



TELEPHONIC MEETING AGENDA
Wednesday, January 6, 2021
9:00 a.m.

****This Meeting will be held telephonically. For public telephonic access to the meeting, please send a request to PPRB@dfa.ms.gov****

- I. Call to Order
- II. Election of Officers
- III. Approval of Minutes from the December 2, 2020 Public Procurement Review Board Meeting
- IV. Approval of per diem and expenses for the January 6, 2021 meeting and for any additional expenses incurred prior to the February 5, 2021 meeting
- V. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)
 - A. Petitions for Relief from Reverse Auction
 - 1. Governing Authorities
 - i. **Requesting Governing Authority:** Grenada School District
Supplier: Unknown
Term: Unknown
Commodities: E-Rate Category 2 Project
Total Value: \$720,000.00 estimated
Summary of Request: Grenada School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Holly Springs School District

Supplier: Unknown

Term: 7/1/2021 through 6/30/2022

Commodities: E-Rate Category 2 Project

Total Value: \$95,000.00 estimated

Summary of Request: Holly Springs School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Mississippi Achievement School District - Humphreys County Region

Supplier: Unknown

Term: 3 year contract

Commodities: E-Rate Category 2 Project

Total Value: \$260,000.00 estimated

Summary of Request: Mississippi Achievement School District - Humphreys County Region has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Leland School District

Supplier: Unknown

Term: 5 year contract

Commodities: E-Rate Category 2 Project

Total Value: \$137,000.00 estimated

Summary of Request: Leland School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Mississippi Achievement School District - Yazoo City Region

Supplier: Unknown

Term: Unknown

Commodities: E-Rate Category 2 Project

Total Value: \$404,000.00 estimated

Summary of Request: Mississippi Achievement School District - Yazoo City Region has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt milling

Total Value: \$51,060.00 estimated

Summary of Request: Harrison County has requested an exemption from using the reverse auction process for the purchase of asphalt milling. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vii. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt restoration

Total Value: \$206,977.00 estimated

Summary of Request: Harrison County has requested an exemption from using the reverse auction process for the purchase of asphalt restoration. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

viii. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Polyethylene pipe

Total Value: \$70,000.00 estimated

Summary of Request: Harrison County has requested an exemption from using the reverse auction process for the purchase of polyethylene pipe. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ix. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Ready Mix concrete

Total Value: \$60,000.00 estimated

Summary of Request: Harrison County has requested an exemption from using the reverse auction process for the purchase of ready mix concrete. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

x. **Requesting Governing Authority:** Harrison County

Supplier: Unknown

Term: 12 months

Commodities: Pesticide and mosquito control chemicals

Total Value: \$50,397.00 estimated

Summary of Request: Harrison County has requested an exemption from using the reverse auction process for the purchase of pesticides and chemicals. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of Governing Authority Contracts for Board Action

1. **Requesting Governing Authority:** Leake County

Supplier: Rogers Group, Vulcan Materials

Term: 1/6/2021 through 1/3/2022

Total Value: \$150,000.00 estimated

Summary of Request: Leake County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of aggregate. They received two (2) responses and wish to award to Rogers Group as primary and Vulcan Materials as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

2. Requesting Governing Authority: Leake County

Supplier: Hammett Gravel Company, Vulcan Materials

Term: 1/6/2021 through 1/3/2022

Total Value: \$150,000.00 estimated

Summary of Request: Leake County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of gravel. They received two (2) responses and wish to award to Hammett Gravel Company as primary and Vulcan Materials as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

3. Requesting Governing Authority: Leake County

Supplier: Central Culvert and Pipe, Inc., Central MS Rock and Pipe, G & O Supply, Coburn Supply

Term: 1/6/2021 through 1/3/2022

Total Value: \$90,000.00 estimated

Summary of Request: Leake County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of polyethylene pipe. They received four (4) responses and wish to award to Central Culvert and Pipe, Inc. as primary and Central MS Rock and Pipe, G & O Supply, and Coburn Supply as alternates.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

4. Requesting Governing Authority: Leake County

Supplier: Dickerson & Bowen, Cold Mix, Inc., APAC-MS, W. E. Blain & Sons

Term: 1/6/2021 through 1/3/2022

Total Value: \$100,000.00 estimated

Summary of Request: Leake County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of cold mix asphalt. They received four (4) responses and wish to award to Dickerson & Bowen and Cold mix Inc. as primaries, depending on availability at the Carthage plant, and APAC-MS and W. E. Blain and Sons as alternates.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

