



**TELEPHONIC MEETING AGENDA**  
**Wednesday, November 4, 2020**  
**9:00 a.m.**

***\*This Meeting will be held telephonically. For public telephonic access to the meeting, please send a request to [PPRB@dfa.ms.gov](mailto:PPRB@dfa.ms.gov)\****

- I. Call to Order
- II. Approval of Minutes from the October 7, 2020 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the November 4, 2020 meeting and for any additional expenses incurred prior to the December 2, 2020 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

**A. Petitions for Relief from Reverse Auction**

**1. Governing Authorities**

**i. Requesting Governing Authority:** Aberdeen School District

**Supplier:** Unknown

**Term:** One year

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$179,515.00 estimated

**Summary of Request:** Aberdeen School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Claiborne County School District

**Supplier:** Unknown

**Term:** 7/1/2021 through 6/30/2022

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$258,349.00 estimated

**Summary of Request:** Claiborne County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Coahoma County School District

**Supplier:** Unknown

**Term:** 5 year contract

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$250,000.00 estimated

**Summary of Request:** Coahoma County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. **Requesting Governing Authority:** Covington County School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$434,700.00 estimated

**Summary of Request:** Covington County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. **Requesting Governing Authority:** Greenwood Leflore Consolidated School District

**Supplier:** Unknown

**Term:** Three (3) year term

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$250,000.00 estimated

**Summary of Request:** Greenwood Leflore Consolidated School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. **Requesting Governing Authority:** Laurel School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$458,528.00 estimated

**Summary of Request:** Laurel School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**vii. Requesting Governing Authority:** Monroe County School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$350,000.00 estimated

**Summary of Request:** Monroe County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**viii. Requesting Governing Authority:** Nettleton School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$189,497.00 estimated

**Summary of Request:** Nettleton School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund,

which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**ix. Requesting Governing Authority:** Newton Municipal School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$147,315.00 estimated

**Summary of Request:** Newton Municipal School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**x. Requesting Governing Authority:** Pascagoula-Gautier School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$375,995.12 estimated

**Summary of Request:** Pascagoula-Gautier School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid.

Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xi. Requesting Governing Authority:** Tate County School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$55,000.00 estimated

**Summary of Request:** Tate County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xii. Requesting Governing Authority:** Union School District

**Supplier:** Unknown

**Term:** Unknown

**Commodities:** E-Rate Category 2 Project

**Total Value:** \$191,268.00 estimated

**Summary of Request:** Union School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xiii. Requesting Governing Authority:** Amite County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt emulsions

**Total Value:** \$150,000.00 estimated

**Summary of Request:** Amite County has requested an exemption from using the reverse auction process for the purchase of asphalt emulsions. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xiv. Requesting Governing Authority:** Clarke County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt milling

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Clarke County has requested an exemption from using the reverse auction process for the purchase of asphalt milling. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xv. Requesting Governing Authority:** Clarke County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt and emulsions

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Clarke County has requested an exemption from using the reverse auction process for the purchase of asphalt and emulsions. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xvi. Requesting Governing Authority:** Clarke County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Gravel

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Clarke County has requested an exemption from using the reverse auction process for the purchase of gravel. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xvii. Requesting Governing Authority:** Clarke County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Crushed limestone

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Clarke County has requested an exemption from using the reverse auction process for the purchase of crushed limestone. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xviii. Requesting Governing Authority:** Clarke County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Metal traffic signs

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Clarke County has requested an exemption from using the reverse auction process for the purchase of metal traffic signs. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.



**xix. Requesting Governing Authority:** Clarke County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Polyethylene pipes

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Clarke County has requested an exemption from using the reverse auction process for the purchase of polyethylene pipes. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xx. Requesting Governing Authority:** Clarke County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Rip rap

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Clarke County has requested an exemption from using the reverse auction process for the purchase of rip rap. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxi. Requesting Governing Authority:** Scott County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Asphalt

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxii. Requesting Governing Authority:** Scott County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Culverts

**Total Value:** \$300,000.00 estimated

**Summary of Request:** Scott County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxiii. Requesting Governing Authority:** Scott County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Fuel, oil, grease and lubricants

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County has requested an exemption from using the reverse auction process for the purchase of fuel, oil, grease and lubricants. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**xxiv. Requesting Governing Authority:** Scott County

**Supplier:** Unknown

**Term:** 12 months

**Commodities:** Sand, gravel, rip rap, limestone, crushed concrete

**Total Value:** \$500,000.00 estimated

**Summary of Request:** Scott County has requested an exemption from using the reverse auction process for the purchase of sand and gravel. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

**B. Consideration of Governing Authority Contracts for Board Action**

**1. Requesting Governing Authority:** Tupelo School District

**Supplier:** Apple Inc.

**Term:** One-time purchase

**Commodities:** Apple products

**Total Value:** \$51,060.00

**Summary of Request:** Tupelo School District was granted an exemption from reverse auction on July 23, 2020, for the procurement of Apple products. They advertised for competitive sealed bids for the purchase and received three (3) bids. Two were deemed nonresponsive because Apple distributors are not authorized to sell directly to schools. The District wishes to award to Apple Inc.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract.

