regulations, E-Payment, and Indemnification clauses and Exhibit C, Compensation. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$817,800.00

13. **Requesting Agency:** Mississippi Department of Wildlife, Fisheries, and Parks  
**Supplier:** Wiregrass Ecological Associates  
**Contract #:** 8200047855  
**Term:** 03/04/2020 - 03/03/2022  
**Total Value:** \$116,690.00

**Renewal**  
**\$116,690.00**

**Summary of Request:** The term of the original contract was one year with three optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Agency requests no additional spending authority as the current spending authority is sufficient. The Contractor collects field data and develops a coastal invasive species inventory and management plan for the Agency. The Contractor is paid \$15.00 per Invasive Species Only Plot, \$29.00 per Invasive Species and Timber Plot, and \$5,000.00 for the Ward Bayou Wildlife Management Area Invasive Species Management Plan. The Contractor was originally selected through an IFB. The original contract was approved at the March 2020 PPRB meeting. As Amendment One was submitted executed, Amendment Two will update the final invoice date contained within the Method of Payment clause; while Amendment One updates the Period of Performance clause. All terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$116,690.00

**14. Requesting Agency:** Mississippi Department of Environmental Quality

**Supplier:** Yelverton Consulting, LLC

**Contract #:** 8200055176

**Term:** 02/03/2021 – 01/31/2023

**Total Value:** \$96,000.00

**New  
\$96,000.00**

**Summary of Request:** The term of the contract is approximately two years with one optional one-year renewal. The Contractor will provide consulting services relating to the Mississippi Coordinating Council for Remote Sensing and Geographic Information Systems (“MCCRSGIS”) such as coordinating the collection of digital orthoimagery for tax mapping purposes, as well as developing a working relationship, maintaining contact, and acting as a liaison for MDEQ and MCCRSGIS with federal, state, county, municipal, and any other appropriate entities. The Contractor was selected through a Request for Proposals (RFP) with one respondent. The Agency was granted an exemption from competitive sealed bidding at the November 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

The Agency request exceptions to PPRB OPSCR Rules and Regulation Sections 3-202.06.1 for failure to mail or otherwise furnished to a minimum of three vendors or to all vendors registered in the state e-procurement system (MAGIC) under the product category code for the services to promote competition and 3-202.06.3 for failure to include the RFX number for the solicitation in the RFP newspaper advertisement. With respect to the requested exceptions, OPSCR does not have concerns regarding competitiveness and fairness of the procurement as the RFQ was posted on the Agency’s website and the Mississippi Contract/Procurement Opportunity Search Portal and was emailed to 21 potential offerors by MDEQ.

Miss. Code Ann. § 31-7-417(2) states, “As each proposal or qualification is submitted but before those proposals or qualifications are opened, the chief procurement officer shall designate a person to prepare a register of proposals or qualifications, which shall include the number of modifications received, if any, and a description sufficient to identify the supply, service, commodity or other item offered. The designated person shall assign each submitted proposal or qualification an identifying letter, number, or combination thereof, **without revealing the name of the offerer who submitted each proposal or qualification to the chief procurement officer or any person named to the evaluation committee for that proposal or qualification.** The designated person shall keep the names of the offerers and their identifying numbers or letters, or combination thereof, in a sealed envelope or other secure location until factors not requiring knowledge of the name of the offerer have been evaluated and scored. **If the designated person reveals the names of the offerers and the corresponding identifying information before such time, the procurement process shall be terminated and the proposal or qualifications resolicited.** The register of proposals or qualifications shall be made part of the report required under Section 31-7-423(1).”

- The evaluation was not blind as a result of failure to redact all vendor identifying information. OPSCR staff identified the following errors in the Agency redaction process:
  - Instances throughout the technical proposal of information that identifies the vendor as the incumbent vendor, and
  - Information which would reveal the identity of the respondent and affect the blind evaluation of the technical proposal.

Miss. Code Ann. § 31-7-415(3) states, “**Before evaluating proposals or qualifications**, each individual participating in the evaluation of a proposal or qualification **shall execute a statement in accordance with subsection (1) of this section certifying that he or she does not have a conflict of interest**. The statement **shall be filed with the chief procurement officer of the soliciting agency, before beginning the evaluation process**. The certification shall be as follows: ‘I hereby certify that I have reviewed the conflict of interest standards prescribed herein, and that I do not have a conflict of interest with respect to the evaluation of this proposal or qualification. I further certify that I am not engaged in any negotiations or arrangements for prospective employment or association with any of the offerers submitting proposals or qualifications or their parent or subsidiary organization.’”

In this scenario, with only one respondent, these two separate statutes conflict with one another. By virtue of complying with Miss. Code Ann. § 31-7-415(3), the designated person violated Miss. Code Ann. § 31-7-417(2) as the sole respondent to the RFP was revealed when said person provided the requisite list of respondents to obtain the conflict of interest statements from the evaluation committee members as prescribed. When there is only one vendor, the only name listed for the certification is the only responding vendor. Likewise, an evaluator cannot certify an absence of conflicts of interest with any of the offerers without knowing the identity of who submitted proposals. As the legislative intent of these procurement laws is to ensure transparency, fairness and competition, the evaluator’s conflict certifications are more in line with said intent than ensuring a blind evaluation of one offerer.

Because this was a question of statutory interpretation that had not been considered by this Board, OPSCR staff consulted the Special Assistant Attorney General, who concurred with staff interpretation and advised that it is in line with the legislative intent of the procurement laws to approve this contract despite the technical violation to the blind scoring statute.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and the Special Assistant Attorney General and upon granting the exceptions to Sections 3-202.06.1 and 3-202.06.3 will comply with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of exceptions to Sections 3-202.06.1 and 3-202.06.3 and approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$144,000.00

## **C. Preapproved Vendor Lists**

### **1. Security Services**

Pursuant to Miss. Code Ann. § 27-104-7(2)(i), the DFA OPSCR staff issued an Invitation for Bids for Security Services in order to establish a List of Preapproved Vendors for Security Services for the time period of February 3, 2021 to February 2, 2024 for use by state agencies under the purview of the PPRB. The Invitation for Bids divided the State into eight regions. The Invitation for Bids provided that awards would be made to all responsive and responsible bidders per region per security staffing services format/category ranked in relation to the lowest average bid costs. There were six respondents to the Invitation for Bids, of which one was deemed non-responsive for bidding prices substantially higher than other bidders. There were no debriefings requested. There was one protest requested and resolved. Nineteen bids were received for eight regions. Vendors on the Preapproved Vendor List will remain on the list until February 2, 2024, at which time that list will expire. However, if a Contracting Agency enters into a contract with a preapproved Vendor prior to the expiration date of February 2, 2024, that contract may be renewed at the same rates listed on the PVL until February 2, 2026. Prices submitted in response to the Invitation for Bids will remain firm, valid, and renewable until February 2, 2026 except that a vendor may raise prices to reflect a rise in the federal minimum wage, but only to the extent of the actual minimum wage increase.

**Staff Recommendation:** Approval of the Preapproved Vendor List for Security Services as requested.

## **D. OPSCR Emergency Contracts Reported to the Board**

## **E. OPSCR Sole Source Contracts Reported to the Board**

## **F. OPSCR Staff Approvals Reported to the Board**

## **X. Other Business**

## **XI. Adjournment**