5. Requesting Governing Authority: Leake County

Supplier: Dickerson & Bowen, APAC-MS, W. E. Blain and Sons

Term: 1/6/2021 through 1/3/2022

Total Value: \$100,000.00 estimated

Summary of Request: Leake County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of hot mix

asphalt. They received three (3) responses and wish to award to Dickerson and Bowen as primary, with APAC-MS and W. E. Blain and Sons as alternates.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

6. Requesting Governing Authority: Leake County

Supplier: Ergon

Term: 1/6/2021 through 1/3/2022

Total Value: \$125,000.00 estimated

Summary of Request: Leake County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of asphalt emulsions. They received one (1) response and wish to award to Ergon.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

7. Requesting Governing Authority: Copiah County School District

Supplier: Business Communications, Inc. (BCI)

Term: 7/1/2021 through 6/30/2026

Total Value: \$670,317.94

Summary of Request: Copiah County School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for an E-Rate Category 2 Project and received two (2) bids. The District wishes to award to the lowest bidder, BCI.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

8. Requesting Governing Authority: Enterprise School District

Supplier: Howard Technology Solutions

Term: 7/1/2021 through 6/30/2026

Total Value: \$392,871.27

Summary of Request: Enterprise School District was granted an exemption from reverse auction on October 7, 2020. They advertised for competitive sealed bids for an E-Rate Category 2 Project and received two (2) bids. The District wishes to award to the lowest bidder, Howard Technology Solutions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

9. Requesting Governing Authority: Lauderdale County School District

Supplier: S.H.O.T.S.

Term: 7/1/2021 through 6/30/2026

Total Value: \$1,200,000.00

Summary of Request: Lauderdale County School District was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for an E-Rate Category 2 Project and received three (3) bids. The District wishes to award to the lowest bidder, S.H.O.T.S.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Emergency Management Agency (MEMA)

Suppliers: Regional Enterprises, LLC

Contract #: 8200054525

Term: 1/6/2021 through 12/31/2021

Total Value: \$28,579,500.00

Summary of Request: MEMA requested and was approved an exemption from the reverse auction process at the January 8, 2020 PPRB meeting for the procurement of manufactured housing units. This is a standby contract for use during natural disaster scenarios. The contract also includes transportation to and from the designated staging area, installation, and utility connections. Nine (9) bidders were invited, four (4) responded, one (1) qualified, and no protests were received. The contract will have four (4) possible twelve (12) month extensions.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

2 Requesting Agency: Mississippi State University (MSU)

Supplier: Southern Irrigation LLC

Contract #: 8200054842

Total Value: \$536,101.92

Term: 1/6/2021 through 11/30/2021

Summary of Request: MSU solicited bids (institutions of higher learning are statutorily exempt from the use of reverse auction) for the purchase, setup, and installation of five (5) electrically propelled land irrigation machines and two (2) pump stations. MSU received two (2) responses to the solicitation and requests to award to the low bidder Southern Irrigation LLC.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

3. Requesting Agency: University of Southern Mississippi (USM)

Supplier: Leica Microsystems Inc.

Contract #: 8900001492

Term: 1/6/2021 through 11/23/2021

Total Value: \$674,779.91

Summary of Request: USM solicited bids (institutes of higher learning are statutorily exempt from the use of reverse auction) for the purchase of a new confocal scanning microscope with the trade in of their old microscope. USM received two (2) responses to the solicitation and requests to award to the low bidder Leica Microsystems Inc.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

D. OPTFM Staff Approvals Reported to the Board

E. OPTFM Sole Source Purchases Reported to the Board

Three year total number of contracts and value:

2018	190	\$16,543,882.02
2019	86	\$7,899,133.01
2020	93	\$14,869,208.05

F. OPTFM Emergency Purchases Reported to the Board

Three year total number of contracts and value:

2018	8	\$1,247,538.54
2019	3	\$530,402.20
2020	17	\$813,678.25

VI. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. BOB Staff Approvals Reported to the Board

B. RPM New Lease

1. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-431-26A

Lessor: Boerner Properties, Ltd.

Term: 02-01-2021 thru 01-31-2026

Total Yearly Cost: \$24,000

Cost PSF: \$5.17 + Utilities & Janitorial

Previous Cost PSF: N/A

Total Space per Occupant: 381

Federal Funds: 0%

Square Footage Proposed: 4,200

Previous Square Footage: N/A

Address of Property: 223 S. Rail Road Avenue, Brookhaven, MS.