### C. Consideration of State Agency Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** Compass Minerals America, Inc., Mattox Feed

**Contract #:** 8900001450, 8900001441

**Total Value:** \$530,000.00 (\$265,000.00, \$265,000.00)

**Term:** 11/4/2020 through 9/30/2021

**Summary of Request:** MDOT requested and was approved for an exemption from the reverse auction process for the purchase of rock salt at the July 23, 2020 PPRB meeting, in order to award to multiple vendors. This allows preparation for emergency needs due to the unpredictable nature of storms and high demand during those times. In addition, it allows determination of lowest cost to be made at the time of purchase as the location of work and availability of the commodity must be known. The contracts will have two (2) possible twelve (12) month extensions.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

2. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Deere and Company

**Contract #:** 8200030367

**Total Value:** \$1,192,512.00

**Term:** 12/21/2016 through 12/31/2021

**Summary of Request:** This contract was established on December 21, 2016, using competitive sealed bids, for tractor rental. One (1) response was received with no protests. PPRB approved the first twelve (12) month extension on October 3, 2018 and the second on November 6, 2019. The language in the contract allows for an increase in the hourly rate for the tractor rental, based on the Consumer Price Index. MDOT is requesting the Board's approval to extend this District VI contract for another year with this being the fourth and final twelve (12) month extension. The contract includes twenty eight tractors (28) for four hundred hours (400) each at \$21.50 per hour for a yearly amount and increase of \$240,800.00.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the extension.

3. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Suppliers:** Advanced Drainage Systems

**Contract #:** 8200040372

**Total Value:** \$525,000.00

**Term:** 7/16/2018 through 6/30/2021

**Summary of Request:** This indefinite quantity commodity has previously not been presented to PPRB as the contract value has remained below the \$500,000.00 threshold and did not require PPRB approval. MDOT now expects to possibly exceed the threshold prior to the contract expiration and is seeking approval for the increase. MDOT completed a reverse auction on June 21, 2018 for polyethylene pipe. Fourteen (14) vendors were invited, two (2) qualified and participated with no protests. The award was approved by OPTFM staff on July 16, 2018. The maximum of two (2) possible twelve (12) month extensions were approved by OPTFM staff on April 17, 2019 and April 14, 2020.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the contract increase.

4. **Requesting Agency:** Mississippi Department of Marine Resources (MDMR)

**Suppliers:** Spat-Tech of Mississippi, LLC

**Contract #:** 8200044375

**Total Value:** \$3,000,000.00

**Term:** 5/1/2019 through 6/30/2021

**Summary of Request:** The lengthy openings of the Bonnet Carré Spillway have inundated the Mississippi Sound and Biloxi Marsh with an influx of freshwater for an unprecedented length of time. As a result, the necessary local brood stock have not been available for spawning and setting of live oysters as well as causing a delay in final deployment. COVID-19 has also played a role in delays for this project. For this reason, MDMR is requesting that the period of performance and the final deployment deadline be extended. The original contract was previously approved by PPRB on April 3, 2019. The First Amendment revised the payment terms and was approved by the Board on June 5, 2019. The Second Amendment extended the completion date until May 31, 2020, extended the contract period until August 30, 2020, and was approved by PPRB on November 6, 2019. The Third Amendment which extended the completion date until November 6, 2020, was processed by staff on May 6, 2020, under the State of Emergency declared by the DFA Executive Director on April 10, 2020. The Fourth Amendment extends the completion date and period of performance of the contract to June 30, 2021. There has been no increase in the total contract cost.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract extension.

5. **Requesting Agency:** University of Southern Mississippi (USM)

**Supplier:** Gilkey Electric Supply Co.

**Contract #:** 8200054186

**Total Value:** \$976,300.00

**Term:** 11/4/2020 through 10/7/2021

**Summary of Request:** USM solicited a bid (institutions of higher learning are statutorily exempt from the use of reverse auction) for a 12-month pricing agreement with a vendor for

the purchase, delivery and unloading of various campus lighting assemblies. USM received three (3) responses from the solicitation, one (1) of which was declared nonresponsive for failure to bid all items. USM requests to award to the low bidder Gilkey Electric Supply Co.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

6. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** Empire Truck Sales

**Contract #:** 8200054083, 8200054084

**Term:** #82000534083 One Time Purchase (11/4/2020 through 6/30/2021); #8200054084 (11/4/2020 through 10/31/2021) with up to four (4) twelve (12) month extensions

**Total Value:** \$1,862,812.00; \$18,204,900.00

**Summary of Request:** MDOT completed a reverse auction to purchase eighteen (18) Tandem Axle Cab & Chassis Trucks with three (3) different configurations and to establish an agency contract for the purchase of up to one hundred seventy-five (175) Tandem Axle Cab & Chassis Trucks with three (3) different configurations. The immediate purchase will be for eight (8) Configuration A trucks at a cost of \$99,996.00 each, six (6) Configuration B trucks at a cost of \$106,846.00 each, and four (4) Configuration C trucks at a cost of \$105,442.00 each. The agency contract will be for the purchase of up to seventy five (75) Configuration A trucks at a cost of \$100,332.00 each, fifty (50) Configuration B trucks at a cost of \$107,800.00 each, and fifty (50) Configuration C trucks at a cost of \$105,800.00 each. Four (4) vendors submitted statements of qualifications. Three (3) vendors qualified for the reverse auction and all three (3) vendors participated. Contract #8200054083 is the MDOT contract for the purchase of eighteen (18) trucks. Contract #8200054084 is the agency contract. Empire Truck sales has agreed to sell to other state agencies and to governing authorities.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of these contracts.

