



TELEPHONIC MEETING AGENDA
Wednesday, December 2, 2020
9:00 a.m.

****This Meeting will be held telephonically. For public telephonic access to the meeting, please send a request to PPRB@dfa.ms.gov****

- I. Call to Order
- II. Approval of Minutes from the November 4, 2020 Public Procurement Review Board Meeting
- III. Approval of per diem and expenses for the December 2, 2020 meeting and for any additional expenses incurred prior to the January 6, 2021 meeting
- IV. DFA Office of Purchasing, Travel and Fleet Management (OPTFM)

A. Petitions for Relief from Reverse Auction

1. Governing Authorities

- i. **Requesting Governing Authority:** Alcorn County School District

Supplier: Unknown

Term: Unknown

Commodities: E-Rate Category 2 Project

Total Value: \$535,000.00 estimated

Summary of Request: Alcorn County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based

on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ii. **Requesting Governing Authority:** Forrest County School District

Supplier: Unknown

Term: 7/1/2021 through 6/30/2022

Commodities: E-Rate Category 2 Project

Total Value: \$397,509.00 estimated

Summary of Request: Forrest County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iii. **Requesting Governing Authority:** Jackson Hinds Library System

Supplier: Unknown

Term: 3 year contract

Commodities: E-Rate Category 2 Project

Total Value: \$575,000.00 estimated

Summary of Request: Jackson Hinds Library System has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the Library System feels other evaluation factors may need to be considered, other than cost. The Library System feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

iv. Requesting Governing Authority: Jackson Public School District

Supplier: Unknown

Term: 5 year contract

Commodities: E-Rate Category 2 Project

Total Value: \$966,000.00 estimated

Summary of Request: Jackson Public School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

v. Requesting Governing Authority: Louisville Municipal School District

Supplier: Unknown

Term: Unknown

Commodities: E-Rate Category 2 Project

Total Value: \$458,081.00 estimated

Summary of Request: Louisville Municipal School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vi. Requesting Governing Authority : Oxford School District

Supplier: Unknown

Term: 3 year contract

Commodities: E-Rate Category 2 Project

Total Value: \$750,000.00 estimated

Summary of Request: Oxford School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

vii. Requesting Governing Authority: Pontotoc City Schools

Supplier: Unknown

Term: 3 year contract

Commodities: E-Rate Category 2 Project

Total Value: \$795,000.00 estimated

Summary of Request: Pontotoc City Schools has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund, which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

viii. Requesting Governing Authority: Scott County School District

Supplier: Unknown

Term: 3 year contract

Commodities: E-Rate Category 2 Project

Total Value: \$975,000.00 estimated

Summary of Request: Scott County School District has requested an exemption from using the reverse auction process for the purchase of an E-Rate Category 2 project. E-Rate is the commonly used name for the Schools and Libraries Program of the Universal Service Fund,

which is administered by the Universal Service Administrative Company (USAC) under the direction of the Federal Communications Commission (FCC). They are requesting an exemption because of the overall complexity of the project, which will include commodities and services. Vendors may make a primary bid and are able to send in an alternate equivalent bid. Vendors can bid on one or more items of the project or they may bid on the complete project. Because of the complexity of these projects, the District feels other evaluation factors may need to be considered, other than cost. The District feels that competitive sealed bidding should be utilized to procure the project.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

ix. **Requesting Governing Authority:** Tupelo School District

Supplier: Unknown

Term: Unknown

Commodities: Apple products

Total Value: \$1,000,000.00 estimated

Summary of Request: Tupelo School District has requested an exemption from using the reverse auction process for the purchase of Apple products. They are requesting an exemption because Apple does not participate in reverse auctions for school districts. OPTFM sought clarification from Apple and was informed that school districts may only purchase from Apple and not resellers. Because there will be only one qualified supplier, the District feels that the competitive sealed bidding process should be utilized.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

x. **Requesting Governing Authority:** Chickasaw County

Supplier: Unknown

Term: 12 months

Commodities: Cold mix asphalt

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County has requested an exemption from using the reverse auction process for the purchase of cold mix asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xi. Requesting Governing Authority: Chickasaw County
Supplier: Unknown
Term: 12 months
Commodities: Crushed Stone
Total Value: \$80,000.00 estimated
Summary of Request: Chickasaw County has requested an exemption from using the reverse auction process for the purchase of crushed stone. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xii. Requesting Governing Authority: Chickasaw County
Supplier: Unknown
Term: 12 months
Commodities: Culverts
Total Value: \$80,000.00 estimated
Summary of Request: Chickasaw County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xiii. Requesting Governing Authority: Chickasaw County
Supplier: Unknown
Term: 12 months
Commodities: Fly ash
Total Value: \$80,000.00 estimated
Summary of Request: Chickasaw County has requested an exemption from using the reverse auction process for the purchase of fly ash. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xiv. Requesting Governing Authority: Chickasaw County

Supplier: Unknown

Term: 12 months

Commodities: Liquid asphalt

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County has requested an exemption from using the reverse auction process for the purchase of liquid asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xv. Requesting Governing Authority: Chickasaw County

Supplier: Unknown

Term: 12 months

Commodities: Rip rap

Total Value: \$80,000.00 estimated

Summary of Request: Chickasaw County has requested an exemption from using the reverse auction process for the purchase of rip rap. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xvi. Requesting Governing Authority: Jefferson Davis County

Supplier: Unknown

Term: 12 months

Commodities: Rock, rip rap, limestone, and gravel

Total Value: \$300,000.00 estimated

Summary of Request: Jefferson Davis County has requested an exemption from using the reverse auction process for the purchase of rock, rip rap, limestone and gravel. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xvii. Requesting Governing Authority: Jefferson Davis County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt

Total Value: \$500,000.00 estimated

Summary of Request: Jefferson Davis County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xviii. Requesting Governing Authority: Jefferson Davis County

Supplier: Unknown

Term: 12 months

Commodities: Culverts

Total Value: \$100,000.00 estimated

Summary of Request: Jefferson Davis County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xix. Requesting Governing Authority: Monroe County

Supplier: Unknown

Term: 11/1/2021 through 10/31/2022

Commodities: Asphalt

Total Value: \$2,250,000.00 estimated

Summary of Request: Monroe County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xx. Requesting Governing Authority: Monroe County