Purpose of Lease: This will be Parole & Probation office for Brookhaven and the surrounding areas.

Note: MDOC advertised for 2,500 square feet. Only one response was received. The sole response was from the current lessor. The bid received is within an acceptable overall cost to the Agency and is within the average lease cost for this area. MDOC asks PPRB for a waiver on the Space Efficiency requirement. This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance, MDOC will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

C. RPM Succeeding Leases

1. Requesting Agency: Mississippi Board of Public Accountancy

Lease #: 015-251-26A

Lessor: Cannata Corporation

Term: 06-01-2021 thru 05-31-2026

Total Cost: First 30 months \$34,800.00 per year or \$2,900.00 per month.

Second 30 months \$36,250.00 per year or \$3,020.83 per month.

Cost PSF: First 30 months \$12.00 Inclusive.

Second 30 months \$12.50 Inclusive

Previous Cost PSF: \$13.00 Inclusive

Total Space per Occupant: 483 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 2,900

Previous Square Footage: 2,900

Address of Property: 5 Old River Place Suite 104, Jackson, MS.

Purpose of Lease: This is the office for the Mississippi Board of Public Accountancy.

Note: This is a five (5) year lease with no renewals. MBPA asks PPRB for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance, MBPA will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

2. Requesting Agency: Mississippi Board of Medical Licensure

Lease #: 520-251-26A

Lessor: Litchfield Carlyle, LLC.

Term: 02-01-2021 thru 01-31-2026

Total Yearly Cost: \$147,650.00

Cost PSF: \$13.50 Inclusive

Previous Cost PSF: \$13.50 Inclusive

Total Space per Occupant: 475 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 10,937

Previous Square Footage: 10,937

Address of Property: 1867 Crane Ridge, Suite 200B, Jackson, MS.

Purpose of Lease: The MSBML mission is to license physician, osteopathic physicians, podiatrists, and physician assistants. The Board is also responsible for setting policies and professional standards regarding the practice of medicine.

Note: This is a five (5) year lease with no renewals. The Lessor agrees to install window sheeting to all outside windows and doors. The Lessor agrees to renovate the kitchenette in the area of the board breakout room. MSBML asks PPRB for a waiver on the Space Efficiency allowance due to the fact that the original contract was signed prior to the policy taking effect.

Staff Recommendation: This request has been reviewed for compliance and upon the granting of the waiver for the Space Efficiency Allowance, MSBML will have complied with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

3. Requesting Agency: Mississippi State Department of Health

Lease #: 390-531-26A

Lessor: Synergetics Properties

Term: 02-01-2021 thru 01-31-2026

Total Yearly Cost: \$18,600.00

Cost PSF: \$13.78 Inclusive

Previous Cost PSF: \$13.78 Inclusive

Total Space per Occupant: 225

Federal Funds: 100%

Square Footage Proposed: 1,350

Previous Square Footage: 1,350

Address of Property: 501 Hwy 12 Suite 100, Starkville, MS.

Purpose of Lease: This office houses the division of MSDH that regulates and enforces water standards.

Note: This is a five years lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease

4. Requesting Agency: Mississippi Department of Corrections

Lease #: 170-412-24A

Lessor: Washburn Enterprises, L.P.

Term: 02-01-2021 thru 01-31-2024

Total Yearly Cost: \$27,000.00

Cost PSF: \$6.00 + Utilities & Janitorial

Previous Cost PSF: \$6.00 + Utilities & Janitorial

Total Space per Occupant: 214

Federal Funds: 0%

Square Footage Proposed: 4,500

Previous Square Footage: 4,500

Address of Property: 161 Clark Street, Suite 1 & 2, Tupelo, MS.

Purpose of Lease: This is the Parole & Probation office for Tupelo and the Lee County Area.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