7. **Requesting Agency:** Mississippi Department of Transportation (MDOT)

**Supplier:** McComb Diesel Inc.

**Contract #:** 8200048985

**Total Value:** \$3,924,000.00

**Term:** 12/4/2019 through 11/30/2021

**Summary of Request:** This is the first of four (4) possible renewals of the agency contract approved by PPRB on December 4, 2019. MDOT completed a reverse auction for the purchase of five (5) truck tractors and to establish an agency contract for the purchase of up to thirty six (36) additional truck tractors. MDOT sent the solicitation to fifteen (15) vendors, they received five (5) responses, all five (5) qualified for the reverse auction, but only one (1) vendor participated. This contract is available to MDOT, governing authorities and state agencies.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

**D. Master Lease Purchase Program**

**1. Requesting Agency:** Boswell Regional Center

**Master Lease Purchase:** \$1,410,178.00

**Term of Contract:** Next available Master Lease Purchase Series

**Purchase Method:** RFP through ITS

**Comments:** Pursuant to Miss. Code Ann. § 31-7-10, as amended, Boswell Regional Center is requesting authority to utilize the Master Lease Purchase Program to finance IT products. Boswell is using an existing contract procured by the Mississippi Department of Information Technology Services for the purchases. The schedule of items is attached.

**Staff Recommendation:** Granting of authority to the agency to proceed with procuring and financing the equipment listed using the Master Lease Purchase Program.

**E. OPTFM Staff Approvals Reported to the Board**

**F. OPTFM Sole Source Purchases**

**G. OPTFM Emergency Purchases**

**V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)**

**A. Consideration of Change Orders for Board Action**

**1. Using Agency:** Mississippi School of the Arts

**Project Number:** GS# 444-018

**Project Title:** Enochs Hall Renovation

**General Contractor:** Scarbrough Construction, LLC

**Original Contract Sum:** \$412,000.00

**Net Change by Previous Change Orders:** \$0.00

**Total Value of Award before this Change Order:** \$412,000.00

**Total Value of this Change Order:** \$236,643.00

**Construction Days to Date [Term]:** 300 (including 90 for this CO)

**Change Order Scope:** Remove/relay existing clay tile roof, including replacement of associated flashing, decking repair, new copper gutter and downspouts, parapet masonry repairs, new matching replacement tile, and new ice and water shield underlayment because repair of existing leaks was deemed unfeasible and replacement was the best course to assure no future leaking. The new roof, etc., is proposed as a Change Order because time is of the essence to protect recently completed interior renovation work and due to the Contractor already being on site, doing this by Change Order avoids additional costs for mobilization, etc. Therefore, the Owner felt it was in the best interest of the State of Mississippi to proceed in this manner. The justification is based on the Professional's recommendation dated September 29, 2020.

**Note:** Board Action is required when cumulative Change Order exceeds 25% of original bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

**2. Using Agency:** Department of Finance and Administration

**Project Number:** GS# 350-022

**Project Title:** Hail Damage (Phase III Old Capitol)

**General Contractor:** Mandal's, Inc.

**Original Contract Sum:** \$1,544,944.00

**Net Change by Previous Change Orders:** \$312,319.20

**Total Value of Award before this Change Order:** \$1,857,263.20

**Total Value of this Change Order:** \$724,010.64

**Construction Days to Date [Term]:** 525 (including 150 for this CO)

**Change Order Scope:** Dome Repairs. It is in the best interest of the State of Mississippi to accomplish these repairs by Mandal's, Inc., who is the current roofing Contractor, because Mandal's is familiar with the existing conditions and will be responsible for any problems to the newly installed roof.

**Note:** Board Action is required when cumulative Change Orders exceed 25% of original bid.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executable Change Order.

**B. BOB Staff Approvals Reported to the Board**

**C. RPM Succeeding Leases**

**1. Requesting Agency:** Mississippi Department of Employment Security

**Lease #:** 260-421-23A

**Lessor:** Allied Development

**Term:** 12-01-2020 thru 11-30-2023

**Total Yearly Cost:** \$105,267.48

**Cost PSF:** \$10.25 + Utilities & Janitorial

**Previous Cost PSF:** \$10.25 + Utilities & Janitorial

**Total Space per Occupant:** N/A

**Federal Funds:** 100%

**Square Footage Proposed:** 10,270

**Previous Square Footage:** 10,270

**Address of Property:** 812 W. Park Avenue, Greenwood, MS.

**Purpose of Lease:** This location will serve as a WIN job center for the Leflore County area.

**Note:** This is a three (3) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Division of Medicaid

**Lease #:** 515-041-26A

**Lessor:** Action III-M, LLC.

**Term:** 01-01-2021 thru 12-31-2026

**Total Yearly Cost:** \$52,277.04

**Cost PSF:** \$8.57 + Utilities & Janitorial

**Previous Cost PSF:** \$8.57 + Utilities & Janitorial

**Total Space per Occupant:** 244

**Federal Funds:** 50%

**Square Footage Proposed:** 6,100

**Previous Square Footage:** 6,100

**Address of Property:** 160 Highway 12 West, Kosciusko, MS.

**Purpose of Lease:** This is the district office for the Attala County area.

**Note:** This is a five (5) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**3. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-761-23A

**Lessor:** Susan C. Smith

**Term:** 12-01-2020 thru 11-30-2023

**Total Yearly Cost:** 22,800.00

**Cost PSF:** \$6.00 + Utilities & Janitorial

**Previous Cost PSF:** \$6.00 + Utilities & Janitorial

**Total Space per Occupant:** 237

**Federal Funds:** 0%

**Square Footage Proposed:** 3,800

**Previous Square Footage:** 3,800

**Address of Property:** 819 Rear Main Street, Greenville, MS.

**Purpose of Lease:** This is the probation & Parole office for Washington County/Greenville area.

**Note:** This is a three (3) year lease with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**D. RPM Non-Competitive Leases**