Supplier: Unknown

Term: 11/1/2021 through 10/31/2022

Commodities: Clay gravel

Total Value: \$225,000.00 estimated

Summary of Request: Monroe County has requested an exemption from using the reverse auction process for the purchase of clay gravel. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xxi. Requesting Governing Authority: Monroe County

Supplier: Unknown

Term: 11/1/2021 through 10/31/2022

Commodities: Concrete slabs

Total Value: \$145,000.00 estimated

Summary of Request: Monroe County has requested an exemption from using the reverse auction process for the purchase of concrete slabs. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xxii. Requesting Governing Authority: Monroe County

Supplier: Unknown

Term: 1/3/2021 through 1/3/2022

Commodities: Culverts

Total Value: \$325,000.00 estimated

Summary of Request: Monroe County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xxiii. Requesting Governing Authority: Monroe County

Supplier: Unknown

Term: 11/1/2021 through 10/31/2022

Commodities: Crushed limestone

Total Value: \$260,000.00 estimated

Summary of Request: Monroe County has requested an exemption from using the reverse auction process for the purchase of crushed limestone. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xxiv. Requesting Governing Authority: Monroe County

Supplier: Unknown

Term: 11/1/2021 through 10/31/2022

Commodities: Rip rap

Total Value: \$235,000.00 estimated

Summary of Request: Monroe County has requested an exemption from using the reverse auction process for the purchase of rip rap. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xxv. Requesting Governing Authority: Monroe County

Supplier: Unknown

Term: 11/1/2021 through 10/31/2022

Commodities: Washed gravel

Total Value: \$110,000.00 estimated

Summary of Request: Monroe County has requested an exemption from using the reverse auction process for the purchase of washed gravel. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xxvi. Requesting Governing Authority: Newton County

Supplier: Unknown

Term: 12 months

Commodities: Asphalt

Total Value: \$500,000.00 estimated

Summary of Request: Newton County has requested an exemption from using the reverse auction process for the purchase of asphalt. They are requesting an exemption because the

County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xxvii. Requesting Governing Authority: Newton County

Supplier: Unknown

Term: 12 months

Commodities: Culverts

Total Value: \$200,000.00 estimated

Summary of Request: Newton County has requested an exemption from using the reverse auction process for the purchase of culverts. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

xxviii. Requesting Governing Authority: Newton County

Supplier: Unknown

Term: 12 months

Commodities: Gravel, rip rap, limestone, crusher run, and slag

Total Value: \$500,000.00 estimated

Summary of Request: Newton County has requested an exemption from using the reverse auction process for the purchase of gravel, rip rap, limestone, crusher run, and slag. They are requesting an exemption because the County wishes to award to multiple vendors. The County feels that the competitive sealed bidding process should be utilized to procure the item.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of the exemption and the use of competitive sealed bidding for the procurement.

B. Consideration of Governing Authority Contracts for Board Action

1. Requesting Governing Authority: Rankin County

Supplier: Adcamp, Inc., J & L enterprises, AJ Construction, W. E. Blain & Sons, APAC-Mississippi, Dickerson & Bowen, and Ergon

Term: 1/1/2021 through 12/31/2021 (with optional one (1) year renewal)

Total Value: \$6,550,000.00 estimated

Summary of Request: Rankin County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of asphalt. For each type of asphalt they are wishing to award to a primary and alternates. They wish to

award to Ergon for CRS-2, CAE and fog seal, as they were the only vendor to bid for those products.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

2. Requesting Governing Authority: Rankin County

Supplier: Warren Paving, White Sands, Vulcan Materials

Term: 1/1/2021 through 12/31/2021 (with optional one (1) year renewal)

Total Value: \$1,155,000.00 estimated

Summary of Request: Rankin County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of crushed aggregates. They received three (3) bids and wish to award to Warren Paving as primary, with Whites Sands and Vulcan Materials as alternates.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

3. Requesting Governing Authority: Rankin County

Supplier: Southern Pipe and Supply

Term: 1/1/2021 through 12/31/2021 (with optional one (1) year renewal)

Total Value: \$95,000.00 estimated

Summary of Request: Rankin County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of polypropylene culverts. They received one response and wish to award to Southern Pipe and Supply.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

4. Requesting Governing Authority: Rankin County

Supplier: White Sands, J & L Enterprises

Term: 1/1/2021 through 12/31/2021 (with optional one (1) year renewal)

Total Value: \$285,000.00 estimated

Summary of Request: Rankin County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of gravel. They received two (2) responses and wish to award to White Sands as primary and J & L Enterprises as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

5. Requesting Governing Authority: Rankin County

Supplier: Southern Pipe and Supply

Term: 1/1/2021 through 12/31/2021 (with optional one (1) year renewal)

Total Value: \$400,000.00 estimated

Summary of Request: Rankin County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of metal culverts. They received one (1) response and wish to award to Southern Pipe and Supply.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

6. Requesting Governing Authority: Rankin County

Supplier: T. L. Wallace Construction, Dickerson & Bowen, Inc.

Term: 1/1/2021 through 12/31/2021 (with optional one (1) year renewal)

Total Value: \$1,838,000.00 estimated

Summary of Request: Rankin County was granted an exemption from reverse auction on September 2, 2020. They advertised for competitive sealed bids for the purchase of scrub seal, slurry seal and micro-surfacing. They received two (2) responses and wish to award to T. L. Wallace Construction as primary and Dickerson and Bowen as alternate.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve these contracts.

7. Requesting Governing Authority: Jefferson County School District

Supplier: Converge One

Term: 12/2/2020 through 9/30/2022

Total Value: \$152,218.00

Summary of Request: Jefferson County School District was granted an exemption from reverse auction on February 5, 2020. They advertised for competitive sealed bids for the purchase of the E-Rate Category 2 Project and received six (6) bids. The lowest bidder's products would result in additional costs to the District to configure and maintain. The District wishes to award to the second lowest bidder, Converge One.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this contract.