D. Parchman Farming Lease Renewals:

Quitman County

Tract	Lessee	Acres	Lease Amount	Year
1	Kellen Corbin	141.16	\$11,330.00	2/8

Sunflower County

Tract	Lessee	Acres	Lease Amount	Year
1	Josh Chandler	165.08	\$19,149.28	2/8
2/39	Roosevelt Jones	638.39	\$57,455.10	2/8
3	Wesley Chandler	469.66	\$61,000.00	2/8
4 fields 1, 2,3,11	William Livingston	379.76	\$9,317.47	3/8
7 fields 1, 2, 3, 7	Josh Chandler	233.45	\$27,080.20	2/8
15	C & B Farms	327.58	\$29,229.96	3/8
16	Orlando Simon & Marcus Johnson	295.17	\$23,613.60	2/8
18	Orlando Simon & Marcus Johnson	400.19	\$26,012.35	3/8
22	C & B Farms	328.4	\$28,229.26	2/8
24	Revell Jenkins	544.83	\$59,931.30	2/8
26	Revell Jenkins	307.61	\$31,376.22	2/8
27	Revell Jenkins	368.65	\$38,892.58	2/8
28	C & B Farms	436.17	\$40,616.15	3/8
31	C & B Farms	440.56	\$42,734.00	3/8
32	Willie Nelson	289.32	\$25,357.72	3/8

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the MDOC Division of Agricultural Enterprises. MDOC requests PPRB approve these farmland lease renewals listed above. This request is also contingent upon the execution of the farming lease contracts.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these farmland lease renewals, contingent upon receipt of executed lease contracts.

E. Parchman Farming New Leases:

Sunflower County

<u>Tract</u>	<u>Winning Bidder</u>	<u>Acres</u>	<u>Lease Amount</u>	<u>Year</u>
5	Phillip Barnett	329.00	\$41,500.00	1/8
10	Phillip Barnett	397.09	\$42,150.00	1/8
11	Phillip Barnett	429.00	\$45,650.00	1/8
14	Phillip Barnett	480.67	\$51,050.00	1/8
23	Phillip Barnett	296.84	\$32,050.00	1/8
25	Phillip Barnett	369.00	\$40,150.00	1/8

Note: This request is based on recommendation from the Mississippi Department of Corrections, Mississippi State Penitentiary at Parchman, MS, and the MDOC Division of Agricultural Enterprises. MDOC requests PPRB approve the new leases listed above. These leases are presented for consideration from a bid that took place on 12-15-2020. There were no protests to the bid. This request is also contingent upon the execution of the farming lease contracts.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of these farmland lease renewals, contingent upon receipt of executed lease contracts.

VII. DFA Office of Personal Service Contract Review (OPSCR)

A. Consideration of Contracts for Board Action

1. Requesting Agency: Mississippi Department of Public Safety

Supplier: Stericycle, Inc.

Contract #: 8200054810

Term: 01/06/2021-01/05/2025

Total Value: \$240,000.00

**New
\$240,000.00**

Summary of Request: The term of the contract is four years with one optional one-year renewal. The Contractor will provide biohazardous waste removal services at the Mississippi Forensic Laboratory in Batesville and Meridian and the Mississippi Forensic Laboratories and Offices of Medical Examiner in Pearl and Biloxi. The Contractor was selected through an Invitation for Bids with one respondent.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

Projected Budget for Life of the Contract: \$300,000.00

2. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: STMS Enterprises, Inc. d/b/a Air Filter Sales and Service

Contract #: 8200030280

Term: 2/1/2017-1/31/2022

Total Value: \$212,320.79

Renewal
\$42,464.15

Summary of Request: The term of the original contract was four years with one optional one-year renewal. Amendment One has been submitted to renew the contract for the only optional renewal allowed by the original contract. The Contractor provides full comprehensive air filter services for the heating, ventilation, and air conditioning systems for the Capital Complex in Jackson, the E.L. Bolton Building in Biloxi, and the State Service Center Building #1 and #2 in Hattiesburg. The Contractor was originally selected through an Invitation for Bids. The original contract was approved at the January 2017 PSCRB meeting. Amendment One updates the Consideration, E-Payment, Paymode, Applicable Law, E-Verification, Procurement Regulations, Representation Regarding Gratuities, Termination for Convenience, Termination for Default, Stop Work Order, Price Adjustment, Indemnification, Notices, Approval, and Contract Term clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$212,320.79

B. OPSCR Emergency Contracts Reported to the Board

Three year total number of contracts and value:

2018	11	\$5,298,767.43
2019	26	\$24,869,096.00
2020	47	\$104,762,408.36

C. OPSCR Sole Source Contracts Reported to the Board

Three year total number of contracts and value:

2018	1	\$1,368,000.00
2019	4	\$4,783,000.00
2020	4	\$3,048,000.00

D. OPSCR Staff Approvals Reported to the Board

E. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Sole Source Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

F. Quarterly Report to the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency on Emergency Contracts

Staff Recommendation: Authorization to file the report with the House of Representatives and Senate Committees on Accountability, Efficiency, and Transparency.

VIII. Other Business

IX. Adjournment