**1. Requesting Agency:** Mississippi Forestry Commission

**Lease #:** 330-252-22C

**Lessor:** John Bell Williams Airport/Hinds Community College



**Term:** 11-04-2020 thru 11-03-2022

**Total Yearly Cost:** \$6,000.00

**Cost PSF:** \$28.85 Inclusive

**Previous Cost PSF:** N/A

**Total Space per Occupant:** 104

**Federal Funds:** 0%

**Square Footage Proposed:** 208

**Previous Square Footage:** N/A

**Address of Property:** 4038 Airport Road, Raymond, MS.

**Purpose of Lease:** This will be the office for the Forestry Aircraft Operations.

**Note:** This is a two (2) year lease with no renewals. The Agency will have access to the common areas of the facility including the kitchen/lounge, pilot planning room, conference room, bathrooms, and waiting area. The common area is approximately 2,500 square feet.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

## E. RPM Amended Leases

### 1. **Requesting Agency:** Mississippi Division of Medicaid

**Lease #:** 515-021-21A

**Lessor:** Boatman Enterprises, LLC.

**Term:** 12-01-2020 thru 11-30-2021

**Total Yearly Cost:** \$51,345.00

**Cost PSF:** \$8.15 + Utilities & Janitorial

**Previous Cost PSF:** 8.15 + Utilities & Janitorial

**Total Space per Occupant:** 242 Sq. Ft.

**Federal Funds:** 50%

**Square Footage Proposed:** 6,300

**Previous Square Footage:** 6,300

**Address of Property:** 2619 S. Harper Road, Corinth, MS.

**Purpose of Lease:** This is the district office for Northeast Mississippi.

**Note:** Amendments to the existing lease are as follows:

1. This is a month to month lease for no more than one (1) year from the expiration of the original lease. The original expiration date is 11-30-2020.
2. The Lessee agrees to pay a flat rental rate of \$4,278.75 per month. This rental rate is the same as the original contracted rate.
3. The Lessee agrees to give the Lessor a Notice of Termination 15 days prior to the subsequent month.
4. All other terms and conditions of the original lease will remain in effect throughout this amendment period.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**2. Requesting Agency:** Mississippi Division of Medicaid

**Lease #:** 515-761-21A

**Lessor:** Ash Bayou Mini Mall

**Term:** 01-01-2021 thru 12-31-2021

**Total Yearly Cost:** \$55,200.00

**Cost PSF:** \$7.36+ Utilities & Janitorial

**Previous Cost PSF:** \$7.36 + Utilities & Janitorial

**Total Space per Occupant:** 241 Sq. Ft.

**Federal Funds:** 50%

**Square Footage Proposed:** 7,500

**Previous Square Footage:** 7,500

**Address of Property:** 585 Tennessee Gas Road, Greenville, MS.

**Purpose of Lease:** This is the district office for the Greenville/Leflore County area.

**Note:** Amendments to the existing lease are as follows:

1. This is a month to month lease for no more than one (1) year from the expiration of the original lease. The original expiration date is 12-31-2020.
2. The Lessee agrees to pay a flat rental rate of \$4,600.00 per month. This rental rate is the same as the original contracted rate.
3. The Lessee agrees to give the Lessor a Notice of Termination 15 days prior to the subsequent month.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

**F. RPM Emergency Leases**

**1. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-091-21A

**Lessor:** Weaver's Office Complex

**Term:** 08-01-2020 thru 07-31-2021

**Total Yearly Cost:** \$9,000.00

**Cost PSF:** \$7.10 + Utilities & Janitorial

**Previous Cost PSF:** \$6.63 + Utilities & Janitorial

**Total Space per Occupant:** 211 sq. ft.

**Federal Funds:** 0%

**Square Footage Proposed:** 1,267

**Previous Square Footage:** 1,267

**Address of Property:** 453 West Madison Street, Houston, MS.

**Purpose of Lease:** This is the parole and probation office for Chickasaw County.

**Note:** This lease was included in an emergency certificate dated and sign by the State Fiscal Officer on 9-15-2020. This emergency lease is for one (1) year with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

**2. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-471-21A

**Lessor:** John Carpenter

**Term:** 09-01-2020 thru 08-31-2021

**Total Yearly Cost:** \$14,280.00

**Cost PSF:** \$8.50 + Utilities & Janitorial

**Previous Cost PSF:** \$6.50 + Utilities & Janitorial

**Total Space per Occupant:** 240 sq. ft.

**Federal Funds:** 0%

**Square Footage Proposed:** 1,680

**Previous Square Footage:** 1,680

**Address of Property:** 690 Highway 4 East, Holly Springs, MS.

**Purpose of Lease:** This is the parole and probation office for Marshall County.

**Note:** This lease was included in an emergency certificate dated and sign by the State Fiscal Officer on 9-15-2020. This emergency lease is for one (1) year with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

**3. Requesting Agency:** Mississippi Department of Corrections

**Lease #:** 170-501-21A

**Lessor:** David Byars Properties

**Term:** 09-01-2020 thru 08-31-2021

**Total Yearly Cost:** \$7,800.00

**Cost PSF:** \$8.22+ Utilities & Janitorial

**Previous Cost PSF:** \$8.22 + Utilities & Janitorial

**Total Space per Occupant:** 237 sq. ft.

**Federal Funds:** 0%

**Square Footage Proposed:** 949

**Previous Square Footage:** 949

**Address of Property:** 315 Byrd Avenue, Philadelphia, MS.

**Purpose of Lease:** This is the parole and probation office for Neshoba County.

**Note:** This lease was included in an emergency certificate dated and sign by the State Fiscal Officer on 9-15-2020. This emergency lease is for one (1) year with no renewals.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the ratification of this lease.