8. Requesting Governing Authority: Hinds County School District

Supplier: Synergetics

Term: 7/1/2019 through 6/30/2024

Total Value: \$1,111,367.57

Summary of Request: Hinds County School District wishes to modify their E-Rate contract that was originally approved in March 2019 in the amount of \$337,219.80. On March 4, 2020, PPRB approved a modification to increase the total amount of the award to \$411,367.57, due to the District's receiving additional E-Rate funds which may be expended on the project. The District has additional CARES Act funding and is requesting a second modification, for the

purchase of more products from the awarded vendor of their E-Rate Category 2 project. The terms of the original solicitation allow additional products to be purchased as funds are available at the unit prices bid.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information submitted, we ask that the Board approve this modification.

C. Consideration of State Agency Contracts for Board Action

1. Requesting Agency: Mississippi Department of Transportation (MDOT)

Supplier: Alliance Bus Group Inc.

Contract #: 8200043281

Term: 1/9/2019 through 12/31/2021

Total Value: \$5,514,900.00

Summary of Request: MDOT is requesting the second of a possible four (4) twelve (12) month extensions, for the purchase of 17-A Passenger, non-ADA buses. MDOT completed a reverse auction to establish an agency contract for the purchase of up to an additional 100 buses. This contract was approved by the PPRB Board on January 9, 2019. This contract is available to MDOT, governing authorities and state agencies.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. Based on the information provided, OPTFM recommends approval of this contract.

E. OPTFM Staff Approvals Reported to the Board

F. OPTFM Sole Source Purchases

G. OPTFM Emergency Purchases

V. DFA Bureau of Building, Grounds and Real Property Management (BOB/RPM)

A. Consideration of Agency Contract Amendments for Board Action

Requesting Agency: Mississippi Department of Environmental Quality

1. **Vendor:** Clarkco Oilfield Services
Days: 4 years 3 months of a 5 year max (including 3 months renewal herein)
Total Value of Contract: \$1,500,000.00
2. **Vendor:** W. T. Drilling Co., Inc.
Days: 4 years 3 months of a 5 year max (including 3 months renewal herein)
Total Value of Contract: \$1,500,000.00
3. **Vendor:** Enhanced Environmental & Emergency Services, Inc.
Days: 4 years 3 months of a 5 year max (including 3 months renewal herein)
Total Value of Contract: \$1,500,000.00

4. **Vendor:** Complete Environmental and Remediation Co., LLC
Days: 4 years 3 months of a 5 year max (including 3 months renewal herein)
Total Value of Contract: \$1,500,000.00
5. **Vendor:** Enhanced Environmental & Emergency Services, Inc.
Days: 4 years 3 months of a 5 year max (including 3 months renewal herein)
Total Contract Value: \$3,000,000.00 (including \$1,000,000.00 increase requested herein)

Scope for #'s 1-4: Professional, effective, and safe response to emergency incidents involving oil inland areas in Mississippi.

Scope for #5: Professional, effective, and safe response to emergency incidents involving hazardous materials/pollutants in Mississippi.

Note: Approval by PPRB on December 7, 2016, for original Contract was contingent upon further approval for any amendment or extension of the primary term of contract.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules and regulations and legal requirements by DFA staff. BOB has reviewed the documentation and recommends PPRB approval contingent upon executed Contract Amendments.

B. BOB Staff Approvals Reported to the Board

C. RPM New Lease

1. Requesting Agency: Mississippi State Department of Health

Lease #: 390-612-25A

Lessor: 310 Airport Road, LLC.

Term: 01-01-2021 thru 12-31-2025

Total Yearly Cost: \$93,600.00

Cost PSF: \$12.00 Inclusive

Previous Cost PSF: N/A

Total Space per Occupant: 312 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 7,800

Previous Square Footage: N/A

Address of Property: 310 Airport Road, Pearl, MS.

Purpose of Lease: This location will be occupied by three bureaus within the Office of Emergency Planning & Response; the Bureau of Acute Care, the Bureau of Medical Support, and the finance and administrative arm of Emergency Planning and Response.

Note: This lease was advertised and MSDH received three (3) responses. MSDH's choice was based on overall cost. No protests were received. MSDH asks PPRB for a waiver on the Space Efficiency Allowance (300.13 (6)) due to the large amount of required storage for medical related items.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance, MSDH will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

D. RPM Succeeding Leases

1. **Requesting Agency:** Mississippi Department of Employment Security

Lease #: 260-172-25A

Lessor: HJH Investments

Term: 01-01-2021 thru 12-31-2025

Total Yearly Cost: \$168,177.96

Cost PSF: \$12.43 + Utilities & Janitorial

Previous Cost PSF: \$12.43 + Utilities & Janitorial

Total Space per Occupant: N/A

Federal Funds: 100%

Square Footage Proposed: 13,530

Previous Square Footage: 13,530

Address of Property: 2000 Highway 19 N., Meridian, MS.

Purpose of Lease: This location will be the WIN job center for Lauderdale County/Meridian area.

Note: This is a five (5) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

2. **Requesting Agency:** Mississippi Department of Corrections

Lease #: 170-241-23A

Lessor: Harrison Realty, LLC.

Term: 01-01-2021 thru 12-31-2023

Total Yearly Cost: \$14,400.00

Cost PSF: \$12.43 + Utilities & Janitorial

Previous Cost PSF: \$6.00 + Utilities & Janitorial

Total Space per Occupant: 240 sq. ft.

Federal Funds: 0%

Square Footage Proposed: 2,400

Previous Square Footage: 2,400

Address of Property: 198 Lameuse Street, Biloxi, MS.

Purpose of Lease: This location will be a Parole and Probation office for the Biloxi/Harrison County area.

Note: This is a three (3) year lease with no renewals.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

E. RPM Amended Leases

1. **Requesting Agency:** Mississippi Division of Medicaid

Lease #: 515-242-21A

Lessor: Gulfport Land Holdings, LLC.

Term: 01-01-2021 thru 12-31-2021

Total Yearly Cost: \$216,000.00

Cost PSF: \$18.00 + Utilities & Janitorial

Previous Cost PSF: \$18.00 + Utilities & Janitorial

Total Space per Occupant: 352

Federal Funds: 50%

Square Footage Proposed: 12,000

Previous Square Footage: 12,000

Address of Property: Corporate Drive, Gulfport, MS.

Purpose of Lease: This is the Regional Office for the Mississippi Division of Medicaid.

Note: This is a month to month lease with no renewals, in accordance with RPM Leasing Manual 300.9 (7). A new lease was signed and approved by PPRB on 07-23-2020, but construction of the new facility is not complete. The Mississippi Division of Medicaid requests a waiver on the Space Efficiency Allowance because the original lease was signed prior to this regulation taking effect. Upon mutual consent between Division of Medicaid and Gulfport Holding, LLC, the parties have agreed to amend the existing contract with the following amendments:

1. This lease will be a month to month lease for no more than one year from the expiration date of the original lease. This lease will expire no later than February 28, 2022.
2. The Lessee agrees to pay a flat rental rate of \$18,000 per month per the payment terms of the original contract.
3. The Lessee agrees to give the Lessor a **Notice of Termination** 15 day prior to the subsequent month.
4. All other terms and conditions of the original lease will remain in effect throughout this amended period.

Staff Recommendation: This request has been reviewed for compliance by DFA staff, and upon the granting of the waiver for the Space Efficiency Allowance Mississippi, Division of Medicaid will have complied with all rules, regulations and legal requirements. RPM recommends the approval of this lease.

2. **Requesting Agency:** Mississippi Department of Rehabilitation Services

Lease #: 725-173-25A

Lessor: Goodland Properties, LLC.

Term: 05-31-2019 thru 05-30-2025

Previous Yearly Cost: \$45,770.88

New Total Yearly Cost: \$64,611.38

Cost PSF: \$15.38

Previous Cost PSF: \$15.38

Total Space per Occupant: 221 sq. ft.

Federal Funds: 100%

Square Footage Proposed: 4,201

Previous Square Footage: 2,976

Address of Property: 6810 Crumpler Blvd., Olive Branch, MS

Purpose of Lease: This amendment is for adding necessary space for additional employees. This increase in space meets the guidelines as set forth in Section 500.1 (1) of the RPM Leasing Manual for adding additional space.

Note: There are approximately four and a half (4.5) years left on the original lease with no renewals. The original lease was approved by PPRB on May 1, 2019.

Staff Recommendation: This request has been reviewed for compliance and has been determined to comply with all rules, regulations and legal requirements by DFA staff. RPM recommends the approval of this lease.

VI. DFA Office of Personal Service Contract Review (OPSCR)

A. Petitions for Relief from Competitive Sealed Bidding

1. **Requesting Agency:** Mississippi Department of Mental Health - Boswell Regional Center
RFx Number: 3180001244
Procurement Request: Request for Qualifications
Anticipated Term: Three (3) Years with Two (2) Optional One (1) Year Renewals
Anticipated Contract Amount: \$600,000.00
Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide occupational therapy services not to exceed 80 hours per month. The Agency contends the use of an IFB is neither practicable nor advantageous as the Agency needs to perform comparable judgement evaluations of the vendors' experience and qualifications. The Agency contends an occupational therapist with experience with the intellectual or developmental disability (IDD) community and psychiatric population would be able to treat these populations at a higher and more successful rate. A Request for Qualifications would allow the Agency to perform comparable judgement of the needed experience and qualifications. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 30 points or 30%, management factors will be weighted at 35 points or 35%, and cost factor (price) will be weighted at 35 points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to provide occupational therapy services for a maximum of 80 hours per month.
2. **Requesting Agency:** Mississippi Department of Mental Health - Boswell Regional Center
RFx Number: 3180001242
Procurement Request: Request for Qualifications
Anticipated Term: Three (3) Years with Two (2) Optional One (1) Year Renewals
Anticipated Contract Amount: \$300,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide psychiatric consultative services to the Magee, Wesson, and Brookhaven group homes and the Mississippi Adolescents Center. The Agency contends the use of an IFB is neither practicable nor advantageous as the Agency needs to perform comparable judgement evaluations of the vendors' experience and qualifications. The Agency contends a psychiatrist with experience with the intellectual or developmental disability (IDD) community and psychiatric population would be able to treat these populations at a higher and more successful rate. A Request for Qualifications would allow the Agency to perform comparable judgement evaluations of the needed experience and qualifications. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 30 points or 30%, management factors will be weighted at 35 points or 35%, and cost factor (price) will be weighted at 35 points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to provide psychiatric consultative services.

3. **Requesting Agency:** Mississippi Department of Mental Health - Boswell Regional Center
RFx Number: 3180001243

Procurement Request: Request for Qualifications

Anticipated Term: Three (3) Years with Two (2) Optional One (1) Year Renewals

Anticipated Contract Amount: \$200,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide dental services to the Brookhaven and Wesson group homes. The Agency contends the use of an IFB is neither practicable nor advantageous as the Agency needs to perform comparable judgement evaluations of the vendors' experience and qualifications. The Agency contends a dentist with experience with the intellectual or developmental disability (IDD) community and psychiatric population would be able to treat these populations at a higher and more successful rate. A Request for Qualifications would allow the Agency to perform comparable judgement evaluations of the needed experience and qualifications. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 30 points or 30%, management factors will be weighted at 35 points or 35%, and cost factor (price) will be weighted at 35 points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualification as the procurement method to select one vendor to provide dental services.

4. **Requesting Agency:** Mississippi Department of Mental Health - Boswell Regional Center

RFx Number: 3180001230

Procurement Request: Request for Qualifications

Anticipated Term: Three (3) Years with Two (2) Optional One (1) Year Renewals

Anticipated Contract Amount: \$200,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bids (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide dental services to Boswell Regional Center main campus and the Morton and Goodwater group homes in Magee. The Agency contends the use of an IFB is neither practicable nor advantageous as the Agency needs to perform comparable judgement evaluations of the vendors' experience and qualifications. The Agency contends a dentist with experience with the intellectual or developmental disability (IDD) community and psychiatric population would be able to treat these populations at a higher and more successful rate. A Request for Qualifications would allow the Agency to perform comparable judgement evaluations of the needed experience and qualifications. The respondents will be evaluated based on technical, management, and cost factors. The technical factors will be weighted at 30 points or 30%, management factors will be weighted at 35 points or 35%, and cost factor (price) will be weighted at 35 points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to provide dental services.