**G. RPM Land Leases**

**1. Requesting Agency:** Mississippi Forestry Commission

**Lease #:** 899-252-45A

**Lessor:** Raymond Airport/Hinds Community College

**Term:** 11-04-2020 thru 11-03-2045

**Total Yearly Cost:** \$3,850.00 for years 1-5. The rental rate may be adjusted every five years using the cumulative rate of inflation as determined by the U.S. Bureau of Labor Consumer Price Index.

**Cost PSF:** .25 per year

**Previous Cost PSF:** N/A

**Total Space per Occupant:** N/A

**Federal Funds:** 0%

**Square Footage Proposed:** 15,400

**Previous Square Footage:** N/A

**Address of Property:** Per exhibit "A" of the lease contract. 4100 Airport Road, Raymond, MS.

**Purpose of Lease:** This property will be used to build a hangar for the Mississippi Forestry Commission's Aviation Division.

**Note:** This is a twenty-five (25) year lease with three (3) five (5) year options to renew.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease, contingent upon an executed lease.

## H. RPM Land Leases Amendment

### 1. **Requesting Agency:** Mississippi Department of Wildlife Fisheries & Parks

**Lease:** Howard Miller WMA-Farm 1310 (Issaquena County)

**Lessor:** Mississippi Department of Wildlife Fisheries & Parks

**Lessee:** Lee Ross Farms

**Original Terms:** 04-03-2019 thru 12-31-2024

**Total Annual Revenue from Lease:** \$310,958.00

**Total Acreage Leased:** 1,718+-

**Address of Property:** Issaquena County

**Note:** This lease was originally approved by PPRB on 04-03-2019. Due to extensive flooding of the effected farmland, MDWFP has requested authority to amend this lease to accept in lieu of 2020 rental payment, improvements to the land necessary to rehabilitate the leased property for hunting and farming. MDWFP has determined that the fair market value of the work to be performed is equal to the rental amount. Additionally, due to the conditions of the land caused by the flooding, the farmer was unable to plant or harvest during the 2019 season. Accordingly, MDWFP wishes to amend the original term to extend the lease one (1) year to 12-31-2025.

### **Amendment**

WHEREAS, since December of 2018, the Ohio and Mississippi River Basins have experienced an unprecedented amount of rainfall which has resulted in extensive flooding and backwater flooding, which has stood in the affected lands for months, before receding;

WHEREAS, many farmers in the Mississippi Delta have been unable to plant a crop and will not be able to plant a harvestable and merchantable crop for the 2019 growing season, to include the Lessee of the Howard Miller WMA lands, Lee Ross Farms;

WHEREAS, Lee Ross Farms has already tendered the agreed upon rent at the beginning of the lease term and now faces financial hardship due to being unable to recoup his payment due to the natural disaster created by the excessive flooding (*force majeure*);

NOW THEREFORE, pursuant to the option to renew the lease set forth at ¶ 5., of the Land for Cash Rent Lease and ¶ 12., of the Special Terms and Conditions of the same Lease, the parties enter into this Modification and Amendment of that lease, and agree to renew said Lease for an additional one year term, under the following terms and conditions:

1. Lee Ross Farms agrees to go onto the leased lands and perform such operations that shall be required to repair damages caused by the flooding and standing waters, and to ready the lands to retain water in order to function as waterfowl impoundments for the coming hunting season, as well as effect such repairs as needed for making the lands arable for the coming 2020 growing season. Such operations may include, but are not limited to: repairing roads and levees and related infrastructure, grading and “levelling” of rutted fields left from previous agricultural operations, debris removal, and such other activities as may be required to make the lands useable for waterfowl hunting and agriculture. Lessee may plant millet on the affected lands for erosion control and/or habitat improvement.

2. The MDWFP, as Owner/Lessor, agrees to accept the Lessee’s performance of the operations set forth above as Lessee’s rent payment for the coming 2020 growing season and shall renew the Lease for an additional one (1) year term as provided in ¶ 5., of the current Land for Cash Rent agricultural lease.

3. All other terms and conditions of the existing lease shall remain in full force and effect, and any renewal for additional terms, following this renewal, shall be according to the provisions of ¶ 5.

**Staff Recommendation:** This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this amendment, contingent upon an executed amendment.

## VI. DFA Office of Personal Service Contract Review (OPSCR)

### A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Development Authority

**RFx Number:** 3180001203

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with Two Optional One Year Renewals

**Anticipated Contract Amount:** \$500,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to create a branding, marketing, and advertisement campaign catered toward Mississippi’s tourism needs. The Agency contends that the use of an IFB is neither practicable nor advantageous as a Request for Proposals would allow the Agency to perform comparable judgement evaluations of the vendor’s experience, capabilities, staffing, technical proficiencies, and proposals to ascertain the vendor with the most knowledge and experience related to Mississippi’s tourism needs. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 36 points or 36%, management factors will be weighted at 29 points or 29%, and cost factors (price) will be weighted at 35 points or 35%.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to create a branding, marketing, and advertisement campaign catered toward Mississippi's tourism needs.