5. **Requesting Agency:** Mississippi Department of Mental Health - Boswell Regional Center

RFx Number: 3180001232

Procurement Request: Request for Qualifications

Anticipated Term: Three (3) Years with Two (2) Optional One (1) Year Renewals

Anticipated Contract Amount: \$400,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bid (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide pharmaceutical services at Main Campus, and the Taylorsville and Bay Springs group homes. The Agency contends the use of an IFB is neither practicable nor advantageous to allow the Agency to perform comparable judgement evaluations of the vendors' experience and qualifications. The Agency contends a pharmacist with experience with the intellectual or developmental disability (IDD) community and psychiatric population would be able to treat these populations at a higher and more successful rate. A Request for Qualifications would allow the Agency to perform comparable judgement evaluations of the needed experience and qualifications. The respondents will be evaluated based on technical, management, and cost factors. Technical factors will be weighted at 30 points or 30%, management factors will be weighted at 35 points or 35%, and cost factors (price) will be weighted at 35 points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to provide pharmaceutical services.

6. **Requesting Agency:** Mississippi Department of Mental Health - Boswell Regional Center

RFx Number: 3180001231

Procurement Request: Request for Qualifications

Anticipated Term: Three (3) Years with Two (2) Optional One Year (1) Renewals

Anticipated Contract Amount: \$200,000.00

Summary of Request: The Agency has submitted a Petition for Relief from the use of an Invitation for Bid (IFB) as the procurement method as allowed by Miss. Code Ann. § 31-7-403(4) for the competitive procurement of one vendor to provide pharmaceutical services at Brookhaven, Wesson, and Magee group homes. The Agency contends the use of an IFB is neither practicable nor advantageous to allow the Agency to perform comparable judgement evaluations of the vendors' experience and qualifications. The Agency contends a pharmacist with experience with the intellectual or developmental disability (IDD) community and psychiatric population would be able to treat these populations at a higher and more successful rate. A Request for Qualifications would allow the Agency to perform comparable judgement evaluations of the needed experience and qualifications. The respondents will be evaluated based on technical, management, and cost factors. Technical factors will be weighted at 30 points or 30%, management factors will be weighted at 35 points or 35%, and cost factors (price) will be weighted at 35 points or 35%.

Staff Recommendation: Granting of the Agency's Petition for Relief from competitive bidding requirements as allowed by Miss. Code Ann. § 31-7-403(4) and approval of the Agency's request to use a Request for Qualifications as the procurement method to select one vendor to provide pharmaceutical services.

B. Consideration of Contracts for Board Action

1. **Requesting Agency:** Mississippi Department of Mental Health - Boswell Regional Center

Supplier: Covington County Hospital

Contract #: 8200054113

Term: 01/01/2021-12/31/2023

Total Value: \$1,023,900.00

New

\$1,023,900.00

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide supplemental medical services on a per month 24/7 as needed basis for Boswell Regional Center and the group homes in the Bay Springs and Taylorsville areas. These services include routine and emergency medical appointments and services in the community, such as home visits and patient medical and medication needs. The Contractor will provide alternate medical director or physician services when the Medical Director or physician is absent or unavailable that includes oversight, daily after hours medical call, crisis admission assessment, physical assessment recertification, and daily medical services as requested by Boswell Regional Center's medical service staff. The Contractor will be paid at the rates listed within the contract. The Contractor was selected through a Request for Proposals with two respondents and resulted in the award of one contract. The Agency was granted an exemption from competitive sealed bidding at the August 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. One post-award vendor debriefing was requested and held. The Agency requests an exception to Sections 3-202.08 and 3-203.09 for failure to treat the Question and Answer document as an Amendment, not posting the Question and Answer document publicly on the Mississippi Contract/Procurement Opportunity Search Portal website, and not obtaining signatures for

Acknowledgement of the Question and Answer document. The Question and Answer document was posted on the Agency's website and known prospective contractors were emailed the Question and Answer document. OPSCR does not have concerns regarding competition, fairness, and transparency of this procurement. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board met on November 19, 2020 and approved this contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and upon granting of the exceptions to Sections 3-202.08 and 3-203.09 complies with the PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends granting of the exceptions to Sections 3-202.08 and 3-203.09 and approval of the contract as requested contingent upon proof of the Agency's regulatory board approval.

Projected Budget for Life of the Contract: \$1,706,500.00

2. **Requesting Agency:** Mississippi Department of Mental Health - Boswell Regional Center

Supplier: William S. Hay, M.D.

Contract #: 8200054114

Term: 01/01/2021-12/31/2023

Total Value: \$270,000.00

**New
\$270,000.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will provide medical services on a per month 24/7 as needed basis for the Brookhaven and Wesson group homes and the Mississippi Adolescent Center in Brookhaven. These services include routine and emergency medical appointments and services in the community, such as home visits and patient medical and medication needs. The Contractor will be paid \$7,500.00 per month during years one through three and \$8,000.00 per month during years four and five. The Contractor was selected through a Request for Proposals with one respondent. The Agency was granted an exemption from competitive sealed bidding at the August 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved. Proof of the regulatory board's approval (Mississippi Board of Mental Health) must be received from the Agency prior to processing the contract. This board met on November 19, 2020 and approved this contract.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract as requested contingent upon proof of the Agency's regulatory board approval.

Projected Budget for Life of the Contract: \$462,000.00

3. **Requesting Agency:** Mississippi State Department of Health

Supplier: Southern Research Group, Inc.

Contract #: 8200035868

Term: 01/01/2018-12/31/2020

Total Value: \$951,723.20

**Modification
\$208,723.20**

Summary of Request: The term of the original contract was one year with two optional one-year renewals. Modification Four has been submitted to increase the amount of the contract by \$208,723.20 as a result of an increase in the volume of work resulting from the completion

of a higher than anticipated number of surveys. More Mississippians were home and willing to participate in the telephonic survey as a result of the Coronavirus pandemic. All other terms and conditions remain the same. The Contractor collects random sample telephone survey data related to health risk factors and disease conditions for the adult population in Mississippi via the Behavioral Risk Factor Surveillance System Survey and the Zika Virus Call-Back Survey. The Contractor was originally selected through a Request for Qualifications. Modification Three was approved at the October 2019 PPRB meeting.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$743,000.00

4. **Requesting Agency:** Office of the State Treasurer

Supplier: Amplify, Inc.

Contract #: 8200054151

Term: 12/03/2020-12/2/2023

Total Value: \$990,000.00

**New
\$990,000.00**

Summary of Request: The term of the contract is three years with two optional one-year renewals. The Contractor will serve as a communications and marketing consultant for the Office of the State Treasurer, including the Executive Office, the Mississippi Prepaid Affordable College Tuition Program, the Mississippi Affordable College Savings Program, Unclaimed Property, and all other operations of the Office. These services will include public affairs, media relations, digital and social media communications and advertising, direct mail marketing, and telephone marketing. The Contractor will be paid at the rates listed within Exhibit C, Compensation, of the contract with the actual cost determined on a per project basis. The Agency was granted an exception from competitive sealed bidding at the July 2020 PPRB meeting when their Petition for Relief from Competitive Sealed Bidding was approved.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements.

Projected Budget for Life of the Contract: \$1,650,000.00

5. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: CaremarkPCS Health, LLC (CVS Health)

Contract #: 8200052819

Term: 01/01/2021-12/31/2024

Total Value: \$15,250,000.00

**Modification
\$0.00**

Summary of Request: The term of the original contract remains four years with one optional one-year renewal. Amendment One has been submitted to add the Contractor's Health Vaccination Programs through its Broad Retail Vaccination Network providing seasonal and non-seasonal vaccines through participating retail pharmacies. The Contractor provides pharmacy benefit management services to assist the State and School Employees' Health Insurance Management Board (Board) in its management of the State and School Employees' Health Insurance Plan (Plan). The Contractor provides network pharmaceutical pricing through financial arrangements with pharmacies. The Pharmacy network provided by the Contractor

must contain a sufficient number of pharmacies to provide to all participants adequate access, in-state as well as out-of-state, as determined cooperatively by the Contractor and the Board. The pharmacy network provides the Plan with a cost-effective network of pharmacies contracted at rates that are commensurate with the size of the Plan and its associated purchasing power. The Contractor provides clinical programs cost containment such as prior authorization, step therapy and specialty drug management, and a mail order distribution channel. The Contractor was selected through a Request for Proposals. The Contractor is paid according to Exhibit A, Fee Schedule for Pharmacy Benefit Management Services, of the contract. The original contract was approved at the September 2020 PPRB meeting.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$15,250,000.00

6. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: The University of Southern Mississippi School of Social Work

Contract #: 8200047835

Term: 10/03/2019-02/02/2021

Modification

Total Value: \$452,642.00

\$0.00

Summary of Request: The term of the original contract was one-year with no optional renewal. Amendment Two has been submitted to extend the contract period of performance by two months to allow additional time to perform these training services, which were interrupted as a result of the COVID-19 public health emergency, travel restrictions, and public health guidelines. The Contractor provides a Person Centered Training Program within the Mississippi Training Institute (MTI) for the purpose of implementing, sustaining, and supporting the Person Centered Planning Process. The MTI serves as a statewide Person Centered Planning Institute for Mississippi based on standardized methods as approved by the Mississippi Division of Medicaid (DOM), and performs wraparound training, coaching, and technical assistance through the MTI for the purpose of sustaining wraparound facilitation as a service for Mississippi Medicaid beneficiaries. The spending authority remains \$452,642.00 which includes reimbursement of travel expenses not to exceed \$85,062.00, which will be reimbursed at the same reimbursement rate as provided by state statute for the employees of DOM. The Contractor was originally selected pursuant to Section 3-102.04, Procuring Services Offered by Governmental Entities Not Under Purview of the PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Executive Director of DOM determined that the services meet the Agency's requirements and the price represents a fair market value for the services based on a cost comparison with a known private sector vendor. Amendment One was approved at the September 2020 PPRB meeting. Amendment Two updates the Period of Performance clause. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$452,642.00

7. **Requesting Agency:** Mississippi Department of Finance and Administration

Supplier: Waste Management of Mississippi, Inc.

Contract #: 8200036111

Term: 01/01/2018-12/31/2021

Total Value: \$420,117.00

Renewal
\$90,823.20

Summary of Request: The term of the original contract was three years with two optional one-year renewals. Amendment One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides waste collection and disposal services at the Capitol Complex in Jackson, the State Service Center in Hattiesburg, and the Eldon Langston Bolton Building in Biloxi. The Contractor was originally selected through a Request for Proposals. The original contract was approved at the November 2017 PSCRB meeting. Amendment One updates the Consideration, Applicable Law, Approval, Paymode, Procurement Regulations, Representation Regarding Gratuities, Stop Work Order, Termination for Convenience, Termination for Default, Indemnification, Notices, Priority and Price Adjustment clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested.

Projected Budget for Life of the Contract: \$510,940.20

8. **Requesting Agency:** Mississippi Department of Education

Supplier: T-Base Communications USA, Inc.

Contract #: 8200048896

Term: 01/01/2020-12/31/2021

Total Value: \$150,000.01

Renewal
\$75,000.00

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides new braille textbooks and instructional material services on an as needed basis to the Mississippi Instructional Resource Center and the Mississippi School for the Blind. The services include formatting, transcribing, creating tactile, proofing, embossing binding, packaging and delivery of braille versions of all new textbooks and instructional materials. The Contractor was originally selected through a Request for Proposals, which resulted in the award of two contracts. The original contract was approved at the December 2019 PPRB meeting. Modification One adds the Background Checks clause and updates the Period of Performance, Indemnification, Applicable Law, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi State Board of Education) and the performance bond certificate must be received from the Agency prior to processing the contract renewal. This Board will meet on December 17, 2020.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of regulatory board's approval and receipt of the performance bond certificate.

Projected Budget for Life of the Contract: \$300,000.04

9. Requesting Agency: Mississippi Department of Education

Supplier: SeeWriteHear, LLC

Contract #: 8200048897

Term: 01/01/2020-12/31/2021

Total Value: \$150,000.01

**Renewal
\$75,000.00**

Summary of Request: The term of the original contract was one year with four optional one-year renewals. Modification One has been submitted to exercise the first optional renewal allowed by the original contract. The Contractor provides new braille textbooks and instructional material services on an as needed basis to the Mississippi Instructional Resource Center and the Mississippi School for the Blind. The services include formatting, transcribing, creating tactile, proofing, embossing binding, packaging and delivery of braille versions of all new textbooks and instructional materials. The Contractor was originally selected through a Request for Proposals, which resulted in the award of two contracts. The original contract was approved at the December 2019 PPRB meeting. Modification One adds the Background Checks clause and updates the Period of Performance, Indemnification, Applicable Law, Priority, Compensation and Financial Reports, and Budget Narrative clauses. All other terms and conditions of the original contract remain the same. Proof of the regulatory board's approval (Mississippi State Board of Education) and the performance bond certificate must be received from the Agency prior to processing the contract renewal. This Board will meet on December 17, 2020.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract renewal as requested contingent upon proof of regulatory board's approval and receipt of the performance bond certificate.