2. **Requesting Agency:** Mississippi State Department Environmental Quality

**RFx Number:** 3180001212

**Procurement Request:** Request for Proposals

**Anticipated Term:** Two Years with One Optional One Year Renewal

**Anticipated Contract Amount:** \$100,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide consulting services relating to the Mississippi Coordinating Council for Remote Sensing and Geographic Information Systems ("MCCRSGIS") such as to coordinate the collection of digital orthoimagery for tax mapping purposes, as well as developing a working relationship, maintaining contact, and acting as a liaison for MDEQ and MCCRSGIS with federal, state, county, municipal, and any other appropriate entities. The Agency contends the use of an IFB is neither practicable nor advantageous because the agency needs to be able to evaluate experience, capabilities, staffing, technical proficiencies, and other factors that would not be considered using the IFB process. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 30 points or 30%, management factors will be weighted at 30 points or 30%, and cost factors will be weighted at 40 points or 40%, of which 35 points or 35% is allocated for price.

**Staff Recommendation:** Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Proposals as the procurement method to select one vendor to provide consulting services relating to the MCCRSGIS.

3. **Requesting Agency:** Mississippi State Department of Health

**RFx Number:** 3180001214

**Procurement Request:** Request for Proposals

**Anticipated Term:** One Year

**Anticipated Contract Amount:** \$100,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide consulting services related to the comprehensive review of the Mississippi State Health Plan. The Agency contends the use of an IFB is neither practicable nor advantageous, because the Agency needs flexibility to ascertain the vendor's knowledge of Mississippi's Certificate of Need ("CON") review process and Mississippi's current CON standards, methodologies and experience with providing expert assistance to states in updating and reviewing their CON rules and regulations. The respondents will be evaluated based on technical, management, cost, and price factors. The technical factors will be weighted at 20 points or 20%, management factors will be weighted at 30 points or 30%, cost factors will be weighted at 15 points or 15%, and price will be weighted at 35 points or 35%.

**Staff Recommendation:** Granting of the Agency’s Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency’s request to use a Request for Proposals as the procurement method to select one vendor to provide consulting services related to the Mississippi State Health Plan.

**4. Requesting Agency:** Mississippi Secretary of State

**RFX Number:** 3180001070

**Procurement Request:** Request for Proposals

**Anticipated Term:** One Year

**Anticipated Contract Amount:** \$100,000.00

**Summary of Request:** The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide design consultation and production services for the 2020-2024 Mississippi Official and Statistical Register or Blue Book. This contract will not include printing, which will be procured separately pursuant to PPRB OPTFM Rules and Regulations. The Agency contends the use of an IFB is neither practicable nor advantageous, as the Agency needs the flexibility to compare each vendor’s experience in designing similar projects, availability of samples to review prior work, and ability to meet strict timelines established by the Agency. The respondents will be evaluated based on technical, management, and cost factors. Technical factors will be weighted at 40 points or 40%, management factors will be weighted at 20 points or 20%, and cost factors will be weighted at 40 points or 40%, which includes 35 points or 35% for price.

**Staff Recommendation:** Granting of the Agency’s Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency’s request to use a Request for Proposals as the procurement method to select one vendor to provide design consultation and production services for the 2020–2024 Blue Book.

**B. Consideration of Contracts for Board Action**

**1. Requesting Agency:** Mississippi Division of Medicaid

**Supplier:** Ascend Management Innovations, LLC

**Contract #:** 8200054150

**Term:** 01/01/2021- 12/31/2023

**Total Value:** \$2,685,829.67

**New**

**\$2,685,829.67**

**Summary of Request:** The term of the contract is three years with two optional one-year renewals. The Contractor will provide Preadmission Screening and Resident Reviews (“PASRR”). The PASRR program is a collaborative effort between the Division of Medicaid and the Department of Mental Health that ensures that an individual is appropriate for nursing facility placement and aids in determining whether an individual with an indication of Mental Illness, Intellectual Disability and/or a related condition and could benefit from specialized or rehabilitative services. All persons who apply to or reside in Medicaid certified nursing facilities must have a Level I screening. The Level I screening is conducted by a staff member of the discharging hospital or admitting nursing facility. The Contractor will review all Level I reviews to determine if there is an indication of mental illness or intellectual disability/developmental disability. The Contractor will conduct all Level II screenings for individuals referred by Level I.

The Level II screening will determine the appropriateness of nursing facility placement. The Contractor was selected through an IFB with two respondents.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract.

**Projected Budget for Life of the Contract:** \$4,772,305.24

2. **Requesting Agency:** Pearl River Valley Water Supply District

**Supplier:** Ezelle Electric

**Contract #:** 8200054319

**Term:** 11/05/2020 – 11/04/2024

**Total Value:** \$768,000.00

**New  
\$768,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide professional electrical services related to facilities operation and maintenance on all Pearl River Valley Water Supply District (“District”) properties, including without limitation, any improvements constructed after date of the Agreement. Services will include maintenance and repair of all electrical, air conditioning cooling, heating and hydraulic components within the five county boundary of the District. The Contractor will be paid according to the unit rates listed in the contract. The Contractor was selected through an RFP with one respondent. The Agency was granted an exemption from competitive sealed bidding at the June 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. Proof of the regulatory board’s approval (District) must be received from the Agency prior to processing the contract. The District will meet on November 19, 2020.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon the Agency providing proof of the regulatory board’s approval.