Projected Budget for Life of the Contract: \$300,000.04

10. Requesting Agency: Mississippi Development Authority

Supplier: The University of Southern Mississippi, Trent Lott National Center

Contract #: 8200045900

Term: 07/11/2019-07/31/2021

Total Value: \$250,000.00

**Modification
\$0.00**

Summary of Request: The term of the original contract was one year and six months with no optional renewal. Amendment Two has been submitted to extend the contract period of performance for six months and 21 days to allow additional time to complete the project as a result of the COVID-19 pandemic. The Agency requests no additional spending authority as only \$196,344.41 has been expended. All other terms and conditions of the original contract remain the same. The Contractor prioritizes and implements elements of the Mississippi Defense Initiative Strategic Plan 2019-2023 in coordination with the Mississippi Development Authority. The Contractor was originally selected pursuant to Section 3-102.94 Procuring Services Offered by Governmental Entities Not Under Purview of PPRB, of the PPRB OPSCR Rules and Regulations, which allows agencies to contract directly with state entities without soliciting the private sector. The Agency determined the services meet the Agency's requirements and the price represents a fair market value for the service based on the

comparison of other similar contracts. Amendment One was approved at the January 2020 PPRB meeting.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$250,000.00

11. Requesting Agency: Mississippi Division of Medicaid

Supplier: United Healthcare of Mississippi dba United Healthcare Community Plan of Mississippi

Contract #: 8200041776

Term: 07/01/2017-06/30/2021

Total Value: \$4,981,973.22

Modification

\$0.00

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment Nine has been submitted to update Section 13.A.9, Capitation Rates, for State Fiscal Year 2021 (July 1, 2020 to June 30, 2021) based on the October 29, 2020 preliminary actuarial report; add Section 13.10.A, Risk Corridor, to reflect the uncertainty of medical cost due to the COVID-19 pandemic; add language to Section 13.A.5 to add recoupment and payment guidelines and Section 5.E to update and reflect the state preferred drug list changes made in May 2020; and remove the requirements that credentialing must be completed before final execution of the contract with the provider and the responsibility for obtaining all disclosure information from all network providers and out-of-network providers. The Agency requests no additional spending authority as the current spending authority is sufficient. The estimated cost of MississippiCAN program is \$2,127,725,676.00 for all three contracts collectively. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. Each month DOM pays a per member per month capitation payment to cover the services provided. DOM calculates state-set rates by rate cell (Non-Newborn SSI/Disabled, Foster Care, Breast and Cervical Cancer, SSI/Disabled Newborn, MA Adults, Pregnant Women, Non-SSI Newborns, MA Children, Quasi-CHIP Children, and Mississippi Youth Programs Around the Clock) on a statewide basis with area adjustment based on an enrolled member's county of residence. Additionally, capitation rates will be recertified after actual membership is known. The Agency contends that the Centers for Medicare & Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties, therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval. The Contractor provides services for statewide administration of the MississippiCAN program. The Contractor was originally selected through a Request for Proposals, which resulted in the award of three contracts. Amendment Eight was approved at the July 2020 PPRB meeting. Amendment Nine updates the Definitions and Construction, Approval, E-Verification, and Representation Regarding Gratuities clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$718,870,179.00

12. **Requesting Agency:** Mississippi Division of Medicaid

Supplier: Molina Healthcare of Mississippi

Contract #: 8200041827

Term: 07/01/2017-06/30/2021

Total Value: \$718,870,179.00

Modification

\$0.00

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment Nine has been submitted to update Section 13.A.9, Capitation Rates, for State Fiscal Year 2021 (July 1, 2020 to June 30, 2021) based on the October 29, 2020 preliminary actuarial report; add Section 13.10.A, Risk Corridor, to reflect the uncertainty of medical cost due to the COVID-19 pandemic; add language to Section 13.A.5 to add recoupment and payment guidelines and Section 5.E to update and reflect the state preferred drug list changes made in May 2020; and remove the requirements that credentialing must be completed before final execution of the contract with the provider and the responsibility for obtaining all disclosure information from all network providers and out-of-network providers. The Agency requests no additional spending authority as the current spending authority is sufficient. The estimated cost of MississippiCAN program is \$2,127,725,676.00 for all three contracts collectively. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. Each month DOM pays a per member per month capitation payment to cover the services provided. DOM calculates state-set rates by rate cell (Non-Newborn SSI/Disabled, Foster Care, Breast and Cervical Cancer, SSI/Disabled Newborn, MA Adults, Pregnant Women, Non-SSI Newborns, MA Children, Quasi-CHIP Children, and Mississippi Youth Programs Around the Clock) on a statewide basis with area adjustment based on an enrolled member's county of residence. Additionally, capitation rates will be recertified after actual membership is known. The Agency contends that the Centers for Medicare & Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties, therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval. The Contractor provides services for statewide administration of the MississippiCAN program. The Contractor was originally selected through a Request for Proposals, which resulted in the award of three contracts. Amendment Eight was approved at the July 2020 PPRB meeting. Amendment Nine updates the Definitions and Construction, Approval, E-Verification, and Representation Regarding Gratuities clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested.

Projected Budget for Life of the Contract: \$4,981,973.22

13. Requesting Agency: Mississippi Division of Medicaid

Supplier: Magnolia Health Plan, Inc.

Contract #: 8200041775

Term: 07/01/2017-06/30/2021

Total Value: \$718,870,179.00

Modification

\$0.00

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment Nine has been submitted to update Section 13.A.9, Capitation Rates, for State Fiscal Year 2021 (July 1, 2020 to June 30, 2021) based on the October 29, 2020 preliminary actuarial report; add Section 13.10.A, Risk Corridor, to reflect the uncertainty of medical cost due to the COVID-19 pandemic; add language to Section 13.A.5 to add recoupment and payment guidelines and Section 5.E to update and reflect the state preferred drug list changes made in May 2020; and remove the requirements that credentialing must be completed before final execution of the contract with the provider and the responsibility for obtaining all disclosure information from all network providers and out-of-network providers. The Agency requests no additional spending authority as the current spending authority is sufficient. The estimated cost of MississippiCAN program is \$2,127,725,676.00 for all three contracts collectively. The MississippiCAN contracts are paid via a medical claims process through DOM's fiscal agent. Each month DOM pays a per member per month capitation payment to cover the services provided. DOM calculates state-set rates by rate cell (Non-Newborn SSI/Disabled, Foster Care, Breast and Cervical Cancer, SSI/Disabled Newborn, MA Adults, Pregnant Women, Non-SSI Newborns, MA Children, Quasi-CHIP Children, and Mississippi Youth Programs Around the Clock) on a statewide basis with area adjustment based on an enrolled member's county of residence. Additionally, capitation rates will be recertified after actual membership is known. The Agency contends that the Centers for Medicare & Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties, therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval. The Contractor provides services for statewide administration of the MississippiCAN program. The Contractor was originally selected through a Request for Proposals, which resulted in the award of three contracts. Amendment Eight was approved at the July 2020 PPRB meeting. Amendment Nine updates the Definitions and Construction, Approval, E-Verification, and Representation Regarding Gratuities clauses. All other terms and conditions of the original contract remain the same.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested and granting of authority to OPSCR staff to approve the effective dates upon receipt of the fully executed contract.

Projected Budget for Life of the Contract: \$4,981,973.22

14. **Requesting Agency:** Mississippi Division of Medicaid
Supplier: UnitedHealthcare of Mississippi, Inc. d/b/a UnitedHealthcare Community Plan of Mississippi
Contract #: 8200045140 / 8200047090
Term: 08/07/2019 – 07/31/2022
Total Value: \$111,899,836.67

Modification
\$0.00

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment Three has been submitted to update Section 12.A.9, Capitation Rates, which set the capitation rate per member per month rate at \$272.63 effective July 1, 2020 through June 30, 2021; add language to Section 5.E to update and reflect state preferred drug list changes made in May 2020 and Section 12.A.4 add recoupment and payment guidelines for the Contractor and providers to adhere to; and add Section 12.A.10, Risk Corridor to reflect the uncertainty of medical costs due to the COVID-19 pandemic. The Agency requests no additional spending authority as the current spending authority is sufficient. All other terms and conditions of the original contract remain the same. The Contractor provides services for statewide administration of the Mississippi Children’s Health Insurance Program (“CHIP”), a coordinated care program for Mississippi children. The Contract is paid via a medical claims process through DOM’s fiscal agent based on a per member per month capitation rate, which is calculated and certified annually by an independent actuarial and consulting firm. The Contractor was originally selected through an RFQ, which resulted in the award of two contracts. Amendment Two was approved at the July 2020 PPRB meeting and was fully executed on August 11, 2020. The Agency contends that the Centers for Medicare and Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties; therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested and granting of authority to OPSCR staff to approve the effective dates upon receipt of the fully executed contract.

Projected Budget for Life of the Contract: \$111,899,836.67

15. **Requesting Agency:** Mississippi Division of Medicaid
Supplier: Molina Healthcare of Mississippi, Inc.
Contract #: 8200045142
Term: 08/01/2019-07/31/2022
Total Value: \$67,139,902.00

Modification
\$0.00

Summary of Request: The term of the original contract remains three years with two optional one-year renewals. Amendment Three has been submitted to update Section 12.A.9, Capitation Rates, which set the capitation rate per member per month rate at \$272.63 effective July 1, 2020 through June 30, 2021; add language to Section 5.E to update and reflect state preferred drug list changes made in May 2020 and Section 12.A.4 to add recoupment and payment guidelines for the Contractor and providers to adhere to; and add Section 12.A.10,

Risk Corridor, to reflect the uncertainty of medical costs due to the COVID-19 pandemic. The Agency requests no additional spending authority as the current spending authority is sufficient. All other terms and conditions of the original contract remain the same. The Contractor provides services for statewide administration of the Mississippi Children’s Health Insurance Program (CHIP), a coordinated care program for Mississippi children. The Contractor is paid via a medical claims process through DOM’s fiscal agent based on a per member per month (PMPM) capitation rate, which is calculated and certified annually by an independent actuarial and consulting firm. The Contractor was originally selected through an RFQ, which resulted in the award of two contracts. Amendment Two was approved at the July 2020 PPRB meeting and was fully executed on August 4, 2020. The Agency contends the Centers for Medicare and Medicaid Services (CMS) will not review or approve any contracts or modifications from DOM unless they are submitted fully executed. Therefore, DOM must receive PPRB approval prior to submitting the executed contracts or modifications to CMS. The effective date of the Amendment will be upon execution by both parties; therefore, OPSCR staff requests the authority to approve the fully executed contracts when received and report the effective date of the Amendment to the Board at the next regular meeting following the approval.

Staff Recommendation: This request has been reviewed for compliance by OPSCR staff and complies with PPRB OPSCR Rules and Regulations and all legal requirements. OPSCR recommends approval of the contract modification as requested and granting of authority to OPSCR staff to approve the effective dates upon receipt of the fully executed contract.

Projected Budget for Life of the Contract: \$111,899,836.67

- C. **OPSCR Emergency Contracts Reported to the Board**
- D. **OPSCR Sole Source Contracts Reported to the Board**
- E. **OPSCR Staff Approvals Reported to the Board**

VII. Other Business

A. 2021 Board Meeting Dates and Submission Deadlines

<u>PPRB Meeting Date</u>	<u>Submission Deadlines</u>
January 6, 2021	December 2, 2020
February 3, 2021	January 6, 2021
March 3, 2021	February 3, 2021
April 7, 2021	March 3, 2021
May 5, 2021	April 7, 2021
June 2, 2021	May 5, 2021
July 7, 2021	June 2, 2021
August 4, 2021	July 7, 2021
September 1, 2021	August 4, 2021
October 6, 2021	September 1, 2021
November 3, 2021	October 6, 2021

December 1, 2021

November 3, 2021

December 1, 2021

Staff Recommendation: Adoption of 2021 meeting dates and submission deadlines.

VIII. Adjournment