**Projected Budget for Life of the Contract:** \$960,000.00

3. **Requesting Agency:** Mississippi Department of Child Protection Services

**Supplier:** Public Catalyst Group Corporation

**Contract #:** 8200007445

**Term:** 01/01/2021-12/31/2021

**Total Value:** \$1,654,000.00

**New  
\$1,654,000.00**

**Summary of Request:** The term of the contract is one year with no optional renewal. The Contractor provides court monitoring services required by the Second Modified Settlement Agreement and Reform Plan approved by the United States District Court for the Southern District in Mississippi. The Contractor will be paid \$1,645,000.00 for monitoring fees, which includes compensation for the Monitoring Team Members (staff, consultants, experts, and administrative support; fringe/tax; and administrative costs) and \$9,000.00 for project expenses, which includes airfare, hotel, meals, ground transportation, parking, tolls, and mileage incurred by the Monitoring Team and consultants/experts; teleconference and video conference services; cost of meetings related to monitoring; and printing and reproduction costs for large or specialized documents and electronic storage of documents. This contract is part of the *Olivia Y. v. Bryant* Second Modified Mississippi Settlement Agreement and Reform Plan and the



Stipulated Third Remedial Order. The Contractor was declared a sole-source provider by the Agency as mandated by a federal court order. There has not been another modification of the federal court order, but this contract includes a clause to allow the Agency to terminate in the event another federal court order names a different monitor or requires the monitoring service to end. OPSCR notified the Agency that if a new settlement agreement is issued, OPSCR should be notified and this contract should be modified as necessary.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$1,654,000.00

4. **Requesting Agency:** East Mississippi State Hospital

**Supplier:** Oceanic Health Services

**Contract #:** 8200053665

**Term:** 11/05/2020-11/04/2022

**Total Value:** \$832,000.00

**New  
\$832,000.00**

**Summary of Request:** The term of the contract is two years with one optional one-year renewal. The Contractor will provide full time licensed psychiatry services to adult and geriatric patients for East Mississippi State Hospital. The Contractor will be paid at the rates listed within the contract, and in an amount not to exceed \$832,000.00. The Contractor was selected through an Invitation for Bids with three respondents and resulted in the award of two contracts. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board will meet on November 19, 2020.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$1,248,000.00

5. **Requesting Agency:** East Mississippi State Hospital

**Supplier:** W. Joseph Touchstone

**Contract #:** 122334

**Term:** 11/05/2020-11/04/2022

**Total Value:** \$895,648.00

**New  
\$895,648.00**

**Summary of Request:** The term of the contract is two years with one optional one-year renewal. Dr. Touchstone is a contract worker who will provide full time licensed psychiatry services to adult and geriatric patients for East Mississippi State Hospital. He will be paid \$200.00 per hour, not to exceed eighty hours every two weeks, and in an amount not to exceed \$895,648.00 for the contract term. The total requested FY 2021 spending authority is \$447,824.00; including \$416,000.00 for personal services and \$31,824.00 for FICA. The contractor worker was selected through an Invitation for Bids with three respondents and resulted in the award of two contracts. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board will meet on November 19, 2020.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$1,343,472.00

6. **Requesting Agency:** Mississippi Department of Mental Health - Central Office

**Supplier:** Turnaround Achievement Network, LLC

**Contract #:** 8200036135

**Term:** 11/15/2017-11/14/2021

**Total Value:** \$98,945.00

**Renewal**  
**\$98,945.00**

**Summary of Request:** The original term of the contract was one year with three optional one-year renewals. Modification Three exercises the third optional renewal as allowed by the original contract. The Contractor provides evaluation services for DMH's Crossover XP and System of Care Project. These services include providing overall guidance of evaluation and data collection, providing quarterly data updates and reports to local sites regarding outcomes measured, assisting in data interpretation, and reporting performance measures on a monthly basis. The Contractor was originally selected through an RFP. The Contractor is paid \$77.00 per hour not to exceed 1,285 hours per year. Modification Two was approved at the November 2019 PPRB meeting. Modification Three updates the Consideration and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's required workers' compensation and comprehensive general liability or professional liability insurance certificates and proof of regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract renewal. This Board met on October 15, 2020 and approved the contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of Contractor's required workers' compensation and comprehensive general liability or professional liability insurance certificates and proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$395,780.00

7. **Requesting Agency:** Mississippi Department of Mental Health - Mississippi State Hospital

**Supplier:** Brandon HMA, LLC d/b/a Merit Health Rankin

**Contract #:** 8200053787

**Term:** 11/5/2020-11/4/2024

**Total Value:** \$480,000.00

**New**  
**\$480,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide professional hospital transfer services to Mississippi State Hospital (hereinafter "MSH") patients/residents and/or any Mississippi Department of Mental Health sister facilities' patients during admissions to MSH in accordance with accepted professional standards and practices. The Contractor was selected through an IFB with four respondents which resulted in the award of four contracts. Proof of the regulatory board's

approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board met on October 15, 2020 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$600,000.00

8. **Requesting Agency:** Mississippi Department of Mental Health - Mississippi State Hospital  
**Supplier:** River Oaks Hospital, LLC d/b/a Merit Health River Oaks

**Contract #:** 8200053800

**Term:** 11/5/2020-11/4/2024

**Total Value:** \$140,000.00

**New**  
**\$140,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide professional hospital transfer services to Mississippi State Hospital (hereinafter “MSH”) patients/residents and/or any Mississippi Department of Mental Health sister facilities’ patients during admissions to MSH in accordance with accepted professional standards and practices. The Contractor was selected through an IFB with four respondents which resulted in the award of four contracts. Proof of the regulatory board’s approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board met on October 15, 2020 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$175,000.00

9. **Requesting Agency:** Mississippi Department of Mental Health - Mississippi State Hospital  
**Supplier:** Jackson, HMA, LLC d/b/a Merit Health Central

**Contract #:** 8200053788

**Term:** 11/5/2020-11/4/2024

**Total Value:** \$280,000.00

**New**  
**\$280,000.00**

**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide professional hospital transfer services to Mississippi State Hospital (hereinafter “MSH”) patients/residents and/or any Mississippi Department of Mental Health sister facilities’ patients during admissions to MSH in accordance with accepted professional standards and practices. The Contractor was selected through an IFB with four respondents which resulted in the award of four contracts. Proof of the regulatory board’s approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board met on October 15, 2020 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$350,000.00

10. **Requesting Agency:** Mississippi Department of Mental Health - Mississippi State Hospital  
**Supplier:** Lakeland Home Program, LLC d/b/a Fresenius Medical Care Lakeland, LLC  
**Contract #:** 8200053766  
**Term:** 11/5/2020-11/4/2024  
**Total Value:** \$400,000.00 **New \$400,000.00**  
**Summary of Request:** The term of the contract is four years with one optional one-year renewal. The Contractor will provide hemodialysis services to the Mississippi State Hospital patients which include pre-treatment and post treatment evaluation, the administration of dialysis, and the provision of intra-dialytic medications related to the patient's renal condition. The Contractor was selected through an IFB with one respondent.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested.

**Projected Budget for Life of the Contract:** \$500,000.00

11. **Requesting Agency:** Mississippi Department of Mental Health - Central Office  
**Supplier:** CONTACT The Crisis Line  
**Contract #:** 8200049304  
**Term:** 1/9/2020- 1/8/2022  
**Total Value:** \$398,138.00 **Renewal \$199,069.00**  
**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides certified crisis telephone services for the Mississippi Department of Mental Health After Hours Helpline and the National Suicide Prevention Lifeline Network to individuals in suicidal crises or emotional distress. The Contractor was originally selected through an IFB. The original contract was approved at the January 2020 PPRB meeting. Modification One updates the Contract Term, Consideration, Applicable Law, and Entire Agreement clauses. All other terms and conditions of the original contract remain the same. Proof of the Contractor's worker's compensation insurance certificate must be received from the Agency prior to processing the contract renewal.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon the Agency providing proof of the Contractor's worker's compensation insurance certificate.

**Projected Budget for Life of the Contract:** \$995,345.00

12. **Requesting Agency:** Mississippi Department of Education  
**Supplier:** The National Center for the Improvement of Educational Assessment, Inc.  
**Contract #:** 8200042426  
**Term:** 11/07/2018-11/06/2021  
**Total Value:** \$688,200.00 **Renewal \$236,100.00**

**Summary of Request:** The term of the original contract was one year with four optional one-year renewals. Modification Two has been submitted to exercise the second optional renewal allowed by the original contract. The Contractor provides a project manager and a chair to the Mississippi Technical Advisory Committee (hereinafter "TAC") that gives guidance related to public school student assessment and accountability issues to ensure a high quality TAC for the purpose of maintaining compliance with both state and federal law and ensuring the State of Mississippi's assessments and accountability system follow best practices and industry standards. The Contractor was originally selected through an RFP. Modification One was approved at the October 2019 PPRB meeting. Modification Two adds the Background Checks clause and updates the Introduction, Priority, Applicable Law, Transparency, Indemnification, Budget Narrative, and the Compensation and Financial Reports clauses. All other terms and conditions of the original contract remain the same. Proof of regulatory board's approval (Mississippi State Board of Education) must be received prior to processing this contract renewal. This board met on October 15, 2020 and approved this contract.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of regulatory board approval.

**Projected Budget for Life of the Contract:** \$1,174,750.00

**13. Requesting Agency:** Mississippi Department of Finance and Administration

**Supplier:** Rotolo Consultants, Inc.

**Contract #:** 8200036110

**Term:** 12/01/2017-4/30/2021

**Total Value:** \$270,193.69

**Renewal  
\$30,316.30**

**Summary of Request:** The term of the original contract was three years with two optional one-year renewals. Amendment One has been submitted to exercise the first renewal allowed by the original contract. The Contractor provides lawn and landscaping maintenance services at the Museum District which includes the grounds adjacent to the Mississippi Museums, William Winter Building, Winter Central Mechanical Plant, and the Old Capitol Green area consisting of the War Memorial Building, Old Capitol, Charlotte Capers Office Building, GM&O Depot, Naval Reserve Record Center, and Central High School grounds on a scheduled basis. The Contractor was originally selected through an IFB. The original contract was approved at the November 2017 PSCR meeting. Amendment One updates the Contract Term, Consideration, Procurement Regulations, E-payment, Paymode, E-verification, Applicable Law, Representation Regarding Gratuities, Termination for Convenience, Termination for Default, Stop Work Order, Indemnification, Price Adjustment, Notices, and Approval clauses. All other terms and conditions of the original contract remain the same.

**Staff Recommendation:** This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

**Projected Budget for Life of the Contract:** \$399,796.65

**C. OPSCR Emergency Contracts Reported to the Board**

D. OPSCR Sole Source Contracts Reported to the Board

E. OPSCR Staff Approvals Reported to the Board

VII. Other Business

VIII. Adjournment